

CONGREGATION OF OUR LADY OF THE MISSIONS CIO

England & Wales · Charity number 1189330

Details

Other names RNDM SISTERS

Status Registered

Legal form CIO

Registered 2020-05-04

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: THE OBJECTS OF THE CIO ARE FOR SUCH CHARITABLE PURPOSES WHICH ADVANCE THE RELIGIOUS AND OTHER CHARITABLE WORK FOR THE TIME BEING CARRIED ON BY OR UNDER THE DIRECTION OF THE CONGREGATION AS THE TRUSTEES WITH THE APPROVAL OF THE PROVINCE LEADER SHALL FROM TIME TO TIME THINK FIT AND IF AT ANY TIME THE CONGREGATION SHALL CEASE TO EXIST OR SHALL CEASE TO CARRY ON OR DIRECT ANY CHARITABLE WORK THEN FOR SUCH LAWFUL CHARITABLE PURPOSES CONNECTED WITH THE ADVANCEMENT OF THE ROMAN CATHOLIC RELIGION AS THE TRUSTEES SHALL DECIDE.

Activities: SUCH CHARITABLE PURPOSES WHICH ADVANCE THE RELIGIOUS AND OTHER CHARITABLE WORK FOR THE TIME BEING CARRIED ON BY OR UNDER THE DIRECTION OF THE CONGREGATION AS THE TRUSTEES WITH THE APPROVAL OF THE PROVINCE LEADER SHALL FROM TIME TO TIME THINK FIT

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bangladesh
- Burma
- India
- Ireland
- Italy
- Kenya
- Philippines
- Scotland
- Senegal
- Vietnam
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,236,656	£1,683,041	£15,605,462	41
2023-12-31	£3,941,446	£1,569,887	£15,820,436	41
2022-12-31	£1,047,164	£1,506,879	£13,056,294	39
2021-12-31	£15,376,057	£1,345,720	£14,820,647	36
2020-12-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Sister Catherine Patricia Corrigan	Chair	2020-05-04
SISTER MARGARET TROWER WARD MURPHY		2020-05-04
Sister Margaret Mary Doherty		2020-08-01
Sister Mary Brigid Toner RNDM		2020-05-04
Sister Pauline McDonald RNDM		2022-07-07
Sister Rose Mary Harbinson		2020-05-04

CONGREGATION OF OUR LADY OF THE MISSIONS CIO

England & Wales - Charity number 1189330

Accounts

**Congregation of Our Lady
of the Missions CIO**

Annual Report and Accounts

31 December 2024

Charity Registration Number
1189330

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Catherine Corrigan Sister Rose Mary Harbinson Sister Margaret Doherty Sister Pauline McDonald Sister Margaret Murphy Sister Mary Brigid Toner
Provincial Leader	Sister Catherine Corrigan
Provincial Bursar	Sister Brigid Quinn
Finance Officer	Helen McLoughlin
Provincial House	108 Spencer Road Wealdstone Middlesex HA3 7AR
Charity registration number	1189330
Auditor	Buzzacott Audit LLP 130 Wood Street London EC2V 6DL
Investment managers	Rathbones Wealth Management Limited 8 Finsbury Circus London EC2M 6DL UBS AG 5 Broadgate London EC2M 2AN Evelyn Partners 45 Gresham Street London EC2V 7BG Sarasin & Partners Juxon House 100 St Paul's Churchyard London, EC4M 8BUA

Reference and administrative details of the charity, its trustees and advisers

Principal bankers	HSBC Bank plc Level 6 London Commercial Banking Centre 71 Queen Victoria Street, London EC4V 4AY
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Solicitors	Stone King LLP 13 Queen Square Bath BA1 2HJ
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	McCarthy Denning 70 Mark Lane London EC3R 7NQ
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The trustees present their report together with the accounts of the Congregation of Our Lady of the Missions CIO (the “charity”) for the year ended 31 December 2024.

The accounts have been prepared in accordance with the accounting policies set out on pages 43 to 47 of the attached accounts and comply with the charity's Constitution, applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

INTRODUCTION

The Congregation of Our Lady of the Missions (the “Congregation”) or the Religieuses de Notre Dame des Missions (RNDM) was founded in 1861 by Euphrasie Barbier, a young woman from Normandy, France. It is an International Religious Missionary Congregation whose members minister in Australia, Bangladesh, Canada, France, India, Italy, Kenya, Peru, Bolivia, Myanmar, New Zealand/Samoa, Philippines, Senegal, UK and Ireland, USA, Vietnam, Laos, Taiwan, Thailand and Tanzania. The sisters develop and organise a wide range of activities in these countries. With a central focus on missionary work and evangelisation, the Congregation is heavily involved in the management of convents, schools, orphanages, hostels, maternity homes, and dispensaries. Their priority is to be present to and working with those who are vulnerable, neglected and marginalized with particular care towards women, children, youth, indigenous peoples, migrants, and victims of human trafficking. Project-based work is dictated by the needs of the local communities.

The Congregation is divided into geographical provinces, of which the UK and Ireland Province is one. The Congregation's Generalate is in Rome.

The accounts accompanying this report are the accounts of the Charitable Incorporated Organisation (CIO), through which the assets of the UK and Ireland Province, but excluding that part in the Republic of Ireland, are held and through which its finances operate.

The charity is governed by a constitution dated 4 May 2020 and is registered with the Charity Commission, Charity Registration No. 1189330.

OBJECTIVES AND ACTIVITIES

Principal aims

The object of the charity is the support of such charitable purposes as to advance the religious and other charitable work being carried on by, or under the direction of, the Congregation of Our Lady of the Missions CIO. Such purposes include the promotion of the Roman Catholic religion, seeking ways to foster interfaith dialogue. The Congregation takes a holistic approach to education, empowerment of women and the spread of Christian values, of caring for the needy and promoting justice, peace, and the integrity of creation.

When setting the objectives and planning the work of the charity for the year, and when encouraging the work of individual sisters, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

OBJECTIVES AND ACTIVITIES (continued)

Principal activities

Throughout 2024, the UK and Ireland Province consists of 10 communities spread over Scotland and England. Its members engage in a variety of activities all of which benefit many members of the public. These activities can be classified as: all aspects of pastoral work in parishes which includes visiting the elderly and housebound, working with and journeying with young adults, liaising with and between schools and parishes, working with young mothers, caring for families with special needs, accompanying refugees and asylum seekers, and care of its own elderly and sick members.

ACHIEVEMENTS AND PERFORMANCE

Missionary work and donations

The Leadership Team in Rome continues to advise us as to the areas of greatest need in the Congregation's work abroad. The trustees' policy is to consider their advice and direct support to these areas.

During 2024, our objectives have remained the same in our planning of the works of the charity throughout the year. The Trustees gave careful consideration to the Charity Commission's general guidelines on public benefit. In 2024 the following projects initiated and supported by the Congregation of Our Lady of the Missions CIO were funded:

During the year £75,575 was donated to support missionary work. (2023 - £40,653 was donated).

The charity helps fund projects in:

- ◆ Bangladesh
- ◆ India Northeast
- ◆ India Central
- ◆ India South
- ◆ Kenya
- ◆ Philippines
- ◆ Myanmar
- ◆ Senegal
- ◆ Vietnam

The Christmas gifts received in December 2023 and January 2024 supported the following projects in Vietnam, India NE, Myanmar and Kenya:

Kenya - Providing quality health services in Kariakomo Parish

The Dispensary began operating in 1973 under the auspices of the local parish, thanks to funds raised by that parish. It grew to have more facilities and eventually upgraded to a Health Centre. The government seconded certain qualified staff to assist in the delivery of services. Over the years the facilities deteriorated and due to financial challenges and staff being withdrawn, the services were not adequate, and the Centre was closed.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Kenya - Providing quality health services in Kariakomo Parish (continued)

In 2023 there was still a great need for these health services in the area. As the RNDM Sisters have a community in Kariakomo they were invited to take responsibility for this Health Centre. Now the Centre attracts many patients because of the presence of the sisters but it requires major repairs and better facilities.

The Christmas Gift Money sent in 2024 helped to support and renovate the Health Centre and for purchasing equipment, medicines and paying staff salaries.

Myanmar - Supporting children affected by civil war, Sittwe

Myanmar has been facing very difficult times. Poor families and unemployed people are mostly affected by the country's socio-political and economic unrest and they struggle to cope with life. The youth are revolting against the military government in order to support the people. The lives of youth and children are traumatized, and one cannot imagine the future of Myanmar. Added to that are the natural disasters that often hit the country leaving many families homeless and in poverty. Education is the only hope for the children, especially girls who have no chance to go to school. The RNDM Sisters accommodate 50-60 children at the residential home in Sittwe, giving them the opportunity for education. The sisters are unable to meet all their needs because of financial limitations. The sisters asked for help so that the children could be given a dignified and hopeful life.



India North East - Education affected by climate change, Silchar



The RNDM Sisters run a diocesan school at Silchar in India Northeast for 450 students from nursery to class VI. The school lacks basic facilities like desks, chairs, shelves etc. The children come from remote villages and poverty-stricken families. Frequently they experience power failures, so there is a need for solar lamps to provide the light necessary to help them with their studies. Their parents are unable to support them financially, but they are grateful for the education, care and support they receive from the donors through the sisters.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Vietnam - Empowerment of indigenous children, Vinh Trang

RNDM Vinh Trang community is surrounded by various indigenous villages where people are mostly farmers and live a hard life. Being also uneducated they do not think of sending their children to school. The villagers live in remote areas, so there is no access to schools for the children. The RNDM Sisters run a residential home for indigenous children from where they can attend public schools in town. After school hours, the Sisters tutor them in the core subjects and help to improve their human development, life skills and faith formation. The students find a safe place to stay and a healthy environment to study in this home. Besides, the Sisters provide them with quality food, school fees, study materials and any other needs. The Sisters also assist the parents to see education as a possible way to overcome poverty and thus motivate them to support their children. Thank you for your help in enabling a better future for the ethnic children of Vinh Trang.



Bangladesh - Supplementary Nutrition and Health Care for St Peter's Orphanage

This is part of St Scholastica's Convent, Chittagong, Bangladesh and has 49 girls with ages ranging from 6-20 years. The Sisters support their wellbeing and educational needs through the generous donations of benefactors and other agencies and so contribute to a creative, safe and healthy environment for learning.



The children learning to play musical instruments



Children having tiffin-Energy biscuits, cake & milk

India Central - Basic facilities of furniture and clean water and sanitation for Children at Chatterhat

St Thomas Hostel is a second home for boys and girls, and it is an integral part of St Thomas Primary School, Chatterhat. The residential home has 165 children aged 4-10 of whom 80 percent come from families of tea garden labourers and daily wage earners who belong to Scheduled Tribes and other economically disadvantaged classes of Society. These children benefit greatly from the care and financial assistance to help them live healthy and happy lives.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

India North East - Education and Boarding of Tribal Girls of a Tea Garden School in Assam



To provide furniture for the Residential Home of St Agnes' Convent, Udharbond, Silchar. The project began in January 2024 and was completed in September 2024. 15 Tribal girls benefitted from this project. The donation enabled us to purchase chairs and desks for the 15 girls. The project has made a tremendous difference to the lives of the children. The new tables and chairs in the study room create a conducive environment for concentration. Being appreciative and able to focus, we witness the gradual improvement in their performance.

The children are proud of St Agnes' for being the educational learning centre for them. Thank you for your kindness and generosity.

India South - Education support to the children of single parent and low-income families



Tuition classes

Madurampattu is a village located at Tiruvannamalai district in Tamil Nadu. Tiruvannamalai is a district and sub district head quarter of Madurampattu village. The population is approximately 4,000 people. The nearby town is 31 kilometres away from Madurampattu. For 20 years the Sisters have been working in this village offering counselling and education to children and their mothers.

We look forward to the support of generous donors who come forward to reach out to the poorest of the poor. Tuition began in July 2024 benefitting 75 children from Nursery to 8th standard and from diverse economic backgrounds from Madurampattu Village. The initiative not only offers essential academic support but also creates a conducive learning environment.

We have taken the initiative to plant saplings in the compound, creating a greener environment and instilling in the children a sense of environmental responsibility.



Children's Day Celebration



The parents of the children have played an important role by sending their children faithfully and bringing them for tuition classes.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

India South - Education support to the children of single parent and low-income families (continued)



Planting the saplings



Games

Kenya - A Braille Machine and wheelchairs for children with Disability in Tei Wa Ngai

Lucy Mutave is a blind girl who attends Thika Primary School for the Blind. We are seeking financial help for purchasing a Braille machine because Lucy will be able to read and learn faster in her class. During our home visits we saw the need for her to have this machine to keep studying and prepare for exams.

The project also aims at purchasing specialized wheelchairs for 10 children, to enable them to have better mobility. This gift would also help parents who are at present burdened with carrying their children on their shoulders. We are grateful for your valuable contribution.

The vision of Tei Wa Ngai is that people with disabilities are accepted in society and are able to live full independent and happy lives according to their potential.



Checking Braille Machine with the teachers



28 Wheelchairs for Tei Wa Ngai



Wheelchairs given to Children

The mission of Tei Wa Ngai is to encourage and empower parents and society to accept children with disabilities to access health care and education, to provide protection and financial sustainability.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Kenya - A Braille Machine and wheelchairs for children with Disability in Tei Wa Ngai (continued)

In 2024, the programme has continued catering for children with different disabilities with a particular emphasis on helping with medical care, education, livelihood, training caregivers/parents and income generating projects. The beneficiaries are the parents and children with disabilities in poor family situations. The level of home-based care will be monitored to ensure the client is not neglected. The Programme focuses most on the child's development.

Through our home monthly visits, fieldwork, and meetings with parents and caregivers we have found some issues need to be addressed. Life becomes hard for many people. The poor are most affected. Social and economic factors are the main problems for many families around our area.

The project works well by networking with different local and international partners: hospitals, our Congregation, funding agencies and individual friends, joining hands and working together. This is vital in meeting our goal.

Cerebral palsy and physically challenged children are a big number. Most of them have problems with mobility. They rely on regular physiotherapy for a long time and other severe cases need wheelchairs. They are also weak and need quality food and food supplements. Their families cannot afford these basic needs. This year, the Solidarity Fund supported 28 wheelchairs for 22 cerebral palsy children, 4 for hydrocephalous children and 2 for spina bifida children.

On behalf of Tei Wa Ngai staff, I sincerely say a big thank you to our Congregation, for supporting this ministry through IMDO and UK/Ireland Province. Without this support, it would be almost impossible to be able to continue serving our children in this Yatta area of Kenya.

Kenya - Euphrasie School

On the 16 October 2024 the UK Solidarity Mission Fund transferred a donation to Kenya to help towards the funds needed to complete the work on the new Euphrasie School which began in January 2020 before the onset of the Coronavirus pandemic. The School is named after our Foundress Euphrasie Barbier who had a passion for education. In the years 2023-2024, Euphrasie School increased its numbers. Lately, the number of pupils has increased to 162. Academically, the pupils are doing well with competent and trained teachers and staff. The parents are happy with the performance of their children.



Architectural view of the proposed Euphrasie School

The construction was set to begin by April 2024. However, heavy rainfall was experienced shortly afterwards, making the site inaccessible. Officially the construction only commenced on 17th June 2024. The project is scheduled for completion in February 2025.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Philippines - Nutrition for Delesan Kailawan Students

Delesan Kailawan is a collaborative project with the Menubu Dulangan People whose main goal is the self-determination and empowerment of the tribe. One of the project components is to provide food and accommodation for 50 students coming from remote villages and enable them to acquire formal education, especially in high school. The proposed budget for nutrition would support us to provide adequate meals for 50 girls in our care and 4 volunteers who help in the centre.



The teacher, 2nd from left, is a former student



Through this project, we were able to ensure that children receive consistent, nutritious meals, which are crucial for their physical growth and cognitive development. Nutritious meals have improved their concentration, energy levels, and school performance, promoting better academic outcomes.

The project fosters a holistic approach to education and health, ensuring that the girls in the dormitory are equipped to succeed academically and develop into healthy, resilient individuals.

The nutrition project is part of the education program of Delesan Kailawan which is an ongoing commitment of the Sisters of Our Lady of the Missions to the Dulangan Menubu tribe as they seek social justice and self-determination in the local community and the Philippine society at large.



Parents cooking a healthy meal



A Sister supervising study time.

By integrating a cultural enrichment program alongside traditional education, this initiative ensures that these young women not only excel academically but also stay connected to their cultural heritage.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Senegal - Solar lights in Ndondol (Affordable and Clean Energy)

In 1984 the RNDM Sisters arrived in Ndondol to work with women and children, and this still continues. Over the years they empowered women through different activities to improve their daily lives. Their 39 years of service brought immense changes to the lives of people. Due to the developments taking place, many children go to school but only some manage to reach university level. Unfortunately, only a few get jobs. The jobless youth are trapped into stealing and becoming drug addicts. In recent years the mission experienced living in insecurity so solar lamps were installed around the house to make it safer and more eco-friendly.



The Sisters were so excited to see the lights at night that lit up the whole compound. They expressed their gratitude for the gifts, that made this project of solar lights in the compound a reality. They brightened up the surroundings and the Sisters felt safe from thieves. The lights benefitted the whole mission center, the priests and the brothers, who are their neighbours as well as the houses around and the people who pass by through the Sister's gate. Installing solar lights helped to reduce the electricity bill.

Vietnam - Improving sanitation facilities and planting trees to make healthy living environment for indigenous people, Good health and Well Being, Clean water and sanitation

The Sisters have been at Duc Me Mang Den community, Kontum diocese since 2011. They have been called to live among and serve the Bahnar people, especially in the five villages of Konlak1, Konlak2, Konsmuon, Konbokdeh, and Konkotuh.

In serving and helping the people to improve their education, health, faith and other aspects of life we are helping them to live a better quality of life. They will also encourage and support them to plant perennial trees that will support them in the long run as a food supplement.

The Sisters express deep gratitude to the RNDM Sisters in the UK & Ireland Province and all benefactors who supported this meaningful project. Implementing the orientation of Laudato Sí, "Education in environmental responsibility can encourage ways of acting which directly and significantly affect the world around us, such as avoiding the use of plastic and paper, reducing water consumption, planting trees, and any other practices. All of these reflect a generous and worthy creativity which brings out the best in human beings" (Pope Francis, *Laudato Sí*, 2015, no. 211).

We, RNDMs in Our Lady of Mang Den community responded to the needs of the indigenous people and have provided sanitary facilities for poor families in 4 villages.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Vietnam - Improving sanitation facilities and planting trees to make healthy living environment for indigenous people, Good health and Well Being, Clean water and sanitation (continued)



Building toilets



Toilet with long drop



Completed toilet with doors

To raise and improve awareness among poor villagers about the green environment, we provided 300 seedlings to 100 families, such as coconut, durian, avocado, and rambutan. We trained the people on how to plant and take care of these trees. These will give healthy fruits to their families too.

The beneficiaries are happy and grateful for your care and support. They become more aware of the importance and the responsibility of protecting the environment such as surface water, groundwater, air, and soil. They are also more understanding of providing safety, security, and protecting dignity for others. They learned to take care of plants. Hopefully, the villagers in this area will improve their knowledge of the natural resources to protect them and to build a common home for younger generations.



Saplings ready for delivery



The women will plant the trees in their gardens

Once again, we thank you for your generous support and encouragement.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

We also support the following charities: -

- ◆ **The Medaille Trust (Anti-Trafficking):** The Medaille Trust was founded by Catholic Religious Congregations in 2006, for the support of women and children who have become victims of modern-day slavery. The Charity helps them to rebuild their lives with the help of specialist teams who support them 24/7. They are offered safe houses and given opportunities for physical and psychological healing and rehabilitation in the UK.
- ◆ **De Paul Trust, UK:** Inspired by St Vincent de Paul, De Paul Trust was founded in 1989 as a direct response to the growing numbers of people who find themselves homeless. Vulnerable young people are given a place to live, and helped to rebuild family relationships, by providing them with opportunities to recognise their potential so that they can move towards independent living and eventually to work.
- ◆ **Mary's Meals,** formerly known as Scottish International Relief, was founded in 2002. It is a registered charity which sets up school feeding programmes in some of the world's poorest communities, where hunger and poverty prevent children from living in loving and supportive families. The promise of a good meal attracts hungry children into the classroom, giving them the energy to learn and hope for a better future. Approximately 1,838,859 children are now receiving Mary's Meals around the world.

We made our annual donation to this project before Christmas 2024 and another donation was sent to them earlier in May 2024.

- ◆ **CAFOD** worked with local partners in Palestine and Israel to provide urgent humanitarian aid to those in need. With the help of our donation, they supported families with cash vouchers, essential supplies and counselling. Sadly, local staff and volunteers in their partner organisations have already lost their lives. CAFOD supporters, through their partners also distributed bedding supplies, tarpaulins, tents, repair kits and hygiene kits to thousands of Palestinians, as well as crucial food parcels and cash assistance. CAFOD sent thanks for our donation for this needy appeal.
- ◆ **The Cardinal Hume Centre, Westminster, London:** The Centre first opened its doors in 1986 with its founding ethos centred on supporting homeless young people and families living in temporary and poor-quality accommodation. The aim was to provide a warm and non-judgemental welcome to all and a holistic, person-centred service all in one building. The charity enables people to gain the skills they need to overcome poverty and homelessness.
- ◆ **The Passage in London:** The Passage offers a wide range of services, all year round, providing meals for homeless people, health, assessment and advice, employment training and welfare rights, prevention projects, to meet the needs of homeless and vulnerable people. Their aim is to help people to address the issues that have contributed to becoming homeless, and to enable them to move on to live safe, happy, and fulfilling lives.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

- ♦ **St Luke's Hospice** is a charity providing specialised end of life and palliative care and enabling them to achieve the best possible quality of life. Their vision is to give everyone with an incurable illness access to the care they need to live well. All services are provided free of charge.
- ♦ **The Leprosy Fund:** The Leprosy Mission is a global Christian organisation leading the fight against leprosy. People who are affected by it, often feel isolated and forgotten. The disease is spreading to the next generation depriving people of their future and diminishing their hope. Therefore, donations received makes a difference to some of the world's most marginalised people.
- ♦ **The Salvation Army:** The Salvation Army is a well know registered charity and fundraises to support around 750 community churches and social centres that offer friendship, practical help and support to some of the most disadvantaged people, such as victims of modern slavery, nurseries, community choirs and food banks.

St Anne's Convent 2024, Sturry, Kent

Throughout 2024 we have continued to enhance the skills of our staff team with regular training both on-line and through face-to-face practical sessions. Visiting trained tutors have led sessions in resuscitation techniques, first aid and fire warden training. All the staff have appreciated and benefitted from their training. They are all very competent in the use of the CAREDOCS system for recording the care given to each sister, 24 hours daily, that was introduced last year.

This year a new digital programme relating to the administration and recording of all the medication given to the sisters has been introduced E-Mar (Electronic medication administration and recording). This programme is monitored by Boots chemist and ensures a more accurate recording of the medication given to each sister as prescribe by their GP. It is open to scrutiny and is audited on a yearly basis. Our Administrator in St Anne's has been trained and is designated as an "E-mar champion". She is the person any staff can go to should they need any help in using the programme. Thus, development brings our care home in-line with other care facilities and hospitals where the same system is used. It is also an added safeguard for both staff and Sisters.

Our Safe-guarding Lead continues to support all in St Anne's and has had meetings and training days. She remains in close contact with the Provincial Leadership Team and the trustees of the congregation.

Changes in the health and mobility of some of the Sisters has necessitated in the purchase of specialised equipment namely hospital style beds and padded tri-chairs that give more security and comfort to those who need such equipment. It also enables the staff to care for and move the Sisters without undue strain and injury to the carers.

Recent inspections of the Fire Safety and Prevention, and Health and Hygiene measures in St Anne's have been recognised as being excellent and a Certificate of Commendation has been awarded by "Peninsula".

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

St Anne's Convent 2024, Sturry, Kent (Continued)

The manager and staff were praised by the fire officer for their knowledge and training in 'Fire Prevention' in a care-setting as well as the cleanliness of the kitchen which is often the primary source of fires in residential homes.

The benefit of having a culturally diverse staff has meant that the sisters have been able to enjoy some of the richness of the music, dancing and food from other countries which the staff have so generously prepared and shared with them. Gatherings, visitors and activities have helped to stimulate the sisters throughout the year which helps to create a vibrant and caring environment for staff and residents.

In St Anne's the sisters are accompanied and receive spiritual care and comfort. Good communication is maintained with the sisters' families especially when they experience serious changes in their health. They receive every comfort both medically and physically as they approach their end of life.

Ministries in the UK Section of the Province

Sisters' individual ministries

Throughout 2024, the province has been engaged in various ministries in Scotland and England. This would include parish ministries where sisters are engaged in helping in their local parish which would include the organisation of liturgies for youth and schools; Eucharistic ministry, visiting the housebound with communion, and various activities related to parish life. Some sisters are still engaged in school ministries assisting in chaplaincy and school visits for religious classes and mission information input. Over the year we have been engaged in various activities for funding raising for the missions and other charities. Many sisters are engaged in tutoring via Zoom and the internet for English and catechetical training. The ministry of SHEN training is still in progress and also our work involving soup kitchens and accompaniment with the homeless, asylums seekers and refugees.

Province Ministries

Euphrasie Barbier Community: Sturry

Two sisters still volunteer with Catching Lives, a homeless centre (a soup kitchen) in Canterbury. Once a week they take their turn to prepare meals for the homeless who during the winter months really appreciate the hot meals provided. Now that these two sisters have



been established they are often involved in bringing clothes and organising the menus. This particular centre tries to raise funds for the homeless, especially to get shelter for the night and to support its own overnight winter shelter that is available during the winter months until mid-March. During 2024, there has been a good relationship with Canterbury Cathedral to raise funds for the plight of the homeless, supported by the BBC Politics

ACHIEVEMENTS AND PERFORMANCE (continued)

Province Ministries (continued)

Euphrasie Barbier Community: Sturry (continued)

South East. There has been an increase of 20% since COVID, of footfall in Canterbury needing shelter in this area. It is as an essential ministry for our Sisters.

Every year the Euphrasie Barbier Community donates money for the foodbanks in and around Canterbury.

Every year, as Sturry is the centre for our Heritage House, many visitors come to see the Tomb of our Foundress in St Anne's Chapel and also Sisters from overseas stay in our Community, especially the International Renewal Group, to visit the Heritage House related to our Foundress, so hospitality is always a gesture they offer.

In March, they welcomed Mrs Laura Ludica from our Sacred Heart College, Australia and in April, they welcomed the Australian teachers from our two Sacred Heart Colleges in Oakleigh, Melbourne and Sorrento, Western Australia. During the year they had visits from our sisters from as far as Kenya, Toulon in France, Myanmar, New Zealand, Australia and various countries throughout the world.

In September, they welcomed a Sister from New Zealand on her way to Ireland to follow a Retreat and Course.



Sisters with Vicar of Religious:

Photos of our RNDM International Sisters →



ACHIEVEMENTS AND PERFORMANCE (continued)

Province Ministries (continued)

Ministry to the Vietnamese

Again this year, one of the sisters is still involved in preparing young Vietnamese couples for marriage online and preparing young Vietnamese for Confirmation. Sister has to visit Birmingham on occasions to celebrate liturgies and rituals related to the sacraments. Here she is with a Vietnamese family she prepared for Baptism.



Photos taken with permission.

St Thomas' RC Primary School, Canterbury

Each year the school invites the sisters for any event that involves a party! So, four sisters went along to St Thomas RC Primary School in Canterbury, where a team of volunteers from Years 3-6 had prepared an attractive spread for afternoon tea, all of which they, with the help of their parents, had prepared. After welcoming the guests: priests, parents, past



teachers and friends, the children acted as wonderful hosts and hostesses, serving the tea, so politely and gently - a credit to their parents and teachers. The many sisters who had taught in the old and later, the new St Thomas' School, would be proud that the School is still flourishing, full to capacity, and spreading the Good News of Christian Values.

Photo with permission

Visits to Deal

Since November 2023, our community in Beech Court closed but the connection with our former Primary School, St Mary's has continued. Also our meeting with locals, friends and Associates in Deal still continued this year in the parish church for our annual Heritage Day.



ACHIEVEMENTS AND PERFORMANCE (continued)

Province Ministries (continued)

St Marys Primary School

The Head teacher in Deal invited the sisters for the school assembly, on 19 July 2024, because it was their last school assembly for this term and in the old St Mary's building. When the students return to school in September, they will



enter a newly constructed school building, and the old school will be demolished. So, it carries values of sentiment for the staff and students.



This was an opportunity to give a big thank you to all our Sisters who taught there.

Photos with permission

Manchester and Liverpool Ministries

Manchester - Levenshulme

For the first part of the year, our Sister in Manchester continued her work in Chaplaincy in St Peter's RC High School, Manchester. One of her main ministries is fundraising for various local charities as well as RNDM Solidarity. She recently terminated her 18 years of work with Stella Maris, Apostle of the Sea, as a contact for her parish who raises funds for the volunteers working on the seas to rescue many people. The National Director of Stella Maris/Apostleship of the Sea wrote to thank her and quoted Bishop Mason with the reason for such a wonderful ministry: "I often find self-pity utterly lacking in the seafarers. About 100 seafarers die each year at sea, about 50 ships are lost each year at sea. I think it's about one ship goes missing per year and no one ever knows what happened to it. Many things can go wrong. Thousands are injured. There's a risk of piracy, physical abuse on board. It can be rather tough for a seafarer."



Liverpool- Waterloo and Bootle

The Sister who lives in Waterloo, Liverpool is still involved in her former parish of Bootle where she is the organist at weekends, as well as being involved in some Eucharistic ministries. Her main ministry is a Tutor in Shen Therapy as well as a mentor for new interns in training. This is done weekly and by monthly Zoom meetings. This includes the Shen founder who offers instruction and mediation. The training includes an Annual Retreat and workshop.

ACHIEVEMENTS AND PERFORMANCE (continued)

Scotland Ministry

Bridge of Weir

The Sister who lives in this part of Scotland, Paisley Diocese, is very much involved in the Parish of St Fillan, often seeing to the Eucharistic needs .i.e. visiting and parish activities. Her parish priest often has to work away from the parish so Sister keeps this moving. She is also involved in the preparation of the sacraments in the Primary School and seen here accompanying Year 7 for their Confirmation at St Mirin's Cathedral with the Bishop and the chaplains of all the schools in Paisley



gathered for this occasion. Sister is very much involved in fundraising for the the Missions and contributes greatly to our Solidarity Fund by her jewellery making and activities in the parish and school over the Christmas and holiday season.



Photo with parental permission.

Three Communities in Wealdstone, London

Our three communities in Wealdstone are engaged in various ministries. With a few exceptions, they are mainly in the local parish, for Eucharistic activities: visiting the housebound, giving Communion and attending to some needs in the parish. One sister is a volunteer with St Vincent de Paul and attends their meeting and visits the elderly on their behalf. She also sees to our Province Mission Office. One of our Vietnamese sisters works with the Vietnamese community in East London at the weekends and prepares many young people for the sacraments. This sister also does part-time work in our Finance Office in Wealdstone. She and another sister in Wealdstone volunteer *with* JRS (Jesuit Refugee Services).



Photos with Permission

During the month of June, 17 Vietnamese teenagers were confirmed by The Right Reverend Nicholas Hudson in The Holy Name and Our Lady of the Sacred Heart Church, Bow Common in London. This parish is the Vietnamese Chaplaincy led by Fr John Hai Pham and assisted by Fr Anthony Tri Nguyen Van. Sister is fully engaged in their preparation for the sacraments.

The sisters in Wealdstone are also a community of hospitality as they welcome many visitors from our other provinces around the world. During the year, they welcomed sisters from New Zealand and Australia and there was a special day when the International Renewal

ACHIEVEMENTS AND PERFORMANCE (continued)

Three Communities in Wealdstone, London (continued)

Group visited from Sturry for the day, where they offered them a lovely lunch before they visited our former school, Sacred Heart Language College and some sites in London.



Our visiting sisters from New Zealand and Australia

Our Provincial Office is also in Wealdstone, so much activity and movement takes place with visiting our communities, especially in St Anne's Care Home in Sturry and our other communities in the north of England and Scotland. This year we have been able to attend many Collaboration Meetings set up by COREW (Conference of Religious, England and Wales) relating to Religious Life and Future Planning for the elderly and for Religious Life in general. Safeguarding is also a major ministry that we promote and training of our sisters in all our communities are of the essence.

One sister in our other community in Wealdstone has a ministry that involves Mission Appeals and is coordinator of the Missionary Sisters' Committee under CMU (Catholic Missionary Union). She also organises the visits of our International Sisters to visit our former school, Sacred Heart Language College. This year she organised to commission one of our Canadian Vietnamese Sisters to paint an image of the Sacred Heart for the College chapel. This was presented to the College with the Head Teacher, governors and head girl on Sacred Heart Day.



Photo with permission.

Jesuit Refugee Services (JRS)

Three sisters volunteer with JRS, one in Sturry who does translating for Vietnamese Refugees by phone and two sisters in Wealdstone. One Sister has a phone ministry translating for the Vietnamese and an occasional visit to Heathrow ICR (Detention Centre)



Photos with permission.

ACHIEVEMENTS AND PERFORMANCE (continued)

Three Communities in Wealdstone, London (continued)

Jesuit Refugee Services (JRS) (continued)

and to Bhahita House (Safe House Community) visiting Vietnamese trafficked women and the other sister is working at the Main Centre in Wapping with asylum seekers and the trafficked. As this is more controlled by the Centre, Sister was able to accompany other volunteers and JRS staff to take individual refugees into London and this year they took a group to visit Kew Gardens.

Mission Appeals

We are still involved in Mission Appeals. Parishes were covered this year in Brentwood Diocese. The Catholic Missionary Union (CMU) operate in England and Wales and two RNDMs are involved, one in the main organisations of appeals, as co-ordinator, and both in attending bi-annual meetings and setting up the allocations of parishes for the 15 Congregations in the Committee. This year, Sister organised a training for the new members of the Missionary Sisters' Committee and this was done via Zoom. As Coordinator, Sister is looking also at future planning regarding the scarcity of Parish Priests and the emerging partnerships of Parishes that really have an impact on the future of Mission Appeals and its organisation, so working more in close collaboration with the CMU and Bishops' Conference to look at new methods of visiting parishes for Mission Awareness.

Sacred Heart Language College

We still have a regular communication with our former School here in Wealdstone. One sister joins the pupils and staff for Mass every Tuesday and helps to organise Mission Days involving other Congregations and lay people involved in missionary activities. She is invited to give the occasional class on various aspects of Mission and our RNDM life and work overseas. The College is actively engaged in fundraising so we send our international sisters to visit the College to offer thanks to them each year when they come to the UK. This year, our Mission Day took the theme "Solidarity with the changes that we need to make in our world regarding the climate and causes of homelessness". We invited one of our sisters from Rome to come again this year to talk about her ministry in South Sudan and another sister talked about our Snake Bite Clinics in India. Our Mission Team were from diverse cultures and ministries, so the girls really had a good day of learning and entered into a very active participation by their creative responses for action in the future.

International Renewal Group

This year we had 15 Sisters from across the Congregation - the International Renewal Group – who visited Sturry, our Heritage House and Chapel; the community in Sturry, our historical sites in Deal, Kent and eventually to Wealdstone, to visit the communities there and Sacred Heart Language College. Each year this group is organised by our Congregational Leadership Team to allow Sisters who have not had a chance to move out of

their country of origin or who are returned missionaries to visit some of our early Historical/ Heritage Sites, which includes France and Rome. Again we used the Benedictine



ACHIEVEMENTS AND PERFORMANCE (continued)

Three Communities in Wealdstone, London (continued)

International Renewal Group (continued)

accommodation in Minster, like last year, because of the numbers. We find it also a good opportunity to learn something of their way of Religious Life.

The Group had the chance to visit Canterbury Cathedral for a wonderful tour of this sacred Space but also to learn about the life of St Thomas à Beckett by one of the Canons. They then joined the Anglican community for Evensong in the Chapel.



The visit to Deal this year was different as we no longer have a community there so they took a walkabout tour of the town and places where we began our mission in England in 1870 working in the Orphanage with Miss Boys and eventually where we bought our first property in 1878 to have our RNDM orphanage and school in Upper Deal, known as St Ethelburga's. Their visit also included visiting the graves of our early pioneer sisters in Deal.

Back in Sturry, they had time to visit the Tomb of our Foundress in our Chapel and to meet our Archivist who took time to show them early articles, photos and stories of the early Congregation that included their own countries of origin.



Photos of the group visiting Sturry and the Archives, our former convent in Deal, and the tour of Canterbury Cathedral and visiting our former missionaries in our Care Home - St Anne's.



Davao Philippines

This year we had 15 sisters gather in Davao, Mindanao, south of the Philippines, to prepare for their Final Vows. They came from Vietnam, India South, India Central, India North-East, Kenya, Bangladesh and the Philippines. Again this year, the sister who teaches Liturgy and RNDM Spirituality from Wealdstone travelled to Davao to offer her course and other topics for two weeks. During that time, Sister met with the Marist Fathers who have their Formation House close by and she met some of the community who had worked in Papua New Guinea where she taught Liturgy at the Seminary. Their students were mainly from Samoa, Tonga and Fiji. It was a good time to reconnect with our early history with the Marist Fathers in Oceania.



ACHIEVEMENTS AND PERFORMANCE (continued)

Three Communities in Wealdstone, London (continued)

Davao Philippines (continued)



Sister also met with some Capuchin Novices who were just next door to our Formation House in Davao. They were able to share with her some updates from her early PNG days. As many of our sisters will be missioned, it was good for them to hear from the Melanesian Capuchins about life in the Highlands of PNG. The importance of learning local language and learning about the culture of the people they intend to serve is essential for all missionaries.



Over the years, the sisters who run the Formation Centre in Davao have managed to clear a pathway in their property to replant vegetables and to clear away fallen leaves and unwanted vegetation to make sure that snakes do not settle or enter the living quarters. During COVID, when the place was empty, and no gardening done, they found a home! This is also a centre where the sisters learn how to care for our common home.



Ted Talks (Technology, Entertainment, Design)

These are the areas/topics our Archivist who works with our Heritage Team in Sturry, did a good appraisal of our present repository where we hold our artefacts of our Foundress and early history of the Congregation and Province. She felt that we needed to make it clear who is buried here and who our Foundress is to non-church goers or believers, and about Religious Life in the present mode and using social media. These talks cover the “shape of our world.” The speaker must learn their talk without aid of cues or notes and speak passionately for 18 minutes on their topic of interest. The content is basically to “educate a global audience” and presented usually on YouTube. This is then freely available for anyone to view. Why do people do these Ted talks? – Mainly, we are told, to share “ideas worth spreading” as they cover all angles from their research and exploration. Our Archivist took many months gathering facts, learning and writing her talk to present through Allen College, London, where she works as their part-time archivist, to present to the students her discovery about the Sisters of Our Lady of the Missions and the life of nuns. This was then filmed by YouTube.



FUTURE PLANS

The Trustees continue to be engaged in reflection and discussion in what our future might look like. Attention is being given to future canonical leadership within the province and management of the Charity. The question of our future presence as a congregation is a consideration which is linked to leadership and management. The Leadership Team, three of whom are Trustees, will journey with a facilitator to begin a process which will, at some point, be shared with the whole province.

FUTURE PLANS (continued)

Other congregations have been approached to share their experience of restructuring though the models some have adopted would not fit in with our International Congregation.

The Trustees agree that it would be helpful for our Congregation Leadership to have some participation in our discussions and a meeting was held during the year to begin the conversation.

We continue to be aware of the need to have the support of professional lay staff to oversee the legal, civil governance of the charity and this person would work closely with the Trustees and the Province Leadership Team.

The Trustees engaged the services of Susan Thomas over a year ago. She continues to support us in the HR management of St Anne's where we have our care home, and she works closely with the manager of the home having regular meetings with her and the Leadership Team. Maintenance continues to be monitored as does Health and Safety issues that need attention. St Anne's is inspected by Peninsula and Kent Fire so that Health & Safety structures are in place in case there is cause for concern. Kent Fire assists with fire safety, ensuring that protocols are in place in the event of any emergency.

Our care manager continues to provide excellent care for our elderly Sisters. She has high standards of care and works well with her staff.

We have appointed the services of a Safeguarding Lead specifically for our care home at St Anne's. This has proved to be positive. She is engaging the staff in Safeguarding Training and overseeing the DBS process with the support of the RLSS. Having become a member of the Religious Life Safeguarding Service and Catholic Safeguarding Standards Agency, we are likely to be audited, and we see this kind of training to be helpful not only to the staff but also to the vulnerable adults in their care. We are assured that this area of life in the running of the home is fit for purpose thus ensuring a safe environment for our elderly and vulnerable as well as staff.

When the time is right for us, we will register with CQC. For the present, St Anne's is occupied by our Sisters, and we would anticipate that, in the future, lay people will be invited to join us. Our registering with CQC will allow us to offer this to lay people for a fee agreed by them and us.

Our Foundress is buried in our Chapel in Sturry so it is vitally important that we maintain the Heritage Centre. The finance, personnel, and training of Sisters for this important ministry will, in the future, be overseen by the Congregation Leadership Team. The Chapel wall has been shown to have cracks which point to wear and tear so it is in the pipe line to have the rendering of the Chapel wall renewed.

FINANCIAL REPORT FOR THE YEAR

Income and expenditure

In the year to 31 December 2024 total income amounted to £1,236,656 (2023 – £3,941,446), whereas expenditure was £1,683,041 (2023 – £1,569,887).

FINANCIAL REPORT FOR THE YEAR (continued)

Income and expenditure (continued)

The income in the year to 31 December 2024 included a surplus on disposal of fixed assets of £3,920 (2023 – £2,742,084, the majority of which related to the sale of the charity's property at Beech Court).

The net expenditure for the year before investment gains was £446,385 (2023 – net income of £2,371,559). Investment gains totalled 231,411 (2023 – £392,583). As a consequence, overall, there was a net decrease in funds (or net expenditure) in the year of £214,974 (2023 – net income of £2,764,142).

Reserves policy

Our charity carries out a diverse range of activities and is responsible for care and support of Sisters whose average age is increasing and whose needs are changing. The trustees of the charity have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed.

The trustees consider that, given the nature of the charity's work, the level of the charity's free reserves should ideally be approximately a year's expenditure to provide for contingencies and unevenness in future income.

Financial position

At 31 December 2024, the balance sheet showed total funds of £15.61 million (2023 - £15.82 million). Of this, £6.12 million represented the net book value of the charity's tangible fixed assets (2023 - £6.29 million). A decision was made to separate this fund from general funds in recognition of the fact that the assets are used in the day-to-day works of the charity and the fund value would not be easily realisable if needed to meet future contingencies.

£7.00 million has been designated by the trustees to provide for the Sisters in their retirement. The fund has been calculated using actuarial principles to provide for each of the Sisters who are the responsibility of the Province, but was constrained by the resources available. Given the increasing age profile of the Sisters and the lack of new vocations, this sum will provide only modest resources to look after the Sisters, many of whom will need increasing and increasingly expensive residential and nursing care.

Restricted funds of £0.76 million represent monies received specifically for the Congregation's missions abroad (2023 – £0.79 million representing monies received for the Congregation's missions abroad and for the renovation of the Congregation's UK properties).

Therefore, the general funds which are available to support the work of the Sisters in the future amounted to £1.72 million (2023 – £1.06 million).

The trustees are satisfied that the level of free reserves is consistent with the target set out in the charity's reserves policy above. The charity has sufficient liquid funds to weather this in the short to medium term and as a long-term investor can wait for stock markets to stabilise and recover. As such, the trustees believe that the charity has sufficient reserves at the current time to enable the charity to pursue successfully its charitable objectives.

FINANCIAL REPORT FOR THE YEAR (continued)

Investment policy and performance

There are no restrictions on the charity's power to invest.

The Congregation of Our Lady of the Missions CIO adheres to an ethical policy that seeks not to invest directly in equities that are mainly involved in the manufacture and/or supply of goods and services, which would not be in accordance with social teachings of the Roman Catholic Church and the teachings of the Gospel. The portfolio managers and our advisor understand our policy and give complete co-operation in regard to our ethical concerns.

The charity holds investments with Rathbones Wealth Management Limited and Evelyn Partners. The Trustees meet with the investment managers regularly to review the performance of the portfolio and the investment strategy. The total market value of these holdings at 31 December 2024 amounted to £7,931,459 (2023 - £6,000,287). In addition, a further £74,108 (2023 - £64,436) was held as cash by the investment managers for re-investment.

The income yield on listed investments was approximately 2.2% based on the average market value for the year, which is considered satisfactory in the light of recent interest rates. Net investment gains amounted to £231,411 for the year (2023 – net gains of £392,583). The trustees are satisfied that their investment policy is appropriate for the longer term.

GOVERNANCE, STRUCTURE AND MANAGEMENT

Governing document

The charity is governed by a Constitution dated 4 May 2020 and is a registered charity, Charity Registration No. 1189330.

Member of the CIO

The Province Leader for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Trustees

The Provincial Leader and the Provincial Leadership Team automatically serve as ex-officio trustees. The Constitution vests the power of appointing further trustees in the Provincial Leader of the UK and Ireland Province.

At any one time there must be a minimum of four and a maximum of seven trustees. The names of the trustees who were in office during the year are set out on page 1. As all trustees are members of the Congregation they have a detailed knowledge of its structures and of the work which the charity carries out.

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

Trustees' responsibilities statement

The trustees are responsible for preparing the annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charity and of income and expenditure of the charity for that period. In preparing these accounts the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by charities: Statement of Recommended Practice applicable by charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgments and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom Standards have been followed subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations 2008 and the provisions of the CIO's Constitutions. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and or other irregularities.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. During 2023 they met regularly to review developments with regard to the charity or its activities and made any important decisions. When necessary, the trustees will seek advice and support from the charity's professional advisers including investment managers, solicitors, and accountants.

Key management personnel

The trustees consider that they alone are the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis.

All trustees are members of the Congregation and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees or members of key management.

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

Risk Management

The trustees monitor closely the areas in which the Charity is involved and make provision to reduce any risks to which the Charity may be exposed. These areas - particularly investments and financial systems - are monitored very closely and in this way the trustees try to ensure that they have control over key financial systems. They examine closely operational and business risks faced by the Charity and so hope to ensure they have made adequate provision to reduce any risks. The main areas where risks may occur are governance and management, operational, financial reputational and regulatory.

Each community takes responsibility for monitoring its health and safety risks and as such is accountable to the Provisional Leadership Team.

We are registered with a company called Peninsula whose mandate is to advise us on Employment Law and Health and Safety issues. They regularly inspect our premises to ensure we comply with all regulations

On 31 December 2024, the median age in our UK Province was 86.5. The trustees are aware of their responsibility to provide for our Sisters as we have no private income or resources. With the help of our external financial advisor, we manage our finances and investments, and we meet regularly with him to review our position particularly with regard to risk management.

Since we are an international Congregation, we support our missions worldwide, with special regard for those in difficult situations. We have set guidelines for transfer of money. Receipts are expected and this is monitored by our Generalate Leadership Team in Rome. Accounts of how the money was spent with photographic evidence supporting this enable us to verify how the money was spent. When there are desperate appeals for help, we support local situations, having first verified the nature of the charity appealing for help.

The Charity's assets mainly consist of properties and investments and to assist us in the sale and acquisition of property we have a property advisor. Our investment policy has the support of advisors who work with us and regular meetings with them allow us to monitor the performance of our investments. With the assistance of an external investment manager who monitors the performance of our investments we try to ensure that our investments will be adequate to meet our needs now and into the future.

In Kent we have a community for our frail and elderly Sisters. To oversee their care, we have a lay manager and lay care staff. As we are a Religious community, we see preserving the ethos of this community as of primary importance, so we have several Sisters from our own Congregation providing pastoral care. Safeguarding is an important issue for us and training for the staff and Sisters of the Congregation who visit the care home is provided on a regular basis. Our Safeguarding Lead is also involved. We have a competent HR person who is responsible for the overall management of the community and the hope is that frequent meetings between her, the Safeguarding Lead and the manager of the home will ensure the safety of all those residing in the home and those employed to care for them. The leadership team is part of the board that monitors the training and care of the Sisters. The trustees receive regular updates on the situation and so we hope in this way that we

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

Risk Management (continued)

would be aware of any possible risks the community and those working there would be exposed to.

Safeguarding

Safeguarding is essential in the care of all our Sisters and those employed by us. We believe in the inherent dignity of each person and our duty to provide security for all is paramount. We continue to follow the “one Church” approach, continually familiarizing ourselves with what it means for us as a Congregation.

We are now aligned to two bodies CSSA (Catholic Safeguarding Standards Agency) and RLSS (Religious Life Safeguarding Service) and as Trustees, we must be able to show the CSSA, as regulator, how we are meeting our obligations in safeguarding.

Being part of these two bodies gives us access to advice, support, and training. Our Sisters and staff have been able to avail of online training and regularly attend sessions on Zoom calls. The interactive nature of these sessions allows for the sharing of best practice and concerns. The RLSS have been invaluable in assisting with the process of UChecks which provide up-to-date information on prospective employees and is recognized as a replacement for the DBS.

Our Safeguarding Lead meets with the Trustees and the Leadership Team and offers advice and support. She meets with the Staff and Sisters who are involved in the community, listens to them, and encourages the building of a safe and trustworthy environment so as to protect them from any issues that could compromise safeguarding.

In Scotland we had two Sisters who reside in the Diocese of Paisley and who minister in different parishes. One of them is the Safeguarding Lead who attends the necessary training sessions so as to be aware of current decisions re safeguarding. We are audited annually and follow the revised instruction manual on Safeguarding in Scotland entitled “In God’s Image” Both work in a parish ministry and are aware of the recommendations and regulations of the document. They work under the jurisdiction of the parish priest and adhere to all the regulations of the parish.

The Province Advisory Board

Our Province Advisory Board is made up of the Province Leadership Team, Trustees and five lay advisors. The Board benefits from their specific, valuable and supportive advice which help in bringing clarity to specific situations that affect the life of the Province. This enables the Leadership Team and Trustees to make informed decisions for the greater good of all. We are grateful for their continued support.

Brief biographical details of each of the trustees in office at 31 December 2024 are given below.

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Province Advisory Board (continued)

Sister Catherine Corrigan, a member of the UK & Ireland Province, was born and brought up in Northern Ireland from where she entered the Congregation in 1966.



Since entering the Congregation Catherine has been involved in teaching, Initial Formation and parish ministry. She spent some years in a primary school in England and Ireland before being missioned to

Kenya where she taught in one of the local secondary schools at Matuu, a semi-desert area on the Yatta Plateau. Catherine was then asked to engage in the ministry of formation and completed her degree in Theology and English and participated in a personal development course at the Institute of St Anselm, Canterbury. Having accompanied women in England who were interested in our Congregation, Catherine returned to Kenya where she continued in formation ministry as Novice Director. On finishing her term as Novice Director, Catherine went back to teaching in Ireland for a number of years and became involved in the local parish also. After the closure of the school, Catherine was then appointed to the leadership team. On finishing her term of office on the leadership team she spent nine years in parish ministry in Antrim, Northern Ireland. As a member of the parish team, she had a varied ministry in the parish where our Sisters ministered for many years. It seems that she came full circle for it was the first time she lived in Northern Ireland since entering the congregation.

In 2017 Catherine was appointed full-time member of the Province Leadership Team for three years after which she was appointed Province Leader beginning her term of office on 1 August 2020. Catherine was reappointed Province Leader for a further three years in August 2023.

On-line training has been available for Trustees in some areas e.g. finance, investments, safeguarding and Catherine has availed of these opportunities when possible.

Sister Margaret Murphy was born in Coatbridge, Lanarkshire, Scotland on 27 December 1944. Margo was educated there until 1959 when she moved to Hastings and continued her education there with the Sisters of Our Lady of the Missions.



In 1961, she entered the Novitiate in Hastings and was there for her Novitiate training until 1966 when she was missioned to Sturry, Canterbury. In 1971, she was admitted to Notre Dame Training College, Bearsden, Glasgow, to study for a Teacher Training Diploma and her Certificate of Religious Education. Having successfully completed this, she went to Chew Magna in Bristol where she taught for a number of years. From here she went to Digby Stuart College, Roehampton where she did her BA degree in French/Religious Studies and obtained a Second Class Honours.

After a short period of time at Sacred Heart School, Wealdstone, Margo went to Kirkby, Liverpool to staff a Mother and Baby Unit there and also work in the local community. While there, she did a counselling course and was awarded a Counselling Diploma. She voluntarily worked in a local counselling service and was also involved in pastoral care of the young

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Province Advisory Board (continued)

women in the Mother and Baby Unit. Since then as a Trustee she is very involved with safeguarding training and avails of any opportunity to update her awareness and skills in this regard.

In 1999, Margo was missioned to Papua New Guinea and on her return home worked in chaplaincy situations in Germany and England. As a school counsellor, she worked with Catholic Care in Leeds until she was asked to go as Pastoral Assistant to an inner-city parish in London. She left there in 2003 to become part of the Province Leadership Team after which she went to Rome as General Secretary for the Congregation. On her return to the Province, she was appointed to the Province Mission Desk and, as a member of the Sisters' Mission Committee, was involved in mission appeals in different parts of England. In 2014 she was appointed Province Leader and carried out that responsibility until the beginning of August 2020.

Sister Margaret Doherty entered the Congregation of Our Lady of the Missions in 1960.



She was missioned to Western Australia in 1965, as assistant teacher in a class for infants, who were mostly from different cultures and language groups; it was certainly a new and very valuable experience for her! Having obtained her Primary Teachers' Certification in Christ College, Melbourne, she taught for years in schools, where our Sisters held the Principalship. Her life was further enriched, when she was appointed to the Diocesan Motor Mission, Bunbury, and became involved in the Religious Education of children 6-12 years in State Schools, situated in remote farming areas. Margaret assisted parents in their own faith, by helping them with their children's faith development. To keep her enthusiasm alive, she availed of different in-service programs and further training.

Another major transition in her life happened when she was missioned to Southern Highlands in Papua New Guinea. As Pastoral Assistant, she gained proficiency in Melanesian Pidgin and was responsible for the ongoing formation of Catechists and other lay leaders in the Church in Pangia, a parish in the Mendi diocese. She would often spend time in the villages where she helped the training of Catechists and sat with the women who shared their stories and concerns. They were so eager to learn to read. That was an interesting venture! Their deepest longing was to learn to read the Bible. Sr Margaret was chosen as Chairperson for the Conference of Women Religious in the Diocese, and Coordinator of the sisters in her own Congregation in the Southern Highlands.

After ten years, Margaret felt the need for further training for Spiritual Direction/ Accompaniment as this was becoming a need in the diocese. Having been at the Institute for Spiritual Leadership in Chicago, she acquired a Masters in Pastoral Studies, which equipped her for her future work in the UK, where she joined the Chaplaincy team at St James's Hospital in Leeds. She also accompanied women and men from different Christian denominations, on their faith journey. Margaret was missioned to Rome from 2000 to 2004 as one of the Secretaries at our Generalate. There, she became, with other Congregation representatives, a member of the Justice and Peace Group and a member of a team of

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Province Advisory Board (continued)

Spiritual Directors, an International Formation Programme for Women Religious at Regina Mundi, Rome.

In 2004, it was another surprise for Margaret when she was asked to go to be the Co-ordinator of the Student Sisters' community in Manila. She spent four interesting years with our Student Sisters and individual members from different congregations. In 2009, she returned to the UK and the following year, became one of the team members of St Anne's community, Sturry, where she was responsible for the Pastoral Care of the elderly Sisters and a member of the Province Leadership Team. In 2014, she was elected again to the PLT for three years and in 2017, moved to New Southgate Community. At this stage she felt the need for personal time to participate in a six-week program on Bio Spirituality at Genesis in Massachusetts, USA. In August 2023 she was elected as team member until 2026. In this capacity as team member, her life continues to be interesting. Through webinars and zoom meetings and interesting conversations, she keeps abreast of important issues that are integral to her role on the team and as a Trustee.

Sister Rose Mary Harbinson began her religious life by joining the Congregation in September 1969. Prior to that she was raised in the East End of London where she attained her primary and secondary education. She moved to South Wales where she went to a Sixth Form in Port Talbot. As a post Vatican II novice her formation studies were in Dublin, Ireland with a mixed group of missionary congregations. Her first mission was to Sturry, Canterbury serving the community in the kitchen and continuing her studies before going to a Teaching Training College, at Mary Ward, Nottingham. After being awarded a B.Ed. she was assigned to teach in Bexhill for some years until she was asked to become the 'Vocations' Directress of the Province moving to Wealdstone, London. As a member of the Caring Church Movement she travelled around schools in England, Wales and Scotland.



Sister was asked to be part of the Missionary Session in Rome in 1975 and from there she was missioned to Senegal, after spending a few months in France to learn French. After a year it was decided that Rose Mary should return to Rome and prepare for another mission to Papua New Guinea where she stayed for over twenty years. Her ministry ranged from pastoral worker in the Southern Highlands in a priestess parish, teacher in Madang Province and finally a lecturer in Liturgical Studies at the Catholic Theological Institute in Port Moresby – a major seminary for Diocesan and Missionary Priests and brothers and the Anglican seminarians from Poppendetta. During that time, she was asked by the Bishop's Conference of Papua New Guinea to train in Liturgical and Sacramental Theology in Washington DC where she obtained a Masters in Theology/Liturgical Studies.

After a long missionary journey Rose Mary returned home in 2008 and shortly after that began a PhD which allowed her to return to PNG in 2009 for research and she graduated in 2014 from Nottingham Uni. Since then, her work now includes giving Mission Appeals in England and Wales, working as a volunteer with JRS (Jesuit Refugee Services) as an Emotional Befriender with refugees, and the coordinator of the Missionary Sisters of

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Province Advisory Board (continued)

England and Wales involved in Mission Appeals. In 2016 Rose Mary returned to PNG to launch and promote her book to the seminarians, catechists and to the PNG/SI Bishops' Conference. In 2017 she was first appointed to the Province Leadership Team and was reappointed in August, 2023. Her work still includes the above and since 2017, she offers Liturgical and Spirituality courses to the International Final Vows Group in Davao, in the Philippines. Since the beginning of RLSS and CSSA, training and following webinars is a regular feature of her work as a PLT Member for the wellbeing of the province.

Sister Pauline McDonald entered the congregation in 1959. She was trained initially as a



Primary School teacher and taught for some years in Hastings as deputy and then acting head of Sacred Heart Primary School. In 1975 Sister was missioned to Kenya and taught for two years in Nairobi before taking up the position of Religious Adviser in the Archdiocese with responsibility for Christian Education development in over 150 schools. In 1980 Sister spent six months in Rome for theological and spiritual renewal. In 1985 on Sister's return to the UK she attended university in Liverpool and Birmingham for further studies before taking

up new work as a counsellor in the field of alcohol and drug misuse in Scotland. In 1996 Sister Pauline moved to Lancashire to take on pastoral work as well as providing support for her aged parents. During this time Pauline was also involved as a member of the Allocations Committee of SURVIVE/MIVA, a Catholic charity based in Liverpool which provides mission and missionaries with modes of transport specific to the needs of the people and area of mission. From 2011-2014 Sister was the Administrator in St Anne's Convent care facility for our elderly and frail Sisters. Currently Sister is a member of the Pastoral Team in St Anne's Convent, Sturry.

Sister Mary Brigid Toner was born in Northern Ireland and entered the Congregation of



Our Lady of the Missions in Hastings in 1961. She was trained in Digby Stuart College, Roehampton, London, as a secondary school teacher and taught at the Sacred Heart High School, Wealdstone which is now the Sacred Heart Language College. In 1987 Mary spent three months studying with an international group from the Congregation in Rome and in France. In 1991 she became provincial bursar with the Province Leadership Team and had overall responsibility for the finances of the province until 11th July 2016. Mary was also a member of the

International Finance Commission in Rome which met twice a year with the Congregation's investment and property advisors. In February 2009 she attended a two-week meeting in Davao, Philippines with Provincial and Congregational Leaders, and the Provincial and Regional Bursars for financial training and to ensure consistency in the reporting of our worldwide finances. In September 2015 Mary attended a gathering of the Provincial Leaders and Bursars in the Congregation for more training in Bangalore, South India. The Bursars spent time on Financial Systems to ensure uniformity throughout the Congregation. On 8th February 2017 Mary travelled to Australia for a six-month sabbatical at Marymount Mercy Centre in Castle Hills, Sydney, following a New Life Course for personal and spiritual renewal, reflection, and revitalization. Mary is also a member of the Province Advisory

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

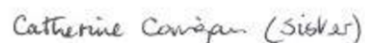
The Province Advisory Board (continued)

Board. She is now an advisor for Investments and Property in the Province. Mary regularly attends many seminars on topics such as finance, health and safety issues, fraud, data protection, investment management, trustees' responsibilities and RLSS (Religious Life Safeguarding Service) Training for Trustees. During 2024 Mary availed herself of most of the trustee training that became available on webinars, training on zoom and attended some trustee training sessions in person. She also attended in person the Catholic Charity Conference and the Conference for the Association for Provincial Bursars in High Leigh Conference Centre.

Employees and members of the Congregation - 2024

The trustees are aware of the many areas in which members of the Congregation are involved in the mission of the Congregation, by their actual support or by their overall support in so many other ways. There are a number of lay employees also employed by the Congregation and the Trustees owe a huge debt of gratitude to them also. The Trustees would like them all to realise how important they are in the promotion of the mission of the Congregation.

Signed on behalf of the trustees by:



Sister Catherine Corrigan
Trustee

Date: 4 July 2025

All photos acknowledged or used with permission.

Independent auditor's report to the trustees of Congregation of Our Lady of the Missions CIO

Opinion

We have audited the accounts of Congregation of Our Lady of the Missions CIO (the 'charity') for the year ended 31 December 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2024 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, including the trustees' report, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- ◆ The information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ Sufficient accounting records have not been kept; or
- ◆ The accounts are not in agreement with the accounting records and returns; or
- ◆ We have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement contained within the trustees' report, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

- ◆ The engagement director ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector;
- ◆ The identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit;
- ◆ We obtained an understanding of the legal and regulatory frameworks applicable to the charity and the sector in which it operates. We determined that the following laws and regulations were most significant: Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, and safeguarding regulations.
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, inspecting legal correspondence and reviewing trustee meeting minutes and reports from regulatory bodies.

We assessed the susceptibility of the charity's accounts to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and those charged with governance as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Auditor's responsibilities for the audit of the accounts (continued)

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Reviewed journal entries to identify unusual transactions; and
- ◆ Considered whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Reading the minutes of trustee meetings;
- ◆ Enquiring of management and those charged with governance as to actual and potential litigation and claims; and
- ◆ Reviewing any available correspondence with the Charity Commission and other regulators.

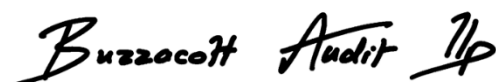
There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in black ink that reads "Buzzacott Audit LLP". The signature is stylized, with the first letters of each word being prominent.

Buzzacott Audit LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Date: 7 July 2025

Buzzacott Audit LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	Unrestricted funds £	Restricted funds £	2023 Total funds £
Income:							
Donations and legacies	1	848,767	102,890	951,657	910,320	111,215	1,021,535
Investment income and interest receivable	2	275,041	6,038	281,079	170,099	7,728	177,827
Other income							
. Surplus on disposal of tangible fixed assets		3,920	—	3,920	2,742,084	—	2,742,084
Total income		1,127,728	108,928	1,236,656	3,822,503	118,943	3,941,446
Expenditure:							
Cost of raising funds							
. Investment managers' fees		30,249	4,495	34,744	24,796	1,373	26,169
Charitable activities							
. Support of members of the Congregation and their ministry	3	1,482,143	84,522	1,566,665	1,495,846	—	1,495,846
. Donations and support of overseas missions	4	1,889	79,743	81,632	2,820	45,052	47,872
Total expenditure		1,514,281	168,760	1,683,041	1,523,462	46,425	1,569,887
Net (expenditure) income before gains on investments		(386,553)	(59,832)	(446,385)	2,299,041	72,518	2,371,559
Net gains on investments	10	196,241	35,170	231,411	363,497	29,086	392,583
Net (expenditure) income	5	(190,312)	(24,662)	(214,974)	2,662,538	101,604	2,764,142
Gross transfers between funds	13	—	—	—	88,762	(88,762)	—
Net movement in funds		(190,312)	(24,662)	(214,974)	2,751,300	12,842	2,764,142
Reconciliation of funds:							
Fund balances brought forward at 1 January 2024		15,033,544	786,892	15,820,436	12,282,244	774,050	13,056,294
Fund balances carried forward at 31 December 2024		14,843,232	762,230	15,605,462	15,033,544	786,892	15,820,436

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

All of the CIO's activities derived from continuing operations during the above two financial periods.

Balance sheet 31 December 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Fixed assets:					
Tangible assets	9		6,119,954		6,268,831
Investments	10		8,005,567		<u>6,064,723</u>
			14,125,521		12,333,554
Current assets:					
Debtors	11	74,654		48,187	
Short term deposits		707,256		2,998,416	
Cash at bank and in hand		1,042,805		<u>743,550</u>	
		1,824,715		3,790,153	
Liabilities:					
Creditors: amounts falling due within one year	12	(344,774)		<u>(303,271)</u>	
Net current assets			1,479,941		<u>3,486,882</u>
Net assets			15,605,462		<u>15,820,436</u>
The funds of the charity:					
Restricted funds	13		762,230		786,892
Unrestricted funds					
. Tangible fixed assets fund	14	6,119,954		6,268,831	
. Designated funds	15	7,000,000		7,700,000	
. General fund		1,723,278		<u>1,064,713</u>	
			14,843,232		15,033,544
Total charity funds			15,605,462		<u>15,820,436</u>

Approved by the trustees and signed on their behalf by:

Catherine Corrigan (Sister)

Sister Catherine Corrigan
Trustee

Date: 4 July 2025

Statement of cash flows Year to 31 December 2024

	Notes	2024 £	2023 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(519,545)	(428,491)
Cash flows from investing activities:			
Income received from listed investments		145,268	152,229
Interest received		135,811	25,598
Proceeds from the disposal of tangible fixed assets		3,923	3,037,089
Purchase of tangible fixed assets		(47,929)	(117,077)
Proceeds from the disposal of investments		1,261,543	998,073
Purchase of investments		(2,961,304)	(857,496)
Net cash (used in) provided by investing activities		(1,462,688)	3,238,416
Change in cash and cash equivalents in the year		(1,982,233)	2,809,925
Cash and cash equivalents at 1 January 2024	B	3,806,402	996,477
Cash and cash equivalents at 31 December 2024	B	1,824,169	3,806,402

Notes to the statement of cash flows for the year to 31 December 2024.

A Reconciliation of net (expenditure) income to net cash flows from operating activities

	2024 £	2023 £
Net (expenditure) income (as per statement of financial activities)	(214,974)	2,764,142
Adjustments for:		
Depreciation charge	196,803	191,124
Gains on investments	(231,411)	(394,841)
Income from listed investments	(145,268)	(152,229)
Interest receivable	(135,811)	(25,598)
Surplus on disposal of tangible fixed assets	(3,920)	(2,740,047)
Increase in debtors	(26,467)	(33,833)
Increase (decrease) in creditors	41,503	(37,209)
Net cash used in operating activities	(519,545)	(428,491)

B Analysis of cash and cash equivalents

	2024 £	2023 £
Cash at bank and in hand	1,042,805	743,550
Short term deposits (with a maturity of less than 90 days)	707,256	2,998,416
Cash held by investment managers	74,108	64,436
Total cash and cash equivalents	1,824,169	3,806,402

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2024 with comparative information given in respect to the year ended 31 December 2023.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining the annual depreciation charge;
- ◆ the assumptions made in determining the amount to be designated as the elderly Sisters' retirement reserve; and
- ◆ estimating future income and expenditure flows for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees continue to communicate with their investment managers and, whilst there are concerns over the volatility in world stock markets arising from geopolitical events and the macroeconomic climate, they acknowledge also that the charity is a long-term investor. As such, the charity will be able to wait for markets to stabilise over time whilst the trustees keep a watching brief.

Assessment of going concern (continued)

Over the next year, the charity's income may continue to be affected due to the volatility in world stock markets noted above. In terms of expenditure, it is anticipated that grant making may need to increase as needs become more evident. The trustees will continue to keep both income and expenditure under review.

Undoubtedly there will be challenges ahead but the trustees do not expect material concerns to arise over the charity's financial position or going concern. The trustees have concluded that the charity will have sufficient resources to meet its liabilities as they fall due.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Income recognition (continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

The surplus on the disposal of tangible fixed assets represents the difference between the disposal proceeds (net of the costs of disposal) and the net book value of the relevant asset immediately prior to disposal. The surplus is recognised at the point when legal title to the asset moves from the charity.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and enabling their ministry including governance costs.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

Tangible fixed assets

All assets costing more than £1,000 and with any expected useful life exceeding one year are capitalised.

Tangible fixed assets (continued)

- ◆ Freehold land and buildings

Non-specialised buildings

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on market value for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Specialised buildings

Specialised buildings comprise the charity's large residential convents. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on replacement cost for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

- ◆ Furniture and equipment

Expenditure on the purchase and replacement of furniture and equipment is capitalised and depreciated over a five year period on a straight line basis.

- ◆ Motor vehicles

Motor vehicles are capitalised and depreciated over a four year period on a straight line basis.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash and cash equivalents

Cash at bank and in hand represents such accounts and instruments that are available on demand. Short term deposits represent balances with a maturity of less than three months from the date of acquisition are presented separately on the balance sheet, but considered to be a cash equivalent. Cash balances held by the investment manager as part of an investment portfolio and awaiting reinvestment are included as part of fixed asset investments, but are also considered to be a cash equivalent.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity are, in the main, unrestricted and therefore available for use in furtherance of the charity's objectives at the discretion of the trustees. Within the total unrestricted funds of the charity are funds representing the net book value of the charity's tangible fixed assets and amounts which the trustees have designated for specific purposes. Details of these are provided in notes 14 and 15.

Details of funds raised for a specific purpose, or subject to donor imposed conditions, and therefore restricted, are given in note 13.

Services provided by members of the Congregation

For the purposes of these accounts, no monetary value has been placed on administrative and other services provided by the members of the Congregation.

1 Donations and legacies

	Unrestricted funds £	Restricted funds £	2024 Total funds £	Unrestricted funds £	Restricted funds £	2023 Total funds £
Salaries and Pensions	712,853	—	712,853	642,342	—	642,342
Contributions from the Congregation in Ireland	85,682	84,522	170,204	253,912	88,762	342,674
General donations	16,281	18,368	34,649	14,066	22,453	36,519
Legacies	33,951	—	33,951	—	—	—
	848,767	102,890	951,657	910,320	111,215	1,021,535

2 Investment income and interest receivable

	Unrestricted funds £	Restricted funds £	2024 Total funds £	Unrestricted funds £	Restricted funds £	2023 Total funds £
Income from listed investments						
. UK equities	52,662	917	53,579	58,063	3,506	61,569
. Overseas equities and unitised funds	55,738	3,178	58,916	49,440	2,427	51,867
. UK Government stocks	4,860	1,316	6,176	1,299	1,731	3,030
. UK fixed interest	32,008	501	32,509	35,763	—	35,763
	145,268	5,912	151,180	144,565	7,664	152,229
Interest receivable	129,773	126	129,899	25,534	64	25,598
	275,041	6,038	281,079	170,099	7,728	177,827

3 Support of members of the Congregation and their ministry

	Unrestricted funds £	Restricted funds £	2024 Total funds £	Unrestricted funds £	Restricted funds £	2023 Total funds £
Premises	470,874	—	470,874	492,102	—	492,102
Education, training and spiritual renewal	11,869	—	11,869	13,430	—	13,430
Staff costs (note 6)	649,249	84,522	733,771	634,544	—	634,544
Sisters' living and personal expenses	330,151	—	330,151	337,170	—	337,170
Governance	20,000	—	20,000	18,600	—	18,600
	1,482,143	84,522	1,566,665	1,495,846	—	1,495,846

	Unrestricted funds	
	2024 Total funds £	2023 Total funds £
Premises	470,874	492,102
Education, training and spiritual renewal	11,869	13,430
Staff costs (note 6)	733,771	634,544
Sisters' living and personal expenses	330,151	337,170
Governance	20,000	18,600
	1,566,665	1,495,846

4 Donations and support of overseas missions

	Unrestricted funds £	Restricted funds £	2024 Total funds £	Unrestricted funds £	Restricted funds £	2023 Total funds £
Donations to Institutions						
<i>Donations in support of the Congregation's work abroad</i>						
Sisters' education & training	—	13,351	13,351	—	—	—
Philippines	—	3,600	3,600	—	2,060	2,060
Myanmar	—	1,105	1,105	—	—	—
Kenya	—	25,121	25,121	—	9,098	9,098
India	—	8,625	8,625	—	14,709	14,709
Bangladesh	—	15,850	15,850	—	6,862	6,862
Peru	—	—	—	—	923	923
Vietnam	—	4,695	4,695	—	7,001	7,001
Senegal	—	3,228	3,228	—	—	—
	—	75,575	75,575	—	40,653	40,653
Other donations						
Medaille Trust	—	1,000	1,000	—	1,000	1,000
Mary's Meals	—	1,000	1,000	—	—	—
De Paul UK	—	1,000	1,000	—	1,000	1,000
JRS	—	—	—	—	1,000	1,000
CAFOD	—	1,000	1,000	—	—	—
Donations under £1,000	1,889	168	2,057	2,820	1,399	4,219
Total funds	1,889	79,743	81,632	2,820	45,052	47,872

5 Net (expenditure) income

This is stated after charging (crediting):

	2024 Total funds £	2023 Total funds £
Staff costs (note 6)	733,771	634,544
Auditor's remuneration (including VAT)		
. Audit services	20,000	18,600
. Other services: payroll administration	10,313	9,482
Depreciation	196,803	191,124
Surplus on disposal of tangible fixed assets	(3,920)	(2,742,084)

6 Staff costs and remuneration of key management personnel

Staff costs during the year were as follows:

	2024 £	2023 £
Wages and salaries	669,494	579,001
Pension costs	9,680	7,599
Social security costs	45,168	27,029
	724,342	613,629
Other staff related costs	9,429	10,716
Redundancy Costs	—	10,199
	733,771	634,544

The average number of employees during the period, analysed by function, was as follows:

	2024 Number	2023 Number
Charitable activities		
. Support of members of the Congregation and their ministry	41	41

There were no employees who earned £60,000 per annum or more (including taxable benefits) during the year (2023 – none).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees alone.

The key management personnel received no remuneration from the charity in respect of their duties in either of the above financial periods.

7 Trustees' expenses, remuneration and transactions with trustees

As members of the Congregation, the trustees' living and personal expenses during the year were borne by the charity, but they received no remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2023 - £nil).

As members of the Congregation, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by the trustees to the charity was £60,057 (2023 - £53,531).

8 Taxation

The Congregation of Our Lady of the Missions Charitable Trust is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

9 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-Specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2024	1,144,933	7,066,144	236,510	65,228	8,512,815
Additions	—	—	18,735	29,194	47,929
Disposals	—	—	(13,419)	(26,265)	(39,684)
At 31 December 2024	<u>1,144,933</u>	<u>7,066,144</u>	<u>241,826</u>	<u>68,157</u>	8,521,060
Depreciation					
At 1 January 2024	—	2,097,638	88,625	57,721	2,243,984
Charge for the year	—	141,323	45,682	9,798	196,803
On disposals	—	—	(13,419)	(26,262)	(39,681)
At 31 December 2024	<u>—</u>	<u>2,238,961</u>	<u>120,888</u>	<u>41,257</u>	2,401,106
Net book values					
At 31 December 2024	<u>1,144,933</u>	<u>4,827,183</u>	<u>120,938</u>	<u>26,900</u>	6,119,954
At 31 December 2023	<u>1,144,933</u>	<u>4,968,506</u>	<u>147,885</u>	<u>7,507</u>	6,268,831

As permitted under FRS 102, the charity has adopted a policy of not revaluing tangible fixed assets held for the charity's use. The deemed cost of non-specialised land and buildings is based on a trustees' valuation made in 1995 based on market value for existing use.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. These arise from the specialised nature of some properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

10 Investments

	2024 £	2023 £
Investments listed on a recognised stock exchange		
Fair (market) value at 1 January 2024	6,000,287	5,746,022
Additions at cost	2,961,304	857,496
Disposals at opening market value (proceeds: £1,261,543; realised losses: £13,070)	(1,274,613)	(962,159)
Net unrealised investment gains	244,481	358,928
Fair (market) value at 31 December 2024	7,931,459	6,000,287
Cash held by investment managers for re-investment	74,108	64,436
	8,005,567	6,064,723
Cost of listed investments at 31 December 2024	6,352,834	4,083,086

Listed investments held at 31 December 2024 comprised the following:

	2024 £	2023 £
Equities	4,889,394	4,059,223
UK Government stocks	1,515,381	303,520
Corporate bonds	937,673	892,784
Alternatives/hedge funds	589,011	744,760
	7,931,459	6,000,287

The total value of shares or investment schemes (including unit trusts) related to companies listed on a UK stock exchange or incorporated in the UK.

11 Debtors

	2024 £	2023 £
Prepayments and accrued income	74,654	48,187

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Amounts held on behalf of individual members of the Congregation	225,033	217,135
Accruals	119,741	86,136
	344,774	303,271

13 Restricted funds

The income funds of the charity included restricted funds comprising the following unexpended balances of donations received to be applied for specific purposes.

	At 1 January 2024 £	Income £	Expenditure, gains and transfers £	At 31 December 2024 £
Solidarity mission fund	786,892	24,406	(49,068)	762,230
Upkeep of St Anne's	—	84,522	(84,522)	—
	786,892	108,928	(133,590)	762,230

	At 1 January 2023 £	Income £	Expenditure, losses and transfers £	At 31 December 2023 £
Solidarity mission fund	774,050	30,181	(17,339)	786,892
Brooklyn House and Euphrasie Barbier Fund	—	88,762	(88,762)	—
	774,050	118,943	(106,101)	786,892

Solidarity mission fund

This fund represents money donated to the charity for overseas missions.

Brooklyn House and Euphrasie Barbier fund

This fund represents money donated by the Sisters of Our Lady of the Missions CIO and the Congregation in Ireland towards the ongoing refurbishment of Brooklyn House and Euphrasie Barbier. Transfers from restricted to unrestricted funds represent the purchase of tangible fixed assets from the fund in line with the initial restriction, but subsequently available for use for general unrestricted purposes.

Upkeep of St Anne's

This fund represents money donated by the Congregation in Ireland towards the ongoing upkeep of the St Anne's Home.

14 Tangible fixed assets fund

	2024 Total £	2023 Total £
At 1 January	6,268,831	6,639,921
Net movement in year	(148,877)	(371,090)
At 31 December	6,119,954	6,268,831

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets. A decision was made to separate this fund from the general fund in recognition of the fact that the assets are used in the day-to-day work of the charity, and the fund value would not be easily realisable if needed to meet future contingencies.

15 Designated funds

The income funds of the charity includes the following designated fund, which has been set aside out of unrestricted funds by the trustees for specific purposes:

	2024 Total £	2023 Total £
Elderly Sisters' retirement reserve		
At 1 January	7,700,000	4,700,000
New designations	(700,000)	3,000,000
At 31 December	7,000,000	7,700,000

The elderly Sisters' retirement reserve represents monies set aside by the trustees to help provide for the Sisters in their retirement and had been calculated using actuarial principles.

16 Analysis of net assets between funds

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2024 £
Fund balances at 31 December 2024 are represented by:					
Tangible fixed assets	—	6,119,954	—	—	6,119,954
Investments	464,701	—	7,000,000	540,866	8,005,567
Net current assets	1,258,577	—	—	221,364	1,479,941
Total net assets	1,723,278	6,119,954	7,000,000	762,230	15,605,462

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2023 £
Fund balances at 31 December 2023 are represented by:					
Tangible fixed assets	—	6,268,831	—	—	6,268,831
Investments	861,551	—	4,700,000	503,172	6,064,723
Net current assets	203,162	—	3,000,000	283,720	3,486,882
Total net assets	1,064,713	6,268,831	7,700,000	786,892	15,820,436

The total unrealised gains as at 31 December 2024 constituted movements on revaluation of investments and were as follows:

	2024 £	2023 £
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January	1,917,201	1,657,094
Amounts released in respect to disposals in the year	(583,057)	(98,821)
Net gains arising on revaluation in the year	244,481	358,928
Total unrealised gains at 31 December	1,578,625	1,917,201

17 Related party transactions

Four of the trustees of Congregation of Our Lady of the Missions CIO are also trustees of Congregation of Our Lady of the Missions (Ireland) CLG. During the year donations totalling £170,204 were received by the CIO from Congregation of Our Lady of the Missions (Ireland) CLG (2023 - £342,674).

Sister Rose Mary Harbinson, a trustee of Congregation of Our Lady of the Missions CIO, is also a trustee of The Sisters of Our Lady of the Missions CIO (Charity Registration Number: 1163766). During the year there were no donations or transactions between the charities (2023 - £nil).

Other than the transactions described above and in note 7, there were no other transactions that require disclosure in the year (2023 – none).

18 Member of the CIO and member's liability

The Province Leader of the UK and Ireland Province of the Congregation for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

CONGREGATION OF OUR LADY OF THE MISSIONS CIO

England & Wales - Charity number 1189330

Accounts

**Congregation of Our Lady
of the Missions CIO**

Annual Report and Accounts

31 December 2023

Charity Registration Number
1189330

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Catherine Corrigan Sister Rose Mary Harbinson Sister Margaret Doherty Sister Pauline McDonald Sister Margaret Murphy Sister Mary Brigid Toner
Provincial Leader	Sister Catherine Corrigan
Provincial Bursar	Sister Brigid Quinn
Finance Officer	Helen McLoughlin
Provincial House	108 Spencer Road Wealdstone Middlesex HA3 7AR
Charity registration number	1189330
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Investment managers	Rathbones Wealth Management Limited 8 Finsbury Circus London EC2M 6DL UBS AG 5 Broadgate London EC2M 2AN Evelyn Partners 45 Gresham Street London EC2V 7BG

Reference and administrative details of the charity, its trustees and advisers

Principal bankers	HSBC Bank plc Level 6 London Commercial Banking Centre 71 Queen Victoria Street, London EC4V 4AY
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Solicitors	Hunters Law LLP 9 New Square London WC2A 3QN.
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	Stone King LLP 13 Queen Square Bath BA1 2HJ
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	McCarthy Denning 70 Mark Lane London EC3R 7NQ
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The trustees present their report together with the accounts of the Congregation of Our Lady of the Missions CIO (the "charity") for the year ended 31 December 2023.

The accounts have been prepared in accordance with the accounting policies set out on pages 56 to 60 of the attached accounts and comply with the charity's Constitution, applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

INTRODUCTION

The Congregation of Our Lady of the Missions (the "Congregation") or the Religieuses de Notre Dame des Missions (RNDM) was founded in 1861 by Euphrasie Barbier, a young woman from Normandy, France. It is an International Religious Missionary Congregation whose members minister in Australia, Bangladesh, Canada, France, India, Italy, Kenya, Peru, Bolivia, Myanmar, New Zealand/Samoa, Philippines, Senegal, South Sudan, UK and Ireland, USA, Vietnam, Laos, Taiwan, and Thailand. The Sisters develop and run a wide range of activities in these countries. With a central focus on missionary work and evangelisation, the Congregation is heavily involved in the running of convents, schools, orphanages, hostels, maternity homes, and dispensaries. The Sisters have as their priority being present to and working with those who are vulnerable and neglected, those marginalised in our world today. This is with specific regard to women, children, youth, indigenous peoples, migrants, and victims of human trafficking. Project-based work is dictated by the needs of the local communities.

The Congregation is divided into geographical provinces, of which the UK and Ireland Province is one. The Congregation's Generalate is in Rome.

The accounts accompanying this report are the accounts of the Charitable Incorporated Organisation (CIO), through which the assets of the UK and Ireland Province, but excluding that part in the Republic of Ireland, are held and through which its finances operate.

The charity is governed by a Constitution dated 4 May 2020 and is registered with the Charity Commission, Charity Registration No. 1189330.

OBJECTIVES AND ACTIVITIES

Principal aims

The object of the charity is the support of such charitable purposes as to advance the religious and other charitable work being carried on by, or under the direction of, the Congregation of Our Lady of the Missions CIO. Such purposes include the promotion of the Roman Catholic religion, seeking ways to foster interfaith dialogue. The Congregation takes a holistic approach to education, empowerment of women and the spread of Christian values, of caring for the needy and promoting justice, peace, and the integrity of creation.

When setting the objectives and planning the work of the charity for the year, and when encouraging the work of individual Sisters, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

OBJECTIVES AND ACTIVITIES (continued)

Principal activities

Throughout 2023, the UK and Ireland Province consists of 11 communities spread over Scotland and England. Its members engage in a variety of activities all of which benefit many members of the public. These activities can be classified as: all aspects of pastoral work in parishes which includes visiting the elderly and housebound, working with bereavement groups, justice and peace, journeying with young adults, liaison with and between schools and parishes, working with young mothers, caring for families with special needs, accompanying refugees and asylum seekers, and care of its own elderly and sick members.

ACHIEVEMENTS AND PERFORMANCE

Missionary work and donations

The Leadership Team in Rome continues to advise us as to the neediest areas of the Congregation's work abroad, and the trustees' policy is to consider that advice and give to the neediest areas.

During 2023, our objectives have remained the same in our planning of the works of the charity throughout the year. The Trustees have continued to give careful consideration to the Charity Commission's general guidelines on public benefit. In 2023 the following projects initiated and run by the Congregation of Our Lady of the Missions CIO were supported with funding:

During the year £40,653 was donated to support missionary work. (2022 £46,869 was donated).

The charity helps fund projects in:

- ◆ Bangladesh
- ◆ India Northeast
- ◆ India Central
- ◆ India South
- ◆ Kenya
- ◆ Peru
- ◆ Philippines
- ◆ Myanmar
- ◆ Vietnam

The Christmas gifts received in December 2022 and January 2023 supported the following projects in Bangladesh, India, Kenya and Latin America as follows:-

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Computers for St Teresa's School, Bangladesh



The Sisters of Our Lady of the Missions of St Teresa's School, Rangamati made a decision to support the students who are economically poor and are unable to pay the tuition fees as well as get access to IT learning facilities. It became more difficult for the families who have two or more children in the same family.

To address these needs of the students at St Teresa's School, the Sisters requested funds for purchasing computers, printers, and to provide internet facilities and materials for the science lab.

After receiving the Christmas gift contribution, the school expressed thanks for the generous support received from the Christmas gift from our donors. They said that the new computers and printers will help the students to have access to modern technology and be able to learn better for their future careers. The Sisters said that the generous donations from the Christmas gift helped to support the School and to keep it active and running smoothly. The new computers help the students to learn and become familiar with technology. With the donation from the UK the School was able to purchase a computer and printer for the School classroom.



The Sisters sent their thanks on behalf of the School for the generous contribution. They said that they were grateful to all the benefactors.

Education for tribal children, India Central

In 2019, the RNDM Sisters opened a pre-nursery class with 55 young children from Gwal Toli village, providing quality education to all the tribal children of the locality. Today, the school serves 200 plus children from nursery classes to class one.



The school building was built with the support of CEI and the Australian Province. Currently, the school needs a water-purifying plant as the drinking water has a high iron content. Also due to the increase in the number of students in the classroom, the school required more furniture. The Sisters also run tuition classes in the villages to support those who go to public school, providing good quality education, motivation, and confidence for a better future.

The money sent for this work in 2023 will give the children a chance to access good quality education as well as provide furniture and equipment for the tribal children.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Furniture and stationery for Euphrasie School, Kenya

The Sisters of Kenyan province started a school in Mbajone in 2020. A small structure was then built, and the school is still in the initial stage of construction. The objective of the school is to develop Euphrasie School into a pre-primary and primary school. It must be supplied with furniture, stationery, and other facilities, so that the disadvantaged students may get equal opportunity for quality education. The nearest school is far away in relation to other public schools. Therefore, the Sisters want to provide basic supplies for a good learning environment for the little children who live in poverty at Mbajone and its neighbouring villages.



The Christmas gift money sent in 2023 will support the ethnic children and help provide a better future for them.

Solar energy for Hogar Belen, Latin America



The present reality calls us to be more creative in the use of resources of Mother Earth. At Hogar Belen, where the Sisters look after children and people who are severely disabled, they are doing their best to provide new ways to reduce pollution and protect the environment. Moquegua is called - "The land of the Sun and Friendship", therefore it provides a great opportunity for solar energy. The Sisters' goal is to move towards green energy, by installing solar panels and reduce the carbon footprint. The installation of solar power will also contribute to reduce the electricity bills. Having clean energy can also bring a change in people's mindset and a new awareness of the need to protect our Common Home.

The Christmas gift money received from donors and transferred in 2023 will be a great support to the Hogar Belen Home. The targeted beneficiaries of this project are such vulnerable people who deserve to be helped and supported. Thank you.

The Solidarity Mission Fund

This fund has been set up to provide for those in need both at home and overseas. Many Sisters contribute their own handcrafts to these fundraising activities in their parishes and individual donors are big contributors to our Solidarity Mission Fund.

We supported the following Projects in our overseas missions during 2023:

♦ **The Philippines: Nutrition for Delesan Kailawan Students, Kulaman**

"Delesan Kailawan has served 55 Menubu Dulangan girls and 4 volunteers weekly in 2023. They were given accommodation, nutrition, formal education, and cultural enrichment in the center where they stay during the week. The fund received augmented the cost of food and fuel spent in 2023.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **The Philippines: Nutrition for Delesan Kailawan Students, Kulaman (continued)**

Kulaman (Municipality of Senator Ninoy Aquino), a remote and third-class municipality has experienced hardships last year, especially the Menubu people, an indigenous population. Philippines, in general, experienced inflation of prices, of fuel and commodities. In Kulaman, the Menubu people had experienced insufficiency in food, which they supplemented with root crops. Rice prices have doubled.



The children in Delesan Kailawan have been given adequate and nutritious food. Two children who were underweight were given food supplements and care. These children stayed in the dormitory to be able to attend formal schools in the town center. Aside from this, they were supported by the center with tutorial sessions and cultural enrichment.

The parents of the children have actively served in cooking food each week and maintained the garden which supplies the vegetables. Officers among the parents were elected to help in the administration of the dormitory.

As a result of the challenges experienced in food deficiency, there has been an increase in sickness in the Menubu communities. This is also similar in Delesan Kailawan. The most frequent are flu, UTI, coughs and colds. Aside from food, the children were also given vitamins and mineral supplements to increase their resistance. Their health has improved with these interventions. Safeguarding children's health and wellbeing has always been the priority of the center given that we serve a vulnerable population.



Thank you for the continued support for the Dulangan Menubu children in Kulaman.



Regular meals during weekdays



Study and homework time after school

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **India Central: Interactive Flat Panel for Healthier and Smarter Classroom at Gwal Toli School**

The people who benefited from this project numbered around 500 and more, such as children, 10 teachers in the School, children from the tuition training centres and parents/guardians of the children also benefitted. Occasionally the mission held seminars, workshops and programmes on the premises. In the future more people will benefit from this project.



Installing the flat panels in the school and learning how to use them.

♦ *The positive aspects of this project*

The world of education is changing, and classroom technology is helping this progress. As the students become more accustomed to the digital world, the Interactive Flat Panels are one of the essential requirements and most valuable tools for the students today. An interactive education panel is an immensely useful tool for teachers and students. This display increases student engagement in various activities, creates active learning, and it is more resourceful in the classroom for teachers and administrators.

The Interactive Flat Panel systems include apps that allow teachers easy access to professional learning such as video demonstrations and best teaching practices from other classrooms. This type of education technology helps teachers to expand resources in all aspects and engage students to move freely in the classroom. Showing videos and slides helped students to become more involved, attentive, and energetic. This also helps children to increase the learning process of academic studies and extra-curricular activities as well.

Interactive Panels have simplified the preparation process of lessons for the teachers, which helps the students gain confidence in their work and take a greater interest in the learning. A smart class with Interactive Flat Panels in the School can shift students' focus and encourage a sense of togetherness. Further, the smart class teaching approach fosters a unified environment within the classroom, where students can collectively engage in discussions, sharing and exchanging ideas among themselves.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **India Central: Interactive Flat Panel for Healthier and Smarter Classroom at Gwal Toli School (continued)**

◇ *How has the project made a real difference in the lives of the people?*

As the School is growing steadily in numbers, the management is working tirelessly towards the upgrading of the infrastructure and the facilities. Since students spend most of their time at school in participating school-related activities, the institution meets students' needs at all levels.



These newer Interactive Flat Panels in the School helps promote positive habits and increase the number of activities such as: games, videos, rhymes, and action songs as part of learning in the classroom. With the advanced technology entering classrooms, there is an opportunity for nurseries to align themselves more effectively with the School and become more flexible to adapt to the School easily. The Interactive Flat Panel displays are attractive and resourceful for the smooth running of the classes. They captivate, improve attention and boost student engagement. They become the basis for classroom cohesion and are a proven way to help students to better apply their learning to their lives.



The School has access to a good internet facility that provides better learning opportunities. Parents as well as pupils are happy to see the development of the School.

Sincere thanks were expressed to our UK and Ireland province for the generous contribution to Gwal Toli School in Central India. There is a ray of hope to reach out to many more students through our help and support.

♦ **Project in India Central INC3.3 - "Education/Empowerment of Tribal Children, Girls and Women, Kuchinda"**

The people who benefited directly from this project were 250 children from Supplementary Education Centers from different villages; 50 young girls and 180 women. The wider beneficiaries are their family members and villagers. Approximately 2,000 people have benefited from this project.

Since most families are poor subsistence farmers, who cannot afford better education for their children, the Sisters set up Supplementary Education Centers in the villages, for the poor tribal and Dalit children. Social work activities at Kuchinda consist of ten Supplementary Education Centers (SECs). Among these centers, eight are in Kuchinda block and two in Notified Area Council (NAC) block. Focusing on the objectives, the coordinator and teachers work towards strengthening the SECs in different villages through quality education to these children.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **India Central: Education/Empowerment of Tribal Children, Girls and Women, Kuchinda (continued)**

A one-day orientation program was conducted for the teachers on safeguarding policy, teaching methods and learning skills. The monthly evaluation was a key aspect for the progress of the social work mission. It was a vital platform for the teachers to receive new ideas and suggestions for their work. Thus, it enabled them to prepare the lessons and use them efficiently.



Daily visits to the Centers by the Coordinator, encouraged the children to learn and to focus on English classes provided. Regular meetings with parents motivated them to give importance to the children's education. This resulted in the growth and development of the children, especially in the area of discipline and

regular attendance.

Two groups of 60 young girls were trained in Basic English to help in their academic studies. Also, we had a day seminar for girls on "Growth in Personality Development and Leadership".



The girls who participated in the program gained knowledge on creative thinking and growth in personality development. Likewise, a day's seminar was organized for the women on "Capacity Building on Leadership". 160 women actively participated. The women were empowered, motivated, and gained information from the training to fight for their rights.

We celebrated every occasion with the children, young girls and women to mark the day in particular, Teachers' Day, Children's Day, Literacy Day, Women's Day, and Christmas Day. This was a great opportunity to show the women, girls and children's potential and affirm their courage and willingness to improve their overall development.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **India Central: Education/Empowerment of Tribal Children, Girls and Women, Kuchinda (continued)**

Each village took full responsibility for organizing all aspects of the celebrations.



The parents were very happy to see their children performing well in academics as well as in extracurricular activities in their respective villages.

The project has made an impact on the lives of children, young girls, women, and other members of the family. They show an interest in studies and an overall development in their personalities, their interest in participation, their motivation and cooperation.



There is more involvement of the parents in our Supplementary Education Centres. The seminar for instructors, young girls and women on Growth in Personality Development and Leadership which was beneficial to all involved.

To align with Sustainable Development "Care for the Earth" Goal 15, the coordinator approached the forest department and received 200 trees and distributed them to the children and staff to help them in their care of the common home.

We gratefully acknowledge your generous contribution and support in funding our work in Kuchinda, Odisha. There is a ray of hope as we reach out to many more children, youth and women in the villages with your help and support.



♦ **India South: Empowerment of children, widows and youth in Madurampattu Village**

The Mission expressed their gratitude to the UK and Ireland Province for the generous contribution dedicated to the "Empowerment of children, widows, and youth in Madurampattu Village." They appreciate the generosity of benefactors for their significant support, positively impacting the development of the deserving young children who need guidance and care.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **India South: Empowerment of children, widows and youth in Madurampattu Village (continued)**

In recent months, the Sisters have conducted tuition classes every Saturday, from 9:30 am to 12:30 pm, benefiting 60 children from Madurampattu Village. This initiative not only offers essential academic support but also creates learning environment for children ranging from kindergarten to Standard 8 and representing diverse economic backgrounds.



The educational endeavors encompass a comprehensive curriculum, including Mathematics, Science, Social Science, English, and language studies. Beyond academics, they educate the children on health, hygiene, morality, discipline, games, and general knowledge. The conclusion of each class is marked by providing snacks and refreshments for them. Additionally, the Sisters have undertaken the initiative of planting saplings in the compound, contributing to a greener environment awareness.

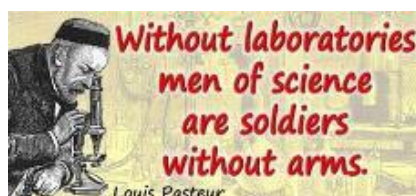


The children have improved in their academic performance, behaviour, and hygiene and a healthier living environment. There has been excellent collaboration between the Sisters and children and the parents have played a crucial role by sending their children for tuition, which contributes to the program's success. This has greatly enhanced the life of the village.

They extend a heartfelt thanks to all who have contributed to this project. This mission remains confident that, with continued support, they will become responsible and confident individuals in the future.

♦ **India South: Science Lab at Maria Bhaven School, Amalapuram, Kerala**

We are pleased to present this report detailing the receipt and utilization of financial support for upgrading our science laboratory. Your generous contribution helping us to provide quality education and practical experience for our students.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **India South: Science Lab at Maria Bhaven School, Amalapuram, Kerala** (continued)

We are grateful to UK and Ireland province for the financial support that was specifically designated for the improvement of our science laboratory facilities.

The following purchases were made:

- ♦ Advanced laboratory apparatus such as microscopes, spectrophotometers and upgrades to safety equipment and facilities to ensure a secure learning environment.
- ♦ High quality chemicals. Reagents, and consumables are necessary for conducting a wide range of experiments across various scientific disciplines.

The impact of this financial support has been profound:

- ♦ Enhanced learning experiences. Students now have access to required equipment resources, enabling them to conduct more advanced experiments.
- ♦ The upgraded facilities enabled more comprehensive practical sessions, leading to better understanding, and improved academic performance among students.
- ♦ The availability of equipment has provided opportunities for student research projects, enabling scientific inquiry and innovation and so gaining skills and knowledge for their future career.



Once again, we extend our heartfelt gratitude for your generous contribution towards the wellbeing of our students and trust in our educational mission. We are deeply appreciative of your commitment to fostering a future generation of scientists.

We remain committed to maintaining and maximizing the benefits of this support. Thank you!

♦ **Bangladesh: Financial Support for St Catherine's School, Jholjolia for Computer Laboratory Equipment**

The school would like to say how very grateful they are for the donation which gave the children joy and happiness.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **Bangladesh: Financial Support for St Catherine's School, Jholjolia for Computer Laboratory Equipment (continued)**



With the generous financial support, the School was able to purchase computers, printers, tables, chairs, and the necessary equipment for the computer's laboratory. Since the School was newly built last year, it was necessary to create an attractive school environment and to give the children the opportunity to learn technology and especially the children who are less privileged. The School managed to buy computer laboratory equipment.

At present the new two-story school building construction project has been completed.

Thanks was expressed for the continued support given to the poor tribal school children. The headteacher said that they greatly appreciated our support in their ministry.

♦ **Bangladesh: Financial Support for Science Laboratory for Mariam Junior High School Natore**

This mission expressed their sincere gratitude to the Sisters and Benefactors for the financial support for the Mariam Niketon School for equipment for the Science Laboratory. This financial help made it possible for students to learn new technology in the use of computers and practical application in the Science Laboratory.



Mariam Niketon School has been established since 1993. As a missionary institute, the School had gained much popularity and fame among the other religious people. The Sisters have been dedicated in offering the best quality education along with moral, social, and spiritual values. They were so happy and excited that after 30 years the students acquired a new Science Laboratory. At present the Sisters are actively running this school where the students learn and apply their practical studies in science.



Through the financial support received, they can offer good educational facilities for the students to use. The Science Laboratory equipment and computers are necessary for better quality education.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **Bangladesh: Financial Support for Science Laboratory for Mariam Junior High School Natore (continued)**

Thanks, and gratitude to all the benefactors. Because of this kind and generous support, the school is developing their mission and ministry by helping the students to develop and mature. The generosity of donors is what gives these young people the educational resources needed to help build up their self-confidence.

♦ **Vietnam: Improving Sanitation Facilities in Plejut**

The following is the report from Vietnam:

"Firstly, we would like to express our deep gratitude to RNDM Sisters in UK and Ireland Province and all benefactors who supported us in this meaningful project.

Implementing the orientation of our Congregation Chapter: "Ecological conversion is a missionary imperative, requiring collective practical action at all levels of the congregation" (28th RNDM Congregation Chapter, 2020), we, RNDMs in Pleijut community responded to the need of the indigenous people, and have provided sanitary facilities for poor families in two villages.

The two villages are named Ngai Ngo and Me which are about 12-15 km from the Pleijut community. They belong to Jrai group and the population is about 200 people. There are only 2 families who have toilets. These Jrai indigenous people are poor, lack many things such as personal hygiene and health care. They lack access to improved sanitation. Instead of using toilets, they still practice going out into the fields, bushes, forests etc. for defecation. This is a leading cause of diarrheal death, other sickness, and environmental pollution.



We planned to build six toilets and bathrooms for them (for short, in this report we say "toilets" which means toilets & bathrooms). However, these families gave more hands to help the main workers in the preparation of the ground and with the building work to reduce the cost. Therefore, one more family benefited from this fund. With your financial support, seven simple toilets were built for seven families: four toilets for Ngai Ngo village and the other three for Me village.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **Vietnam: Improving Sanitation Facilities in Plejut (continued)**

Priority was given to families who have girls with the hope to provide safety and better health care for them.

The beneficiaries were happy and really grateful for our support. They become more aware of the importance of protecting the environment such as surface water, groundwater, air and soil, as well as providing safety, security, and dignity for people. Hopefully, day by day, the villagers in this area will improve their knowledge of the natural resources to protect it and to build more facilities to improve their living conditions.



Once again, we thank you for your generous support and encouragement. May you be blessed abundantly.”

♦ **Vietnam: Foster Vocations at Secondary School and University in Pakse Laos**



“On behalf of the RNDMs who are in the mission in Laos, and especially the young girl students who received your financial support in this year’s project, I would like to express my deep gratitude to you who have responded to our invitation to collaborate with us in our mission to reach out to the poorest children who need to continue their education.

With the amount of money that you generously donated, we have provided the students with the basic needs to attend school and helped them to understand the importance of education and personal development. It enlarged their perspective of social life and of their responsibilities.

We are very pleased to inform you that there are four students who recently graduated - two girls completed their high school and the other two graduated from college with a degree in Accounting and Hospitality. Four of them have returned to their families and are applying for jobs. Currently, we have 6 other students continuing their education in college, university, chef profession and 2 students are continuing their high school studies.



The students who were supported in 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **Vietnam: Foster Vocations at Secondary School and University in Pakse Laos** (continued)

At the beginning of July 2023, we were delighted to welcome 4 new high school students to our community to continue their education. Therefore, the total number of students this year is still 12, this is a great hope for society and the church in this remote locality. We believe that with your generous help, these seeds will bear much fruit in the life of these young girls as well as in other aspects of society. We are proud of them. The outcomes of their studies proved their hard work and determination to strive for a better life. The girls thank you for your kindness, generosity, and collaboration with us in our ministry."

We would like to share with you a letter from Noi, one of the students:

"YOUR GENEROSITY GAVE ME A BIG SMILE"

"Dear Sisters, friends, and benefactors,

My name is Noi Phet Narat. I am from Na Sai Kham Village, Pathum Phon District, Champasak Province. Today, I would like to express my deep gratitude to all of you for your generous support during my studies for the past 6 years.



Noi and Tukta receiving their diplomas

I am the tenth child in a family of ten children. My parents are farmers, and they are old in age. Most of my siblings are married and they have always had to work as hired labours because it is the best way for them to have extra income to support their family. When I was in junior high school, my parents told me to quit school and work to help my family, because my parents and siblings were all poor and couldn't pay for my tuition. At that time, my joy of going to school seemed to have collapsed and I was very sad. Fortunately, I met the RNDM Sisters who brought me to live with them so that I could continue my studies.



Noi writing this thank you letter.

Right now, I'm so happy and I don't know how to express my happiness. On behalf of three recent graduates, I write a letter to thank all who have helped us over the years. What makes me happier is that I just graduated from college with a major in accounting. Having my diploma in hand, I feel more confident, and full of hope that I will get a good job and there will be good opportunities for me in the future.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **Vietnam: Foster Vocations at Secondary School and University in Pakse Laos**
(continued)

Thank you so much for giving me the opportunity to complete my education not only in high school but also in college training. I also have the opportunity to meet many people, learning music, English and various skills such as cooking and dancing. I've got the strength to strive and look forward to a better future. I have a desire to become good, helpful and compassionate person.

Once again, I wholeheartedly thank you, my dear Sisters, friends, and benefactors. I wish you good health, happiness, and success wherever you are."

♦ **Kenya: Machakos Dam – Water Harvesting**

Background

The formation community in Machakos has been growing vegetables on a small scale for several years. These are used for community consumption and for selling to small scale traders in the neighbourhood. In 2023 the community planned to improve the farm and find ways of harvesting the water from the roof during the rainy season which would then be used to grow more vegetables. This would increase our vegetables production, to be sold later to traders who buy from us. Thus, many families are helped, because of receiving income from the sale of vegetables, as well as having nourishing food.

Beneficiaries

Our target is to improve the lives of 200 people in different families; those who buy from us for business and those who buy directly from us for family consumption and the ones who purchase from the businesswomen who get supplies from our farm. We also hope our farm becomes a source of healthy vegetables since we use organic manure, and some customers prefer to buy from us for this reason.

Also, the formation community will benefit financially thus reducing our deficit. The income will help us make steps towards self-sustainability, as a community, which in turn will improve the financial sustainability of the province and congregation at large. With this in mind, we requested financial assistance, through the IMDO (International Missionary Desk Office), and our proposal was approved.

The onset of rain is expected in the month of October, continuing to December, here in the Machakos area. However, according to the weather forecast, the country will experience El Niño during this season, so we are looking forward to having the dam full of water so that we can use it to grow vegetables when the rain ceases. Since this is our first attempt in harvesting water for irrigation, we hope to find new ways to harvest and store more, in every rainy season thus expanding our production and sale of vegetables.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ Kenya: Machakos Dam – Water Harvesting (continued)

Beneficiaries (continued)



The hole is dug, 10 feet deep and then lined with black plastic, to ensure there is no leakage at any point.

The net covering the hole is for reducing the rate of evaporation, and to keep out leaves, dirt etc. There is also barbed wire and mesh surrounding the hole, for security, and to keep animals away.



The centre picture above shows our two postulants on the site before the tanks were placed. The finished product is on the right. The Sisters hope to turn this place into a beehive of activities once we install everything and we have the water.

We are happy to have this dam because the government is encouraging people to ensure they harvest water especially this time of El Niño.

Concrete actions to care for the environment

“Care for Our Common Home” has become part of the formation community’s programme. In addition, wherever we can, the community brings awareness to the wider community. Therefore, we see the possibility of creating tree and flower nurseries from which the produce can be shared, or sold, at a cheaper price than in big commercial centres.

As part of their weekly/monthly exercise, to care for the environment, the community will use the trees and flowers, instead of buying them elsewhere.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **Kenya: Machakos Dam – Water Harvesting (continued)**

Concrete actions to care for the environment (continued)

The remaining balance will be used to purchase the booster pump with its connections for the tanks and the dam. This is still in progress but hopes to be completed soon. Since the exchange rate was higher than our budget, we request permission to use the extra money, after the completion of the dam, to dig terraces to hold more water and retain moisture in the soil.

Gratitude was expressed for the support from benefactors, and Sisters from the UK and Ireland Province.

♦ **Kenya: Tei Wa Ngai - Assistance for payment of Eight Tei Wa Ngai health workers and one Sister**

This activity is usually organized annually. During the evaluation, every worker shared their evaluations from all areas relating to the program's plan and activities carried out in 2023, in their respective places.

The following were the strengths realised throughout the year: the programme had enough funds to support the following ongoing activities such as helping children with education, medical expenses, food for many poor families, special supplements for children who are malnourished, paying insurance for the poor clients who needed surgery and for organising training workshops for mothers. In order to achieve our goals and objectives, we committed ourselves to work as a team which is composed of: the Sister in charge of Tei Wa Ngai program, two physiotherapists, eight social health workers and a driver.

As a team we consider the role of each person unique and important for the smooth running of the program. Physiotherapists are mainly in charge of medical care, while the health workers are responsible for mobilisation on the ground as well as accompanying mothers, reminding them of the important clinics dates or any other assessments needed for their children. Our mothers need a lot of on-going support in knowledge about counselling which they use daily as they go on about their visits. Fieldwork is one of the most important activities where we experience the real-life situation of our clients, check on their condition and progress.

Besides the above strengths, we also experienced some challenges as we continued with implementing our year's plan. The cost of living went up and many people could not afford to buy even the basic commodities. The price of fuel rocketed significantly thus affecting the movement of people who relied daily on public transport. Prolonged drought and famine hit Yatta area affecting the livestock and the people. This time round it was very severe because many people had to buy water for animals and domestic use as well. On our visits, we encountered many poverty-stricken families who had nothing at all to feed their children.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

♦ **Kenya: Tei Wa Ngai - Assistance for payment of Eight Tei Wa Ngai health workers and one Sister (continued)**

Our first impression was that they seemed to think that we had come to save them from their harsh conditions. Some parents seemed uncooperative especially when we asked them to cost share. They appeared to expect to be provided with everything because they are so desperate. Sickness is another big challenge in most of the families we visited. Many of our clients especially children looked weak and very sick since their parents could not afford to pay their medical bills, let alone take them to the hospital for a checkup which is unfortunate and heart-breaking.

Despite the above challenges, we tried to offer support to our clients at different places in Yatta. As we go along with our mission here, we believe that when we serve the marginalised and the less fortunate, we are serving God. We, the Tei Wa Ngai staff commit ourselves to bringing quality service to the children with disabilities in Yatta, a semi-arid area in this part of Kenya.

Our vision is to see people with disabilities, accepted in our society and living fully independent and happy lives according to their potential. Our mission is to encourage and empower parents and the society to accept children with disabilities, to access health care and education, to provide protection and financial sustainability.



Below are some important events which took place in 2023 and we are happy for the services given to our children.



We organized a two days' assessment exercise for registering digital Identity cards for all our children at Tei Wa Ngai Office. This was a fruitful though very long process. A group of physiotherapists and some APDK from Machakos came to help during this important exercise. They assessed each individual child according to their different disabilities. A total of 145 children and some adults came for this assessment. During the exercise, 127 children were approved by National Council Office in Machakos. These are now waiting to collect their new IDs.

Tei Wa Ngai workers were privileged to get a training session on Early Intervention by Cheshire Disability Services Kenya (CDSK), our partners for many years. This was a crucial training to gain new knowledge and skills. In addition, we also received new updates on how to identify new cases during our fieldwork. As a result of this training, workers are more confident in drawing plans of action in the field and are also able to train our mothers from different places. The training took two and a half days by Doctor Mbwire who was the facilitator.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

- ♦ **Kenya: Tei Wa Ngai - Assistance for payment of Eight Tei Wa Ngai health workers and one Sister (continued)**



Training 45 mothers at Kitheuni



Training 47 mothers at Mavoloni

The Special Education Profession (SEP) has been a great support to our mothers. They have come twice this year. In the month of March, Irene who is an occupational therapist, helped a group of mothers at Matuu on feeding programs for children who have eating problem and are underweight. At the same time, John, a physiotherapist went to Masinga and helped another group on positioning for cerebral children who have sitting, standing and walking problems. It was a fruitful day for our mothers at Matuu and Masinga. In August, SEP came to Kaewa, one of our outreach clinics for mothers. The group comprised of 8 professionals, i.e. physiotherapists, occupational therapist and speech therapist. These have always been a great support to us in terms of training mothers and our staff. They will soon be coming to Matuu as many mothers have been waiting for them since last November.



Physiotherapist teaching a mother to do exercises with her child

We were happy to have the support of Kijabe Hospital who has been a great support too for our children for many years. On 31 August, a group of doctors, physiotherapists and orthopaedics came to Tei Wa Ngai for their outreach clinic. A total of 109 clients came for the treatment. It was an amazing day for us. Having been helped by the doctors, parents went home happy that their children received treatment. The Doctors were happy, too, with our staff who cooperated with them as they attended children on this nutrition and medical camp. As the year ends, we are happy that, through CDSK have been able to support 15 children who were underweight with a special supplement – Ensure Milk for 6 months.

Kawe has supported 12 epileptic persons with free drugs for the whole year. This started in July 2023. This was a big help for the clients. Apart from the medicine given, Kawe also considered giving a walking frame for Patience, a girl, who is 17 years old and a wheelchair for a small girl, two-year-old Ann.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

The Solidarity Mission Fund (continued)

- ♦ **Kenya: Tei Wa Ngai - Name of Project: Assistance for payment of Eight Tei Wa Ngai health workers and one Sister (continued)**



A Nutritionist counselling mothers

On 5th September, all Tei Wa Ngai staff were taken by a friend to visit Muli Children's Family at Ndalani (MCF). This Orphanage Centre was founded and established by Doctor Charles and his wife Esther Muli in response to the desperate needs of street children, abandoned children, and HIV/AIDS orphans in Kenya in 1989. We were privileged to meet with the Director, Doctor Muli for an hour. Through his sharing, we admired his selfless love, sacrifice, and dedication.

The director of the Centre expressed his willingness to partner with Tei Wa Ngai. It has been an amazing and fruitful year since we started our journey in this service since January 2023. "TEI WA NGAI" our title, confirms what we strive to do in our endeavour is to transform the lives of the local people around Yatta through sharing God's love without any discriminating.

On behalf of Tei Wa Ngai staff, the Sisters sincerely say a big thank you to our Congregation, for supporting this ministry through IMDO and UK province, for many years. Without this support, it would be almost impossible to continue caring for our children in this area; Yatta in Kenya.

Other donations

We also support the following charities:

- ♦ **The Medaille Trust (Anti-Trafficking)** – The Medaille Trust work hard to raise awareness of modern slavery in the UK and across the world. Their mission is to provide refuge and freedom from modern slavery. Medaille offers safe and supported environments through first responder work, safe houses, and outreach services to victims of Modern Slavery.

They were founded by Catholic Religious Congregations in 2006, for the support of women and children, and continues to provide refuge and freedom to victims of modern-day slavery as well as to help them to rebuild their lives. Their specialist teams support clients 24/7 to restoration and independence. As well as offering safe houses and beds for 133 residents, they also provide opportunities for physical and psychological healing and rehabilitation from enslavement by the sex trade industry in the UK.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Other donations (continued)

- ♦ **The Passage in London** – The Passage offers a wide range of services, all year round, providing meals for homeless people, health, assessment and advice, employment training and welfare rights, prevention projects, to meet the needs of homeless and vulnerable people. Staff and Volunteers help people to address the issues that have contributed to clients becoming homeless, and to enable them to live safe, happy, and fulfilling lives.

2,086 people slept rough for the very first time in London, between July – September 2023. The Passage Housing Solutions Service (HSS) works in partnership with RMG (Residential Management Group) and Shelter to provide enhanced support to single people who have approached Westminster Council for housing assistance.

The Passage vision is: “*Our vision* is of a society where street homelessness no longer exists, and everyone has a place to call home.”

- ♦ **The Cardinal Hume Centre, Westminster, London:** For more than 36 years, the Cardinal Hume Centre has helped people facing poverty and the threat of homelessness in Westminster, enabling children and young people to turn their lives around.

The charity enables people to gain the skills they need to overcome poverty and homelessness. It also provides help and support with childcare, income, housing, employment support, education, and legal status. The Centre works with homeless vulnerable people, badly housed families, and others in need.

- ♦ **SCIAF (Scottish Catholic Aid Foundation).** In 1965, in St Columbkille's Primary School in Rutherglen, a small group of Catholics founded SCIAF with the aim of helping the world's hungry and underprivileged. Guided by the principles of the Second Vatican Council, SCIAF is the official overseas aid and development agency of the Catholic Church in Scotland. Their vision is for a just world, free of poverty, where people flourish and live in harmony with each other and all creation. Their Mission is compelled by Christ's love, and to work with those in the world's poorest places to end poverty, protect our common home, and help people recover from disaster. They reached out to our global neighbours in need, irrespective of their race, religion, or background, sustained by the generosity and love of Catholics in Scotland.

They work in partnership with local and church organisations, supporting communities who are forced to the fringes of society and deprived of opportunity across Africa, Asia and Latin America, to bring about lasting change. In 2023 they worked in partnership with local, civil and church organisations to support different communities. They put pressure on governments to care for the planet and create a fairer, more peaceful world.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Other donations (continued)

- ◆ **De Paul Trust, UK :** Inspired by St Vincent de Paul, De Paul Trust was founded in 1989 as a direct response to the growing numbers of homelessness, by finding vulnerable young people a place to live, helping them to rebuild family relationships, providing them with opportunities to realise their potential so that they can move towards independent living and ultimately to work.

Youth homelessness in the UK affects hundreds of thousands of people each year. Young people become homeless for a number of reasons, but the common causes are family breakdown, bereavement, mental health issues and a history of abuse. Because of this they have complex needs which require a package of bespoke support. Hence our support contributes to this important mission.

- ◆ **Mary's Meals,** formerly known as Scottish International Relief, was founded in 2002. It is a registered charity which sets up school feeding programmes in some of the world's poorest communities, where hunger and poverty prevent children from living in loving and supportive families.



The promise of a good meal attracts hungry children into the classroom, giving them the energy to learn and hope for a better future. Mary's Meals feed 2.4 million children every school day and together, they hope to reach the next hungry child waiting for Mary's Meals.

We made our annual donation to this project before Christmas 2023.

- ◆ **Donation sent to CAFOD for Ukraine Humanitarian Appeal**

CAFOD worked through local experts in Ukraine and the surrounding countries, helping those whose lives have been destroyed by the conflict.

Since the first days of the invasion, CAFOD's local partner DePaul has been responding to support those along the hardest-hit frontline areas in eastern and southern Ukraine. They are providing shelter, food, water, generators, blankets, and medical assistance to those most in need. To support this need we sent CAFOD a donation during 2023.

- ◆ **Donation sent to Oxfam for Pakistan Flooding Appeal**

During 2023 Pakistan saw homes, farms and infrastructure swept away.

Oxfam partners responded through the disaster, working with communities to get people emergency shelter, clean water, food, healthcare, cash payments and livelihood support.

They sent Emergency Hygiene Kits to support people to protect themselves from deadly diseases in flood water. They also sent Food and Shelter. People's homes and farmland were swept away by the floods in Pakistan. Our donation helped support some of the many needs after this disaster.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Turkey and Syria

In February 2023 an earthquake devastated most of eastern Turkey and across the border into Syria. We sent a donation to the Jesuits who have opened their mission station in Azizié and given accommodation to the displaced people of Syria, as the government has stopped any form of rehabilitation. Most of the donations that has been given from around the world possibly will not reach the people of Syria because of political restrictions. Father Tony O' Riordan, SJ the director of JRS (Jesuit Refugee Services) in Syria has promoted the care and shelter for those who have lost everything, amidst the unrest with a continued war and political violence. (Image: NPR)



Sister's Individual Ministries

Throughout the province of England and Scotland, we have Sisters involved in various ministries. These include part time ministries and assisting school chaplaincies, tutoring in English, training SHEN therapists, personal accompaniment work with Refugees, helping in soup kitchens for the homeless and translating for asylum seekers. Some Sisters are still involved in various parish ministries, visiting the house bound, celebrating Eucharistic services, and engaged in various activities involving fundraising.

Province Ministries

◆ **Euphrasie Barbier Community: Sturry**

Two Sisters volunteer in the Homeless Centre (soup kitchens) in Canterbury once a week. The Centre is called Catching Lives Trust. It prepares meals for the homeless where about 20-30 people come each day.



This year the Homeless Centre was launching a fundraising appeal to extend its daytime services to the city's homeless for winter night shelters. The centre has been providing hot food and warmth for the homeless and night shelters through different churches in the locality, but with some valid reasons, it is not possible this year. Consequently, the centre is trying to raise money to provide shelter, get the homeless off from the streets, provide beds for the night, and to protect and save a few lives this winter. Earlier this year the ITV news channel filmed the centre and interviewed the homeless clients asking them to explain how they are going to be affected without hot food and shelter during the winter nights. The clients gave their sincere response on the situation and appreciated the kindness and tasty hot meals that is being provided each day. Our two Sisters were busy cooking one day when Archbishop Justin Welby and his wife turned up after the Coronation of King Charles on 8 May to visit the work being done at the centre. He put on an apron and helped serve some food and chat to some of the homeless people who came that day. It too was televised on Kent ITV Local News.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Province Ministries (continued)

◆ **Euphrasie Barbier Community: Sturry** (continued)

During December Sisters in the Community contributed from their personal money towards the local foodbanks.

As Sturry is a Centre for our heritage the Sisters welcome many visitors including our own Sisters from overseas. During the summer of 2023, the Sisters welcomed the International RNDM Renewal Group from France. Unlike last year, many more Sisters were able to get visas so 11 Sisters including our Superior General and Assistant General Team member arrived to enjoy the time with our Sisters and to visit the Heritage House and tomb of our Foundress, Euphrasie Barbier, and to visit our elderly and former



Mrs Welby with one of our Sisters



missionaries in St Anne's Care Home. This year they stayed with the Benedictine Community in Minster, to extend their pilgrimage to learn about our early relationship with the Benedictine community during the time of our Foundress.



As mentioned, Sturry is a place of pilgrimage and visits from people who wish to visit the tomb of our Foundress and our Heritage Centre. This year we have seen three major visits associated with our Foundress: International Renewal Group; Pilgrimage of Australian teachers from our former RNDM schools and colleges, and a visit from the Principal of Sacred Heart College, Oakley, Melbourne, with his family. The Principal has visited on many other occasions but this time brought his family as one daughter works in the UK and this was an opportunity to visit the Heritage Centre and revisit the Tomb of our Foundress and Sisters in Euphrasie Barbier Community.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Province Ministries (continued)

◆ **Ministry to the Vietnamese Community - Birmingham**

On the 30 April, after 3 months of online preparation for Marriage, a Sister who lives in Sturry, accompanied 34 applicants who received their certificates and with joy, 6 adults who had completed their RCIA program.



Sister also works regularly with the Vietnamese community in Birmingham, Newcastle, Sheffield and Chesterfield mostly online in preparation for Confirmation and for couples preparing for Marriage. Sister travels to Birmingham for weekends to join them for celebrations throughout their courses or specialised classes. As Sister says, these young people are thirsting for God and simply need someone to journey with them.

◆ **Vicar for Religious – Southwark Diocese**

One of the Sisters in Sturry is the Religious Vicar for Women's Congregations in the Diocese of Southwark, also an active member of the Team working for the Episcopal Vicar for Religious: Abbot Hugh Allan O'Praem, Southwark Diocese. She covers the Kent area, presently comprising of 10 small Communities, spread over a wide area. Communication is done largely by email, phone, letter and newsletters and visits only when possible or necessary by car.

The Team arranged four events during the year:

- ◇ The Mass with Archbishop John Wilson in the Cathedral, on 2 February, Celebrating Consecrated Life.
- ◇ Reflection/Retreat Days during Lent and Advent. Both events were held in Herne Bay, Kent and Vauxhall, London.
- ◇ There was also a day in Aylesford in October. This year as the Archbishop was in Rome, Abbot Hugh was the host and Celebrant and the morning talk was given by a Dominican Sister. Again, there was full attendance.

The National Conference for Vicars for Religious was held in Leeds on 9-11 October. This was arranged by Susan Richert, the Chairman of the National VRs. It is always an enriching experience: being together, sharing rituals, joys and challenges on deeper levels. Kelly Connors, the General Councillor for her Congregation SPM, gave an address on Vulnerability: how to support Religious Congregations with very few members, and shared her experience of what is needed to prepare/support Congregations moving towards closure.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Province Ministries (continued)

◆ Vicar for Religious – Southwark Diocese (continued)

As a member of NCV, Sister attended six funerals of Sisters from Kent Communities, giving help and comfort when possible, and attended the regular team meetings in both London and Kent Area. Father Jim Hurley known by many throughout the diocese, died this year but luckily he resigned in time to hand over to Abbot Hugh Allan O'Praem as Episcopal Vicar. He was assured that his legacy of



One of many retreats he led

loving dedication to those consecrated to God would continue through Hugh and his 'A' Team, as it was known. Father Jim was well known by our community in Euphrasie Barbier, and in Beech Court. He was also an *official* promoter of the Cause for Veneration of our Foundress. He will be sorely missed.



◆ Beech Court, Deal, Kent

A decision was made to close Beech Court early this year so the usual Heritage Day was short and earlier than usual as the Sisters were busy clearing out. Two Sisters left the community to join St Anne's, Sturry, leaving three Sisters to do the final closure of the community. During the year, they welcomed the International Renewal Group as usual but couldn't offer accommodation.



This was the last year of welcoming and accommodating our International Renewal Group to Deal, our first RNDM presence in the UK in 1870, as Beech Court closed its doors on 6 November 2023. Consequently, the visits to the graves of our pioneer Sisters and story of our early days in Deal were more emphasised for the final group.

Throughout the year many people came to visit Beech Court, those who had been part of the mission in various ways and those who came to wish our Sisters all the very best in their future mission and to thank them for their 153 years of service to the people of Deal.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Province Ministries (continued)

◆ **Beech Court, Deal, Kent (continued)**

The final Mass and closure of our 153 year Mission was held in the local Parish, St John the Evangelist and celebrated by priests of the Dover Deanery, two Deacons and Abbot Hugh Allan, Sisters from our neighbouring community in Sturry and Sisters from Wealdstone, New Southgate, London, and a full parish church on 28 October 2023.



◆ **St Mary's Primary School, Deal, Kent**

As a result of many years of contact with RNDMs, the Head Teacher and Governors of St Mary's Primary School Deal, arranged to have the farewell refreshments after the Final Mass in the School hall despite it being during Half Term. The School will have their own celebration later in the New Year for the Sisters when the children can be fully involved.



◆ **Associates Deal**

For many months our four new associates had the desire to become an RNDM associate. With the closing of the house, the Sisters arranged a day when they could be received officially into the Congregation and it took place in September 2023.

There were already other associates, including the local Deacon, but three more who were with us have since died. One of the Sisters from Sturry was present when the four associates were received officially and she will keep in touch with them in union with the associates from Hastings.

As the Sister who works with our Associates in Deal has moved to EBC Community, she will arrange to have a gathering of the associates in Sturry in future. Also, she will keep in touch with the associates and the other people in Deal including the School, St Mary's that is still associated with us. The Heritage Day in Deal will be continued, and the Heritage Committee in Deal has shown an interest to continue the legacy of the Sisters. The Sisters donated the Statue of Our Lady of the Missions from Beech Court and it will be kept in the Primary School, St. Mary's.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Province Ministries (continued)

◆ **Manchester – Levenshulme**

We are fortunate to have one Sister who is still very much involved in Chaplaincy and school ministry in the North in England, St Peter's RC High School, Manchester. It is located in inner City Manchester with pupils from many areas which have historically experienced high levels of deprivation, crime, unemployment and other socio-economic issues. In fact, according to the National Index of Multiple Deprivation (2020) most of the pupils live in the lowest 14% of socially deprived areas in England and most live in the bottom 10% or lower. Despite the variants of the pupil background, the school is vibrant, and a harmonious Catholic High School judged as outstanding by Ofsted and this is replicated by the Diocesan inspections.



Sister is well known by the Housing Caseworkers and Campaign Officers and, what is more, a familiar face among the Greater Manchester Law Centre. Her work with asylum seekers is endless. She herself is an advocate for justice and works when she can for asylum seekers and for the social

housing situation, not only of the students and their families but for locals who are calling out to be recognised and given some dignity and to find a voice in our social system.

◆ **Liverpool - SHEN Therapy**

The Sister who lives in Liverpool continues to work in pastoral ministry in Bootle Catholic Parish including helping the organist at weekends and for major feasts.

Her work with SHEN trainee therapists continues. This year a group of students came together for 30 minutes each day to meet including a mediation via Zoom. The annual meeting with the Founder of SHEN, Richard Pavek, continues and gatherings for the interns still take place.

Scotland Ministries

◆ **Paisley**

We have one Sister who works between two parishes, St James and St Fergal's in Paisley. They are situated in the more deprived areas of the Glasgow/Paisley district. She deals with church maintenance and oversees work around the churches. This brings her into contact with the workers and church assistants. Sister continues her link with the local primary school when help is needed, especially on a one-to-one assistance with pupils for English, reading or Maths.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Scotland Ministries (continued)

◆ **Bridge of Weir**

The Sister who lives here is very much involved in parish ministry and on many occasions runs the parish when her Parish priest works in Glasgow on other committees or takes a break. More and more, Sister is involved with house bound parishioners, so her car is used for many such visits.

Along with this ministry, Sister is still promoting sales and fundraising for the annual Christmas Parish Craft Sale. This is always done with the help of a parishioner and associate of the RNDMs in Scotland.



In different ways she is engaged in Care of our Common Home by using nature's gifts of flowers and shrubs for enhancing and giving an atmosphere of creation in the places of worship.

Three Communities in Wealdstone, Harrow, London

Even though many of the Sisters in Wealdstone are retired or in Provincial Leadership, there is an active ministry within the three communities! In one community, 192 High Street, there is much activity, e.g. volunteering with St Vincent De Paul and our Province Mission Office. One Sister teaches English and does some work online with our students doing studies overseas. One of our Vietnamese Sisters is engaged with the preparation for the sacraments in a London Parish in Mile End with the Vietnamese Community assisting with preparing young people for Confirmation and youth ministry. She also has ministries in the local parish, plus working with refugees (JRS). This involves a phone contact with refugees needing assistance with paperwork and translating requirements for applications for asylum. She is also working part-time with our Finance Officer in the Provincial office.



This year in March, Sister accompanied her Confirmation group to Wembley for FLAME – a Catholic Conference for the Youth of England and Wales, where over ten thousand young people gathered. The speakers included Cardinal Tagle from the Philippines, Archbishop Costello SDB, Australia and CAFOD representatives from the Columbian Amazon.

The Sisters in the other two communities are engaged in Spiritual direction, parish ministries, Coordinating the Missionary Sisters' Committee and doing Mission Appeals, involved with Emotional Befriending of Refugees with JRS, weekly visits and an association with our former School, and various activities regarding the overall care of the Province.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Three Communities in Wealdstone, Harrow, London (continued)

◆ Jesuit Refugee Services (JRS)

Two Sisters in Wealdstone, and one Sister in Sturry, Kent, are still volunteers with JRS. The two Vietnamese Sisters continue to be involved with translations for refugees and asylum seekers in both Napier Barracks, Folkestone, Kent and Heathrow ICR (Detention Centre) mainly by phone but recently one Sister has been allowed back into detention to meet face to face with Vietnamese detainees when the occasion arises for her presence. The other Sister in Wealdstone remains on phone ministry with two former detainees, one in London and the other in Liverpool who have been given leave to remain since the beginning of COVID. These two men are still vulnerable and under treatment for being victims of trafficking and mental stress. This year one Sister has been invited to join the Emotional Befriending Group whereby she visits Wapping Refugee Centre every Thursday afternoon to talk to an assigned refugee who needs emotion accompaniment, either due to violence, trauma or anxiety about their refugee status. All three Sisters who work with JRS undergo safeguarding training and regular online meetings with JRS teams, due to the sensitivity of our work now.

◆ Mission Appeals

Mission Appeals still take place each year by us RNDMs in various dioceses assigned to us. The Catholic Missionary Union, CMU, still operates throughout England and Wales and we are active members. This year we had to face all the rail strikes hitting the weekends, making it difficult for all the congregations to reach their assigned parishes! The Sister who lives in London is still the coordinator for the Missionary Sisters under the umbrella of the Catholic Missionary Union for England and Wales. This year Sister visited parishes for Mission Appeals in her own deanery – Harrow, and enjoyed meeting former parishioners, former students and teachers at Sacred Heart Language College and St Joseph's Primary School, our former places of education in Wealdstone.

◆ International Renewal Group

A small group of twelve RNDM Sisters from across the Congregation arrived on 25 August to Euphrasie Barbier Convent, Sturry, to pay their respects at the Tomb of our Foundress and to spend some days learning more about our Foundress and Charism. Due to the large group and the ageing community in EBC the Group resided in Minster Abbey, a Benedictine



Convent which provides Bed and Breakfast, a new venture for us. This kept them all together since we were in the process of closing down Beech Court, Deal. The Sisters were very happy with the comfort and beauty of nature the Benedictine Sisters provided. A minibus was arranged to transport them every day. They enjoyed some time with our Sisters in St Anne's.



ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Three Communities in Wealdstone, Harrow, London (continued)

◆ **International Renewal Group (continued)**

The four days were well planned by our Heritage Team to include visits to Deal, to see Beech Court for the last time, to visit the graves of our Pioneer Sisters there. They had time to go around the Heritage Room in Sturry and sit and pray at the Tomb of Euphrasie. The province archivist showed them the Archives and explained the importance of archiving materials, and they enjoyed seeing preserved items of the early days of each of their provinces held in our archives. One of the surprises was a visit to Canterbury Cathedral for Evensong.



◆ **Sacred Heart Language College - Wealdstone, London**

Sacred Heart Language College, Wealdstone, Harrow, organised a special day: Solidarity for Mission, in October to include their Autumn Term theme on Solidarity – both overseas and in the local community and city. We were invited to participate along with other religious and lay groups



who also work with the homeless and on Mission. Under the leadership of the deputy head and chaplain, and one of the Sisters who visits the College regularly, she was asked to invite various people to share their experiences with all the classes of Year 8.

We were welcomed by the Head Teacher, Miss Geraldine Higgins, the staff, and a group of Year 11 students escorted us to different groups and provided us with refreshments and lunch. We were thirteen in all from other congregations and some lay groups including JRS and members of our Mission Appeals committee. Three of us represented the RNDMs: a Sister came from Rome, who had spent many years in South Sudan, and the RNDM financier from the Central Office in Rome who was living with us perfecting her spoken English, one Sister from India living here and the Sister who works with the College. The team represented many cultures, faiths and experiences working in society, with refugees, the homeless and the Church.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Three Communities in Wealdstone, Harrow, London (continued)

◆ Sacred Heart Language College - Wealdstone, London (continued)

The students had a number of queries and were very interested in our mission, especially to the marginalised women and children for whom we cater. We had a panel session where they could ask questions and share their opinions. There was a fascination about how many languages we all spoke as a team of visitors, there were nearly 20 languages between us all!

We hope that we made a difference to these young students – for them to appreciate their own comfort and security in life and the generosity to reach out to the less privileged and suffering in their local areas and in our world, so as to build a peace-loving universe.

◆ St Joseph's Parish, Wealdstone Visit to Sturry

On Saturday 23 September, the parish travelled to Sturry, Kent to visit the Sisters of Our Lady of the Missions' Convent and Heritage Site. The weather was very good to us, and we had a great journey there and back. As the Sisters have their community for the elderly and those needing full time care the parish were able to see old friends: Sisters who had once been here on mission, working in the parish and schools: Sacred Heart Language College and St Joseph's, Belmont.



We received a great welcome and after some refreshments we were given a short history by the archivist about the Sisters arriving in Wealdstone in 1920, after taking over from the French community, the Sisters of St Chretienne of Metz who had started a small school here in Wealdstone in 1907. From that time onwards, the RNDM Sisters opened St Joseph's Parish school in 1921 and in 1937, St Joseph's Primary School as founded on the grounds of the convent until it moved to Belmont.



After that, we had a great tour of the Chapel of St Anne's where the Foundress of the Sisters: Euphrasie Barbier is buried since 1893. This remains a special place as the Cause for Veneration and Beatification is in process so many visitors and pilgrims visit the tomb, which is situated in the sanctuary of the chapel. The Heritage House is the original building she lived in and holds her belongings to this very day in a delightful display for all to see. The ground floor has a display of the 21 countries where the Sisters work and pictures of the Sisters who do such great things around the world. We ended our day with the Eucharist celebrated by the parish priest and a seminarian who travelled with us.

ACHIEVEMENTS AND PERFORMANCE (continued)

Missionary work and donations (continued)

Davao, Philippines

This year was the first time since COVID that 21 Sisters were able to travel to Davao from Vietnam, Bangladesh, India North East, India South and Central, Myanmar and one Sister from the Philippines. It was also an opportunity for one of our Sisters from Wealdstone to travel to Davao to offer a course in Liturgy and RNDM Spirituality in person, rather than online, which has been the pattern for the past three years.



These Sisters are in Davao in preparation for their Final Vows. They completed their sessions on 20 October when they made a 30 day retreat before heading home to their respective provinces. This year Davao marked the special jubilees around the Congregation which included a few Sisters from our Province. So, they were interviewed online and each month they appeared for the whole Congregation to view with a short celebration session.



Development of our Heritage Centre, Sturry, Kent

Throughout 2023, we enjoyed many visits from various groups to include visitors from Australia, our International Group of RNDMs, two member of our Congregational Leadership Team from Rome and our Parish in Wealdstone to view changes that we have made over the year. We have now completed the top floor – the Euphrasie Room – and many find the information very intriguing.



On the bottom floor of the Heritage House the London Room is now nearly complete. It has proved to be essential as some of our visitors were not able to travel to London, so this was a great opportunity to show them aspects of the life of Euphrasie Barbier, when she lived and worked in London between the years 1851-1861, before founding our Congregation. She was then a member of the Sisters of Compassion. There is still more work to be done over the next few years. This will now include creating a space to exhibit the early years from 1870 onwards when Euphrasie first came to Deal, Kent, as an RNDM. When all is complete, a video will be sent around the Congregation for all to view this precious site. This will be re-opened to the general public, pilgrims and interested people.

ACHIEVEMENTS AND PERFORMANCE (continued)

St Anne's Convent, Sturry, Kent, 2023

At the beginning of 2023, training of the carers was moved to "Florence Academy" who offered online training to the carers. All aspects of care are offered - health care, personal care, health and safety safeguarding and others. As it was online, it meant that carers could follow the training at home or come into St Anne's to use the computers there. They could also access it on their phones. The training was monitored so it was possible to see the training that was being followed. Certificates are issued following success in the training programme and carers have been taking advantage of what is for them, a new form of training.

During this year, the carers began the use of Care Docs. These are individual care plans that electronically record the care of each individual Sister. It makes access to a Sister's medical history readily available, even up to current treatments. These have abolished the daily writing up of Sisters' conditions and are also environmentally friendly since large amounts of paper are no longer used.

The Sisters continue to benefit from the ongoing training of the carers. A variety of activities is offered – singing, games, Bingo and different forms of art. Our notice boards bear witness to that. A regular stream of visitors has contributed to a stimulating environment for the Sisters. Especially welcome have been the visits of 7 Golden Retriever puppies, some staff pets and even a miniature Shetland pony! They also benefit from regular visits from the Paramedic attached to the local surgery. Any concerns she may have regarding a Sister are fed back to the GP who then decides on the action and any appropriate further treatment. The Sisters continue to receive vaccinations as recommended by the NHS.

Safeguarding checks on all new staff have been carried out using UCheck and current staff undergo checks every three years. We have a Safeguarding Lead who is in regular contact with the Trustees who also participate in Safeguarding training offered by RLSS (Religious Life Safeguarding Service).

Ongoing maintenance this year has involved installation of new boilers, a new Sluice room and the telephone system/internet has been up graded to facilitate the use of the Care Docs as previously internet was intermittent and only available in certain parts of the building.

DEATH OF QUEEN ELIZABETH II

On the death of Queen Elizabeth II, the Provincial Leadership Team wrote a letter to King Charles III and family to offer condolences on behalf of the Sisters in the Province and indeed from around the Congregation. In his Christmas Day TV address, he thanked the many people who had written to him, and we thought that he was including our message among the thousands. But within a few days before the New Year, we received this special "thank you" addressed to us.



FUTURE PLANS

For the last two years the Trustees have been engaged in reflection and discussion of what our future might look like. There are a couple of areas that will need attention in the next few years and those are to do with leadership within the province and our future presence as a congregation. The Leadership Team, three of whom are Trustees, will journey with a facilitator to begin a process which will, at some point, be shared with the whole province. Other congregations have been approached to share their experience of restructuring though the models some have adopted would not fit in with our international congregation.

The Trustees agree that it would be helpful for our Congregation Leadership to have some participation in our discussions.

We continue to be aware of the need to have the support of professional lay staff to oversee the legal, civil governance of the charity and this person would work closely with the Trustees and the Province Leadership Team.



In January 2023, we put a large property on the market, and we were fortunate to be able to sell it by the end of October. The process of selling the property was overseen by Gerald Eve LLP on our behalf, a company that has experience of selling charity property. It had been our plan to either buy or rent a small property in Deal so that the presence of the Sisters might be continued in the area. However, this was not realised because of the lack of personnel.

Early in the year the trustees decided to terminate their contract with Field Lane who were supporting them in the management of their community care home at St Anne's in Sturry.

FUTURE PLANS (continued)

The trustees have engaged the services of Susan Thomas, who supports religious congregation with HR issues etc. She works closely with the manager of the home and regularly has meetings with the Leadership Team. A maintenance man has had his hours increased and he is responsible for any Health and Safety issues that need attention. St Anne's is inspected by Peninsula and Kent Fire so that Health & Safety structures are in place in case there be cause for concern. Kent Fire assists with fire safety, ensuring that protocols in the event of any emergency.

Our care manager continues to provide excellent care for our elderly Sisters. She has high standards of care and works well with her staff.

It is in the plan to have someone come into St Anne's to engage in Safeguarding Training with the staff. Having become a member of the Religious Life Safeguarding Service and Catholic Safeguarding Standards Agency, we are likely to be audited and we see this kind of training to be helpful not only to the staff but also to the vulnerable adults in their care.

When the time is right for us, we will register with CQC. For the present, this is occupied by our Sisters, and we would anticipate that, in the future, lay people will be invited to join us. Our registering with CQC will allow us to offer this to lay people for a fee agreed by them and us.

Our Foundress is buried in our Chapel in Sturry so it is vitally important that we maintain the Heritage Centre. The finance, personnel, and training of Sisters for this important ministry will, in the future, be overseen by the Congregation Leadership Team.

FINANCIAL REPORT FOR THE YEAR

Income and expenditure

In the year to 31 December 2023 total income amounted to £3,941,446 (2022 – £1,047,164), whereas expenditure was £1,569,887 (2022 – £1,506,879). The income in the year to 31 December 2023 included a surplus on disposal of fixed assets of £2,742,084 (2022 – £1,983), the majority of which related to the sale of the charity's property at Beech Court.

The net income for the year before investment gains was £2,371,559 (2022 – net expenditure £459,715). Investment gains totalled £392,583 (2022 – net losses of £1,304,638). As a consequence of those gains, there was a net increase in funds (or net income) in the year of £2,764,142 (2022 – net expenditure of £1,764,353).

Reserves policy

Our charity carries out a diverse range of activities and is responsible for care and support of Sisters whose average age is increasing and whose needs are changing. The trustees of the charity have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed.

The trustees consider that, given the nature of the charity's work, the level of the charity's free reserves should ideally be approximately a year's expenditure to provide for contingencies and unevenness in future income.

FINANCIAL REPORT FOR THE YEAR (continued)

Financial position

At 31 December 2023, the balance sheet showed total funds of £15.82 million (2022 - £13.06 million). Of this, £6.27 million represented the net book value of the charity's tangible fixed assets (2022 - £6.64 million). A decision was made to separate this fund from general funds in recognition of the fact that the assets are used in the day-to-day works of the charity and the fund value would not be easily realisable if needed to meet future contingencies.

£7.70 million has been designated by the trustees to provide for the Sisters in their retirement. The fund has been calculated using actuarial principles to provide for each of the Sisters who are the responsibility of the Province, but was constrained by the resources available. Given the increasing age profile of the Sisters and the lack of new vocations, this sum will provide only modest resources to look after the Sisters, many of whom will need increasing and increasingly expensive residential and nursing care.

Restricted funds of £0.79 million represent monies received specifically for the Congregation's missions abroad (2022 – £0.77 million representing monies received for the Congregation's missions abroad and for the renovation of the Congregation's UK properties).

Therefore, the general funds which are available to support the work of the Sisters in the future amounted to £1.06 million (2022 – £0.94 million).

Although the level of free reserves is slightly below the target set out in the charity's reserves policy above, the trustees understand that this has arisen due to the significant falls in the investment markets during the year and the consequent unrealised losses on listed investments. The charity has sufficient liquid funds to weather this in the short to medium term and as a long-term investor can wait for stock markets to stabilise and recover. As such, the trustees believe that the charity has sufficient reserves at the current time to enable the charity to pursue successfully its charitable objectives.

Investment policy and performance

There are no restrictions on the charity's power to invest.

The Congregation of Our Lady of the Missions CIO adheres to an ethical policy that seeks not to invest directly in equities that are mainly involved in the manufacture and/or supply of goods and services, which would not be in accordance with social teachings of the Roman Catholic Church and the teachings of the Gospel. The portfolio managers and our advisor understand our policy and give complete co-operation in regard to our ethical concerns.

The charity holds investments with Rathbones Wealth Management Limited and Evelyn Partners. The trustees meet with the investment managers regularly to review the performance of the portfolio and the investment strategy. The total market value of these holdings at 31 December 2023 amounted to £6,000,287 (2022 - £5,746,022). In addition, a further £64,436 (2022 - £51,454) was held as cash by the investment managers for re-investment.

FINANCIAL REPORT FOR THE YEAR (continued)

Investment policy and performance (continued)

The income yield on listed investments was approximately 2.6% based on the average market value for the year, which is considered satisfactory in the light of recent interest rates. Net investment gains amounted to £392,583 for the year (2022 – net losses of £1,304,638). The trustees are satisfied that their investment policy is appropriate for the longer term.

GOVERNANCE, STRUCTURE AND MANAGEMENT

Governing document

The charity is governed by a Constitution dated 4 May 2020 and is a registered charity, Charity Registration No. 1189330.

Member of the CIO

The Province Leader for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Trustees

The Provincial Leader and the Provincial Leadership Team automatically serve as ex-officio trustees. The Constitution vests the power of appointing further trustees in the Provincial Leader of the UK and Ireland Province.

At any one time there must be a minimum of four and a maximum of seven trustees. The names of the trustees who were in office during the year are set out on page 1. As all trustees are members of the Congregation they have a detailed knowledge of its structures and of the work which the charity carries out.

Trustees' responsibilities statement

The trustees are responsible for preparing the annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charity and of income and expenditure of the charity for that period. In preparing these accounts the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by charities: Statement of Recommended Practice applicable by charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgments and estimates that are reasonable and prudent;

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

Trustees' responsibilities statement (continued)

- ◆ state whether applicable United Kingdom Standards have been followed subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the CIO's Constitutions. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and or other irregularities.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. During 2023 they met regularly to review developments with regard to the charity or its activities and made any important decisions. When necessary, the trustees will seek advice and support from the charity's professional advisers including investment managers, solicitors, and accountants.

Key management personnel

The trustees consider that they alone are the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis.

All trustees are members of the Congregation and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees or members of key management.

Risk Management

The Trustees are aware of the specific areas where the charity may be exposed in areas in which they have particular involvement such as the investments and the finance related to them. By close monitoring of reserve levels, ensuring they have control over key financial systems and by examining the operational and business risks faced by the charity, they believe they have made adequate provision to reduce the risks.

The Trustees have identified five main areas where risks may occur: governance and management, operational, financial, reputational, and regulatory.

Each community is responsible for monitoring health and safety risks and for being accountable to the Province Leadership Team.

Where we have elderly and frail Sisters in our larger properties, we are registered with a company called Peninsula whose role is to advise us on Employment Law and health and Safety issues. Their contract covers regular inspection of our premises to ensure we are compliant with all regulations.

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

Risk Management (continued)

On 31 December 2023, the median age in our UK Province was 86. Since none of our members has any private income or resources, the Trustees are aware of their responsibility to make provision for the needs of these Sisters as they grow older. We have an external financial advisor who assists us in managing our finances and investments and we see our meeting with him for regular reviews as part of our risk management.

As an International Congregation, we support our Missions worldwide, especially those in difficult situations. We receive receipts for any money transferred and any bank transfers to our overseas missions. These are monitored by our Generalate Leadership Team in Rome and our International Mission Desk. We receive accounts of how the funds were spent with photographs to accompany them at a later date. We also support local situations where there is a desperate need but only after we are fully aware of the nature of the charity.

The Charity's assets consist mainly of properties and investments. We have a property advisor who advises us on the sale and acquisition of property. Our investments are managed by reputable managers who agree with our investment policy. We meet annually with these managers. We have an external investment manager who regularly monitors the performance of our investments. We meet more frequently with him to make sure that our investments will meet our needs now and into the future.

In Kent we have a community for our frail and elderly Sisters. A manager and employed carers staff the home, attending to the needs of the Sisters with members of the Congregation providing pastoral care. There is regular safeguarding training for the carers and the members of the Congregation who visit the Sisters. On occasions our Safeguarding Lead is also involved. Since we no longer employ Field Lane Management Group, we have employed an HR person whose role is to oversee aspects of the management of this community and this includes Safeguarding. Frequent meetings and discussions between the HR person, the manager of the community and our Safeguarding Lead aim to ensure the safety of the residents and staff. The Leadership Team forms part of the board who monitors the training and care of the Sisters.

Safeguarding

Safeguarding is essential in the care of all our Sisters and those employed by us. We believe in the inherent dignity of each person and our duty to provide security for all is paramount. We continue to follow the "one Church" approach, continually familiarizing ourselves with what it means for us as a Congregation.

We are now aligned to two bodies CSSA (Catholic Safeguarding Standards Agency) and RLSS (Religious Life Safeguarding Service) and as Trustees, we must be able to show the CSSA, as regulator, how we are meeting our obligations in safeguarding.

Being part of these two bodies gives us access to advice, support, and training. Our Sisters and staff have been able to avail of online training and regularly attend sessions on Zoom calls. The interactive nature of these sessions allows for the sharing of best practice and concerns. The RLSS have been invaluable in assisting with the process of UChecks which provide up-to-date information on prospective employees and is recognized as a replacement for the DBS.

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

Safeguarding (continued)

Our Safeguarding Lead meets with the Trustees and the Leadership Team and offers advice and support. She meets with the Staff and Sisters who are involved in the community, listens to them, and encourages the building of a safe and trustworthy environment so as to protect them from any issues that could compromise safeguarding.

In Scotland we have two Sisters who reside in the Diocese of Paisley and who minister in different parishes. One of them is the Safeguarding Lead who attends the necessary training sessions so as to be aware of current decisions re safeguarding. We are audited annually and follow the revised instruction manual on Safeguarding in Scotland entitled "In God's Image" Both work in a parish ministry and are aware of the recommendations and regulations of the document. They work under the jurisdiction of the parish priest and adhere to all the regulations of the parish.

The Province Advisory Board

Our Province Advisory Board members met in person during 2023. The Province Advisory Board is made up of the Province Leadership Team, Trustees and four lay advisors. The Board benefits from their specific, effective and supportive advice that can bring clarity to specific situations that affect the life of the Province. This enables the Leadership Team and Trustees to have greater clarity to make informed decisions for the greater good of all. We are grateful for their continued support.

Brief biographical details of each of the trustees in office at 31 December 2023 are given below.

Sister Catherine Corrigan, a member of the UK & Ireland Province, was born and brought up in Northern Ireland from where she entered the Congregation in 1966.



Since entering the Congregation Catherine has been involved in teaching, Initial Formation and parish ministry. She spent some years in a primary school in England and Ireland before being missioned to Kenya where she taught in one of the local secondary schools at Matuu, a semi-desert area on the Yatta Plateau. Catherine was then asked to engage in the ministry of formation and completed her degree in Theology and English and participated in a personal development course at the Institute of St. Anselm, Canterbury. Having accompanied women in England who were interested in our Congregation, Catherine returned to Kenya where she continued in formation ministry as Novice Director. On finishing her term as Novice Director, Catherine went back to teaching in Ireland for a number of years and became involved in the local parish also. After the closure of the school, Catherine was then appointed to the leadership team. On finishing her term of office on the leadership team she spent nine years in parish ministry in Antrim, Northern Ireland. As a member of the parish team, she had a varied ministry in the parish where our Sisters ministered for many years. It seems that she came full circle for it was the first time she lived in Northern Ireland since entering the congregation.

In 2017 Catherine was appointed full-time member of the Province Leadership Team for three years after which she was appointed Province Leader beginning her term of office on

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Province Advisory Board (continued)

1 August 2020. Catherine was reappointed Province Leader for a further three years in August 2023.

On-line training has been available for Trustees in some areas e.g. finance, investments, safeguarding and Catherine has availed of these opportunities when possible.

Sister Margaret Murphy was born in Coatbridge, Lanarkshire, Scotland on 27 December 1944. Margo was educated there until 1959 when she moved to Hastings and continued her education there with the Sisters of Our Lady of the Missions.



In 1961, she entered the Novitiate in Hastings and was there for her Novitiate training until 1966 when she was missioned to Sturry, Canterbury. In 1971, she was admitted to Notre Dame Training College, Bearsden, Glasgow, to study for a Teacher Training Diploma and her Certificate of Religious Education. Having successfully completed this, she went to Chew Magna in Bristol where she taught for a number of years. From here she went to Digby Stuart College, Roehampton where she did her BA degree in French/Religious Studies and obtained a Second Class Honours.

After a short period of time at Sacred Heart School, Wealdstone, Margo went to Kirkby, Liverpool to staff a Mother and Baby Unit there and also work in the local community. While there, she did a counselling course and was awarded a Counselling Diploma. She voluntarily worked in a local counselling service and was also involved in pastoral care of the young women in the Mother and Baby Unit. Since then as a Trustee she is very involved with safeguarding training and avails of any opportunity to update her awareness and skills in this regard.

In 1999, Margo was missioned to Papua New Guinea and on her return home worked in chaplaincy situations in Germany and England. As a school counsellor, she worked with Catholic Care in Leeds until she was asked to go as Pastoral Assistant to an inner-city parish in London. She left there in 2003 to become part of the Province Leadership Team after which she went to Rome as General Secretary for the Congregation. On her return to the Province, she was appointed to the Province Mission Desk and, as a member of the Sisters' Mission Committee, was involved in mission appeals in different parts of England. In 2014 she was appointed Province Leader and carried out that responsibility until the beginning of August 2020.

Sister Margaret Doherty entered the Congregation of Our Lady of the Missions in 1960.



She was missioned to Western Australia in 1965, as assistant teacher in a class for infants, who were mostly from different cultures and language groups; it was certainly a new and very valuable experience for her! Having obtained her Primary Teachers' Certification in Christ College, Melbourne, she taught for years in schools, where our sisters held the Principalship. Her life was further enriched, when she was appointed to the Diocesan Motor Mission, Bunbury, and became involved in the Religious Education of children 6-12 years in State Schools, situated in remote farming areas. Margaret assisted parents in

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Province Advisory Board (continued)

their own faith, by helping them with their children's faith development. To keep her enthusiasm alive, she availed of different in-service courses and further training.

Another major transition in her life happened when she was missioned to Southern Highlands in Papua New Guinea. As Pastoral Assistant, she gained proficiency in Melanesian Pidgin and was responsible for the ongoing formation of Catechists and other lay leaders in the Church in Pangia, a parish in the Mendi diocese. She would often spend time in the villages where she helped the Catechists and listened to the women and their concerns as well as teach them to read, their deepest longing being to read the Bible. She was also Chairperson for the Conference of Women Religious in the Diocese, as and Coordinator of the Sisters in her own Congregation.

After ten years, Margaret trained for Spiritual Direction/ Accompaniment, at the Institute for Spiritual Leadership in Chicago. She acquired a Masters in Pastoral Studies, which equipped her for her future work in the UK, where she joined the Chaplaincy team at St James's Hospital in Leeds. She also accompanied women and men from different Christian denominations, on their faith journey. Margaret was missioned to Rome from 2000 to 2004 as one of the Secretaries at our Generalate. There, she became, with other Congregation representatives, a member of the Justice and Peace Group and a member of a team of Spiritual Directors at Regina Mundi, Rome. an International Formation Programme for Women Religious.

In 2004, Margaret was appointed to the Philippines, as Co-ordinator of the Student Sisters' community in Manila. She spent four interesting years with the Student Sisters and formation groups from different congregations. In 2009, she returned to the UK and the following year, became one of the team members of St Anne's community, Sturry, where she was responsible for the Pastoral Care of the elderly Sisters and a member of the Province Leadership Team. In 2014, she was elected again to the PLT for three years and in 2017, moved to New Southgate Community. Margaret went to Genesis in Massachusetts, USA, for a refresher course in Bio Spirituality. In August 2020, she was elected to the province Leadership Team. In August 2023 she was elected as team member until 2026. In this capacity she participates in webinars and zoom meetings to keep abreast of important issues that are integral to her role on the team and as a Trustee.

Sister Rose Mary Harbinson began her religious life by joining the Congregation in



September 1969. Prior to that she was raised in the East End of London where she attained her primary and secondary education. She moved to South Wales where she went to a Sixth Form in Port Talbot. As a post Vatican II novice her formation studies were in Dublin, Ireland with a mixed group of missionary congregations. Her first mission was to Sturry, Canterbury serving the community in the kitchen and continuing her studies before going to a Teaching Training College, at Mary Ward, Nottingham. After being awarded a B.Ed. she was assigned to teach in Bexhill for some years until she was asked to become the 'Vocations' Directress of the Province moving to Wealdstone, London. As a member of the Caring Church Movement she travelled around schools in England, Wales and Scotland.

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Province Advisory Board (continued)

Sister was asked to be part of the Missionary Session in Rome in 1975 and from there she was missioned to Senegal, after spending a few months in France to learn French. After a year it was decided that Rose Mary should return to Rome and prepare for another mission to Papua New Guinea where she stayed for over twenty years. Her ministry ranged from pastoral worker in the Southern Highlands in a priestess parish, teacher in Madang Province and finally a lecturer in Liturgical Studies at the Catholic Theological Institute in Port Moresby – a major seminary for Diocesan and Missionary Priests and brothers and the Anglican seminarians from Poppendetta. During that time, she was asked by the Bishop's Conference of Papua New Guinea to train in Liturgical and Sacramental Theology in Washington DC where she obtained a Masters in Theology/Liturgical Studies.

After a long missionary journey Rose Mary returned home in 2008 and shortly after that began a PhD which allowed her to return to PNG in 2009 for research and she graduated in 2014 from Nottingham Uni. Since then, her work now includes giving Mission Appeals in England and Wales, working as a volunteer with JRS (Jesuit Refugee Services) as an Emotional Befriender with refugees, and the coordinator of the Missionary Sisters of England and Wales involved in Mission Appeals. In 2016 Rose Mary returned to PNG to launch and promote her book to the seminarians, catechists and to the PNG/SI Bishops' Conference. In 2017 she was first appointed to the Province Leadership Team and was reappointed in August, 2023. Her work still includes the above and since 2017, she offers Liturgical and Spirituality courses to the International Final Vows Group in Davao, in the Philippines. Since the beginning of RLSS and CSSA, training and following webinars is a regular feature of her work as a PLT Member for the wellbeing of the province.

Sister Pauline McDonald entered the congregation in 1959. She was trained initially as a



Primary School teacher and taught for some years in Hastings as deputy and then acting head of Sacred Heart Primary School. In 1975 Sister was missioned to Kenya and taught for two years in Nairobi before taking up the position of Religious Adviser in the Archdiocese with responsibility for Christian Education development in over 150 schools. In 1980 Sister spent six months in Rome for theological and spiritual renewal. In 1985 on Sister's return to the UK she attended university in Liverpool and Birmingham for further studies before taking up new work as a counsellor in the field of alcohol and drug misuse in Scotland. In 1996 Sister Pauline moved to Lancashire to take on pastoral work as well as providing support for her aged parents. During this time Pauline was also involved as a member of the Allocations Committee of SURVIVE/MIVA, a Catholic charity based in Liverpool which provides mission and missionaries with modes of transport specific to the needs of the people and area of mission. From 2011-2014 Sister was the Administrator in St Anne's Convent care facility for our elderly and frail Sisters. Currently Sister is a member of the Pastoral Team in St. Anne's Convent, Sturry.

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Province Advisory Board (continued)

Sister Mary Brigid Toner was born in Northern Ireland and entered the Congregation of Our Lady of the Missions in Hastings in 1961. She was trained in Digby Stuart College, Roehampton, London, as a secondary school teacher and taught at the Sacred Heart High School, Wealdstone which is now the Sacred Heart Language College. In 1987 Mary spent three months studying with an international group from the Congregation in Rome and in France. In 1991 she became provincial bursar with the Province Leadership Team had overall responsibility for the finances of the province until 11th July 2016. Mary was also a member of the International Finance Commission in Rome which met twice a year with the Congregation's investment and property advisors. In February 2009 she attended a two-week meeting in Davao, Philippines with Provincial and Congregational Leaders, and the Provincial and Regional Bursars for financial training and to ensure consistency in the reporting of our worldwide finances. In September 2015 Mary attended a gathering of the Provincial Leaders and Bursars in the Congregation for more training in Bangalore, South India. The Bursars spent time on Financial Systems to ensure uniformity throughout the Congregation. On 8th February 2017 Mary travelled to Australia for a six-month sabbatical at Marymount Mercy Centre in Castle Hills, Sydney, following a New Life Course for personal and spiritual renewal, reflection, and revitalization. Mary is also a member of the Province Advisory Board. She is now an advisor for Investments and Property in the Province. Mary regularly attends many seminars on topics such as finance, health and safety issues, data protection, investment management, trustees' responsibilities and RLSS (Religious Life Safeguarding Service) Training for Trustees. During 2023 Mary availed herself of most of the trustee training that became available on webinars, training on zoom and attended some trustee training sessions in person.



Employees and members of the Congregation

The trustees wish to give special thanks to the members of the Congregation for their support and encouragement and to all who are employed by the Congregation for their loyalty and support for the overall mission of the Province.

Signed on behalf of the trustees

Catherine Corrigan (sister)

Trustee

Approved by the trustees on: 21.05.2024.

All photos acknowledged or used with permission.

Independent auditor's report to the trustees of Congregation of Our Lady of the Missions CIO

Opinion

We have audited the accounts of Congregation of Our Lady of the Missions CIO (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2023 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Other information (continued)

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- ◆ The information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ Sufficient accounting records have not been kept; or
- ◆ The accounts are not in agreement with the accounting records and returns; or
- ◆ We have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Auditor's responsibilities for the audit of the accounts (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

- ◆ The engagement director ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector;
- ◆ The identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit;
- ◆ We obtained an understanding of the legal and regulatory frameworks applicable to the charity and the sector in which it operates. We determined that the following laws and regulations were most significant: Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, and safeguarding regulations.
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, inspecting legal correspondence and reviewing trustee meeting minutes and reports from regulatory bodies.

We assessed the susceptibility of the charity's accounts to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and those charged with governance as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Reviewed journal entries to identify unusual transactions;
- ◆ Tested the authorisation of expenditure as part of our substantive testing thereon; and
- ◆ Considered whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias.

Auditor's responsibilities for the audit of the financial statements (continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Reading the minutes of trustee meetings;
- ◆ Enquiring of management and those charged with governance as to actual and potential litigation and claims; and
- ◆ Reviewing any available correspondence with the Charity Commission and other regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



22 May 2024

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	Unrestricted funds £	Restricted funds £	2022 Total funds £
Income:							
Donations and legacies	1	910,320	111,215	1,021,535	801,306	107,293	908,599
Investment income and interest receivable	2	170,099	7,728	177,827	122,188	8,231	130,419
Other income							
. Surplus on disposal of tangible fixed assets		2,742,084	—	2,742,084	1,983	—	1,983
. Miscellaneous income	3	—	—	—	6,163	—	6,163
Total income		3,822,503	118,943	3,941,446	931,640	115,524	1,047,164
Expenditure:							
Cost of raising funds							
. Investment managers' fees		24,796	1,373	26,169	22,761	4,066	26,827
Charitable activities							
. Support of members of the Congregation and their ministry	4	1,495,846	—	1,495,846	1,423,090	—	1,423,090
. Donations and support of overseas missions	5	2,820	45,052	47,872	1,800	55,162	56,962
Total expenditure		1,523,462	46,425	1,569,887	1,447,651	59,228	1,506,879
Net income (expenditure) before gains (losses) on investments	6	2,299,041	72,518	2,371,559	(516,011)	56,296	(459,715)
Net gains (losses) on investments	11	363,497	29,086	392,583	(1,268,054)	(36,584)	(1,304,638)
Net income (expenditure)		2,662,538	101,604	2,764,142	(1,784,065)	19,712	(1,764,353)
Gross transfers between funds	14	88,762	(88,762)	—	641,032	(641,032)	—
Net movement in funds		2,751,300	12,842	2,764,142	(1,143,033)	(621,320)	(1,764,353)
Reconciliation of funds:							
Fund balances brought forward at 1 January 2023		12,282,244	774,050	13,056,294	13,425,277	1,395,370	14,820,647
Fund balances carried forward at 31 December 2023		15,033,544	786,892	15,820,436	12,282,244	774,050	13,056,294

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

All of the CIO's activities derived from continuing operations during the above two financial periods.

Balance sheet 31 December 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets:					
Tangible assets	10		6,268,831		6,639,921
Investments	11		6,064,723		5,797,476
			12,333,554		12,437,397
Current assets:					
Debtors	12	48,187		14,354	
Short term deposits		2,998,416		—	
Cash at bank and in hand		743,550		945,023	
		3,790,153		959,377	
Liabilities:					
Creditors: amounts falling due within one year	13	(303,271)		(340,480)	
Net current assets			3,486,882		618,897
Net assets			15,820,436		13,056,294
The funds of the charity:					
Restricted funds	14		786,892		774,050
Unrestricted funds					
. Tangible fixed assets fund	15	6,268,831		6,639,921	
. Designated funds	16	7,700,000		4,700,000	
. General fund		1,064,713		942,323	
			15,033,544		12,282,244
Total charity funds			15,820,436		13,056,294

Approved by the trustees and signed on their behalf by:

Catherine Cornigan (Sister)

Trustee

Approved by the trustees on: 21.05.2024

Statement of cash flows Year to 31 December 2023

	Notes	2023 £	2022 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(428,491)	(377,579)
Cash flows from investing activities:			
Income from listed investments		152,229	129,691
Interest received		25,598	728
Proceeds from the disposal of tangible fixed assets		3,037,089	1,983
Purchase of tangible fixed assets		(117,077)	(615,930)
Proceeds from the disposal of investments		998,073	969,084
Purchase of investments		(857,496)	(1,509,400)
Net cash provided by (used in) investing activities		3,238,416	(1,023,844)
Change in cash and cash equivalents in the year		2,809,925	(1,401,423)
Cash and cash equivalents at 1 January 2023	B	996,477	2,397,900
Cash and cash equivalents at 31 December 2023	B	3,806,402	996,477

Notes to the statement of cash flows for the year to 31 December 2023.

A Reconciliation of net movement in funds to net cash used in operating activities

	2023 £	2022 £
Net movement in funds (as per the statement of financial activities)	2,764,142	(1,764,353)
Adjustments for:		
Depreciation charge	191,124	183,696
(Gains) losses on investments	(394,841)	1,304,638
Income from listed investments	(152,229)	(129,691)
Interest receivable	(25,598)	(728)
Surplus on disposal of tangible fixed assets	(2,740,047)	(1,983)
Increase in debtors	(33,833)	(10,051)
(Decrease) increase in creditors	(37,209)	40,893
Net cash used in operating activities	(428,491)	(377,579)

B Analysis of cash and cash equivalents

	2023 £	2022 £
Cash at bank and in hand	743,550	945,023
Short term deposits	2,998,416	—
Cash held by investment managers	64,436	51,454
Total cash and cash equivalents	3,806,402	996,477

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2023 with comparative information given in respect to the year ended 31 December 2022.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining the annual depreciation charge;
- ◆ the assumptions made in determining the amount to be designated as the elderly Sisters' retirement reserve; and
- ◆ estimating future income and expenditure flows for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees continue to communicate with their investment managers and, whilst there are concerns over the volatility in world stock markets arising from geopolitical events and the macroeconomic climate, they acknowledge also that the charity is a long-term investor. As such, the charity will be able to wait for markets to stabilise over time whilst the trustees keep a watching brief.

Assessment of going concern (continued)

Over the next year, the charity's income may continue to be affected due to the volatility in world stock markets noted above. In terms of expenditure, it is anticipated that grant making may need to increase as needs become more evident. The trustees will continue to keep both income and expenditure under review.

Undoubtedly there will be challenges ahead but the trustees do not expect material concerns to arise over the charity's financial position or going concern. The trustees have concluded that the charity will have sufficient resources to meet its liabilities as they fall due.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Income recognition (continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Income from the Government's Job Retention Scheme in respect to the Covid-19 pandemic, and other coronavirus related income, is accounted for when the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

The surplus on the disposal of tangible fixed assets represents the difference between the disposal proceeds (net of the costs of disposal) and the net book value of the relevant asset immediately prior to disposal. The surplus is recognised at the point when legal title to the asset moves from the charity.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and enabling their ministry including governance costs.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

Tangible fixed assets

All assets costing more than £1,000 and with any expected useful life exceeding one year are capitalised.

Tangible fixed assets (continued)

- ◆ Freehold land and buildings

Non-specialised buildings

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on market value for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Specialised buildings

Specialised buildings comprise the charity's large residential convents. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on replacement cost for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

- ◆ Furniture and equipment

Expenditure on the purchase and replacement of furniture and equipment is capitalised and depreciated over a five year period on a straight line basis.

- ◆ Motor vehicles

Motor vehicles are capitalised and depreciated over a four year period on a straight line basis.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash and cash equivalents

Cash at bank and in hand represents such accounts and instruments that are available on demand. Short term deposits represent balances with a maturity of less than three months from the date of acquisition. Cash balances held by the investment manager as part of an investment portfolio and awaiting reinvestment are included as part of fixed asset investments.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity are, in the main, unrestricted and therefore available for use in furtherance of the charity's objectives at the discretion of the trustees. Within the total unrestricted funds of the charity are funds representing the net book value of the charity's tangible fixed assets and amounts which the trustees have designated for specific purposes. Details of these are provided in notes 15 and 16.

Details of funds raised for a specific purpose, or subject to donor imposed conditions, and therefore restricted, are given in note 14.

Services provided by members of the Congregation

For the purposes of these accounts, no monetary value has been placed on administrative and other services provided by the members of the Congregation.

1 Donations and legacies

	Unrestricted funds £	Restricted funds £	2023 Total funds £	Unrestricted funds £	Restricted funds £	2022 Total funds £
Salaries and Pensions	642,342	—	642,342	614,933	—	614,933
Contributions from the Congregation in Ireland	253,912	88,762	342,674	167,146	83,234	250,380
General donations	14,066	22,453	36,519	12,684	24,059	36,743
Legacies	—	—	—	6,543	—	6,543
	910,320	111,215	1,021,535	801,306	107,293	908,599

2 Investment income and interest receivable

	Unrestricted funds £	Restricted funds £	2023 Total funds £	Unrestricted funds £	Restricted funds £	2022 Total funds £
Income from listed investments						
. UK equities	58,063	3,506	61,569	60,610	3,248	63,858
. Overseas equities and unitised funds	49,440	2,427	51,867	42,219	4,364	46,583
. UK Government stocks	1,299	1,731	3,030	999	184	1,183
. UK fixed interest	35,763	—	35,763	17,871	196	18,067
	144,565	7,664	152,229	121,699	7,992	129,691
Interest receivable	25,534	64	25,598	489	239	728
	170,099	7,728	177,827	122,188	8,231	130,419

3 Miscellaneous income

	Unrestricted funds £	Restricted funds £	2023 Total funds £	Unrestricted funds £	Restricted funds £	2022 Total funds £
Miscellaneous income	—	—	—	6,163	—	6,163
	—	—	—	6,163	—	6,163

4 Support of members of the Congregation and their ministry

	Unrestricted funds	
	2023 Total funds £	2022 Total funds £
Premises	492,102	459,930
Education, training and spiritual renewal	13,430	26,619
Staff costs (note 7)	634,544	563,138
Sisters' living and personal expenses	337,170	354,903
Governance	18,600	18,500
	1,495,846	1,423,090

5 Donations and support of overseas missions

	Unrestricted funds £	Restricted funds £	2023 Total funds £	Unrestricted funds £	Restricted funds £	2022 Total funds £
Donations to Institutions						
Donations in support of the Congregation's work abroad						
Philippines	—	2,060	2,060	—	818	818
Myanmar	—	—	—	—	3,365	3,365
Kenya	—	9,098	9,098	—	9,061	9,061
India	—	14,709	14,709	—	7,464	7,464
Bangladesh	—	6,862	6,862	—	13,097	13,097
Peru	—	923	923	—	7,172	7,172
Vietnam	—	7,001	7,001	—	5,892	5,892
	—	40,653	40,653	—	46,869	46,869
Other donations						
Medaille Trust	—	1,000	1,000	—	1,000	1,000
Mary's Meals	—	—	—	—	1,500	1,500
De Paul UK	—	1,000	1,000	—	1,000	1,000
JRS	—	1,000	1,000	—	1,000	1,000
CAFOD	—	—	—	—	1,000	1,000
Christian Aid	—	—	—	—	1,000	1,000
Donations under £1,000	2,820	1,399	4,219	1,800	1,793	3,593
Total funds	2,820	45,052	47,872	1,800	55,162	56,962

6 Net income (expenditure) before gains (losses) on investments

This is stated after charging (crediting):

	2023 Total funds £	2022 Total funds £
Staff costs (note 7)	634,544	563,138
Auditor's remuneration (including VAT)		
. Audit services	18,600	18,500
. Other services: payroll administration	9,482	9,420
Depreciation	191,124	183,696
Surplus on disposal of tangible fixed assets	(2,742,084)	(1,983)

7 Staff costs and remuneration of key management personnel

Staff costs during the year were as follows:

	2023 £	2022 £
Wages and salaries	579,001	529,561
Pension costs	7,599	7,507
Social security costs	27,029	20,860
	613,629	557,928
Other staff related costs	10,716	5,210
Redundancy Costs	10,199	—
	634,544	563,138

The average number of employees during the period, analysed by function, was as follows:

	2023 Number	2022 Number
Charitable activities		
. Support of members of the Congregation and their ministry	41	39

There were no employees who earned £60,000 per annum or more (including taxable benefits) during the year (2022 – none).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees alone.

The key management personnel received no remuneration from the charity in respect of their duties in either of the above financial periods.

8 Trustees' expenses, remuneration and transactions with trustees

As members of the Congregation, the trustees' living and personal expenses during the year were borne by the charity, but they received no remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2022 - £nil).

As members of the Congregation, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by the trustees to the charity was £53,531 (2022 - £46,525).

9 Taxation

The Congregation of Our Lady of the Missions Charitable Trust is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

10 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-Specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2023	1,144,933	7,614,485	157,025	68,132	8,984,575
Additions	—	—	107,077	10,000	117,077
Disposals	—	(548,341)	(27,592)	(12,904)	(588,837)
At 31 December 2023	1,144,933	7,066,144	236,510	65,228	8,512,815
Depreciation					
At 1 January 2023	—	2,207,615	68,917	68,122	2,344,654
Charge for the year	—	141,323	47,300	2,501	191,124
On disposals	—	(251,300)	(27,592)	(12,902)	(291,794)
At 31 December 2023	—	2,097,638	88,625	57,721	2,243,984
Net book values					
At 31 December 2023	1,144,933	4,968,506	147,885	7,507	6,268,831
At 31 December 2022	1,144,933	5,406,870	88,108	10	6,639,921

As permitted under FRS 102, the charity has adopted a policy of not revaluing tangible fixed assets held for the charity's use. The deemed cost of non-specialised land and buildings is based on a trustees' valuation made in 1995 based on market value for existing use.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. These arise from the specialised nature of some properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

11 Investments

	2023 £	2022 £
Investments listed on a recognised stock exchange		
Fair (market) value at 1 January 2023	5,746,022	6,510,344
Additions at cost	857,496	1,509,400
Disposals at opening market value (proceeds: £998,073; gains: £35,914)	(962,159)	(1,089,042)
Net unrealised investment gains (losses)	358,928	(1,184,680)
Fair (market) value at 31 December 2023	6,000,287	5,746,022
Cash held by investment managers for re-investment	64,436	51,454
	6,064,723	5,797,476
Cost of listed investments at 31 December 2023	4,083,086	4,088,928

11 Investments (continued)

Listed investments held at 31 December 2023 comprised the following:

	2023 £	2022 £
Equities	4,059,223	3,968,694
UK Government stocks	303,520	280,144
Corporate bonds	892,784	490,837
Alternatives/hedge funds	744,760	1,006,347
	6,000,287	5,746,022

The total value of shares or investment schemes (including unit trusts) related to companies listed on a UK stock exchange or incorporated in the UK.

At 31 December 2023 the listed investments included no individual holdings which represented a material percentage of the total portfolio held at that date.

12 Debtors

	2023 £	2022 £
Prepayments and accrued income	48,187	14,354

13 Creditors: amounts falling due within one year

	2023 £	2022 £
Amounts held on behalf of individual members of the Congregation	217,135	187,135
Additions to tangible fixed assets	—	60,639
Accruals	86,136	92,706
	303,271	340,480

14 Restricted funds

The income funds of the charity included restricted funds comprising the following unexpended balances of donations received to be applied for specific purposes.

	At 1 January 2023 £	Income £	Expenditure, gains and transfers £	At 31 December 2023 £
Solidarity mission fund	774,050	30,181	(17,339)	786,892
Brooklyn House and Euphrasie Barbier Fund	—	88,762	(88,762)	—
	774,050	118,943	(106,101)	786,892

	At 1 January 2022 £	Income £	Expenditure, losses and transfers £	At 31 December 2022 £
Solidarity mission fund	837,572	32,290	(95,812)	774,050
Brooklyn House and Euphrasie Barbier Fund	557,798	83,234	(641,032)	—
	1,395,370	115,524	(736,844)	774,050

14 Restricted funds (continued)***Solidarity mission fund***

This fund represents money donated to the charity for overseas missions.

Brooklyn House and Euphrasie Barbier fund

This fund represents money donated by the Sisters of Our Lady of the Missions CIO and the Congregation in Ireland towards the ongoing refurbishment of Brooklyn House and Euphrasie Barbier. Transfers from restricted to unrestricted funds represent the purchase of tangible fixed assets from the fund in line with the initial restriction, but subsequently available for use for general unrestricted purposes.

15 Tangible fixed assets fund

	2023 Total £	2022 Total £
At 1 January	6,639,921	6,158,506
Net movement in year	(371,090)	481,415
At 31 December	6,268,831	6,639,921

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets. A decision was made to separate this fund from the general fund in recognition of the fact that the assets are used in the day-to-day work of the charity, and the fund value would not be easily realisable if needed to meet future contingencies.

16 Designated funds

The income funds of the charity includes the following designated fund, which has been set aside out of unrestricted funds by the trustees for specific purposes:

	2023 Total £	2022 Total £
Elderly Sisters' retirement reserve		
At 1 January	4,700,000	4,700,000
New designations	3,000,000	—
At 31 December	4,700,000	4,700,000

The elderly Sisters' retirement reserve represents monies set aside by the trustees to help provide for the Sisters in their retirement and had been calculated using actuarial principles.

17 Analysis of net assets between funds

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2023 £
Fund balances at 31 December 2023 are represented by:					
Tangible fixed assets	—	6,268,831	—	—	6,268,831
Investments	861,551	—	4,700,000	503,172	6,064,723
Net current assets	203,162	—	3,000,000	283,720	3,486,882
Total net assets	1,064,713	6,268,831	7,700,000	786,892	15,820,436

17 Analysis of net assets between funds (continued)

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2022 £
<i>Fund balances at 31 December 2022 are represented by:</i>					
<i>Tangible fixed assets</i>	—	6,639,921	—	—	6,639,921
<i>Investments</i>	637,332	—	4,700,000	460,144	5,797,476
<i>Net current assets</i>	304,991	—	—	313,906	618,897
<i>Total net assets</i>	<u>942,323</u>	<u>6,639,921</u>	<u>4,700,000</u>	<u>774,050</u>	<u>13,056,294</u>

The total unrealised gains as at 31 December 2023 constituted movements on revaluation of investments and were as follows:

	2023 £	2022 £
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January	1,657,094	2,763,569
In respect to disposals in the year	(98,821)	78,205
Net gains (losses) arising on revaluation in the year	358,928	(1,184,680)
Total unrealised gains at 31 December	<u>1,917,201</u>	<u>1,657,094</u>

18 Related party transactions

Four of the trustees of Congregation of Our Lady of the Missions CIO are also trustees of Congregation of Our Lady of the Missions (Ireland) CLG. During the year donations totalling £342,674 were received by the CIO from Congregation of Our Lady of the Missions (Ireland) CLG (2022 - £250,380).

Sister Rose Mary Harbinson, a trustee of Congregation of Our Lady of the Missions CIO, is also a trustee of The Sisters of Our Lady of the Missions CIO (Charity Registration Number: 1163766). During the year there were no donations or transactions between the charities (2022 - £nil).

Other than the transactions described above and in note 8, there were no other transactions that require disclosure in the year (2022 – none).

20 Member of the CIO and member's liability

The Province Leader of the UK and Ireland Province of the Congregation for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

CONGREGATION OF OUR LADY OF THE MISSIONS CIO

England & Wales - Charity number 1189330

Accounts

**Congregation of Our Lady
of the Missions CIO**

Annual Report and Accounts

31 December 2022

Charity Registration Number
1189330

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Catherine Corrigan Sister Rose Mary Harbinson Sister Margaret Doherty Sister Pauline McDonald (Appointed 7 July 2022) Sister Margaret Murphy Sister Anne Cleary (Resigned 8 June 2022) Sister Mary Brigid Toner
Provincial Leader	Sister Catherine Corrigan
Provincial Bursar	Sister Brigid Quinn
Finance Officer	Helen McLoughlin
Provincial House	108 Spencer Road Wealdstone Middlesex HA3 7AR
Charity registration number	1189330
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Investment managers	Rathbones Wealth Management Limited 8 Finsbury Circus London EC2M 6DL Evelyn Partners (formerly Smith & Williamson LLP) 45 Gresham Street London EC2V 7BG
Principal bankers	HSBC Bank plc Level 6 London Commercial Banking Centre 71 Queen Victoria Street, London EC4V 4AY

Reference and administrative details of the charity, its trustees and advisers

Solicitors

Hunters Law LLP
9 New Square
London
WC2A 3QN.

Stone King LLP
Upper Borough Court
Upper Borough Walls
Bath
BA1 1RG

The trustees present their report together with the accounts of the Congregation of Our Lady of the Missions CIO (the "charity") for the year ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out on pages 45 to 49 of the attached accounts and comply with the charity's Constitution, applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

The Congregation of Our Lady of the Missions (the "Congregation") or the Religieuses de Notre Dame des Missions (RNDM) was founded in 1861 by Euphrasie Barbier, a young woman from Normandy, France. It is an International Religious Missionary Congregation whose members minister in Australia, Bangladesh, Canada, France, India, Italy, Kenya, Peru, Bolivia, Myanmar, New Zealand/Samoa, Philippines, Senegal, South Sudan, UK and Ireland, Vietnam, Laos, Taiwan, and Thailand. The Sisters develop and run a wide range of activities in these countries. With a central focus on missionary work and evangelisation, the Congregation is heavily involved in the running of convents, schools, orphanages, hostels, maternity homes, and dispensaries. The Sisters have as their priority being present to and working with those who are vulnerable and neglected, those marginalised in our world today. This is with specific regard to women, children, youth, indigenous peoples, migrants, and victims of human trafficking. Project-based work is dictated by the needs of the local communities.

The Congregation is divided into geographical provinces, of which the UK and Ireland Province is one. The Congregation's Generalate is in Rome.

The accounts accompanying this report are the accounts of the Charitable Incorporated Organisation (CIO), through which the assets of the UK and Ireland Province, but excluding that part in the Republic of Ireland, are held and through which its finances operate.

The charity is governed by a Constitution dated 4 May 2020 and is registered with the Charity Commission, Charity Registration No. 1189330.

Objectives and activities

Principal aims

The object of the charity is the support of such charitable purposes as to advance the religious and other charitable work being carried on by, or under the direction of, the Congregation. Such purposes include the promotion of the Roman Catholic religion and seeking ways to foster interfaith dialogue. The Congregation takes a holistic approach to education, empowerment of women and the spread of Christian values, of caring for the needy and promoting justice, peace, and the integrity of creation.

When setting the objectives and planning the work of the charity for the year, and when encouraging the work of individual Sisters, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Objectives and activities (continued)

Principal activities

Throughout the year, the UK and Ireland Province consisted of 11 communities spread over Scotland and England. Its members engage in a variety of activities all of which benefit many members of the general public. These activities can be classified as: all aspects of pastoral work in parishes which includes visiting the elderly and housebound, working with bereavement groups, justice and peace, journeying with young adults, liaison with and between schools and parishes, working with young mothers, caring for families with special needs, accompanying refugees and asylum seekers, and care of its own elderly and sick members. Since March 2020 because of Covid-19, when restrictions were put in place, some of these activities had to be put on hold while others have continued but in a different format.

Impact of Covid-19 pandemic

Restrictions have now been lifted because a large proportion of the population including the most vulnerable have been vaccinated. However, people have been encouraged to continue to keep a safe distance when in public places and even to wear masks on public transport in shops, and places of worship. Doctors and opticians also ask patients to wear masks when going for appointments. Hand hygiene gel continues to be available at the entrances to some shops, train stations and places of worship.

Covid-19 is far reaching and affects all aspects of life including the economy, charities, and individuals. For our charity one area of concern was the care and safety of our Sisters in St Anne's Convent in Sturry, Kent. The staff employed to care for the Sisters live in different areas with families and friends. Their social life means mixing with other people who may have been in contact with Covid-19. Working in St Anne's Convent means that they could transmit the virus to the elderly Sisters, many of whom have underlying health problems. During the pandemic, the Manager of the Home rose to this challenge, having the care of our Sisters at heart, and took responsibility on how staff would be managed including their staying in the care home and only going to their own homes occasionally. Vigilance continues to be shown.

During the year, Zoom, Microsoft Teams and Webinars continued to be familiar to the trustees who took part in meetings and trustee training sessions which helped them to keep up to date on a wide range of topics.

As the year went on, some restrictions were eased and from 3-5 October 2022 the APB (Association of Provincial Bursars Conference) was again face to face in High Leigh Conference Centre and two Sisters attended the Conference. Our mission to the public also changed during lockdown because the restriction on numbers to visit a home meant that prayer and liturgy groups and parish ministries were cancelled, including the celebration of monthly Mass in the house for people of the parish. During the year the Sisters in St Anne's Convent had Mass in the House on a Saturday afternoon. Some of our elderly Sisters, though well cared for, unfortunately fell victim to Covid-19 but thankfully made a good recovery as they had been vaccinated against the virus.

Objectives and activities (continued)

Impact of Covid-19 pandemic (continued)

Contact with people in parishes continued to be made by telephone and WhatsApp making people feel that they were not alone. Both WhatsApp and telephone calls brought happiness and joy to people especially people who were lonely and it gave them an opportunity to talk, share stories, hear news and often brighten their lives with laughter.

Despite ongoing and possibly long-term concerns about inflation and supply shortages, due not only to Brexit and the aftermath of the pandemic, but also since February 24, the unrest in Ukraine, the financial markets have had their ups and downs during 2022. Global equities performed well at the start of the period. We felt the changes in most of our weak returns were to be expected. However, we were not happy with the performance of our largest investment portfolio. Consequently, we challenged the performance - especially that throughout 2022 with so much volatility in the markets. This was done with advice from our investment advisor, an investment manager himself, who each year keeps an eye on our investments and keeps us informed as to how they are performing with a narrative for us to fully understand how things are and should be going. Fortunately, he has a good relationship with our investment managers.

Achievements and performance: Missionary work and donations

The Leadership Team in Rome continues to advise as to the neediest areas of the Congregation's work abroad, and the trustees' policy is to consider that advice and give to the neediest areas.

During 2022, our objectives have remained the same in our planning of the works of charity throughout the year. The trustees have continued to give careful consideration to the Charity Commission's general guidelines on public benefit even though most of our work has been virtual and through other channels of communication due to social distancing and government restrictions on movement. In 2022 the following projects initiated and run by the Congregation of Our Lady of the Missions CIO were supported with funding:

During the year £46,869 was donated to support missionary work (2021: £33,867)

The charity helps fund projects in:

- ◆ Bangladesh
- ◆ India South
- ◆ India North East
- ◆ Kenya
- ◆ Peru
- ◆ Philippines
- ◆ Myanmar
- ◆ Vietnam

Achievements and performance: Missionary work and donations (continued)

The first four projects described below are funded from the Christmas Gifts received in December 2021 and January 2022 supporting projects in the Philippines, North India East, Myanmar and Vietnam.

Philippines

The Mother and Child Health Care Program of the Delesan Kailawan Center is run by the RNDM Sisters in Kulaman, Mindinao, Philippines. The Sisters work with the Manobo Dulangan people assisting them with basic necessities like nutritious food and providing health care and medical assistance to mothers and children.

Many of them are undernourished due to lack of proper nutrition and inaccessible health facilities in their villages. It is more challenging for the pregnant mothers at this time of pandemic, with fear of getting infected by the Covid virus at the hospitals. Access to good nutrition and proper vitamins are necessary at this time. The goal of the project is to provide tribal women with healthy food that will help them to sustain life and improve their well-being. This project was supported by donations for the Christmas catalogue.



Basic needs for marginalised people, North East India



The pandemic has severely hit the marginalized people. Many are forced to migrate from their villages to towns in search of jobs in order to survive. The RNDM Sisters have identified 40 families in great need, living in two villages a few kilometres away from Shillong, North East India. Many of them are single mothers with children as well as orphans. Some work on an hourly basis helping as house maids, street vendors or with sick people who are confined to bed without proper medications.

This financial help will enable the Sisters to purchase healthy food, vitamins, as well as blankets and clothing for the families of these villages. The donation will also be used for purchasing protective masks and will help to save their lives. This project was supported by donations for the Christmas catalogue.

Support for mothers and babies, Myanmar

Due to hardship caused by Covid-19 and the military coup in Myanmar, many people have suffered from the shortage of resources to support their survival. Among them, the most affected ones are pregnant women and their new-born children as healthcare services for safe deliveries are not accessible. This greatly jeopardises mothers' well-being and that of their babies. The calamity has also placed hardship on the mothers in carrying on with their livelihood activities.

Achievements and performance: Missionary work and donations (continued)

Support for mothers and babies, Myanmar (continued)



In some areas, as armed attacks have been conducted or foreseen for widespread protest against the military junta, many have already become Internally Displaced Persons (IDPs) taking refuge in camps and temporary shelters.

The targeted beneficiaries of this project are such vulnerable people who deserve to be provided with help and support.

This project was supported by donations for the Christmas catalogue. Money was sent to our Generalate in Rome who arranged for it to be forwarded.

Education for ethnic children, Vietnam

The RNDM Sisters continue to recognize the need for educating the ethnic children who live in the remote villages that have no access to schools.

Minh Hung community has opened a residential home for such children to stay and study. Most of them belong to very poor families and some are orphans. They stay at the RNDM residential home in town to attend public primary schools for five years. After school hours, they are tutored in the core subjects, helped to improve in human development, life skills, and faith formation. The Sisters have provided them with a safe and good environment to study and grow up. These children are also supported with school fees, clothes, food and other facilities.



The above projects were supported by donations for the Christmas Catalogue 2021 to provide these ethnic children with a better future.

India South: Mariam Niketan English Medium School, Belvai: To furnish school grounds with interlock bricks to replace mud and dust



At present there are 294 students from Nursery to class 6. Permission was given to run the school up to class 8. With the increase of students we had asked for school ground work, to lay the interlocks for the ground in front of the school building. Now having finished the ground work the school has a new and clean look. It's free from slushy mud and dirt. The students and parents are extremely happy to have a clean and healthy surrounding at the school to enjoy the games and activities in the grounds. There is much gratitude for the help and support received.

Achievements and performance: Missionary work and donations (continued)

India South: Mariam Niketan English Medium School, Belvai: To furnish school grounds with interlock bricks to replace mud and dust (continued)

Students find it clean and easy to use the ground for Yoga, Mass, PT exercises, karate, dance and other cultural programmes. Ever since the interlock was laid the students want to come to the grounds for morning assembly where each class takes responsibility to show their skills and talents and because of that the students have overcome stage fear and are able to face the crowd. The parents are very happy and appreciative of the kind of education and care that the Sisters offer to their children.



This project has directly benefitted our students, teachers, parents and all those who step into the compound. Having lost 24% of our land to the National High Way the compound had to be renovated. The land for the ground was cleared, a wall was built and plants will be set to make our surroundings clean and green.

Vietnam: Financial support for 10 Students, Secondary School, Paske, Laos.



With this project, we have provided girls from the poorest areas in Laos with the basic needs to attend school and helped them to understand the importance of education and personal development. It enlarges their perspective on social life and their responsibilities.

This year, we have four girls who are studying in college and university with a favourite major in English. Their results are quite good. Two girls are studying at a vocational college with majors in accounting and cooking. They enjoy their studies. The other three have completed high school and are waiting for university exam results, and one is pursuing her studies at a high school as a new school year is coming up. These girls are happy, pleased and feel more fortunate, more confident in their studies, relationships and future. They have more motives to strive for and look forward to becoming good people and have a better future.



Achievements and performance: Missionary work and donations (continued)

Bangladesh: Quality foods, sanitation, medical care, learning materials and home learning kits at St Thecla's Girls' Hostel, Golla, Nobabgoang.



The number of students benefiting from the RNDM Solidarity Fund is approximately 35 girls in St Thecla's Hostel coming from the Bandarban Hill tracks and local rural areas. They are tribal girls who come from very poor families that cannot spend enough money to give them good things often. The support of aid to this kind of project is helpful for the development of these girls who appreciate the opportunities it offers them. With this donation the Sisters can give them fruit juice, eggs, meat, fish, fresh vegetables, milk, and varieties of seasonal fruits such as mangoes, sugarcane, apple, banana, litchis, etc. Presently there are 35 students who have benefited from the RNDM Solidarity project for their education and other development programmes.

Every year the Sisters welcome new students in St Thecla's Girls' Hostel.

They continue to give educational support to Tribal children from the Hill Tracks and rural areas of Bangladesh. These children would otherwise not be able to go to school.

Moquegua Peru: Health care for handicapped children

The charity gave a contribution to the mission with abandoned children, sick people and the handicapped in Moquegua. With the help of the funding, they were able to provide such essentials as diapers, disposal gloves, towels, fortified milk, medicines and employ a therapist for the very needy children. The disabled and the other orphaned children are happy and well cared for with the assistance of the therapist and carers.

Hogar Belen Peru: Living Laudato Si – Reforestation to preserve mother earth



Reforestation Programme, Hogar Belen. The Sisters in Moquegua offer thanks for the support for this very difficult but essential project. The year 2022 had its own challenges having the property next to the river. In August they completed major work doing the stone fence, next to the wall where they intend to plant the trees. This changed their schedule and the whole process since they couldn't plant before finishing the wall. As the mission is on the edge of the desert, they had issues regarding the water which was not so accessible. However, they did some plantation in the grounds such as fruit trees to provide food for the children in their 24-hour care facility. Hogar Belen replaces the orphanage that was destroyed and unredeemable after a major earthquake some years ago. The Sisters are creating the same accommodation in the nearby farmland.

Achievements and performance: Missionary work and donations (continued)

Hogar Belen Peru: Living Laudato Si – Reforestation to preserve mother earth (continued)

The Sisters engaged a company to clear the lands, which has been partially done. In 2023, when the river gets cleaner, they hope to complete the whole process of planting. In the meantime, they have seen to the maintenance of the trees already planted on their farm.



Vietnam: Destitute indigenous children's education in Minh Hung Hostel

These indigenous children live in Minh Hung village located Bu Dang District, Binh Phuoc Province. It is far from Ho Chi Minh City (about 150 kilometres) on the border with Cambodia. The majority of population is ethnic people as M'ngong and Stieng. They rely very much on



agriculture. In general, the ethnic people in this area often have no food for 8 months per year; because the land is very dry and hard. Every day they have to go to the forest to look for bamboo shoots, or cassava for their daily living food. Most of them have no land. Therefore, they are not able to send their children to school.

Living in the villages their life is quite hard, water is not good, there is no electricity, there is disease, and they have a short life expectancy. Most of the ethnic children become orphaned. There is no one who is able to take care of them at home and in the villages.

Responding to the need of these poor people and disadvantaged children, this year, the Sisters welcomed 50 indigenous girls and boys to stay with them in their hostel to study in the primary schools. There are 11 students who are at grade 5, they are the oldest in the group, so they also try their best to study or to help the younger ones. All of them passed their exams to move to higher class and have good results. They become more confident in study and in spoken Vietnamese language. They learn to do some simple domestic work such as keeping their house and living environment clean.

The financial support is very helpful for the future of these children who are really in need. The trustees were thanked for their support and encouragement and received the blessing of the Sisters in Vietnam.

Achievements and performance: Missionary work and donations (continued)

Kenya: Care for our common home

The whole province embarked on tree planting as one way of taking care of our common home. This project was participated by all the Sisters in their various communities they are in.

The trees were planted in the school, church and convent compounds and in and around the farms, in Mbajone, Machakos and Matuu. The trees were also shared with the co-workers in different communities; women, teachers, nurses, parents.



Those who participated in planting were, the youth, school children, women and men. The Sisters, college students, teachers, parents and also Sisters from other congregations joined in planting.

This has been a very exciting exercise especially in the schools where the Sisters involved them. In some parishes where the Sisters come from the priests engaged the youth and the whole parish in planting.

Over 9,000 trees have been planted and others are still in the process of planting. Some were not planted due to lack of rain but we hope the exercise of planting trees can continue.



We also support the following charities.

- ♦ **The Medaille Trust (Anti-Trafficking)** – The Medaille Trust's mission is to provide refuge and freedom from modern slavery. They are one of the largest providers of supported safe house beds for victims of modern slavery in the UK. They were founded by Catholic Religious Congregations in 2006, for the support of women and children, which continues to provide refuge and freedom to victims of modern-day slavery and to help them to rebuild their lives. Their specialist teams support clients 24/7 on the road to restoration and independence. The charity offers them safe house beds, and opportunities for physical and psychological healing and rehabilitation from enslavement by the sex trade industry in the UK.

Achievements and performance: Missionary work and donations (continued)

- ♦ **The Passage in London** – The Passage offers a wide range of services, all year round, providing meals for homeless people, health, assessment and advice, employment training and welfare rights, prevention projects, to meet the needs of homeless and vulnerable people. Their aim is to help people to address the issues that have contributed to them becoming homeless, and to enable them to move on to live safe, happy, and fulfilling lives.

Their services are split between the Resource Centre, which provides more immediate support, and three residential projects which provide accommodation. The aim is to secure long-term solutions for people with their homelessness prevention projects which reduce the risk of repeat homelessness.

- ♦ **The Cardinal Hume Centre, Westminster, London** - The Centre first opened its doors in 1986 with its founding ethos centred on supporting homeless young people and families living in temporary, poor quality accommodation. The aim was to provide a warm and non-judgemental welcome to all and a holistic, person-centred service all in one building.

The charity enables people to gain the skills they need to overcome poverty and homelessness. It also provides help and support with childcare, income, housing, employment support, education and legal status. The Centre works with homeless young people, badly housed families, and others in need.

- ♦ **SCIAF (Scottish Catholic Aid Foundation).** In 1965, in St Columbkille's Primary School in Rutherglen, a small group of Catholics founded SCIAF with the aim of helping the world's hungry and underprivileged. Guided by the principles of the Second Vatican Council. SCIAF is the official overseas aid and development agency of the Catholic Church in Scotland. Their vision is for a just world, free of poverty, where people flourish and live in harmony with each other and all creation. Their Mission is compelled by Christ's love, and to work with those in the world's poorest places to end poverty, protect our common home, and help people recover from disaster. They reach out to our global neighbours in need, irrespective of their race, religion, or background, sustained by the generosity and love of Catholics in Scotland. They work in partnership with local and church organisations, supporting communities across Africa, Asia and Latin America, to bring about lasting change. During 2022 they put pressure on governments to care for the planet and create a fairer, more peaceful world.

- ♦ **De Paul Trust, UK** - was founded in 1989 as a direct response to the growing numbers of homelessness, by finding vulnerable young people a place to live, helping them to rebuild family relationships, providing them with opportunities to realise their potential so that they can move towards independent living and into work. De Paul Trust focuses on meeting the needs of young people experiencing homelessness, people who are marginalised or at risk of becoming homeless. De Paul Trust, UK is part of De Paul International, a worldwide family of charities inspired by St Vincent de Paul, a major social reformer in 17th Century France. This is a charity that we supported before Christmas.

Achievements and performance: Missionary work and donations (continued)

- ♦ **Mary's Meals**, formerly known as Scottish International Relief, was founded in 2002. It is a registered charity which sets up school feeding programmes in some of the world's poorest communities, where hunger and poverty prevent children from gaining an education. The promise of a good meal attracts hungry children into the classroom, giving them the energy to learn and hope for a better future. They feed more than two million children every school day – and, together, they hope to reach the next hungry child waiting for Mary's Meals. We made our annual donation to this project before Christmas.



- ♦ **Mary's Meals - Turkana, Northern Kenya**
Turkana suffered their fourth season of failed rains. Crops won't grow in the parched land and animals are beginning to die. Mary's Meals is a beacon of light and hope thanks to the kindness of so many people who are supporting the thousands of children who are actually starving as you read this.



An estimated 120,000 children in Turkana can obtain meals in schools each day. It costs only £15 to feed a child for a year. During the year we made a donation to support this work of Mary's Meals in Turkana. Also let us be mindful of each drop of water we use. We too experienced a minimal rainfall in the summer of 2022 making us think carefully on how we use water. As we let water run from our taps and overuse our washing machines, we need to think of the children who need just a sip of water, we tend to waste, just to survive.

- ♦ **Donation sent to OXFAM for Pakistan Flooding Appeal**

The Pakistan government described the devastating floods as "climate-induced humanitarian crisis of epic proportions." Oxfam partners in Pakistan and across the Disasters Emergency Committee responded immediately and set up the Pakistan Flooding Appeal. In Pakistan homes, farms and infrastructure have been swept away in the devastating floods. Lives were also lost

In response to global disasters throughout 2022, we contributed towards:

World Food Programme Afghanistan: Early in 2022, the situation in Afghanistan was devastating as the country was facing severe drought and a severe winter, whilst still suffering from years of conflict with the economy in free-fall, children were starving, and families forced to sell possessions and even children so as to make money to feed the remaining family. Over and above our solidarity funding, we felt obliged to assist with the World Food Programme. "With construction, like so many other industries, at a standstill, there are few casual labour opportunities and people are resorting to selling their personal possessions – second-hand markets are full of such items, including furniture".



Image: World's Food Programme, February 2022.

Achievements and performance: Missionary work and donations (continued)

Devastation in Tonga: On 15 January 2022, a volcanic eruption, the worst since the 1860s, hit the Pacific Island of Tonga, with a devastating tsunami felt in Fiji, Japan, Peru and Samoa. Knowing this part of the world and its meagre resources, we sent a donation via Caritas New Zealand for the rebuilding programme and the psychological support offered by Caritas.



Ukraine Donation via CAFOD: In March 2022, everyone was beginning to see the horrendous results of severe destruction of property caused by heavy bombing and the invasion of the country, including death. CAFOD set up a trust to assist with food and temporary shelter for those unable to return to their homes due to constant shelling and total destruction from a war that was showing no signs of finishing. As the whole world was astounded by this reality, we wanted to contribute to any form of assistance to help the people in Ukraine.

Conference for Religious (COREW) England and Wales - Ukraine: A request was sent to all Congregations to ask for assistance with housing or any other form of help to Ukraine's families who were coming to the UK during this period of war. We responded offering assistance in teaching English and to negotiate some financial support to any Congregation who was able to offer accommodation.

The Solidarity Mission Fund: This fund has been set up to provide for those in need both at home and overseas. Many Sisters contribute to this fund by setting up fundraising activities in their parishes or by their own handicrafts. Individual donors are also big contributors to our Solidarity Mission Fund.

Sisters' Individual Ministries: We have Sisters involved in various ministries throughout the province in England and Scotland. This includes part time chaplaincy, tutoring in English, training SHEN therapists, parish work at various levels of commitment, personal work with refugees, soup kitchens for the homeless, translating for asylum seekers and various acts of fundraising. Since Covid restrictions have been eased, the Sisters are more involved in face to face activities.

Achievements and performance: Province ministries and activities

Euphrasie Barbier Community: Sturry, Kent

Two Sisters volunteer in the Homeless Centre (soup kitchens) in Canterbury once a week. The Centre is called Catching Lives Trust, and prepares meals for the homeless where about 20-30 people come each day. The Community members contribute £2 each, every month which goes to the foodbank. During Christmas, Sisters contributed from their personal money towards the foodbank. One Sister offers online classes in English for Sisters overseas, and spiritual accompaniment to Sisters who require a quiet time of retreat. Our Vietnamese Sisters work with the Vietnamese community in Birmingham and a phone ministry with Vietnamese detainees at Napier Barracks with JRS (Jesuit Refugee Services).

Achievements and performance: Province ministries and activities (continued)

Euphrasie Barbier Community: Sturry, Kent (continued)

As Sturry is a Centre for our heritage, the Sisters welcome many visitors including our own Sisters from overseas. During 2022, for the first time after Covid, the Sisters welcomed the Renewal Group from France. Unfortunately, many couldn't get their visas in time to come but, nevertheless, four Sisters arrived to enjoy the time with our Sisters and to visit the Heritage House and tomb of our Foundress, Euphrasie Barbier, and to visit our elderly and former missionaries in St Anne's Care Home.

Associates - South of England

The last meeting of Associates in Hastings was in 2020, when they celebrated Mass together and had a meal, to which Father Eamonn Monson, SCA, was invited. The associates presented him with a set of altar linen and a gift of £50 for use of the meeting room in the parish hall. Since then they have kept together by phone, letters and, particularly on big feast days, a special letter was sent and a little booklet of reflections, which are always so much appreciated. On two occasions, some Associates came over to Sturry to see the Sisters and spend time together. They continue to contribute to the education of a Primary School child in Vietnam but now she is training to be a Teacher and hoping to be a missionary Sister.

St Anselm's Catholic Academy

2022 was the first year after Covid that the pupils were able to celebrate the feast of St Anselm with a Mass in the Cathedral to which the Sisters were invited. It was a wonderful experience to be with about 1,000 pupils and staff filling the whole transept. The participation of the pupils and staff was amazing, everyone played their part and all were made to feel welcome. It was a great witness to those visiting the crypt and grounds of the Cathedral and town. The Sisters could not go to the school for the reception at the beginning of the school year because of traffic jams and road works.

Covid had unfortunately put an end to the Sisters' visits to the RE Department. However, this might pick up again next year.

St Thomas primary School - Canterbury

Again the usual visits were disrupted due to Covid but the Sisters managed to attend their Nativity Play as it was being videoed for the parents. Every pupil in the school had a special part and were dressed in the usual nativity style. Each one from the smallest to the biggest knew where to go, what to do and say. It was incredible. The headmistress was delighted that the Sisters were there and it was good to let them know what a fine, important event they were doing. One of the Sisters popped into the school and saw the pupils before Lent and Easter and handed out Lent, Easter and Christmas calendars. When there is an afternoon tea for the parents which is hosted by year 6 pupils the Sisters attend. Our history of many years teaching in the school is still remembered.



Achievements and performance Province ministries and activities (continued)

Sacred Heart School, Hastings

Since the ease of Covid, two Sisters (past pupils) visited the school on the Feast of the Sacred Heart this year, to meet the staff and pupils and to join them in their Celebratory Mass.

The Sisters went to the inauguration of the new Headmistress and to celebrate the 100 years of presence in Hastings and were invited to the Mass, which was really moving and uplifting. There was hardly a sound, not even from the little ones. Father Eamonn, the Parish Priest, captured their attention, explaining beautifully what he was doing, and there was real participation on their part. Some young students from St Richard's Secondary School, where many RNDMs taught, were there on work experience and the Sisters chatted afterwards about their feelings and experience. They said they loved the whole celebration and wished they could stay on. It was remarkable how much they had gained the confidence of the young pupils and how caring and responsible they appeared to be. They were so delighted to chat with us about how they felt in this particular school environment.

Vicar for Religious – Southwark Diocese: A Team of three Religious Sisters assist the Episcopal Vicar for Religious, caring for all Consecrated men and women in the Diocese. One of our Sisters is on that Team. Father Jim Hurley who has been the director for many years, retired so the new Vicar is Father Hugh Allan O'Praem.



The Sister is responsible for the Kent area which is rather a large one where the 12 communities are miles apart. Most of the communicating is now done by Newsletters and phone, but there are several invitations each year to attend special occasions: Jubilees, funerals, birthdays, etc. The Team meets several times a year, mostly in London, but one was here in Sturry, suggested by our new Vicar. He was anxious to come for many reasons, the greatest being that Our Foundress was buried here and we had a Heritage House.

During the year we arranged three special days for everyone:

- ◆ a day in Aylesford with the Archbishop and a special speaker;
- ◆ a Mass in Southwark Cathedral with the Archbishop when we celebrated and renewed our commitment;
- ◆ Lenten and Advent Day of Reflection in Vauxhall for the South London Area and Herne Bay Area. The Sister in Sturry was responsible for this gathering.

For all the other meetings and events, Sisters share in the preparation, which involves a considerable amount of work. This time is important within the Diocese, to be there for those who have given their religious lives helping others, and who are now facing their need for help and understanding as we see their way of life disappearing, and the need for engaging in the lives of the young who often have no family life and who experience very different values.

Achievements and performance: Province ministries and activities (continued)

Ministry to the Vietnamese Community - Birmingham:

One Sister in Sturry works with the Vietnamese community in Birmingham with online courses for preparation for Baptism and Confirmation. She offers courses for Marriage Preparation in the evenings, also online. Her groups are large but because the courses are online it is easier for Sister to manage the weekly courses in Vietnamese without travelling to Birmingham. Sister goes to the final celebrations.



Beech Court, Deal, Kent: Heritage Day



On 17 September Beech Court community opened its doors for the Heritage Society of Deal to have their annual Heritage Day. The Sisters from Euphrasie Barbier Community, Sturry came for the day to talk to the people about the story of Miss Boys and Euphrasie and our former Boarding School, St Ethelburgas, in Upper Deal.



St Mary's Primary School, Deal, Kent:

As a result of many years of contact with RNDMs, the Headteacher and Governors of St Mary's Primary School, Deal, devised an annual reward for the pupils who during the year, express by actions and words, and who show love, respect and kindness around the school. This award is called the *Sister Kathleen Shield*. Sister has been a regular contact over the years, and this was one way of thanking Sister and the Sisters for their continued support and presence. At the same time, all the children leaving the school are given a fleece and this year, since Covid, the classes have resumed their visit to the Christmas crib in the Convent chapel at Beech Court, plus enjoying a little something from the kitchen!



Achievements and performance: Province ministries and activities (continued)

Three Communities in Wealdstone, Harrow, London:

The Sisters in Wealdstone are mostly retired but there is an active ministry within! During the Covid years, active ministry was curtailed, but this year there is more activity and some Sisters are involved in various ministries, i.e. spiritual direction, preparation for the Vietnamese community for the sacraments in a London Parish, assisting with ministries in the local parish, teaching English, working with refugees (JRS, Mission Appeals and translating for the Vietnamese asylum seekers). One Sister began volunteering with Survve Miva, Liverpool, to replace a Sister who had to retire due to ill health.



On Saturday 22 October, the Sisters set up a book and plant sale for the parish. The collection of books and plants nurtured by one of the Sisters raised close to £300 for solidarity.

There is one Sister who continues one of her ministries in Mile End, London with the Vietnamese community. This year there was a big celebration for 38 young Vietnamese people who were confirmed by Bishop Nicholas Hudson (Auxiliary bishop of Westminster Diocese) on 28 May 2022. They had worked very hard since September 2021 as much as was on Zoom. There were 17 young people preparing for confirmation in 2022.

Sister continues her ministry with JRS. This involves a phone contact with refugees and asylum seekers and doing translations for the Vietnamese, but mainly from home. Visits to Heathrow Detention Centre are still restricted.



Sacred Heart College- Wealdstone:

One Sister attends weekly the Eucharist with the girls and staff in Sacred Heart Language College to represent the Sisters. This year Sister was invited to take up her classes with the new Year 7 students on the Life of our Foundress, and on our life and Mission. Because of Covid there has been very little physical contact with the College, nor has there been a Mission Day or assemblies on our international missionary activities for the classes, but they will resume in 2023.

Manchester – Levenshulme:

Since Covid restrictions have been lifted, the Sister who lives and works in Manchester has been slowly regaining her invigilating work and part-time chaplaincy within St Peters RC High School – Business and Enterprise College, Levenshulme. As Christmas was a bit more settled, fundraising was a feature of Sister's ministry. Her projects with the local area, college and parishes within Manchester were for the solidarity fund for our overseas missions. Her other full-time ministry is working with homeless families advocating on their behalf at the Citizens Advice Bureau and the Housing Council and offers concern and support for those seeking asylum in the Manchester area, by addressing local MPs for those applying for permanent immigration status. Donating food parcels this Christmas from the College has been the most successful since the beginning of Covid.

Achievements and performance: Province ministries and activities (continued)

Liverpool – Shen Therapy:

The Sister who lives in Liverpool continues to work in pastoral ministry in Bootle Catholic Parish, including being an organist at weekends.

Her work with Shen trainee therapists still continues. A group of students come together for 30 minutes each day to meet, including a mediation via Zoom. Since the Covid relaxation there are the occasional hands-on meetings and training.

Those who are training instructors, including Sister, who is a qualified tutor, meet on Zoom once a month with the Founder – Richard Pavek. There is an annual retreat which includes a workshop and ongoing training.

Scottish Ministries: Paisley

One Sister works between two parishes, St James and St Fergus, in Paisley. They are situated in the more deprived parts of the Paisley area. Sister leads Eucharistic Services when the priest is not available and works also within the sacristy to deal with church maintenance and oversees work around the churches. This involves a ministry with the workers and church assistants. Sister also works in close relationship with the local primary school when help is needed, especially on one-to-one assistance with pupils for English, reading or Maths. The Department of Education has taken in many Ukrainian children so Sister has made herself available this year to work with about 20 children who are in the top classes to assist in English speaking.

Scottish ministries: Bridge of Weir

During the past year, with the help of a parishioner and associate of the RNDMs in Scotland, the Sister who lives and works here has been working on promoting sales and fundraising and more recently for the annual Christmas parish craft sale.



Instead of making necklaces and earrings this year, Sister specialised in making Christmas tree decorations and key rings. These have proved to be very popular as are the Christmas daisy chains she makes throughout the year.

The money was for flowers for the Christmas altar which are bought and arranged by the local Garden Centre-- and also for our RNDM Solidarity Fund. Sister also continues to work in the parish as assistant to the Parish Priest and steps in while the priest is away with liturgical services and visiting the house bound.



Achievements and performance: Province ministries and activities (continued)

Volunteering:

Two Sisters in Wealdstone, and one Sister in Sturry, Kent, are still volunteers with JRS. The two Vietnamese Sisters are involved with translations for refugees and asylum seekers in both Napier Barracks, Folkestone, Kent and Heathrow ICR (Detention Centre) mainly by phone but recently one Sister has been allowed back into detention to meet face to face with Vietnamese detainees, but general visits are still restricted. The other Sister in Wealdstone remains on phone ministry with two former detainees, one in London and the other in Liverpool who have been given leave to remain since the beginning of Covid. These two men are still vulnerable and under treatment for being victims of trafficking and mental stress.

Mission Appeals:

Mission Appeals still take place each year by us RNDMs in various dioceses assigned to us. The Catholic Missionary Union, CMU, still operates throughout England and Wales and we are active members. Due to Covid-19, visits to the parishes were stopped but this year things were back to normal, but now, we face all the rail strikes hitting the weekends, making it difficult for all the congregations to reach their assigned parishes! The Sister who lives in London is still the coordinator for the Missionary Sisters under the umbrella of the Catholic



Missionary Union for England and Wales. 2022 was a special year as we returned to the parishes in East Sussex where we began our first teaching ministry in the UK in 1898! It was a great time to renew old friendships in Hastings, Bexhill, St Leonards, Hollington and Eastbourne. It was very moving to hear the people ask about Sisters who taught them; their children and even grandchildren. The love for the Sisters is still “alive and active” and we were invited back anytime!

Renewal Group:



As Sturry is a centre for our Heritage, the Sisters welcome many visitors including our own Sisters from overseas. During 2022, the first time after Covid, the Sisters welcomed the International Renewal Group from France. Unfortunately, many couldn't get their visas in time to come but four Sisters arrived to visit the special places associated with our Foundress, Euphrasie Barbier, both in Deal, Kent, to the first house inhabited by our foundress and to Sturry to her burial place, which is now a Heritage Centre. We also have the Archives of the Province containing many archival materials from across the missionary world. The four Sisters who obtained visas were from India Central, New Zealand working in South Sudan, Australia working in Senegal, and from Vietnam. This was also an opportunity for the Sisters from various parts of the world to visit St Anne's Care Home where we have many elderly returned missionaries and some pioneers of many of our missions where we have younger members.

Achievements and performance: Province ministries and activities (continued)

Renewal Group: (continued)

The group also visited Wealdstone and central London where our Foundress lived for 10 years (1851-61) in another congregation before founding our Congregation, Our Lady of the Missions in Lyon, 1861.

As many Sisters were unable to get their visas, they travelled to Rome where we joined with them online for a final day of prayer at the tomb of our Foundress, in St Anne's Chapel.



The visit to London included our former School, Sacred Heart Language College, as they are always interested to meet Sisters from overseas. They donate generously each year for various missionary activities.



International Formation Centre, Davao, Philippines:

Every year, we gather our young Sisters from around the Congregation preparing for their final commitment (Final Vows) to follow a five-to-six-month course on spirituality, the life and vision of our Foundress and preparation for mission. Since Covid, we have not been able to assemble in Davao, Philippines, at our International Formation Centre, so offer the courses online for a five-month preparation course. One of our Sisters in the province is a regular presenter and was engaged with other Sisters from around the Congregation to offer courses and other sessions related to their preparation for a lifetime of commitment and future mission. The course ran from June until September and finished with the whole Congregation joining online with the Closing Ceremony. Throughout the course, the group prepared special Zoom meetings and presentations of various missions involving many provinces to talk about their own mission and experiences. It was announced that this would be the final virtual course and in 2023, the Sisters will resume to gather in Davao for a six-month preparation course.



Achievements and performance: Province ministries and activities (continued)

Celebrating 160 years of the Congregation, December 1861- December 2022.



Our Logo of the Christmas flower was designed to help us to move forward embracing change after 160 years of existence but also preserving our past in grace, charity and peace living Euphrasie's (our Foundress) mission. Each month throughout 2022, the Congregation was asked to present a short history of their respective province via video, to celebrate 160 years of mission.

For our Province UK and Ireland, this would be a special year as it was 100 years since we reopened Hastings, July 1922. In August 1922 the House on the Hill was purchased after our French Sisters, who lived from 1889 to 1911 in the Croft, High Street, Hastings, returned to resume their mission again. Our archives and valuables had been brought from Lyon, France to Deal, Kent, due to the political unrest in France, so we bought the House on the Hill, which then became the Mother House/ Novitiate for nearly all of the Sisters and even some from France. Hastings then holds many memories, and certainly, much of our early history as a province; being the Generalate of the Congregation until after Vatican II. During this time, we began the local Catholic education in Hastings with Sacred Heart Primary School, which formerly had been a grammar school and later, St Mary's, Star of the Sea Primary in St Leonard's-on-Sea. The Sisters joined in the 100 year celebration of Sacred Heart Primary in Hastings and in the parish. Even though we left active ministry in Hastings in 1987, the invitation of the Parish and school community showed that we are still very much part of the life and mission in Hastings.



Celebrating 160 Years – Care of our Common Home:

As part of the Enlarged General Council Meeting, all Provincial Leaders from across the Congregation gathered to discuss various developments taking place in their respective Provinces since the General Gathering in Thailand in 2021. One of the General Gathering's proposals was Caring for our Common Home. We were all encouraged to look at the possibility of supporting



Provinces, national initiatives or in our own grounds, to plant trees, shrubs or anything that would reduce carbon dioxide in the atmosphere. Here in our Province we are under local Council restrictions and so could only plant in assigned areas i.e. National Trust, which we will invest in during 2023 and contribute to our own missions in Kenya and Senegal. But for our own province during this special year, we decided to mark the occasion to plant just a small shrub - Portuguese Laurel (*Prunus lusitanica Angustifolia*) in the grounds of St Anne's and EBC, Sturry. The community was assisted by our Congregation Leader and Assistant, during their visit, to plant the shrub.



Achievements and performance: Province ministries and activities (continued)

Development of our Heritage Centre, Sturry, Kent

Throughout 2022, we have been making changes and updating our Heritage Displays in Sturry. Thanks to in-depth conversations with the Heritage Committee and the CLT, we were able to look carefully at our present display and to begin to work with France to make the displays in Sturry and Lyon complimentary. We have already begun to make our information and data bilingual and will continue to do this on both sides of the Channel. We invited Sisters from across the



Congregation who have a good knowledge of our foundress to write reflections and information about various aspects of Euphrasie's life for the Euphrasie Room upstairs in the Heritage House. We have now replaced the original glass display cabinets with new ones professionally designed for us to hold all the personal belongings of Euphrasie. Downstairs we have created a London Room in the event of visitors not being able to see all the places in the city where Euphrasie lived from 1851-1861, as a member of the Sisters of Compassion. There is still more work to be done over the next few years. When all is complete, a video will be sent around the congregation for all to view this precious site. This will be re-opened to the general public, local schools, pilgrims and interested people after Covid prevented any visitors in recent years.

St Anne's, 2022

Life has gradually moved back to some kind of normality although certain restrictions remain in place to protect the Sisters from an outbreak of Covid. Visitors are welcome. However, we ask them to do a lateral flow test before meeting the Sisters. This has proved very effective in protecting the Sisters as there have been occasions when some family members have unwittingly proved positive for Covid-19.

We have continued to try and keep our Sisters up to date with what is happening outside our four walls and our carers have proved very creative in this. When the war in Ukraine was taking its toll on ordinary citizens, a coffee morning was organised to help raise funds to support them.

Our art work continues to improve, inspired by some of our very creative carers! Our notice board shows the seasons and also Sisters on various outings, sometimes to collect food for one Sister's goldfish – and enjoying a cup of tea afterwards - at other times there are walks by the seaside or just sitting in the garden enjoying a Mr Whippy ice cream when the van came into our grounds!



Achievements and performance: Province ministries and activities (continued)

St Anne's, 2022 (continued)

More serious events are also marked as was the platinum jubilee of the late Queen Elizabeth. Days were spent making decorations for our sitting room and each Sister made, or was helped to make, a golden crown which she wore on the actual day of the jubilee. TV programmes celebrating the event were followed with great interest and even the meals had a touch of jubilee celebration about them!

Sadly it didn't seem too long after that when we marked the death of Queen Elizabeth and it was TV programmes that kept us in touch with all the events concerned with it. She was remembered with great fondness as we followed news from different parts of the country and could see how her death was marked in various communities. Always the sense of loss was evident.

Our pastoral team continues to accompany our Sisters at whatever may be their particular stage on their journey through life. That may include just being with those who come to St Anne's, having left a rich life of ministry in other settings and encouraging them to see the possibilities that still await them in their new setting. Our missionary, religious life continues and times for prayer and reflection are important for all of us so we try to have a framework that will encourage that. In all of this we are greatly supported by our manager and staff who respect the Sisters' way of life.

Our carers continue to follow courses designed to keep them up to date in various fields. Fire regulations have been highlighted and also the procedure for dealing with any outbreak of fire. As most of our residents have mobility problems and need assistance with moving from one part of the building to another, this was a very important training. Safeguarding training continues to be important and especially in the light of the recent changes in governance of this area.

We believe our Sisters in St Anne's are well cared for in an environment that provides for their health and happiness. Our manager and staff continually look for opportunities for stimulation and involvement in current affairs. We feel blessed to have a devoted team of carers.



Future plans

The trustees are reflecting on and discussing our future in the context of governance structures. Our aging profile and lack of new members motivates us to engage in this. The journey has begun by the trustees speaking to other Religious Congregations to discover what they have embarked on and how it works for them in their reality as Congregations. We have listed our needs and strengths and we are being assisted to look at these more closely before drawing up any definite job description.

It is the intention of the trustees to appoint a lay person to oversee the legal, civil governance of the charity one who will work with the trustees and the Province Leadership Team.

Future plans (continued)

Future plans include looking at our properties and what ones we will need to dispose of. Towards the end of 2022 the trustees made the decision to sell the property at Deal, Kent. This is a large property that is no longer financially viable to sustain into the future given the small number of Sisters living there. Part of our plan at the present time is to buy or build a smaller property that will mean we can continue to have a presence of our Sisters in Deal. However, this decision will depend on who might be available to live in Deal and what their mission/ ministry will be. We have made initial enquiries and are in process of taking the first step.



Beech Court Convent, Deal.

The trustees are currently reviewing the use of Field Lane in the management of our care community at St Anne's, and in particular in the areas of Health & Safety and HR issues. We have had an inspection for Health and Safety conducted by Peninsula together with an excellent report. Our Fire Risk Assessment Report has also been very positive.

Our Care Manager continues to provide excellent care for our elderly Sisters. She has high standards of care and works well with her staff.

During the year work in the care home has focussed on the fire risk precautions, putting in place a Fire Safety & Fire Strategy policy and procedure. A Fire Emergency Plan has been drawn up with Personal Emergency Evacuation Plans (PEEPs).

When the time is right for us, we will register with CQC. For the present, this is occupied by our Sisters and we would anticipate that, in the future, lay people will be invited to join us. Our registering with the CQC will allow us to offer this to lay people for a fee agreed by them and ourselves.

Our Foundress is buried in our Chapel at Sturry and so it is vitally important that we maintain the Heritage Centre. The finance, personnel and training of Sisters for this important ministry will, in the future, be overseen by the Congregation Leadership Team.

The building works on this site have been completed and signed off. August 2022 saw the completion of stage 3 of the project at Euphrasie Barbier Convent Sturry. The finance for this was donated by the Congregation's sister charity in Ireland.

Financial report for the year

Income and expenditure

In the year to 31 December 2022 total income amounted to £1,047,164 (2021 - £1,874,573 before the transfer from the Congregation of Our Lady of the Missions Charitable Trust), whereas expenditure was £1,506,879 (2021 - £1,345,720).

The net expenditure for the year before investment losses was £459,715 (2021 – net income before investment gains £14,030,337 including the transfer from the Congregation of Our Lady of the Missions Charitable Trust). Investment losses totalled £1,304,638 (2021 – net gains of £790,310). As a consequence of those losses, there was a net decrease in funds (or net expenditure) in the year of £1,764,353 (2021 – net income of £14,820,647).

Financial report for the year (continued)

Reserves policy

Our charity carries out a diverse range of activities and is responsible for care and support of Sisters whose average age is increasing and whose needs are changing. The trustees of the charity have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed.

The trustees consider that, given the nature of the charity's work, the level of the charity's free reserves should ideally be approximately a year's expenditure to provide for contingencies and unevenness in future income.

Financial position

At 31 December 2022, the balance sheet showed total funds of £13.06 million (2021 - £14.82 million). Of this, £6.64 million represented the net book value of the charity's tangible fixed assets (2021 - £6.16 million). A decision was made to separate this fund from general funds in recognition of the fact that the assets are used in the day-to-day works of the charity and the fund value would not be easily realisable if needed to meet future contingencies.

£4.70 million has been designated by the trustees to provide for the Sisters in their retirement. The fund has been calculated using actuarial principles to provide for each of the Sisters who are the responsibility of the Province, but was constrained by the resources available. Given the increasing age profile of the Sisters and the lack of new vocations, this sum will provide only modest resources to look after the Sisters, many of whom will need increasing and increasingly expensive residential and nursing care.

Restricted funds of £0.77 million represent monies received specifically for the Congregation's missions abroad (2021 – £1.40 million representing monies received for the Congregation's missions abroad and for the renovation of the Congregation's UK properties).

Therefore, the general funds which are available to support the work of the Sisters in the future amounted to £0.94 million (2021 – £2.57 million).

Although the level of free reserves is slightly below the target set out in the charity's reserves policy above, the trustees understand that this has arisen due to the significant falls in the investment markets during the year and the consequent unrealised losses on listed investments. The charity has sufficient liquid funds to weather this in the short to medium term and as a long-term investor can wait for stock markets to stabilise and recover. As such, the trustees believe that the charity has sufficient reserves at the current time to enable the charity to pursue successfully its charitable objectives.

Investment policy and performance

There are no restrictions on the charity's power to invest.

The Congregation of Our Lady of the Missions CIO adheres to an ethical policy that seeks not to invest directly in equities that are mainly involved in the manufacture and/or supply of goods and services, which would not be in accordance with social teachings of the Roman Catholic Church and the teachings of the Gospel. The portfolio managers and our advisor understand our policy and give complete co-operation in regard to our ethical concerns.

Financial report for the year (continued)

Investment policy and performance (continued)

The charity holds investments with Rathbones Wealth Management Limited and Evelyn Partners. The trustees meet with the investment managers regularly to review the performance of the portfolio and the investment strategy. The total market value of these holdings at 31 December 2022 amounted to £5,746,022 (2021 - £6,510,344). In addition, a further £51,454 (2021 - £733,271) was held as cash by the investment managers for re-investment.

The income yield on listed investments was approximately 2.1% based on the average market value for the year, which is considered satisfactory in the light of recent interest rates. Net investment losses amounted to £1,304,638 for the year (2021 – net gains of £790,310). The trustees are satisfied that their investment policy is appropriate for the longer term.

Governance, structure and management

Governing document

The charity is governed by a Constitution dated 4 May 2020 and is a registered charity, Charity Registration No. 1189330.

Member of the CIO

The Province Leader for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Trustees

The Provincial Leader and the Provincial Leadership Team automatically serve as ex-officio trustees. The Constitution vests the power of appointing further trustees in the Provincial Leader of the UK and Ireland Province.

At any one time there must be a minimum of four and a maximum of seven trustees. The names of the trustees who were in office during the year are set out on page 1. As all trustees are members of the Congregation they have a detailed knowledge of its structures and of the work which the charity carries out.

Trustees' responsibilities statement

The trustees are responsible for preparing the annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charity and of income and expenditure of the charity for that period. In preparing these accounts the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;

Governance, structure and management (continued)

Trustees' responsibilities statement (continued)

- ◆ observe the methods and principles in Accounting and Reporting by charities: Statement of Recommended Practice applicable by charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgments and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom Standards have been followed subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the CIO's Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and or other irregularities.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. During 2022 they met regularly to review developments with regard to the charity or its activities and made any important decisions. When necessary, the trustees will seek advice and support from the charity's professional advisers including investment managers, solicitors and accountants.

Key management personnel

The trustees consider that they comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis.

All trustees are members of the Congregation and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees or members of key management.

Risk management

The trustees try to keep themselves up to date with the operational aspects of the charity so as to keep abreast of any major risks it may be exposed to, particularly in the area of finance and investments. They believe that regular meetings with their investment managers and their financial advisor enable them to do this.

They have identified five main areas that could be at risk: governance and management, operational, financial, reputational, and regulatory. Each community is responsible for health and safety risks and taking steps to protect their community. Ultimately, they are responsible to the Province Leadership Team for this.

Governance, structure and management (continued)

Risk management (continued)

We have two larger communities in Kent where our elderly and frail Sisters are cared for and Peninsula supports us with advice on Employment Law and Health - regular inspection of our properties ensures we keep up to date with current legislation. St Anne's is currently managed by Field Lane Management Group who report to us at our meetings any concerns they may have in this area.

The majority of our Sisters are elderly. As members of a religious community, we have no individual income or resources and so trustees need to ensure that there are adequate financial resources to cover each Sister's needs, for the present and future. This is done with the assistance of our finance officer who meets with us to review our finances and investments.

Trustees constantly review the reality of Sisters engaged in ministry, trying to gauge an overall picture of their needs, while being aware of their age and general health. Opportunities for rest and renewal are available and Sisters are encouraged to take these as required. These became more available as restrictions in place for Covid were gradually relaxed. Virtual experiences by Zoom have continued to be used by some Sisters.

We continue to support the needs of our Sisters worldwide and other worthy causes as crises arise. Where money is donated to our Sisters' missions, receipts are required when the money is received and at a later date, reports given as to how the money was spent. Bank transfers to our overseas missions are monitored by our Generalate Leadership Team

in Rome and our International Mission Desk. At all stages receipts are obtained and acknowledgement of the receipts. With worldwide crises, we ensure the money is donated through a reputable charity organisation and receipts obtained.

Our charity's assets are mainly our properties and investments. For our property management, we have a property advisor whose advice in selling property and acquiring it is invaluable. Timing is crucial for selling and also the pricing so we rely on him for his assistance. The investments are managed by experienced and capable managers and we have clearly outlined for them our policies for investing. In our meetings with them we have the opportunity to question them on their performance and also on their ensuring our investments will meet the needs of our Sisters now and for the future. We have an external investment advisor who is able to independently monitor our investments and meet with the investment managers when necessary.

Our community in Kent which cares for our elderly Sisters is staffed by a well-qualified manager and group of excellent carers who undergo training in different aspects of the care of the elderly, particularly in relation to vulnerable adults and their needs.

Governance, structure and management (continued)

Risk management (continued)

The median age in our Province on 31 December 2022 was 86. None of the members of the Province has any individual resources or income and there is an obligation on the trustees to ensure that there are adequate financial resources in place to provide for the needs of the Sisters as they grow older. We have an external financial advisor who assists us in managing our finances and investments. Part of our risk management is to meet with our financial advisor and review our finances and investments.

We support our Missions worldwide as well as other needy causes, especially those in crisis situations. We ensure we are fully briefed on the nature of the charities to which we contribute. We receive receipts for payments made. Bank transfers to our overseas missions are monitored by our Generalate Leadership Team in Rome, and our International Mission Desk. There is e-mail acknowledgement of receipt of the money. Reports and photographs follow later.

We have a community in Kent in which our elderly Sisters are cared for by employed carers with Pastoral Care being provided by the Sisters. The carers have ongoing training regarding aspects of care for adults at risk. The Leadership Team forms part of the board and monitors the quality of training and care of the Sisters.

Safeguarding

In 2022 the Congregation of our Lady of the Missions CIO signed our contract with RLSS (Religious Life Safeguarding Service). We have been in contact with them and have found them very helpful.

The trustees have taken the advantage offered by RLSS for Safeguarding Training and have received their certificates. When RLSS continues their updating, the trustees will continue their ongoing training. The Leadership Team met for a morning on 9 January 2023 with Sarah Ward from RLSS.

At our invitation Sarah came to Wealdstone where we had an interesting exchange of information and ideas. It was a very worthwhile exchange for all of us. Our Safeguarding Lead was unable to attend because of a family bereavement.

CSSA (Catholic Safeguarding Standards Agency) is part of the new model for safeguarding built on a 'One Church' strategy. This is a commitment across all the dioceses and Religious Life Groups to have a One Church approach when it comes to safeguarding, with all organisations working to a common standards-based approach and transparency and accountability in the fulfilment and upholding of these standards.

In her professional role, our Safeguarding Lead, has met the trustees and visited Beech Court and St Annes during 2022. She met with the Sisters and Staff and addressed the issue of DBS to make sure that the requirements are up to date for the safety and welfare of all so that no one is compromised.

Governance, structure and management (continued)

Safeguarding (continued)

St Anne's uses UCheck which is a platform designed to process applications for DBS clearance. An applicant submits her details to Management who go online to complete forms required by UCheck. These are forwarded to UCheck and they do the necessary background checks on individuals. The applicant will receive results within 24/48 hours and she then brings these to us. This process has Government approval.

In Scotland, two Sisters reside in the Paisley Diocese. One of the Sisters completed an audit in 2022 and has been approved by the Bishop's Conference and our Provincial as our LINK in Scotland. Both Sisters have on-line access to the change in Safeguarding procedure in Scotland and know all the regulations and procedures of the Scottish Catholic Safeguarding Standards Agency. SCSSA will operate independently of the Catholic Church but will maintain regular contact with Dioceses and Religious Communities.

Province Advisory Board

The Province Advisory Board includes the Province Leadership Team, trustees and four lay advisors. With different skills and expertise, they explore, clarify and come to informed decisions for best outcome at the moment for the life and welfare of the Province. We meet in person, and from time to time on Zoom. The Advisory Board is not a decision-making body.

Trustees

Brief biographical details of each of the trustees in office at 31 December 2022 are given below.

Sister Catherine Corrigan, a member of the UK & Ireland Province, was born and brought up in Northern Ireland from where she entered the Congregation in 1966.

Since entering the Congregation Catherine has been involved in teaching, Initial Formation and parish ministry. She spent some years in a primary school in England and Ireland before being missioned to Kenya where she taught in one of the local secondary schools at Matuu, a semi-desert area on the Yatta Plateau. Catherine was then asked to engage in the ministry of formation and completed her degree in Theology and English and participated in a personal development course at the Institute of St Anselm, Canterbury, followed by training in Spiritual Direction. Having accompanied women in England who were interested in our Congregation, Catherine returned to Kenya where she continued in formation ministry as Novice Director. On finishing her term as Novice Director, Catherine went back to teaching in Ireland for a number of years and became involved in the local parish also. After the closure of the school, Catherine was then appointed to the leadership team. On finishing her term of office on the leadership team she spent nine years in parish ministry in Antrim, Northern Ireland. As a member of the parish team she had a varied ministry in the parish where our Sisters ministered for many years. It seems that she came full circle for it was the first time she lived in Northern Ireland since entering the congregation.



Governance, structure and management (continued)

Trustees (continued)

In 2017 Catherine was appointed full-time member on our Province Leadership Team for three years after which she was appointed Province Leader beginning her term of office 1 August 2020.

Over the past year Catherine has engaged in many webinars and training for Trustees and in the area of safeguarding.



Sister Margaret Murphy was born in Coatbridge, Lanarkshire, Scotland on 27 December 1944. Margo was educated there until 1959 when she moved to Hastings and continued her education there with the Sisters of Our Lady of the Missions.

In 1961, she entered the Novitiate in Hastings and was there for her Novitiate training until 1966 when she was missioned to Sturry, Canterbury. In 1971, she was admitted to Notre Dame Training College, Bearsden, Glasgow, to study for a Teacher Training Diploma and her Certificate of Religious Education. Having successfully completed this, she went to Chew Magna in Bristol where she taught for a number of years. From here she went to Digby Stuart College, Roehampton where she did her BA degree in French/Religious Studies and obtained a Second Class Honours. After a short period of time at Sacred Heart School, Wealdstone, Margo went to Kirkby, Liverpool to staff a Mother and Baby Unit there and also work in the local community. While there, she did a counselling course and was awarded a Counselling Diploma. She voluntarily worked in a local counselling service and was also involved in pastoral care of the young women in the Mother and Baby Unit.

In 1999, Margo was missioned to Papua New Guinea and on her return home worked in chaplaincy situations in Germany and England. As a school counsellor, she worked with Catholic Care in Leeds until she was asked to go as Pastoral Assistant to an inner-city parish in London. She left there in 2003 to become part of the Province Leadership Team after which she went to Rome as General Secretary for the Congregation. On her return to the Province, she was appointed to the Province Mission Desk and, as a member of the Sisters' Mission Committee, was involved in mission appeals in different parts of England. In 2014 she was appointed Province Leader and carried out that responsibility until the beginning of August 2020.

Governance, structure and management (continued)

Trustees (continued)



Sister Anne Cleary was born in Northern Ireland, the eldest of four children, and during her secondary school years attended a school run by The Congregation of Our Lady of the Missions, the Religious Congregation she would later enter. With a keen interest in music she studied at the Northern College of Music in Manchester attaining LRSM (Licentiate of the Royal Schools of Music) in piano teaching, and ANCM (Associate of the Northern College of Music) in class music teaching. After a further year at Bretton Hall College of Education she taught music at a junior and secondary school for 14 years. In 1984 she moved into social type work – a residential unit for assessment, support, and training of young single mothers. After 17 years she retired from the unit in the year 2000 and from March 2001 acted as an assistant to the Provincial Bursar in Wealdstone. She was also engaged in pastoral work and Liturgy development and animation in a parish in Liverpool. From August 2008 to July 2014 she was a member of the Province Leadership Team and at the end of her term she moved to Sturry in Kent and now helps in St Anne's convent where twenty of our elderly and sick Sisters are cared for. Since September 13, 2021, she was appointed to become a member of the Pastoral Team working in St Anne's Convent.

Sister Margaret Doherty joined the Congregation of Our Lady of the Missions in 1960. She was missioned to Western Australia in 1965, as assistant teacher in a class for infants, who were mostly from different cultures and language groups; it was certainly a new and very valuable experience for her! Having obtained her Primary Teachers' Certification in Christ College, Melbourne, she taught for years in schools, where our Sisters held the Principalship. Her life was further enriched, when she was appointed to the Diocesan Motor Mission, Bunbury, and became involved in the Religious Education of children 6-12 years in State Schools, situated in remote farming areas. Margaret assisted parents in their own faith, by helping them with their children's faith development. To keep her enthusiasm alive, she availed of different in-service courses and further training. Another major transition in her life, was being missioned to the Mendi diocese of the Southern Highlands in Papua New Guinea. As Pastoral Assistant, she became proficient in Melanesian Pidgin and was responsible for the ongoing formation of Catechists and other lay leaders in the Church. A vital part of her ministry was teaching literacy skills to women, always eager to learn. She was also Chairperson for the Conference of Women Religious in the Diocese, as well as Coordinator of the Sisters in her own Congregation.



After ten years, Margaret trained for Spiritual Direction/ Accompaniment, at the Institute for Spiritual Leadership in Chicago. She acquired a Masters in Pastoral Studies, which equipped her for her future work in the UK, where she joined the Chaplaincy team at St James's Hospital in Leeds. She also accompanied women and men from different Christian denominations, on their faith journey. Margaret was missioned to Rome from 2000 to 2004 as one of the Secretaries at our Generalate. There, she became, with other Congregation representatives, a member of the Justice and Peace Group and joined a team of Spiritual

Governance, structure and management (continued)

Trustees (continued)

Directors at Regina Mundi, Rome, who conducted the International Formation Programme for Women Religious.

In 2004, Margaret was appointed to the Philippines, as Co-ordinator of the Student Sisters' community in Manila. She spent four interesting years with the Student Sisters and formation groups from different congregations. In 2009, she returned to the UK and the following year, became one of the team members of St Anne's community, Sturry, where she was responsible for the Pastoral Care of the elderly Sisters and a member of the Province Leadership Team. In 2014, she was elected again to the PLT for three years and in 2017, moved to New Southgate Community. Margaret went to Genesis in Massachusetts, USA, for a six-week refresher course in Bio Spirituality. In August 2020, she was elected to the province Leadership Team. In this capacity she participates in webinars and zoom meetings to keep abreast important issues that are integral to her role on the team.



Sister Rose Mary Harbinson began her religious life by joining the Congregation in September, 1969. Prior to that she was raised in the East End of London where she attained her primary and secondary education. Two of her final secondary years were with the Sisters of Our Lady of the Missions in St Catherine's Secondary, Leyland after the death of her mother where she obtained her O Levels. Her guardians moved to South Wales where she went to the Sixth Form in Port Talbot. Prior to joining the Congregation Rose Mary worked on and off before she joined the novitiate in Hastings. As a post Vatican II novice her formation studies were in Dublin, Ireland with a mixed group of missionary congregations. Her first mission was to Sturry, Canterbury serving the community in the kitchen and continuing her studies before going to a Teaching Training College, at Mary Ward, Nottingham. After being awarded a B. Ed she was assigned to teach in Bexhill for some years until she was asked to become the Vocations' Directress of the Province moving to Wealdstone, London. As a member of the Caring Church Movement she travelled around schools in England, Wales and Scotland.

Sister was asked to be part of the Missionary Session in Rome in 1975 and from there she was missioned to Senegal, after spending a few months in France to learn French. After a year it was decided that Rose Mary return to Rome and prepare for another mission to Papua New Guinea where she stayed for over twenty years. Her ministry ranged from Pastoral worker in the Highlands in a priest-less parish, teacher in Madang Province and finally a lecturer in Liturgical Studies at the Catholic Theological Institute in Port Moresby – a major seminary for Diocesan and Missionary Priests and brothers. During that time she was asked by the Bishop's Conference of Papua New Guinea to train in Liturgical and Sacramental Theology in Washington DC where she obtained a Masters in Theology/Liturgical Studies.

Governance, structure and management (continued)

Trustees (continued)

In 2006, Rose Mary was asked to become one of the founding team members of our International Formation Centre in Davao in the Philippines for Sisters preparing for Final Vows. She returned to PNG after the first session was completed.

After a long missionary journey Rose Mary returned home in 2008 and shortly after that began a PhD which allowed her to return to PNG in 2009 for research and graduated in 2014. Since then, her work now includes giving Mission Appeals in England and Wales, offering private tuition, working as a volunteer with JRS (Jesuit Refugee Services). In 2016 Rose Mary returned to PNG to launch and promote her book to the seminarians, catechists and to the Bishops' Conference. In 2017 she was appointed to the Province Leadership Team. Her work still includes the above and now, since 2017 still offering Liturgical and Spirituality courses to the International Final Vows Group in Davao, in the Philippines. Her work still allows time to follow all the safeguarding training and updating on the essential duties of Trustees.

Sister Pauline McDonald entered the congregation in 1959. She was trained initially as a



Primary School teacher and taught for some years in Hastings as deputy and then acting head of Sacred Heart Primary School. In 1975 Sister was missioned to Kenya and taught for two years in Nairobi before taking up the position of Religious Adviser in the Archdiocese with responsibility for Christian Education development in over 150 schools. In 1980 Sister spent six months in Rome for theological and spiritual renewal. In 1985 on Sister's return to the UK she attended university in Liverpool gaining a BA (Hons) degree in Psychology and Divinity, before doing a post graduate course in

Pastoral Care and Counselling at Birmingham University. Subsequently Sister took up a new mission as a counsellor in the field of alcohol and drug misuse in Scotland. In 1996 Sister Pauline moved to Lancashire to take on pastoral work as well as providing support for her aged parents. During this time, she was also involved as a member of the Allocations Committee of SURVIVE/MIVA, a Catholic charity based in Liverpool which provides missions and missionaries with modes of transport specific to the needs of the people and area of mission. From 2011-2014 Sister was the Administrator in St Anne's Convent Care Facility for our elderly and frail Sisters. Currently Sister is a member of the Pastoral Team in St Anne's.

Governance, structure and management (continued)

Trustees (continued)

Sister Mary Brigid Toner was born in Northern Ireland and entered the Congregation of Our Lady of the Missions in Hastings in 1961. She qualified in Digby Stuart College, Roehampton, London, as a secondary school teacher and taught in the London area. In 1987 she spent three months studying with an international group from the Congregation in Rome and in France. In 1991 she became provincial bursar and with the Province Leadership Team had overall responsibility for the finances of the province until 11 July 2016. Mary



was also a member of the International Finance Commission in Rome which met twice a year with the Congregation's investment and property advisors. In February 2009 she attended a two-week meeting in Davao, Philippines with Provincial and Congregational Leaders, and the Provincial and Regional Bursars for financial training and to ensure consistency in the reporting of our worldwide finances. In September 2015 Mary attended a gathering of the Provincial Leaders and Bursars in the Congregation for more training in Bangalore, South India. The Bursars spent time on Financial Systems to ensure uniformity throughout the Congregation. On 8 February 2017 Mary travelled to Australia for a six-month sabbatical at Marymount Mercy Centre in Castle Hills, Sydney, following a New Life Course for personal and spiritual renewal, reflection, and revitalization. Mary is also a member of the Province Advisory Board. She is now an advisor for Investments and Property in the Province. In the past Mary regularly attended many seminars on topics such as finance, health and safety issues, data protection, investment management, and trustees' responsibilities. Recently on 8 September 2022 she attended the zoom RLSS Training for Trustees (Religious Life Safeguarding Service). During 2021, with restrictions on travel resulting from the Covid-19 pandemic, Mary availed of all the trustee training that became available on webinars and attended virtual charity conferences and talks on Zoom both in the UK and Ireland. She kept up to date with charity regulations and attended in person the Irish ABRI Conference in Northern Ireland from the 21 to 23 March 2022 and the UK annual bursars' conferences in High Leigh from the 3 to 5 October 2022.

Acknowledgements

The trustees wish to express their gratitude for the support, dedication and wholehearted commitment of the Sisters. They also wish to acknowledge all those who work in partnership with them, for the many ways in which they contribute to the overall mission of the Province.

Acknowledgements (continued)

We would like to thank very sincerely all those who support our mission to the poor and marginalised. This support comes in many ways - prayer, interest in our mission, financial contributions, and our child sponsors, to name a few. We recognise that our work is only made possible through their help. We pray every day for all our partners in mission and thank God for their generosity.

Signed on behalf of the trustees

Catherine Conigan (sister)

Trustee

Approved by the trustees on: 18.07.2023

All photos acknowledged or used with permission.

Independent auditor's report to the trustees of Congregation of Our Lady of the Missions CIO

Opinion

We have audited the accounts of Congregation of Our Lady of the Missions CIO (the 'charity') for the year ended 31 December 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2022 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Other information (continued)

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ The information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ Sufficient accounting records have not been kept; or
- ◆ The accounts are not in agreement with the accounting records and returns; or
- ◆ We have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Auditor's responsibilities for the audit of the accounts (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector;
- ◆ The identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit;
- ◆ We obtained an understanding of the legal and regulatory frameworks applicable to the charity and the sector in which it operates. We determined that the following laws and regulations were most significant: Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, and safeguarding regulations.
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, inspecting legal correspondence and reviewing trustee meeting minutes and reports from regulatory bodies.

We assessed the susceptibility of the charity's accounts to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and those charged with governance as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested journal entries to identify unusual transactions;
- ◆ Tested the authorisation of expenditure as part of our substantive testing thereon;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- ◆ Used data analytics to identify any significant or unusual transactions and identify the rationale for them.

Auditor's responsibilities for the audit of the financial statements (continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of trustee meetings;
- ◆ Enquiring of management and those charged with governance as to actual and potential litigation and claims; and
- ◆ Reviewing any available correspondence with the Charity Commission and other regulators.

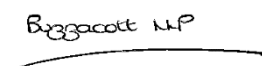
There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



21 July 2023

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	Unrestricted funds £	Restricted funds £	2021 Total funds £
Income:							
Donations and legacies	1	801,306	107,293	908,599	699,377	1,052,852	1,752,229
Investment income and interest receivable	2	122,188	8,231	130,419	113,632	—	113,632
Other income							
. Surplus on disposal of tangible fixed assets		1,983	—	1,983	4,848	—	4,848
. Miscellaneous income	3	6,163	—	6,163	3,864	—	3,864
		931,640	115,524	1,047,164	821,721	1,052,852	1,874,573
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	20	—	—	—	12,670,373	831,111	13,501,484
Total income		931,640	115,524	1,047,164	13,492,094	1,883,963	15,376,057
Expenditure:							
Cost of raising funds							
. Investment managers' fees		22,761	4,066	26,827	25,064	—	25,064
Charitable activities							
. Support of members of the Congregation and their ministry	4	1,423,090	—	1,423,090	1,278,349	—	1,278,349
. Donations and support of overseas missions	5	1,800	55,162	56,962	1,805	40,502	42,307
Total expenditure		1,447,651	59,228	1,506,879	1,305,218	40,502	1,345,720
Net (expenditure) income before (losses) gains on investments	6	(516,011)	56,296	(459,715)	12,186,876	1,843,461	14,030,337
Net (losses) gains on investments	11	(1,268,054)	(36,584)	(1,304,638)	790,310	—	790,310
Net (expenditure) income		(1,784,065)	19,712	(1,764,353)	12,977,186	1,843,461	14,820,647
Gross transfers between funds	14	641,032	(641,032)	—	448,091	(448,091)	—
Net movement in funds		(1,143,033)	(621,320)	(1,764,353)	13,425,277	1,395,370	14,820,647
Reconciliation of funds:							
Fund balances brought forward at 1 January 2022		13,425,277	1,395,370	14,820,647	—	—	—
Fund balances carried forward at 31 December 2022		12,282,244	774,050	13,056,294	13,425,277	1,395,370	14,820,647

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

With effect from 1 January 2021, the assets and liabilities of The Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599) were transferred as a going concern into the CIO.

All of the CIO's activities derived from continuing operations during the above two financial periods.

Balance sheet 31 December 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed assets:					
Tangible assets	10		6,639,921		6,158,506
Investments	11		5,797,476		<u>7,243,615</u>
			12,437,397		13,402,121
Current assets:					
Debtors	12	14,354		4,303	
Short term deposits		—		600,000	
Cash at bank and in hand		945,023		<u>1,064,629</u>	
		959,377		1,668,932	
Liabilities:					
Creditors: amounts falling due within one year	13	(340,480)		<u>(250,406)</u>	
Net current assets			618,897		<u>1,418,526</u>
Net assets			13,056,294		<u>14,820,647</u>
The funds of the charity:					
Restricted funds	14		774,050		1,395,370
Unrestricted funds					
. Tangible fixed assets fund	15	6,639,921		6,158,506	
. Designated funds	16	4,700,000		4,700,000	
. General fund		942,323		<u>2,566,771</u>	
			12,282,244		<u>13,425,277</u>
Total charity funds			13,056,294		<u>14,820,647</u>

Approved by the trustees and signed on their behalf by:

Catherine Conigan (Sister)

Trustee

Approved by the trustees on: 18.07.2023

Statement of cash flows Year to 31 December 2022

	Notes	2022 £	2022 £
Cash flows from operating activities:			
Net cash (used in) provided by operating activities	A	(377,579)	585,367
Cash flows from investing activities:			
Income from listed investments		129,691	113,093
Interest received		728	86
Proceeds from the disposal of tangible fixed assets		1,983	4,850
Purchase of tangible fixed assets		(615,930)	(472,431)
Proceeds from the disposal of investments		969,084	699,800
Purchase of investments		(1,509,400)	(446,888)
Net cash used in investing activities		(1,023,844)	(101,490)
Change in cash and cash equivalents in the year		(1,401,423)	483,877
Cash and cash equivalents at 1 January 2022	B	2,397,900	—
Cash and cash equivalents transferred from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	22	—	1,914,023
Cash and cash equivalents at 31 December 2022	B	996,477	2,397,900

Notes to the statement of cash flows for the year to 31 December 2022.

A Reconciliation of net movement in funds to net cash (used in) provided by operating activities

	2022 £	2021 £
Net movement in funds (as per the statement of financial activities)	(1,764,353)	14,820,647
Adjustments for:		
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity registration number 233599)	—	(13,501,484)
Depreciation charge	183,696	166,548
Losses (gains) on investments	1,304,638	(790,310)
Income from listed investments	(129,691)	(113,546)
Interest receivable	(728)	(86)
Surplus on disposal of tangible fixed assets	(1,983)	(4,848)
Increase in debtors	(10,051)	(2,848)
Increase in creditors	40,893	11,294
Net cash (used in) provided by operating activities	(377,579)	585,367

B Analysis of cash and cash equivalents

	2022 £	2021 £
Cash at bank and in hand	945,023	1,064,629
Short term deposits	—	600,000
Cash held by investment managers	51,454	733,271
Total cash and cash equivalents	996,477	2,397,900

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2022 with comparative information given in respect to the year ended 31 December 2021.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ♦ estimating the useful economic life of tangible fixed assets for the purposes of determining the annual depreciation charge;
- ♦ the assumptions made in determining the amount to be designated as the elderly Sisters' retirement reserve; and
- ♦ estimating future income and expenditure flows for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees continue to communicate with their investment managers and, whilst there are concerns over the volatility in world stock markets arising from geopolitical events and the macroeconomic climate, they acknowledge also that the charity is a long-term investor. As such, the charity will be able to wait for markets to stabilise over time whilst the trustees keep a watching brief.

Assessment of going concern (continued)

Over the next year, the charity's income may continue to be affected due to the volatility in world stock markets noted above. In terms of expenditure, it is anticipated that grant making may need to increase as needs become more evident. The trustees will continue to keep both income and expenditure under review.

Undoubtedly there will be challenges ahead but the trustees do not expect material concerns to arise over the charity's financial position or going concern. The trustees have concluded that the charity will have sufficient resources to meet its liabilities as they fall due.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Income recognition (continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Income from the Government's Job Retention Scheme in respect to the Covid-19 pandemic, and other coronavirus related income, is accounted for when the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

The surplus on the disposal of tangible fixed assets represents the difference between the disposal proceeds (net of the costs of disposal) and the net book value of the relevant asset immediately prior to disposal. The surplus is recognised at the point when legal title to the asset moves from the charity.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and enabling their ministry including governance costs.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

Tangible fixed assets

All assets costing more than £1,000 and with any expected useful life exceeding one year are capitalised.

Tangible fixed assets (continued)

- ◆ Freehold land and buildings

Non-specialised buildings

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on market value for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Specialised buildings

Specialised buildings comprise the charity's large residential convents. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on replacement cost for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

- ◆ Furniture and equipment

Expenditure on the purchase and replacement of furniture and equipment is capitalised and depreciated over a five year period on a straight line basis.

- ◆ Motor vehicles

Motor vehicles are capitalised and depreciated over a four year period on a straight line basis.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity are, in the main, unrestricted and therefore available for use in furtherance of the charity's objectives at the discretion of the trustees. Within the total unrestricted funds of the charity are funds representing the net book value of the charity's tangible fixed assets and amounts which the trustees have designated for specific purposes. Details of these are provided in notes 15 and 16.

Details of funds raised for a specific purpose, or subject to donor imposed conditions, and therefore restricted, are given in note 14.

Services provided by members of the Congregation

For the purposes of these accounts, no monetary value has been placed on administrative and other services provided by the members of the Congregation.

1 Donations and legacies

	Unrestricted funds £	Restricted funds £	2022 Total funds £	Unrestricted funds £	Restricted funds £	2021 Total funds £
Salaries and pensions of individual religious received under deed of covenant	614,933	—	614,933	644,555	—	644,555
Contributions from the Congregation in Ireland	167,146	83,234	250,380	43,810	557,798	601,608
Contributions from the Sisters of Our Lady of the Missions CIO towards the refurbishment of Brooklyn House	—	—	—	—	448,091	448,091
Donation towards overseas missions following the closure of Notre Dame School, Dublin	—	—	—	—	14,076	14,076
General donations	12,684	24,059	36,743	6,353	32,887	39,240
Legacies	6,543	—	6,543	4,659	—	4,659
Total funds	801,306	107,293	908,599	699,377	1,052,852	1,752,229

2 Investment income and interest receivable

	Unrestricted funds £	Restricted funds £	2022 Total funds £	Unrestricted funds £	Restricted funds £	2021 Total funds £
Income from listed investments						
· UK equities	60,610	3,248	63,858	71,810	—	71,810
· Overseas equities and unitised funds	42,219	4,364	46,583	24,914	—	24,914
· UK Government stocks	999	184	1,183	3,091	—	3,091
· UK fixed interest	17,871	196	18,067	13,731	—	13,731
	121,699	7,992	129,691	113,546	—	113,546
Interest receivable	489	239	728	86	—	86
Total funds	122,188	8,231	130,419	113,632	—	113,632

3 Miscellaneous income

	Unrestricted funds £	Restricted funds £	2022 Total funds £	Unrestricted funds £	Restricted funds £	2021 Total funds £
Miscellaneous income	6,163	—	6,163	5	—	5
Coronavirus Job Retention Scheme	—	—	—	3,859	—	3,859
Total funds	6,163	—	6,163	3,864	—	3,864

4 Support of members of the Congregation and their ministry

	Unrestricted	
	2022 Total funds £	2021 Total funds £
Premises	459,930	410,214
Education, training and spiritual renewal	26,619	8,015
Staff costs (note 7)	563,138	514,130
Sisters' living and personal expenses	354,903	329,990
Governance	18,500	16,000
Total funds	1,423,090	1,278,349

5 Donations and support of overseas missions

	Unrestricted funds £	Restricted funds £	2022 Total funds £	Unrestricted funds £	Restricted funds £	2021 Total funds £
Donations to Institutions						
<i>Donations in support of the Congregation's work abroad</i>						
Philippines	—	818	818	—	—	—
Myanmar	—	3,365	3,365	—	—	—
Kenya	—	9,061	9,061	—	7,837	7,837
India	—	7,464	7,464	—	4,166	4,166
Bangladesh	—	13,097	13,097	—	12,971	12,971
Peru	—	7,172	7,172	—	5,259	5,259
Vietnam	—	5,892	5,892	—	3,634	3,634
	—	46,869	46,869	—	33,867	33,867
<i>Other donations</i>						
Medaille Trust	—	1,000	1,000	—	1,000	1,000
Mary's Meals	—	1,500	1,500	—	1,000	1,000
De Paul UK	—	1,000	1,000	—	—	—
Caritas	—	1,000	1,000	—	—	—
CAFOD	—	1,000	1,000	—	—	—
Christian Aid	—	1,000	1,000	—	—	—
Medecins Sans Frontieres	—	—	—	—	1,000	1,000
St Francis Leprosy Guild	—	—	—	—	1,000	1,000
British Red Cross	—	—	—	—	1,000	1,000
Donations under £1,000	1,800	1,793	3,593	1,805	1,635	3,440
Total funds	1,800	55,162	56,962	1,805	40,502	42,307

6 Net (expenditure) income before (losses) gains on investments

This is stated after charging (crediting):

	2022 Total funds £	2021 Total funds £
Staff costs (note 7)	563,138	514,130
Auditor's remuneration (including VAT)		
. Audit services	18,500	16,000
. Other services: payroll administration	9,420	9,336
. Other services: advice and general consultancy	—	2,900
Depreciation	183,696	166,548
Surplus on disposal of tangible fixed assets	1,983	4,848

7 Staff costs and remuneration of key management personnel

Staff costs during the year were as follows:

	2022 £	2021 £
Wages and salaries	529,561	481,376
Pension costs	7,507	6,418
Social security costs	20,860	24,251
	557,928	512,045
Other staff related costs	5,210	2,085
	563,138	514,130

The average number of employees during the period, analysed by function, was as follows:

	2022 Number	2021 Number
Charitable activities		
. Support of members of the Congregation and their ministry	39	36

There were no employees who earned £60,000 per annum or more (including taxable benefits) during the year (2021 – none).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees.

The key management personnel received no remuneration from the charity in respect of their duties in either of the above financial periods.

8 Trustees' expenses, remuneration and transactions with trustees

As members of the Congregation, the trustees' living and personal expenses during the year were borne by the charity, but they received no remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2021 - £nil).

8 Trustees' expenses, remuneration and transactions with trustees (continued)

As members of the Congregation, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by the trustees to the charity was £46,525 (2021 - £51,411).

9 Taxation

The Congregation of Our Lady of the Missions Charitable Trust is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

10 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-Specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2022	1,144,933	7,046,000	128,143	80,025	8,399,101
Additions	—	568,485	96,626	—	665,111
Disposals	—	—	(67,744)	(11,893)	(79,637)
At 31 December 2022	<u>1,144,933</u>	<u>7,614,485</u>	<u>157,025</u>	<u>68,132</u>	<u>8,984,575</u>
Depreciation					
At 1 January 2022	—	2,055,325	105,255	80,015	2,240,595
Charge for the year	—	152,290	31,406	—	183,696
On disposals	—	—	(67,744)	(11,893)	(79,637)
At 31 December 2022	<u>—</u>	<u>2,207,615</u>	<u>68,917</u>	<u>68,122</u>	<u>2,344,654</u>
Net book values					
At 31 December 2022	<u>1,144,933</u>	<u>5,406,870</u>	<u>88,108</u>	<u>10</u>	<u>6,639,921</u>
At 31 December 2021	<u>1,144,933</u>	<u>4,990,675</u>	<u>22,888</u>	<u>10</u>	<u>6,158,506</u>

The historical cost of the freehold land and buildings included above at valuation cannot be ascertained with accuracy.

As permitted under FRS 102, the charity has adopted a policy of not revaluing tangible fixed assets held for the charity's use. The deemed cost of non-specialised land and buildings is based on a trustees' valuation made in 1995 based on market value for existing use.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. These arise from the specialised nature of some properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

11 Investments

	2022 £	2021 £
Investments listed on a recognised stock exchange		
Fair (market) value at 1 January 2022	6,510,344	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	—	5,972,946
Additions at cost	1,509,400	446,888
Disposals at opening market value (proceeds: £969,084; losses: £119,958)	(1,089,042)	(681,592)
Net unrealised investment (losses) gains	(1,184,680)	772,102
Fair (market) value at 31 December 2022	5,746,022	6,510,344
Cash held by investment managers for re-investment	51,454	733,271
	5,797,476	7,243,615
Cost of listed investments at 31 December 2022	4,088,928	3,746,775

Listed investments held at 31 December 2022 comprised the following:

	2022 £	2021 £
Equities	3,968,694	4,749,073
UK Government stocks	280,144	344,807
Corporate bonds	490,837	513,937
Alternatives/hedgefunds	1,006,347	902,527
	5,746,022	6,510,344

The total value of shares or investment schemes (including unit trusts) related to companies listed on a UK stock exchange or incorporated in the UK.

At 31 December 2022 the listed investments included no individual holdings which represented a material percentage of the total portfolio held at that date.

12 Debtors

	2022 £	2021 £
Prepayments and accrued income	14,354	4,303

13 Creditors: amounts falling due within one year

	2022 £	2021 £
Amounts held on behalf of individual members of the Congregation	187,135	152,226
Additions to tangible fixed assets	60,639	11,458
Accruals	92,706	86,722
	340,480	250,406

14 Restricted funds

The income funds of the charity included restricted funds comprising the following unexpended balances of donations received to be applied for specific purposes.

	At 1 January 2022 £	Income £	Expenditure and transfers £	At 31 December 2022 £
Solidarity mission fund	837,572	32,290	(95,812)	774,050
Brooklyn House and Euphrasie Barbier Fund	557,798	83,234	(641,032)	—
	1,395,370	115,524	(736,844)	774,050

	At 1 January 2021 £	Income £	Expenditure and transfers £	Transfer from charitable trust (note 20) £	At 31 December 2021 £
Solidarity mission fund	—	46,963	(40,502)	831,111	837,572
Brooklyn House and Euphrasie Barbier Fund	—	1,005,889	(448,091)	—	557,798
	—	1,052,852	(488,593)	831,111	1,395,370

Solidarity mission fund

This fund represents money donated to the charity for overseas missions.

Brooklyn House and Euphrasie Barbier fund

This fund represents money donated by the Sisters of Our Lady of the Missions CIO and the Congregation in Ireland towards the ongoing refurbishment of Brooklyn House and Euphrasie Barbier. Transfers from restricted to unrestricted funds represent the purchase of tangible fixed assets from the fund.

15 Tangible fixed assets fund

	2022 Total £	2021 Total £
At 1 January	6,158,506	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	—	5,852,666
Net movement in year	481,415	305,840
At 31 December	6,639,921	6,158,506

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets. A decision was made to separate this fund from the general fund in recognition of the fact that the assets are used in the day-to-day work of the charity, and the fund value would not be easily realisable if needed to meet future contingencies.

16 Designated funds

The income funds of the charity includes the following designated fund, which has been set aside out of unrestricted funds by the trustees for specific purposes:

	2022 Total £	2021 Total £
Elderly Sisters' retirement reserve		
At 1 January	4,700,000	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	—	4,700,000
At 31 December	4,700,000	4,700,000

The elderly Sisters' retirement reserve represents monies set aside by the trustees to help provide for the Sisters in their retirement and had been calculated using actuarial principles.

17 Analysis of net assets between funds

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2022 £
Fund balances at 31 December 2022 are represented by:					
Tangible fixed assets	—	6,639,921	—	—	6,639,921
Investments	637,332	—	4,700,000	460,144	5,797,476
Net current assets	304,991	—	—	313,906	618,897
Total net assets	942,323	6,639,921	4,700,000	774,050	13,056,294

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2021 £
Fund balances at 31 December 2021 are represented by:					
Tangible fixed assets	—	6,158,506	—	—	6,158,506
Investments	2,543,615	—	4,700,000	—	7,243,615
Net current assets	23,156	—	—	1,395,370	1,418,526
Total net assets	2,566,771	6,158,506	4,700,000	1,395,370	14,820,647

17 Analysis of net assets between funds (continued)

The total unrealised gains as at 31 December 2022 constituted movements on revaluation of investments and were as follows:

	2022 £	2021 £
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January	2,763,569	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	—	2,154,617
In respect to disposals in the year	129,659	(163,150)
Net (losses) gains arising on revaluation in the year	(1,184,680)	772,102
Total unrealised gains at 31 December	1,708,548	2,763,569

18 Related party transactions

Sister Margaret Murphy, a trustee of Congregation of Our Lady of the Missions CIO, is also a trustee of The Sisters of Our Lady of the Missions CIO (Charity Registration Number: 1163766). During the year there were no donations or transactions between the charities (2021 - £448,091 was donated by The Sisters of Our Lady of the Missions CIO to the charity towards the refurbishment of Brooklyn House).

Other than the transactions described in note 8, there were no other transactions that require disclosure in the year (2021 – none).

19 Capital commitments

At 31 December 2022 the charity had the following capital commitments in respect to continued refurbishment of Brooklyn House and St Anne's Nursing Home:

	2022 £	2021 £
Contracted for, but not provided for in the accounts	—	650,000

20 Transfer of activities, assets and liabilities

The trustees of the charity are also the trustees of the Congregation of Our Lady of the Missions Charitable Trust, a Charitable Trust registered with the Charity Commission (Charity Registration Number: 233599). With effect from midnight 31 December 2020, the activities, assets and liabilities of the Charitable Trust were transferred to the CIO. The net assets at that date comprised:

	2021 £
Tangible fixed asset	
. Cost	7,950,209
. Depreciation	(2,097,543)
	5,852,666
Fixed asset investments	5,972,946
Cash held by investment managers	71,834
Debtors	1,000
Cash at bank and in hand	1,842,189
Creditors: amounts falling due within one year	(239,151)
	13,501,484

20 Transfer of activities, assets and liabilities (continued)

The assets and liabilities were represented by the following funds:

	2021 £
Restricted funds	831,111
Unrestricted funds	
. General funds	2,117,707
. Designated funds	4,700,000
. Tangible fixed assets	5,852,666
	<u>13,501,484</u>

21 Member of the CIO and member's liability

The Province Leader of the UK and Ireland Province of the Congregation for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

CONGREGATION OF OUR LADY OF THE MISSIONS CIO

England & Wales - Charity number 1189330

Accounts

**Congregation of Our Lady
of the Missions CIO**

Annual Report and Accounts

31 December 2021

Charity Registration Number
1189330

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Catherine Corrigan Sister Anne Cleary Sister Rose Mary Harbinson Sister Margaret McMahon (Retired 1 September 2021) Sister Margaret Murphy Sister Mary Brigid Toner Sister Margaret Doherty
Provincial Leader	Sister Catherine Corrigan
Provincial Bursar	Sister Brigid Quinn
Finance Officer	Helen McLoughlin
Provincial House	108 Spencer Road Wealdstone Middlesex HA3 7AR
Charity registration number	1189330
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Investment managers	Rathbones Wealth Management Limited 8 Finsbury Circus London EC2M 6DL UBS AG 5 Broadgate London EC2M 2AN Smith & Williamson LLP 45 Gresham Street London EC2V 7BG

Reference and administrative details of the charity, its trustees and advisers

Principal bankers HSBC Bank plc
Level 6 London Commercial Banking Centre
71 Queen Victoria Street,
London
EC4V 4AY

Solicitors Stone King LLP
13 Queen Square
Bath
BA1 2HJ

From 13 October 2021 Hunters Law LLP
9 New Square
Lincoln's Inn
London
WC2A 3QN

Until 30 June 2021 IBB Law LLP
Capital Court
30 Windsor Street
Uxbridge
Middlesex
UB8 1AB

The trustees present their report together with the accounts of the Congregation of Our Lady of the Missions CIO (the "charity") for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out on pages 45 to 50 of the attached accounts and comply with the charity's Constitution, applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

The Congregation of Our Lady of the Missions (the "Congregation") or the Religieuses de Notre Dame des Missions (RNDM) was founded in 1861 by Euphrasie Barbier, a young woman from Normandy, France. It is an International Religious Missionary Congregation whose members minister in Australia, Bangladesh, UK and Ireland, Canada, France, India, Italy, Kenya, Peru, Bolivia, Myanmar, New Zealand/Samoa, Philippines, Senegal, South Sudan, Vietnam, Laos, Taiwan, and Thailand. The Sisters develop and run a wide range of activities in these countries. With a central focus on missionary work and evangelisation, the Congregation is heavily involved in the running of convents, schools, orphanages, hostels, maternity homes, and dispensaries. The Sisters have as their priority being present to and working with those who are vulnerable and neglected, those marginalised in our world today. This is with specific regard to women, children, youth, indigenous peoples, migrants, and victims of human trafficking. Project-based work is dictated by the needs of the local communities.

The Congregation is divided into geographical provinces, of which the UK and Ireland Province is one. The Congregation's Generalate is in Rome.

The Congregation of Our Lady of the Missions CIO was established on 4 May 2020, and remained dormant during the period to 31 December 2020. With effect from midnight on 31 December 2020, in accordance with a legal transfer of undertakings and a resolution of the trustees, the activities, assets and liabilities of the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number: 233599) were transferred as a going concern into the newly formed Charitable Incorporated Organisation (CIO).

The accounts accompanying this report are the accounts of the new Charitable Incorporated Organisation (CIO) through which the assets of the UK and Ireland Province, but excluding that part in the Republic of Ireland, are held and through which its finances have been administered since 1 January 2021.

The charity is governed by a Constitution dated 4 May 2020 and is registered with the Charity Commission, Charity Registration No. 1189330.

Objectives and activities

Principal aims

The object of the charity is the support of such charitable purposes as to advance the religious and other charitable work being carried on by, or under the direction of, the Congregation. Such purposes include the promotion of the Roman Catholic religion, seeking ways to foster interfaith dialogue. The Congregation takes a holistic approach to education, empowerment of women and the spread of Christian values, of caring for the needy and promoting justice, peace, and the integrity of creation.

When setting the objectives and planning the work of the charity for the year, and when encouraging the work of individual Sisters, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Principal activities

On 1 January 2021, the UK and Ireland Province consisted of 12 communities. However, following the closure of one house in October 2021 we now have 11 communities spread over Scotland and England. Its members engage in a variety of activities all of which benefit many members of the general public. These activities can be classified as: all aspects of pastoral work in parishes which includes visiting the elderly and housebound, working with bereavement groups, justice and peace, journeying with young adults, liaison with and between schools and parishes, working with young mothers, caring for families with special needs, accompanying refugees & asylum seekers, and care of its own elderly and sick members. Since March 2020, because of Covid-19, when the restrictions were put in place, some of these activities had to be put on hold while others have continued but in a different format.

Impact of the Covid-19 pandemic

There was a releasing of some of the restrictions in 2021 due to the fact that a large proportion of the population was vaccinated, and lateral flow tests helped the government to lift some of the restrictions as the year went on. However, we were asked to continue to keep a safe distance when in public places, wear masks and use hand hygiene gel, and the importance of hand washing, etc was stressed. The wearing of masks continued to be a requirement when travelling on public transport and in shops. Places of worship also encouraged people to wear masks.

Objectives and activities (continued)

Impact of the Covid-19 pandemic (continued)

Covid-19 has been far reaching and at has affected all aspects of life including the economy, charities, and individuals. For our charity one area of concern was the care and safety of our Sisters in St Anne's Convent in Sturry, Kent. The staff employed to care for the Sisters live in different areas with families and friends. Their social life means mixing with other people who may have been in contact with Covid-19. Working in St Anne's Convent means that they could transmit the virus to the elderly Sisters, many of whom have underlying health problems. However, staff with underlying health problems availed of the Government's Furlough Scheme whereby the government paid 80% of their wages. We topped up their wages with the shortfall of 20%. The Furlough Scheme changed from 1 July 2021. The Manager of the Home rose to this challenge, having the care of our Sisters at heart, and took responsibility on how staff would be managed including their staying in the care home and only going to their own homes occasionally. Zoom, Microsoft Teams and Webinars continued to be familiar to the trustees who took part in meetings and trustee training sessions which helped them to keep up to date on a wide range of topics. As the year went on some restrictions were easing and from 4 October to 7 October the APB (Association of Provincial Bursars) Conference was held face-to-face in High Leigh Conference Centre and two Sisters attended the Conference. Our mission to the public also changed post-lockdown because the restriction on numbers to visit a home meant that prayer and liturgy groups and parish ministries were cancelled including the celebration of monthly Mass in the house for people of the parish. During the year the Sisters had Mass in the House on a Saturday afternoon. However, our elderly Sisters were well cared for and none of them fell victim to Covid-19.

Contact with people in parishes continued to be made by telephone and WhatsApp making people feel that they were not alone. Both WhatsApp and telephone calls brought happiness and joy to people especially people who were lonely and it gave them an opportunity to talk, share stories, hear news and often brighten their lives with laughter.

Due to ongoing concerns about inflation and supply shortages, the aftermath of Brexit and the pandemic, the financial markets had their ups and downs during 2021. However, global equities performed well at the start of the period and finished the year with decent gains. We were happy with how our investments had performed during the year. We have an investment advisor who is also a professional investment manager. He keeps an eye on our investments and keeps us informed of how the investments are performing. He has a good relationship with our investment managers.

Achievements and performance

Missionary work

The Leadership Team in Rome continue to advise as to the Congregation's work abroad, and the trustees' policy is to consider that advice and give to the neediest areas.

Achievements and performance (continued)

Missionary work (continued)

During 2021, our objectives have remained the same in our planning of the works of charity throughout the year. The trustees have continued to give careful consideration to the Charity Commission's general guidelines on public benefit even though most of our work has been virtual and through other channels of communication due to social distancing and government restrictions on movement. In 2021 a number of projects initiated and run by the Congregation of Our Lady of the Missions CIO were supported with funding.

During the year 2021 £33,867 was donated to support missionary work.

The charity helps fund projects in:

- ◆ Bangladesh
- ◆ India Central
- ◆ Kenya
- ◆ Peru
- ◆ Philippines
- ◆ Vietnam

The Christmas Gifts received in December 2020 and January 2021 supported four projects in India Central, Kenya, Bangladesh and Peru.

The following are extracts from the feedback received from the recipients of the funding.

India Central

Nutrition and basic needs for Slum children, Kolkata

"With the donation the Sisters were able to provide good nutrition and basic needs for the slum children living in Kolkata, India. Queen of the Missions School, Kolkata, has a charity school for the girl children who live along the railway tracks. Their parents are poor and have no access to basic facilities like sanitation or clean water. In their struggle to survive, educating their daughters is not their priority. The Sisters encourage them to enrol the girls in our free school and currently there are about 250 girls in this school. The recent cyclone 'Amphan' hit Kolkata during the Covid-19 lockdown leaving great destruction in its wake. It blew off the roof tops, making the slum dwellers face the double challenge of the pandemic and the cyclone. These parents could no longer think of sending the children to school. The Sisters have been assisting many of the families with basic food assistance. The generous gifts received will improve the living conditions of these families and help to educate their young daughters".



Achievements and performance (continued)

Missionary work (continued)

Kenya

Medical assistance and PPE for mothers and children in Matuu

"RNDM Health Centre Matuu, serves the local people within this rural community, where there is no other access to healthcare services, especially for mothers and children. With the outbreak of Covid-19, we found ourselves unprepared to cope with the demands of such a pandemic.



With the number of patients on the increase and the long-term lockdown, unemployment and poor economy, our income has fallen drastically while the demand for health services keeps increasing. We are unable to cope with this sudden demand to procure the PPE kits and other necessary equipment like masks and sanitisers for the staff and patients to protect themselves. As the

number of Covid-19 patients is rising, the poor people cannot afford the expensive hospital treatments. Your support will be a life-saving gift to the mothers, children, general patients and our staff".

Bangladesh

Food and Sanitary items for poor families, Bagerhat

"Bagerhat is one of the coastal district areas of Bangladesh that was hit by the recent cyclone Amphan. Thousands of families were affected, and many farmlands were damaged in the overnight storm. Maria Polli village, where the RNDM Sisters are serving is a fishing village with 180 families whose plots of lands and fishponds were severely destroyed by Cyclone Amphan. This added more suffering and poverty to the people who were already struggling to cope with the spread of the Covid-19 pandemic. Due to the lockdown, many who work as rickshaw pullers, housemaids and other day labourers lost their jobs and have no means of providing for their basic sustenance. The Sisters are trying to reach out to as many people as possible. Your gift will help provide basic food, rice, potatoes, beans, oil, medicines, vitamins, masks and sanitary items".



Peru

Personal hygiene and health care support for Hogar Belen

"After traveling across the dusty, rough roads of Moquegua, and turning into a driveway of rocks and water, we reach a special place, Hogar Belen, a Community of the Congregation of Our Lady of the Missions, caring for abandoned and handicapped children. The Covid-19 pandemic has brought its share of suffering to the people around Hogar Belen and all Peru. The RNDMs are looking for ways to prevent the contagion among the population. With your gift, it will be possible to provide the centre



Achievements and performance (continued)

Missionary work (continued)

Peru (continued)

Personal hygiene and health care support for Hogar Belen (continued)

with the necessary personal protective equipment (PPE), digital thermo - meters and hygiene kits required for the staff, the residents and the visitors. The Sisters also hope to install a hand washing system at the entrance to the centre to guarantee basic hygienic conditions for all. Your gift will enable personal hygiene and health care support to protect all at Hogar Belen, Peru”.

Bangladesh

St Joseph's Home



Mealtime at St Joseph's Home

“Money from Solidarity helped the school with Tuition fees, good quality food, sanitizers, masks, soap, and medicine for St Joseph Home for Boys, in Gournadi. Approximately 23 boys who studied in St Joseph's Junior School benefited from the project.

St Josephs' home for the young boys who studied at St Joseph's Junior School, Gourdandi, Barisal, where our Sisters care for the most disadvantage and malnourished children who come from very poor families. The Sisters are able to continue providing an appropriate menu of healthy food and medicine to improve their health.

The Sisters were able to assist 23 very poor children with ongoing formal education at St Joseph's Junior School. They hope to educate more children so that they can contribute and develop their own communities in the future. There is a rise in the numbers of children not attending elementary school for financial reasons.



St Joseph's Home for Boys



Play time – getting ready



Achievements and performance (continued)

Missionary work (continued)

Bangladesh (continued)

St Joseph's Home (continued)

The Sisters take seriously the priority of health awareness and give important lessons to St Joseph Home for Boys. The children know now how to use the "Mask" and wash their hands and sanitize as needed.

Through the Solidarity funds, the Sisters were able to help provide more nutritious food, as well as, buy medicines, books, stationary and pay tuitions fees for the boys at St Josephs' Home. This helps them to live a better quality of life.

Thanks, and gratitude for the support of RNDM Solidarity, because of your kind and generous support for our ministry the Sisters were able to help these boys at St Josephs' Home in Gournadi, Barisal".

Diang Mariam Ashram, Chittagong, Bangladesh



"The funding received from RNDM solidarity in 2021 has enabled Miriam Ashram Diang Dispensary to provide medical needs for many children and young and adult families. Throughout the year visits to the villages and hospital for skin infections, broken bones and other illnesses have been provided. Thanks to the support of RNDM Solidarity Diang Dispensary has continued to provide basic health care for many children and their families.



Caring for patients and visiting the sick families

We also have extended food supplementary assistance to the children in our School. Food assistance was also given to those who were sick and unable to work. Indeed, good health for the family means having food on the table each day.

There are 113 children in three different Schools. Families of cobblers, barbers and fishermen from Julda, Napitpara and Miriam Ashram Mongal Shishu have come to the school and benefitted from this program. The Sisters continue the nutrition and educational support for these children.



Giving instructions on how to take the medicine on time

Achievements and performance (continued)

Missionary work (continued)

Bangladesh (continued)

Diang Mariam Ashram, Chittagong, Bangladesh (continued)



The families ministered to all who live in this area. The Sisters have ongoing visits to these people to encourage them in the process of self-reliance. Through the help of the RNDM Solidarity Fund, the Sisters of the Diang community were able to distribute some food and medicine to the children and their families.

The families ministered to all who live in this area. The Sisters have ongoing visits to these people to encourage them in the process of self-reliance. Through the help of the RNDM solidarity Fund, the Sisters of the Diang community were able to distribute some food and medicine to the children and their families.



Through the Sisters medical outreach, they were able to provide hand sanitizers, soap, masks and vitamins for the school children and their families. They also helped some older people, whom they visit regularly and are well known to them, with medicine for their treatment.



Thanks, and gratitude for the support of the RNDM Solidarity Fund. Because of the kind and generous support for this ministry the Sisters were able to help these children and their families of Miriam Ashram Diang dispensary.

Approximately 113 people living in poverty benefitted from the Project."

Kenya, Matuu

Tei Wa Ngai

"Although the Coronavirus pandemic is still with us, all activities have been progressing, as normal since January. As usual, we planned together, as a team, at the beginning of 2021.

Due to the numbers of outreach clinics, there was a real need to employ another physiotherapist, who commenced work at the beginning of February 2021. As a result of this extra help, we have been able to open the physio clinic at our Matuu center for four days a week. One or other of these therapists works at the center, while the other goes to the outreach clinics. Many children from around the area come for treatment, especially on the days of the Kijabee and epilepsy clinics. The two physiotherapists not only do exercises with the children, but they have been educating caregivers and mothers, by giving advice to each one, according to the needs. They have also shared their knowledge in different workshops, such as those for children with autism and cerebral palsy.

Achievements and performance (continued)

Missionary work (continued)

Kenya, Matuu (continued)

Tei Wa Ngai (continued)

Our field work, visiting children's homes, is carried out regularly by the sister in charge, accompanied by a health worker from the particular area, and either the physio or the occupational therapist. This is a great support offered to mothers in their home setting. They are shown how to use local resources to make aids to support their children, to stand or to walk and to do exercises. In this way they can monitor their children's improvement, etc.



We have been in partnership with an NGO called Special Education Profession, in Nairobi. They have supported us this year, by organizing different types of training for our mothers, physios and occupational therapists. It has been a wonderful support to all and they have gained much from the training.

The program has been totally relying on donors and their generosity has really helped many children and saved many lives. One of our highest costs is paying salaries for the two physios and occupational therapists and our health workers.

The following are some words from our occupational and physio therapists about Tei Wa Ngai and their experience of working with us.

"The program has been of help to the community and the society at large, in taking care of the disabled, by providing them with treatment and equipment such as wheelchairs among others, which are useful to make their daily performance a success".

"It has extended care to local community-based rehabilitation whereby it has empowered the caregivers of the disabled children to gain certain skills for self-employment".

I extend my gratitude to the Sisters of Our Lady of Missions for their support, and for making our therapy work more efficient, may God bless you."

Occupational Therapy of Tei Wa Ngai

"This is a programme for children living with different forms of disabilities, different vulnerable groups, the poor young people, living with chronic ailments, and also for educating caregivers, mothers and families, living with the disabled.



Achievements and performance (continued)

Missionary work (continued)

Kenya, Matuu (continued)

Occupational Therapy of Tei Wa Ngai (continued)

The programme serves the Matuu locality in Kenya, and parishes in this deanery; this includes Masinga, Kaewa, Kithyoko, Kithimani, Kisiki, Mavoloni, Ekalakala, Kikumini and Kwawanzilu. In all these areas treatment is done locally, at the nearest health center.

The programme is engaged in community sensitization, in fieldwork where the children are visited at home level. The treatment is done, and health care given by a Physiotherapist, or an Occupational therapist, accompanied by the coordinators and the health worker based in that area.

This year we received funds from the UK Solidarity Fund which is a great contribution towards this payment. On behalf of Tei Wa Ngai staff, I sincerely say a big thank you to our Congregation, for supporting this ministry through IMDO and UK /Ireland province, for many years. Without this support, it would be almost impossible to be able to continue serving our children in this Yatta area of Kenya.

The Tei Wa Ngai budget pays the salaries for all staff (sister in charge, eight health workers, physiotherapist and occupational therapist)".

Vietnam

Chu, Bac Giang

"The Sisters of Our Lady of The Mission who directly serve in the Chu Community, Bac Ninh Diocese are sincerely grateful for the financial support in improving the education mission by the RNDM Sisters in the North of Vietnam.



With the money donated we have supported the children who come to study with us and who live in very difficult circumstances. Family life depends on crops. So their life is precarious. Their already difficult life is now even more difficult because of the Covid pandemic. The children fall into the situation of being hungry. As a result, some of the children were not able to go to school, but the encouragement they received from the Sisters gave them the energy to go back to school. Unfortunately, the disease has occurred in Vietnam for the fourth time and this time is much more dangerous than the previous times and the focus of the epidemic is right here in Bac Giang. Children have worked so hard to get through this difficult time and have completed an encouraging school year.

In the end of school year the results were very good and most of the children gained good marks, some of them gained excellent marks.



Achievements and performance (continued)

Missionary work (continued)

Vietnam (continued)

Chu, Bac Giang (continued)

These children are disadvantaged and would have less access to education and because of the donations we receive we are able to provide a safe environment. 33 children will be helped receive education during the school year. God bless you all".



Bangladesh

"Thank you very much for your very generous donation and sharing for our Orphan Children. We are very grateful to you for your constant love and sacrifice which bring us joy and happiness.



We appreciate very much for your loving concern and generous donations towards our children. Rest assured of our daily prayers as well as of the prayers of our children. You will be happy to know that your help and generosity have made a difference in the life of these little orphans.

Our warm congratulations to you and sincere appreciation for your wonderful work done in favor of our beloved little ones. Good food, clothing, medicines, toys, books and many other items have been made available to them and it was only possible because of your love and constant support".

Extract from the "Thank You" letter to the donor for the sponsorship fees for Bernadette Pronomei in Bangladesh:

Dear Friends of Fox Family,

"My first day at college had a great meaning to me. It was the beginning of my dream to go to college and to pursue a higher education. I had so many emotions running through me it was the first time being in this level and the first time paying for education myself. I was admitted to the Universal Nursing College on 1st, November, 2021.

There are 84 students in my class. My college principle and other teachers are very particular in appointing the lecture. All in all, I think the environment of this institution is conducive to my studies. All this through the will of the creator through you.



Achievements and performance (continued)

Missionary work (continued)

Bangladesh (continued)

Extract from the "Thank You" letter to the donor for the sponsorship fees for Bernadette Pronomei in Bangladesh (continued)

I am so grateful and appreciative to dear Fox Family and all that you do to help me get through this difficult situation. So from the bottom of my heart "Thank You So Much".

I wish you all Merry Christmas and a prosperous Happy New Year".

Pronomei Bernadette

Additional financial support for UK charities

- ◆ **British Red Cross** – A donation was sent through an agency who would send it directly to Afghanistan after the severe bombing and devastation in Kabul. (Photo: [bbc.com](https://www.bbc.com))



- ◆ **Médecins Sans Frontiers** – Due to a severe outbreak of Covid in India, we donated funds to a group of medics working in the rural areas of India – setting up makeshift wards and dealing with the virus with their medical teams and volunteers. (Image- [msfinda.in](https://www.msf.org))

- ◆ **St Francis Leprosy Guild (SFLG)** – We gave a donation to St Francis Leprosy Guild who have cared for people with leprosy for the past 125 years. Today they are rising to a new challenge. They are supporting partners across the globe to train health workers and volunteers to reach out to poor and remote communities to detect and treat new cases of leprosy before the disease takes hold.

They care for people who have been marginalised by leprosy and whose disabilities have robbed them of their livelihoods. Through compassion and practical support, our donation will help people with leprosy to sustain life for themselves and their families and, also restore hope.

- ◆ **St Luke's Hospice** – As every year, we donate to the work of St Luke's Hospice. This year was mainly to support their work in the care of Covid patients in the hospice and to assist with PPE and the many families who had lost loved ones during this time of the pandemic.

Achievements and performance (continued)

Additional financial support for UK charities (continued)

- ♦ **The Medaille Trust (Anti-Trafficking)** – This charity founded by Catholic Religious Congregations in 2006, for the support of women, continues to provide refuge and freedom to victims of modern-day slavery and to help them to rebuild their lives. This charity was to support children and women, freed from enslavement by the sex trade industry in the UK. It offers them safe house beds, and opportunities for physical and psychological healing and rehabilitation. Since 2006, the Medaille Trust has become the largest provider of supportive accommodation to victims of modern-day slavery in the UK. They help clients gain confidence and the ability to move on to a positive chapter in their lives – free from exploitation and slavery. Their specialist teams support clients 24/7 on the road to restoration and independence.
- ♦ **The Passage in London** – A charity which provides meals for homeless people, health, assessment and advice, employment training and welfare rights, prevention projects, day centre services, outreach services and hostel accommodation for homeless people in London. In 2021 with Covid-19 The Passage continued to see more people experiencing homelessness due to job loss and the economic climate.

“In our 40th anniversary year, The Passage was needed like never before.

Whilst the pandemic changed virtually every aspect of how we fulfil our mission, we did not allow it to define us or what we stand for.

Our values have always fundamentally guided our approach and this year was no different.”

Mick Clarke, CEO

- ♦ **The Cardinal Hume Centre, Westminster, London** – For more than 35 years, the Cardinal Hume Centre has helped people facing poverty and the threat of homelessness in Westminster, enabling children and young people to turn their lives around. The charity enables people to gain the skills they need to overcome poverty and homelessness. It also provides help and support with childcare, income, housing, employment support, education and legal status. The Centre works with homeless young people, badly housed families, and others in need. The pandemic is pushing more and more young people and families into homelessness. All donations received mean that they can help more people, during the current coronavirus crisis and beyond.
- ♦ **SCIAF (Scottish Catholic Aid Foundation)** – SCIAF is the official overseas aid and development agency of the Catholic Church in Scotland. Their mission is to enable the poorest to lift themselves out of poverty and to work together to protect our common home. They help people to recover when disaster strikes, inspire people in Scotland to put their faith into action. They help families in poor countries to live in peace, free themselves from hunger, poverty, and injustice. SCIAF works in partnership with local church organisations, supporting communities across Africa, Asia, Latin America and the Middle East to bring about lasting change. During 2021 they put pressure on governments to care for the planet and create a fairer, more peaceful world.

Achievements and performance (continued)

Additional financial support for UK charities (continued)

- ◆ **De Paul Trust, UK** – De Paul Trust focuses on meeting the needs of young people experiencing homelessness or at risk of becoming homeless. It was founded in 1989 as a direct response to the growing numbers of homelessness, by finding vulnerable young people a place to live, helping them to rebuild family relationships, providing them with opportunities to realise their potential so that they can move towards independent living and into work. De Paul Trust, UK is part of De Paul International, a worldwide family of charities inspired by St Vincent de Paul, a major social reformer in 17th Century France. During 2021 Covid-19 continued to present great challenges to their services and the young people they support.
- ◆ **Mary's Meals** – Mary's Meals provides life-changing meals to some of the world's poorest children every day they attend school. This is a global movement working in eighteen countries across Africa, Asia, Latin America, Eastern Europe and the Caribbean. They are supported by people from all walks of life, but in 2021 the need for donations continued to be great with the Covid-19 pandemic. In the past Mary's Meals provided one good meal to some of the world's poorest children every school day. Now all around the world, schools are closed, and homes have become places of learning. This means that Mary's Meals had to find new ways to feed the children who when at school received Mary's Meals – sometimes the only food they receive in a day.

Donations to local charities

Annually, we contribute toward many local charities and various causes related to the care of people. In the light of Covid-19, we have had a special interest this year in the works of St Vincent de Paul, the Salvation Army, Cancer Research, local hospice care and a concern for the homeless and for refugees via JRS (Jesuit Refugee Services).

The Solidarity Mission Fund

This fund has been set up to provide for those in need both at home and overseas. Many Sisters contribute to this fund by setting up fundraising activities in their parishes or by their own handicrafts. Individual donors are also big contributors to our Solidarity Mission Fund.

Sisters' individual ministries

Despite the Covid restrictions, we have been able to continue with some external ministries and work with refugees using the phone and Zoom communications. Many have been able to continue with their pastoral communications, plus an occasional visit within the permitted restrictions and continuing the training of Shen therapists via Zoom.

Achievements and performance (continued)

Euphrasie Barbier Community



Due to Covid and more restrictions in the Canterbury area, visits to work with the homeless centre has not been possible. However, the funding that is put aside each week for food for the homeless continues as a weekly activity. One big event this year has been the support to our Sisters and people in Vietnam dealing with severe numbers of Covid in Saigon and for RNDM Solidarity by the sale of hand crafted cards.



Vicar for Religious – Southwark Diocese

Due to Covid again this year, we had to reduce our meetings to four gatherings where we invited religious to come to these events in person. Other meetings were held via Zoom.

An annual conference was held at Hinsley Hall, Leeds, on October 11-13. It was the first physical meeting since Covid began. This was a chance to meet other religious and to discuss together about the approaching Synod of the Church: Communion, Participation and Mission.

The second was the annual meeting in Aylesford, Kent, with Bishop John Wilson. This was mainly to serve the south of England. This was followed by a Pre-Advent Retreat Day in Herne Bay, Kent, in November. As the restrictions were beginning to be lifted around November, it was possible to meet again in the Archbishop's House in Lambeth, London, to make future plans for 2022. The purpose was also to check in on the needs of many elderly religious Sisters who are finding the isolation and these times difficult. Newsletter and copies minutes of meetings are always circulated to those who are still unable to attend and phone contact is made regularly.

Manchester

As restrictions were lifted a little before Christmas 2021, the Sister who lives in Manchester was able to go back to St Peter's Secondary School where she assists the chaplain with pupils preparing for the sacraments. Her work with asylum claims has continued with refugees via phone and, in some cases, a short visit with them to assist with paperwork but her visits to the Immigration Centre in Croydon, South London, have not taken place this year.



Achievements and performance (continued)

Shen Therapy – Liverpool

The Sister who lives and works in Liverpool continues to train her students to become Shen Therapists. This requires 200 “hands on” sessions with clients to complete their training. Sister mentors their work through emails and has visited when possible. Much of the “hands on” sessions have been on hold during 2021. One intern at the latter part of 2021, with support, did gain her Certificate in November. Zoom meetings are held monthly with the Founder of Shen and Certified Shen therapists. It was possible to have one workshop in November.

Pastoral work in St Monica's in Bootle

Since Covid began, the communication with the house bound has been by phone and some house visits have resumed with restricted meetings and some Sundays, for special occasions, Sister has just been able to play the organ for the weekend liturgies.

Beech Court

External ministry is still restricted in Deal, but in September, when things were beginning to ease, the community prepared the Deal Heritage Day in their community. Historically, our community in Beech Court is very much



part of the Story in Deal relating to Miss Boys who founded an orphanage in Middle Street, and our Foundress, Euphrasie Barbier, assisted with this ministry and eventually our RNDM Sisters continued the work after Miss Boys' death.



Scotland Ministries - Paisley Diocese

With easing of Covid restrictions just before Christmas 2021, the Sister working in Bridge of Weir, with the help of a former headmistress of Our Lady of the Missions School, Cathcart and Thornliebank and parishioners, was able to hold a craft sale for the RNDM Solidarity Fund. Her ministry as parish coordinator had been on hold but those weeks before Christmas there were some physical activities. The pastoral work of our two Sisters in Scotland, due to strict restrictions throughout most of 2021, has been by phone.



Achievements and performance (continued)

Wealdstone - Three Communities



The usual visits to the sick and nursing homes and external work with refugees has been again on hold. With the ease of Covid cases towards the end of the year, it was possible for one Sister to assist with a refugee to be rehoused with the help of St Vincent de Paul and one Sister was able to resume her work with the Vietnamese community in East London on Sundays. Sister was able to continue the preparation for Confirmation for many young Vietnamese people which had to be stopped due to the onset of Covid in 2020. The combined communities helped with clothes and old and used phones to be donated for the use of refugees through the JRS Centre in Wapping.

Sacred Heart College - Wealdstone

Due to the continued Covid restrictions, the Sister who visits the school was unable to attend the weekly Mass. However, Sister was able to give some sessions on our RNDM mission in October to all the Grade 7 students, all with PPE and the girls wearing masks! The usual Christmas Concert, where the girls contribute to our RNDM missions, was cancelled due to the new Omicron wave throughout London.

Homelessness

As Covid has still restricted our physical work throughout 2021 with voluntary work at the homeless Centre in Canterbury, and work with those seeking accommodation in Manchester and London, we have had to work over the phone to continue our support. A short visit to assist a homeless person in London was possible but restricted by housing officers working from home so paperwork has been a problem for all of us this year. The increased numbers of asylum seekers being placed in Napier Barracks, Folkestone, has been a problem, so two Sisters have been working on the phone weekly throughout the year, to help with immigration requirements through translation.

Jesuit Refugee Services (JRS)

We have three Sisters working with JRS: two in London and one in Sturry, Kent. Their main ministry for 2021 has been with translations with Vietnamese asylum seekers detained in Heathrow and Napier Barracks (Folkestone) via the phone. The other Sister continues her work from London, but due to Covid, all physical visits are restricted, so contact is mainly by phone with those who have been released but still dealing with issues of being victims of trafficking and mental illness. Sister is accompanying these people by phone. Morning Prayer still continues with the JRS volunteer team and others to maintain communion and awareness of the plight of those with whom we serve.



Achievements and performance (continued)

International Formation Centre – the Philippines, Davao

One Sister was invited to be part of the team of presenters again this year for the 19 RNDM Sisters who were preparing for their Final Vows in 2021. She offered a two-week Course on Liturgy and RNDM spirituality. Again, due to Covid and restricted travel, it was all held online and Zoom. There were four Sisters from Bangladesh, two Sisters from India South and one Sister from India North East, three Sisters from Myanmar and nine Sisters from Vietnam. Because most of the Sisters were in their own countries of origin with the exception of the Sisters from Myanmar who were still in New Zealand learning English, the sessions had to cross many time zones. Because many Sisters around the congregation are so used to using Zoom, due to Covid, it was a chance to unite many Sisters around the provinces to join in cultural days and to share missionary stories and experiences via Zoom.



St Anne's Convent - Pastoral Team

Since September 13 2021, there has been a Pastoral Team working in St Anne's Convent. This team is comprised of five Sisters living in Sturry and one Sister from the Provincial Team as coordinator. They each have their respective ministries within St Anne's working alongside the manager and carers to help with the spiritual, emotional and social life of our Sisters in care.



Achievements and performance (continued)

Missionary Sisters of England and Wales

2021 was a better year and some parishes allowed Mission Appeals. Early in the year, we devised a video, prepared by two of our Sisters in the Province that could be used for all the members of the Missionary Sisters of England and Wales, to offer an alternative to physical Appeals. It was very successful. The Sister who usually does the Appeals for the Province was able to use the video and prepare a Gospel Reflection for a few parishes to prevent travelling long distances during the uncertainty of Covid.

International Renewal Groups to Sturry – Heritage Centre

Again this year, the Renewal Group was cancelled. However, one Sister who helps to coordinate our heritage centre in Sturry, was able to travel to France to begin the process of the Mandate from the General Congregational Chapter, 2020, to work in conjunction with the Heritage Centre and Archives in Lyon, France. The visit included visiting other heritage centres in France to get some ideas to update and reorganise our own heritage displays in both Sturry and Lyon and discuss how to work together as both Lyon and Sturry are the two major Heritage Sites of the Congregation. A Heritage Commission was set up by the Congregational Leadership Team, and this Sister is a member of that Commission. This work will be ongoing.

St Anne's 2021

Life continued to be very different for the Sisters in St Anne's in 2021 although the very strict lockdown of the previous year was no longer in force. Visitors gradually began to be accepted towards the end of 2021 but there were very few because of restrictions in other countries so the Sisters had limited contact with their families. This was especially difficult for those who have hearing problems and were unable to communicate by phone. Our carers were extremely supportive and assisted them as far as possible.



Many new skills were developed in 2021 – the Sisters became adept at different forms of art work, their participation in Bingo, Skittles and other board games improved dramatically! Music and dancing were also appreciated, and our notice boards demonstrate the many ways in which afternoon sessions were enjoyed.

In July a new manager was appointed, and she has gently opened new avenues of training for carers and the Pastoral team e.g. fire warden training on two different days to accommodate all staff and also fire evacuation training, again in two sessions to accommodate everybody.

Age is no barrier to this 90+ year old Sister who loves to move in time to music and is ready to dance as soon as she hears the music! Our carers are always ready to partner her!

Achievements and performance (continued)

St Anne's 2021 (continued)



Sometimes Sisters come to St Anne's for a period of recuperation or respite and this Sister had stayed with us for a few months and had become very much part of our community. Now it is time for her to leave and return to her own community and this is celebrated with a special afternoon tea, with a lovely cake made by our cook and presented by our manager.

Another innovation has been the introduction of a Pastoral Team of five Sisters whose remit is the pastoral care of the Sisters. This includes the spiritual aspect, which is very important for us, providing for services, often online when there is no other alternative. This Team also considers the care and welfare of the staff to be their concern.

Our local surgery has continued to be very supportive and staff from there have come to St Anne's to ensure the Sisters have all their vaccinations, including the booster for Covid and the 'flu jab. We feel blessed that the Sisters have been so well cared for and kept safe and we have had no cases of the virus, thank God. When Sisters have had to stay in hospital for any length of time, the strictest protocols regarding wearing of PPE and isolation from all the others have been observed, with very positive results.

Overall, from many angles, 2021 has been a positive year for the Sisters and staff in St Anne's, despite some restrictions still needing to be in place. We are extremely grateful to our manager and staff for all the care and support given to the Sisters.



Birthdays are occasions to be marked and here our 99 year old Sister celebrates her birthday! These are special occasions for the Sisters and our carers take great care to make them days of happiness and enjoyment.



Days can be very long for Sisters who previously have had active lives and our carers plan some activity for them in the afternoon. Art work is very popular and our corridors are well decorated with the results of this, particularly at special times, like Christmas

Achievements and performance (continued)

St Anne's 2021 *(continued)*

Staff training

Most of the training took place online, because of restrictions. Many of the courses were refresher courses, designed to update staff on current developments in different areas. Since September, trainers have been allowed into the building and training for specific aspects of care has taken place, e.g., dementia, medication. 4 staff members have continued their online NVQ level 3 in health and social care.

Future plans

The charity will continue the activities of its predecessor charity trust without any significant change in the short term.

We will continue our engagement of Field Lane Management Group to assist us in the overall management of our care community in Sturry, Canterbury. This group has considerable experience in supporting some of the most vulnerable people in our society and also in direct management support of charities, similar to ours. This is what particularly attracted us to work with them.

We have appointed a manager for whom ongoing training and supervision is provided by Field Lane. She takes responsibility for the running of the home, again, under the supervision of Field Lane Management Group. She is assisted by a Deputy Manager and Senior Carer who together share responsibility for the efficient running of the home and the care of the resident Sisters.

Maintenance of the building is taken care of by Field Lane as is supervision and training of staff.

Since Sturry is important to us as a heritage site for our Congregation, our Foundress being buried there, we have a project in place to ensure its viability for the future. We would see Field Lane continuing to supervise and monitor the care of the residents of St Anne's and also the maintenance of the building. For the present, this is occupied by our Sisters and we would anticipate that, in the future, lay people will be invited to join us. Our registering with the CQC will allow us to offer this to lay people for a fee agreed by them and ourselves.

The two other buildings on the site – Brooklyn House and Euphrasie Barbier Community – are being refurbished and renovated. Brooklyn House will offer accommodation to a pastoral care team we hope to have in place to cater for the needs of the residents of St Anne's.

Future plans (continued)

Euphrasie Barbier will offer assisted living accommodation. All these arrangements will initially be for our own Sisters and then ultimately for lay residents.

Stage 1 of the refurbishment project for Brooklyn House has been completed. This comprised the exterior work to the building but, because of Covid-19 and the inclement weather we experienced, the work was delayed and went over the scheduled time for completion. It was completed by June 2020.

Stage 2 of the project which consisted of the interior refurbishment of Brooklyn House started on 2 November 2020 and was completed in May 2021.

Stage 3 is updating and renovating of the interior of Euphrasie Barbier House. This work commenced in early 2022.

Finance for Stage 2 has been donated by the worldwide Congregation. Each province has been asked to contribute to the fund which is overseen by the Congregation Leadership Team. Finance for Stage 3 has come from the Congregational charity in Ireland.

Our financial advisors have assisted us with the planning of the project, with particular regard to the funding required. Matters such as our numbers, age profile, life expectancy, properties and assets have been and will be taken into consideration. This is an on-going process.

Discussions re succession planning have begun and possible options open to us are being considered. We hope to have a member of our Congregational Leadership Team involved in this.

Financial report for the year

Income and expenditure

In the year to 31 December 2021 total income before the transfer from the Congregation of Our Lady of the Missions Charitable Trust amounted to £1,874,573 (2020 - £nil), whereas expenditure was £1,345,720 (2020 - £nil).

With the transfer of the assets and liabilities from the Congregation of Our Lady of the Missions Charitable Trust at midnight on 31 December 2021, income increased by £13,501,484 to give total income for the year of £15,376,057.

The net income for the year before investment gains and the transfer from the Congregation of Our Lady of the Missions Charitable Trust was £528,853 (2020 – net income £nil). Investment gains totalled £790,310 (2020 – net gains of £nil). As a consequence of those gains and the transfer from the Congregation of Our Lady of the Missions Charitable Trust, there was a net increase in funds (or net income) in the year of £14,820,647 (2020 – net income of £nil).

Financial report for the year (continued)

Reserves policy

The trustees of the charity have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed.

The trustees consider that, given the nature of the charity's work, the level of the successor charity's free reserves should ideally be approximately a year's expenditure to provide for contingencies and unevenness in future income.

Financial position

At 31 December 2021, the balance sheet showed total funds of £14.82 million (2020 - £nil). Of this, £6.16 million represented the net book value of the charity's tangible fixed assets (2020 - £nil). A decision was made to separate this fund from general funds in recognition of the fact that the assets are used in the day-to-day works of the charity and the fund value would not be easily realisable if needed to meet future contingencies.

£4.70 million has been designated by the trustees to provide for the Sisters in their retirement. The fund has been calculated using actuarial principles to provide for each of the Sisters who are the responsibility of the Province, but was constrained by the resources available. Given the increasing age profile of the Sisters and the lack of new vocations, this sum will provide only modest resources to look after the Sisters, many of whom will need increasing and increasingly expensive residential and nursing care.

Restricted funds of £1.40 million (2020 – £nil) represent monies received specifically for the Congregation's missions abroad.

Therefore, the general funds which are available to support the work of the Sisters in the future amounted to £2.57 million (2020 – £nil).

The trustees consider that, although the level of free reserves is slightly higher than the target set out in the charity's reserves policy, this is appropriate when considered in the light of the uncertainties arising due to the continuing Covid-19 pandemic and current geo-political issues. It will enable the charity to pursue successfully its charitable objectives.

Investment policy and performance

There are no restrictions on the charity's power to invest.

The Congregation of Our Lady of the Missions CIO adheres to an ethical policy that seeks not to invest directly in equities that are mainly involved in the manufacture and/or supply of goods and services, which would not be in accordance with social teachings of the Roman Catholic Church and the teachings of the Gospel. The portfolio managers and our advisor understand our policy and give complete co-operation in regard to our ethical concerns.

Financial report for the year (continued)

Investment policy and performance (continued)

The charity holds investments with Rathbones Wealth Management Limited, UBS AG and Smith and Williamson. The trustees meet with the investment managers regularly to review the performance of the portfolio and the investment strategy. The total market value of these holdings at 31 December 2021 amounted to £6,510,344 (2020 - £nil). In addition, a further £733,271 (2020 - £nil) was held as cash by the investment managers for re-investment.

The income yield on listed investments was approximately 1.82.% based on the average market value for the year, which is considered satisfactory in the light of recent interest rates. Net investment gains amounted to £790,310 for the year (2020 – net gains of £nil). The trustees are satisfied that their investment policy is appropriate for the longer term.

Governance, structure and management

Governing document

The charity is governed by a Constitution dated 4 May 2020 and is a registered charity, Charity Registration No. 1189330.

Member of the CIO

The Province Leader for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Trustees

The Provincial Leader and the Provincial Leadership Team automatically serve as ex-officio trustees. The Constitution vests the power of appointing further trustees in the Provincial Leader of the UK and Ireland Province.

At any one time there must be a minimum of four and a maximum of seven trustees. The names of the trustees who were in office during the year are set out on page 1. As all trustees are members of the Congregation they have a detailed knowledge of its structures and of the work which the charity carried out since 1 January 2021.

Trustees' responsibilities statement

The trustees are responsible for preparing the annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charity and of income and expenditure of the charity for that period. In preparing these accounts the trustees are required to:

- ♦ select suitable accounting policies and then apply them consistently;

Governance, structure and management (continued)

Trustees' responsibilities statement (continued)

- ♦ observe the methods and principles in Accounting and Reporting by charities: Statement of Recommended Practice applicable by charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102);
- ♦ make judgments and estimates that are reasonable and prudent;
- ♦ state whether applicable United Kingdom Standards have been followed subject to any material departures disclosed and explained in the accounts; and
- ♦ prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the CIO's Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and or other irregularities.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. Since 1 January 2021, they have met regularly to review developments with regard to the charity or its activities and made any important decisions. When necessary, the trustees will seek advice and support from the charity's professional advisers including investment managers, solicitors and accountants.

Key management personnel

The trustees consider that they comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis.

All trustees are members of the Congregation and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees or members of key management.

Risk management

The trustees have assessed the major risks to which the charity is exposed and in particular those relating to the specific operational areas of the charity, its investments and its finances. The trustees believe that by monitoring the reserve levels, by ensuring controls exist over key financial systems, and by examining the operational and business risks faced by the charity, they have established effective systems to mitigate those risks.

The trustees have identified five main areas where risks may occur: governance and management; operational; financial; reputational; and regulatory.

Governance, structure and management (continued)

Risk management (continued)

The issues relating to health and safety risks are the responsibility of each community which is accountable to the Province Leadership Team.

In our larger properties in Kent where our elderly and frail Sisters live, we are registered with a company called Peninsula which supports us with advice on Employment Law and Health and Safety issues. They regularly inspect these premises to ensure compliance with regulations. In St Anne's Convent we are also managed by Field Lane Management Group who report at each meeting on Health and Safety and Maintenance and make us aware of any risk issues.

The median age in our Province on 31 December 2021 was 86. None of the members of the Province has any individual resources or income and there is an obligation on the trustees to ensure that there are adequate financial resources in place to provide for the needs of the Sisters as they grow older. We have an external financial advisor who assists us in managing our finances and investments. Part of our risk management is to meet with our financial advisor and review our finances and investments.

There is constant review of the Sisters engaged in ministry, identifying their needs and taking into account their situation with an awareness of their age, energy and general health. Opportunities are offered for periods of rest and renewal. However, during 2021 Covid-19 continued to reduce travel and breaks away from the community for the majority of the Sisters. Renewal and retreats, and mindfulness sessions, were virtual experiences by Zoom. The Sisters found them both helpful and refreshing. However, some Sisters managed to go to retreat centres where Covid-19 restrictions were rigorously adhered to.

We support our Missions worldwide as well as other needy causes, especially those in crisis situations. We ensure we are fully briefed on the nature of the charities to which we contribute. We receive receipts for payments made. Bank transfers to our overseas missions are monitored by our Generalate Leadership Team in Rome, and our International Mission Desk. There is e-mail acknowledgement of receipt of the money. Reports and photographs follow later.

The charity's assets consist principally of listed investments and properties. We have a property advisor whose role is to advise us in the acquisition and sale of property. Our investments are managed by reputable managers with whom we have agreed our policies for investment. We also have an external investment advisor with whom we have regular meetings and who monitors the performance of our investments on a regular basis. Trustees will meet annually with the investment managers and more frequently with our external advisor to ensure that our investments will meet our needs now and in the future.

We have a community in Kent in which our elderly Sisters are cared for by members of the Congregation and employed carers. The carers have ongoing training regarding aspects of care for adults at risk. The Leadership Team forms part of the board and monitors the quality of training and care of the Sisters.

Governance, structure and management (continued)

Safeguarding

Safeguarding is an integral practice to the life of the trustees with policies that reflect our belief in the dignity of each person with respect, love and protection. In 2021 a new national safeguarding strategy in the Catholic Church in England and Wales, was the focus of many Zoom sessions to inform and familiarise us about 'One Church' approach and our obligation as a Congregation in all aspects of Catholic Safeguarding Standards.

There are 2 bodies to which we will be aligned. They are CSSA (Catholic Safeguarding Standards Agency) and RLSS (Religious Life Safeguarding Service). As Trustees, we must be able to show the CSSA, as the regulator, how we are meeting our obligations in safeguarding.

Belonging to this 'One Church' approach ensures we have help, support and advice should the need arise. Opportunities for training will be given to trustees once the RLSS has everything in place. During 2021 we signed the contract with CSSA and hope to sign the contract with RLSS in 2022.

Our Safeguarding Lead, in her professional role, meets with the trustees and visits St Anne's and Beech Court communities to listen to the Sisters and Staff to make sure that there is a safe and trustworthy environment and all are protected from any issues that could compromise safeguarding. She oversees the DBS process for our employees.

In Scotland, we have two Sisters who reside in the Diocese of Paisley and who minister in two different parishes. One of these is our Safeguarding Lead and she attends all the necessary training sessions. We are audited annually and follow the revised_instruction manual on Safeguarding in Scotland, entitled "In God's Image v2". Both Sisters have access to the document and are aware of the regulations and recommendations it contains. They work as a Team in a parish ministry and adhere to the specific regulations under the jurisdiction of the Parish Priest.

Trustees

The Constitution vests the power of appointing new trustees in the Congregational Leader of the Congregation, who, in practice, delegates this function to the Provincial Leader of the UK and Ireland Province.

At any one time there must be a minimum of four trustees. The names of the trustees who were in office during the year are set out on page 1.

Brief biographical details of each of the trustees in office during the year are given below.

Governance, structure and management (continued)

Trustees

Sister Catherine Corrigan, a member of the UK & Ireland Province, was born and brought up in Northern Ireland from where she entered the Congregation in 1966.



Since entering the Congregation Catherine has been involved in teaching, Initial Formation and parish ministry. She spent some years in a primary school in England and Ireland before being missioned to Kenya where she taught in one of the local secondary schools at Matuu, a semi-desert area on the Yatta Plateau. Catherine was then asked to engage in the ministry of formation and completed her degree in Theology and English and participated in a personal development course at the Institute of St Anselm, Canterbury. Having accompanied women in England who were interested in our Congregation, Catherine returned to Kenya where she continued in formation ministry as Novice Director. On finishing her term as Novice Director, Catherine went back to teaching in Ireland for a number of years and became involved in the local parish also. After the closure of the school, Catherine was then appointed to the leadership team. On finishing her term of office on the leadership team she spent nine years in parish ministry in Antrim, Northern Ireland. As a member of the parish team she had a varied ministry in the parish where our Sisters ministered for many years. It seems that she came full circle for it was the first time she lived in Northern Ireland since entering the Congregation.

In 2017 Catherine was appointed a full-time member on our Province Leadership Team for three years after which she was appointed Province Leader beginning her term of office 1 August 2020.



Sister Margaret Murphy was born in Coatbridge, Lanarkshire, Scotland on 27 December 1944. Margo was educated there until 1959 when she moved to Hastings and continued her education there with the Sisters of Our Lady of the Missions.

In 1961, she entered the Novitiate in Hastings and was there for her Novitiate training until 1966 when she was missioned to Sturry, Canterbury. In 1971, she was admitted to Notre Dame Training College, Bearsden, Glasgow, to study for a Teacher Training Diploma and her Certificate of Religious Education. Having successfully completed this, she went to Chew Magna in Bristol where she taught for a number of years. From here she went to Digby Stuart College, Roehampton where she did her BA degree in French/Religious Studies and obtained a Second Class Honours. After a short period of time at Sacred Heart School, Wealdstone, Margo went to Kirkby, Liverpool to staff a Mother and Baby Unit there and also work in the local community. While there, she did a counselling course and was awarded a Counselling Diploma. She voluntarily worked in a local counselling service and was also involved in pastoral care of the young women in the Mother and Baby Unit.

In 1999, Margo was missioned to Papua New Guinea and on her return home worked in chaplaincy situations in Germany and England.

Structure, governance and management (continued)

Trustees (continued)

As a school counsellor, she worked with Catholic Care in Leeds until she was asked to go as Pastoral Assistant to an inner city parish in London. She left there in 2003 to become part of the Province Leadership Team after which she went to Rome as General Secretary for the Congregation. On her return to the Province, she was appointed to the Province Mission Desk and, as a member of the Sisters' Mission Committee, was involved in mission appeals in different parts of England. In 2014 she was appointed Province Leader and carried out that responsibility until the beginning of August 2020.

Sister Anne Cleary was born in Northern Ireland, the eldest of four children, and during her secondary school years attended a school run by The Congregation of Our Lady of the Missions, the Religious Congregation she would later enter. With a keen interest in music she studied at the Northern College of Music in Manchester attaining LRSM (Licentiate of the Royal Schools of Music) in piano teaching, and ANCM (Associate of the Northern College of Music) in class music teaching. After a further year at Bretton Hall College of Education she taught music at a junior and secondary school for 14 years. In 1984 she moved into social type work – a residential unit for assessment, support, and training of young single mothers. After 17 years she retired from the unit in the year 2000 and from March 2001 acted as an assistant to the Provincial Bursar in Wealdstone. She was also engaged in pastoral work and Liturgy development and animation in a parish in Liverpool. From August 2008 to July 2014 she was a member of the Province Leadership Team and at the end of her term she moved to Sturry in Kent and now helps in St Anne's convent where twenty of our elderly and sick Sisters are cared for. On 13 September 2021, she was appointed to become a member of the Pastoral Team working in St Anne's Convent.



Sister Margaret Doherty joined the Congregation of Our Lady of the Missions in 1960. She was missioned to Western Australia in 1965, as assistant teacher in a class for infants, who were mostly from different cultures and language groups; it was certainly a new and very valuable experience for her! Having obtained her Primary Teachers' Certification in Christ College, Melbourne, she taught for years in schools, where our Sisters held the Principalship. Her life was further enriched when she was appointed to the Diocesan Motor Mission, Bunbury, and became involved in the Religious Education of children 6-12 years in State Schools situated in remote farming areas. Margaret assisted parents in their own faith, by helping them with their children's faith development. To keep her enthusiasm alive, she availed of different in-service courses and further training. Another major transition in her life was being missioned to the Mendi diocese of the Southern Highlands in Papua New Guinea. As Pastoral Assistant, she became proficient in Melanesian Pidgin and was responsible for the ongoing formation of Catechists and other lay leaders in the Church. A vital part of her ministry was teaching literacy skills to women, always eager to learn. She was also Chairperson for the Conference of Women Religious in the Diocese, as well as Coordinator of the Sisters in her own Congregation. After ten years, Margaret trained for Spiritual Direction/ Accompaniment, at the Institute for Spiritual Leadership in Chicago.

Structure, governance and management (continued)

Trustees (continued)

She acquired a Masters in Pastoral Studies, which equipped her for her future work in the UK, where she joined the Chaplaincy team at St James's Hospital in Leeds. She also accompanied women and men from different Christian denominations, on their faith journey. Margaret was missioned to Rome from 2000 to 2004 as one of the Secretaries at our Generalate. There, she became, with other Congregation representatives, a member of the Justice and Peace Group and joined a team of Spiritual Directors at Regina Mundi, Rome, who conducted the International Formation Programme for Women Religious. In 2004, Margaret was appointed to the Philippines, as Co-ordinator of the Student Sisters' community in Manila. She spent four interesting years with the Student Sisters and formation groups from different congregations. In 2009, she returned to the UK and the following year, became one of the team members of St Anne's community, Sturry, where she was responsible for the Pastoral Care of the elderly Sisters and a member of the Province Leadership Team. In 2014, she was elected again to the PLT for three years and in 2017, moved to New Southgate Community. Margaret went to Genesis in Massachusetts, USA, for a six week refresher course in Bio Spirituality. In August 2020, she was elected to the Province Leadership Team.

Sister Rose Mary Harbinson began her religious life by joining the Congregation in



September 1969. Prior to that she was raised in the East of London where she attained her primary and secondary education. Two of her final secondary years were with the Sister of Our Lady of the Missions in St Catherine's Secondary School, Leyland after the death of her mother where she obtained her O Levels. Her guardians moved to South Wales where she went to the Sixth Form in Port Talbot. Prior to joining the Congregation, Rose Mary worked on and off before she joined the novitiate in Hastings. As a post Vatican II novice her formation studies were in Dublin, Ireland with a mixed group of missionary congregations. Her first mission was to Sturry, Canterbury

serving the community in the kitchen and continuing her studies before going to a Teaching Training College, at Mary Ward, Nottingham. After being awarded a B.Ed she was assigned to teach in Bexhill for some years until she was asked to become the Vocations' Directress of the Province moving to Wealdstone, London. As a member of the Caring Church Movement she travelled around schools in England, Wales and Scotland.

Sister was asked to be part of the Missionary Session in Rome in 1975 and from there she was missioned to Senegal, after spending a few months in France to learn French. After a year it was decided that Rose Mary should return to Rome and prepare for another mission to Papua New Guinea where she stayed for over twenty years. Her ministry ranged from pastoral worker in the Highlands in a priestess parish, teacher in Madang Province and finally a lecturer in Liturgical Studies at the Catholic Theological Institute in Port Moresby – a major seminary for Diocesan and Missionary Priests and brothers. During that time she was asked by the Bishop's Conference of Papua New Guinea to train in Liturgical and Sacramental Theology in Washington DC where she obtained a Masters in Theology/Liturgical Studies.

Structure, governance and management (continued)

Trustees (continued)

In 2006, Rose Mary was asked to become one of the founding team members of our Formation for Final Vows Centre in Davao in the Philippines. She returned to PNG after the first session was completed.

After a long missionary journey Rose Mary returned home in 2008 and shortly after that began a PhD which allowed her to return to PNG in 2009 for research and she graduated in 2014. Since then her work now includes giving Mission Appeals in England and Wales, offering private tuition, working as a volunteer with JRS (Jesuit Refugee Services) as a case worker at Heathrow IRC centres with detainees, and an active member of the CMU Missionary Awareness Team visiting Schools. In 2016 Rose Mary returned to PNG to launch and promote her book to the seminarians, catechists and to the Bishops' Conference. In 2017 she was appointed to the Province Leadership Team. Her work still includes the above and now, since 2017, offering Liturgical and Spirituality courses to the International Final Vows Group in Davao, in the Philippines and for the RNDM International Renewal Groups in France.

Sister Margaret McMahon was born in Glasgow, Scotland, the second of five children, and entered the Congregation in Hastings in 1962. After teacher training she taught in schools in Hastings, St Leonards-on-Sea, and Wembley, London, over a period of ten years, during which she also gained her B.Ed (Hons) degree in Primary Education. She then attended Cambridge University, where she successfully completed her M.Phil (Hons) degree in Psychology. Following this, she was approached by the London Borough of Brent and invited to be a "trouble shooter" in three of their most difficult schools, after which she was appointed Deputy Head of a large Primary School in Tunbridge Wells, Kent. She went on to be Head of a school in Netherton, Merseyside, and then Head of our own school in St Anne's Sturry. Here she had the task of seeing the school through the process of closure. She then experienced the call to overseas mission and transferred to Canada, where she spent over twelve years in Native Ministry in a village in the far north of Saskatchewan. There priests were very scarce, coming to the village just once a month to offer Mass, so her task was to train Lay Leaders and Catechists to take responsibility for their Church. As Pastoral Minister she saw to the day-to-day running of the parish, as well as being involved in the Drug and Rehabilitation Centre for the whole of the northern region. Her role also included being fully involved in the life of the village. Those years were a very blessed time. After twelve and a half years she returned to the Province and was based in Bootle for three years, and then in Leyland. During this time, she was involved in putting together part of our History of the Congregation. She is presently a member of the Province Mission Team. Sister retired from being a trustee on 1 September 2021.



Structure, governance and management (continued)

Trustees (continued)

Sister Mary Brigid Toner was born in Northern Ireland and entered the Congregation of Our Lady of the Missions in Hastings in 1961. She qualified in Digby Stuart College, Roehampton, London, as a secondary school teacher and taught in the London area. In 1987 she spent three months studying with an international group from the Congregation in Rome and in France. In 1991 she became provincial bursar and with the Province Leadership Team and had overall responsibility for the finances of the Province until 11 July 2016. Mary was also a member of the International Finance Commission in Rome which met twice a year with the Congregation's investment and property advisors. In



February 2009 she attended a two-week meeting in Davao, Philippines with Provincial and Congregational Leaders, and the Provincial and Regional Bursars for financial training and to ensure consistency in the reporting of our worldwide finances. In September 2015 Mary attended a gathering of the Provincial Leaders and Bursars in the Congregation for more training in Bangalore, South India. The Bursars spent time on financial systems to ensure uniformity throughout the Congregation. On 8 February 2017, Mary travelled to Australia for a six-month sabbatical at Marymount Mercy Centre in Castle Hills, Sydney, following a New Life Course for personal and spiritual renewal, reflection, and revitalization. Mary is also a member of the Province Advisory Board. She is now an advisor for Investments and property in the Province. In the past Mary regularly attended many seminars on topics such as finance, health and safety issues, data protection, investment management, and trustees' responsibilities. During 2021, with restrictions on travel resulting from the Covid-19 pandemic, Mary availed of all the trustee training that became available on webinars and attended virtual charity conferences and talks on Zoom both in the UK and Ireland. She kept up to date with charity regulations and attended in person the annual bursars' conferences in High Leigh from the 4 to 7 October 2021.

The Province Advisory Board

The Province Advisory Board is made up of the Province Leadership Team, trustees and four lay advisors. Their expertise offers specific, effective and supportive advice that can bring clarity to specific situations that affect the life of the Province. This will enable informed decisions to be made with confidence by the Leadership Team.

We continue to meet via Zoom but we hope that as this year progresses, we will meet in person for more lively exchanges.

Employees and Members of the Congregation

We are aware of the tremendous support we receive from those who work in partnership with us. Since COVID-19, their support and commitment to us has been more than generous. Most of our employees remained working throughout the national restrictions. We appreciate their dedication and commitment which makes a significant contribution to the overall mission of our Province and we are profoundly grateful to them.

Signed on behalf of the trustees

Catherine Corrigan (Sister)

Trustee

Approved by the trustees on: 4/10/2022

All photos acknowledged or used with permission.

Independent auditor's report to the trustees of Congregation of Our Lady of the Missions CIO

Opinion

We have audited the accounts of Congregation of Our Lady of the Missions CIO (the 'charity') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ The information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ Sufficient accounting records have not been kept; or
- ◆ The accounts are not in agreement with the accounting records and returns; or
- ◆ We have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector;
- ◆ The identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit;
- ◆ We obtained an understanding of the legal and regulatory frameworks applicable to the charity and the sector in which it operates. We determined that the following laws and regulations were most significant: Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, and safeguarding regulations.
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, inspecting legal correspondence and reviewing trustee meeting minutes and reports from regulatory bodies.

We assessed the susceptibility of the charity's accounts to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and those charged with governance as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and

Auditor's responsibilities for the audit of the financial statements (continued)

- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested journal entries to identify unusual transactions;
- ◆ Tested the authorisation of expenditure as part of our substantive testing thereon;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- ◆ Used data analytics to identify any significant or unusual transactions and identify the rationale for them.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of trustee meetings;
- ◆ Enquiring of management and those charged with governance as to actual and potential litigation and claims; and
- ◆ Reviewing any available correspondence with the Charity Commission and other regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

31 October 2022

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2021

						4 May 2020 to 31 December 2020
	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £
Income:						
Donations and legacies	1	699,377	1,052,852	1,752,229	—	—
Investment income and interest receivable	2	113,632	—	113,632	—	—
Other income						
. Surplus on disposal of tangible fixed assets		4,848	—	4,848	—	—
. Miscellaneous income	3	3,864	—	3,864	—	—
		821,721	1,052,852	1,874,573	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	20	12,670,373	831,111	13,501,484	—	—
Total income		13,492,094	1,883,963	15,376,057	—	—
Expenditure:						
Cost of raising funds						
. Investment managers' fees		25,064	—	25,064	—	—
Charitable activities						
. Support of members of the Congregation and their ministry	4	1,278,349	—	1,278,349	—	—
. Donations and support of overseas missions	5	1,805	40,502	42,307	—	—
Total expenditure		1,305,218	40,502	1,345,720	—	—
Net income before gains on investments	6	12,186,876	1,843,461	14,030,337	—	—
Net gains on investments	11	790,310	—	790,310	—	—
Net income		12,977,186	1,843,461	14,820,647	—	—
Gross transfers between funds	14	448,091	(448,091)	—	—	—
Net movement in funds		13,425,277	1,395,370	14,820,647	—	—
Reconciliation of funds:						
Fund balances brought forward at 1 January 2021		—	—	—	—	—
Fund balances carried forward at 31 December 2021		13,425,277	1,395,370	14,820,647	—	—

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

With effect from 1 January 2021, the assets and liabilities of The Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599) were transferred as a going concern into the CIO.

The CIO was dormant from the date of incorporation (i.e. 4 May 2020) until 31 December 2020 inclusive. The CIO's activities commenced on 1 January 2021. All of the CIO's activities derived from continuing operations during the year to 31 December 2021.

Balance sheet 31 December 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Fixed assets:					
Tangible assets	10		6,158,506		—
Investments	11		7,243,615		—
			13,402,121		—
Current assets:					
Debtors	12	4,303		—	
Short term deposits		600,000		—	
Cash at bank and in hand		1,064,629		—	
		1,668,932		—	
Liabilities:					
Creditors: amounts falling due within one year	13	(250,406)		—	
Net current assets			1,418,526		—
Net assets			14,820,647		—
The funds of the charity:					
Restricted funds	14		1,395,370		—
Unrestricted funds					
. Tangible fixed assets fund	15	6,158,506		—	
. Designated funds	16	4,700,000		—	
. General fund		2,566,771		—	
			13,425,277		—
Total charity funds			14,820,647		—

Approved by the trustees and signed on their behalf by:

Catherine Corrigan (Sister)

Trustee

Approved by the trustees on: 4/10/2022

Statement of cash flows Year to 31 December 2021

	Notes	2021 £	4 May 2020 to 31 December 2020 £
Cash flows from operating activities:			
Net cash provided by operating activities	A	585,367	—
Cash flows from investing activities:			
Income from listed investments		113,093	—
Interest received		86	—
Proceeds from the disposal of tangible fixed assets		4,850	—
Purchase of tangible fixed assets		(472,431)	—
Proceeds from the disposal of investments		699,800	—
Purchase of investments		(446,888)	—
Net cash used in investing activities		(101,490)	—
Change in cash and cash equivalents in the year		483,877	—
Cash and cash equivalents at 1 January 2021	B	—	—
Cash and cash equivalents transferred from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	22	1,914,023	—
Cash and cash equivalents at 31 December 2021	B	2,397,900	—

Notes to the statement of cash flows for the year to 31 December 2021.

A Reconciliation of net movement in funds to net cash provided by operating activities

	2021 £	4 May 2020 to 31 December 2020 £
Net movement in funds (as per the statement of financial activities)	14,820,647	—
Adjustments for:		
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity registration number 233599)	(13,501,484)	—
Depreciation charge	166,548	—
Gains on investments	(790,310)	—
Income from listed investments	(113,546)	—
Interest receivable	(86)	—
Surplus on disposal of tangible fixed assets	(4,848)	—
(Increase) in debtors	(2,848)	—
Increase in creditors	11,294	—
Net cash provided by (used in) operating activities	585,367	—

Statement of cash flows Year to 31 December 2021

B Analysis of cash and cash equivalents

	2021 £	2020 £
Cash at bank and in hand	1,064,629	—
Short term deposits	600,000	—
Cash held by investment managers	733,271	—
Total cash and cash equivalents	2,397,900	—

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2021 with comparative information given in respect to the period from incorporation on 4 May 2020 to 31 December 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining the annual depreciation charge;
- ◆ the assumptions made in determining the amount to be designated as the elderly Sisters' retirement reserve; and
- ◆ estimating future income and expenditure flows for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees of the charity, who are also the trustees of the CIO, have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the CIO to continue as a going concern. The trustees are of the opinion that the CIO will have sufficient resources to meet its liabilities as they fall due.

Assessment of going concern (continued)

Whilst there will undoubtedly be challenges ahead due to the ongoing Covid pandemic which will continue to affect the charity's work, the trustees do not expect concerns to arise over the charity's financial position.

Therefore, the trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above.

With regard to the next accounting period, the year ending 31 December 2022, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' report for more information).

The trustees have concluded that the charity will have sufficient resources to meet its liabilities as they fall due.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Income recognition (continued)

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Income from the Government's Job Retention Scheme in respect to the Covid-19 pandemic, and other coronavirus related income, is accounted for when the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

The surplus on the disposal of tangible fixed assets represents the difference between the disposal proceeds (net of the costs of disposal) and the net book value of the relevant asset immediately prior to disposal. The surplus is recognised at the point when legal title to the asset moves from the charity.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

Expenditure recognition (continued)

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and enabling their ministry including governance costs.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

Tangible fixed assets

All assets costing more than £1,000 and with any expected useful life exceeding one year are capitalised.

- ◆ Freehold land and buildings

Non specialised buildings

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on market value for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Specialised buildings

Specialised buildings comprise the charity's large residential convents. Those held by the charity's predecessor charity on 31 December 1995 are stated at a trustees' valuation made on that date based on replacement cost for existing use. Under the application of the transitional rules of FRS 102 this valuation is now deemed to be cost. Additions since 1 January 1996 are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

- ◆ Furniture and equipment
Expenditure on the purchase and replacement of furniture and equipment is capitalised and depreciated over a five year period on a straight line basis.
- ◆ Motor vehicles
Motor vehicles are capitalised and depreciated over a four year period on a straight line basis.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity are, in the main, unrestricted and therefore available for use in furtherance of the charity's objectives at the discretion of the trustees. Within the total unrestricted funds of the charity are funds representing the net book value of the charity's tangible fixed assets and amounts which the trustees have designated for specific purposes. Details of these are provided in notes 15 and 16.

Details of funds raised for a specific purpose, or subject to donor imposed conditions, and therefore restricted, are given in note 14.

Principal accounting policies 31 December 2021

Services provided by members of the Congregation

For the purposes of these accounts, no monetary value has been placed on administrative and other services provided by the members of the Congregation.

1 Donations and legacies

						4 May 2020 to 31 December 2020
	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	Total funds £
Salaries and pensions of individual religious received under deed of covenant	644,555	—	644,555	—	—	—
Contributions from the Congregation in Ireland	43,810	557,798	601,608	—	—	—
Contributions from the Sisters of Our Lady of the Missions CIO towards the refurbishment of Brooklyn House	—	448,091	448,091	—	—	—
Donation towards overseas missions following the closure of Notre Dame School, Dublin	—	14,076	14,076	—	—	—
General donations	6,353	32,887	39,240	—	—	—
Legacies	4,659	—	4,659	—	—	—
Total funds	699,377	1,052,852	1,752,229	—	—	—

2 Investment income and interest receivable

						4 May 2020 to 31 December 2020
	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	Total funds £
Income from listed investments						
. UK equities	71,810	—	71,810	—	—	—
. Overseas equities and unitised funds	24,914	—	24,914	—	—	—
. UK Government stocks	3,091	—	3,091	—	—	—
. UK fixed interest	13,731	—	13,731	—	—	—
	113,546	—	113,546	—	—	—
Interest receivable	86	—	86	—	—	—
Total funds	113,632	—	113,632	—	—	—

3 Miscellaneous income

	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	4 May 2020 to 31 December 2020 Total funds £
Miscellaneous income	5	—	5	—	—	—
Coronavirus Job Retention Scheme	3,859	—	3,859	—	—	—
Total funds	3,864	—	3,864	—	—	—

4 Support of members of the Congregation and their ministry

	Unrestricted funds £	4 May 2020 to 31 December 2020 Total funds £
Premises	410,214	—
Education, training and spiritual renewal	8,015	—
Staff costs (note 7)	514,130	—
Sisters' living and personal expenses	329,990	—
Governance	16,000	—
Total funds	1,278,349	—

5 Donations and support of overseas missions

	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	4 May 2020 to 31 December 2020 Total funds £
Donations to Institutions						
Donations in support of the Congregation's work abroad						
Kenya	—	7,837	7,837	—	—	—
India	—	4,166	4,166	—	—	—
Bangladesh	—	12,971	12,971	—	—	—
Peru	—	5,259	5,259	—	—	—
Vietnam	—	3,634	3,634	—	—	—
	—	33,867	33,867	—	—	—
Other donations						
Medaille Trust	—	1,000	1,000	—	—	—
Mary's Meals	—	1,000	1,000	—	—	—
Medecins Sans Frontieres	—	1,000	1,000	—	—	—
St Francis Leprosy Guild	—	1,000	1,000	—	—	—
British Red Cross	—	1,000	1,000	—	—	—
Donations under £1,000	1,805	1,635	3,440	—	—	—
Total funds	1,805	40,502	42,307	—	—	—

6 Net income before gains on investments

This is stated after charging (crediting):

	2021 Total funds £	4 May 2020 to 31 December 2020 Total funds £
Staff costs (note 7)	514,130	—
Auditor's remuneration (including VAT)		
. Audit services	16,000	—
. Other services: payroll administration	9,336	—
. Other services: advice and general consultancy	2,900	—
Depreciation	166,548	—
Surplus on disposal of tangible fixed assets	4,848	—

7 Staff costs and remuneration of key management personnel

Staff costs during the year were as follows:

	2021 £	4 May 2020 to 31 December 2020 £
Wages and salaries	481,376	—
Pension costs	6,418	—
Social security costs	24,251	—
	512,045	—
Other staff related costs	2,085	—
	514,130	—

The average number of employees during the period, analysed by function, was as follows:

	2021 Number	4 May 2020 to 31 December 2020 Number
Charitable activities		
. Support of members of the Congregation and their ministry	36	37

There were no employees who earned £60,000 per annum or more (including taxable benefits) during the year (period from 4 May 2020 to 31 December 2020 – none).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees.

The key management personnel received no remuneration from the charity in respect of their duties in either of the above financial periods.

8 Trustees' expenses, remuneration and transactions with trustees

As members of the Congregation, the trustees' living and personal expenses during the year were borne by the charity, but they received no remuneration or reimbursement of expenses in connection with their duties as trustees during the year (period from 4 May 2020 to 31 December 2020 - £nil).

As members of the Congregation, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by the trustees to the charity was £51,411 (period from 4 May 2020 to 31 December 2020 - £nil).

9 Taxation

The Congregation of Our Lady of the Missions Charitable Trust is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

10 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-Specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2021	—	—	—	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	1,144,933	6,588,876	125,873	90,526	7,950,208
Additions	—	457,124	15,267	—	472,391
Disposals	—	—	(12,997)	(10,501)	(23,498)
At 31 December 2021	1,144,933	7,046,000	128,143	80,025	8,399,101
Depreciation					
At 1 January 2021	—	—	—	—	—
Charge for the year	—	140,920	25,628	—	166,548
On disposals	—	—	(12,997)	(10,499)	(23,496)
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	—	1,914,405	92,624	90,514	2,097,543
At 31 December 2021	—	2,055,325	105,255	80,015	2,240,595
Net book values					
At 31 December 2021	1,144,933	4,990,675	22,888	10	6,158,506
At 31 December 2020	—	—	—	—	—

10 Tangible fixed assets (continued)

The historical cost of the freehold land and buildings included above at valuation cannot be ascertained with accuracy.

As permitted under FRS 102, the charity has adopted a policy of not revaluing tangible fixed assets held for the charity's use. The deemed cost of non-specialised land and buildings is based on a trustees' valuation made in 1995 based on market value for existing use.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. These arise from the specialised nature of some properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

11 Investments

	2021 £	2020 £
Investments listed on a recognised stock exchange		
Fair (market) value at 1 January 2021	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	5,972,946	—
Additions at cost	446,888	—
Disposals at opening market value (proceeds: £699,800; gains: £18,208)	(681,592)	—
Net unrealised investment gains	772,102	—
Fair (market) value at 31 December 2021	6,510,344	—
Cash held by investment managers for re-investment	733,271	—
	7,243,615	—
Cost of listed investments at 31 December 2021	3,746,775	—

Listed investments held at 31 December 2021 comprised the following:

	2021 £	2020 £
Equities	4,749,073	—
UK Government stocks	344,807	—
Corporate bonds	513,937	—
Alternatives	902,527	—
	6,510,344	—

The total value of shares or investment schemes (including unit trusts) related to companies listed on a UK stock exchange or incorporated in the UK.

At 31 December 2021 the listed investments included no individual holdings which represented a material percentage of the total portfolio held at that date.

12 Debtors

	2021 £	2020 £
Prepayments and accrued income	4,303	—

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Amounts held on behalf of individual members of the Congregation	152,226	—
Accruals	98,180	—
	250,406	—

14 Restricted funds

The income funds of the charity included restricted funds comprising the following unexpended balances of donations received to be applied for specific purposes.

	At 1 January 2021 £	Income £	Expenditure and transfers £	Transfer from charitable trust (note 20) £	At 31 December 2021 £
Solidarity mission fund	—	46,963	(40,502)	831,111	837,572
Brooklyn House and Euphrasie Barbier Fund	—	1,005,889	(448,091)	—	557,798
	—	1,052,852	(488,593)	831,111	1,395,370

	At 4 May 2020 £	Income £	Expenditure £	Transfer from charitable trust (note 20) £	At 31 December 2020 £
Solidarity mission fund	—	—	—	—	—

Solidarity mission fund

This fund represents money donated to the charity for overseas missions.

Brooklyn House and Euphrasie Barbier fund

This fund represents money donated by the Sisters of Our Lady of the Missions CIO and the Congregation in Ireland towards the ongoing refurbishment of Brooklyn House and Euphrasie Barbier. Transfers from restricted to unrestricted funds represent the purchase of tangible fixed assets from the fund.

15 Tangible fixed assets fund

	2021 Total £	2020 Total £
At 1 January	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	5,852,666	—
Net movement in year	305,840	—
At 31 December	6,158,506	—

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets. A decision was made to separate this fund from the general fund in recognition of the fact that the assets are used in the day-to-day work of the charity, and the fund value would not be easily realisable if needed to meet future contingencies.

16 Designated funds

The income funds of the charity includes the following designated fund, which has been set aside out of unrestricted funds by the trustees for specific purposes:

	2021 Total £	2020 Total £
Elderly Sisters' retirement reserve		
At 1 January	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	4,700,000	—
At 31 December	4,700,000	—

The elderly Sisters' retirement reserve represents monies set aside by the trustees to help provide for the Sisters in their retirement and had been calculated using actuarial principles.

17 Analysis of net assets between funds

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2021 £
Fund balances at 31 December 2021 are represented by:					
Tangible fixed assets	—	6,158,506	—	—	6,158,506
Investments	2,543,615	—	4,700,000	—	7,243,615
Net current assets	23,156	—	—	1,395,370	1,418,526
Total net assets	2,566,771	6,158,506	4,700,000	1,395,370	14,820,647

	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2020 £
Fund balances at 31 December 2020 are represented by:					
Tangible fixed assets	—	—	—	—	—
Investments	—	—	—	—	—
Net current assets	—	—	—	—	—
Total net assets	—	—	—	—	—

The total unrealised gains as at 31 December 2021 constituted movements on revaluation of investments and were as follows:

	2021 £	2020 £
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January	—	—
Transfer from the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number 233599)	2,154,617	—
In respect to disposals in the year	(163,150)	—
Net gains losses arising on revaluation in the year	772,102	—
Total unrealised gains at 31 December	2,763,569	—

18 Related party transactions

Sister Margaret Murphy, a trustee of Congregation of Our Lady of the Missions CIO, is also a trustee of The Sisters of Our Lady of the Missions CIO (Charity Registration Number: 1163766). During the year the Sisters of Our Lady of the Missions CIO (Charity Registration No. 1163766) donated £448,091 to the charity towards the refurbishment of Brooklyn House (period from 4 May 2020 to 31 December 2020 - £nil).

Other than the transactions described in note 8, there were no other transactions that require disclosure in the year (2020 – none).

19 Capital commitments

At 31 December 2021 the charity had the following capital commitments in respect to continued refurbishment of Brooklyn House and St Anne's Nursing Home

	2021 £	2020 £
Contracted for, but not provided for in the accounts	650,000	—

20 Transfer of activities, assets and liabilities

The trustees of the charity are also the trustees of the Congregation of Our Lady of the Missions Charitable Trust, a Charitable Trust registered with the Charity Commission (Charity Registration Number: 233599). With effect from midnight 31 December 2020, the activities, assets and liabilities of the Charitable Trust were transferred to the CIO. The net assets at that date comprised:

	2020 £
Tangible fixed asset	
. Cost	7,950,209
. Depreciation	(2,097,543)
	5,852,666
Fixed asset investments	5,972,946
Cash held by investment managers	71,834
Debtors	1,000
Cash at bank and in hand	1,842,189
Creditors: amounts falling due within one year	(239,151)
	13,501,484

The assets and liabilities were represented by the following funds:

	2020 £
Restricted funds	831,111
Unrestricted funds	
. General funds	2,117,707
. Designated funds	4,700,000
. Tangible fixed assets	5,852,666
	13,501,484

21 Member of the CIO and member's liability

The Province Leader of the UK and Ireland Province of the Congregation for the time being shall automatically, by virtue of holding that office, be ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

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CONGREGATION OF OUR LADY OF THE MISSIONS CIO

England & Wales - Charity number 1189330

Accounts

Congregation of Our Lady of the Missions CIO

Unaudited Report and Accounts

31 December 2020

Charity Registration Number
1189330

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Reference and administration details of the charity, its trustees and advisers

Trustees	Sister Catherine Corrigan Sister Anne Cleary Sister Rose Mary Harbinson Sister Margaret McMahon (Retired 1 September 2021) Sister Margaret Murphy Sister Mary Brigid Toner Sister Margaret Doherty (Appointed 1 August 2020) Sister Brigid Quinn (Retired 31 July 2020)
Principal address	108 Spencer Road Wealdstone Middlesex HA3 7AR
Charity registration number	1189330
Accountant	Buzzacott LLP 130 Wood Street London EC2V 6DL
Solicitors	Stone King LLP 13 Queen Square Bath BA1 2HJ
<i>From 13 October 2021</i>	Hunters Law LLP 9 New Square Lincoln's Inn London WC2A 3QN
<i>Until 30 June 2021</i>	IBB Law LLP Capital Court 30 Windsor Street Uxbridge Middlesex UB8 1AB

Report of the trustees Period from 4 May 2020 to 31 December 2020

The trustees present their report together with the accounts of the Congregation of Our Lady of the Missions CIO (the “charity”) for the period from the date of registration (4 May 2020) to 31 December 2020.

The accounts have been prepared in accordance with the accounting policies set out on pages 10 and 11 and comply with applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

The Congregation of Our Lady of the Missions (the “Congregation”) or the Religieuses de Notre Dame des Missions (RNDM) was founded in 1861 by Euphrasie Barbier, a young woman from Normandy, France. It is an International Religious Missionary Congregation whose members minister in Australia, Bangladesh, UK and Ireland, Canada, France, India, Italy, Kenya, Peru, Bolivia, Myanmar, New Zealand/Samoa, Philippines, Senegal, South Sudan, Vietnam, Laos, Taiwan, and Thailand. The Sisters develop and run a wide range of activities in these countries. With a central focus on missionary work and evangelisation, the Congregation is heavily involved in the running of convents, schools, orphanages, hostels, maternity homes, and dispensaries. The Sisters have as their priority being present to and working with those who are vulnerable and neglected, those marginalised in our world today. This is with specific regard to women, children, youth, indigenous peoples, migrants, and victims of human trafficking. Project-based work is dictated by the needs of the local communities.

The Congregation is divided into geographical provinces, of which the UK and Ireland Province is one. The Congregation’s Generalate is in Rome.

The accounts accompanying this report are the accounts of the Charitable Incorporated Organisation (CIO) through which the assets of the UK and Ireland Province, but excluding that part in the Republic of Ireland, will be administered and through which its finances will be operated from 1 January 2021.

The Congregation of Our Lady of the Missions CIO was established on 4 May 2020, and remained dormant in the period to 31 December 2020. With effect from midnight on 31 December 2020, in accordance with a legal transfer of undertakings and a resolution of the trustees, the activities, assets and liabilities of the Congregation of Our Lady of the Missions Charitable Trust (Charity Registration Number: 233599) were transferred as a going concern into the newly formed Charitable Incorporated Organisation (CIO).

The charity is governed by a Constitution dated 4 May 2020 and is registered with the Charity Commission, Charity Registration No. 1189330.

Principal aims

The object of the charity is the support of such charitable purposes as to advance the religious and other charitable work being carried on by, or under the direction of, the Congregation. Such purposes include the promotion of the Roman Catholic religion, seeking ways to foster interfaith dialogue. The Congregation takes a holistic approach to education, empowerment of women and the spread of Christian values, of caring for the needy and promoting justice, peace, and the integrity of creation.

Governance, structure and management

Trustees

The charity is governed by a Constitution dated 4 May 2020 and is a registered charity, Charity Registration No. 1189330.

The Provincial Leader and the Provincial Leadership Team automatically serve as ex-officio trustees. The Constitution vests the power of appointing further trustees in the Provincial Leader of the UK and Ireland Province.

At any one time there must be a minimum of four and a maximum of seven trustees. The names of the trustees who were in office during the year are set out on page 1. As all trustees are members of the Congregation they have a detailed knowledge of the work which the charity will carry out with effect from 1 January 2021 and of its structure. On being appointed, new trustees will spend some time with those trustees leaving office. Once the charity is operational, they will also meet with the Congregation's legal, accounting, investment and property advisers in order to obtain a full briefing of their responsibilities and the charity's position and attend appropriate study days.

Trustees' responsibilities statement

The trustees are responsible for preparing the annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charity and of income and expenditure of the charity for that period. In preparing these accounts the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by charities: Statement of Recommended Practice applicable by charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgments and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom Standards have been followed subject to any material departures disclosed and explained in the accounts; and

Governance, structure and management (continued)

Trustees' responsibilities statement (continued)

- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the charity's trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and or other irregularities.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. With effect from 1 January 2021, they will meet regularly to review developments with regard to the charity or its activities and make any important decisions. When necessary, the trustees will seek advice and support from the charity's professional advisers including investment managers, solicitors and accountants.

Key management personnel

The trustees consider that they comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

All trustees are members of the Congregation and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees or members of key management.

Risk management

The trustees have assessed the major risks to which the charity will be exposed and in particular those relating to the specific operational areas of the charity, its investments and its finances. The trustees believe that by monitoring the reserve levels, by ensuring controls exist over key financial systems, and by examining the operational and business risks faced by the charity, they have established effective systems to mitigate those risks.

The trustees have identified five main areas where risks may occur: governance and management; operational; financial; reputational; and regulatory.

The issues relating to health and safety risks are the responsibility of each community which is accountable to the Province Leadership Team.

In our larger properties in Kent where our elderly and frail Sisters live, we are registered with a company called Peninsula which supports us with advice on Employment Law and Health and Safety issues. They regularly inspect these premises to ensure compliance with regulations. In St Anne's Convent we are also managed by Field Lane Management Group who report at each meeting on Health and Safety and Maintenance and make us aware of any risk issues.

Governance, structure and management (continued)

Risk management (continued)

The median age in our Province on 31 December 2020 was 80. None of the members of the Province has any individual resources or income and there is an obligation on the trustees to ensure that there are adequate financial resources in place to provide for the needs of the Sisters as they grow older. We have an external financial advisor who assists us in managing our finances and investments. Part of our risk management is to meet with our financial advisor and review our finances and investments.

There is constant review of the Sisters engaged in ministry, identifying their needs and taking into account their situation with an awareness of their age, energy and general health. Opportunities are offered for periods of rest and renewal. However, during 2020 Covid-19 and local lockdown imposed by the government reduced travel and breaks away from the community. Renewal and retreats, and mindfulness sessions were virtual experiences by Zoom. The Sisters found them both helpful and refreshing.

We support our Missions worldwide as well as other needy causes, especially those in crisis situations. We ensure we are fully briefed on the nature of the Charities to which we contribute. We receive receipts for payments made. Bank transfers to our overseas missions are monitored by our Generalate Leadership Team in Rome, and our International Mission Desk. There is e-mail acknowledgement of receipt of the money. Reports and photographs follow later.

The charity's assets will consist of listed investments and properties. We have a property advisor whose role is to advise us in the acquisition and sale of property. Our investments are managed by reputable managers with whom we have agreed our policies for investment. We also have an external investment advisor with whom we have regular meetings and who monitors the performance of our investments on a regular basis. The trustees will meet annually with the investment managers and more frequently with our external advisor to ensure that our investments will meet our needs now and in the future.

We have a community in Kent in which our elderly Sisters are cared for by members of the Congregation and employed carers. The carers have ongoing training regarding aspects of care for adults at risk. The Leadership Team forms part of the board and monitors the quality of training and care of the Sisters.

Activities and performance

The charity had no activities and hence no income or expenditure in the period ended 31 December 2020.

Future plans

Since the period end the activities, assets and liabilities of the Congregation of Our Lady of the Missions Charitable Trust have been transferred to the charity.

The charity will continue the activities of its predecessor charity without any significant change in the short term.

We will continue our engagement of Field Lane Management Group to assist us in the overall management of our care community in Sturry, Canterbury. This group has considerable experience in supporting some of the most vulnerable people in our society and also in direct management support of charities, similar to ours. This is what particularly attracted us to work with them.

We have appointed a Manager for whom ongoing training and supervision is provided by Field Lane. She takes responsibility for the running of the home, again, under the supervision of Field Lane Management group. She is assisted by a Deputy Manager and Senior Carer who together share responsibility for the efficient running of the home and the care of the resident Sisters.

Maintenance of the building is taken care of by Field Lane as is supervision and training of staff.

Since Sturry is important to us as a heritage site for our Congregation, our Foundress being buried there, we have a project in place to ensure its viability for the future. We would see Field Lane continuing to supervise and monitor the care of the residents of St Anne's and also the maintenance of the building. For the present, this is occupied by our Sisters and we would anticipate that, in the future, lay people will be invited to join us. Our registering with the CQC will allow us to offer this to lay people for a fee agreed by them and ourselves.

The two other buildings on the site – Brooklyn House and Euphrasie Barbier Community – will be refurbished and renovated. Brooklyn House will offer accommodation to a pastoral care team we hope to have in place to cater for the needs of the residents of St Anne's. Euphrasie Barbier will offer assisted living accommodation. All these arrangements will initially be for our own Sisters and then ultimately for lay residents.

Stage 1 of the refurbishment project for Brooklyn House has been completed. This comprised the exterior work to the building but because of Covid-19 and the inclement weather we experienced, the work was delayed and went over the scheduled time for completion. It was completed by June 2020.

Stage 2 of the project which consists of the interior refurbishment of Brooklyn House started on 2 November 2020 and was completed in May 2021.

Stage 3 is updating and renovating of the interior of Euphrasie Barbier House. This will commence when the interior work of Brooklyn is completed.

Finance for Stages 2 has been donated by the worldwide Congregation. Each province has been asked to contribute to the fund which is overseen by the Congregation Leadership Team. Finance for Stage 3 will come from the Congregational charity in Ireland.

Future plans (continued)

Our financial advisors have assisted us with the planning of the project, with particular regard to the funding required. Matters such as our numbers, age profile, life expectancy, properties and assets have been and will be taken into consideration. This is an on-going process.

Discussions re succession planning have begun and possible options open to us are being considered. We hope to have a member of our Congregational Leadership Team involved in this.

Reserves policy

The charity will carry out a diverse range of activities that were previously carried out by its predecessor charity, and will be responsible for care and support of Sisters whose average age is increasing and whose needs are changing. The trustees of the charity have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the charity's work, the level of the charity's free reserves should ideally be approximately a year's expenditure to provide for contingencies and unevenness in future income.

Signed on behalf of the trustees

Catherine Corrigan (Sister)

Trustee

Approved by the trustees on: 27 October 2021

Statement of financial activities Period from 4 May 2020 to 31 December 2020

	Notes	Period from 4 May 2020 to 31 December 2020 £
Total income		—
Total expenditure		—
Net income and net movement in funds for the period		—
Reconciliation of funds:		
Total funds carried forward at 31 December 2020		—

The charity had no recognised gains and losses during the above financial period and therefore no separate statement of total recognised gains and losses has been presented.

Balance sheet 31 December 2020

As there has been no activity from the period of incorporation to 31 December 2020, the charity had no assets or liabilities at that date.

Approved by the trustees and signed on their behalf by:

Catherine Corrigan (Sister

Trustee

Approved on: 27 October 2021

Principal accounting policies 31 December 2020

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the period from incorporation on 4 May 2020 to 31 December 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due.

Critical accounting estimates and areas of judgement

Other than the assessment of going concern, the preparation of the accounts did not require the trustees to make any significant judgements or estimates.

Cash flow statement

The accounts do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Charities SORP (FRS 102) Update Bulletin 1.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Principal accounting policies 31 December 2020

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

1 Staff costs and remuneration of trustees and key management personnel

During the period the charity employed no staff and therefore incurred £nil staff costs.

The trustees consider that they comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

The trustees received no remuneration or reimbursement of expenses in connection with their duties.

2 Taxation

The Congregation of Our Lady of the Missions CIO is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

3 Post balance sheet event

With effect from 1 January 2021, certain of the activities, assets and liabilities of The Congregation of Our Lady of the Missions Charitable Trust have been transferred to the charity and, as a consequence, the charity will commence its activities from that date.