



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month January	Year 2022		Day 31	Month December	Year 2022

## Section A Reference and administration details

<b>Charity name</b>	Friends of Chase Park
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1189189
<b>Charity's principal address</b>	Friends of Chase Park
	Pavilion Cafe, Millfield Road
	Whickham, Newcastle upon Tyne
<b>Postcode</b>	NE16 4QA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Batey			
2	Amelia Ord			
3	Jimi Tubman			
4	Susan Tubman			
5	Peter Craig		Resigned Dec 2022	
6	Ken Murray	Treasurer	Resigned Aug 2022	
7	Alan Scott	Chair	Resigned April 2022	
8	Julie Scott	Secretary	Resigned June 2022	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees are recruited from the local community based on business experience and skills.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Charities Commission Guidance for trustees.

The Charity operates a two-tier system; The "Management Team" reports to the Board of Trustees including financial and operational issues, allowing oversight of operation and financial commitments.

Gateshead MBC

Due to reducing Local Authorities budgets and cut back in spending. The Local Authority withdrawing support for the park as major grounds maintenance is carried out by the council environmental team

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Friends of Chase Park wish to create improvements to the fabric of Chase Park, Whickham. Friends of Chase Park aim to develop and increase more opportunities for formal and informal participation within the park, for the people of Whickham and the surrounding community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The popularity of the Pavilion Café continues to grow, especially with the increased number of volunteers which has enabled more days for the Café to be open for park users.

Our events are also very popular and continue to be appreciated by the local community following the Covid lockdown.

The volunteer gardeners continue to do sterling work to make the park an attractive place to visit.

We continue to provide access by the park users to the public toilets, courtesy of volunteers who open/close said toilets on a dialy basis.

We continue to provide support to Whickham Community Bowls Club, a long-standing bowling club whose future looked uncertain until we received the Pavilion and bowling green in an asset transfer from Gateshead Council.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers contribution:

- staffing the Pavilion Café
- staffing our events in the park
- gardening improvements to the park
- access to public toilets
- supporting Gateshead Council events in the park

Grantmaking

We receive information about grants on a routine basis, and regularly use websites detailing grants available. Grants are made for general and specific purposes.

**Summary of the main achievements of the charity during the year**

- i. Pavilion Café: offering variety of hot/cold drinks and snacks, staffed by volunteers.
- ii. Gardening: maintaining contracted areas, via volunteers
- iii. "Wombling Teams": periodic litter-picking groups throughout the park, done by our volunteers and members of the public
- iv. Events: we have successfully held events in the park for the enjoyment of the local community, eg "Fun Dog Show", "Cinema in the Park"
- v. Public Toilets: continueing to give access to the public toilets
- vi. Whickham Community Bowls Club: continued mutual support

<b>Section E</b>	<b>Financial review</b>
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<b>Brief statement of the charity's policy on reserves</b>	The financial position of the Friends of Chase Park ending the 31st of December 2022 - we still managed to keep our heads above water financially. The position will significantly improve now with the regular generation of funds from our volunteer-led cafe.
<b>Details of any funds materially in deficit</b>	    

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

<b>Section F</b>	<b>Other optional information</b>
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<b>Section G</b>	<b>Declaration</b>
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Edward Tubman	
Position (eg Secretary, Chair, etc)	Chair/Treasurer	
Date	31st October 2023	

<b>INCOME</b>		<b>EXPENDITURE</b>	
Café Sales	£23,207.29	Café Stock/Equipment	£10,822.99
Donations	£580.04	Toilet Block Cleaning	£6,790.20
Calendar Sales	£21.00	Insurance	£729.05
Events	£556.90	Telephone	£236.56
Grants	£2,186.05	Building Repairs	£7,536.69
Bowlers	£2,600.00	Events	£9,593.60
Misc	£89.70	Cleaning Equipment & Materials	£95.76
		Feasibility Study	£1,530.00
		Printing & Copying	£312.00
		Travel Expenses	£110.70
		Grounds Maintenance	£2,076.50
		Misc	£1,180.54
<b>Total</b>	<b>£29,240.98</b>	<b>Total</b>	<b>£41,014.59</b>

Opening Balance 01/01/22	£24,336.57
Add Income	£29,240.98
Less Expenditure	£41,014.59
Balance	-£11,773.61
Closing balance 31/12/22	<b>£12,562.96</b>

An accounting discrepancy of £49.82 was identified during the creation of these accounts. This discrepancy was due to lost invoices/receipts.

The actual closing balance is **£12513.14**

<b>RESTRICTED FUNDS (31/12/22)</b>		<b>UNRESTRICTED FUNDS (31/12/22)</b>	
Feasibility Study	£3460.00	Bank	£3628.56
Gardening	£4165.52		
Toilet Cleaning	1259.06		
<b>Total</b>	<b>£8884.58</b>	<b>Total</b>	<b>£3628.56</b>
		<b>Bank Balance</b>	<b>£12513.14</b>