



# St Andrew's

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Space for God in Cherry Hinton

**St Andrew's, Cherry Hinton**

**ANNUAL REPORT AND ACCOUNTS FOR  
THE YEAR ENDED 31 DECEMBER 2020.**

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## **Principal Address:**

St Andrew's Church, Cherry Hinton

Coldham's Lane, Cambridge CB1 3JS

## **Principal Bankers:**

Lloyds Bank

3 Sidney St

Cambridge

CB2 3HQ

## **Independent Examiner:**

Mr Anthony Peckham

## **Background**

The Churchwardens and Parochial Church Council (PCC) of St Andrew's have the responsibility of co-operating with the Incumbent, the Revd Dr Karin Voth Harman, in promoting the ecclesiastical Parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC manages the church building, the adjacent Church Centre and the very large churchyard which surrounds these buildings.

The parochial church council is a registered charity, charity number 1189269

## **Membership**

The members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in Accordance with the Church Representation Rules.

During the year and the time at which these accounts were approved the following served as member of the PCC:

**Incumbent:** The Reverend Dr Karin Voth Harman (Chair)

**Associate Priests:** The Reverend Deborah Ford

The Reverend Peter Ievins

**Curate:** The Reverend Dr Ruth Barry

**LLM:** Mr Barney Leeke

**Wardens:** Mr Christopher Shore

Mr. Michael Sanders (from 18 October)

Mrs Karen Hosking (until 18 October)

**Elected Members:**

Mrs Ayleen Ross (Treasurer and Deanery Synod Rep)

Mr Ian Stevens (Deanery Synod Rep from 18 Oct)

Mr Ian Hosking (Deanery Synod Rep until 18 October)

Mrs Nicola Hamilton Stewart

Mrs Maureen Goddard

Mr Richard Shannon

Mr Mark Goldsbrough (Assistant Treasurer from 18<sup>th</sup> October)

Mr Stephen Burden (Deputy Warden, From 18<sup>th</sup> October)

Mrs Gill Rapley (until 18<sup>th</sup> October)

Dr Caron Freeborn (until 25 April, d.o.d)

**Secretary to the PCC:** Mrs Heidi Harben (from 18<sup>th</sup> October)

**Reporting architect:** Mr Ashley Courtney

**Independent examiner of accounts:** Mr Anthony Peckham

At the first PCC meeting following election, new members' duties and responsibilities were explained by the Chair.

### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Andrew's membership of the PCC consists of the Incumbent, churchwardens, Curate, LLMs (readers) SSMs (Associate Priests), 2 Deanery Synod Representatives and elected members (currently 5). These are elected by those members of the congregation on the electoral roll of the church. All those who attend services or think of this as 'their church' are encouraged to join the electoral roll.

The PCC are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met more often than usual this year after lockdown: almost monthly in order to keep abreast of the changes, risk assessments and strategic planning needed. Given its range of responsibilities, the PCC has a number of subcommittees, some of which include those not on the PCC and some of which meet for a limited time only. Major subcommittees are the Pastoral Committee, the Fabric and Finance Committee

and the Worship Committee. These committees report back informally to the PCC and present any decisions to be discussed as agenda items.

Churchwardens, Treasurer and the Incumbent provide reports to each PCC meeting.

## **Public Benefit**

**The PCC of St Andrew's has considered the Charity Commission's guidance on public benefit and specifically the guidance for charities on the advancement of religion. In particular the PCC tries to enable ordinary people to live out their faith for the benefit of the local community through:**

- Provision of pastoral care for vulnerable and isolated people, especially those adversely effected by the pandemic this year
- Worship, prayer and opportunities to deepen faith in Jesus Christ
- Social action which strengthens the whole fabric of the local community and meets needs which other organisations cannot meet – for example the provision of a Community Fridge and Food Hub to help those suffering from food poverty and poor nutrition – as a response to the imperatives of our faith.

## **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of the parish community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year we have considered the Commission's guidance on public benefit and we have sought to meet needs which other agencies and institutions struggle to fully address. This year began as normal, with all the usual charitable activities: a highlight was our Open Weekend at the end of February/ beginning of March, during which celebrated the history of the church building and the wider community. We invited the general public in to see the restoration works we'd undertaken thanks to the Heritage Lottery Fund. The event featured talks by local archaeologists, historians and tours with our church architect. Each day ended with pop up pubs, featuring performance poetry and live music and a gin bar. There were

activities for children and adults and we handed out dozens of our newly produced guide to the church building.

A few weeks later the church was shut to all as we entered the first lockdown response to the COVID 19 threat. We quickly repurposed our work, organising the community response to the lockdown, setting up a database which matched volunteers to those needing support and managing the mutual aid response in our city ward. Our church phone line became a general help line and we worked tirelessly to support people through the shock of this first long lockdown. By the beginning of May we had reopened the church as a Food Hub, where donated and surplus food was distributed to those in need. We also organised a large prescription delivery service in partnership with the local pharmacy and delivered emergency food parcels to those who couldn't attend the food hub. This work with food poverty (as part of the Food Poverty Alliance in Cambridge) has continued to present, and the church is still being used in this way. We have become a point where donations of many kind are received and redistributed, and also a place where signposting occurs and other agencies can offer surgeries and information.

Our services went online, with recorded services to watch produced every week, and Zoom prayers held morning and evening, and online Bible studies and social groups -- activities which significantly helped to ameliorate feelings of isolation. This was also a way in which faith was deepened and developed in many.

As regulations permitted, we re-opened the church, first for private prayer and then moved a Sunday afternoon service outdoors through the summer, which helped to meet spiritual and emotional needs in a most difficult time. We continued our funeral ministry throughout at considerable risk to the clergy in the Crem settings over which we had no control and in our church building and in our churchyard. We also held an art exhibit in our church, which celebrated the lockdown work of one of our local artists.

We were able to celebrate Christmas carefully but joyfully with a series of services featuring local musicians and an online nativity service. We organised

a 'cycling Santa' with music and dancing elves to visit almost every street of the parish in the weekend before Christmas, and a window dressing competition -- with help from other local groups and the City Council.

In all these ways we sought to fulfil our pastoral, evangelistic, social and ecumenical aims.

### **Church Maintenance**

In 2020 the £300,000 project of restoration work was complete, a huge achievement and milestone for the church. During the lockdown we took the opportunity of a closed church to repaint most of the Church Centre.

### **Worship**

As described above, worship took many changing forms this year and we have learned new skills. At the end of 2020 we invested in some livestreaming cameras so that services from Christmas onwards have been livestreamed. We had a very successful experiment with outdoors worship, which encouraged some who are reluctant to come through the actual door to attend. We experimented with a new service style 'Table Church' where families sit at tables, both in the building and then on Zoom. We have developed a contemplative service on the platform 'Streamyard' which streams live worship with Lucy Bunce on harp and others reading, reflecting and leading guided prayer and meditation. It has been a time of great creativity in the church as many people have contributed in some way to the development of these different ways of worshipping. The backbone of the worshipping life of the church has been the weeknight Zoom Compline, each night since lockdown 1 began in March. This has created a semi-monastic rhythm to our pattern of work and prayer.

## **The Church Centre**

Sadly, after the 23<sup>rd</sup> March, the Centre was deemed unsuitable for use given the social distancing, ventilation and cleaning rules. However it has usefully stored a stock of food for the Food Hub and furniture which has been moved out of the church to accommodate the Hub. Meanwhile we took the opportunity of no rentals to give it a lick of paint. There are ongoing maintenance issues as this 1980's building reaches the end of its first phase.

## **Pastoral Care**

Under the leadership of Revd Debbie Ford, the pastoral team met regularly during the pandemic to ensure that the pastoral needs of the congregation were met as fully as possible. We worked hard to encourage people on line and into the Zoom prayer, social and study groups which made lockdowns much more bearable. CDs or DVDs of the Sunday service were delivered to some who were not online. Doorstop visits were made round the church congregation to drop off cards, say hello, and ensure that everyone felt connected. A phone list paired people so that those on their own received regular calls. Many were directed to online resources. Prof David Ford was tasked with inspiring the pastoral and leadership team in the days between Easter and Pentecost 2020 – and he produced almost daily emails of encouragement gleaned from his connections round the world.

Private prayer time in the church expanded to include a time of public intercessions at noon, to which bereaved families were invited. Those asking for prayer were told their names would be read out twice a week on Wed and Sat, and this was very helpful for many.

Young people were supported with fortnightly zoom sessions and then some outdoor barbeques over the summer when this was possible.

## **Mission and Evangelism**

2020 was a time when we reached many new people through our online services, especially in the first lockdown when our viewing figures were much higher than previous attendance. It's too early to tell whether those who 'surfed' into church on the interweb will develop a deeper relationship with the church and what impact that might have on their faith.

In 2020 an 'Inclusion and Diversity' group to address barriers that remain to full participation in the life of our church. This group has developed an 'Equality and Diversity Policy' and has made a number of recommendations to the PCC, which are being discussed and acted upon. This group is now working on the development of a new service which is explicitly working towards increased inclusion and welcome to people of all abilities and disabilities.

### **Ecumenical Relationships**

The church is an active member of our South Cambridge Deanery. During lockdown, we deepened relationships with our Baptist neighbours some of who volunteered with us at the Food Hub, and others who joined us in morning prayer (more consistently now we meet on Zoom!) The annual Holiday Club took place on Zoom with participation from many in both and other churches.

### **Safeguarding report: Rebecca Peckham, Parish Safeguarding Officer**

Over the past year most in person activities have been suspended due to Covid-19 restrictions. The youth group continued in various formats (zoom, outdoors, special 'youth church services') in order to support our young people through these challenging months. We continued to support vulnerable adults in various ways, including in the wider community through a mutual aid programme which was under the safeguarding auspices of the City Council. This was necessary because the C of E safeguarding protocols are not flexible enough to cope with an emergency. Our safeguarding protocols in these new situations were discussed and approved at PCC meetings and were praised by the City Council's team. The mass organisation of volunteers has now ceased and we are going back to Church safeguarding protocols.

There have been no reports or concerns raised to the Safeguarding Officer regarding any activities the church has run or been involved with.

## **DEANERY SYNOD REPORT**

There were two Deanery Synod meetings in the last 12 months, in November and March.

At the November meeting the minutes from the October 2019 joint Cambridge North & Cambridge South Deanery Synod were approved as no meetings were possible for a full 12 months. The synod was updated on finances and all but one parish had paid their agreed parish shares, so with a small contribution from the deanery to make up the shortfall the deanery paid 100% to the diocese thus earning a rebate of £20,000. The deanery plan has been completed and has now been passed to the archdeacon. New lay members were then elected.

At the March meeting there was a presentation on Eco-church. The implementation of this as St Andrew's should be covered in the vicar's report. Fr Robert Mackley stepped down as rural dean as his five-year term had ended. There was a presentation on clergy well being followed by a report by Rev'd Jon Canessa on the Cambridge Churches Homelessness Project. Having taken a lead in CCHP he is now moving on to a homelessness project at Newcastle cathedral.

Subsequently we have heard that Bishop Stephen has appointed The Rev'd Rachel Rosborough, the Vicar of Newnham and Grantchester, as the new Rural Dean and she will be commissioned by the Archdeacon (privately) on 11<sup>th</sup> May.

***Ian Stevens, Deanery Synod Rep***

## **Churchwarden Report**

Looking back over the churchwarden reports since the last APCM, I find myself wondering whether anyone who hadn't been on Planet Earth for the last year would believe you if you told them everything that has happened!

We spent the summer in isolation, started gathering in the churchyard when we were allowed, moved indoors briefly, and then were banished again into

isolation. We were promised Christmas would be normal but it turned out to be anything but, with distanced services, no communal singing, no nativity...and then back into isolation again. Now, faithfully following the "Roadmap", we are starting to gather in the building once again, Easter was marked in a more hopeful way than 2020. As a congregation, we have a vision for where the summer will take us and I sense some genuine excitement in the air about the Christmas season 2021.

But, through all of this, our wonderful church building has remained rock solid, unmoved and unchanging, as it has for hundreds of years. The building which stood through the Great Plague in the seventeenth century has now stood and held us through the pandemic of 2020-2021. I don't think I will ever look at this beautiful building in the same way again.

Through all of this, the churchwarden team has worked to make sure that the building supports the needs of the congregation and will continue to do so. We have:

- welcomed two new churchwardens (Michael and Stephen) to the team
- established a new plot for interment of ashes in the graveyard
- put in place technology for live streaming services
- started the process of resurfacing the paths in the graveyard
- carried out essential maintenance to several trees
- made a thorough inspection of the building going into winter
- rung the bell to mark the passing of the Duke of Edinburgh

We would like to thank everyone who has helped over the last year.

We, as a team, have no more idea than anyone what will happen in the next year but we look forward with hope and expectation to, once again, being able to gather in our beautiful building, see each other face to face, and praise the Lord together.

The Churchwarden Team  
(Michael Sanders, Stephen Burden, Chris Shore)

### **Financial Review 2020**

In 2020 receipts of unrestricted funds totalled £95,112, compared to £87,232 in 2019. This was split between £92,778 received into the General Fund (GF),

and £2,334 into the Church Wardens Funds (CW). These amounts included £64,153 from Donations and Gifts (2019: £60,364), with a further £9,084 (2019: £12,272) in tax recovered on Gift Aid and Planned Giving. The church was grateful for an increase in 'one-off' gifts in the year totalling £16,622 (2019: £3,720). Approximately £6,500 of these contributions were made specifically to assist St Andrews' response across the wider local community to the Covid-19 pandemic. Additional grants were received to cover some of the costs of the Food Hub that was established in the church as part of that response. Other additional gifts helped to offset reductions in income occurring as a result of the pandemic, such as rental income from use of the church centre by external groups.

Restricted income fell from £296,414 in 2019 to £62,380 in 2020, following completion of the major part of the work on the church roof and building in 2019. Restricted income represented the final instalment of the Heritage Lottery Fund grant, as well as contributions to the work from Peterhouse College, and the final VAT reclaim on the repairs.

Total income for the year was £162,141, compared to £388,234 in 2019.

Expenditure from unrestricted funds in 2020 totalled £78,898, compared to £70,653 in 2019. The church made an increased contribution to the work of the diocese this year, with payment increasing from £38,428 to £42,343 in line with the previously stated objective of increasing the contribution by 10% each year until the full cost of circa £70,000 is achieved. Savings from not being to hold church services were offset by costs of new initiatives towards helping the community, as described briefly above and in more detail in other sections of this report.

Restricted expenditure fell to £41,192 from £331,763 in 2019, with the cost in 2020 representing the final invoices for the church repairs described above.

Overall therefore, a surplus of £42,051 from activities was recorded in 2020. However this has been absorbed into the Fabric Fund, with the General Fund falling to just above £25,000 at the end of 2020.

### **Reserves Policy**

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to at least four months' unrestricted payments (approximately

£26,000), to cover emergency situations that may arise from time to time. The balance of £93,746 held in unrestricted funds at the end of 2020 comfortably meets this target.

The balance of £38,696 in the Churchyard/Fabric restricted funds is retained towards the costs of maintaining the church building and grounds.

It is our policy to invest our funds balances with the CBF Church of England Deposit and Investment Funds, and the CCLA, COIF Charities and Investment Fund.

## **Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of Cherry Hinton, St Andrew**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of Cherry Hinton, St Andrew for the year ended 31 December 2020.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Anthony Peckham

Relevant professional qualification or membership of professional bodies (if any): Management Accountant (Chartered Institute of Management Accountants)

Address: Almoners Avenue, Cambridge, CB1 8NZ

Date: 20/05/2021

*Rain Voh Hama* (Zincumbent St Andrews Cherry Hinton)  
7/6/21

**The Parochial Church Council of the Parish of St.  
Andrew, Cherry Hinton, Cambridge in the Diocese of  
Ely Registered Charity No. **1189269****

**Financial Statements for the year ended 31 December  
2020**

Bankers: Lloyds Bank plc

Independent Examiner: Mr A Peckham



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Parish Church of St. Andrew, Cherry Hinton, Cambridge in the Diocese of Ely

1189269

## Annual accounts for the year ended 31 December 2020

### Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
<b>Incoming resources (Note 3)</b>						
Income and endowments from:						
Donations and legacies	S01	79,696	20,358	-	100,054	250,304
Charitable activities	S02	2,343	1,336	-	3,679	6,863
Other trading activities	S03	5,858	40,300	-	46,158	117,678
Investments	S04	3,780	386	4,649	8,815	13,389
Other	S06	3,435	-	-	3,435	-
<b>Total</b>	S07	95,112	62,380	4,649	162,141	388,234
<b>Resources expended (Note 4)</b>						
Expenditure on:						
Raising funds	S08	3,975	40,923	-	44,898	330,695
Charitable activities	S09	74,923	269	-	75,192	71,723
<b>Total</b>	S12	78,898	41,192	-	120,090	402,418
<b>Net income/(expenditure) before investment gains/(losses)</b>						
	S13	16,214	21,188	4,649	42,051	- 14,184
Net gains/(losses) on investments	S14	-	-	15,074	15,074	34,850
<b>Net income/(expenditure)</b>	S15	16,214	21,188	19,723	57,125	20,666
<b>Extraordinary items</b>	S16	-	-	-	-	-
<b>Transfers between funds</b>	S17	- 44,913	44,913	-	-	-
<b>Other recognised gains/(losses):</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	- 28,699	66,101	19,723	57,125	20,666
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	122,445	22,626	253,308	353,127	332,461
<b>Total funds carried forward</b>	S22	93,746	43,475	273,031	410,252	353,127

## Section B Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>							
Intangible assets		B01	-	-	-	-	-
Tangible assets	(Note 7)	B02	29,700	2,395	-	32,095	33,401
Heritage assets		B03	-	-	-	-	-
Investments	(Note 8)	B04	-	-	238,474	238,474	223,399
<b>Total fixed assets</b>		B05	29,700	2,395	238,474	270,569	256,800
<b>Current assets</b>							
Stocks		B06	-	-	-	-	-
Debtors	(Note 9)	B07	329	2,885	-	3,214	33,352
Investments	(Note 8.4)	B08	-	-	34,557	34,557	29,910
Cash at bank and in hand (Note 10)		B09	64,076	38,523	-	102,599	53,059
<b>Total current assets</b>		B10	64,405	41,408	34,557	140,370	116,322
<b>Creditors: amounts falling due within one year</b>	(Note 11)	B11	359	329	-	688	19,994
<b>Net current assets/(liabilities)</b>		B12	64,046	41,080	34,557	139,682	96,328
<b>Total assets less current liabilities</b>		B13	93,746	43,475	273,031	410,252	353,127
<b>Creditors: amounts falling due after one year</b>		B14	-	-	-	-	-
<b>Provisions for liabilities</b>		B15	-	-	-	-	-
<b>Total net assets or liabilities</b>		B16	93,746	43,475	273,031	410,252	353,127
<b>Funds of the Charity</b>							
Endowment funds (Note 12)		B17	-	-	273,031	273,031	253,308
Restricted income funds (Note 12)		B18	-	43,475	-	43,475	- 22,626
Unrestricted funds		B19	93,746	-	-	93,746	122,445
Revaluation reserve		B20	-	-	-	-	-
<b>Total funds</b>		B21	93,746	43,475	273,031	410,252	353,127

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	K Voth Harman	

Note 1
 Basis of preparation

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

Note 2
 Accounting policies

Fixed Assets

Tangible Assets

Equipment, consisting of the Church sound system, is being written down over a period of 2 years.

Land

St Andrew's Church owns approximately 6.6 acres of agricultural land conservatively valued at £4,200 per acre. It is situated on the west side of Barnwell Road, just north of the railway bridge at Colham's Lane roundabout. It is north of the Church Hinton Church Lands (Br-193) Charity. On 31 December 2018 the land was let on a Farm Business Tenancy to Will Ltd. for charitable community farming (lease started 17 April 2017). The land is not registered with the Land Registry.

Investments

Investments are valued at market value at 31 December.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. Designated funds are general funds which have been designated for a particular purpose. Restricted funds consist of donations received for a specific object invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. An established arrangement must be entered into with the charity at the end of each year and a balance on that fund. Endowment funds are to be used in accordance with the terms of the particular bequest or trust.

Income

Planned giving collections and donations are recognised when received. Tax refunds are recognised when the income tax return is received. Grants and legacies are accounted for when the PCC is legally entitled to the amount due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable.

Reserves

The diocesan parish share is accounted for when due but other expenditure is generally recognised when it is incurred. Grants and donations are accounted for when paid over, or when awarded, if that award is binding or constitutive obligation on the PCC.

Reserves

The balance in the fund is maintained to cover costs of repairs and maintenance in relation to the church building. St Andrew's aims to maintain a balance of four months general unrestricted expenditure. In 2020 this equated to £28,000. The total balance held in unrestricted funds at 31 December 2020 was £93,746.

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 5**                      **Paid employees**  
Please complete this note if the charity has any employees.

**5.1 Staff Costs**

	This year £	Last year £
Salaries and wages	12,837	7,642
Social security costs	76	-
Pension costs (defined contribution scheme)	82	-
Other employee benefits	-	-
<b>Total staff costs</b>	<b>12,995</b>	<b>7,642</b>

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

N/A

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £	Last year £
-	-

**5.2 Average head count in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	3	2
Governance	-	-
Other	3	3
<b>Total</b>	<b>6</b>	<b>5</b>

**Section C**
**Notes to the accounts**
**(cont)**
**Note 6 Tangible fixed assets**
*Please complete this note if the charity has any tangible fixed assets*
**6.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	29,700	-	-	8,180	37,880
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	29,700	-	-	8,180	37,880

**6.2 Depreciation and impairments**

<b>**Basis</b>	N/A - Land	SL or RB	SL or RB	SL	SL or RB
<b>** Rate</b>				5 years	

At beginning of the year	-	-	-	4,479	4,479
Disposals	-	-	-	-	-
Depreciation	-	-	-	1,306	1,306
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	5,785	5,785

**6.3 Net book value**

Net book value at the beginning of the year	29,700	-	-	3,701	33,401
Net book value at the end of the year	29,700	-	-	2,395	32,095

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 7 Investment assets**

*Please complete this note if the charity has any investment assets.*

**7.1 Fixed assets investments (please provide for each class of investment)**

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	223,399	-	-	-	-	223,399
Add/(deduct): net gain/(loss) on revaluation	15,075	-	-	-	-	15,075
Carrying (fair) value at end of year	238,474	-	-	-	-	238,474

**7.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.**

**This year:**

**Analysis of investments**

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

Fair value at year end	Cost less impairment
£	£
238,474	-
-	-
-	-
-	-
-	-
238,474	-
	238,474

**Last year:**

**Analysis of investments**

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

Fair value at year end	Cost less impairment
£	£
223,399	-
-	-
-	-
-	-
-	-
223,399	-
	223,399

**Analysis of current asset investments**

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

This year	Last year
£	£
34,557	29,910
-	-
-	-
-	-
-	-
34,557	29,910

Note 8

Debtors and prepayments

	This year £	Last year £
Prepayments and accrued income	3,214	33,352
Total	3,214	33,352

**Section C****Notes to the accounts****(cont)****Note 9              Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)  
Short term deposits  
Cash at bank and on hand  
Other  
Total

<b>This year £</b>	<b>Last year £</b>
-	-
25,654	25,546
76,945	27,513
-	-
102,599	53,059

## Note 10

## Creditors and accruals

	Amounts falling due within one year	
	This year £	Last year £
Accruals and deferred income	383	19,174
Taxation and social security	248	120
Other creditors	57	700
Total	688	19,994

Note 11												
Charity funds												
11.1 Details of material funds held and movements during the CURRENT reporting period												
Please give details of the movements of material individual funds in the reporting period together with a balancing figure for other funds. The total funds figure below should reconcile to Total funds in the finance sheet.												
*Key: PE - permanent endowment funds; R - restricted income funds; including special trusts of the charity; and U - unrestricted funds												
Fund names												
Type PE, EE, R or UR *												
Purpose and Restrictions												
Fund balances brought forward £												
Income £												
Expenditure £												
Transfers £												
Gains and losses £												
Fund balances carried forward £												
General Fund	UR	to support the ongoing charitable activities of the church.	22,039	92,178	-	18,868	-	43,814	-	-	-	52,002
Church Wardens Fund	UR	Also to support the charitable activities of the church, to be used at the discretion of the church trustees.	31,703	2,334	-	-	-	1,000	-	-	-	38,037
Church Yard Fund	R	To meet ongoing costs of maintaining the churchyard.	268	1,752	-	1,629	-	1,000	-	-	-	860
Felic Fund	R	To meet ongoing costs of maintaining the church buildings.	19,055	179	-	1,302	-	20,000	-	-	-	31,886
Hertford Lollery Fund	R	A specific fund used to hold grants from the Lollery Fund towards the church buildings.	46,303	69,668	-	31,173	-	23,814	-	-	-	8
Friends of St Andrews	R	Funds raised to support the charitable activities of the church.	4,443	628	-	789	-	-	-	-	-	4,369
Sunday School Fund	R	For children used in supporting activities of children's groups.	418	520	-	226	-	-	-	-	-	410
Campbell Allen Graves	PE	May be used for any purpose providing the Campbell Allen family graves are maintained. Invested in 32 shares in the CBF Investment Fund valued at £20,480.3 each at 31/12/20. Dividends are paid into the Churchyard Fund.	613	-	-	-	-	-	-	45	-	622
Doddrell Bedquest	PE	Set up with £300 on the death of Charles Doddrell a partner, in 1877, for the upkeep of the churchyard. Invested in 328 shares in the CBF Investment Fund valued at £20,480.3 each at 31/12/20. Dividends are paid into the Churchyard Fund.	2,624	-	-	-	-	-	-	398	-	6,043
Schneider Bedquest	PE	Set up with £200 under the Will of Michael Georgina Margaret Schneider for the maintenance of the grave of her husband, who was vice-chancellor of Ridley Hall, and herself. The Bedquest is expendable. Invested in 328 shares in the CBF Investment Fund valued at £20,480.3 each at 31/12/20.	4,862	-	-	-	-	-	-	313	-	4,815
Shipborne Felic Bedquest	PE	Set up with £1,000 in 1878, on the death of William Arthur Shipborne, a partner, for the benefit of the maintenance of the Church building. Invested in 107.14 shares in the CBF Investment Fund valued at £20,480.3 each at 31/12/20. Dividends are paid into the Felic Fund.	5,062	-	-	-	-	-	-	145	-	5,207
Grampine Church Funds (pre 1863) Charity	PE	This Charity derives from the sale of Church Lands up to 1867. The objects of the Charity are at the discretion of the vestry and Churchwardens of St Andrews, who are also the custodian trustees. Invested in 2520.36 shares in the CJA CBF Investment Fund valued at £19,612 each at 31/12/20. Dividends are paid into the Churchwardens Fund.	82,764	-	-	-	-	-	-	2,852	-	63,286
Sale of Land (Fulbourn Old Dill) Trust	PE	Set up in 1877 with £28,700 from the sale of land in Fulbourn Old Dill to the Cambridgeshire County Council for a new school. The interest/dividends from the invested money are to be used for the upkeep of the churchyard in the first instance, but if the money cannot be applied for this purpose it may be used for furthering the religious and other charitable work of the Church of England within the parish of Great Hinton St. Andrews. Invested now in 786.3 shares in the CBF Investment Fund valued at £20,480.3 each at 31/12/20. Dividends are paid into the CBF Deposit Fund which also accumulates interest of its own. Money in the Deposit Fund can only be paid out with the approval of the Ely Diocesan Board of Finance (EDBF).	180,621	4,648	-	-	-	-	10,366	-	-	192,666
Barwell Road Funds	UR	Designated funds	29,700	-	-	-	-	-	-	-	-	29,700
Other funds	NA		-	-	-	-	-	-	-	-	-	-
Total Funds			323,157	162,141	-	120,080	-	12,014	-	-	-	410,235

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for other funds. The Total funds figure below should reconcile to Total funds in the places sheet.

11.1 Details of material funds held and movements during the CURRENT reporting period

Charity funds

Notes to the accounts

(cont)

Section C

Section C						
Notes to the accounts						
(cont)						
Note 11						
Charity funds (cont)						
11.2 Details of material funds held and movements during the PREVIOUS reporting period						
Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.						
* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds including special trusts of the charity; and U - unrestricted funds						
Fund names	Type PE, EE or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £
						Gains and losses £
						Fund balances carried forward £
General Fund	UR	To support the ongoing charitable activities of the church.	45,880	85,815	10,623	-
Church Wardens Fund	UR	Also to support the charitable activities of the church, to be used at the discretion of the church wardens.	33,583	4,450	-	-
Church Yard Fund	R	To meet ongoing costs of maintaining the churchyard.	1,881	389	5,648	-
Fapch Fund	R	To meet ongoing costs of maintaining the church buildings.	10,385	13,087	4,457	-
Heritage Lottery Fund	R	A specific fund used to hold grants from the Lottery Fund toward restoring the church buildings.	5,088	528,481	353,708	-
Friends of St Andrews	R	Funds raised to support the charitable activities of the church.	5,338	5,213	404	-
Sunday School Fund	R	For children's use in subsidising activities of children's groups.	103	822	283	-
Campbell Allen Graves	PE	May be used for any purpose providing the Campbell Allen family graves are maintained. Invested in 35 shares in the CBF Investment Fund valued at £18,1681 each at 31/12/18. Dividends are paid into the Churchyard Fund.	217	-	-	88
Doddie Bednest	PE	Set up with £300 on the death of Charles Fisher Doddie, a parishioner, in 1877, for the upkeep of the churchyard. Invested in 255 shares in the CBF Investment Fund valued at £18,1681 each at 31/12/18. Dividends are paid into the Churchyard Fund.	4,783	-	-	881
Schneider Bednest	PE	Set up with £200 under the Will of Mabel Georgina Margaret Schneider for the maintenance of the grave of her late husband, who was vice-chancellor of Rileigh Hall, and hereafter. The Bednest is expendable. Invested in 338 shares in the CBF Investment Fund valued at £18,1681 each at 31/12/18.	3,844	-	-	718
Stimpids Fapch Bednest	PE	Set up with £1,000 in 1878, on the death of William Arthur Stimpids, a parishioner, for the benefit of the maintenance of the Church building. Invested in 107.74 shares in the CBF Investment Fund valued at £18,1681 each at 31/12/18. Dividends are paid into the Fapch Fund.	1,740	-	-	352
Cherry Hinton Church Lands (pre 1883) Charity	PE	This Charity derives from the sale of Church Lands up to 1883. The objects of the Charity are at the discretion of the Vicar and Churchwardens of St. Andrews, who are also the custodian trustees. Invested in 2530.38 shares in the CCLA COIF Investment Fund valued at £18,2588 each at 31/12/18. Dividends are paid into the Churchwardens Fund.	20,688	-	-	8,082
Sale of Land (Fulbourn Old Ditch) Trust	PE	Set up in 1877 with £28,700 from the sale of land in Fulbourn Old Ditch to the Cambridgeshire County Council for a new school. The interest/dividends from the invested money are to be used for the upkeep of the churchyard in the first instance, but if the money cannot be applied for this purpose it may be used for the religious and other charitable work of the Church of England within the parish of Cherry Hinton St. Andrews. Invested now in 7883.85 shares in the CBF Investment Fund valued £18,1681 each at 31/12/18. Dividends are paid into the CBF Bednest Fund which also accumulates interest of its own. Money in the Bednest Fund can only be paid out with the approval of the Ely Diocesan Board of Finance (EDBF).	125,308	4,287	-	53,722
Barnwell Road Lands	UR	Designated funds	28,700	-	-	-
Other funds	NA		-	-	-	-
Total funds			335,481	388,534	405,418	34,820
						333,157

**Note 11**                      **Charity funds (cont)**

**11.3 Transfers between funds**

**This year**

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	To maintain reserves in the Fabric and Churchyard funds, to be used in meeting the ongoing costs incurred in respect of the church buildings.	43,914
Between endowment and restricted funds		0
Between endowment and unrestricted funds		0

**Last year**

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		0
Between endowment and restricted funds		0
Between endowment and unrestricted funds		0

**12.4 Designated funds**

**This year**

Planned use	Purpose of the designation	Amount
Barnwell Road Lands	St. Andrew's Church owns approximately 6.6 acres of agricultural land conservatively valued at £4,500 per acre. On 31 December 2019 the land was let on a Farm Business Tenancy to Allia Ltd. for charitable community farming (Lease started 17 April 2017).	29700

**Last year**

Planned use	Purpose of the designation	Amount
Barnwell Road Lands	St. Andrew's Church owns approximately 6.6 acres of agricultural land conservatively valued at £4,500 per acre. On 31 December 2019 the land was let on a Farm Business Tenancy to Allia Ltd. for charitable community farming (Lease started 17 April 2017).	29700

## Section C

## Notes to the accounts

(cont)

## Note 12 Transactions with trustees and related parties

Please give details of why remuneration or other employment benefits were paid.

Barnabas Leeke is an ex officio trustee by his licensing to the parish. During 2020 he was paid a total of £2,169 for his freelance work on church communications. This work was funded by the 'Mission Grant' we received from Ely Diocese.

Last year

		-	-	-	-	-
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Please give details of why remuneration or other employment benefits were paid.

Barnabas Leeke is an ex officio trustee by his licensing to the parish. During 2019 he was paid a total of £549 for his freelance work on church communications. This work was funded by the 'Mission Grant' we received from Ely Diocese.

## Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

FALSE

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
Third party expenses paid on behalf of the church	4,267	4,390
<b>TOTAL</b>	<b>4,267</b>	<b>4,390</b>

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

6	6
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## Section C

## Notes to the accounts

(cont)

## Note 4

## Analysis of expenditure

Analysis	This year				Last year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
<b>Expenditure on raising funds:</b>								
Staging fundraising events	141	373	-	514	590	350	-	940
Rent collection, property repairs and maintenance charges	3,834	40,550	-	44,384	2,371	327,384	-	329,755
	-	-	-	-	-	-	-	-
<b>Total expenditure on raising funds</b>	<b>3,975</b>	<b>40,923</b>	<b>-</b>	<b>44,898</b>	<b>2,961</b>	<b>327,734</b>	<b>-</b>	<b>330,695</b>
<b>Expenditure on charitable activities:</b>								
	-	-	-	-	-	-	-	-
Home mission	515	-	-	515	48	-	-	48
Parish training and mission	-	-	-	-	350	-	-	350
Secular charities	66	-	-	66	-	-	-	-
Parish share	42,343	-	-	42,343	38,428	-	-	38,428
Staff costs	12,995	-	-	12,995	7,642	-	-	7,642
Expenses	79	-	-	79	285	-	-	285
Education	79	105	-	184	306	692	-	998
Visiting speakers and musicians	4,206	-	-	4,206	3,126	-	-	3,126
Communication	1,004	-	-	1,004	2,410	-	-	2,410
Insurance	3,372	-	-	3,372	4,470	626	-	5,096
Utilities	3,416	-	-	3,416	3,707	-	-	3,707
Cleaning	1,249	-	-	1,249	1,926	-	-	1,926
Church services	2,672	150	-	2,822	2,406	2,713	-	5,119
Chirpy Cherries	16	-	-	16	258	-	-	258
Administration	2,305	14	-	2,319	2,330	-	-	2,330
Collections for Gifts	606	-	-	606	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total expenditure on charitable activities</b>	<b>74,923</b>	<b>269</b>	<b>-</b>	<b>75,192</b>	<b>67,692</b>	<b>4,031</b>	<b>-</b>	<b>71,723</b>
<b>TOTAL EXPENDITURE</b>	<b>78,898</b>	<b>41,192</b>	<b>-</b>	<b>120,090</b>	<b>70,653</b>	<b>331,765</b>	<b>-</b>	<b>402,418</b>

## Note 3

## Analysis of income

Analysis		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	1,257	561	-	1,818	3,784
	Gift Aid and Planned Giving	62,896	30	-	62,926	56,580
	Tax recovered on Gift Aid and Parish Giving Scheme	9,084	-	-	9,084	12,272
	General grants provided by government/other charities	5,789	19,230	-	25,019	175,459
	Other	670	537	-	1,207	2,209
	<b>Total</b>	<b>79,696</b>	<b>20,358</b>	<b>-</b>	<b>100,054</b>	<b>250,304</b>
Charitable activities:	Fees for weddings and funerals	1,840	1,336	-	3,176	4,837
	Property Letting	429	-	-	429	1,599
	Chirpy Cherry income	74	-	-	74	427
	<b>Total</b>	<b>2,343</b>	<b>1,336</b>	<b>-</b>	<b>3,679</b>	<b>6,863</b>
Other trading activities:	VAT reclaim on Church Repairs	-	8,627	-	8,627	48,068
	Insurance claim	-	-	-	-	593
		-	-	-	-	-
	Other	5,858	31,673	-	37,531	69,017
	<b>Total</b>	<b>5,858</b>	<b>40,300</b>	<b>-</b>	<b>46,158</b>	<b>117,678</b>
Income from investments:	Interest income	108	-	133	241	395
	Dividend income	1,830	386	4,516	6,732	6,550
	Rental and leasing income	1,842	-	-	1,842	6,444
	Other	-	-	-	-	-
	<b>Total</b>	<b>3,780</b>	<b>386</b>	<b>4,649</b>	<b>8,815</b>	<b>13,389</b>
	Other	3,435	-	-	3,435	-
	<b>Total</b>	<b>3,435</b>	<b>-</b>	<b>-</b>	<b>3,435</b>	<b>-</b>
<b>TOTAL INCOME</b>		<b>95,112</b>	<b>62,380</b>	<b>4,649</b>	<b>162,141</b>	<b>388,234</b>

## Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

£175,459 from grants from the Heritage Lottery Fund specifically designated to be used to cover the cost of church repairs. £48,068 being the related VAT reclaim, to be used for the same purpose. £4,654 in the form of one-off small donations and gifts that were made with specific requests as to how they should be used.

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

N/A

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

N/A

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Certain amounts received in prior year as noted above. £18,980 received from the Heritage Lottery Fund in 2020 in respect of church repairs.