

# **GREATWORTH COMMUNITY TRANSPORT ASSOCIATION**

## **TRUSTEES' ANNUAL REPORT**

**1<sup>ST</sup> APRIL 2021 - 31<sup>ST</sup> MARCH 2022**

**CHARITY NAME:** Greatworth Community Transport Association

**CHARITY REGISTRATION NUMBER:** 1189162

**PRINCIPAL OFFICE:** Doralea, Helmdon Road, Greatworth, Banbury, Oxfordshire OX17 2DL

### **LIST OF TRUSTEES:**

Richard Frank Edwards (Chairman)  
Richard Hooper (Treasurer)  
Simon Julien Bingham  
Michael Froom  
Martin Leslie Gaskin

**GOVERNING DOCUMENT:** The governing document is the charity's constitution which was last amended on 21<sup>st</sup> April 2020

**ENTITLEMENT TO APPOINT 1 OR MORE TRUSTEES:** There is no person or external body with an entitlement to appoint any trustees. Trustees are appointed by the members.

**PURPOSES:** The purpose of the charity is to provide a community transport service, for such inhabitants of the parish of Greatworth & Halse and its environs, who are in need of such a service because of age, sickness or disability (mental or physical) or poverty or lack of availability of adequate and safe public transport services.

**MAIN ACTIVITIES:** The main activities are related to running a community minibus to provide transport services to members of the GCTA Travel Club. The minibus services are run under a Section 19 Permit which allows us to transport members of the GCTA Travel Club but does not allow us to transport the general public. The activities include:

- Regular services to nearby towns and villages
- Transport for community groups and organisations to requested destinations
- Transport for the local primary school for curricular and extra-curricular activities
- Transport for the local Pre-School
- Organised trips to leisure activities and sporting events
- Excursions to places of interest
- Transport for schools and groups in neighbouring communities

These activities are undertaken to meet the stated charitable purposes.

**SECTION 4 OF THE 2006 ACT:** The trustees state that they have complied with Section 4 of the Charities Act 2006 giving due regard to guidance on public benefit published by the Charities Commission.

**ACHIEVEMENTS AND PERFORMANCE DURING THE YEAR:** Delivery of the minibus was received in June 2021 and services commenced shortly after the first groups of volunteer drivers completed a MiDAS training course. Passenger numbers were low to start with due to restrictions and concerns over Covid-19. As the year progressed, the passenger numbers on the scheduled journeys gradually increased and the number of community groups requesting use of the minibus also increased. Currently, the minibus is being used regularly with 4 or 5 journeys in some weeks.

The services are well established now, and the number of volunteers has increased to a high level. Financially, the charity continues to receive funding from the HS2 Community and Environment Fund and received a grant from West Northants Council.

**RESERVES:** At the end of the financial year, the charity has reserves of £13,561 held as cash at the bank. These reserves are required to operate the transport services over the next 6 months. Then the next portion of the grant funding should be received. All money held will be used solely and entirely on the provision of community transport services.

**CUSTODIAN TRUSTEE:** The charity does not hold any funds or assets as a custodian trustee on behalf of others.

# Greatworth Community Transport Association

Annual Accounts at 31.03.22

## 1. Income & Expenditure

	2022	2021	Note
<b>Income</b>			
Grants	£5,294.00	£39,988.00	
Passenger Donations	£1,518.75	£0.00	
Other Donations	£174.40	£500.00	
Fundraising	£0.00	£0.00	
Miscellaneous Income	£0.00	£0.00	
<b>TOTAL INCOME</b>	<b>£6,987.15</b>	<b>£40,488.00</b>	
<b>Expenditure</b>			
Minibus Lease	£6,767.12	£0.00	1
Insurance	£336.71	£1,675.17	
Safety, MOT & Weight Checks	£0.00	£0.00	
Driver Training	£4,211.20	£0.00	
Other Training	£0.00	£354.00	
Permits & Subscriptions	£0.00	£11.00	
Fuel Costs	£926.22	£0.00	
Communication, Advertising, I.T. & Admin.	£334.50	£395.45	
Purchases	£760.03	£0.00	
Cleaning Materials	£75.83	£0.00	
Bank Charges	£143.00	£72.00	
Miscellaneous	£16.00	£0.00	
<b>TOTAL EXPENDITURE</b>	<b>£13,570.61</b>	<b>£2,507.62</b>	
(Deficit)/Excess of Income over Expenditure	<b>-£6,583.46</b>	<b>£37,980.38</b>	

## 2. Balance Sheet

Balance at Bank	£13,802.41	£13,618.75	
Uncleared Cheques / Payments (Accruals)	£0.00	£0.00	
Prepaid Payments	£17,594.51	£24,361.63	1
Assets	£0.00	£0.00	
Depreciation	£0.00	£0.00	
<b>TOTAL ASSETS</b>	<b>£31,396.92</b>	<b>£37,980.38</b>	
Opening Reserves	£37,980.38	£0.00	
<b>TOTAL (DEFICIT)/SURPLUS</b>	<b>-£6,583.46</b>	<b>£37,980.38</b>	
Assets Carried Forward	<b>£31,396.92</b>	<b>£37,980.38</b>	

## 3. Notes to the Accounts

1. Minibus Lease Expenditure based on 10 months of 24 month leasepayment with remaining 14 months as Prepaid Payment in Balance Sheet