

# **CAMP JOJO**

## **FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**





# **CAMP JOJO**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023**

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## CAMP JOJO

### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023

	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
<b>Income</b>				
Donations	21,154	-	21,154	15,479
Fundraising	13,890	-	13,890	5,459
Merchandise	3,102	-	3,102	1,592
Bank interest	177	-	177	-
Grants	30,932	31,563	62,495	27,517
Camps	1,500	-	1,500	8,246
<b>Total income</b>	<b>70,755</b>	<b>31,563</b>	<b>102,318</b>	<b>58,293</b>
<b>Expenditure</b>				
Admin	4,784	1,717	6,501	6,083
Publicity	1,364	337	1,701	510
Equipment	46,395	4,187	50,582	11,857
Volunteer expenses	160	1,691	1,851	1,808
Staff costs	15,773	2,085	17,858	12,295
Miscellaneous	1,656	-	1,656	740
Fundraising	-	-	-	467
Storage	1,920	-	1,920	1,560
Campsite hire	7,680	669	8,349	5,780
Legal	-	-	-	-
Catering	1,164	3,295	4,459	3,014
Merchandise	1,839	-	1,839	1,319
Repairs and maintenance	111	803	914	432
<b>Total expenditure</b>	<b>82,846</b>	<b>14,784</b>	<b>97,630</b>	<b>45,865</b>
<b>Net income before transfers</b>	<b>(12,091)</b>	<b>16,779</b>	<b>4,688</b>	<b>12,428</b>
Transfer between funds	790	(790)	-	-
<b>Net income after transfers</b>	<b>(11,301)</b>	<b>15,989</b>	<b>4,688</b>	<b>12,428</b>
Total funds brought forward at 1 January 2023	46,314	11,900	58,214	45,786
<b>Total funds carried forward at 31 December 2023</b>	<b>35,013</b>	<b>27,889</b>	<b>62,902</b>	<b>58,214</b>

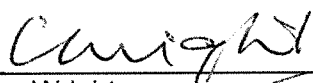
The notes on page 3 form part of these financial statements

## CAMP JOJO

### STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 DECEMBER 2023

		2023 £	2022 £
<b><u>Monetary Assets</u></b>			
Cash at Bank and in hand:		62,902	58,214
<b>TOTAL MONETARY ASSETS</b>		<b>62,902</b>	<b>58,214</b>
<b><u>Represented by Funds</u></b>			
Unrestricted General Fund		35,013	46,314
Restricted Fund	4	27,889	11,900
<b>TOTAL FUNDS</b>		<b>62,902</b>	<b>58,214</b>
Creditors due within one year:	3		
Professional fees		420	310
		<b>420</b>	<b>310</b>
<b><u>Assets retained for the Charity's own use</u></b>			
Equipment		99,941	71,000
		<b>99,941</b>	<b>71,000</b>

These accounts were approved by the Trustees on and signed on their behalf by:

  
\_\_\_\_\_  
Dr Christine Wright

6.2.2024  
\_\_\_\_\_  
Date

# CAMP JOJO

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1. Accounting Policies

These accounts are prepared on a receipts and payments basis, following best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2019) issued in 2019, with all revenue and expenses shown on a cash basis. Non-monetary Assets and Liabilities are shown as actual values at the end of the year.

#### Incoming resources

All material incoming resources have been included on a receivable basis i.e. they are included if the date receivable falls within the period covered by these accounts.

#### Resources expended

These have been analysed using a natural classification.

#### Going concern

These accounts have been prepared on a going concern basis.

### 2. Trustee and related party transactions

No remuneration was paid to any Trustee. R Spence who is husband of J Spence trustee was paid for storage and site fees totalling 10,269 (2022: £7,340).

3. The Independent Examination fee is £420.00

### 4. Funds analysis

	As at 01/01/23 £	Incoming resources £	Outgoing resources £	Transfer of funds £	As at 31/12/23 £
<b>Unrestricted funds</b>	46,314	70,755	82,846	790	35,013
<b>Restricted funds</b>					
Awards for All	905	-	237	-	668
Barbara Ward Trust	702	-	702	-	-
CAF	1,083	-	293	(790)	-
Co-op Essex Community	5,000	-	5,000	-	-
Mersea Homes	250	-	250	-	-
Nation Lottery	-	31,563	4,342	-	27,221
The Foyle Foundation	3,960	-	3,960	-	-
	<u>11,900</u>	<u>31,563</u>	<u>14,784</u>	<u>(790)</u>	<u>27,889</u>

## CAMP JO JO

### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

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I report on the accounts of Camp Jo Jo for the year ended 31 December 2023 which are set out on pages one to three.

#### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

#### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Courtier FMAAT AATQB for and on behalf of:

Community360



Winsley's House, High Street, Colchester, Essex

Date 14/02/2024



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1<sup>st</sup> January 2023**  
**Period end date**

**Period start date To 31<sup>st</sup> December 2023**

**Charity name: Camp Jojo**

**Charity registration number: 1189163**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide or assist in the provision of facilities (in the interests of social welfare), for recreation or other leisure time occupation of children with complex needs and their Families. This is with the object of improving their conditions of life, in particular through the provision of a bespoke, accessible campsite with all necessary equipment, all necessary support (including specialist family volunteer support), and associated activities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To achieve this through the provision for groups of families of a fully bespoke, accessible farm campsite, including tents with track hoists inside them, and Changing Place provision. Also, specialist family volunteers, and appropriately accessible animal, bush craft, and other activities in nature. Camp Jojo exists to allow children with complex needs, their siblings, and parents/carers the opportunity to experience a 3-day camping holiday – something usually barred to them because of the need of full accessibility and specialised equipment. We believe that all children should have the chance to spend time outdoors, in nature, not sent away on respite holidays but with their own families. We also know that many siblings of children with complex needs miss out on camping holidays with their families because of these same restraints. Our own experience tells us how isolating it can be to have a child with complex needs (even mingling at the school gate is not possible if your child



		<p>needs specialist transport) yet how much as parents we need the understanding, friendship, and support of our peers. Parents facing the same difficulties and battles. Parents who also often struggle with physical exhaustion, mental health issues, and the ongoing anxiety for their child and their needs.</p> <p>We believe that a camping holiday provides for all of these things – for the child with complex needs, for their siblings, and for their parents.</p> <p>Camp Jojo offers:</p> <ul style="list-style-type: none"> <li>• A 3-day camping holiday for 6-8 families at a time, not just for the child with complex needs but for their siblings and parents too – because siblings also miss out on camping experiences and quality holiday time with parents, where one child needs intensive daily care</li> <li>• A time that allows parents to build supportive relationships. During the camp supportive community is built amongst the families, and where families come from the same geographical area this is also taken home with them</li> <li>• A holiday where all activities are accessible to all the family members, adapted to the level of involvement that a particular child can manage</li> <li>• A holiday where really fun activities – fire lighting, foraging, beach time, feeding of the sheep, donkeys and hens, making digeridoos, collecting hens' eggs, making hammocks in the trees, campfires, crafts, music, and more – are available.</li> <li>• A holiday where tired parents can be relieved of some of the heavy burden of care which they carry day in, day out, year in and year out, for their disabled child; by having skilled volunteers attached to help each family. Where the parents' emotional and mental health, and their resilience, can be supported and strengthened through understanding and shared experience</li> <li>• A holiday where siblings can have fun all together,</li> <li>• A holiday where lasting and happy memories can be made and recorded, since many of these children are life-limited</li> <li>• A holiday where the common understanding of other families in the same position can support and encourage and give hope and courage for whatever lies ahead.</li> </ul> <p>We believe that parents of children with complex needs are better able to offer those children, and their siblings, quality</p>
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		<p>family and early life experience if they themselves are supported and understood</p> <p>in the heavy burden of care-giving that they carry.</p> <p>All families with a child with complex needs, and those that work with them, know that it's not easy to go on holiday if you have a child with complex needs. And especially it's not easy to go camping! Needed equipment can be extensive – larger tents, wheelchairs, hoists, feeding pump and supplies, medications, oxygen supplies, suitable changing place and shower, sometimes medical beds etc.</p> <p>So, at Camp Jojo we ensure that everything needed is in place and set up prior to the families' arrival. Appropriate tents with hoists where required, matting for the wheelchairs to move across on the field, comfortable camp beds for the children with disabilities - or occasionally medical beds - and thick sleeping mats for others, a fully accessible and hoisted bathroom, mobile hoists in the barn and marquee, beach wheelchairs, and other equipment. Individual contact with each family, allows families to have met with Camp Jojo personnel and other families before the camp, and allows for a detailed assessment of equipment, dietary, and accessibility needs for each family by the organisation. Each family needs a bespoke provision</p> <p>The camps are held at Ivy Farm in a beautiful spot at the tip of Mersea Island in Essex. Ivy Farm has a large barn next to the camping field that is used for indoor space for games and relaxation. One area of the barn has a sensory tent with floor mattresses and a hoist to give disabled children a quiet space to relax. The weather of course has a big impact on a camping trip! But we have the large barn for shelter from rain or heat, and a large marquee for indoor activities too. Also, a small separate tent for quiet 'down time' if a child needs that.</p> <p>The camp has activities for outdoors and indoors to allow for weather issues. There are a wide range of activities available – most focusing on the natural world. Each activity is made accessible at some level for each child. The camp site is beside the seawall and has a beach nearby. Specialist beach wheelchairs give accessibility to the beach – and the water – to those who</p>
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		want that. And of course, there is plenty of time to sit around the campfire.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Each family is assigned a skilled volunteer, if they would like that; someone who has cared for other children with complex needs. This volunteer is there to support the child and parents and siblings, to enable, to do whatever the parents need and want - to allow the parents also to have a holiday. Other volunteers put up and take down tents, lead activities, provide film and photos for the families to take home for memories. Some families may like to bring their own carer(s) and that's great too – obviously giving continuity for that child. Food is bought and prepared by a catering team of volunteers, and the coordinator has approved Food Safety training.</p> <p>Camp Jojo has policies in safeguarding; and in moving and handling as well as in other areas. Although the skilled family volunteers are already experienced and trained from their previous roles, Camp Jojo also buys in a recognised trainer to give training to the volunteers before the</p>

		camp starts, in these two areas particularly. All volunteers have the relevant DBS checks.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• Camp Jojo held 5 camps this summer. As in other years we were grossly oversubscribed, meaning we could only take less than 25% of the families who applied. Selection factors included severity and complexity of need, lack of support, other traumatic events during the year (hospitalizations, parental bereavement, job loss, etc), life limitation expectation for the child, economic deprivation, lack of other holidays etc.</li> <li>• Parents and children were asked for feedback after each camp and this feedback was extremely positive. Parents spoke of the impossibility of this kind of experience without the support that Camp Jojo offers. They also were moved and delighted by the activities that were made accessible to the children for the first time; and spoke of the relief of being with a group of people who understood their situation. A number of children spoke of not wanting to leave!</li> <li>• As in previous years some of the children camping had profound and multiple disabilities and needs. Equipment required included medical beds, hoists, accessible bathroom, feeding pumps, ventilators, CPAP machines, all terrain wheelchairs and much more. Year on year we are receiving a group whose children who are more severely disabled than previously.</li> <li>• As previously, many of these families had been severely restricted in their activities during the year by their child's profound needs. Covid continues to impact</li> </ul>

		<p>these families disproportionately, but thankfully, much less than previously</p> <ul style="list-style-type: none"> <li>• This year we have also held, as a pilot project, one camp receiving families from only one London special needs school, in a deprived and multicultural inner city area. This was initiated because we realised there were many families who would not apply to Camp Jojo, (although they were exactly the kind of families we hope to serve), because of issues of deprivation, both economic and in terms of opportunities open to them, they might not hear of us and, if they did, would probably not apply as this camp in the countryside would be far outside their usual comfort zone. So, working in partnership with a school offered a chance to proactively seek out such families. The camp was also very successful, both at the time, and also as providing a school-based community which has continued beyond that time. We have decided to continue this program, partnering with one inner London school at a time each 2-3 years</li> <li>• Equipment. We continue to need to extend our range of complex disability equipment, in light of the complexity of needs in the families applying. This year this has included purchasing a Mobiloo trailer, a large and expensive item. This will give us the possibility to take more families who need an accessible bathroom, which until now has been limited to 3 per camp.</li> <li>• Funding: This year has been memorable as we have been awarded our first 3-year grant – from the National Lottery. We are very grateful for this as it covers almost 60 % of the Essex camp costs; meaning we are freer to develop the charity's capacity in other areas.</li> <li>• Communications. This year we launched several new initiatives in order to strengthen the Camp Jojo community. We now have a private and moderated Camp Jojo Families Facebook page; a bimonthly newsletter; a 'briefing' post after each Board meeting for a number of volunteers who continue to be supportive to the charity throughout</li> </ul>
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		<p>the year; and more materials available to those holding fundraising events for the charity.</p> <ul style="list-style-type: none"> <li>• This year we have been searching for a second site at which to hold Camp Jojo camps from 2025, in order to increase our capacity for camps during the summer holidays. We are delighted to have now found one in the north of England. This initiative developed because of the large number of families who apply to us from the north of England; but for whom a journey to East Essex with one or more complex needs children is very difficult. We have a year in which to raise funds for this second site and ensure that it will be prepared and ready to adhere to the values and model of the charity, and its procedures – all as already developed and tested in our Essex camps.</li> <li>• Staffing: We have extended our operations manager capacity this year; and appointed a Volunteer Selection Manager post. We have also expanded and consolidated our fundraising and graphics/comms capacity.</li> <li>• Governance: The Board has accepted 2 new trustees this year. In addition, we have one new Special Advisor who has initiated a new accounts system for the charity. And our IT consultant has completed a new shared drive and a cybersecurity initiative.</li> </ul>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A

Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We ended the year with £38,000 in our current account to carry forward, and £20,000 in our reserves account. We successfully bid for a National Lottery Grant, which will provide around 60% of our projected budgets for the next three years. This has given us confidence to plan for an increase to six summer camps in 2023, and also to begin looking at finding second site in the North of England: this will obviously involve us in more large grant bids, as well as increasing the need to diversify our income streams, which we have begun to do in 2023.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee Board regularly, every quarter at the Board meeting, reviews the reserves that are required to ensure that they are adequate to fulfil our continuing obligations. The Trustees propose to maintain the charity's reserves at a level which is at least equivalent to 6 months operational expenditure and have done so having regards to its manner of operation and likely funding streams.
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	A combination of grant funding, corporate and individual donations, family contributions to camping fees, fund-raising events, and individual sponsored events. Our National Lottery Grant will provide 60% of our budgets for the next three years
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	A significant risk was that families will be less able to pay for the camps, owing to the general economic downturn, and there will be a higher demand for bursaries. This year the trustees have agreed a significant reduction in the fee charged to families to

		£50 per family, which will reduce the cost pressure to families. This will reduce the cost of bursaries to the Charity but has put increased demands on our fund -raising. We have therefore taken the decided to employ a part-time large grants fund-raiser, and plan to employ a small grants fund-raiser in 2024, to add to the work done in this area by Trustees currently.
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Registered Charity Commission, Foundation Constitution for a C.I.O
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Trustees have been developing a New Trustee Induction programme during 2023.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Any decision may be taken either: <ul style="list-style-type: none"> <li>• at a meeting of the charity trustees; or</li> <li>• by resolution in writing or electronic form agreed by a majority of all of the charity Trustees.</li> </ul> The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation. A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee; the acts and proceedings of any committee must be brought to the attention of the charity trustees as soon as is reasonably practicable, and the charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.
Relationship with any related parties	Para 1.51	N/A
Other		

## Reference and Administrative details

Charity name	Camp Jojo
Other name the charity uses	N/A
Registered charity number	1189163
Charity's principal address	Ivy Farm, East Mersea, Colchester, Essex. CO5 8US

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr. Christine Wright	Chair		
2	Mrs. Jennifer Spence	Treasurer		
3	Mr. David Playfoot			
4	Dr. Tim Wright		1 <sup>st</sup> June, 2023	
5	Mr. Darren Cock		1 <sup>st</sup> June 2023	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Equipment and site management	Mr. Ralph Spence	
Schools Liaison	Mrs. Alex Patrick	
Finance	Mr. Niall Wright	
Health & Disability	Mrs. Rachel Wright	

#### Name of chief executive or names of senior staff members (Optional information)

Ellie Byfield, Operations Manager  
Louise Ormrod, Operations Manager  
Becky Myers, Finance Officer

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Amight</i>	
Full name(s)	DR CHRISTINE WRIGHT	
Position (e.g. Secretary, Chair, etc.)	CHAIR OF TRUSTEES	
Date	20.12.2023	