

# **CAMP JOJO**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

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# CAMP JOJO

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Total £
<b>Receipts</b>				
Donations	2,624	4,251	6,875	6,012
Photobook	-	-	-	60
Merchandise	-	-	-	569
Bank Interest	2	-	2	-
Legal Settlement	-	-	-	2,000
Grants	-	26,700	26,700	17,685
Camps	-	-	-	496
<b>Total receipts</b>	<b>2,626</b>	<b>30,951</b>	<b>33,577</b>	<b>26,822</b>
<b>Payments</b>				
Admin	1,212	-	1,212	164
Publicity	774	-	774	1,536
Equipment	1,305	22,400	23,705	9,349
Volunteer Expenses	-	-	-	758
Staff costs	-	-	-	1,510
Catering	-	-	-	956
Laundry	-	-	-	192
Campsite hire	1,290	-	1,290	2,436
Training	-	-	-	255
Repairs and Maintenance	60	-	60	384
Insurance	1,797	-	1,797	1,480
<b>Total payments</b>	<b>6,438</b>	<b>22,400</b>	<b>28,838</b>	<b>19,020</b>
<b>Net of Receipts/(Payments)</b>	<b>(3,812)</b>	<b>8,551</b>	<b>4,739</b>	<b>7,802</b>
<b>Transfer between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net of Receipts/(Payments) after transfers</b>	<b>(3,812)</b>	<b>8,551</b>	<b>4,739</b>	<b>7,802</b>
<b>Cash funds brought forward at 1 January 2020</b>	<b>7,812</b>	<b>1,267</b>	<b>9,079</b>	<b>1,277</b>
<b>Cash funds carried forward at 31 December 2020</b>	<b>4,000</b>	<b>9,818</b>	<b>13,818</b>	<b>9,079</b>

The notes on page 3 form part of these financial statements

## CAMP JOJO

### STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2020

	Note	2020 £	2019 £
<b><u>Monetary Assets</u></b>			
Cash at Bank and in hand:		13,818	9,079
<b>TOTAL MONETARY ASSETS</b>		<b>13,818</b>	<b>9,079</b>
<b><u>Represented by Funds</u></b>			
Unrestricted General Fund		4,000	7,812
Restricted Fund	4	9,818	1,267
<b>TOTAL FUNDS</b>		<b>13,818</b>	<b>9,079</b>
Creditors due within one year:	3		
Professional fees		224	224
		<b>224</b>	<b>224</b>
<b><u>Assets retained for the Charity's own use</u></b>			
Equipment		44,950	-
		<b>44,950</b>	<b>-</b>

These accounts were approved by the Trustees on and signed on their behalf by:

  
Dr Christine Wright

10-3-2021  
Date



## CAMP JOJO

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. These accounts are prepared on a receipts and payments basis, following best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2019) issued in 2019, with all revenue and expenses shown on a cash basis.  
Non-monetary Assets and Liabilities are shown as actual values at the end of the year.
2. No remuneration was paid to any Trustee. R Spence was paid for storage and a deposit totalling 1,290 (2019: £2,496).
3. The Independent Examination fee is £224.

#### 4. Restricted Funds

	As at 01/01/20 £	Incoming resources £	Outgoing resources £	Transfer of funds £	As at 31/12/20 £
Awards for All	1,267	-	-	-	1,267
Alex Ostler Fundraiser	-	2,951	-	-	2,951
Colchster Catalyst	-	5,000	5,000	-	-
Country Landowners Association	-	4,000	3,400	-	600
Fisher Jones Greenwood	-	500	-	-	500
Fowler Smith Jones Trust	-	1,500	-	-	1,500
London Southend Airport	-	1,000	-	-	1,000
Nation Lottery Celbrate #25	-	1,000	-	-	1,000
Short Breaks Essex	-	14,000	14,000	-	-
Tesco Bags of Help	-	1,000	-	-	1000
	-	30,951	22,400	-	9,818

#### 5. Related Party

J Spence who is the daughter of trustees was paid 2020 £0 (2019: £294) for Admin and website works

## CAMP JOJO

### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

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I report on the accounts of Camp Jojo for the year ended 31 December 2020 which are set out on pages one to three.

#### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

#### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

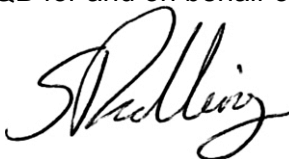
#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:  
Community360, Winsley's House  
High Street, Colchester, Essex



Date 11/03/2021



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2020  
2020

Period start date To 31<sup>st</sup> December  
Period end date

Charity name: Camp Jojo

Charity registration number: 1189163

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide or assist in the provision of facilities. in the interests of social welfare, for recreation or other leisure time occupation of children with complex needs and their families, with the object of improving their conditions of life, in particular through the provision of a bespoke, accessible campsite with all necessary equipment, all necessary support(including specialist carer support), and associated activities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>To achieve this through the provision for groups of families of a fully bespoke, accessible farm camp-site, including tents with track hoists inside them, and Changing Place provision. Also specialist family volunteers, and appropriately accessible animal, bush craft, and other activities in nature.</p> <p>Camp Jojo exists to allow children with complex needs, their siblings and parents/carers the opportunity to experience a 3 day camping holiday – something usually barred to them because of the need of full accessibility and specialised equipment. We believe that all children should have the chance to spend time outdoors, in nature, not sent away on respite holidays but with their own families. We also know that many siblings of children with complex needs miss out on camping holidays with their families because of these same restraints. Our own experience tells us how isolating it can be to have a child with complex needs – even mingling at the school gate is not possible if your child needs specialist transport – yet how much as parents we need the understanding, friendship and support of our peers. Parents facing the same difficulties and battles. Parents who also often struggle with physical exhaustion, mental health issues, and the ongoing anxiety for their child and their needs.</p> <p>We believe that a camping holiday provides for all of these things – for the child with complex needs, for their siblings, and for their parents.</p>

		<p>Camp Jojo offers:</p> <ul style="list-style-type: none"> <li>• A 3 day camping holiday for 6-8 families at a time, not just for the child with complex needs but for their siblings and parents too – because siblings also miss out on camping experiences and quality holiday time with parents, where one child needs intensive daily care</li> <li>• A time that allows parents to build supportive relationships. During the camp supportive community is built amongst the families, and where families come from the same geographical area this is also taken home with them</li> <li>• A holiday where all activities are accessible to all the family members, adapted to the level of involvement that child can manage</li> <li>• A holiday where really fun activities – fire lighting, foraging, beach time, tomahawk throwing, feeding of the sheep, donkeys and hens, making digeridoos, collecting hens' eggs, making hammocks in the trees, campfires, music, and more – are available.</li> <li>• A holiday where tired parents can be relieved of some of the heavy burden of care they carry day in, day out, year in and year out, for their disabled child; by having skilled volunteers attached to help each family. Where the parents' emotional and mental health, and their resilience, can be supported and strengthened through understanding and shared experience</li> <li>• A holiday where siblings can have fun all together,</li> <li>• A holiday where lasting and happy memories can be made and recorded, since many of these children are life-limited</li> <li>• A holiday where the common understanding of other families in the same position can support and encourage, and give hope and courage for whatever lies ahead. We believe that parents of children with complex needs are better able to offer those children and their siblings' quality family and early life experience if they themselves are supported and understood in the heavy burden of care-giving that they carry.</li> </ul> <p>All families with a child with complex needs, and those that work with them, know that it's not easy to go on holiday if you have a child with complex needs. And especially it's not easy to go camping! Needed equipment can be extensive – larger tents, wheelchairs, hoists, feeding pump and supplies, medications, oxygen supplies, suitable changing place and shower, sometimes medical beds etc. So at Camp Jojo we ensure that everything needed is in place, and set up prior to the families' arrival. Appropriate tents with hoists where required, matting for the wheelchairs to move across on the field, comfortable camp beds for the children with disabilities - or occasionally medical beds - and thick sleeping mats for others, a fully accessible and hoisted</p>
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		<p>bathroom, mobile hoists in the barn and marquee, beach wheelchairs, and other equipment. Individual contact with each family, as well as a common social event some weeks before the event, allows families to have met with Camp Jojo personnel and other families before the camp, and also allows for a detailed assessment of equipment, dietary, and accessibility needs for each family by the organisation. Each family needs a bespoke provision.</p> <p>The camps are held at Ivy Farm in a beautiful spot at the tip of Mersea Island in Essex. Ivy Farm has a large barn next to the camping field that is used for indoor space for games and relaxation. One area of the barn has floor mattresses and a hoist to give disabled children a quiet space to relax. The weather of course has a big impact on a camping trip! But we have the large barn for shelter from rain or heat, and a large marquee for indoor activities too. Also a small separate tent for quiet 'down time' if a child needs that.</p> <p>The camp has activities for outdoors and indoors to allow for weather issues. There are a wide range of activities available – most focusing on the natural world. Each activity is made accessible at some level for each child. The camp site is beside the seawall and has a beach nearby. Specialist beach wheelchairs give accessibility to the beach – and the water – to those who want that. And of course, there is plenty of time to sit around the camp fire.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Each family is assigned a skilled volunteer, if they would like that; someone who has cared for other children with complex needs. This volunteer is there to support the child and parents and siblings, to enable, to do whatever the parents need and want - to allow the parents also to have a holiday. Other volunteers

		<p>put up and take down tents, lead activities, provide film and photos for the families to take home for memories. Some families may like to bring their own carer(s) and that's great too – obviously giving continuity for that child. Food is bought and prepared by a catering team of volunteers, and the Coordinator has approved Food Safety training.</p> <p>Camp Jojo has policies in safeguarding; and in moving and handling as well as in other areas. Although the skilled family volunteers are already experienced and trained from their previous roles, Camp Jojo also buys in a recognised trainer to give training to the volunteers before the camp starts, in these two areas particularly.</p> <p>All volunteers have the relevant DBS checks.</p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. As a result of the Covid epidemic, Camp Jojo was not able to hold camps as usual this year. The children with complex disabilities and their families that the charity caters for are often those who have needed to 'shield' during the pandemic. We have maintained contact with many of the families who have attended camps previously.</p> <p>2. We did experiment with limited activities in August: three families came over 2 days and we had a photographer in the hope of creating on-line content for other families to enjoy whilst safely shielding. These days included various activities and met all current Covid guidance. Families accessed the beach, craft activities, farm animals, music, and camp fire, and enjoyed being outdoors. We were unable to provide practical support as would normally be practice due to maintaining social distancing throughout. The families who came thoroughly enjoyed their time as day visitors. Unfortunately, due to technical issues, we did not produce as much content as hoped, however, the family experiences from these days has been shared through our on-line channels and we learnt much through the process.</p> <p>3. We achieved Charity Commission approval for Camp Jojo registration.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>4. We instated our new Patron, Sally Phillips, who has been active in the Disability world for some time.</p>
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		<p>5. We redesigned our camp Jojo website, in order to allow us to use it more flexibly in the future,(e.g. for blogs and updates etc.); and to tighten up both our application systems for families and volunteers, and our Donate functions.</p> <p>6. Equipment. We have reassessed our present equipment and future needs. As a result we have fund-raised successfully this year for several large items that were outstanding, including:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> a marquee for the catering and dining areas, doubling up as craft space at other times and in wet weather.</li> <li><input type="checkbox"/> a further beach and all terrain buggy to be sure we can cater for three children at a time who need wheelchairs on the beach.</li> <li><input type="checkbox"/> a P-Pod bean chair (important to allow wheelchair users to have a time relaxing out of their confining chairs),</li> <li><input type="checkbox"/> more tents and inner tents, and another gantry and hoist for inside a tent,</li> <li><input type="checkbox"/> some tables and chairs for catering. The importance of this fundraising in 2020 has been to have, as a result, now reached the point where we have all essential equipment and can afford to step back on the equipment fundraising for the time being, and focus on other aspects of fundraising to build up the work of the camps. <p>7. Communications. Alongside developing our new website, we have been developing our social media presence, particularly on Facebook</p> <p>8. In consideration of the camps in 2021 we have, with medical input, developed a comprehensive Covid Policy , which is being reviewed regularly as the Covid situation and guidance changes.</p> <p>9. We are very hopeful that actual camps will be feasible this coming summer of 2021, and detailed planning for them in all aspects is underway. Family and Volunteer applications open in January.</p> </li></ul>
Performance of fundraising activities against objectives set	Para 1.41	<p>The Charity's budget for 2020 established the need for £6000 to be raised in sponsorship costs (to cover the cost of disability provision for 3 camps, which the Trustees would not expect families to cover in their camping fees. We also identified equipment needs, amounting to a minimum of £15,000.</p> <p>Successful grant applications, together with fund-raising activities undertaken by individuals, have succeeded in funding the sponsorship needs. This includes the establishment of a bursary fund, where individuals can sponsor a family's bursary needs, and we hope to raise more money for this specific purpose going forward.</p> <p>Three very significant grant awards (from Colchester Catalyst, the Country Landowners Association and Short Breaks Essex have enabled the charity to buy a new marquee, an all-terrain wheelchair, and several other pieces of disability equipment, as well as more tents to enable us to slightly expand the number of families we can accommodate.</p>

		<p>(Please refer to Accounts for details of all this fund-raising income)</p> <p>Regular donations have helped to fund core costs, though this is an area which needs development.</p> <p>Because our camps were cancelled in 2020 due to COVID, it has been possible to carry forward most of the funds to cover 3 camps now planned for 2021, although it has been necessary to use some of our unrestricted funds to cover unavoidable core costs, such as insurance.</p>
Investment performance against objectives	Para 1.41	N/A
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee Board regularly, every quarter at the Board meeting, reviews the amount of reserves that are required to ensure that they are adequate to fulfil our continuing obligations. The Trustees propose to maintain the charity's reserves at a level which is at least equivalent to three months operational expenditure and have done so having regards to its manner of operation and likely funding streams. For 2020 this has been set at £4000.
Amount of reserves held	Para 1.22	£4000 is held in a Lloyds Savings account
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The principal risk faced by the Charity in 2020 was the COVID pandemic. The Trustees took the decision in April that all camps would have to be postponed. This posed a risk to the charity in loss of momentum, especially in our first year as a registered charity. The lack of camps, and therefore of any income from families, did pose a risk in the necessity to cover running costs without income, which has had to be met. There is clearly a risk in 2021 of this situation occurring again, but the Trustees have addressed this with a COVID policy, which will be updated, and will, we hope, allow camps to take place, if perhaps in modified form. Another significant risk is that families will be less able to pay for the camps, owing to the general economic downturn, and there will be a higher demand for bursaries: the Trustees will have to manage this risk, by matching available funds with applications once they begin to come in,

		and endeavouring to increase our income by fund-raising activities.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Registered Charity Commission, Foundation Constitution for a C.I.O
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Any decision may be taken either:</p> <ul style="list-style-type: none"> <li>• at a meeting of the charity trustees; or</li> <li>• by resolution in writing or electronic form agreed by a majority of all of the charity Trustees.</li> </ul> <p>The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions, or revoke the delegation.</p> <p>A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee; the acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; And the charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.</p>
Relationship with any related parties	Para 1.51	

Other		
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## Reference and Administrative details

Charity name	Camp Jojo
Other name the charity uses	
Registered charity number	1189163
Charity's principal address	29, Station Road, Teddington, London, TW11 9AA

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr. Christine Wright	Chair		
2	Mrs. Jenny Spence	Treasurer		
3	Mrs. Rachel Wright			
4	Mr. David Playfoot			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C Wright</i>	
Full name(s)	<i>C. WRIGHT</i>	
Position (eg Secretary, Chair, etc)	<i>CHAIR</i>	
Date	<i>10.3.2021</i>	