

CATCH THE FIRE FARNBOROUGH
FINANCIAL STATEMENTS
FOR
31 DECEMBER 2021

Charity Number 1189161

FINANSURE LIMITED

2 Sheppard Street, Brymbo, Wrexham, LL11 5FF

CATCH THE FIRE FARNBOROUGH
FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

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CATCH THE FIRE FARNBOROUGH

CHARITY INFORMATION

The board of trustees	Christopher Bird Abraham Marais David Richards
Registered office	Grace Gardens Chalky Lane Dogmersfield Hook RG27 8TD
Independent Examiner	Luke Howson Finansure Limited 2 Sheppard Street Brymbo Wrexham LL11 5FF
Bankers	The Co-operative Bank plc PO Box 250 Skelmersdale WN8 6WT

CATCH THE FIRE FARNBOROUGH

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2021



Annual Report 2021

Catch the Fire, Farnborough

Charity Registration number: 1189161

The Charity is a charitable incorporated organisation (CIO) governed by its foundation constitution document and registered with the Charity Commission for England and Wales on 22nd April 2020. This is the second year of activity for the Charity.

Aims and Purposes

The objects of the CIO are religious worship, and Christian outreach and support in the Farnborough area, regionally and internationally.

Objectives in 2021

In 2021, the aim was to build on the tremendous start we enjoyed in 2020, and to make preparations for transitioning from meeting online, to meeting in-person, in as smooth a manner as possible. Also, the decision was made to strengthen the foundations of the new church before becoming intentional about growing attendance numbers, to ensure longevity. In addition, with the continuation of the COVID Pandemic, it was imperative to maintain the provision of pastoral support and provide a message of hope to our members and the wider community.

Achievements and performance

During 2021, Catch The Fire Farnborough (CTFF) saw significant growth, going from about 30 people at the beginning of the year, to around 50 by the end of 2021, which has been hugely encouraging considering we had made a conscious decision not to advertise the church, or actively seek to grow the church during 2021, in order to focus our efforts on strengthening the foundations.

As 2021 progressed, CTFF began the transition from solely having online gatherings to in-person. To aid the transition, it was decided to continue the daily 'Thought for the Day' until the middle of the year, at which point, as COVID restrictions began to lift, the daily messages were deemed less important, and so were discontinued. In the first half of the year, these daily thoughts were posted on Facebook and YouTube, and had proved to be very helpful to a large number of people, with regular positive feedback and messages of gratitude being received from around the world.

The Wednesday evening Zoom meeting continued throughout the year and saw very steady attendance figures of around 30 people. During Lockdown periods, the primary focus of these meetings was discipleship, unpacking the Sunday teaching from the previous week, and providing stimulating discussion questions for breakout rooms to discuss. This enabled the vision and values of the Church to be imparted and reinforced, ensuring a strong and health culture in the church, thereby strengthening the foundations of the church.

CATCH THE FIRE FARNBOROUGH
TRUSTEES' ANNUAL REPORT *(CONTINUED)*
YEAR ENDED 31 DECEMBER 2021

As the year progressed, it became possible to start regular in person Sunday gatherings, and after much effort a venue was secured for every Sunday afternoon. From September onwards, the church met at 3:00pm every Sunday afternoon at a secondary School in Farnborough. Meeting in person inevitably changed the dynamic of the church hugely, but it was readily seen that the investment in building a culture of family in the Zoom meetings, by inviting all members to share testimony was time well spent, as from the very first in person meeting there was a tremendous sense of family, and this continued to be reinforced through the rest of the year.

During the year, there were a few occasions when it was possible to gather socially, and also engage in outreach. During the Easter period, the majority of the church were involved in evangelism in Farnborough and Hook. The prayer life of the church also grew in 2021 with the establishing of an Intercessory Prayer Team, who met regularly on Zoom. In addition, as the restrictions lifted, the Staff Team were able to do more pastoral visits, and as part of our efforts to build on our vision to be family, we started monthly 'Coffee and Catch-up' gatherings in various homes.

The bulk of the teaching input continued to be delivered by our Senior Leaders, Christopher and Rachel Bird, but in 2021 we also benefitted from teaching input from Samuel Bird, Louise Mokhoff and Ruth Rogers, who between them brought very valuable teaching. The Senior Leaders have also ministered in other CTF churches around the UK as part of the wider ministry of CTF Farnborough.

The youth ministry has doubled in size during 2021, with the young people meeting in person every Tuesday evening when the restrictions allowed. The Youth Group meetings are a combination of fun & games, along with Bible study and discipleship, social events and trips out.

During 2021, the church also enjoyed a couple of special "one-off" events: in the summer, the church gathered at Alice Holt Country Park for a picnic, as groups were by now allowed to gather in groups outside; there was an amazing Family Day at the Cross Barn, in Odiham, where members of the church family brought an incredible array of food, and superb BBQs. Feedback suggested that this was one of the best church socials many people had ever attended.

Public benefit

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

CATCH THE FIRE FARNBOROUGH
TRUSTEES' ANNUAL REPORT *(CONTINUED)*
YEAR ENDED 31 DECEMBER 2021

Structure, governance and management

The Trustees (listed below) have ensured due diligence in all matters relating to the management of CTFF, and to this end a qualified accountant has been appointed (in a voluntary capacity) to oversee the financial management of the church (directly accountable to the trustees). This includes oversight of payroll, PAYE, NI, Gift Aid and pension contributions for the staff team, as well as the daily financial management of income and expenditure. An independent financial examiner has also been appointed.

To ensure proper safeguarding, the trustees require all staff and any volunteers to have current DBS checks in place and an independent safeguarding body have provided these checks for us. A volunteer administrator has been appointed to ensure GDPR compliance, and volunteer children's workers have also been appointed to work with the younger members of the CTFF family.

The trustees meet formerly quarterly but are also in close contact with the Senior Leaders to ensure the good management and governance of the Church.

Administrative Information

Trustees:

Rev'd Christopher John Bird (Chair)	Appointed for 4 years from March 2020
Mr Abraham Hendrik Marias	Appointed for 3 years from March 2020
Mr David Richards	Appointed for 2 years from March 2020

Staff Team:

Rev'd Christopher J Bird
 Mrs Rachel Bird
 Mr Jonathan Bower

Head of Finance:

Mrs Christine Widdowson

Reserves and Risk Management

It is the policy of the charity to build up and maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately three months' unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs. At the year-end this equated to approximately £33,107 compared to the actual general reserves of £11,907.

The trustees have considered the key operational, financial, and strategic risks that have a bearing on the charity. Suitable management information is available to the trustees on a regular basis to monitor these risks, and allow any mitigating action to be taken to address them.

CATCH THE FIRE FARNBOROUGH
TRUSTEES' ANNUAL REPORT (CONTINUED)
YEAR ENDED 31 DECEMBER 2021

FINANCIAL REVIEW OF 2021

The SOFA can be viewed on page 6 which sets out the income and expenditure for the year. Total incoming resources for the year were £143,393 (2020 - £77,570). The charity's principal source of income was donations and Gift Aid received.

Total expenditure for the year was £140,466 (2020 - £26,817). The main areas of expenditure were staff costs £104,301 (74%) and manse rent £13,200 (9%).

At the end of the year the charity held £53,680 in reserves of which £33,678 were restricted and £20,002 were unrestricted.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its financial activities for that year. In preparing those financial statements the trustees are required to:

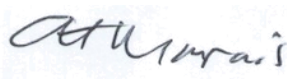
- a) select suitable accounting policies and apply them consistently;
- b) make judgments and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities (effective January 2019)" and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on the going concern basis unless it is inappropriate to assume the charity will continue operating.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

This report was approved by the trustees on 11th August 2022..... and is signed on their behalf by:



.....
 Christopher Bird
 Trustee



.....
 Abraham Marais
 Trustee

CATCH THE FIRE FARNBOROUGH

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES

We report on the financial statements for the year ended 31st December 2021 set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

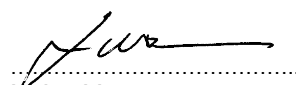
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Luke Howson MAAT

.....
16th August 2022

.....
Date

Finansure Limited, 2 Sheppard Street, Brymbo, Wrexham, LL11 5FF

CATCH THE FIRE FARNBOROUGH
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 8-mths 2020 £
INCOMING RESOURCES					
Donations and gifts	2	99,643	43,750	143,393	77,520
Other income		-	-	-	50
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL INCOMING RESOURCES		99,643	43,750	143,393	77,570
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
RESOURCES EXPENDED					
Charitable activities	3	91,257	49,209	140,466	26,817
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL RESOURCES EXPENDED		91,257	49,209	140,466	26,817
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET INCOME / (EXPENDITURE) FOR THE YEAR					
		8,386	(5,459)	2,927	50,753
Transfers between funds		-	-	-	-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net movement in funds		8,386	(5,459)	2,927	50,753
Balances brought forward		11,616	39,137	50,753	-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Balances carried forward		20,002	33,678	53,680	50,753
		<u> </u>	<u> </u>	<u> </u>	<u> </u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 9 to 14 form part of these financial statements.

CATCH THE FIRE FARNBOROUGH

BALANCE SHEET

31 DECEMBER 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	8	<u>4,430</u>	<u>2,669</u>
CURRENT ASSETS			
Debtors	9	2,346	9,983
Cash at bank and in hand		<u>48,814</u>	<u>38,658</u>
		51,160	48,641
CREDITORS: Amounts falling due within one year	10	<u>(1,910)</u>	<u>(557)</u>
NET CURRENT ASSETS LESS CURRENT LIABILITIES		<u>49,250</u>	<u>48,084</u>
NET ASSETS	11	<u>53,680</u>	<u>50,753</u>
FUNDS			
Unrestricted funds:			
- General reserves	12	11,907	10,047
- Designated funds	12	8,095	1,569
Restricted funds	12	<u>33,678</u>	<u>39,137</u>
		53,680	50,753

The trustees acknowledge their responsibility for:

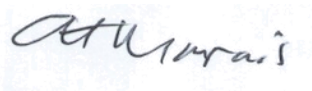
- (i) complying with the requirements of the Act with respect to accounting records and the preparation of accounts;
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its net incoming or outgoing resources for the financial year in accordance with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and the Financial Reporting Standard (FRS 102 – effective January 2019).

These financial statements were approved by the trustees on 11th August 2022 and are signed on their behalf by:



 Christopher Bird
 Trustee



 Abraham Marais
 Trustee

The notes on pages 9 to 14 form part of these financial statements.

CATCH THE FIRE FARNBOROUGH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and the Financial Reporting Standard (FRS 102 – effective January 2019).

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

Investment income and gains are allocated to the appropriate fund.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gift Aid receivable is included in income when there is a valid declaration from the donor.

No amounts are included in the financial statements for services donated by volunteers.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Support costs are apportioned to activity/project according to total costs of activities undertaken directly and grant funding of activities.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Assets are capitalised if they have a useful life of more than one year and a cost value greater than £100.

Depreciation is provided at the following annual rates in order to write off the value of each asset over its expected useful life:

- | | |
|----------------------|-------------|
| - Computer equipment | 33% on cost |
| - Other equipment | 20% on cost |

CATCH THE FIRE FARNBOROUGH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

2. DONATIONS AND GIFTS

	2021	8-mths
	£	2020
		£
Unrestricted tithes & donations	76,077	16,251
Unrestricted one-off donations	3,362	10,909
Unrestricted corporate donations	2,315	5,327
Restricted fund donations	35,000	31,790
Income tax recoverable – unrestricted	16,739	5,674
Income tax recoverable - restricted	8,750	7,569
Equipment donations	1,150	-
	143,393	77,520

3. COSTS OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS

Activity or project	Activities undertaken directly	Grant funding of activities (note 4)	Support costs (note 5)	Staff costs (note 6)	Total 2021	Total 2020 (8-mths)
	£	£	£		£	£
Church running costs	7,380	-	20,749	104,301	132,430	24,631
Missions & giving	-	8,036	-	-	8,036	2,186
TOTAL	7,380	8,036	20,749	104,301	140,466	26,817

4. GRANT FUNDING OF ACTIVITIES

	2021	8-mths
	£	2020
		£
Gifts to charities		
- Catch The Fire World (USA)	5,639	1,162
- UK	1,000	500
- Turkey	-	278
Gifts to individuals		
- UK	387	246
- India	1,010	-
	8,036	2,186

CATCH THE FIRE FARNBOROUGH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

5. SUPPORT COSTS

	2021	8-mths 2020
	£	£
Manse rent	13,200	6,000
Pension admin fees	2,593	602
Computer expenses	159	560
Expensed equipment	653	252
Dues & subscriptions	1,205	356
Finance costs	284	306
Stationery & office expenses	372	96
Insurance	480	19
Independent examiner's fee	650	425
Professional fees	94	-
Depreciation	1,021	241
Other expenses	38	30
	<hr/> 20,749 <hr/>	<hr/> 8,887 <hr/>

6. STAFF COSTS

	2021	8-mths 2020
	£	£
Wages and salaries	96,280	13,504
Employer's NIC	3,585	-
Employer's pension contributions	4,436	1,203
	<hr/> 104,301 <hr/>	<hr/> 14,707 <hr/>

No employee received emoluments, as defined for taxation purposes, amounting to over £60,000 in the tax year or the previous tax year.

The total number of employees in the year was three (2020 – three).

The average number of employees on a full-time equivalent basis was three (2020 – one).

7. TRANSACTIONS WITH TRUSTEES

One trustee, Christopher Bird, received remuneration of £37,747 (2020 - £5,846) during the year in his role as senior pastor. The charity also contributed £1,739 (2020 - £756) of pension contributions into Mr Bird's pension during the year.

Mr Bird's spouse, Rachel Bird, received remuneration of £37,747 (2020 - £5,846) during the year in her role as senior pastor. The charity also contributed £1,739 of pension contributions into Mrs Bird's pension during the year.

CATCH THE FIRE FARNBOROUGH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

7. TRANSACTIONS WITH TRUSTEES (continued)

All of the above payments were authorised by other trustees in the absence of the parties concerned and were made in accordance with the foundation document.

The total aggregate donations made by trustees to the charity during the year was £66,611 (2020 - £40,469).

8. FIXED ASSETS

	Computer equipment £	Sound equipment £	Other equipment £	Total £
Cost or valuation				
At 1 January 2021	2,241	559	110	2,910
Additions	380	1,649	753	2,782
At 31 December 2021	2,621	2,208	863	5,692
Depreciation				
At 1 January 2021	204	31	6	241
Charge for the year	779	149	93	1,021
At 31 December 2021	983	180	99	1,262
Net book value				
At 31 December 2021	1,638	2,028	764	4,430
At 31 December 2020	2,037	528	104	2,669

9. DEBTORS

	2021 £	2020 £
Tax recoverable	767	8,436
Prepayments	579	547
Other debtors	1,000	1,000
	<u>2,346</u>	<u>9,983</u>

CATCH THE FIRE FARNBOROUGH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

10. CREDITORS: Amounts falling due within one year

	2020 £	2020 £
Accruals	1,919	425
Payroll liabilities	(9)	132
	<u>1,910</u>	<u>557</u>

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General reserves £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 December 2021 represented by:				
Fixed assets	4,430	-	-	4,430
Current assets	9,387	8,095	33,678	51,160
Current liabilities	(1,910)	-	-	(1,910)
	<u>11,907</u>	<u>8,095</u>	<u>33,678</u>	<u>53,680</u>

12. STATEMENT OF FUNDS

	At 1 January 2021 £	Income £	Expenditure £	Transfers £	At 31 December 2021 £
Unrestricted funds:					
General reserves	10,047	84,428	(82,210)	(359)	11,907
Designated funds	1,569	15,215	(9,047)	359	8,095
	<u>11,616</u>	<u>99,643</u>	<u>(91,257)</u>	<u>-</u>	<u>20,002</u>
Total unrestricted funds	<u>11,616</u>	<u>99,643</u>	<u>(91,257)</u>	<u>-</u>	<u>20,002</u>
Restricted funds:					
Salaries fund	37,500	43,750	(48,150)	-	33,100
Premises rental fund	1,278	-	(700)	-	578
Christmas appeal	359	-	(359)	-	-
	<u>39,137</u>	<u>43,750</u>	<u>(49,209)</u>	<u>-</u>	<u>33,678</u>
Total restricted funds	<u>39,137</u>	<u>43,750</u>	<u>(49,209)</u>	<u>-</u>	<u>33,678</u>
Total funds	<u>50,753</u>	<u>143,393</u>	<u>(140,466)</u>	<u>-</u>	<u>53,680</u>

CATCH THE FIRE FARNBOROUGH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

12. STATEMENT OF FUNDS (continued)

The 'Salaries fund' represents restricted donations towards salary costs.

The 'Premises rental fund' represents donations given towards the cost of hiring premises for church services.

The 'Christmas appeal' fund represents donations towards the charity's Christmas appeal 2020 to support the works of the charity 'Compassion UK'. This was passed on in January 2021.

The 'Designated funds' represents funds set aside by the trustees to provide grants to other charities and individuals as they see fit in line with the charity's constitution.

The 'General reserves' are the free reserves of the charity.