



**Steps: Mentoring and Coaching Trustee's Report
& Financial Statement Year Ending August 2022
(01/09/21 – 31/08/2022)**

Charity:Steps: Mentoring and Coaching

Charity Number: 1189208

Steps: Mentoring and Coaching was registered on 27th April 2020. This is its second annual report.

Objects

“To advance in life and help people by providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.”

Trustees

Rev Valerie Spencer (Chair)

Rev Timothy Weatherstone

Mr Peter Orr (Secretary)

Treasurer

Mrs Angela Fox

Intro

The charity was launched during a pandemic which shaped how we operate. Initially we intended to work solely with young people but the need amongst adults for the type of support we can offer was clear, so we were able to expand our remit to include people of any age.

The majority of sessions continue to take place online via videoconferencing applications or by telephone. A small number of sessions have taken place in-person where that has been requested and possible. This has allowed the two members of staff to engage with clients and to provide much-needed support at a difficult time.

All but one of the trustee meetings have been online due to initial restrictions and the subsequent need to avoid unnecessary in-person meetings. We expect a combination of mostly online and occasional in-person meetings to be the norm.

As regards public benefit, it is widely acknowledged that people of all ages are still suffering from the stresses caused by the pandemic. We know that the care and support provided so far has made a difference to those with whom we have been working, helping them directly and alleviating the demands on other services.

We anticipate our ways of working being appropriate for the pursuit of our aims in post-pandemic times.

Activities & Achievements

Over the past year we have been able to support 16 young people, mainly in secondary school and sixth form college, or who have just left college, and 10 adults.

This has involved one-to-one sessions with all clients where they have talked with and had the support of our members of staff.

This has helped these clients deal with the pressures of their situations, whether in personal, educational, or work settings, which have been particularly difficult as a result of the pandemic. Many clients have shared that this support was critical in their navigating this period.

Future Plans

We are very pleased to continue to have a productive working relationship with the Sixth Form College and that we will be able to provide on-going services to the students.

We also mentor/coach a number of adults. This tends to be over a longer period than the students which are typically supported for six sessions before a review takes place.

Finances

- Total income: £4,843 (01/09/2021– 31/08/2022)
- Total expenditure: £5,326
- Assets: £2,392
- Sources of income: grant income, regular and one-off donations from individuals and organisations.
- Main expenditure: salaries, insurance, training.



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Receipts and payments accounts

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For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
fund raiser					67
Gift	300			300	275
Gift Aid	870			870	466
Training					
Investment interest	1			1	
NBYFC Mac					1,250
Grant					3,000
hmrc refund					285
Individual	3372.04			3,372	3,682
Misc	300			300	810
	4,843	-		4,843	9,835
A2 Asset and investment sales, (see table).					
					-
Sub total					-
Total receipts	4,843	-		4,843	9,835
A3 Payments					
Salaries	4,863			4,863	7,579
Safeguarding					171
Training /conf	50			50	432
Expenses annual fees	30			30	20
Insurance/ Safeguarding	246			246	256
misc/ web	137			137	
hmrc					342
Sub total	5,326	-		5,326	8,800
A4 Asset and investment purchases, (see table)					
Sub total					-
Total payments	5,326	-		5,326	8,800
Net of receipts/(payments)	- 483	-		- 483	1,035
A5 Transfers between funds					
A6 Cash funds last year end	2,875			2,875	1,840
Cash funds this year end	2,392	-		2,392	2,875

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NW Current	391.31		
	NW Saver Account	£ 2,001.14		
				-
				-
	Total cash funds	2,392	-	-
in Bank on 31st Aug		OK	OK	OK
(agree balances with receipts and payments account(s))				
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	