



SERV
Suffolk & Cambridgeshire
Registered Charity Number 1189346



SERV Suffolk & Cambridgeshire
Financial Report
Year Ended
31 March 2023

Registered address:

SERV Suffolk and Cambridgeshire,
Chiltern, Building 3, Funthams Lane, Whittlesey, Peterborough, PE7 2PB
www.servsc.org.uk





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Trustees' Report
For the Year Ended 31 March 2023

What another extraordinary year it has been for us all. For the third consecutive year our volunteers completed over 2,000 tasks as 2022 became our busiest year yet with 2,466 runs. This milestone was quickly followed by us completing our 15,000th task. To put that into perspective, it took us 8 years to get to 8,000 tasks; 4 years later we have almost doubled that figure.

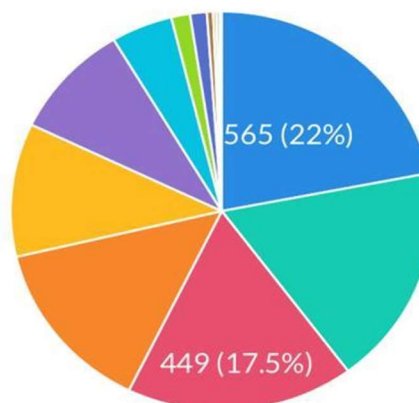
We have approximately 154 active volunteers including riders, drivers, controllers and fundraisers, 13 of whom are also Trustees. Colin Mitchell became the first of our volunteers to complete 500 tasks, closely followed by Mick Thurman and then John Millard. Caroline Stanger became the first of our controllers to receive her 1,500th call. Our volunteers completed 170,000 miles in 2022, the equivalent of 7 times round the globe.

Since our last AGM, the number of donated human milk collection and delivery tasks we do has increased significantly and is now on a par with the number of medicine deliveries. The most frequently requested task has now become delivering Platelets, although, if you add the blood and air ambulance deliveries together, blood is still the main product we deliver. Two thirds of our tasks are now carried out during the day. This doesn't mean we do less at night, these calls have remained at a similar level to that prior to our increase in hours to 24/7. However, we do notice that hospitals no longer wait for the clock to turn to the witching hour of 7pm as they will now often call us once the NHSBT service has finished after 5pm which means our volunteers can complete tasks a little earlier and in safer daylight hours.

We have provisionally agreed to take on a new scheduled and regular delivery to MAGPAS and we continue to look at ways we can ensure our activities are resourced effectively. Despite a significant drop in the number of medicine deliveries, we still complete around 180 - 200 tasks per month and we are on track once again to complete over 2,000 tasks.

✓ Platelets	567
✓ Samples	461
✓ Blood	449
✓ AA Fresh box	362
✓ Milk	279
✓ Prescription/Meds	242
✓ Controlled Drugs Register	121
✓ Fresh frozen plasma	37

✓ Other	33
✓ Reagent	12
✓ Fecal Matter	7
✓ Cryo	3
✓ Media	1



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Trustees' Report (continued)
For the Year Ended 31 March 2023

Our Events, Fundraising and Donations

With our events diaries filling rapidly, we decided to expand our events management team and have welcomed Frances Larke onto the Board of Trustees. This has allowed us to focus in areas we have not been so prevalent and, in turn, it has led to more opportunities to spread the SERVSC word.

The events we attended in 2022 raised £18,500. So far, our events in 2023 have raised £7,000 which excludes any additional donations we may receive after attending an event.

Funds from donations, events and third-party fundraisers have remained strong despite the financial difficulties many are experiencing due to the pandemic, fuel shortages and now, soaring cost of living.

Our Livered Fleet of Vehicles

During 2022, we were in a fortunate position to be donated a used van by Chassis Cab which has gone into service to support the new events area and is also being used for deliveries whenever possible. And, due to some incredible donations, we replaced two of our liveried Yamaha motorcycles with BMW 1250 RT's and increased our number of liveried motorcycles from 4 to 5 with an additional BMW 1250 RT. These generous donations have also given us the funds to cover the running costs of all vehicles.

Earlier this year, we were shocked to discover our charity Toyota Auris had its catalytic converter stolen from outside a volunteer's house. Following this news being shared we received some incredible support both in donations to cover the cost and in coverage by press, radio, Yahoo and even BBC TV!

With all this incredible help, it meant we could use the donations we received to get catalytic convertor protectors fitted to all our vehicles to help prevent this ever occurring again.

Our Operational Procedures & Policies

From an Operational perspective, we spent a lot of time reviewing our processes and policies to ensure they were relevant, risk efficient and refreshed. I'd like to thank all our Trustees who were involved in ensuring SERVSC continues to be the group others aspire to be. All our volunteers are now DBS checked, we have reviewed our insurances and increased cover where needed as well as reviewed, shared and asked all our volunteers to acknowledge the information we give them with regards to weight loading and their own vehicle insurance cover.



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Trustees' Report (continued)
For the Year Ended 31 March 2023

The feedback we continue to receive from our hospitals and milk banks is fantastic and the charity was nominated for a further two awards.

East Anglian Air Ambulance - Recipient of Most Inspiration Lifesaver Award

Peterborough Telegraph Big Thank You Award – Highly Commended

Hadleigh Show – Recipient of 2nd prize for Best Stand

And don't think we would forget this surprising but coveted accolade.....!

Newmarket Soapbox Derby Winner 2022!!!!!!

In summary, this has been another extremely successful year for the Charity. I take this opportunity of saying a huge thank you to our incredible team of Trustees who work hard and continuously behind the scenes to enable SERV Suffolk and Cambridgeshire to be the professional, highly regarded organisation it is today.

I am absolutely delighted to report that in its 12th year, SERV Suffolk & Cambridgeshire continues to thrive.

Trustees

The trustees who served during the year were:

R L Clough (née Tricker)
M J Cook
C K Dickerson
T Forman
P A Gale
L Hylton
F V Larke (appointed 31 May 2023)
J A Millard
K S Nightingale
P R Skinner
P Smith
C Stanger
K M L Thurman

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Trustees' Report (continued)
For the Year Ended 31 March 2023

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mrs Cindy Dickerson
Chairman for SERV Suffolk & Cambridgeshire

Date: *20 December 2023*



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Independent Examiner's Report
To the Members of SERV Suffolk & Cambridgeshire

I report to the Trustees on my examination of the accounts of SERV Suffolk and Cambridgeshire (the Trust) for the year ending on 31st March 2023 as contained in the Xero Accounting software and associated working papers and summarised in the attached Statement of Financial Activities and Balance Sheet produced in the Charities Commission format.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have also reviewed the Chairman's Report and the forecasts prepared for the next 12 months ending in March 2024.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord to these records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Neil Hockett

Chartered Management Accountant
3 Turnberry Drive, Fornham St Martin
Bury St Edmunds, Suffolk
IP28 6TP
philhockett@aol.com

Signed

P.N. HOCKETT

Date 20TH DECEMBER 2023

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Statement of Financial Activities
For the Year Ended 31 March 2023

	Year ended 31 March 2023			Year ended 31 March 2022
	Unrestricted funds	Restricted income funds	Total funds	Total funds
	£	£	£	£
Incoming resources (Note 3)				
Income and endowments from:				
Donations and legacies	35,281	26,585	61,866	24,845
Charitable activities	-	-	-	3,098
Other trading activities	26,393	-	26,393	22,186
Investments	320	-	320	337
Total	61,994	26,585	88,579	50,466
Resources expended (Note 4)				
Expenditure on:				
Raising funds	20,749	2,653	23,402	12,221
Charitable activities	33,395	7,165	40,560	38,701
Total	54,144	9,818	63,962	50,922
Net income/(expenditure)	7,850	16,767	24,617	(456)
Transfers between funds	-	-	-	-
Other recognised gains/(losses):				
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-
Other gains/(losses)	-	-	-	-
Net movement in funds	7,850	16,767	24,617	(456)
Reconciliation of funds:				
Total funds brought forward	159,501	25,138	184,639	185,095
Total funds carried forward	167,351	41,905	209,256	184,639

The notes on pages 8 to 18 form part of these financial statements.



SERV Suffolk & Cambridgeshire

Registered Charity Number 1189346



Balance Sheet

For the Year Ended 31 March 2023

	Unrestricted funds £	Restricted income funds £	2023 Total £	2022 Total £
Fixed assets				
Tangible assets (Note 5)	58,233	31,923	90,156	64,793
Total fixed assets	58,233	31,923	90,156	64,793
Current assets				
Stocks (Note 6)	2,220	-	2,220	2,470
Debtors (Note 7)	10,635	-	10,635	10,027
Cash at bank and in hand (Note 8)	101,792	9,982	111,774	112,112
Total current assets	114,647	9,982	124,629	124,609
Creditors: amounts falling due within one year (Note 9)	(5,529)	-	(5,529)	(4,763)
Net current assets	109,118	9,982	119,100	119,846
Total net assets	167,351	41,905	209,256	184,639
Funds of the Charity				
Restricted income funds (Note 10)	-	41,905	41,905	25,138
Unrestricted funds	167,351	-	167,351	159,501
Total funds	167,351	41,905	209,256	184,639

The financial statements were approved and authorised for issue by the charity's trustees and were signed on their behalf by

R Clough

Mrs Rachel Clough
Treasurer for SERV Suffolk & Cambridgeshire

Date: 20 December 2023

The notes on pages 8 to 18 form part of these financial statements.



Notes to the Financial Statements
For the Year Ended 31 March 2023

1. Basis of preparation

1.1. Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2. Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.



Notes to the Financial Statements
For the Year Ended 31 March 2023

2. Accounting policies

2.1. Income

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated services and facilities

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.



Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

2.1. Income (continued)

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.2. Expenditure and liabilities

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.



Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

2.3. Assets

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £100.

They are valued at cost.

The depreciation rates and methods used are disclosed in note 5.2.

Stocks

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.



Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

3. Analysis of income

		Year ended 31 March 2023		Year ended 31 March 2022
		Unrestricted funds	Restricted income funds	Total funds
		£	£	£
Donations and legacies:	Donations and gifts	34,434	26,585	61,019
	Gift Aid	608	-	608
	Gift Aid Small Donations Scheme	239	-	239
	General grants provided by government/other charities	-	-	1,450
	Total	35,281	26,585	61,866
Charitable activities:				
	Specific grants provided by other charities and organisations	-	-	3,098
	Total	-	-	3,098
Other trading activities:	Event fundraising	16,720	-	16,720
	Teamwear sales	2,313	-	2,313
	Sale of donated phones	2,707	-	2,707
	Sale of donated paintings	55	-	55
	Gift Aid Small Donations Scheme	1,535	-	1,535
	Other	3,063	-	3,063
	Total	26,393	-	26,393
Income from investments:	Interest income	320	-	320
	Total	320	-	320
Total income		61,994	26,585	88,579



Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

4. Analysis of expenditure

	Year ended 31 March 2023			Year ended 31 March 2022		
	Unrestricted funds	Restricted income funds	Total funds	Unrestricted funds	Restricted income funds	Total funds
	£	£	£	£	£	£
Expenditure on raising funds:						
Incurring seeking donations	775	-	775	447	-	447
Staging fundraising events	3,345	-	3,345	2,850	-	2,850
Vehicle running costs	4,750	1,496	6,246	3,907	600	4,507
Vehicle depreciation	5,987	1,157	7,144	-	-	-
Advertising, marketing, direct mail and publicity	2,208	-	2,208	799	-	799
Other trading activities	3,684	-	3,684	3,618	-	3,618
Total expenditure on raising funds	20,749	2,653	23,402	11,621	600	12,221
Expenditure on charitable activities:						
Vehicle running costs	11,082	3,489	14,571	9,116	1,400	10,516
Vehicle depreciation	13,970	2,700	16,670	19,578	-	19,578
Volunteer mileage claims	2,440	-	2,440	2,936	-	2,936
Advanced qualification fees	185	976	1,161	-	1,166	1,166
DBS checks	1,601	-	1,601	-	-	-
Volunteer clothing and badges	2,140	-	2,140	2,784	-	2,784
Insurance	930	-	930	887	-	887
Telephone costs	957	-	957	699	-	699
Room hire	90	-	90	135	-	135
Total expenditure on charitable activities	33,395	7,165	40,560	36,135	2,566	38,701
Total expenditure	54,144	9,818	63,962	47,756	3,166	50,922



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Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

4. Analysis of expenditure (continued)

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities under-taken directly £	Grant funding of activities £	Year ended 31 March 2023 Total £	Activities under-taken directly £	Grant funding of activities £	Year ended 31 March 2022 Total £
Transportation of blood and medical products	40,560	-	40,560	38,701	-	38,701
Total	40,560	-	40,560	38,701	-	38,701

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Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

5. Tangible fixed assets

5.1. Cost

	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At the beginning of the year	89,500	7,561	97,061
Additions	55,852	839	56,691
Disposals	(10,000)	-	(10,000)
At end of the year	135,352	8,400	143,752

5.2. Depreciation

	Basis	Reducing balance	Straight line	
	Rate	25%	20%	
At beginning of the year		30,766	1,502	32,268
Depreciation		23,814	1,635	25,449
Depreciation on disposal		(4,121)	-	(4,121)
At end of the year		50,459	3,137	53,596

5.3. Net book value

Net book value at the beginning of the year	58,734	6,059	64,793
Net book value at the end of the year	84,893	5,263	90,156



Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

6. Stocks

	For distribution	For resale
	£	£
Other trading activities:		
At the beginning of the year	-	2,470
Added in period		3,619
Expensed in period		(3,869)
At end of the year		2,220
Total this year	-	2,220
Total previous year	-	2,470

7. Debtors and prepayments

	2023	2022
	£	£
Trade debtors	68	3,197
Prepayments and accrued income	10,567	6,830
Total	10,635	10,027

8. Cash at bank and in hand

	2023	2022
	£	£
Short term cash investments (less than 3 months maturity date)	29,776	29,606
Short term deposits	41,076	55,027
Cash at bank and on hand	40,922	27,479
Total	111,774	112,112



Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

9. Creditors and accruals

	Amounts falling due within one year	
	2023	2022
	£	£
Trade creditors	2,124	1,146
Accruals and deferred income	25	595
Other creditors	3,380	3,022
Total	5,529	4,763

10. Charity funds

2023						
Fund names	Type	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Fund balances carried forward
			£	£	£	£
Vehicles purchased	Restricted income fund	Vehicles purchased with restricted funds	-	35,781	(3,857)	31,924
Advanced qualification fees	Restricted income fund	Grant to cover cost of volunteer advanced qualification fees	976	-	(976)	-
Vehicle purchases	Restricted income fund	Grants and donations received to cover the cost of purchasing new vehicles	22,162	21,585	(36,002)	7,745
Vehicle maintenance	Restricted income fund	Donation to cover the cost of maintaining one fleet motorcycle	2,000	5,000	(4,764)	2,236
Total Funds			25,138	62,366	(45,599)	41,905



Notes to the Financial Statements (continued)
For the Year Ended 31 March 2023

10. Charity funds (continued)

2022						
Fund names	Type	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Fund balances carried forward £
Advanced qualification fees	Restricted income fund	Grant to cover cost of volunteer advanced qualification fees	2,142	-	(1,166)	976
Vehicle purchases	Restricted income fund	Grants and donations received to cover the cost of purchasing new vehicles	14,064	8,098	-	22,162
Vehicle maintenance	Restricted income fund	Donation to cover the cost of maintaining one fleet motorcycle	2,000	2,000	(2,000)	2,000
Total Funds			18,206	10,098	(3,166)	25,138

11. Transactions with trustees and related parties

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity in the current or prior years.

No trustee expenses have been incurred.

There have been no related party transactions in the current or prior periods.