



## 1. General Information

**REGISTERED CHARITY NUMBER:** 1189190

**TRUSTEES:** Thomasina Lukehurst  
Janine Farmer  
Dawn Mussell  
Melvin Bird  
Rose Durrant

**ADDRESS:** Royal Leamington Spa Canoe Club  
Adelaide Road  
Royal Leamington Spa  
Warwickshire  
CV32 5AH

**INDEPENDENT EXAMINER:** Jason Foxwell FCCA FCIE  
39 Enfield Road  
Poole  
BH15 3LJ



## 2. Trustees' Report

The trustees present their report for the period ended 31 December 2023.

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are required to prepare accounts for each financial year, which reflect the receipts and payments of the charity and of the surplus or deficit of income against payments for the year.

The trustees are responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity; and
- safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

### **LEGAL AND ADMINISTRATIVE**

The charity was formed as a new Charitable Incorporated Organisation (CIO) on 23 April 2020 under Charity Commission registration no: 1189190. It is governed by a CIO Constitution.

### **OBJECTIVE**

The objective of the charity is to promote community participation in healthy recreation, for the benefit of the inhabitants of Royal Leamington Spa and the surrounding area by the provision of facilities and opportunities to participate in canoeing, kayaking and paddleboards (commonly known as paddle sport). Below is the detailed objectives as defined in the Charitable Incorporated Organisation (CIO).

1. The overall objective of Royal Leamington Spa Canoe Club is to provide a safe and secure environment, where all people can try and take part in paddle sport.
2. Develop existing paddlers
3. RLSCC supports
  - a. Local children progress in paddle sport by offering the most relevant governing body schemes
  - b. Recreational paddlers by promoting white water and placid-water paddling
  - c. Competitive paddlers by providing regular training sessions for Sprint and Marathon paddlers
  - d. Coaches by providing training and courses to ensure members can paddle in safety
  - e. Volunteers as they support the day to day running of the club



## **REVIEW OF ACTIVITIES**

RLSCC was able to run full operations in 2023. The AGM was held in April 2023 and a new committee was elected to operate the day to day business of the club.

The recreational group delivered beginner group sessions and advanced coaching. This enabled introduction to white water sessions and pool sessions were run early in the year. This resulted in a stable of the membership with recruitment covering retiring members. The club continued with the coach development program, supporting coaches with training for skills improvement, emerging coaches with support for coaching certifications and juniors to develop their coaching. The coach development program is planned to be continued.

The racing team was recognised by British Canoeing for its talent development. British Canoeing provided funds via the Talent Pathway and Para Canoe Fund to RLSCC to support the coaching provision. This resulted in sporting success.

RLSCC hosted a Hasler race and the Avon Ascent Descent Race again which offers something different in the racing calendar and will hopefully become a great success.

These successes resulted in a continuation of the funding agreement from British Canoeing for the coming years (15k in 2023).

It was possible to run the Doggy Paddle and a record number of over 450 participants turned up.

The general operation of the club (membership administration, health & safety, safe guarding, club maintenance) are all in line with the policies, are being reviewed regularly by committee and reported out.



Trustee Report & Accounts - 31 December 2023

### 3. INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ROYAL LEAMINGTON SPA CANOE CLUB

I report to the trustees on my examination of the accounts of Royal Leamington Spa Canoe Club ("the charity") for the period ending 31 December 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Jason Foxwell FCCA FCIE**

independent-examiner.net

39 Enfield Road, Poole, BH15 3LJ

Date: 22 March 2024



#### 4. Receipts and Payments Account for the period ended 31 December 2023

Club Revenue	2023 £	2022 £	2021 £	Comments Reference 2023 Accounts
<b>Membership</b>				
Use of Club Boat	<b>19,146.50</b>	<b>18,494.85</b>	1343.00	
Key Fobs			675.00	
Rack Fees			2748.00	
Adult			9068.00	
Junior			2437.00	
Associate			861.00	
Social			360.00	
Family			1675.00	
Gym			438.00	
<b>Total</b>	<b>19,146.50</b>	<b>18,494.85</b>	<b>19,605.00</b>	
<b>Donations, Grants &amp; Sponsorship</b>	<b>0</b>	<b>11,600.00</b>	<b>20,637.00</b>	
<b>Grant Spend</b>	<b>(6898.10)</b>	<b>(6,070.43)</b>		There was a carry over of grant spend from 2022 to 2023
<b>Club Expenditure</b>				
Auditing & Accounting	(548.60)	(510.00)	(712.00)	
British Canoeing Affiliation	(1,125.60)	(1440.80)	(861.00)	
Building Improvements	(1,792.80)	(6248.48)	-	
Cleaning Consumables	(12.15)	-	-	
Cleaning Services	(1,050.01)	(1075.49)	(919.00)	
Club Maintenance	(521.95)	(287.56)	(683.00)	
Electricity	(989.47)	(631.88)	(539.00)	
Insurance	-	(820.14)	-	Insurance payments were carried over to Jan 2024
Go Cardless Fees	(103.43)	(133.73)	(122.00)	
Legal Services	-	(360.00)	(370.00)	Lease renewal
Miscellaneous Expenditure	(2,150.49)	(2222.36)	(1415.00)	
Membership System (MCH)	-	(782.40)	(650.00)	
Safeguarding	-	(38.00)	-	In 2023 safeguarding costs were moved to sections
Stripe Fees (Including Merchant)	(823.52)	(827.46)	(688.00)	
Telephone & Internet Services	-	(39.60)	(59.00)	
Training Courses	(38.00)	(849.00)	-	In 2023 no group first aid was needed and just individual course was done.
Waste Management	(319.76)	(107.75)	(235.00)	
Water Rates	(653.71)	(636.67)	(466.00)	
WDC Building Insurance	(633.10)	(1017.22)	(1824.00)	
WDC Lease & Rates	(5,001.05)	(5018.65)	(5047.00)	
Website & Hosting	(952.80)	(48.00)	(144.00)	
Stationary, Postage & Printing	-	-	(11.00)	
Advertising	-	-	-	

# ROYAL LEAMINGTON SPA CANOE CLUB



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<b>Total Club Expenditure</b>	<b>(16,728.44)</b>	<b>(23,095.19)</b>	<b>14,745.00</b>	
<b>Events</b>				
Avon Decent	2,075.00			
Hassler Income	1,781.00	1,723.06	-	
Doggy Paddle	7,939.50	5,153.50	1853.00	
<b>Total Event Income</b>	<b>11,795.50</b>	<b>6,876.56</b>	<b>1853.00</b>	
Avon Decent Cost	(1,441.75)	-	-	
Doggy Paddle Expenditure	(3,148.00)	(2,444.25)	(175.00)	
<b>Total Event expenditure</b>	<b>(4,589.75)</b>	<b>(2,444.25)</b>	<b>(175.00)</b>	
<b>Other Income</b>				
HMRC Gift Aid		-	500.00	
Miscellaneous Income	1,920.00	4,341.76	211.00	Flying Gecco pay for use of the club
Bank Interest	1,351.17	102.73	6.00	In 2023 the reserve funds were moved to an interest paying account
<b>Total</b>	<b>3,271.16</b>	<b>4,444.49</b>	<b>717.00</b>	
<b>Racing Section Income</b>				
BC Funding	17,954.00	29,066.00	23,925.00	
Coaching Fees	7,442.97	12,580.98	10,653.00	
Misc Income	392.00	725.50		
Grants Awarded	-	-	9455.00	
<b>Total</b>	<b>25,788.97</b>	<b>42,372.48</b>	<b>44,033.00</b>	
<b>Racing Section Expenditure</b>				
Coaching Courses (Racing)	(1,920.00)	(710.00)	(480.00)	
Coaching Staff Wages	(10,726.70)	(17,721.32)	(24,130.00)	
Equipment Purchases	(13,440.38)	(1840.00)	(13,535.00)	
Safeguarding Courses/Costs	(152.00)	-	(60.00)	
First Aid Courses/Costs	-	-	(615.00)	
Miscellaneous Expenditure	(1,992.48)	(3023.75)	(945.00)	
<b>Total</b>	<b>(28,231.56)</b>	<b>(23,295.07)</b>	<b>(39,887.00)</b>	
<b>Surplus for Racing Group</b>	<b>(2442.59)</b>			The racing deficit will be covered from the cash reserve
<b>Recreational Section Income</b>				
Coaching Fees (Recreational Adult)	6,037.00	7,322.00	3905.00	
Coaching Fees (Recreational Junior)	2,402.00	2,493.00	2310.00	
Pool Sessions	790.75	1,638.00	1073.00	
Christmas Party Payments	624.00	729.00		Payout for Christmas party is in Jan 2024.
Grants/Donations Awarded	-	-	2000.00	
Rec Trips	1,610.50	6.50		Offset with Rec Trips
<b>Total</b>	<b>11,464.25</b>	<b>12,188.50</b>	<b>9288.00</b>	
<b>Recreational Section Expenditure</b>				
Coaching Course (Rec)	(3540.98)	2,297.93	(1965.00)	

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Pool Invoices (Everyone Active)	(790.75)	2,000.00	(866.00)	
Safeguarding Courses/Costs	(152.00)	-	(105.00)	
First Aid Courses/Costs	(60.00)	-	(410.00)	
New Equipment Purchases		-	(1294.00)	
Miscellaneous Expenditure (Rec)	(140.29)			
Pool Invoices	(1060.73)			
Rec Trips	(1,650.00)			
<b>Total</b>	<b>(6452.00)</b>	<b>(4,297.93)</b>	<b>(4640.00)</b>	
<b>Surplus for Rec Group.</b>	<b>4,899.75</b>			

### RLSCC Summary of P&L on working account

2023 income	71,466.39			The data was not summarised prior to 2024 report
2023 expenditure	(63,051.85)			See above
Surplus (Loss) on Year	8,414.54	37,594.15	7,040	

Note: The surplus is the total of income vs outgoing in the working account.

There was spend for recreational grants £6898.10 made in working account which was protected in the cash reserve. The racing section had a deficit of £2442.59 which will be drawn down from the racing reserve.

Therefore, the true surplus made by the club in 2023 was £15,312.64.

### RLSCC Working Account Final statement

Cash in Bank as of 31/12	14,806.47	44,166.06	6032.83	
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### Cash Reserve

Note: The year end balance in working account was £14,806.47. To prepare for the next year 6000£ will be left in the working account and therefore **£8,806.47** can be transferred from the working account to the cash reserve account. Interest of £1351.17 has been also accumulated in the cash reserve.

£6898.10 was drawn down from the Grant spend reserve

£2442.59 was drawn down from racing reserve.

£4899.75 was added to recreational reserve.

£15,089.60 was moved to the Building fund (based on draw downs and transfer from working account)

### Cash Reserve (at start of new year after transfer to Cash Reserve)

	Jan 2024	Jan 2023	Jan 2022	
Building Fund	80,583.88	65,494.28	63,088.00	Club Surplus added to building fund
Grant Spend	675.08	7,573.18	-	Grant spend of 6898.10 done in working account has been drawn down from this.
Coaching Fund (Rec)	24,153.31	19,552.88	12,005.85	Rec Coaching surplus of 4889.75 was added
Coaching Fund (Racing)	46,197.59	48,831.88	31,286.13	Overspend of racing for new equipment was compensated by drawing 2442.59 from racing cash flow.
Equipment Fund	-	-	6,500.00	
Colin Manton Fund	-	-	-	
Gym Fund	1,674.66	1,674.66	1,555.66	
<b>Totals</b>	<b>153,284.52</b>	<b>143,126.88</b>	<b>107,935.64</b>	

**ROYAL LEAMINGTON SPA CANOE CLUB**

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*Michael Gallion*

Approved by the trustees and signed on behalf by

Michael Gallion (Chair)