

**NUTLEY WAR MEMORIAL TRUST**  
**Registered charity No 1189344**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE YEAR ENDED 31ST MARCH 2021**

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The Trustees present their report and unaudited financial statements for the period ended 31 March 2021.

The Nutley War Memorial Trust was formed in 1948 to hold in trust seven acres of land donated to the people of Nutley by Frederick John Nettlefold. A Trust Deed, signed on 30th June 1948, sets out the objects of the Trust which are '... To serve as a War memorial to those men and women of the village of Nutley who gave their lives for their country in the second world war, and to provide facilities... For the purposes of physical recreation and training and the playing of sports and pastimes through the medium of recreation grounds and playing fields to be constructed upon the Trust premises and for social, moral and intellectual development by means of the erection or part thereof of a building or buildings to be used as reading rooms, recreation rooms or libraries or for lectures, classes or entertainments and generally in such other manner or for such other purposes as may be found expedient for the benefit of the inhabitants of Nutley.' When the old Memorial Hall, which had been opened in 1924 was sold, the Trust was further dedicated as a memorial to those men of Nutley who died in the First World War.

The management and control of the Trust is in the hands of a Committee of Management, consisting (at present) of five Trustees. A recruitment drive is in place for new Trustees. All Trustees retire annually at the AGM and are eligible for re-election. The Committee of Management appoints the unpaid officers of the Committee and fixes their respective terms of office. All residents of Nutley aged 18 or over are entitled to attend and vote at the AGM

Trustees who served in 2020/2021 were:

Mr Simon Coleman - Joined 12.01.21  
Mr James Elsworth - resigned 07.01.21  
Mrs Jennifer Harvey - resigned 07.01.21  
Mr Martin Harvey - resigned 07.01.21  
Mr Mark Hillen - resigned 07.01.21  
Mr Barrie Sidwell - Holding Trustee - resigned July 2020  
Mr Kevin Smith  
Mr Raymond Tester - Holding Trustee Chairmas as from 07.01.21  
Mr David Watson  
Mr Les Wilcox - Chairman resigned 07.01.21  
Mr Chris Williams - joined 08.09.20  
Mrs Sarah Wilson - Holding Trustee - resigned July 2020  
Mr Damien Wynne - resigned 07.01.21

Address: War Memorial Hall, High Street, Nutley, Uckfield, East Sussex. TN22 3NE  
Independent Examiner:  
Mr A Pinner, Little Orchard, Tylers Lane, Horney Common, East Sussex TN22 3EJ  
Bankers: HSBC, Uckfield

## Receipts and payments accounts

CC16a

For the period  
from

01.04.20

To

31.03.21

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Voluntary Income		-	-	-	
Grants (note 1)	11,805			11,805	500
Other Donations (note 2)	1,240			1,240	3,700
Investment Income (note 3)	15,003	-	-	15,003	5,006
Income from Charitable Activities		-	-	-	
Hall Hire	6,357	-	-	6,357	21,609
Tennis & Squash Club Rent	3,974	-	-	3,974	3,417
Bowling Club Rent	824	-	-	824	803
Social Club Rent	10	-	-	10	10
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>39,213</b>	<b>-</b>	<b>-</b>	<b>39,213</b>	<b>35,045</b>
table).	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,213</b>	<b>-</b>	<b>-</b>	<b>39,213</b>	<b>35,045</b>
<b>A3 Payments</b>					
Charitable Activities	-	-	-	-	-
Caretaker Wages	4,803	-	-	4,803	4,861
Insurance (net of contributions received)	2,850			2,850	2,816
Council Tax & refuse collection	1,355			1,355	1,838
Water & sewage	701			701	1,196
Electricity (net of meter receipts )	569			569	399
Heating oil	2,123			2,123	2,701
Telephone & Broadband	647			647	600
Postage and office supplies	2,141			2,141	23
Donations				-	200
Buildings and grounds equipment and ma	8,790			8,790	5,733
Hall equipment and supplies	1,092			1,092	
Licences and subscription fees	219	-	-	219	438
Legal Fees (note 5)	19,786	-	-	19,786	4,800
Advertising	42	-	-	42	90
		-	-	-	
Sundry expenses		-	-	-	949
Pre school project		-	-	-	462
Fixtures and fittings additions				-	1,104
Resources expended on governance				-	
Examination & accountancy fees	1,100			1,100	0
	-	-	-	-	-
<b>Sub total</b>	<b>45,080</b>	<b>-</b>	<b>-</b>	<b>45,080</b>	<b>28,210</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>45,080</b>	<b>-</b>	<b>-</b>	<b>45,080</b>	<b>28,210</b>
<b>Net of receipts/(payments)</b>	<b>- 5,867</b>	<b>-</b>	<b>-</b>	<b>- 5,867</b>	<b>6,835</b>
<b>A5 Transfers between funds</b>					
Transfer to Supperannuation Fund	- 245	245		245	
				-	
<b>A6 Cash funds last year end</b>	<b>9,667</b>	<b>1,894</b>	<b>-</b>	<b>9,667</b>	<b>4,726</b>
<b>Cash funds this year end</b>	<b>3,555</b>	<b>2,139</b>	<b>-</b>	<b>5,694</b>	<b>11,561</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC Current Account	3,437	-	-
	HSBC Deposit Account	118	-	-
	COIF Accumulation Units	-	2,139	-
	<b>Total cash funds</b>	<b>3,555</b>	<b>2,139</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Debtors	47	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	COIF Accumulation Units		-	84,984
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Freehold Property		-	305,495
	Fixtures & fittings		-	14,273
	Pre-School Project		-	11,090
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Creditors		36	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval

## NUTLEY WAR MEMORIAL TRUST

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

#### 1 Accounting policies

##### 1.1 Accounting convention

The receipts and payment statements are prepared in accordance with the Charities Commission template CC16a

#### 2 Fixed Assets

##### Freehold Property

In 1994 Trustees introduced a depreciation charge on freehold buildings of 0.5% of cost as at April 1994.

	Memorial Hall £	Tennis Court & Pathway £	Bowling Green £	Squash Club £	Pre-School £	Total £
<b>Cost</b>						
As at 1 April 2020	58,576	19,683	25,862	239,464	14,090	357,675
Additions	-	-	-	-	-	-
As at 31 March 2021	58,576	19,683	25,862	239,464	14,090	357,675
<b>Depreciation</b>						
As at 1 April 2020	(7,800)	-	-	(28,800)	-	(36,600)
Charge for the year	(293)	-	-	(1,197)	-	(1,490)
As at 31 March 2021	(8,093)	-	-	(29,997)	-	(38,090)
<b>Net Book Value</b>						
As at 31 March 2021	50,483	19,683	25,862	209,467	14,090	319,585
As at 31 March 2020	50,776	19,683	25,862	210,664	14,090	321,075

The above freehold land is used for charitable purposes. The trust also owns land adjacent to the Hall which is subject to a 99 year lease (dated 24th June 1972) to the Nutley Social Club Limited.

##### Fixtures and Fittings

Fixtures and fittings are depreciated at 10% straight line. Solar panels written off over their useful life ( 20 years).

	£		£
<b>Cost</b>		<b>Depreciation</b>	
As at 1 April 2020	34,446	As at 1 April 2020	(18,818)
Additions	-	Adjustment	
As at 31 March 2021	34,446	Charge for the year	(1,355)
		As at 31 March 2021	(20,173)
<b>Net Book Value</b>			
As at 31 March 2021	14,273		
As at 31 March 2020	15,628		

An adjustment was made in 2019/20 to accumulated depreciation to correct previous miscalculations. Incorrect depreciation rates were used and fully depreciated assets continued to be depreciated.

- Superannuation Fund: The Trust does not provide a private pension plan but makes an annual provision of 5% of employee's salary to a superannuation fund payable on the date of retirement provided employees have been in employment for two years or longer. The fund is held in a COIF deposit account and interest is retained in the account. As of 31st March 2021, the value of the fund was £2,139.19 ( 2020 £1,885.74).
- These accounts have been prepared based on a 12 month period. It should be noted that until the date of incorporation of the CIO charity number 1189344, the day to day operations ran under the previous charity, Nutley War Memorial Trust, charity number 305277

## NOTES TO 2020/2021 ACCOUNTS

1 Grants	£1,205 Maresfield Parish Council £10,000 Wealden Covid Grant £600 Gatwick Airport Community Trust
2 Other Donations -	£761 Transfer from NWB £479 Xmas Fund
3 Other Income	£15,000 Sale of COIF Funds £3 Bank Interest Received
4 Buildings Maintenance	£250 Owain Sullivan - Ash Tree £50 B J Elsworth - garden Waste £780 Domain Electrical £1,152 The Sanding & Sealing Co £116 Petty Cash £130 Hudson Electrical Services £200 Owain Sullivan - Hedge Cutting £180 Britannic Bifold £204 Knighthood Fire £110 Country Cleaning £165 KCC - fire/water extinguishers £1,200 James McLeary - painting £140 N S Craft £150 Carvills Furnishing £408 Calvin Barden £1,500 Greenbarnes Ltd £1,195 Ashdown Audio Visual £260 Nick Craft £600 Sureflow Solutions
5 Legal Fees	£1,241 Rix & Kay - lease renewal £1,540 Rix & Kay - employment matters / License to Occupy £480 Oldfield & Smith - market value of properties £7,769 H3 solicitors - NWMTICO £5,469 Rix & Kay - various advice £3,287 Nissen Richards - Nutley land review and strategic opportunities report

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	-	-	-	-	
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			-	-
			-	-
			-	-
			-	-
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	Fixtures & fittings		-	14,273
	Pre-School Project		-	11,090
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
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			-	
			-	
			-	
			-	
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Nutley War Memorial CIO

**On accounts for the year  
ended**

31 March 2021

**Charity no  
(if any)**

1189344

**Set out on pages**

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below \*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

04/10/2021

**Name:**

Allan Pinner

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

Little Orchard, Tylers Lane, Horney Common, Uckfield, East Sussex, TN22 3EJ