

MINUTES OF AGM

21st July 2024

1. Welcome by Chair

2. Apologies

Janine wright, Ron MacDonald, Tanya Chigdley, Paul waller

3. Approval of last years Minutes

Proposed by Alexia Brimecome, seconded by Gemma Kattana. Unanimously agreed

4. Accept Constitution for 2025. (Adopting the scout constitution).

In line with the recommendation from Scout Headquarters, the Group Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at this meeting.

Proposed by Alexia Brimecome, seconded by Greg Scott. Unanimously agreed

5. Matters arising from previous meeting.

None.

6. Finances

1st Noth Worle ACCOUNTS

Jayne reported that the accounts had been audited by Tax Assist.

We had received a £500 donation to repair our mess tent

We had a refund for our insurance

No questions on the accounts.

Proposed by Jayne Booth, seconded Michelle MacDonald. Unanimously agreed

7. **Agree the number of members that may be appointed to the Trustee Board** Michelle:

Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends ale are appointed. I propose the Group Scout Council approves that recommendation.

Seconded by Gemma. Unanimously agreed

8. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

Michelle: The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 12 people. Does the Group Scout Council approve that recommendation?

Seconded by Alexia Brimecome. Unanimously agreed

9. Group Chair report.
Everyone read at their leisure.

10. Group Scout leader report.
Attached and read at leisure.

11. Making appointments

Michelle: We'll use this part of the meeting to organise the set up of the charity until the next AGM. We'll appoint a Trustee Board to oversee good governance for the charity over the next year.

The recommendation to the Group Scout Council is that Jayne Booth should be appointed as Group Treasurer. Please show your hands as approval. Unanimously agreed

The recommendation to the Group Scout Council is that those listed below should be appointed as members of the Group Trustee Board. Unanimously agreed

Alexia Brimecome (Wild Cats leader)
Richard Piggot (Wild cats leader)
Toni Newcombe (wild cats leader)
Sylvia Brown (Priory pack)
Ian Berry (Alpha pack)
Vikki Corke (Omega pack)

12. Appoint the Auditor for 2025

Jayne proposes Tax Assist

Michelle confirms that Tax Assist has been proposed, seconded and is qualified for the role, and asks for a show of hands to approve Jayne's nomination. Unanimously agreed

13. District report

A summary of activities from Ali Kattana

14. AOB



Cameron Lae and Morgan Brimecome were invited to be youth representatives at the Board meetings.

There was a query regarding the quorum at the trustees meetings. It was confirmed that it was 5 members present

Meeting closed.

1st North Worle Scout Group

Receipts for the year ended 31st March 2024		£
Balance brought forward		14931.20
Subscriptions		
Subscriptions		22963.02
Bank interest		190.52
Activities Income		
Activities & Camping & Panto		11297.13
Refund Marsh Insurance re Hall insurance from March 2023		1433.91
Lettings of hall		6905.66
Sundry Receipts		850.28
Total Receipts		58571.72

Payments for the year ended 31st March 2024		
Administration Expenses		
Membership fees 2024		9234.00
Insurance		3517.72
Sundries		
Activity Expenses		
Section Activities/expenses		17909.84
Office Admin/expenses		325.20
Panto		1358.00
Hall Expenses		
Utilities		3477.40
Maintenance/cleaners		3559.67
North Somerset Council – annual lease		380.00
Lettings refunds		205.00
Balance carried forward		18604.89
Total Expenses		58571.72

Position Group Treasurer JAYNE BOOTH Date 21/7/24

Position Group GLV GLV Date 21/7/24

Position Group Chair Chair Date 21/07/24

Michelle MacDonald

At Macdonald

Balances held at 31.3.24	
Hall	£ 1262.87
Group	£16723.69
Sections	£ 618.33
Total	£18604.89

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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
1st North Worle Scout Group

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1189335

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Taxation.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 25th June 2024

Name:

Catherine Saunders

Relevant professional qualification(s) or body (if any):

CTA MAAT ATT

Address:

TaxAssist Accountants, 96 Drove Road, Weston super Mare, BS22 9RE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None