

**Congregation of Our Lady
of the Missions CIO**

Annual Report and Accounts

31 December 2021

Charity Registration Number
1189330

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Catherine Corrigan Sister Anne Cleary Sister Rose Mary Harbinson Sister Margaret McMahon (Retired 1 September 2021) Sister Margaret Murphy Sister Mary Brigid Toner Sister Margaret Doherty
Provincial Leader	Sister Catherine Corrigan
Provincial Bursar	Sister Brigid Quinn
Finance Officer	Helen McLoughlin
Provincial House	108 Spencer Road Wealdstone Middlesex HA3 7AR
Charity registration number	1189330
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Investment managers	Rathbones Wealth Management Limited 8 Finsbury Circus London EC2M 6DL UBS AG 5 Broadgate London EC2M 2AN Smith & Williamson LLP 45 Gresham Street London EC2V 7BG

Reference and administrative details of the charity, its trustees and advisers

Principal bankers HSBC Bank plc
Level 6 London Commercial Banking Centre
71 Queen Victoria Street,
London
EC4V 4AY

Solicitors Stone King LLP
13 Queen Square
Bath
BA1 2HJ

From 13 October 2021 Hunters Law LLP
9 New Square
Lincoln's Inn
London
WC2A 3QN

Until 30 June 2021 IBB Law LLP
Capital Court
30 Windsor Street
Uxbridge
Middlesex
UB8 1AB

The trustees present their report together with the accounts of the Congregation of Our Lady of the Missions CIO (the "charity") for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out on pages 45 to 50 of the attached accounts and comply with the charity's Constitution, applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

The Congregation of Our Lady of the Missions (the "Congregation") or the Religieuses de Notre Dame des Missions (RNDM) was founded in 1861 by Euphrasie Barbier, a young woman from Normandy, France. It is an International Religious Missionary Congregation whose members minister in Australia, Bangladesh, UK and Ireland, Canada, France, India, Italy, Kenya, Peru, Bolivia, Myanmar, New Zealand/Samoa, Philippines, Senegal, South Sudan, Vietnam, Laos, Taiwan, and Thailand. The Sisters develop and run a wide range of activities in these countries. With a central focus on missionary work and evangelisation, the Congregation is heavily involved in the running of convents, schools, orphanages, hostels, maternity homes, and dispensaries. The Sisters have as their priority being present to and working with those who are vulnerable and neglected, those marginalised in our world today. This is with specific regard to women, children, youth, indigenous peoples, migrants, and victims of human trafficking. Project-based work is dictated by the needs of the local communities.

The Congregation is divided into geographical provinces, of which the UK and Ireland Province is one. The Congregation's Generalate is in Rome.

The Congregation of Our Lady of the Missions CIO was established on 4 May 2020, and remained dormant during the period to 31 December 2020. With effect from midnight on 31 December 2020, in accordance with a legal transfer of undertakings and a resolution of the trustees, the activities, assets and liabilities of the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number: 233599) were transferred as a going concern into the newly formed Charitable Incorporated Organisation (CIO).

The accounts accompanying this report are the accounts of the new Charitable Incorporated Organisation (CIO) through which the assets of the UK and Ireland Province, but excluding that part in the Republic of Ireland, are held and through which its finances have been administered since 1 January 2021.

The charity is governed by a Constitution dated 4 May 2020 and is registered with the Charity Commission, Charity Registration No. 1189330.

Objectives and activities

Principal aims

The object of the charity is the support of such charitable purposes as to advance the religious and other charitable work being carried on by, or under the direction of, the Congregation. Such purposes include the promotion of the Roman Catholic religion, seeking ways to foster interfaith dialogue. The Congregation takes a holistic approach to education, empowerment of women and the spread of Christian values, of caring for the needy and promoting justice, peace, and the integrity of creation.

When setting the objectives and planning the work of the charity for the year, and when encouraging the work of individual Sisters, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Principal activities

On 1 January 2021, the UK and Ireland Province consisted of 12 communities. However, following the closure of one house in October 2021 we now have 11 communities spread over Scotland and England. Its members engage in a variety of activities all of which benefit many members of the general public. These activities can be classified as: all aspects of pastoral work in parishes which includes visiting the elderly and housebound, working with bereavement groups, justice and peace, journeying with young adults, liaison with and between schools and parishes, working with young mothers, caring for families with special needs, accompanying refugees & asylum seekers, and care of its own elderly and sick members. Since March 2020, because of Covid-19, when the restrictions were put in place, some of these activities had to be put on hold while others have continued but in a different format.

Impact of the Covid-19 pandemic

There was a releasing of some of the restrictions in 2021 due to the fact that a large proportion of the population was vaccinated, and lateral flow tests helped the government to lift some of the restrictions as the year went on. However, we were asked to continue to keep a safe distance when in public places, wear masks and use hand hygiene gel, and the importance of hand washing, etc was stressed. The wearing of masks continued to be a requirement when travelling on public transport and in shops. Places of worship also encouraged people to wear masks.

Objectives and activities (continued)

Impact of the Covid-19 pandemic (continued)

Covid-19 has been far reaching and at has affected all aspects of life including the economy, charities, and individuals. For our charity one area of concern was the care and safety of our Sisters in St Anne's Convent in Sturry, Kent. The staff employed to care for the Sisters live in different areas with families and friends. Their social life means mixing with other people who may have been in contact with Covid-19. Working in St Anne's Convent means that they could transmit the virus to the elderly Sisters, many of whom have underlying health problems. However, staff with underlying health problems availed of the Government's Furlough Scheme whereby the government paid 80% of their wages. We topped up their wages with the shortfall of 20%. The Furlough Scheme changed from 1 July 2021. The Manager of the Home rose to this challenge, having the care of our Sisters at heart, and took responsibility on how staff would be managed including their staying in the care home and only going to their own homes occasionally. Zoom, Microsoft Teams and Webinars continued to be familiar to the trustees who took part in meetings and trustee training sessions which helped them to keep up to date on a wide range of topics. As the year went on some restrictions were easing and from 4 October to 7 October the APB (Association of Provincial Bursars) Conference was held face-to-face in High Leigh Conference Centre and two Sisters attended the Conference. Our mission to the public also changed post-lockdown because the restriction on numbers to visit a home meant that prayer and liturgy groups and parish ministries were cancelled including the celebration of monthly Mass in the house for people of the parish. During the year the Sisters had Mass in the House on a Saturday afternoon. However, our elderly Sisters were well cared for and none of them fell victim to Covid-19.

Contact with people in parishes continued to be made by telephone and WhatsApp making people feel that they were not alone. Both WhatsApp and telephone calls brought happiness and joy to people especially people who were lonely and it gave them an opportunity to talk, share stories, hear news and often brighten their lives with laughter.

Due to ongoing concerns about inflation and supply shortages, the aftermath of Brexit and the pandemic, the financial markets had their ups and downs during 2021. However, global equities performed well at the start of the period and finished the year with decent gains. We were happy with how our investments had performed during the year. We have an investment advisor who is also a professional investment manager. He keeps an eye on our investments and keeps us informed of how the investments are performing. He has a good relationship with our investment managers.

Achievements and performance

Missionary work

The Leadership Team in Rome continue to advise as to the Congregation's work abroad, and the trustees' policy is to consider that advice and give to the neediest areas.

Achievements and performance (continued)

Missionary work (continued)

During 2021, our objectives have remained the same in our planning of the works of charity throughout the year. The trustees have continued to give careful consideration to the Charity Commission's general guidelines on public benefit even though most of our work has been virtual and through other channels of communication due to social distancing and government restrictions on movement. In 2021 a number of projects initiated and run by the Congregation of Our Lady of the Missions CIO were supported with funding.

During the year 2021 £33,867 was donated to support missionary work.

The charity helps fund projects in:

- ◆ Bangladesh
- ◆ India Central
- ◆ Kenya
- ◆ Peru
- ◆ Philippines
- ◆ Vietnam

The Christmas Gifts received in December 2020 and January 2021 supported four projects in India Central, Kenya, Bangladesh and Peru.

The following are extracts from the feedback received from the recipients of the funding.

India Central

Nutrition and basic needs for Slum children, Kolkata

"With the donation the Sisters were able to provide good nutrition and basic needs for the slum children living in Kolkata, India. Queen of the Missions School, Kolkata, has a charity school for the girl children who live along the railway tracks. Their parents are poor and have no access to basic facilities like sanitation or clean water. In their struggle to survive, educating their daughters is not their priority. The Sisters encourage them to enrol the girls in our free school and currently there are about 250 girls in this school. The recent cyclone 'Amphan' hit Kolkata during the Covid-19 lockdown leaving great destruction in its wake. It blew off the roof tops, making the slum dwellers face the double challenge of the pandemic and the cyclone. These parents could no longer think of sending the children to school. The Sisters have been assisting many of the families with basic food assistance. The generous gifts received will improve the living conditions of these families and help to educate their young daughters".



Achievements and performance (continued)

Missionary work (continued)

Kenya

Medical assistance and PPE for mothers and children in Matuu

"RNDM Health Centre Matuu, serves the local people within this rural community, where there is no other access to healthcare services, especially for mothers and children. With the outbreak of Covid-19, we found ourselves unprepared to cope with the demands of such a pandemic.



With the number of patients on the increase and the long-term lockdown, unemployment and poor economy, our income has fallen drastically while the demand for health services keeps increasing. We are unable to cope with this sudden demand to procure the PPE kits and other necessary equipment like masks and sanitisers for the staff and patients to protect themselves. As the

number of Covid-19 patients is rising, the poor people cannot afford the expensive hospital treatments. Your support will be a life-saving gift to the mothers, children, general patients and our staff".

Bangladesh

Food and Sanitary items for poor families, Bagerhat

"Bagerhat is one of the coastal district areas of Bangladesh that was hit by the recent cyclone Amphan. Thousands of families were affected, and many farmlands were damaged in the overnight storm. Maria Polli village, where the RNDM Sisters are serving is a fishing village with 180 families whose plots of lands and fishponds were severely destroyed by Cyclone Amphan. This added more suffering and poverty to the people who were already struggling to cope with the spread of the Covid-19 pandemic. Due to the lockdown, many who work as rickshaw pullers, housemaids and other day labourers lost their jobs and have no means of providing for their basic sustenance. The Sisters are trying to reach out to as many people as possible. Your gift will help provide basic food, rice, potatoes, beans, oil, medicines, vitamins, masks and sanitary items".



Peru

Personal hygiene and health care support for Hogar Belen

"After traveling across the dusty, rough roads of Moquegua, and turning into a driveway of rocks and water, we reach a special place, Hogar Belen, a Community of the Congregation of Our Lady of the Missions, caring for abandoned and handicapped children. The Covid-19 pandemic has brought its share of suffering to the people around Hogar Belen and all Peru. The RNDMs are looking for ways to prevent the contagion among the population. With your gift, it will be possible to provide the centre



Achievements and performance (continued)

Missionary work (continued)

Peru (continued)

Personal hygiene and health care support for Hogar Belen (continued)

with the necessary personal protective equipment (PPE), digital thermo - meters and hygiene kits required for the staff, the residents and the visitors. The Sisters also hope to install a hand washing system at the entrance to the centre to guarantee basic hygienic conditions for all. Your gift will enable personal hygiene and health care support to protect all at Hogar Belen, Peru”.

Bangladesh

St Joseph's Home



Mealtime at St Joseph's Home

“Money from Solidarity helped the school with Tuition fees, good quality food, sanitizers, masks, soap, and medicine for St Joseph Home for Boys, in Gournadi. Approximately 23 boys who studied in St Joseph's Junior School benefited from the project.

St Josephs' home for the young boys who studied at St Joseph's Junior School, Gourdandi, Barisal, where our Sisters care for the most disadvantage and malnourished children who come from very poor families. The Sisters are able to continue providing an appropriate menu of healthy food and medicine to improve their health.

The Sisters were able to assist 23 very poor children with ongoing formal education at St Joseph's Junior School. They hope to educate more children so that they can contribute and develop their own communities in the future. There is a rise in the numbers of children not attending elementary school for financial reasons.



St Joseph's Home for Boys



Play time – getting ready



Achievements and performance (continued)

Missionary work (continued)

Bangladesh (continued)

St Joseph's Home (continued)

The Sisters take seriously the priority of health awareness and give important lessons to St Joseph Home for Boys. The children know now how to use the "Mask" and wash their hands and sanitize as needed.

Through the Solidarity funds, the Sisters were able to help provide more nutritious food, as well as, buy medicines, books, stationary and pay tuitions fees for the boys at St Josephs' Home. This helps them to live a better quality of life.

Thanks, and gratitude for the support of RNDM Solidarity, because of your kind and generous support for our ministry the Sisters were able to help these boys at St Josephs' Home in Gournadi, Barisal".

Diang Mariam Ashram, Chittagong, Bangladesh



"The funding received from RNDM solidarity in 2021 has enabled Miriam Ashram Diang Dispensary to provide medical needs for many children and young and adult families. Throughout the year visits to the villages and hospital for skin infections, broken bones and other illnesses have been provided. Thanks to the support of RNDM Solidarity Diang Dispensary has continued to provide basic health care for many children and their families.



Caring for patients and visiting the sick families

We also have extended food supplementary assistance to the children in our School. Food assistance was also given to those who were sick and unable to work. Indeed, good health for the family means having food on the table each day.

There are 113 children in three different Schools. Families of cobblers, barbers and fishermen from Julda, Napitpara and Miriam Ashram Mongal Shishu have come to the school and benefitted from this program. The Sisters continue the nutrition and educational support for these children.



Giving instructions on how to take the medicine on time

Achievements and performance (continued)

Missionary work (continued)

Bangladesh (continued)

Diang Mariam Ashram, Chittagong, Bangladesh (continued)



The families ministered to all who live in this area. The Sisters have ongoing visits to these people to encourage them in the process of self-reliance. Through the help of the RNDM Solidarity Fund, the Sisters of the Diang community were able to distribute some food and medicine to the children and their families.

The families ministered to all who live in this area. The Sisters have ongoing visits to these people to encourage them in the process of self-reliance. Through the help of the RNDM solidarity Fund, the Sisters of the Diang community were able to distribute some food and medicine to the children and their families.



Through the Sisters medical outreach, they were able to provide hand sanitizers, soap, masks and vitamins for the school children and their families. They also helped some older people, whom they visit regularly and are well known to them, with medicine for their treatment.



Thanks, and gratitude for the support of the RNDM Solidarity Fund. Because of the kind and generous support for this ministry the Sisters were able to help these children and their families of Miriam Ashram Diang dispensary.

Approximately 113 people living in poverty benefitted from the Project."

Kenya, Matuu

Tei Wa Ngai

"Although the Coronavirus pandemic is still with us, all activities have been progressing, as normal since January. As usual, we planned together, as a team, at the beginning of 2021.

Due to the numbers of outreach clinics, there was a real need to employ another physiotherapist, who commenced work at the beginning of February 2021. As a result of this extra help, we have been able to open the physio clinic at our Matuu center for four days a week. One or other of these therapists works at the center, while the other goes to the outreach clinics. Many children from around the area come for treatment, especially on the days of the Kijabee and epilepsy clinics. The two physiotherapists not only do exercises with the children, but they have been educating caregivers and mothers, by giving advice to each one, according to the needs. They have also shared their knowledge in different workshops, such as those for children with autism and cerebral palsy.

Achievements and performance (continued)

Missionary work (continued)

Kenya, Matuu (continued)

Tei Wa Ngai (continued)

Our field work, visiting children's homes, is carried out regularly by the sister in charge, accompanied by a health worker from the particular area, and either the physio or the occupational therapist. This is a great support offered to mothers in their home setting. They are shown how to use local resources to make aids to support their children, to stand or to walk and to do exercises. In this way they can monitor their children's improvement, etc.



We have been in partnership with an NGO called Special Education Profession, in Nairobi. They have supported us this year, by organizing different types of training for our mothers, physios and occupational therapists. It has been a wonderful support to all and they have gained much from the training.

The program has been totally relying on donors and their generosity has really helped many children and saved many lives. One of our highest costs is paying salaries for the two physios and occupational therapists and our health workers.

The following are some words from our occupational and physio therapists about Tei Wa Ngai and their experience of working with us.

"The program has been of help to the community and the society at large, in taking care of the disabled, by providing them with treatment and equipment such as wheelchairs among others, which are useful to make their daily performance a success".

"It has extended care to local community-based rehabilitation whereby it has empowered the caregivers of the disabled children to gain certain skills for self-employment".

I extend my gratitude to the Sisters of Our Lady of Missions for their support, and for making our therapy work more efficient, may God bless you."

Occupational Therapy of Tei Wa Ngai

"This is a programme for children living with different forms of disabilities, different vulnerable groups, the poor young people, living with chronic ailments, and also for educating caregivers, mothers and families, living with the disabled.



Achievements and performance (continued)

Missionary work (continued)

Kenya, Matuu (continued)

Occupational Therapy of Tei Wa Ngai (continued)

The programme serves the Matuu locality in Kenya, and parishes in this deanery; this includes Masinga, Kaewa, Kithyoko, Kithimani, Kisiiki, Mavoloni, Ekalakala, Kikumini and Kwawanzilu. In all these areas treatment is done locally, at the nearest health center.

The programme is engaged in community sensitization, in fieldwork where the children are visited at home level. The treatment is done, and health care given by a Physiotherapist, or an Occupational therapist, accompanied by the coordinators and the health worker based in that area.

This year we received funds from the UK Solidarity Fund which is a great contribution towards this payment. On behalf of Tei Wa Ngai staff, I sincerely say a big thank you to our Congregation, for supporting this ministry through IMDO and UK /Ireland province, for many years. Without this support, it would be almost impossible to be able to continue serving our children in this Yatta area of Kenya.

The Tei Wa Ngai budget pays the salaries for all staff (sister in charge, eight health workers, physiotherapist and occupational therapist)".

Vietnam

Chu, Bac Giang

"The Sisters of Our Lady of The Mission who directly serve in the Chu Community, Bac Ninh Diocese are sincerely grateful for the financial support in improving the education mission by the RNDM Sisters in the North of Vietnam.



With the money donated we have supported the children who come to study with us and who live in very difficult circumstances. Family life depends on crops. So their life is precarious. Their already difficult life is now even more difficult because of the Covid pandemic. The children fall into the situation of being hungry. As a result, some of the children were not able to go to school, but the encouragement they received from the Sisters gave them the energy to go back to school. Unfortunately, the disease has occurred in Vietnam for the fourth time and this time is much more dangerous than the previous times and the focus of the epidemic is right here in Bac Giang. Children have worked so hard to get through this difficult time and have completed an encouraging school year.

In the end of school year the results were very good and most of the children gained good marks, some of them gained excellent marks.



Achievements and performance (continued)

Missionary work (continued)

Vietnam (continued)

Chu, Bac Giang (continued)

These children are disadvantaged and would have less access to education and because of the donations we receive we are able to provide a safe environment. 33 children will be helped receive education during the school year. God bless you all".



Bangladesh

"Thank you very much for your very generous donation and sharing for our Orphan Children. We are very grateful to you for your constant love and sacrifice which bring us joy and happiness.



We appreciate very much for your loving concern and generous donations towards our children. Rest assured of our daily prayers as well as of the prayers of our children. You will be happy to know that your help and generosity have made a difference in the life of these little orphans.

Our warm congratulations to you and sincere appreciation for your wonderful work done in favor of our beloved little ones. Good food, clothing, medicines, toys, books and many other items have been made available to them and it was only possible because of your love and constant support".

Extract from the "Thank You" letter to the donor for the sponsorship fees for Bernadette Pronomei in Bangladesh:

Dear Friends of Fox Family,

"My first day at college had a great meaning to me. It was the beginning of my dream to go to college and to pursue a higher education. I had so many emotions running through me it was the first time being in this level and the first time paying for education myself. I was admitted to the Universal Nursing College on 1st, November, 2021.

There are 84 students in my class. My college principle and other teachers are very particular in appointing the lecture. All in all, I think the environment of this institution is conducive to my studies. All this through the will of the creator through you.



Achievements and performance (continued)

Missionary work (continued)

Bangladesh (continued)

Extract from the "Thank You" letter to the donor for the sponsorship fees for Bernadette Pronomei in Bangladesh (continued)

I am so grateful and appreciative to dear Fox Family and all that you do to help me get through this difficult situation. So from the bottom of my heart "Thank You So Much".

I wish you all Merry Christmas and a prosperous Happy New Year".

Pronomei Bernadette

Additional financial support for UK charities

- ◆ **British Red Cross** – A donation was sent through an agency who would send it directly to Afghanistan after the severe bombing and devastation in Kabul. (Photo: [bbc.com](https://www.bbc.com))



- ◆ **Médecins Sans Frontiers** – Due to a severe outbreak of Covid in India, we donated funds to a group of medics working in the rural areas of India – setting up makeshift wards and dealing with the virus with their medical teams and volunteers. (Image- [msfinda.in](https://www.msf.org))

- ◆ **St Francis Leprosy Guild (SFLG)** – We gave a donation to St Francis Leprosy Guild who have cared for people with leprosy for the past 125 years. Today they are rising to a new challenge. They are supporting partners across the globe to train health workers and volunteers to reach out to poor and remote communities to detect and treat new cases of leprosy before the disease takes hold.

They care for people who have been marginalised by leprosy and whose disabilities have robbed them of their livelihoods. Through compassion and practical support, our donation will help people with leprosy to sustain life for themselves and their families and, also restore hope.

- ◆ **St Luke's Hospice** – As every year, we donate to the work of St Luke's Hospice. This year was mainly to support their work in the care of Covid patients in the hospice and to assist with PPE and the many families who had lost loved ones during this time of the pandemic.

Achievements and performance (continued)

Additional financial support for UK charities (continued)

- ♦ **The Medaille Trust (Anti-Trafficking)** – This charity founded by Catholic Religious Congregations in 2006, for the support of women, continues to provide refuge and freedom to victims of modern-day slavery and to help them to rebuild their lives. This charity was to support children and women, freed from enslavement by the sex trade industry in the UK. It offers them safe house beds, and opportunities for physical and psychological healing and rehabilitation. Since 2006, the Medaille Trust has become the largest provider of supportive accommodation to victims of modern-day slavery in the UK. They help clients gain confidence and the ability to move on to a positive chapter in their lives – free from exploitation and slavery. Their specialist teams support clients 24/7 on the road to restoration and independence.
- ♦ **The Passage in London** – A charity which provides meals for homeless people, health, assessment and advice, employment training and welfare rights, prevention projects, day centre services, outreach services and hostel accommodation for homeless people in London. In 2021 with Covid-19 The Passage continued to see more people experiencing homelessness due to job loss and the economic climate.

“In our 40th anniversary year, The Passage was needed like never before.

Whilst the pandemic changed virtually every aspect of how we fulfil our mission, we did not allow it to define us or what we stand for.

Our values have always fundamentally guided our approach and this year was no different.”

Mick Clarke, CEO

- ♦ **The Cardinal Hume Centre, Westminster, London** – For more than 35 years, the Cardinal Hume Centre has helped people facing poverty and the threat of homelessness in Westminster, enabling children and young people to turn their lives around. The charity enables people to gain the skills they need to overcome poverty and homelessness. It also provides help and support with childcare, income, housing, employment support, education and legal status. The Centre works with homeless young people, badly housed families, and others in need. The pandemic is pushing more and more young people and families into homelessness. All donations received mean that they can help more people, during the current coronavirus crisis and beyond.
- ♦ **SCIAF (Scottish Catholic Aid Foundation)** – SCIAF is the official overseas aid and development agency of the Catholic Church in Scotland. Their mission is to enable the poorest to lift themselves out of poverty and to work together to protect our common home. They help people to recover when disaster strikes, inspire people in Scotland to put their faith into action. They help families in poor countries to live in peace, free themselves from hunger, poverty, and injustice. SCIAF works in partnership with local church organisations, supporting communities across Africa, Asia, Latin America and the Middle East to bring about lasting change. During 2021 they put pressure on governments to care for the planet and create a fairer, more peaceful world.

Achievements and performance (continued)

Additional financial support for UK charities (continued)

- ◆ **De Paul Trust, UK** – De Paul Trust focuses on meeting the needs of young people experiencing homelessness or at risk of becoming homeless. It was founded in 1989 as a direct response to the growing numbers of homelessness, by finding vulnerable young people a place to live, helping them to rebuild family relationships, providing them with opportunities to realise their potential so that they can move towards independent living and into work. De Paul Trust, UK is part of De Paul International, a worldwide family of charities inspired by St Vincent de Paul, a major social reformer in 17th Century France. During 2021 Covid-19 continued to present great challenges to their services and the young people they support.
- ◆ **Mary's Meals** – Mary's Meals provides life-changing meals to some of the world's poorest children every day they attend school. This is a global movement working in eighteen countries across Africa, Asia, Latin America, Eastern Europe and the Caribbean. They are supported by people from all walks of life, but in 2021 the need for donations continued to be great with the Covid-19 pandemic. In the past Mary's Meals provided one good meal to some of the world's poorest children every school day. Now all around the world, schools are closed, and homes have become places of learning. This means that Mary's Meals had to find new ways to feed the children who when at school received Mary's Meals – sometimes the only food they receive in a day.

Donations to local charities

Annually, we contribute toward many local charities and various causes related to the care of people. In the light of Covid-19, we have had a special interest this year in the works of St Vincent de Paul, the Salvation Army, Cancer Research, local hospice care and a concern for the homeless and for refugees via JRS (Jesuit Refugee Services).

The Solidarity Mission Fund

This fund has been set up to provide for those in need both at home and overseas. Many Sisters contribute to this fund by setting up fundraising activities in their parishes or by their own handicrafts. Individual donors are also big contributors to our Solidarity Mission Fund.

Sisters' individual ministries

Despite the Covid restrictions, we have been able to continue with some external ministries and work with refugees using the phone and Zoom communications. Many have been able to continue with their pastoral communications, plus an occasional visit within the permitted restrictions and continuing the training of Shen therapists via Zoom.

Achievements and performance (continued)

Euphrasie Barbier Community



Due to Covid and more restrictions in the Canterbury area, visits to work with the homeless centre has not been possible. However, the funding that is put aside each week for food for the homeless continues as a weekly activity. One big event this year has been the support to our Sisters and people in Vietnam dealing with severe numbers of Covid in Saigon and for RNDM Solidarity by the sale of hand crafted cards.



Vicar for Religious – Southwark Diocese

Due to Covid again this year, we had to reduce our meetings to four gatherings where we invited religious to come to these events in person. Other meetings were held via Zoom.

An annual conference was held at Hinsley Hall, Leeds, on October 11-13. It was the first physical meeting since Covid began. This was a chance to meet other religious and to discuss together about the approaching Synod of the Church: Communion, Participation and Mission.

The second was the annual meeting in Aylesford, Kent, with Bishop John Wilson. This was mainly to serve the south of England. This was followed by a Pre-Advent Retreat Day in Herne Bay, Kent, in November. As the restrictions were beginning to be lifted around November, it was possible to meet again in the Archbishop's House in Lambeth, London, to make future plans for 2022. The purpose was also to check in on the needs of many elderly religious Sisters who are finding the isolation and these times difficult. Newsletter and copies minutes of meetings are always circulated to those who are still unable to attend and phone contact is made regularly.

Manchester

As restrictions were lifted a little before Christmas 2021, the Sister who lives in Manchester was able to go back to St Peter's Secondary School where she assists the chaplain with pupils preparing for the sacraments. Her work with asylum claims has continued with refugees via phone and, in some cases, a short visit with them to assist with paperwork but her visits to the Immigration Centre in Croydon, South London, have not taken place this year.



Achievements and performance (continued)

Shen Therapy – Liverpool

The Sister who lives and works in Liverpool continues to train her students to become Shen Therapists. This requires 200 “hands on” sessions with clients to complete their training. Sister mentors their work through emails and has visited when possible. Much of the “hands on” sessions have been on hold during 2021. One intern at the latter part of 2021, with support, did gain her Certificate in November. Zoom meetings are held monthly with the Founder of Shen and Certified Shen therapists. It was possible to have one workshop in November.

Pastoral work in St Monica's in Bootle

Since Covid began, the communication with the house bound has been by phone and some house visits have resumed with restricted meetings and some Sundays, for special occasions, Sister has just been able to play the organ for the weekend liturgies.

Beech Court

External ministry is still restricted in Deal, but in September, when things were beginning to ease, the community prepared the Deal Heritage Day in their community. Historically, our community in Beech Court is very much



part of the Story in Deal relating to Miss Boys who founded an orphanage in Middle Street, and our Foundress, Euphrasie Barbier, assisted with this ministry and eventually our RNDM Sisters continued the work after Miss Boys' death.



Scotland Ministries - Paisley Diocese

With easing of Covid restrictions just before Christmas 2021, the Sister working in Bridge of Weir, with the help of a former headmistress of Our Lady of the Missions School, Cathcart and Thornliebank and parishioners, was able to hold a craft sale for the RNDM Solidarity Fund. Her ministry as parish coordinator had been on hold but those weeks before Christmas there were some physical activities. The pastoral work of our two Sisters in Scotland, due to strict restrictions throughout most of 2021, has been by phone.



Achievements and performance (continued)

Wealdstone - Three Communities



The usual visits to the sick and nursing homes and external work with refugees has been again on hold. With the ease of Covid cases towards the end of the year, it was possible for one Sister to assist with a refugee to be rehoused with the help of St Vincent de Paul and one Sister was able to resume her work with the Vietnamese community in East London on Sundays. Sister was able to continue the preparation for Confirmation for many young Vietnamese people which had to be stopped due to the onset of Covid in 2020. The combined communities helped with clothes and old and used phones to be donated for the use of refugees through the JRS Centre in Wapping.

Sacred Heart College - Wealdstone

Due to the continued Covid restrictions, the Sister who visits the school was unable to attend the weekly Mass. However, Sister was able to give some sessions on our RNDM mission in October to all the Grade 7 students, all with PPE and the girls wearing masks! The usual Christmas Concert, where the girls contribute to our RNDM missions, was cancelled due to the new Omicron wave throughout London.

Homelessness

As Covid has still restricted our physical work throughout 2021 with voluntary work at the homeless Centre in Canterbury, and work with those seeking accommodation in Manchester and London, we have had to work over the phone to continue our support. A short visit to assist a homeless person in London was possible but restricted by housing officers working from home so paperwork has been a problem for all of us this year. The increased numbers of asylum seekers being placed in Napier Barracks, Folkestone, has been a problem, so two Sisters have been working on the phone weekly throughout the year, to help with immigration requirements through translation.

Jesuit Refugee Services (JRS)

We have three Sisters working with JRS: two in London and one in Sturry, Kent. Their main ministry for 2021 has been with translations with Vietnamese asylum seekers detained in Heathrow and Napier Barracks (Folkestone) via the phone. The other Sister continues her work from London, but due to Covid, all physical visits are restricted, so contact is mainly by phone with those who have been released but still dealing with issues of being victims of trafficking and mental illness. Sister is accompanying these people by phone. Morning Prayer still continues with the JRS volunteer team and others to maintain communion and awareness of the plight of those with whom we serve.



Achievements and performance (continued)

International Formation Centre – the Philippines, Davao

One Sister was invited to be part of the team of presenters again this year for the 19 RNDM Sisters who were preparing for their Final Vows in 2021. She offered a two-week Course on Liturgy and RNDM spirituality. Again, due to Covid and restricted travel, it was all held online and Zoom. There were four Sisters from Bangladesh, two Sisters from India South and one Sister from India North East, three Sisters from Myanmar and nine Sisters from Vietnam. Because most of the Sisters were in their own countries of origin with the exception of the Sisters from Myanmar who were still in New Zealand learning English, the sessions had to cross many time zones. Because many Sisters around the congregation are so used to using Zoom, due to Covid, it was a chance to unite many Sisters around the provinces to join in cultural days and to share missionary stories and experiences via Zoom.



St Anne's Convent - Pastoral Team

Since September 13 2021, there has been a Pastoral Team working in St Anne's Convent. This team is comprised of five Sisters living in Sturry and one Sister from the Provincial Team as coordinator. They each have their respective ministries within St Anne's working alongside the manager and carers to help with the spiritual, emotional and social life of our Sisters in care.



Achievements and performance (continued)

Missionary Sisters of England and Wales

2021 was a better year and some parishes allowed Mission Appeals. Early in the year, we devised a video, prepared by two of our Sisters in the Province that could be used for all the members of the Missionary Sisters of England and Wales, to offer an alternative to physical Appeals. It was very successful. The Sister who usually does the Appeals for the Province was able to use the video and prepare a Gospel Reflection for a few parishes to prevent travelling long distances during the uncertainty of Covid.

International Renewal Groups to Sturry – Heritage Centre

Again this year, the Renewal Group was cancelled. However, one Sister who helps to coordinate our heritage centre in Sturry, was able to travel to France to begin the process of the Mandate from the General Congregational Chapter, 2020, to work in conjunction with the Heritage Centre and Archives in Lyon, France. The visit included visiting other heritage centres in France to get some ideas to update and reorganise our own heritage displays in both Sturry and Lyon and discuss how to work together as both Lyon and Sturry are the two major Heritage Sites of the Congregation. A Heritage Commission was set up by the Congregational Leadership Team, and this Sister is a member of that Commission. This work will be ongoing.

St Anne's 2021

Life continued to be very different for the Sisters in St Anne's in 2021 although the very strict lockdown of the previous year was no longer in force. Visitors gradually began to be accepted towards the end of 2021 but there were very few because of restrictions in other countries so the Sisters had limited contact with their families. This was especially difficult for those who have hearing problems and were unable to communicate by phone. Our carers were extremely supportive and assisted them as far as possible.



Many new skills were developed in 2021 – the Sisters became adept at different forms of art work, their participation in Bingo, Skittles and other board games improved dramatically! Music and dancing were also appreciated, and our notice boards demonstrate the many ways in which afternoon sessions were enjoyed.

In July a new manager was appointed, and she has gently opened new avenues of training for carers and the Pastoral team e.g. fire warden training on two different days to accommodate all staff and also fire evacuation training, again in two sessions to accommodate everybody.

Age is no barrier to this 90+ year old Sister who loves to move in time to music and is ready to dance as soon as she hears the music! Our carers are always ready to partner her!

Achievements and performance (continued)

St Anne's 2021 (continued)



Sometimes Sisters come to St Anne's for a period of recuperation or respite and this Sister had stayed with us for a few months and had become very much part of our community. Now it is time for her to leave and return to her own community and this is celebrated with a special afternoon tea, with a lovely cake made by our cook and presented by our manager.

Another innovation has been the introduction of a Pastoral Team of five Sisters whose remit is the pastoral care of the Sisters. This includes the spiritual aspect, which is very important for us, providing for services, often online when there is no other alternative. This Team also considers the care and welfare of the staff to be their concern.

Our local surgery has continued to be very supportive and staff from there have come to St Anne's to ensure the Sisters have all their vaccinations, including the booster for Covid and the 'flu jab. We feel blessed that the Sisters have been so well cared for and kept safe and we have had no cases of the virus, thank God. When Sisters have had to stay in hospital for any length of time, the strictest protocols regarding wearing of PPE and isolation from all the others have been observed, with very positive results.

Overall, from many angles, 2021 has been a positive year for the Sisters and staff in St Anne's, despite some restrictions still needing to be in place. We are extremely grateful to our manager and staff for all the care and support given to the Sisters.



Birthdays are occasions to be marked and here our 99 year old Sister celebrates her birthday! These are special occasions for the Sisters and our carers take great care to make them days of happiness and enjoyment.



Days can be very long for Sisters who previously have had active lives and our carers plan some activity for them in the afternoon. Art work is very popular and our corridors are well decorated with the results of this, particularly at special times, like Christmas

Achievements and performance (continued)

St Anne's 2021 (continued)

Staff training

Most of the training took place online, because of restrictions. Many of the courses were refresher courses, designed to update staff on current developments in different areas. Since September, trainers have been allowed into the building and training for specific aspects of care has taken place, e.g., dementia, medication. 4 staff members have continued their online NVQ level 3 in health and social care.

Future plans

The charity will continue the activities of its predecessor charity trust without any significant change in the short term.

We will continue our engagement of Field Lane Management Group to assist us in the overall management of our care community in Sturry, Canterbury. This group has considerable experience in supporting some of the most vulnerable people in our society and also in direct management support of charities, similar to ours. This is what particularly attracted us to work with them.

We have appointed a manager for whom ongoing training and supervision is provided by Field Lane. She takes responsibility for the running of the home, again, under the supervision of Field Lane Management Group. She is assisted by a Deputy Manager and Senior Carer who together share responsibility for the efficient running of the home and the care of the resident Sisters.

Maintenance of the building is taken care of by Field Lane as is supervision and training of staff.

Since Sturry is important to us as a heritage site for our Congregation, our Foundress being buried there, we have a project in place to ensure its viability for the future. We would see Field Lane continuing to supervise and monitor the care of the residents of St Anne's and also the maintenance of the building. For the present, this is occupied by our Sisters and we would anticipate that, in the future, lay people will be invited to join us. Our registering with the CQC will allow us to offer this to lay people for a fee agreed by them and ourselves.

The two other buildings on the site – Brooklyn House and Euphrasie Barbier Community – are being refurbished and renovated. Brooklyn House will offer accommodation to a pastoral care team we hope to have in place to cater for the needs of the residents of St Anne's.

Future plans (continued)

Euphrasie Barbier will offer assisted living accommodation. All these arrangements will initially be for our own Sisters and then ultimately for lay residents.

Stage 1 of the refurbishment project for Brooklyn House has been completed. This comprised the exterior work to the building but, because of Covid-19 and the inclement weather we experienced, the work was delayed and went over the scheduled time for completion. It was completed by June 2020.

Stage 2 of the project which consisted of the interior refurbishment of Brooklyn House started on 2 November 2020 and was completed in May 2021.

Stage 3 is updating and renovating of the interior of Euphrasie Barbier House. This work commenced in early 2022.

Finance for Stage 2 has been donated by the worldwide Congregation. Each province has been asked to contribute to the fund which is overseen by the Congregation Leadership Team. Finance for Stage 3 has come from the Congregational charity in Ireland.

Our financial advisors have assisted us with the planning of the project, with particular regard to the funding required. Matters such as our numbers, age profile, life expectancy, properties and assets have been and will be taken into consideration. This is an on-going process.

Discussions re succession planning have begun and possible options open to us are being considered. We hope to have a member of our Congregational Leadership Team involved in this.

Financial report for the year

Income and expenditure

In the year to 31 December 2021 total income before the transfer from the Congregation of Our Lady of the Missions Charitable Trust amounted to £1,874,573 (2020 - £nil), whereas expenditure was £1,345,720 (2020 - £nil).

With the transfer of the assets and liabilities from the Congregation of Our Lady of the Missions Charitable Trust at midnight on 31 December 2021, income increased by £13,501,484 to give total income for the year of £15,376,057.

The net income for the year before investment gains and the transfer from the Congregation of Our Lady of the Missions Charitable Trust was £528,853 (2020 – net income £nil). Investment gains totalled £790,310 (2020 – net gains of £nil). As a consequence of those gains and the transfer from the Congregation of Our Lady of the Missions Charitable Trust, there was a net increase in funds (or net income) in the year of £14,820,647 (2020 – net income of £nil).

Financial report for the year (continued)

Reserves policy

The trustees of the charity have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed.

The trustees consider that, given the nature of the charity's work, the level of the successor charity's free reserves should ideally be approximately a year's expenditure to provide for contingencies and unevenness in future income.

Financial position

At 31 December 2021, the balance sheet showed total funds of £14.82 million (2020 - £nil). Of this, £6.16 million represented the net book value of the charity's tangible fixed assets (2020 - £nil). A decision was made to separate this fund from general funds in recognition of the fact that the assets are used in the day-to-day works of the charity and the fund value would not be easily realisable if needed to meet future contingencies.

£4.70 million has been designated by the trustees to provide for the Sisters in their retirement. The fund has been calculated using actuarial principles to provide for each of the Sisters who are the responsibility of the Province, but was constrained by the resources available. Given the increasing age profile of the Sisters and the lack of new vocations, this sum will provide only modest resources to look after the Sisters, many of whom will need increasing and increasingly expensive residential and nursing care.

Restricted funds of £1.40 million (2020 – £nil) represent monies received specifically for the Congregation's missions abroad.

Therefore, the general funds which are available to support the work of the Sisters in the future amounted to £2.57 million (2020 – £nil).

The trustees consider that, although the level of free reserves is slightly higher than the target set out in the charity's reserves policy, this is appropriate when considered in the light of the uncertainties arising due to the continuing Covid-19 pandemic and current geo-political issues. It will enable the charity to pursue successfully its charitable objectives.

Investment policy and performance

There are no restrictions on the charity's power to invest.

The Congregation of Our Lady of the Missions CIO adheres to an ethical policy that seeks not to invest directly in equities that are mainly involved in the manufacture and/or supply of goods and services, which would not be in accordance with social teachings of the Roman Catholic Church and the teachings of the Gospel. The portfolio managers and our advisor understand our policy and give complete co-operation in regard to our ethical concerns.

Financial report for the year (continued)

Investment policy and performance (continued)

The charity holds investments with Rathbones Wealth Management Limited, UBS AG and Smith and Williamson. The trustees meet with the investment managers regularly to review the performance of the portfolio and the investment strategy. The total market value of these holdings at 31 December 2021 amounted to £6,510,344 (2020 - £nil). In addition, a further £733,271 (2020 - £nil) was held as cash by the investment managers for re-investment.

The income yield on listed investments was approximately 1.82.% based on the average market value for the year, which is considered satisfactory in the light of recent interest rates. Net investment gains amounted to £790,310 for the year (2020 – net gains of £nil). The trustees are satisfied that their investment policy is appropriate for the longer term.

Governance, structure and management

Governing document

The charity is governed by a Constitution dated 4 May 2020 and is a registered charity, Charity Registration No. 1189330.

Member of the CIO

The Province Leader for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Trustees

The Provincial Leader and the Provincial Leadership Team automatically serve as ex-officio trustees. The Constitution vests the power of appointing further trustees in the Provincial Leader of the UK and Ireland Province.

At any one time there must be a minimum of four and a maximum of seven trustees. The names of the trustees who were in office during the year are set out on page 1. As all trustees are members of the Congregation they have a detailed knowledge of its structures and of the work which the charity carried out since 1 January 2021.

Trustees' responsibilities statement

The trustees are responsible for preparing the annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charity and of income and expenditure of the charity for that period. In preparing these accounts the trustees are required to:

- ♦ select suitable accounting policies and then apply them consistently;

Governance, structure and management (continued)

Trustees' responsibilities statement (continued)

- ♦ observe the methods and principles in Accounting and Reporting by charities: Statement of Recommended Practice applicable by charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102);
- ♦ make judgments and estimates that are reasonable and prudent;
- ♦ state whether applicable United Kingdom Standards have been followed subject to any material departures disclosed and explained in the accounts; and
- ♦ prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the CIO's Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and or other irregularities.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. Since 1 January 2021, they have met regularly to review developments with regard to the charity or its activities and made any important decisions. When necessary, the trustees will seek advice and support from the charity's professional advisers including investment managers, solicitors and accountants.

Key management personnel

The trustees consider that they comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis.

All trustees are members of the Congregation and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees or members of key management.

Risk management

The trustees have assessed the major risks to which the charity is exposed and in particular those relating to the specific operational areas of the charity, its investments and its finances. The trustees believe that by monitoring the reserve levels, by ensuring controls exist over key financial systems, and by examining the operational and business risks faced by the charity, they have established effective systems to mitigate those risks.

The trustees have identified five main areas where risks may occur: governance and management; operational; financial; reputational; and regulatory.

Governance, structure and management (continued)

Risk management (continued)

The issues relating to health and safety risks are the responsibility of each community which is accountable to the Province Leadership Team.

In our larger properties in Kent where our elderly and frail Sisters live, we are registered with a company called Peninsula which supports us with advice on Employment Law and Health and Safety issues. They regularly inspect these premises to ensure compliance with regulations. In St Anne's Convent we are also managed by Field Lane Management Group who report at each meeting on Health and Safety and Maintenance and make us aware of any risk issues.

The median age in our Province on 31 December 2021 was 86. None of the members of the Province has any individual resources or income and there is an obligation on the trustees to ensure that there are adequate financial resources in place to provide for the needs of the Sisters as they grow older. We have an external financial advisor who assists us in managing our finances and investments. Part of our risk management is to meet with our financial advisor and review our finances and investments.

There is constant review of the Sisters engaged in ministry, identifying their needs and taking into account their situation with an awareness of their age, energy and general health. Opportunities are offered for periods of rest and renewal. However, during 2021 Covid-19 continued to reduce travel and breaks away from the community for the majority of the Sisters. Renewal and retreats, and mindfulness sessions, were virtual experiences by Zoom. The Sisters found them both helpful and refreshing. However, some Sisters managed to go to retreat centres where Covid-19 restrictions were rigorously adhered to.

We support our Missions worldwide as well as other needy causes, especially those in crisis situations. We ensure we are fully briefed on the nature of the charities to which we contribute. We receive receipts for payments made. Bank transfers to our overseas missions are monitored by our Generalate Leadership Team in Rome, and our International Mission Desk. There is e-mail acknowledgement of receipt of the money. Reports and photographs follow later.

The charity's assets consist principally of listed investments and properties. We have a property advisor whose role is to advise us in the acquisition and sale of property. Our investments are managed by reputable managers with whom we have agreed our policies for investment. We also have an external investment advisor with whom we have regular meetings and who monitors the performance of our investments on a regular basis. Trustees will meet annually with the investment managers and more frequently with our external advisor to ensure that our investments will meet our needs now and in the future.

We have a community in Kent in which our elderly Sisters are cared for by members of the Congregation and employed carers. The carers have ongoing training regarding aspects of care for adults at risk. The Leadership Team forms part of the board and monitors the quality of training and care of the Sisters.

Governance, structure and management (continued)

Safeguarding

Safeguarding is an integral practice to the life of the trustees with policies that reflect our belief in the dignity of each person with respect, love and protection. In 2021 a new national safeguarding strategy in the Catholic Church in England and Wales, was the focus of many Zoom sessions to inform and familiarise us about 'One Church' approach and our obligation as a Congregation in all aspects of Catholic Safeguarding Standards.

There are 2 bodies to which we will be aligned. They are CSSA (Catholic Safeguarding Standards Agency) and RLSS (Religious Life Safeguarding Service). As Trustees, we must be able to show the CSSA, as the regulator, how we are meeting our obligations in safeguarding.

Belonging to this 'One Church' approach ensures we have help, support and advice should the need arise. Opportunities for training will be given to trustees once the RLSS has everything in place. During 2021 we signed the contract with CSSA and hope to sign the contract with RLSS in 2022.

Our Safeguarding Lead, in her professional role, meets with the trustees and visits St Anne's and Beech Court communities to listen to the Sisters and Staff to make sure that there is a safe and trustworthy environment and all are protected from any issues that could compromise safeguarding. She oversees the DBS process for our employees.

In Scotland, we have two Sisters who reside in the Diocese of Paisley and who minister in two different parishes. One of these is our Safeguarding Lead and she attends all the necessary training sessions. We are audited annually and follow the revised_instruction manual on Safeguarding in Scotland, entitled "In God's Image v2". Both Sisters have access to the document and are aware of the regulations and recommendations it contains. They work as a Team in a parish ministry and adhere to the specific regulations under the jurisdiction of the Parish Priest.

Trustees

The Constitution vests the power of appointing new trustees in the Congregational Leader of the Congregation, who, in practice, delegates this function to the Provincial Leader of the UK and Ireland Province.

At any one time there must be a minimum of four trustees. The names of the trustees who were in office during the year are set out on page 1.

Brief biographical details of each of the trustees in office during the year are given below.

Governance, structure and management (continued)

Trustees

Sister Catherine Corrigan, a member of the UK & Ireland Province, was born and brought up in Northern Ireland from where she entered the Congregation in 1966.



Since entering the Congregation Catherine has been involved in teaching, Initial Formation and parish ministry. She spent some years in a primary school in England and Ireland before being missioned to Kenya where she taught in one of the local secondary schools at Matuu, a semi-desert area on the Yatta Plateau. Catherine was then asked to engage in the ministry of formation and completed her degree in Theology and English and participated in a personal development course at the Institute of St Anselm, Canterbury. Having accompanied women in England who were interested in our Congregation, Catherine returned to Kenya where she continued in formation ministry as Novice Director. On finishing her term as Novice Director, Catherine went back to teaching in Ireland for a number of years and became involved in the local parish also. After the closure of the school, Catherine was then appointed to the leadership team. On finishing her term of office on the leadership team she spent nine years in parish ministry in Antrim, Northern Ireland. As a member of the parish team she had a varied ministry in the parish where our Sisters ministered for many years. It seems that she came full circle for it was the first time she lived in Northern Ireland since entering the Congregation.

In 2017 Catherine was appointed a full-time member on our Province Leadership Team for three years after which she was appointed Province Leader beginning her term of office 1 August 2020.



Sister Margaret Murphy was born in Coatbridge, Lanarkshire, Scotland on 27 December 1944. Margo was educated there until 1959 when she moved to Hastings and continued her education there with the Sisters of Our Lady of the Missions.

In 1961, she entered the Novitiate in Hastings and was there for her Novitiate training until 1966 when she was missioned to Sturry, Canterbury. In 1971, she was admitted to Notre Dame Training College, Bearsden, Glasgow, to study for a Teacher Training Diploma and her Certificate of Religious Education. Having successfully completed this, she went to Chew Magna in Bristol where she taught for a number of years. From here she went to Digby Stuart College, Roehampton where she did her BA degree in French/Religious Studies and obtained a Second Class Honours. After a short period of time at Sacred Heart School, Wealdstone, Margo went to Kirkby, Liverpool to staff a Mother and Baby Unit there and also work in the local community. While there, she did a counselling course and was awarded a Counselling Diploma. She voluntarily worked in a local counselling service and was also involved in pastoral care of the young women in the Mother and Baby Unit.

In 1999, Margo was missioned to Papua New Guinea and on her return home worked in chaplaincy situations in Germany and England.

Structure, governance and management (continued)

Trustees (continued)

As a school counsellor, she worked with Catholic Care in Leeds until she was asked to go as Pastoral Assistant to an inner city parish in London. She left there in 2003 to become part of the Province Leadership Team after which she went to Rome as General Secretary for the Congregation. On her return to the Province, she was appointed to the Province Mission Desk and, as a member of the Sisters' Mission Committee, was involved in mission appeals in different parts of England. In 2014 she was appointed Province Leader and carried out that responsibility until the beginning of August 2020.

Sister Anne Cleary was born in Northern Ireland, the eldest of four children, and during her secondary school years attended a school run by The Congregation of Our Lady of the Missions, the Religious Congregation she would later enter. With a keen interest in music she studied at the Northern College of Music in Manchester attaining LRSM (Licentiate of the Royal Schools of Music) in piano teaching, and ANCM (Associate of the Northern College of Music) in class music teaching. After a further year at Bretton Hall College of Education she taught music at a junior and secondary school for 14 years. In 1984 she moved into social type work – a residential unit for assessment, support, and training of young single mothers. After 17 years she retired from the unit in the year 2000 and from March 2001 acted as an assistant to the Provincial Bursar in Wealdstone. She was also engaged in pastoral work and Liturgy development and animation in a parish in Liverpool. From August 2008 to July 2014 she was a member of the Province Leadership Team and at the end of her term she moved to Sturry in Kent and now helps in St Anne's convent where twenty of our elderly and sick Sisters are cared for. On 13 September 2021, she was appointed to become a member of the Pastoral Team working in St Anne's Convent.



Sister Margaret Doherty joined the Congregation of Our Lady of the Missions in 1960. She was missioned to Western Australia in 1965, as assistant teacher in a class for infants, who were mostly from different cultures and language groups; it was certainly a new and very valuable experience for her! Having obtained her Primary Teachers' Certification in Christ College, Melbourne, she taught for years in schools, where our Sisters held the Principalship. Her life was further enriched when she was appointed to the Diocesan Motor Mission, Bunbury, and became involved in the Religious Education of children 6-12 years in State Schools situated in remote farming areas. Margaret assisted parents in their own faith, by helping them with their children's faith development. To keep her enthusiasm alive, she availed of different in-service courses and further training. Another major transition in her life was being missioned to the Mendi diocese of the Southern Highlands in Papua New Guinea. As Pastoral Assistant, she became proficient in Melanesian Pidgin and was responsible for the ongoing formation of Catechists and other lay leaders in the Church. A vital part of her ministry was teaching literacy skills to women, always eager to learn. She was also Chairperson for the Conference of Women Religious in the Diocese, as well as Coordinator of the Sisters in her own Congregation. After ten years, Margaret trained for Spiritual Direction/ Accompaniment, at the Institute for Spiritual Leadership in Chicago.

Structure, governance and management (continued)

Trustees (continued)

She acquired a Masters in Pastoral Studies, which equipped her for her future work in the UK, where she joined the Chaplaincy team at St James's Hospital in Leeds. She also accompanied women and men from different Christian denominations, on their faith journey. Margaret was missioned to Rome from 2000 to 2004 as one of the Secretaries at our Generalate. There, she became, with other Congregation representatives, a member of the Justice and Peace Group and joined a team of Spiritual Directors at Regina Mundi, Rome, who conducted the International Formation Programme for Women Religious. In 2004, Margaret was appointed to the Philippines, as Co-ordinator of the Student Sisters' community in Manila. She spent four interesting years with the Student Sisters and formation groups from different congregations. In 2009, she returned to the UK and the following year, became one of the team members of St Anne's community, Sturry, where she was responsible for the Pastoral Care of the elderly Sisters and a member of the Province Leadership Team. In 2014, she was elected again to the PLT for three years and in 2017, moved to New Southgate Community. Margaret went to Genesis in Massachusetts, USA, for a six week refresher course in Bio Spirituality. In August 2020, she was elected to the Province Leadership Team.

Sister Rose Mary Harbinson began her religious life by joining the Congregation in



September 1969. Prior to that she was raised in the East of London where she attained her primary and secondary education. Two of her final secondary years were with the Sister of Our Lady of the Missions in St Catherine's Secondary School, Leyland after the death of her mother where she obtained her O Levels. Her guardians moved to South Wales where she went to the Sixth Form in Port Talbot. Prior to joining the Congregation, Rose Mary worked on and off before she joined the novitiate in Hastings. As a post Vatican II novice her formation studies were in Dublin, Ireland with a mixed group of missionary congregations. Her first mission was to Sturry, Canterbury serving the community in the kitchen and continuing her studies before going to a Teaching Training College, at Mary Ward, Nottingham. After being awarded a B.Ed she was assigned to teach in Bexhill for some years until she was asked to become the Vocations' Directress of the Province moving to Wealdstone, London. As a member of the Caring Church Movement she travelled around schools in England, Wales and Scotland.

Sister was asked to be part of the Missionary Session in Rome in 1975 and from there she was missioned to Senegal, after spending a few months in France to learn French. After a year it was decided that Rose Mary should return to Rome and prepare for another mission to Papua New Guinea where she stayed for over twenty years. Her ministry ranged from pastoral worker in the Highlands in a priestess parish, teacher in Madang Province and finally a lecturer in Liturgical Studies at the Catholic Theological Institute in Port Moresby – a major seminary for Diocesan and Missionary Priests and brothers. During that time she was asked by the Bishop's Conference of Papua New Guinea to train in Liturgical and Sacramental Theology in Washington DC where she obtained a Masters in Theology/Liturgical Studies.

Structure, governance and management (continued)

Trustees (continued)

In 2006, Rose Mary was asked to become one of the founding team members of our Formation for Final Vows Centre in Davao in the Philippines. She returned to PNG after the first session was completed.

After a long missionary journey Rose Mary returned home in 2008 and shortly after that began a PhD which allowed her to return to PNG in 2009 for research and she graduated in 2014. Since then her work now includes giving Mission Appeals in England and Wales, offering private tuition, working as a volunteer with JRS (Jesuit Refugee Services) as a case worker at Heathrow IRC centres with detainees, and an active member of the CMU Missionary Awareness Team visiting Schools. In 2016 Rose Mary returned to PNG to launch and promote her book to the seminarians, catechists and to the Bishops' Conference. In 2017 she was appointed to the Province Leadership Team. Her work still includes the above and now, since 2017, offering Liturgical and Spirituality courses to the International Final Vows Group in Davao, in the Philippines and for the RNDM International Renewal Groups in France.

Sister Margaret McMahon was born in Glasgow, Scotland, the second of five children, and entered the Congregation in Hastings in 1962. After teacher training she taught in schools in Hastings, St Leonards-on-Sea, and Wembley, London, over a period of ten years, during which she also gained her B.Ed (Hons) degree in Primary Education. She then attended Cambridge University, where she successfully completed her M.Phil (Hons) degree in Psychology. Following this, she was approached by the London Borough of Brent and invited to be a "trouble shooter" in three of their most difficult schools, after which she was appointed Deputy Head of a large Primary School in Tunbridge Wells, Kent. She went on to be Head of a school in Netherton, Merseyside, and then Head of our own school in St Anne's Sturry. Here she had the task of seeing the school through the process of closure. She then experienced the call to overseas mission and transferred to Canada, where she spent over twelve years in Native Ministry in a village in the far north of Saskatchewan. There priests were very scarce, coming to the village just once a month to offer Mass, so her task was to train Lay Leaders and Catechists to take responsibility for their Church. As Pastoral Minister she saw to the day-to-day running of the parish, as well as being involved in the Drug and Rehabilitation Centre for the whole of the northern region. Her role also included being fully involved in the life of the village. Those years were a very blessed time. After twelve and a half years she returned to the Province and was based in Bootle for three years, and then in Leyland. During this time, she was involved in putting together part of our History of the Congregation. She is presently a member of the Province Mission Team. Sister retired from being a trustee on 1 September 2021.



Structure, governance and management (continued)

Trustees (continued)

Sister Mary Brigid Toner was born in Northern Ireland and entered the Congregation of Our Lady of the Missions in Hastings in 1961. She qualified in Digby Stuart College, Roehampton, London, as a secondary school teacher and taught in the London area. In 1987 she spent three months studying with an international group from the Congregation in Rome and in France. In 1991 she became provincial bursar and with the Province Leadership Team and had overall responsibility for the finances of the Province until 11 July 2016. Mary was also a member of the International Finance Commission in Rome which met twice a year with the Congregation's investment and property advisors. In



February 2009 she attended a two-week meeting in Davao, Philippines with Provincial and Congregational Leaders, and the Provincial and Regional Bursars for financial training and to ensure consistency in the reporting of our worldwide finances. In September 2015 Mary attended a gathering of the Provincial Leaders and Bursars in the Congregation for more training in Bangalore, South India. The Bursars spent time on financial systems to ensure uniformity throughout the Congregation. On 8 February 2017, Mary travelled to Australia for a six-month sabbatical at Marymount Mercy Centre in Castle Hills, Sydney, following a New Life Course for personal and spiritual renewal, reflection, and revitalization. Mary is also a member of the Province Advisory Board. She is now an advisor for Investments and property in the Province. In the past Mary regularly attended many seminars on topics such as finance, health and safety issues, data protection, investment management, and trustees' responsibilities. During 2021, with restrictions on travel resulting from the Covid-19 pandemic, Mary availed of all the trustee training that became available on webinars and attended virtual charity conferences and talks on Zoom both in the UK and Ireland. She kept up to date with charity regulations and attended in person the annual bursars' conferences in High Leigh from the 4 to 7 October 2021.

The Province Advisory Board

The Province Advisory Board is made up of the Province Leadership Team, trustees and four lay advisors. Their expertise offers specific, effective and supportive advice that can bring clarity to specific situations that affect the life of the Province. This will enable informed decisions to be made with confidence by the Leadership Team.

We continue to meet via Zoom but we hope that as this year progresses, we will meet in person for more lively exchanges.

Employees and Members of the Congregation

We are aware of the tremendous support we receive from those who work in partnership with us. Since COVID-19, their support and commitment to us has been more than generous. Most of our employees remained working throughout the national restrictions. We appreciate their dedication and commitment which makes a significant contribution to the overall mission of our Province and we are profoundly grateful to them.

Signed on behalf of the trustees

Catherine Corrigan (Sister)

Trustee

Approved by the trustees on: 4/10/2022

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Independent auditor's report to the trustees of Congregation of Our Lady of the Missions CIO

Opinion

We have audited the accounts of Congregation of Our Lady of the Missions CIO (the 'charity') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ The information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ Sufficient accounting records have not been kept; or
- ◆ The accounts are not in agreement with the accounting records and returns; or
- ◆ We have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector;
- ◆ The identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit;
- ◆ We obtained an understanding of the legal and regulatory frameworks applicable to the charity and the sector in which it operates. We determined that the following laws and regulations were most significant: Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, and safeguarding regulations.
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, inspecting legal correspondence and reviewing trustee meeting minutes and reports from regulatory bodies.

We assessed the susceptibility of the charity's accounts to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and those charged with governance as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and

Auditor's responsibilities for the audit of the financial statements (continued)

- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested journal entries to identify unusual transactions;
- ◆ Tested the authorisation of expenditure as part of our substantive testing thereon;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- ◆ Used data analytics to identify any significant or unusual transactions and identify the rationale for them.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of trustee meetings;
- ◆ Enquiring of management and those charged with governance as to actual and potential litigation and claims; and
- ◆ Reviewing any available correspondence with the Charity Commission and other regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

31 October 2022

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2021

						4 May 2020 to 31 December 2020
	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £
Income:						
Donations and legacies	1	699,377	1,052,852	1,752,229	—	—
Investment income and interest receivable	2	113,632	—	113,632	—	—
Other income						
. Surplus on disposal of tangible fixed assets		4,848	—	4,848	—	—
. Miscellaneous income	3	3,864	—	3,864	—	—
		821,721	1,052,852	1,874,573	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	20	12,670,373	831,111	13,501,484	—	—
Total income		13,492,094	1,883,963	15,376,057	—	—
Expenditure:						
Cost of raising funds						
. Investment managers' fees		25,064	—	25,064	—	—
Charitable activities						
. Support of members of the Congregation and their ministry	4	1,278,349	—	1,278,349	—	—
. Donations and support of overseas missions	5	1,805	40,502	42,307	—	—
Total expenditure		1,305,218	40,502	1,345,720	—	—
Net income before gains on investments	6	12,186,876	1,843,461	14,030,337	—	—
Net gains on investments	11	790,310	—	790,310	—	—
Net income		12,977,186	1,843,461	14,820,647	—	—
Gross transfers between funds	14	448,091	(448,091)	—	—	—
Net movement in funds		13,425,277	1,395,370	14,820,647	—	—
Reconciliation of funds:						
Fund balances brought forward at 1 January 2021		—	—	—	—	—
Fund balances carried forward at 31 December 2021		13,425,277	1,395,370	14,820,647	—	—

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

With effect from 1 January 2021, the assets and liabilities of The Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599) were transferred as a going concern into the CIO.

The CIO was dormant from the date of incorporation (i.e. 4 May 2020) until 31 December 2020 inclusive. The CIO's activities commenced on 1 January 2021. All of the CIO's activities derived from continuing operations during the year to 31 December 2021.

Balance sheet 31 December 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Fixed assets:					
Tangible assets	10		6,158,506		—
Investments	11		7,243,615		—
			13,402,121		—
Current assets:					
Debtors	12	4,303		—	
Short term deposits		600,000		—	
Cash at bank and in hand		1,064,629		—	
		1,668,932		—	
Liabilities:					
Creditors: amounts falling due within one year	13	(250,406)		—	
Net current assets			1,418,526		—
Net assets			14,820,647		—
The funds of the charity:					
Restricted funds	14		1,395,370		—
Unrestricted funds					
. Tangible fixed assets fund	15	6,158,506		—	
. Designated funds	16	4,700,000		—	
. General fund		2,566,771		—	
			13,425,277		—
Total charity funds			14,820,647		—

Approved by the trustees and signed on their behalf by:

Catherine Corrigan (Sister)

Trustee

Approved by the trustees on: 4/10/2022

Statement of cash flows Year to 31 December 2021

	Notes	2021 £	4 May 2020 to 31 December 2020 £
Cash flows from operating activities:			
Net cash provided by operating activities	A	585,367	—
Cash flows from investing activities:			
Income from listed investments		113,093	—
Interest received		86	—
Proceeds from the disposal of tangible fixed assets		4,850	—
Purchase of tangible fixed assets		(472,431)	—
Proceeds from the disposal of investments		699,800	—
Purchase of investments		(446,888)	—
Net cash used in investing activities		(101,490)	—
Change in cash and cash equivalents in the year		483,877	—
Cash and cash equivalents at 1 January 2021	B	—	—
Cash and cash equivalents transferred from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	22	1,914,023	—
Cash and cash equivalents at 31 December 2021	B	2,397,900	—

Notes to the statement of cash flows for the year to 31 December 2021.

A Reconciliation of net movement in funds to net cash provided by operating activities

	2021 £	4 May 2020 to 31 December 2020 £
Net movement in funds (as per the statement of financial activities)	14,820,647	—
Adjustments for:		
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity registration number 233599)	(13,501,484)	—
Depreciation charge	166,548	—
Gains on investments	(790,310)	—
Income from listed investments	(113,546)	—
Interest receivable	(86)	—
Surplus on disposal of tangible fixed assets	(4,848)	—
(Increase) in debtors	(2,848)	—
Increase in creditors	11,294	—
Net cash provided by (used in) operating activities	585,367	—

Statement of cash flows Year to 31 December 2021

B Analysis of cash and cash equivalents

	2021 £	2020 £
Cash at bank and in hand	1,064,629	—
Short term deposits	600,000	—
Cash held by investment managers	733,271	—
Total cash and cash equivalents	2,397,900	—

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2021 with comparative information given in respect to the period from incorporation on 4 May 2020 to 31 December 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining the annual depreciation charge;
- ◆ the assumptions made in determining the amount to be designated as the elderly Sisters' retirement reserve; and
- ◆ estimating future income and expenditure flows for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees of the charity, who are also the trustees of the CIO, have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the CIO to continue as a going concern. The trustees are of the opinion that the CIO will have sufficient resources to meet its liabilities as they fall due.

Assessment of going concern (continued)

Whilst there will undoubtedly be challenges ahead due to the ongoing Covid pandemic which will continue to affect the charity's work, the trustees do not expect concerns to arise over the charity's financial position.

Therefore, the trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above.

With regard to the next accounting period, the year ending 31 December 2022, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' report for more information).

The trustees have concluded that the charity will have sufficient resources to meet its liabilities as they fall due.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Income recognition (continued)

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Income from the Government's Job Retention Scheme in respect to the Covid-19 pandemic, and other coronavirus related income, is accounted for when the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

The surplus on the disposal of tangible fixed assets represents the difference between the disposal proceeds (net of the costs of disposal) and the net book value of the relevant asset immediately prior to disposal. The surplus is recognised at the point when legal title to the asset moves from the charity.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

Expenditure recognition (continued)

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and enabling their ministry including governance costs.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

Tangible fixed assets

All assets costing more than £1,000 and with any expected useful life exceeding one year are capitalised.

- ◆ Freehold land and buildings

Non specialised buildings

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on market value for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Specialised buildings

Specialised buildings comprise the charity's large residential convents. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on replacement cost for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

- ◆ Furniture and equipment
Expenditure on the purchase and replacement of furniture and equipment is capitalised and depreciated over a five year period on a straight line basis.
- ◆ Motor vehicles
Motor vehicles are capitalised and depreciated over a four year period on a straight line basis.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity are, in the main, unrestricted and therefore available for use in furtherance of the charity's objectives at the discretion of the trustees. Within the total unrestricted funds of the charity are funds representing the net book value of the charity's tangible fixed assets and amounts which the trustees have designated for specific purposes. Details of these are provided in notes 15 and 16.

Details of funds raised for a specific purpose, or subject to donor imposed conditions, and therefore restricted, are given in note 14.

Services provided by members of the Congregation

For the purposes of these accounts, no monetary value has been placed on administrative and other services provided by the members of the Congregation.

1 Donations and legacies

	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	4 May 2020 to 31 December 2020 Total funds £
Salaries and pensions of individual religious received under deed of covenant	644,555	—	644,555	—	—	—
Contributions from the Congregation in Ireland	43,810	557,798	601,608	—	—	—
Contributions from the Sisters of Our Lady of the Missions CIO towards the refurbishment of Brooklyn House	—	448,091	448,091	—	—	—
Donation towards overseas missions following the closure of Notre Dame School, Dublin	—	14,076	14,076	—	—	—
General donations	6,353	32,887	39,240	—	—	—
Legacies	4,659	—	4,659	—	—	—
Total funds	699,377	1,052,852	1,752,229	—	—	—

2 Investment income and interest receivable

	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	4 May 2020 to 31 December 2020 Total funds £
Income from listed investments						
. UK equities	71,810	—	71,810	—	—	—
. Overseas equities and unitised funds	24,914	—	24,914	—	—	—
. UK Government stocks	3,091	—	3,091	—	—	—
. UK fixed interest	13,731	—	13,731	—	—	—
	113,546	—	113,546	—	—	—
Interest receivable	86	—	86	—	—	—
Total funds	113,632	—	113,632	—	—	—

3 Miscellaneous income

	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	4 May 2020 to 31 December 2020 Total funds £
Miscellaneous income	5	—	5	—	—	—
Coronavirus Job Retention Scheme	3,859	—	3,859	—	—	—
Total funds	3,864	—	3,864	—	—	—

4 Support of members of the Congregation and their ministry

	Unrestricted funds £	4 May 2020 to 31 December 2020 Total funds £
Premises	410,214	—
Education, training and spiritual renewal	8,015	—
Staff costs (note 7)	514,130	—
Sisters' living and personal expenses	329,990	—
Governance	16,000	—
Total funds	1,278,349	—

5 Donations and support of overseas missions

	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	4 May 2020 to 31 December 2020 Total funds £
Donations to Institutions						
<i>Donations in support of the Congregation's work abroad</i>						
Kenya	—	7,837	7,837	—	—	—
India	—	4,166	4,166	—	—	—
Bangladesh	—	12,971	12,971	—	—	—
Peru	—	5,259	5,259	—	—	—
Vietnam	—	3,634	3,634	—	—	—
	—	33,867	33,867	—	—	—
<i>Other donations</i>						
Medaille Trust	—	1,000	1,000	—	—	—
Mary's Meals	—	1,000	1,000	—	—	—
Medecins Sans Frontieres	—	1,000	1,000	—	—	—
St Francis Leprosy Guild	—	1,000	1,000	—	—	—
British Red Cross	—	1,000	1,000	—	—	—
Donations under £1,000	1,805	1,635	3,440	—	—	—
Total funds	1,805	40,502	42,307	—	—	—

6 Net income before gains on investments

This is stated after charging (crediting):

	2021 Total funds £	4 May 2020 to 31 December 2020 Total funds £
Staff costs (note 7)	514,130	—
Auditor's remuneration (including VAT)		
. Audit services	16,000	—
. Other services: payroll administration	9,336	—
. Other services: advice and general consultancy	2,900	—
Depreciation	166,548	—
Surplus on disposal of tangible fixed assets	4,848	—

7 Staff costs and remuneration of key management personnel

Staff costs during the year were as follows:

	2021 £	4 May 2020 to 31 December 2020 £
Wages and salaries	481,376	—
Pension costs	6,418	—
Social security costs	24,251	—
	512,045	—
Other staff related costs	2,085	—
	514,130	—

The average number of employees during the period, analysed by function, was as follows:

	2021 Number	4 May 2020 to 31 December 2020 Number
Charitable activities		
. Support of members of the Congregation and their ministry	36	37

There were no employees who earned £60,000 per annum or more (including taxable benefits) during the year (period from 4 May 2020 to 31 December 2020 – none).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees.

The key management personnel received no remuneration from the charity in respect of their duties in either of the above financial periods.

8 Trustees' expenses, remuneration and transactions with trustees

As members of the Congregation, the trustees' living and personal expenses during the year were borne by the charity, but they received no remuneration or reimbursement of expenses in connection with their duties as trustees during the year (period from 4 May 2020 to 31 December 2020 - £nil).

As members of the Congregation, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by the trustees to the charity was £51,411 (period from 4 May 2020 to 31 December 2020 - £nil).

9 Taxation

The Congregation of Our Lady of the Missions Charitable Trust is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

10 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-Specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2021	—	—	—	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	1,144,933	6,588,876	125,873	90,526	7,950,208
Additions	—	457,124	15,267	—	472,391
Disposals	—	—	(12,997)	(10,501)	(23,498)
At 31 December 2021	<u>1,144,933</u>	<u>7,046,000</u>	<u>128,143</u>	<u>80,025</u>	<u>8,399,101</u>
Depreciation					
At 1 January 2021	—	—	—	—	—
Charge for the year	—	140,920	25,628	—	166,548
On disposals	—	—	(12,997)	(10,499)	(23,496)
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	—	1,914,405	92,624	90,514	2,097,543
At 31 December 2021	<u>—</u>	<u>2,055,325</u>	<u>105,255</u>	<u>80,015</u>	<u>2,240,595</u>
Net book values					
At 31 December 2021	<u>1,144,933</u>	<u>4,990,675</u>	<u>22,888</u>	<u>10</u>	<u>6,158,506</u>
At 31 December 2020	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>

10 Tangible fixed assets (continued)

The historical cost of the freehold land and buildings included above at valuation cannot be ascertained with accuracy.

As permitted under FRS 102, the charity has adopted a policy of not revaluing tangible fixed assets held for the charity's use. The deemed cost of non-specialised land and buildings is based on a trustees' valuation made in 1995 based on market value for existing use.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. These arise from the specialised nature of some properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

11 Investments

	2021 £	2020 £
Investments listed on a recognised stock exchange		
Fair (market) value at 1 January 2021	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	5,972,946	—
Additions at cost	446,888	—
Disposals at opening market value (proceeds: £699,800; gains: £18,208)	(681,592)	—
Net unrealised investment gains	772,102	—
Fair (market) value at 31 December 2021	6,510,344	—
Cash held by investment managers for re-investment	733,271	—
	7,243,615	—
Cost of listed investments at 31 December 2021	3,746,775	—

Listed investments held at 31 December 2021 comprised the following:

	2021 £	2020 £
Equities	4,749,073	—
UK Government stocks	344,807	—
Corporate bonds	513,937	—
Alternatives	902,527	—
	6,510,344	—

The total value of shares or investment schemes (including unit trusts) related to companies listed on a UK stock exchange or incorporated in the UK.

At 31 December 2021 the listed investments included no individual holdings which represented a material percentage of the total portfolio held at that date.

12 Debtors

	2021 £	2020 £
Prepayments and accrued income	4,303	—

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Amounts held on behalf of individual members of the Congregation	152,226	—
Accruals	98,180	—
	250,406	—

14 Restricted funds

The income funds of the charity included restricted funds comprising the following unexpended balances of donations received to be applied for specific purposes.

	At 1 January 2021 £	Income £	Expenditure and transfers £	Transfer from charitable trust (note 20) £	At 31 December 2021 £
Solidarity mission fund	—	46,963	(40,502)	831,111	837,572
Brooklyn House and Euphrasie Barbier Fund	—	1,005,889	(448,091)	—	557,798
	—	1,052,852	(488,593)	831,111	1,395,370

	At 4 May 2020 £	Income £	Expenditure £	Transfer from charitable trust (note 20) £	At 31 December 2020 £
Solidarity mission fund	—	—	—	—	—

Solidarity mission fund

This fund represents money donated to the charity for overseas missions.

Brooklyn House and Euphrasie Barbier fund

This fund represents money donated by the Sisters of Our Lady of the Missions CIO and the Congregation in Ireland towards the ongoing refurbishment of Brooklyn House and Euphrasie Barbier. Transfers from restricted to unrestricted funds represent the purchase of tangible fixed assets from the fund.

15 Tangible fixed assets fund

	2021 Total £	2020 Total £
At 1 January	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	5,852,666	—
Net movement in year	305,840	—
At 31 December	6,158,506	—

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets. A decision was made to separate this fund from the general fund in recognition of the fact that the assets are used in the day-to-day work of the charity, and the fund value would not be easily realisable if needed to meet future contingencies.

16 Designated funds

The income funds of the charity includes the following designated fund, which has been set aside out of unrestricted funds by the trustees for specific purposes:

	2021 Total £	2020 Total £
Elderly Sisters' retirement reserve		
At 1 January	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	4,700,000	—
At 31 December	4,700,000	—

The elderly Sisters' retirement reserve represents monies set aside by the trustees to help provide for the Sisters in their retirement and had been calculated using actuarial principles.

17 Analysis of net assets between funds

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2021 £
Fund balances at 31 December 2021 are represented by:					
Tangible fixed assets	—	6,158,506	—	—	6,158,506
Investments	2,543,615	—	4,700,000	—	7,243,615
Net current assets	23,156	—	—	1,395,370	1,418,526
Total net assets	2,566,771	6,158,506	4,700,000	1,395,370	14,820,647

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2020 £
Fund balances at 31 December 2020 are represented by:					
Tangible fixed assets	—	—	—	—	—
Investments	—	—	—	—	—
Net current assets	—	—	—	—	—
Total net assets	—	—	—	—	—

The total unrealised gains as at 31 December 2021 constituted movements on revaluation of investments and were as follows:

	2021 £	2020 £
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	2,154,617	—
In respect to disposals in the year	(163,150)	—
Net gains losses arising on revaluation in the year	772,102	—
Total unrealised gains at 31 December	2,763,569	—

18 Related party transactions

Sister Margaret Murphy, a trustee of Congregation of Our Lady of the Missions CIO, is also a trustee of The Sisters of Our Lady of the Missions CIO (Charity Registration Number: 1163766). During the year the Sisters of Our Lady of the Missions CIO (Charity Registration No. 1163766) donated £448,091 to the charity towards the refurbishment of Brooklyn House (period from 4 May 2020 to 31 December 2020 - £nil).

Other than the transactions described in note 8, there were no other transactions that require disclosure in the year (2020 – none).

19 Capital commitments

At 31 December 2021 the charity had the following capital commitments in respect to continued refurbishment of Brooklyn House and St Anne's Nursing Home

	2021 £	2020 £
Contracted for, but not provided for in the accounts	650,000	—

20 Transfer of activities, assets and liabilities

The trustees of the charity are also the trustees of the Congregation of Our Lady of the Missions Charitable Trust, a Charitable Trust registered with the Charity Commission (Charity Registration Number: 233599). With effect from midnight 31 December 2020, the activities, assets and liabilities of the Charitable Trust were transferred to the CIO. The net assets at that date comprised:

	2020 £
Tangible fixed asset	
. Cost	7,950,209
. Depreciation	(2,097,543)
	5,852,666
Fixed asset investments	5,972,946
Cash held by investment managers	71,834
Debtors	1,000
Cash at bank and in hand	1,842,189
Creditors: amounts falling due within one year	(239,151)
	13,501,484

The assets and liabilities were represented by the following funds:

	2020 £
Restricted funds	831,111
Unrestricted funds	
. General funds	2,117,707
. Designated funds	4,700,000
. Tangible fixed assets	5,852,666
	13,501,484

21 Member of the CIO and member's liability

The Province Leader of the UK and Ireland Province of the Congregation for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

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