

# **GREATWORTH COMMUNITY TRANSPORT ASSOCIATION**

## **TRUSTEES' ANNUAL REPORT**

**1<sup>ST</sup> APRIL 2022 - 31<sup>ST</sup> MARCH 2023**

**CHARITY NAME:** Greatworth Community Transport Association

**CHARITY REGISTRATION NUMBER:** 1189162

**PRINCIPAL OFFICE:** Doralea, Helmdon Road, Greatworth, Banbury, Oxfordshire OX17 2DL

### **LIST OF TRUSTEES:**

Richard Frank Edwards (Chairman)  
Richard Hooper (Treasurer)  
Simon Julien Bingham  
Michael Froom  
Martin Leslie Gaskin

**GOVERNING DOCUMENT:** The governing document is the charity's constitution which was last amended on 21<sup>st</sup> April 2020

**ENTITLEMENT TO APPOINT 1 OR MORE TRUSTEES:** There is no person or external body with an entitlement to appoint any trustees. Trustees are appointed by the members.

**PURPOSES:** The purpose of the charity is to provide a community transport service, for such inhabitants of the parish of Greatworth & Halse and its environs, who are in need of such a service because of age, sickness or disability (mental or physical) or poverty or lack of availability of adequate and safe public transport services.

**MAIN ACTIVITIES:** The main activities are related to running a community minibus to provide transport services to members of the GCTA Travel Club. The minibus services are run under a Section 19 Permit which allows us to transport members of the GCTA Travel Club but does not allow us to transport the general public. The activities include:

- Regular services to nearby towns and villages
- Transport for community groups and organisations to requested destinations
- Transport for the local primary school for curricular and extra-curricular activities
- Transport for the local Pre-School
- Organised trips to leisure activities and sporting events
- Excursions to places of interest
- Transport for schools and groups in neighbouring communities

These activities are undertaken to meet the stated charitable purposes.

**SECTION 4 OF THE 2006 ACT:** The trustees state that they have complied with Section 4 of the Charities Act 2006 giving due regard to guidance on public benefit published by the Charities Commission.

**ACHIEVEMENTS AND PERFORMANCE DURING THE YEAR:** The use of the minibus by the community has continued to grow during the last year. The scheduled services to other towns continues to be well supported and we have extended them to towns further afield. The number of community organisations using the minibus has increased, many of them using it for regular monthly journeys. The Greatworth Primary School is making more use of the minibus for transport to swimming, museums, and outdoor activities. We are also providing occasional services for schools in neighbouring villages. We continue to recruit volunteers, particularly drivers, to meet the growing demand.

Financially, the charity continues to receive funding from the HS2 Community and Environment Fund. We receive some income from the voluntary donations made by passengers. During the coming year, we intend to seek funding from other sources.

**RESERVES:** At the end of the financial year, the charity has reserves of £13,561 held as cash at the bank. These reserves are required to operate the transport services over the next 6 months. Then the next portion of the grant funding should be received. All money held will be used solely and entirely on the provision of community transport services.

**CUSTODIAN TRUSTEE:** The charity does not hold any funds or assets as a custodian trustee on behalf of others.

# Greatworth Community Transport Association

Annual Accounts at 31.03.23

## 1. Income & Expenditure

2023

### Income

Grants	£3,823.77
Passenger Donations	£3,237.13
Other Donations	£5.00
Fundraising	£0.00
Miscellaneous Income	£1,332.00

<u>TOTAL INCOME</u>	<u>£8,397.90</u>
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### Expenditure

Minibus Lease	£12,180.84
Insurance	£1,760.00
Safety, MOT & Weight Checks	£0.00
Driver Training	£0.00
Other Training	£0.00
Permits & Subscriptions	£50.00
Fuel Costs	£3,042.72
Communication, Advertising, I.T. & Admin.	£519.29
Purchases	£49.37
Cleaning Materials	£20.25
Bank Charges	£75.00
Miscellaneous	£547.96

<u>TOTAL EXPENDITURE</u>	<u>£18,245.43</u>
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(Deficit)/Excess of Income over Expenditure	<u>-£9,847.53</u>
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## 2. Balance Sheet

Balance at Bank	£16,135.72
Uncleared Cheques / Payments (Accruals)	£0.00
Prepaid Payments	£2,030.14

### Assets

Depreciation	
<u>TOTAL ASSETS</u>	<u>£18,165.86</u>

Opening Reserves	£31,684.09
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<u>TOTAL (DEFICIT)/SURPLUS</u>	<u>-£13,518.23</u>
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Assets Carried Forward	<u>£18,165.86</u>
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### **3. Notes to the Accounts**

1. 2023 Excludes Donations in Kind
2. Refund on unused D1 training fees
3. Not an Actual Money Payment
4. Includes £539.16 for repairs to minibus

2022	Note
£5,294.00	
£1,518.75	
£174.40	1
£0.00	
£0.00	2
<hr/> £6,987.15 <hr/>	
£10,150.70	3
£336.71	
£0.00	
£4,211.20	
£0.00	
£0.00	
£926.22	
£334.50	
£760.03	
£75.83	
£143.00	
£16.00	4
<hr/> £16,954.19 <hr/>	
<hr/> -£9,967.04 <hr/>	
£13,802.41	
£0.00	
£14,210.98	3
<hr/> £28,013.39 <hr/>	
£37,980.38	
<hr/> -£9,966.99 <hr/>	
<hr/> £28,013.39 <hr/>	