



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From** 1<sup>st</sup> January 2021 **Period start date**  
**To** 31<sup>st</sup> December 2021 **Period end date**

**Charity name: Camp Jojo**

**Charity registration number:1189163**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide or assist in the provision of facilities. in the interests of social welfare, for recreation or other leisure time occupation of children with complex needs and their families, with the object of improving their conditions of life, in particular through the provision of a bespoke, accessible campsite with all necessary equipment, all necessary support (including specialist family volunteer support), and associated activities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To achieve this through the provision for groups of families of a fully bespoke, accessible farm campsite, including tents with track hoists inside them, and Changing Place provision. Also, specialist family volunteers, and appropriately accessible animal, bush craft, and other activities in nature. Camp Jojo exists to allow children with complex needs, their siblings, and parents/carers the opportunity to experience a 3-day camping holiday – something usually barred to them because of the need of full accessibility and specialised equipment. We believe that all children should have the chance to spend time outdoors, in nature, not sent away on respite holidays but with their own families. We also know that many siblings of children with complex needs miss out on camping holidays with their families because of these same restraints. Our own experience tells us how isolating it can be to have a child with complex

		<p>needs – even mingling at the school gate is not possible if your child needs specialist transport – yet how much as parents we need the understanding, friendship, and support of our peers. Parents facing the same difficulties and battles. Parents who also often struggle with physical exhaustion, mental health issues, and the ongoing anxiety for their child and their needs. We believe that a camping holiday provides for all of these things – for the child with complex needs, for their siblings, and for their parents.</p> <p>Camp Jojo offers:</p> <ul style="list-style-type: none"> <li>• A 3-day camping holiday for 6-8 families at a time, not just for the child with complex needs but for their siblings and parents too – because siblings also miss out on camping experiences and quality holiday time with parents, where one child needs intensive daily care</li> <li>• A time that allows parents to build supportive relationships. During the camp supportive community is built amongst the families, and where families come from the same geographical area this is also taken home with them</li> <li>• A holiday where all activities are accessible to all the family members, adapted to the level of involvement that a particular child can manage</li> <li>• A holiday where really fun activities – fire lighting, foraging, beach time, feeding of the sheep, donkeys and hens, making digeridoos, collecting hens' eggs, making hammocks in the trees, campfires, music, and more – are available.</li> <li>• A holiday where tired parents can be relieved of some of the heavy burden of care which they carry day in, day out, year in and year out, for their disabled child; by having skilled volunteers attached to help each family. Where the parents' emotional and mental health, and their resilience, can be supported and strengthened through understanding and shared experience</li> <li>• A holiday where siblings can have fun all together,</li> <li>• A holiday where lasting and happy memories can be made and recorded, since many of these</li> </ul>
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		<p>children are life-limited</p> <ul style="list-style-type: none"> <li>• A holiday where the common understanding of other families in the same position can support and encourage and give hope and courage for whatever lies ahead. We believe that parents of children with complex needs are better able to offer those children, and their siblings, quality family and early life experience if they themselves are supported and understood in the heavy burden of care-giving that they carry.</li> </ul> <p>All families with a child with complex needs, and those that work with them, know that it's not easy to go on holiday if you have a child with complex needs. And especially it's not easy to go camping! Needed equipment can be extensive – larger tents, wheelchairs, hoists, feeding pump and supplies, medications, oxygen supplies, suitable changing place and shower, sometimes medical beds etc.</p> <p>So, at Camp Jojo we ensure that everything needed is in place and set up prior to the families' arrival. Appropriate tents with hoists where required, matting for the wheelchairs to move across on the field, comfortable camp beds for the children with disabilities - or occasionally medical beds - and thick sleeping mats for others, a fully accessible and hoisted bathroom, mobile hoists in the barn and marquee, beach wheelchairs, and other equipment. Individual contact with each family, as well as a common social event some weeks before the event, allows families to have met with Camp Jojo personnel and other families before the camp, and allows for a detailed assessment of equipment, dietary, and accessibility needs for each family by the organisation. Each family needs a bespoke provision.</p> <p>The camps are held at Ivy Farm in a beautiful spot at the tip of Mersea Island in Essex. Ivy Farm has a large barn next to the camping field that is used for indoor space for games and relaxation. One area of the barn has floor mattresses and a hoist to give</p>
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		<p>disabled children a quiet space to relax. The weather of course has a big impact on a camping trip! But we have the large barn for shelter from rain or heat, and a large marquee for indoor activities too. Also, a small separate tent for quiet 'down time' if a child needs that.</p> <p>The camp has activities for outdoors and indoors to allow for weather issues. There are a wide range of activities available - most focusing on the natural world. Each activity is made accessible at some level for each child. The camp site is beside the seawall and has a beach nearby. Specialist beach wheelchairs give accessibility to the beach - and the water - to those who want that. And of course, there is plenty of time to sit around the campfire.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Each family is assigned a skilled volunteer, if they would like that; someone who has cared for other children with complex needs. This volunteer is there to support the child and parents and siblings, to enable, to do whatever the parents need and want - to allow the parents also to have a holiday. Other volunteers put up and take down tents, lead activities, provide film and photos for the families to take home for memories. Some families may like to bring their own carer(s) and that's</p>

		<p>great too – obviously giving continuity for that child. Food is bought and prepared by a catering team of volunteers, and the coordinator has approved Food Safety training.</p> <p>Camp Jojo has policies in safeguarding; and in moving and handling as well as in other areas. Although the skilled family volunteers are already experienced and trained from their previous roles, Camp Jojo also buys in a recognised trainer to give training to the volunteers before the camp starts, in these two areas particularly.</p> <p>All volunteers have the relevant DBS checks.</p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. Despite the Covid epidemic, Camp Jojo was able to hold 3 camps this year. The children with complex disabilities and their families that the charity caters for are often those who have needed to 'shield' during the pandemic, so it was particularly important to them. Prior to the camps we developed, with medical input, a comprehensive Covid Policy, which was reviewed regularly and frequently as the Covid situation and guidance changed.</p> <p>We maintained comprehensive and thorough hygiene practices across the site, with all attendees having Lateral Flow Tests before and during the camps, with activities being carried out outside or in open doored barns or marquees. Meals were taken in family 'bubbles' and family volunteers remained in a 'bubble' with their family</p>

		<p>throughout a camp.</p> <p>2. The camps were very successful with exceptionally good feedback received from parents, children, and volunteers after the camps</p> <p>3. Building on our previous experience we were able to take some children with profound disabilities and needs this year e.g. one little boy on a ventilator. It was evident that families applying this year represented a group whose children were more severely disabled than previously. We were also swamped with applications, with three times as many families applying than we could cater for. The other noticeable issue with applications this year was how many of the families had either been deeply affected by covid (shielding, home schooling with a severely disabled child and other siblings etc); or had had other traumatic events within their families this year (parental illness, bereavement, prolonged hospitalisations, job losses etc).</p> <p>6. Equipment. We have reassessed our present equipment and future needs in light of this year's camps, and the level of disability equipment needed. As a result we have purchased or been gifted several more large and smaller items that were deemed necessary, including:</p> <ul style="list-style-type: none"> <li>□ 2 more P pod bean chairs (important to allow wheelchair users to have a time relaxing out of their confining chairs),</li> <li>□ a further beach buggy to be sure we can cater for enough children at one time who need wheelchairs on the beach.</li> <li>□ an all-terrain wheelchair to allow more comfort for some children who struggled in their own wheelchairs in the field and farm land</li> </ul> <p>We have also procured more sensory stimulation equipment for our sensory space in the barn where children can have quiet or 'downtime' when needed</p> <p>7. Communications. We have continued to upgrade our website, and to develop our social media presence, particularly on Facebook</p> <p>8. In light of the pressure of applications we have undertaken a</p>
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		<p>longer-term planning exercise to allow us to plan increasing numbers of camps each year in the future.</p>
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>The Charity's budget for 2021 established the need for £5100 to be raised in sponsorship costs (to cover the cost of disability provision for 3 camps, which the Trustees would not expect families to cover in their camping fees.) We also identified equipment needs, amounting to a minimum of £2200.</p> <p>Much of these needs were covered by grants awarded in 2020, which were carried forward, as no camps took place. We also continued our fund-raising efforts, particularly identifying the need to diversify, and held several fund-raising events and campaigns, which contributed significantly to our funds, as well as beginning to recruit more regular donors.</p> <p>Several grants enabled us to cover extra expenses due to Covid, and to cover the costs of part-time staff employed for the first time.</p> <p>(Please refer to Accounts for details of all this fund-raising income)</p>

Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We ended the year with £38,000 in our current account to carry forward, and £7000 in our reserves account. This is a much stronger position than in 2020 and means that we can fund our planned activities. We now need to look at future funding, particularly to make staffing sustainable.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee Board regularly, every quarter at the Board meeting, reviews the reserves that are required to ensure that they are adequate to fulfil our continuing obligations. The Trustees propose to maintain the charity's reserves at a level which is at least equivalent to three months operational expenditure and have done so having regards to its manner of operation and likely funding streams.
Amount of reserves held	Para 1.22	£7000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	A combination of grant funding, corporate and individual donations, family contributions to camping fees, fund-raising events, and individual sponsored events. A very generous grant of £20,000 from The Let yourself Trust means that we enter 2022 with enough funds to cover staffing and some other costs.
Investment policy and		



objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk faced by the Charity in 2021, as last year, was the COVID pandemic. The Trustees took the decision in April that the camps would go ahead, with a continually updated Covid policy, and the flexibility built in to cancel or modify activities should this have proved necessary. We ensured that we had adequate funds to cover necessary extra costs.</p> <p>Another significant risk is that families will be less able to pay for the camps, owing to the general economic downturn, and there will be a higher demand for bursaries: the Trustees will have to manage this risk, by matching available funds with applications, and raising more money to fund bursaries.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Registered Charity Commission, Foundation Constitution for a C.I.O
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Any decision may be taken either:</p> <ul style="list-style-type: none"> <li>• at a meeting of the charity trustees; or</li> <li>• by resolution in writing or electronic form agreed by a majority of all of the charity Trustees.</li> </ul> <p>The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.</p> <p>A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee; the acts and proceedings of any committee must be brought to the attention of the charity trustees as soon as is reasonably practicable, and the charity trustees shall from time to time review the arrangements</p>

		which they have made for the delegation of their powers.
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Camp Jojo
Other name the charity uses	
Registered charity number	1189163
Charity's principal address	7, Lanyard Place, Woodbridge, Suffolk, IP12 9AA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr. Christine Wright	Chair		
2	Mrs. Jennifer Spence	Treasurer		
3	Mr. David Playfoot			
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20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Health and Disability	Dr Timothy Wright	157 Lifstan Way Southend Essex
Equipment and Bushcraft	Mr Ralph Spence	Ivy Farm Ivy Lane East Mersea Colchester CO5 8US

#### Name of chief executive or names of senior staff members (Optional information)

Becky Myers, Finance officer

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

## Other optional information



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C Wright</i>	
Full name(s)	DR CHRISTINE WRIGHT	
Position (e.g. Secretary, Chair, etc.)	CHAIR OF TRUSTEES	
Date	20.12.2021	



# **CAMP JOJO**

## **FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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# **CAMP JOJO**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

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# CAMP JOJO

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
<b>Receipts</b>				
Donations	10,135	1,585	11,720	6,875
Fundraising	5,420	-	5,420	-
Merchandise	1,876	-	1,876	-
Bank interest	-	-	-	2
Grants	20,000	14,696	34,696	26,700
Camps	6,445	-	6,445	-
<b>Total receipts</b>	<b>43,876</b>	<b>16,281</b>	<b>60,157</b>	<b>33,577</b>
<b>Payments</b>				
Admin	-	1,804	1,804	1,212
Publicity	295	-	295	774
Equipment	-	5,258	5,258	23,705
Volunteer expenses	-	978	978	-
Staff costs	-	5,543	5,543	-
Miscellaneous	1,498	830	2,328	-
Fundraising	474	-	474	-
Storage	1,200	-	1,200	-
Campsite hire	2,376	1,243	3,619	1,290
Legal	300	-	300	-
Catering	1,949	-	1,949	-
Merchandise	3,661	-	3,661	-
Repairs and maintenance	-	780	780	60
Insurance	-	-	-	1,797
<b>Total payments</b>	<b>11,753</b>	<b>16,436</b>	<b>28,189</b>	<b>28,838</b>
<b>Net of Receipts/(Payments)</b>	<b>32,123</b>	<b>(155)</b>	<b>31,968</b>	<b>4,739</b>
<b>Transfer between funds</b>	<b>1,937</b>	<b>(1,937)</b>	<b>-</b>	<b>-</b>
<b>Net of Receipts/(Payments) after transfers</b>	<b>34,060</b>	<b>(2,092)</b>	<b>31,968</b>	<b>4,739</b>
<b>Cash funds brought forward at 1 January 2021</b>	<b>4,000</b>	<b>9,818</b>	<b>13,818</b>	<b>9,079</b>
<b>Cash funds carried forward at 31 December 2021</b>	<b>38,060</b>	<b>7,726</b>	<b>45,786</b>	<b>13,818</b>

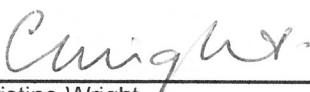
The notes on page 3 form part of these financial statements

## CAMP JOJO

### STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 DECEMBER 2021

		2021 £	2020 £
<b><u>Monetary Assets</u></b>			
Cash at Bank and in hand:		45,786	13,818
<b>TOTAL MONETARY ASSETS</b>		<b>45,786</b>	<b>13,818</b>
<b><u>Represented by Funds</u></b>			
Unrestricted General Fund		38,060	4,000
Restricted Fund	4	7,726	9,818
<b>TOTAL FUNDS</b>		<b>45,786</b>	<b>13,818</b>
Creditors due within one year:	3		
Insurance		1,816	-
Professional fees		310	224
		<b>2,126</b>	<b>224</b>
<b><u>Assets retained for the Charity's own use</u></b>			
Equipment		44,950	44,950
		<b>44,950</b>	<b>44,950</b>

These accounts were approved by the Trustees on and signed on their behalf by:

  
Dr Christine Wright

4.4.22.  
Date

# CAMP JOJO

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. These accounts are prepared on a receipts and payments basis, following best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2019) issued in 2019, with all revenue and expenses shown on a cash basis.

Non-monetary Assets and Liabilities are shown as actual values at the end of the year.

2. No remuneration was paid to any Trustee. R Spence was paid for storage and a deposit totalling 3,945 (2020: £1,290).

3. The Independent Examination fee is £310.00

### 4. Restricted Funds

	As at 01/01/21	Incoming resources	Outgoing resources	Transfer of funds	As at 31/12/21
	£	£	£	£	£
Awards for All	1,267	10,000	7,252	(10)	4,005
Albert Hunt Trust	-	1,000	500	-	500
Alex Ostler Fundraiser	2,951	-	1,000	(1,951)	-
Country Landowners Association	600	-	588	-	12
D & S Cock Donation	-	2,000	284	-	1,716
Fisher Jones Greenwood	500	-	500	-	-
Fowler Smith Jones Trust	1,500	-	1,144	-	356
Grassroots	-	1,000	1,000	-	-
London Southend Airport	1,000	-	1,000	-	-
Mersea Island Community Support	-	360	-	-	360
Nation Lottery Celebrate #25	1,000	-	978	-	22
Rachel & Lucy's fundraiser	-	1,585	830	-	755
Strood Charity Donation	-	336	360	24	-
Tesco Bags of Help	1,000	-	1,000	-	-
	<u>9,818</u>	<u>16,281</u>	<u>16,436</u>	<u>(1,937)</u>	<u>7,726</u>

# **CAMP JOJO**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**



# **CAMP JOJO**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

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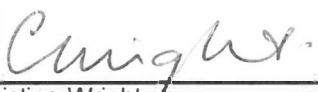


## CAMP JOJO

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## CAMP JO JO

### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

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I report on the accounts of Camp Jo Jo for the year ended 31 December 2021 December 2021 which are set out on pages one to three.

#### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

#### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360  
Winsley's House, High Street, Colchester, Essex

  
Date

8th April 2022