



SERV
Suffolk & Cambridgeshire
Registered Charity Number 1189346



SERV Suffolk & Cambridgeshire
Financial Report
Year Ended
31 March 2022

Registered address:

SERV Suffolk and Cambridgeshire,
Chiltern, Building 3, Funthams Lane, Whittlesey, Peterborough, PE7 2PB
www.servsc.org.uk





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Trustees' Report
For the Year Ended 31 March 2022

What another extraordinary year it has been for us all. For the second year in a row, our volunteers completed over 2000 tasks in 2021 and broke all records with 2111 runs giving the total completed since the charity began to be over 13000.

We consolidated our daytime services, keeping the number of volunteers we have to around 150. We were delighted to be asked to reintroduce daily deliveries to EAAA as part of their decision to permanently carry blood on board, helping to save lives whilst at the site of the incidents they attend. The number of donated human milk collection and delivery tasks we now do are on a par with blood, platelets and medicine. Blood Samples remains our most frequent request and two thirds of our tasks are now carried out during the day. This doesn't mean we do less at night, these calls have remained at a similar level to that prior to our increase in hours to 24/7.

We currently have 12 Trustees. Two of our experienced Trustees stepped down after many years service to the charity between them. Fortunately, we were able to recruit three more Trustees to an already strong team. The skills and experience they have added have given the charity a fresh look, introduced new ways of working and will enable the charity to flourish.

We reviewed our legislation and policies, introduced a new fuel reimbursement policy that was more in line with the increased hours and tasks we now provide. Our safeguarding guidelines were refreshed and we introduced the need for all our volunteers to have a DBS assessment.

With our events teams filling their diaries rapidly, we decided to expand our events management team, allowing us to focus on areas we have not been so prevalent in previously. This has given us more opportunities to spread the word about what we do.

During 2022, we were in a fortunate position to be donated a used van which has gone into service to support the new events area and is also being used for deliveries when possible. Due to some incredible third party donations, we have replaced two of our liveried vehicles with BMW 1250 RT's. These generous donations have also given us the funds to cover the running costs of both vehicles. A further significant donation has allowed us to increase our number of liveried motorcycles from 4 to 5 with a further BMW 1250 RT shortly to be added to the fleet.

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Trustees' Report (continued)
For the Year Ended 31 March 2022

Funds from donations, events and third party fundraisers have remained strong despite the financial difficulties many are experiencing due to the pandemic, fuel shortages and now soaring cost of living.

The feedback we continue to receive from our hospitals and milk banks is fantastic and the charity was nominated for a further two awards.

East Anglian Air Ambulance - Recipient of Most Inspiration Lifesaver Award

Peterborough Telegraph Big Thank You Award – Highly Commended

Looking forward to 2023, despite a significant drop in the number of medicine deliveries, we are still on track to once again complete over 2000 tasks. We will complete the DBS assessments of all our existing volunteers, we have provisionally agreed to take on a new scheduled and regular delivery to MAGPAS and we continue to look at ways we can ensure our day time activities are resourced sufficiently.

I am absolutely delighted to report that thanks to its incredible volunteers and the support the charity receives, SERV Suffolk & Cambridgeshire continues to thrive.

Trustees

The trustees who served during the year were:

M J Cook
C K Dickerson
M Ferguson (resigned 12 March 2022)
T Forman (appointed 12 March 2022)
P A Gale
S J Gibson (resigned 12 September 2021)
L Hylton
J A Millard
K S Nightingale
M P Skinner (resigned 24 June 2021)
P R Skinner
P Smith (appointed 12 March 2022)
C Stanger
K M L Thurman
R L Tricker (appointed 13 September 2021)

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Trustees' Report (continued)
For the Year Ended 31 March 2022

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mrs Cindy Dickerson
Chairman for SERV Suffolk & Cambridgeshire

Date: 25 January 2023



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Independent Examiner's Report
To the Members of SERV Suffolk & Cambridgeshire

I report to the Trustees on my examination of the accounts of SERV Suffolk and Cambridgeshire (the Trust) for the year ending on 31st March 2022 as contained in the Xero Accounting software and associated working papers and summarised in the attached Statement of Financial Activities and Balance Sheet produced in the Charities Commission format.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have also reviewed the Chairman's Report and the forecasts prepared for the next 12 months ending in March 2023.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:


1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord to these records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Neil Hockett

Chartered Management Accountant
3 Turnberry Drive, Fornham St Martin
Bury St Edmunds, Suffolk
IP28 6TP
philhockett@aol.com

Signed


P.N. HOCKETT

24th January 2023

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Statement of Financial Activities
For the Year Ended 31 March 2022

	Year ended 31 March 2022			6 months ended 31 March 2021
	Unrestricted funds £	Restricted income funds £	Total funds £	Total funds (as restated) £
Incoming resources (Note 3)				
Income and endowments from:				
Donations and legacies	22,845	2,000	24,845	52,471
Charitable activities	-	3,098	3,098	-
Other trading activities	17,186	5,000	22,186	2,047
Investments	337	-	337	303
Total	40,368	10,098	50,466	54,821
Resources expended (Note 4)				
Expenditure on:				
Raising funds	11,621	600	12,221	2,015
Charitable activities	36,135	2,566	38,701	15,831
Total	47,756	3,166	50,922	17,846
Net income/(expenditure)	(7,388)	6,932	(456)	36,975
Extraordinary items (Note 5)	-	-	-	148,120
Transfers between funds	-	-	-	-
Other recognised gains/(losses):				
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-
Other gains/(losses)	-	-	-	-
Net movement in funds	(7,388)	6,932	(456)	185,095
Reconciliation of funds:				
Total funds brought forward	166,889	18,206	185,095	-
Total funds carried forward	159,501	25,138	184,639	185,095

The notes on pages 7 to 17 form part of these financial statements.





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Balance Sheet For the Year Ended 31 March 2022

	Unrestricted funds £	Restricted income funds £	2022 Total £	2021 Total (as restated) £
Fixed assets				
Tangible assets (Note 6)	64,793	-	64,793	79,806
Total fixed assets	64,793	-	64,793	79,806
Current assets				
Stocks (Note 7)	2,470	-	2,470	914
Debtors (Note 8)	10,027	-	10,027	2,729
Cash at bank and in hand (Note 9)	86,974	25,138	112,112	104,175
Total current assets	99,471	25,138	124,609	107,818
Creditors: amounts falling due within one year (Note 10)	(4,763)	-	(4,763)	(2,529)
Net current assets	94,708	25,138	119,846	105,289
Total net assets	159,501	25,138	184,639	185,095
Funds of the Charity				
Restricted income funds (Note 11)	-	25,138	25,138	18,206
Unrestricted funds	159,501	-	159,501	166,889
Total funds	159,501	25,138	184,639	185,095

The financial statements were approved and authorised for issue by the charity's trustees and were signed on their behalf by

Rachel Tricker

Ms Rachel Tricker
Treasurer for SERV Suffolk & Cambridgeshire

Date: 25 January 2023

The notes on pages 7 to 17 form part of these financial statements.

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Notes to the Financial Statements
For the Year Ended 31 March 2022

1. Basis of preparation

1.1. Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2. Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3. Prior period restatement

These financial statements are prepared on an accruals basis. The previous period's financial statements were prepared on a cash basis, therefore the corresponding figures in these financial statements have been restated to be on an accruals basis for comparison.

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2. Accounting policies

2.1. Income

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated services and facilities

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

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Notes to the Financial Statements (continued)
For the Year Ended 31 March 2022

1.1. Income (continued)

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

1.2. Expenditure and liabilities

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

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Notes to the Financial Statements (continued)
For the Year Ended 31 March 2022

1.3. Assets

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £100.

They are valued at cost.

The depreciation rates and methods used are disclosed in note 9.2.

Stocks

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

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Notes to the Financial Statements (continued)
For the Year Ended 31 March 2022

2. Analysis of income

		Year ended 31 March 2022		6 months ended 31 March 2021
		Unrestricted funds	Restricted income funds	Total funds
		£	£	£
Donations and legacies:	Donations and gifts	18,737	2,000	20,737
	Gift Aid	2,658	-	2,658
	General grants provided by government/other charities	1,450	-	1,450
	Total	22,845	2,000	24,845
Charitable activities:	Specific grants provided by other charities and organisations	-	3,098	3,098
	Total	-	3,098	3,098
Other trading activities:	Event fundraising	10,938	5,000	15,938
	Teamwear sales	1,484	-	1,484
	Sale of donated phones	1,265	-	1,265
	Sale of donated paintings	385	-	385
	Gift Aid Small Donations Scheme	2,802	-	2,802
	Other	312	-	312
	Total	17,186	5,000	22,186
Income from investments:	Interest income	337	-	337
	Total	337	-	337
Total income		40,368	10,098	50,466

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Notes to the Financial Statements (continued)
For the Year Ended 31 March 2022

3. Analysis of expenditure

	Year ended 31 March 2022			6 months ended 31 March 2021		
	Unrestricted funds	Restricted income funds	Total funds	Unrestricted funds	Restricted income funds	Total funds
	£	£	£	£	£	£
Expenditure on raising funds:						
Incurred seeking donations	447	-	447	235	-	235
Staging fundraising events	2,850	-	2,850	136	-	136
Vehicle running costs	3,907	600	4,507	-	-	-
Advertising, marketing, direct mail and publicity	799	-	799	355	-	355
Other trading activities	3,618	-	3,618	1,289	-	1,289
Total expenditure on raising funds	11,621	600	12,221	2,015	-	2,015
Expenditure on charitable activities:						
Vehicle running costs	9,116	1,400	10,516	3,962	-	3,962
Vehicle depreciation	19,578	-	19,578	11,188	-	11,188
Volunteer mileage claims	2,936	-	2,936	75	-	75
Advanced qualification fees	-	1,166	1,166	238	49	287
Volunteer clothing and badges	2,784	-	2,784	-	-	-
Insurance	887	-	887	-	-	-
Telephone costs	699	-	699	319	-	319
Room hire	135	-	135	-	-	-
Total expenditure on charitable activities	36,135	2,566	38,701	15,782	49	15,831
Total expenditure	47,756	3,166	50,922	17,797	49	17,846

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Notes to the Financial Statements (continued)
For the Year Ended 31 March 2022

4. Analysis of expenditure (continued)

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities under-taken directly	Grant funding of activities	Year Ended 31 March 2022 Total	Activities under-taken directly	Grant funding of activities	6 months ended 31 March 2021 Total (as restated)
	£	£	£	£	£	£
Transportation of blood and medical products	38,700	-	38,700	15,832	-	15,832
Total	38,700	-	38,700	15,832	-	15,832

5. Extraordinary items

The extraordinary item in the prior period of £148,120 relates to the transfer of assets from Charity Number 1148000 when the charity changed its status from a Charitable trust to a Charitable Incorporated Organisation.



Notes to the Financial Statements (continued)
For the Year Ended 31 March 2022

6. Tangible fixed assets

6.1. Cost

	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At the beginning of the year (as restated)	89,500	1,630	91,130
Additions	-	5,931	5,931
At end of the year	89,500	7,561	97,061

6.2. Depreciation

Basis	Reducing balance	Straight line	
Rate	25%	20%	
At beginning of the year (as restated)	11,188	136	11,324
Depreciation	19,578	1,366	20,944
At end of the year	30,766	1,502	32,268

6.3. Net book value

Net book value at the beginning of the year (as restated)	78,312	1,494	79,806
Net book value at the end of the year	58,734	6,059	64,793



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Notes to the Financial Statements (continued)
For the Year Ended 31 March 2022

7. Stocks

	For distribution £	For resale £
Other trading activities:		
At the beginning of the year (as restated)	-	914
Added in period	-	3,220
Expensed in period	-	(1,664)
At end of the year	-	2,470
Total this year	-	2,470
Total previous year (as restated)	-	914

8. Debtors and prepayments

	2022 £	2021 (as restated) £
Trade debtors	3,197	280
Prepayments and accrued income	6,830	2,449
Total	10,027	2,729

9. Cash at bank and in hand

	2022 £	2021 (as restated) £
Short term cash investments (less than 3 months maturity date)	29,606	39,513
Short term deposits	55,027	54,788
Cash at bank and on hand	27,479	9,874
Total	112,112	104,175

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Notes to the Financial Statements (continued)
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10. Creditors and accruals

	Amounts falling due within one year	
	2022	2021
	£	(as restated)
	£	£
Trade creditors	1,146	9
Accruals and deferred income	595	-
Other creditors	3,022	2,520
Total	4,763	2,529

11. Charity funds

				2022			
Fund names	Type	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Fund balances carried forward	
			£	£	£	£	
Advanced qualification fees	Restricted income fund	Grant to cover cost of volunteer advanced qualification fees	2,142	-	(1,166)	976	
Vehicle purchases	Restricted income fund	Grants and donations received to cover the cost of purchasing new vehicles	14,064	8,098	-	22,162	
Vehicle maintenance	Restricted income fund	Donation to cover the cost of maintaining one fleet motorcycle	2,000	2,000	(2,000)	2,000	
Total Funds			18,206	10,098	(3,166)	25,138	

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Notes to the Financial Statements (continued)
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11. Charity funds (continued)

				2021 (as restated)		
Fund names	Type	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Fund balances carried forward
			£	£	£	£
Advanced qualification fees	Restricted income fund	Grant to cover cost of volunteer advanced qualification fees	-	2,191	(49)	2,142
Vehicle purchases	Restricted income fund	Grants and donations received to cover the cost of purchasing new vehicles	-	14,064	-	14,064
Vehicle maintenance	Restricted income fund	Donation to cover the cost of maintaining one fleet motorcycle	-	2,000	-	2,000
Total Funds			-	18,255	(49)	18,206

12. Transactions with trustees and related parties

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity in the current or prior years.

No trustee expenses have been incurred.

There have been no related party transactions in the current or prior periods.

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