

THE MUSEUM OF THE ROYAL ARMY CHAPLAINS DEPARTMENT CIO

England & Wales · Charity number 1189072

Details

Other names	MUSEUM OF ARMY CHAPLAINCY, RACHD MUSEUM, Royal Army Chaplains' Museum : Faith in the Forces
Status	Registered
Legal form	CIO
Registered	2020-04-15
Register	View on the Charity Commission register

Contact

Address	MOD Chaplains (Army) Army HQ IDL3 Blenheim Building Marlborough Lines Monxton Road ANDOVER
Phone	07917790916
Email	racm1796@gmail.com
Website	https://royalarmychaplainsmuseum.wordpress.com/

Activities

Objects: The objects of the Museum are: 3.1 To inform and inspire members of the Armed Forces with the heritage and practice of Faith in the Forces, centred on the traditions and deeds of the Royal Army Chaplains' Department, thus promoting the efficiency of the Armed Forces. 3.2 To advance education, including by the following means: 3.2.1 establishing and maintaining a Museum for the benefit of the public, or exhibiting the Collection in such other public spaces as the charity trustees may from time to time decide;3.2.2 increasing public understanding of the role of religion and belief in military life by maintaining public visitor access to the Museum or Collection, and by supporting the work of students and researchers;3.2.3 restoring, preserving, cataloguing, and interpreting the Collection and archives, acquiring significant artefacts as opportunities arise, and holding the Collection in perpetuity for future generations.

Activities: The Charity runs a Museum; which cares for a permanent collection of artefacts and archives. The Museum exhibits objects for the education and enjoyment of the Armed Forces Community and also the wider public. The Museum provides a research service and makes information available to a wider audience

via its website.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£1,809	£9,151	-	-
2024-01-31	£15,493	£9,645	-	-
2023-01-31	£81,557	£141,747	-	-
2022-01-31	£101,490	£147,754	-	-
2021-01-31	£144,956	£23,293	-	-

Trustees

Name	Role	Appointed
Rev Michael David Parker	Chair	2020-09-01
Canon Professor Michael Francis Snape		2023-09-21
Rev Andrew James Totten OBE		2019-04-04
Rev Anthony James Feltham-White OBE		2025-01-06
Rev George Ivan Linton CF		2024-11-19
Rev Stephen Trott		2023-09-21
THE VEN ALAN PAUL JEANS		2017-11-16

THE MUSEUM OF THE ROYAL ARMY CHAPLAINS DEPARTMENT CIO

England & Wales - Charity number 1189072

Accounts

**Service Non Public Funds Final Accounts,
 Managing Trustee's Report, Internal Audit
 Board Report and Independent Examiner's Report (SORP 2005 compliant)
 Internal Audit Board Scheme, (Use either Page 1 depending on the type of scheme used)**

Army Form N1514
 (Rev 11/09)

Unit CHAPS(A) ✓
 Address Zone 2Z, Second Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT ✓
 In respect of the RACHD Museum CIO ✓ Fund/Charity
 Charity Commission/Regulator registered number 1189072
 For the period from 01/02/2024 to 31/01/2025

Managing Trustee(s) during the period:

From	1 Feb 24	to	31 Jan 25	Name	Revd Michael Parker ✓
From		to		Name	
From		to		Name	

Account Holder(s) during the period:

From	1 Feb 24	to	14 Jun 24	Name	Revd Dr Matthew Coles ✓
From	14 Jun 24	to	31 Jan 25	Name	Revd Amy Walters ✓
From		to		Name	

The Internal Audit Board consists of:

President	Revd Richard Begg ✓		
Member			
Member			
Member			
Assembled at	Army HQ, Andover	On	12 Mar 25
By Order of	CG		

Statement of Financial Activities as at 31/01/2025

Paxton+


Page 1 of 1

Printed: 12/03/2025

CHAPS (Army)

Royal Army Chaplains' Museum

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	833.67 ✓	0.00	0.00	833.67 ✓	6,995.07
Activities for Generating Funds	0.00	0.00	0.00	0.00	20.00
Investment Income	18.73 ✓	0.00	0.00	18.73 ✓	45.13
Income Resources from Charitable Activities	855.00 ✓	0.00	0.00	855.00 ✓	796.00
Other Incoming Resources	101.60 ✓	0.00	0.00	101.60 ✓	6,914.53
Total Incoming Resources	1,809.00 ✓	0.00	0.00	1,809.00 ✓	14,770.73
Resources Expended Cost of Generating Funds					
Investment Management Costs	35.00 ✓	0.00	0.00	35.00	35.00
Costs of Generating Funds	0.00	0.00	0.00	0.00	0.00
Charitable Activities	7,054.12 ✓	0.00	0.00	7,054.12	7,287.58
Governance Costs	2,062.07 ✓	0.00	0.00	2,062.07	2,148.31
Grants and Donations	0.00	0.00	0.00	0.00	0.00
Other Costs	0.00	0.00	0.00	0.00	174.36
Total Resources Expended	9,151.19 ✓	0.00	0.00	9,151.19	9,645.25
Net Incoming/Outgoing Resources Before Transfers	-7,342.19	0.00	0.00	-7,342.19	5,125.48
Transfers					
Gross transfers between funds (internal transfers)	0.00	0.00	0.00	0.00	0.00
Net Incoming resources before holding gains and losses	-7,342.19	0.00	0.00	-7,342.19	5,125.48
Holding Gains/Losses					
Gains on revaluation of the charity's fixed assets	0.00	0.00	0.00	0.00	0.00
Unrealised Gains/Losses on investment assets	645.55 ✓	0.00	0.00	645.55 ✓	722.26
Net Movement in Funds	-6,696.64 ✓	0.00	0.00	-6,696.64	5,847.74
Reconciliation of Funds					
Total funds brought forward from previous year	21,057.28	0.00	0.00	21,057.28	
Total funds carried forward	14,360.64	0.00	0.00	14,360.64 ✓	

Date 12 MAR 25Account Holder Signature Date 12 MARCH 25Managing Trustee Signature 

January 2025

<u>End of last year</u>		<u>Balance</u>
	Fixed Assets	
6,597.27	CCLA investment	7,242.82 ✓
6,597.27	Total Fixed Assets	7,242.82
	Current Assets	
14,460.01	Current bank account	7,117.82 ✓
0.00	Cash	0.00
0.00	Debtors	0.00 ✓
14,460.01	Total Current Assets	7,117.82
21,057.28	Total Assets	14,360.64
	Liabilities	
0.00	Creditors	0.00 ✓
0.00	VAT control	0.00 ✓
0.00	VAT payable	0.00 ✓
0.00	Total Liabilities	0.00
21,057.28	Total Assets Minus Liabilities	14,360.64
	Total Funds	
0.00	Total Restricted Funds	0.00
0.00	Total Endowment Funds	0.00
10,000.00	Total Designated Funds	10,000.00
11,057.28	Accumulated Trading & GPF	4,360.64
21,057.28	Total Funds	14,360.64

<u>End of last year</u>		<u>Balance</u>	
	Funds Analysis		

	Designated Funds		

10,000.00	Museum Reserve	10,000.00	

10,000.00			-----
			10,000.00
	Restricted Funds		

0.00			-----
			0.00
	Endowment Funds		

0.00			-----
			0.00
	Trading and General Purpose Funds		

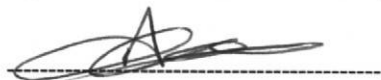
0.00	Trading surplus	0.00	
0.00	Non Primary Purpose trading surplus	0.00	
8,547.74	General Purpose Fund surplus	(6,696.64)	

8,547.74	Trading & GPF surplus		(6,696.64)
2,509.54	Balance at last balance sheet		11,057.28

11,057.28	Accumulated Trading & GPF		-----
			4,360.64

21,057.28	Grand total		-----
			14,360.64

Signature of A/C Holder/Fund Manager



Date 12 MAR 25

Signature of Managing Trustee



Date 12 MARCH 25

CHAPS (Army)

Royal Army Chaplains' Museum

Balance date to end of January 2025

All nominal codes

Without cost centre codes shown

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Year Movement</u>
B300	CCLA investment	7,242.82 ✓	645.55 ✓
B500	Debtors	0.00 ✓	0.00
B650	Current bank account	7,117.82 ✓	-7,342.19
B680	Cash	0.00 ✓	0.00
B700	Creditors	0.00 ✓	0.00
B750	VAT control	0.00 ✓	0.00
B760	VAT payable	0.00 ✓	0.00
B900	Accumulated GPF	-11,057.28	-8,547.74
BX01	Stock on hand	0.00	0.00
BX02	CCLA deposit account	0.00	0.00
D001	Museum Reserve	-10,000.00	0.00
RX01	New Museum Development Fund	0.00	0.00
		14,360.64	645.55
		-21,057.28	-15,889.93
		<u>-6,696.64</u>	<u>-15,244.38</u>

CHAPS (Army)

Royal Army Chaplains' Museum

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G001	Donations received	-833.67 ✓	-395.90
G002	Gift Aid tax recovered	0.00	0.00
G050	Xmas Cards sales [not for use]	0.00	0.00
G125	Bank interest	-18.73 ✓	0.00
G150	Subscriptions - general	-855.00 ✓	0.00
G300	Other income	-101.60 ✓	0.00
G301	Postage income [not for use]	0.00	8.40
G460	Unrealised gain CCLA	-645.55 ✓	-363.31
G500	Bank charges	35.00	0.00
G501	Investment management costs	0.00	0.00
G615	Hospitality	0.00	0.00
G621	Conferences - external	45.00	0.00
G631	Special projects	0.00	0.00
G641	Publicity	90.00	0.00
G642	Website costs	216.00	0.00
G651	Property upkeep	0.00	0.00
G652	Museum design and fit-out	125.00	0.00
G653	Business rates	6,578.12	139.00
G750	Postage	5.40	2.50
G751	Stationery	12.67	0.00
G752	Insurance	2,044.00	0.00
G753	Trustees expenses	0.00	0.00
G755	Legal fees	0.00	0.00
G756	Property valuation costs	0.00	0.00
G776	Presentations	0.00	0.00
G803	Nil value propty [not for use]	0.00	0.00
G899	Business Rates - Arrears	0.00	0.00
G950	Unrealised loss CCLA	0.00	0.00
TX01	Interest on CCLA investment	0.00	0.00
TX02	Fund setup income	0.00	0.00
TX04	CCLA interest - deposit accoun	0.00	0.00
TX07	Sale of property	0.00	0.00
TX08	Opening trading stocks	0.00	0.00
TX09	Trading stock purchase/return	0.00	0.00
TX10	Closing trading stock	0.00	0.00
TX11	Write-offs	0.00	0.00

CHAPS (Army)

Royal Army Chaplains' Museum

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>		<u>Month Movement</u>	
TX12	Disposals at cost	0.00		0.00	
TX13	Sales	0.00		0.00	
TX14	Purchase discounts taken	0.00		0.00	
		9,151.19	-2,454.55	149.90	-759.21
		<hr/>		<hr/>	
		6,696.64		-609.31	
		<hr/>		<hr/>	
		0.00			
		<hr/>		<hr/>	

January 2025

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
GPF Analysis				
Income				

Voluntary Income				

G001 Donations received	395.90		833.67	
G002 Gift Aid tax recovered	0.00		0.00	
		395.90		833.67 ✓
Activities for Generating Funds				

G050 Xmas Cards sales [not for use]	0.00		0.00	
		0.00		0.00
Investment Income				

G125 Bank interest	0.00		18.73	
		0.00		18.73 ✓
Income Resources from Charitable Activiti				

Trading Income				
G150 Subscriptions - general	0.00		855.00	
		0.00		855.00 ✓
Other Income				

Non Primary Purpose Trading Income				
G300 Other income	0.00		101.60	
G301 Postage income [not for use]	-8.40		0.00	
		-8.40		101.60 ✓
Internal Transfers In				

G400 GPF transfers in	0.00		0.00	
		0.00		0.00
Gains on Revaluation of Fixed Assets				

		0.00		0.00
Unrealised Gains on Investment Assets				

G460 Unrealised gain CCLA	363.31		645.55	
		363.31		645.55 ✓
GPF Total Income		750.81		2,454.55

	<u>Turnover this month</u>	<u>Turnover year to date</u>	
<u>Expenditure</u>			
<u>Investment Management Costs</u>			
G500 Bank charges	0.00	35.00	
G501 Investment management costs	0.00	0.00	
	0.00		35.00 ✓
<u>Costs of Generating Funds</u>			
	0.00		0.00
<u>Charitable Activities</u>			
Trading costs	0.00	0.00	
G615 Hospitality	0.00	0.00	
G621 Conferences - external	0.00	45.00	
G631 Special projects	0.00	0.00	
G641 Publicity	0.00	90.00	
G642 Website costs	0.00	216.00	
G651 Property upkeep	0.00	0.00	
G652 Museum design and fit-out	0.00	125.00	
G653 Business rates	139.00	6,578.12	
	139.00		7,054.12 ✓
<u>Governance Costs</u>			
G750 Postage	2.50	5.40	
G751 Stationery	0.00	12.67	
G752 Insurance	0.00	2,044.00	
G753 Trustees expenses	0.00	0.00	
G755 Legal fees	0.00	0.00	
G756 Property valuation costs	0.00	0.00	
	2.50		2,062.07 ✓
<u>Grants and Donations</u>			
G776 Presentations	0.00	0.00	
	0.00		0.00
<u>Other Costs</u>			
<u>Non Primary Trading Costs</u>			
G803 Nil value propty [not for use]	0.00	0.00	
G899 Business Rates - Arrears	0.00	0.00	
	0.00		0.00
<u>Internal Transfers Out</u>			
G900 GPF transfers out	0.00	0.00	
	0.00		0.00
<u>Unrealised Losses on Investments</u>			
G950 Unrealised loss CCLA	0.00	0.00	
	0.00		0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
GPF Total Expenditure	----- 141.50	----- 9,151.19 ✓
GPF Income Over Expenditure	----- 609.31	----- -6,696.64 ✓

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Trading Account Analysis -----		
Trading Expenditure -----		
Trading Income -----	-----	-----
Income Over Expenditure	0.00	0.00
Non Primary Purpose Trading Analysis -----		
Trading Expenditure -----		
Trading Income -----	-----	-----
Income Over Expenditure	0.00	0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Restricted Funds Analysis		
Income		

Voluntary Income		

	0.00	0.00
Activities for Generating Funds		

	0.00	0.00
Investment Income		

	0.00	0.00
Income Resources from Charitable Activiti		

	0.00	0.00
Other Incoming Resources		

	0.00	0.00
Total Income excluding transfers	----- 0.00	----- 0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Expenditure		

Investment Management Costs		

	0.00	0.00
Costs of Generating Funds		

	0.00	0.00
Charitable Activities		

	0.00	0.00
Governance Costs		

	0.00	0.00
Grants and Donations		

	0.00	0.00
Other Costs		

	0.00	0.00
Total Expenditure excluding transfers	----- 0.00	----- 0.00
Internal Transfers		

	0.00	0.00
Restricted funds Income Over Expenditure	----- 0.00	----- 0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Designated Funds Analysis				
Income				

Voluntary Income				

D001 Museum Reserve	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

D001 Museum Reserve	0.00		0.00	
		0.00		0.00
Investment Income				

D001 Museum Reserve	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activiti				

D001 Museum Reserve	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

D001 Museum Reserve	0.00		0.00	
		0.00		0.00
Total Income excluding transfers		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
<u>Expenditure</u>				
<u>Investment Management Costs</u>				
D001 Museum Reserve	0.00	0.00	0.00	0.00
<u>Costs of Generating Funds</u>				
D001 Museum Reserve	0.00	0.00	0.00	0.00
<u>Charitable Activities</u>				
D001 Museum Reserve	0.00	0.00	0.00	0.00
<u>Governance Costs</u>				
D001 Museum Reserve	0.00	0.00	0.00	0.00
<u>Grants and Donations</u>				
D001 Museum Reserve	0.00	0.00	0.00	0.00
<u>Other Costs</u>				
D001 Museum Reserve	0.00	0.00	0.00	0.00
		0.00		0.00
Total Expenditure excluding transfers		0.00		0.00
<u>Internal Transfers</u>				
D001 Museum Reserve	0.00	0.00	0.00	0.00
		0.00		0.00
Designated funds Income Over Expenditur		0.00		0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Endowment Funds Analysis		
Income		

Voluntary Income		

	0.00	0.00
Activities for Generating Funds		

	0.00	0.00
Investment Income		

	0.00	0.00
Income Resources from Charitable Activiti		

	0.00	0.00
Other Incoming Resources		

	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Expenditure		

Investment Management Costs		

	0.00	0.00
Costs of Generating Funds		

	0.00	0.00
Charitable Activities		

	0.00	0.00
Governance Costs		

	0.00	0.00
Grants and Donations		

	0.00	0.00
Other Costs		

	0.00	0.00
Total Expenditure excluding transfers	----- 0.00	----- 0.00
Internal Transfers		

	0.00	0.00
Endowment funds Income Over Expenditu	----- 0.00	----- 0.00

Notes to the Accounts (Paras 2 to 12 are to be completed by all funds which have a gross income of £100K or over and those funds already registered with the Charity Regulator, all other funds are to complete Paras 6 and 7 and the declarations at Para 12):

1. Principal Accounting Policies

a. Accounting Convention. The financial statements are prepared under the historical cost convention as modified by the inclusion of investments at market value and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP) 2005 (<http://www.charitycommission.gov.uk/investigations/sorp/sorp05docs.asp>)

b. Incoming Resources. Income is recognised in the period in which the charity is entitled to receipt, and the amount can be measured with reasonable certainty. Grants from other agencies including donations and other income from activities are in furtherance of the charity's objects and are part of the general funds of the charity. A restricted fund is only recognised where this is an agreed and explicit condition of the grant or donor.

c. Intangible Income. Due to the close collaborative relationship and the manner in which the charity's activities compliment those of the Army, intangible income, reflected in time and use of premises is not quantifiable or measurable and so is not recognised in the accounts.

d. Resources Expended and Basis of Allocation of Costs. Expenditure is included when incurred or exceptionally where a commitment is made which requires an accrual when payment is to be made in the subsequent accounting period. Similarly, where prepayments are made in recognition of commitments falling due in a subsequent accounting period, the appropriate credit is entered in the accounts and reversed the following year. Grants payable are included in the SOFA when approved by the Managing Trustee. Expenditure is recognised in the period in which it is incurred. The majority of costs are directly attributable to specific activities. Irrecoverable VAT is charged to the activity for which it was incurred.

e. Governance Costs. Governance costs are the costs of professional advice, holding trustee meetings or committee meetings associated with decision making, any fee for audit or independent examination and any fee incurred in the preparation, statutory filing, printing or copying of the annual report and accounts.

f. Capitalisation and Depreciation of Tangible Fixed Assets. All assets having a purchase value of more than £500 are capitalised. The cost of tangible fixed assets are written off by equal annual instalments over their expected useful lives using the following methods of depreciation:

Furniture, fixtures and equipment	-	Straight Line over a period of 2 – 10 years.
Motor vehicles	-	Straight Line over a period of 2 – 10 years.

Assets with a life of more than one year but with a purchase value of below £500 are included within the inventory but the cost is written off in the year it is incurred and is not depreciated over the useful life of the asset. Where the asset is depreciated over a period of more than 10 years, details of the item and period are to be provided following the notes on page 14.

g. Fixed Asset Investments. Fixed asset investments are included at market value at the balance sheet date. Any gain or loss on revaluation is shown in the Statement of Financial Activities (SOFA).

h. Stocks. Purchased stocks are valued at the lower cost or net realisable value making due allowance for any obsolete or slow-moving items.

i. Funds Accounting. Funds held by the charity are:

(1) General Purpose/Unrestricted /Designated Funds. These are funds that can be used in accordance with the charitable objects at the discretion of the Managing Trustee. Designated funds are unrestricted funds which have been allocated/earmarked for a particular purpose by the Managing Trustee and are to be declared in the Managing Trustees comments in accordance with Para 12 to these notes stating what they are intended to be used for and when.

(2) Endowment Funds. Endowment funds are those investments and other gifts accepted by the unit, the capital sum or property being held in perpetuity and the income only being available for charitable use.

(3) Restricted Funds. These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is to be included in the notes to the accounts.

j. Heritage Assets. In the course of the unit's history, the charity may have acquired gifts, memorabilia, regalia, silverware, antiques and other historical artefacts in the course of distinguished military service in service of the Crown. The value of these pieces is in large part derived from their close association with Regimental history which precludes the use of conventional valuation techniques being applied. Whilst the objects of the charity do not specifically include preservation and conservation, the pieces represent an essential element of celebrating the unit's history and foster esprit-de-corps. Consequently the Managing Trustee considers the charity to hold heritage assets both for functional use and as an element of national history on behalf of the nation. Heritage assets acquired prior to 1 Apr 06 are therefore not capitalised on the balance sheet but a description of those assets is disclosed as part of the notes to the accounts. Heritage assets acquired after 1 Apr 06 where the purchase price is known and which exceed £500.00 are included in the balance sheet at acquisition value but are not depreciated.

k. Other Costs. Other costs are those costs not incurred in the undertaking of charitable activity in furtherance of the objects of the charity, i.e. the provision of facilities, recreational programmes or activities in furtherance of military efficiency. They are also costs incurred in the making of grants and donations, in the costs of generating funds, i.e. the costs incurred in trading or fundraising undertaken by the charity, or in governance costs.

2. Grants Made. (if total grants are over 5% of the charity's total expenditure).

The charity made the following grants/donations:

Grants to institutions

Name of institutions	Purpose	Total number of grants given	Total amount of grants paid
None		0	0.00
Total grants to institutions		0	0.00

Grants to individuals

Purpose	Total number of grants given	Total amount of grants paid
None		
		0.00

3. Related Party Transactions & Remuneration and Expenses

Whilst the charity has a close working relationship with the Army, there are no transactions with the Army which require disclosure under SORP 2005. The only transactions made by the charity in favour of the unit are wholly attributable to the charitable activities of furthering military efficiency. The Managing Trustee is an officer or equivalent and fulfils the role as trustee in accordance with the applicable laws and regulations. No expenses have been paid to the trustee. In the event that expenses have been paid to the trustee these are disclosed under the Managing Trustee's comments.

4. Analysis of Capital Property

	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£
Balance b/f	0.00	0.00	0.00
Purchases			
Sales & W/Os			
Depreciation			
Balance c/f	0.00	0.00	0.00

5. Total Value of Investments by Category

	Value £
Carrying value (market value) at beginning of year	6,597.27
Add additions to investments at cost (investments purchased)	0.00
Less disposals at carrying value (investments sold)	0.00
Add/(deduct) net gain/(loss) on revaluation (gain/loss at end of accounting period/audit)	645.55
Carrying value (market value) at end of year	7,242.82

Breakdown of Market Values at

<u>Year End</u>	GPF/ Unrestricted	Restricted	Endowment	Total value	Income during year
	Value £	Value £	Value £	Value £	Value £
Investment properties				0.00	
Investments listed on a recognised stock exchange				0.00	
Investments held in unit trusts or other collective investment schemes	7,242.82	0.00	0.00	7,242.82	
Investments in subsidiary or connected undertakings and companies				0.00	
Securities not listed on a recognised Stock Exchange				0.00	
Cash held as part of the investment portfolio				0.00	
Other investments				0.00	
Total	7,242.82	0.00	0.00	7,242.82	

6. List of Debtors

Debtor	Date of Debt	Amount
Total		0.00

* There are no amounts falling due after more than one year (delete as appropriate).

7. List of Creditors

Creditor	Date of Credit	Amount
		0.00
Total		0.00

* There are no amounts falling due after more than one year (delete as appropriate).

8. Paid Employees

	This year £	Last year £
Gross wages paid		
Employer's National Insurance paid		
Pension Contributions paid		
Total staff costs	0.00	0.00

Give the number of employees who were engaged in each of the following activities:

	This year	Last year
Costs of generating funds		
Charitable activities		
Other		
Total	0.00	0.00

No individual employee received a salary of over £60000.00

9. Governance Costs

	This year £	Last year £
Audit or independent examination fee	0.00	0.00

10. Restricted/Endowment Funds

Give details of the movements of the individual funds summarised in the restricted and endowment column of the Statements of Financial Activities (SOFA).

Fund Name	Fund Bal B/F	Incoming Resources for period	Outgoing Resources for period	Transfers	Gains and Losses	Fund Bal C/F

A brief explanation as to the nature and purpose of the charity's Restricted Funds is to be provided.

Name of Restricted Fund	Purpose of fund

11. Heritage Assets.

Heritage assets that are owned by the charity but purchased/acquired prior to 1 Apr 06 are not included in the charity's capital property value (see note 1.j). A list/description of these assets is below:

Furniture, paintings, pictures, silver, miscellaneous items, and other heritage artefacts, as per property list.

12. Declarations

All of the charity's commitments are provided for in the accounts.

No guarantees have been given to third parties.

The charity has not received any loans that are outstanding at the year-end and secured on assets.

The charity has not granted any loans to institutions or companies connected with the charity.

The charity did not make any ex-gratia payments during the year.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

The financial activities, assets and liabilities of all the charity's branches or sections have been included.

The trustees have not changed the year end date or the length of the charity's financial year.

~~The charity has no designated funds~~ (if there are designated funds the reason for designation and when each designated fund is intended to be used by is to be stated in the Managing Trustee report).

All the charity's operations are continuing operations and there were no operations discontinued or acquired during the year.

No funds (unrestricted, designated, restricted or endowment) are in deficit at the balance sheet date.

The charity has no intangible assets.

There were no inter-fund loans outstanding at the balance sheet date.

None of the charity's functional fixed assets have been re-valued during the year and the charity does not have a policy of revaluation of these assets.

The charity has no subsidiary companies.

The charity has no material fixed assets which have not been capitalised and included in the balance sheet.

No internal transfers have occurred out of restricted/endowment funds. In the event that a transfer has taken place, full details of the reason for the transfer are disclosed in the Managing Trustee's comments.

All investments held are investment assets in the UK unless otherwise stated.

Note: Where any of the declarations are not correct they are to be crossed out and details provided in the Managing Trustees comments.

Additional comments:

Signature 

Revd Amy Walters

Name

Account Holder

Date: 12 MAR 25

Managing Trustee's Annual Report and Comments:

Unit: CHAPS(A)

Address: Zone 2Z, Second Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

Charity name and Charity Commission/Regulator registered number. RACHD Museum CIO ; 1189072

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc); and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	Constitution of the Royal Army Chaplains Department CIO registered on 15 April 2020
--	---

Objects of the Charity	To uphold the traditions of the Royal Army Chaplains' Department and to perpetuate its deeds.
------------------------	---

Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	Trustees are selected as per the governing document.
--------------------------	--

Trustee induction and training	Trustees are issued with an induction pack containing a copy of the Trust deed, copies of recent accounts and minutes of meetings. They also receive a copy of Charity Commission publication 'The Essential Trustee'.
--------------------------------	--

Summary of main activities in relation to the Charity's objects	The Museum receives visitors from outside of the MOD, including family history researchers and special interest groups. The Museum advertises its presence through national, regional and local printed and online guides to museums and places of interest. This year has seen a steady flow of enquiries from members of the public. There has been a steady number of visitors to the Museum since it has established a new premises at Shrivenham.
---	--

Summary of main achievements of the Charity during the year	The Museum has now been open in its new location for 2½ years with footfall up significantly on its previous location in Hampshire. The Museum is now receiving visits from a wider audience than before; with visits from International students from the Defence Academy, local churches, cub scouts, specialist military interest groups, National church leaders and local politicians. Visitor feedback is obtained through a visitor comments book. The comments indicate a very high level of visitor satisfaction. During the year the Museum has welcomed visits from a number of academic researchers. The Museum continues to receive gifts of historical material and
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	is particularly on the look out for items from contemporary conflicts that relate to the story of Faith in the Forces. A regular electronic newsletter is now being produced for the Friends of the Museum. The Museum is open every week day afternoon and at other times by arrangement. Admission is free. Visitors to the Museum are generous in their giving of cash donations via the donations box.
--	---

Provide a brief review of the financial position of the charity. This should include the principal types of income.

Financial Review	Principal income for the Museum is derived from subscriptions, donations and from its investment funds. Further funds are raised from research fees. Regular sources of grants and donations are being discussed and sought through the efforts of the Museum working group. This year, the Museum received a business rates notice for the current year and rates arrears notices for the previous two years; this is a significant drain on funds. An review has indicated that we can expect to receive a refund of rates. At the time of writing, this is awaiting the decision of the local authority.
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The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	A sum of £10,000 is held in reserve to cover any eventuality.
---------------------------	---

Investments selection policy and performance of those investments.	The investment currently in place is medium risk and entrusted with an ethical company. The war in Ukraine, Israel and the Middle-East have all had an adverse effect on investment performance in many sectors. However there has been a 9.7% increase on the CCLA investment fund which is a very positive performance.
--	---

Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's name/trustees' names	Ex officio trustees: The Chaplain General – Revd Canon Michael David Parker KHC (<i>Managing Trustee</i>); The Deputy Chaplain General – Revd David Barrett KHC <i>till 5 Jan 25</i> ; Revd Antony Feltham-White OBE KHC <i>from 6 Jan 25</i> . Elected trustees: Ven Alan Paul Jeans MBE; Revd Canon Andrew James Totten; Revd Andrew Barry Harding; Canon Prof Michael Francis Snape; Revd Stephen Trott; Revd George Ivan Linton <i>from 19 Nov 24</i> .
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Serious Incidents	None
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Public Benefit Statement	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces of the Crown. It does this by providing and supporting facilities and social activities.</p> <p>The fund promotes the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p> <p>(I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake.)</p>
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Additional comments (include any declarations which were not correct (Pg 8/9)):

Designated funds. The sum of £10,000 held in reserve (see Financial reserves policy) is recorded as designated funds on the balance sheet.

Signature 

Name Revd Michael Parker

Appointment Chaplain General

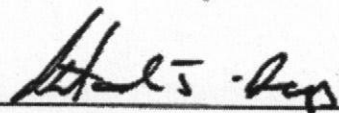
Date: 12 MARCH 25

Internal Audit Board Report

RACHD Museum CIO Accounts Year Ended 31 January 2025

1. I have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of my internal audit.
2. I certify that end of period checks have been conducted in accordance with Service Funds Regulations.
3. Subject to my observation set out below I am satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. I am satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.
4. I have signed the original books of account and the original records I have checked. All vouchers relating to this account period have been cancelled.
5. I have made the following observation whilst carrying out the internal audit:
 - a. Previous observations have been actioned.

Signature



Name Richard Begg (Revd.)

Date: 21 Nov 2025

Appointment President of the Audit Board

CHAPS – RACHD MUSEUM CIO FUND

SO2 SPS – Independent Examiner's Report on the Accounts, and Comments

1. **Direction 1: Check whether the charity is eligible to have an independent examination.** I've used the guidance summary at Annex C to Chapter 21 of ACSO 3354 to ensure independent examination by the Comd/SO2 SPS is authorised.
2. **Direction 2: Check for any conflict of interest that prevents the examiner from carrying out their independent examination.** I declare that I have not acted as IA or had any other involvement in the day to day running of a service fund (e.g., in a previous assignment) within the last three years.
3. **Direction 3: Record your independent examination.** A record of associated documents used for this audit is being stored along with the report and accounts.
4. **Direction 4: Plan your independent examination.** As the examiner I obtained the relevant constitution, objectives, organisational structure, the funds managed, its activities and accounting records and systems prior to conducting my examination.
5. **Direction 5: Check that accounting records are kept to the to the required standard.**
 - a. As the examiner I satisfied myself that all relevant PAXTON+/AB 397 accounting records and subsidiary books are maintained and up to date, including an examination of transactions carried within the fund during the fund's last G1 audit.
 - b. I have checked that the 6-monthly FM/Trustee internal financial controls checklist (British Army) was completed (see Annex B to Chapter 2 of these regulations).
6. **Direction 6: Check that the accounts are consistent with the accounting record.** As the IE I examined the final accounts to ascertain if they revealed any unusual items, unexpected fluctuations or inconsistencies.
7. **Direction 7: Check that the Charity is operated in line with the accrual's basis of accounting.** The accounts are prepared on an accrual's basis, and the relevant checks have been made to confirm that the charity accounting complies with the accrual's method of accounting. Wherever deviation may exist, guidance was provided to the MT and are recorded within this report.
8. **Direction 8. Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of funds held and in the preparation of the accounts.** I have checked:
 - a. The general accounting policies of the service fund have been agreed with the Charity Commission and are listed in the AF N1514.
 - b. Any significant income expectations listed in the Managing Trustee's Financial Reviews in previous accounting periods are noted and their continued receipt considered against future planned expenditure where appropriate.
 - c. I checked that separate funds of the charity have been correctly accounted for and reported correctly in the accounts.
 - d. I checked to ensure that no material breach of trust has taken place in the use of charitable funds in the reporting period e.g., use of monies in a restricted fund for a purpose outside of the restriction.

9. **Direction 9. The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accrual's basis, check whether the trustees have assessed the charity's position as a going concern when approving the accounts.**

a. The IE should consider if the service fund remains viable for future accounting periods.

b. Consider the worth of the service fund over the periods of previous AF N1514s – Consider if the worth of the fund reduced over an extended period.

c. I've considered the worth of the service fund over the periods of previous AF N1514s and assessed if the worth of the fund reducing over an extended period.

d. Debtors and Creditors have been examined and guidance provided to FM where necessary.

10. **Direction 10. Check the form and content of the account.** I have:

a. The service fund accounts and AF N1514 complies with SORP and the minimum accounting standard required (SOFA, balance Sheet and completed notes to the accounts).

b. Checked for the correct completion of the AF N1514.

11. **Direction 11. Direction 11 directs independent examiners to identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence.**

a. Any follow up action or request for further explanation can be found at paragraph 13 below.

12. **Direction 12: I have compared the trustees' annual report with the Accounts.**

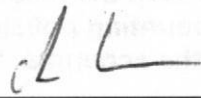
Comments

13. The IA comments are noted. I have the following comments, some of which requires action:

a. No comments.

Date: 20 OCT 25

Independent Examiner's
Signature



Name:

Maj S Kamble AGC(SPS)

Appointment:

SO2 SPS HQ SE

THE MUSEUM OF THE ROYAL ARMY CHAPLAINS DEPARTMENT CIO

England & Wales - Charity number 1189072

Accounts

**Service Non Public Funds Final Accounts,
 Managing Trustee's Report, Internal Audit
 Board Report and Independent Examiner's Report (SORP 2005 compliant)
 Internal Audit Board Scheme, (Use either Page 1 depending on the type of scheme used)**

Army Form N1514
 (Rev 11/09)

Unit CHAPS(A)
 Address Zone 2Z, Second Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT
 In respect of the RACHD Museum CIO Fund/Charity
 Charity Commission/Regulator registered number 1189072
 For the period from 01/02/2023 to 31/01/2024

Managing Trustee(s) during the period:

From	1 Feb 23	to	31 Jan 23	Name	Revd Michael Parker
From		to		Name	
From		to		Name	

Account Holder(s) during the period:

From	1 Feb 23	to	14 Jun 23	Name	Revd Dr S Paul Swinn
From	15 Jun 23	to	8 Aug 23	Name	Revd Matthew Coles
From	9 Aug 23	to	21 Jan 24	Name	Revd Dr S Paul Swinn
From	22 Jan 24	to	31 Jan 24	Name	Revd Dr Matthew Coles

The Internal Audit Board consists of:

President	Revd Kevin Jones		
Member			
Member			
Member			
Assembled at	Army HQ, Andover	On	26 Mar 24
By Order of	CG		

Notes to the Accounts (Paras 2 to 12 are to be completed by all funds which have a gross income of £100K or over and those funds already registered with the Charity Regulator, all other funds are to complete Paras 6 and 7 and the declarations at Para 12):

1. Principal Accounting Policies

- a. Accounting Convention. The financial statements are prepared under the historical cost convention as modified by the inclusion of investments at market value and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP) 2005 (<http://www.charitycommission.gov.uk/investigations/sorp/sorp05docs.asp>)
- b. Incoming Resources. Income is recognised in the period in which the charity is entitled to receipt, and the amount can be measured with reasonable certainty. Grants from other agencies including donations and other income from activities are in furtherance of the charity's objects and are part of the general funds of the charity. A restricted fund is only recognised where this is an agreed and explicit condition of the grant or donor.
- c. Intangible Income. Due to the close collaborative relationship and the manner in which the charity's activities compliment those of the Army, intangible income, reflected in time and use of premises is not quantifiable or measurable and so is not recognised in the accounts.
- d. Resources Expended and Basis of Allocation of Costs. Expenditure is included when incurred or exceptionally where a commitment is made which requires an accrual when payment is to be made in the subsequent accounting period. Similarly, where prepayments are made in recognition of commitments falling due in a subsequent accounting period, the appropriate credit is entered in the accounts and reversed the following year. Grants payable are included in the SOFA when approved by the Managing Trustee. Expenditure is recognised in the period in which it is incurred. The majority of costs are directly attributable to specific activities. Irrecoverable VAT is charged to the activity for which it was incurred.
- e. Governance Costs. Governance costs are the costs of professional advice, holding trustee meetings or committee meetings associated with decision making, any fee for audit or independent examination and any fee incurred in the preparation, statutory filing, printing or copying of the annual report and accounts.
- f. Capitalisation and Depreciation of Tangible Fixed Assets. All assets having a purchase value of more than £500 are capitalised. The cost of tangible fixed assets are written off by equal annual instalments over their expected useful lives using the following methods of depreciation:
- | | | |
|-----------------------------------|---|--|
| Furniture, fixtures and equipment | - | Straight Line over a period of 2 – 10 years. |
| Motor vehicles | - | Straight Line over a period of 2 – 10 years. |
- Assets with a life of more than one year but with a purchase value of below £500 are included within the inventory but the cost is written off in the year it is incurred and is not depreciated over the useful life of the asset. Where the asset is depreciated over a period of more than 10 years, details of the item and period are to be provided following the notes on page 14.
- g. Fixed Asset Investments. Fixed asset investments are included at market value at the balance sheet date. Any gain or loss on revaluation is shown in the Statement of Financial Activities (SOFA).

- h. Stocks. Purchased stocks are valued at the lower cost or net realisable value making due allowance for any obsolete or slow-moving items.
- i. Funds Accounting. Funds held by the charity are:
- (1) General Purpose/Unrestricted /Designated Funds. These are funds that can be used in accordance with the charitable objects at the discretion of the Managing Trustee. Designated funds are unrestricted funds which have been allocated/earmarked for a particular purpose by the Managing Trustee and are to be declared in the Managing Trustees comments in accordance with Para 12 to these notes stating what they are intended to be used for and when.
 - (2) Endowment Funds. Endowment funds are those investments and other gifts accepted by the unit, the capital sum or property being held in perpetuity and the income only being available for charitable use.
 - (3) Restricted Funds. These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is to be included in the notes to the accounts.
- j. Heritage Assets. In the course of the unit's history, the charity may have acquired gifts, memorabilia, regalia, silverware, antiques and other historical artefacts in the course of distinguished military service in service of the Crown. The value of these pieces is in large part derived from their close association with Regimental history which precludes the use of conventional valuation techniques being applied. Whilst the objects of the charity do not specifically include preservation and conservation, the pieces represent an essential element of celebrating the unit's history and foster esprit-de-corps. Consequently the Managing Trustee considers the charity to hold heritage assets both for functional use and as an element of national history on behalf of the nation. Heritage assets acquired prior to 1 Apr 06 are therefore not capitalised on the balance sheet but a description of those assets is disclosed as part of the notes to the accounts. Heritage assets acquired after 1 Apr 06 where the purchase price is known and which exceed £500.00 are included in the balance sheet at acquisition value but are not depreciated.
- k. Other Costs. Other costs are those costs not incurred in the undertaking of charitable activity in furtherance of the objects of the charity, i.e. the provision of facilities, recreational programmes or activities in furtherance of military efficiency. They are also costs incurred in the making of grants and donations, in the costs of generating funds, i.e. the costs incurred in trading or fundraising undertaken by the charity, or in governance costs.

2. Grants Made. (if total grants are over 5% of the charity's total expenditure).

The charity made the following grants/donations:

Grants to institutions

Name of institutions	Purpose	Total number of grants given	Total amount of grants paid
None		0	0.00
Total grants to institutions		0	0.00

Grants to individuals

Purpose	Total number of grants given	Total amount of grants paid
None		
		0.00

3. Related Party Transactions & Remuneration and Expenses

Whilst the charity has a close working relationship with the Army, there are no transactions with the Army which require disclosure under SORP 2005. The only transactions made by the charity in favour of the unit are wholly attributable to the charitable activities of furthering military efficiency. The Managing Trustee is an officer or equivalent and fulfils the role as trustee in accordance with the applicable laws and regulations. No expenses have been paid to the trustee. In the event that expenses have been paid to the trustee these are disclosed under the Managing Trustee's comments.

4. Analysis of Capital Property

	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£
Balance b/f	0.00	0.00	0.00
Purchases			
Sales & W/Os			
Depreciation			
Balance c/f	0.00	0.00	0.00

5. Total Value of Investments by Category

	Value £
Carrying value (market value) at beginning of year	5875.01
Add additions to investments at cost (investments purchased)	0.00
Less disposals at carrying value (investments sold)	0.00
Add/(deduct) net gain/(loss) on revaluation (gain/loss at end of accounting period/audit)	722.26
Carrying value (market value) at end of year	6597.27

Breakdown of Market Values at

<u>Year End</u>	GPF/ Unrestricted	Restricted	Endowment	Total value	Income during year
	Value £	Value £	Value £	Value £	Value £
Investment properties				0.00	
Investments listed on a recognised stock exchange				0.00	
Investments held in unit trusts or other collective investment schemes	6597.27	0.00	0.00	6597.27	
Investments in subsidiary or connected undertakings and companies				0.00	
Securities not listed on a recognised Stock Exchange				0.00	
Cash held as part of the investment portfolio				0.00	
Other investments				0.00	
Total	6597.27	0.00	0.00	6597.27	

6. List of Debtors

Debtor	Date of Debt	Amount
Total		0.00

* There are no amounts falling due after more than one year (delete as appropriate).

7. List of Creditors

Creditor	Date of Credit	Amount
		0.00
Total		0.00

* There are no amounts falling due after more than one year (delete as appropriate).

8. Paid Employees

	This year £	Last year £
Gross wages paid		
Employer's National Insurance paid		
Pension Contributions paid		
Total staff costs	0.00	0.00

Give the number of employees who were engaged in each of the following activities:

	This year	Last year
Costs of generating funds		
Charitable activities		
Other		
Total	0.00	0.00

No individual employee received a salary of over £60000.00

9. Governance Costs

	This year £	Last year £
Audit or independent examination fee	0.00	0.00

10. Restricted/Endowment Funds

Give details of the movements of the individual funds summarised in the restricted and endowment column of the Statements of Financial Activities (SOFA).

Fund Name	Fund Bal B/F	Incoming Resources for period	Outgoing Resources for period	Transfers	Gains and Losses	Fund Bal C/F
New Museum Development Fund	2700.00	0.00	2700.00	0.00	0.00	0.00

A brief explanation as to the nature and purpose of the charity's Restricted Funds is to be provided.

Name of Restricted Fund	Purpose of fund
New Museum Development Fund	To maintain a fund to assist with the internal design and fit-out of the new Museum premises. Fit-out is now complete so this fund has now been spent.

11. Heritage Assets.

Heritage assets that are owned by the charity but purchased/acquired prior to 1 Apr 06 are not included in the charity's capital property value (see note 1.j). A list/description of these assets is below:

Furniture, paintings, pictures, silver, miscellaneous items, and other heritage artefacts, as per property list.

12. Declarations

All of the charity's commitments are provided for in the accounts.

No guarantees have been given to third parties.

The charity has not received any loans that are outstanding at the year-end and secured on assets.

The charity has not granted any loans to institutions or companies connected with the charity.

The charity did not make any ex-gratia payments during the year.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

The financial activities, assets and liabilities of all the charity's branches or sections have been included.

The trustees have not changed the year end date or the length of the charity's financial year.

~~The charity has no designated funds~~ (if there are designated funds the reason for designation and when each designated fund is intended to be used by is to be stated in the Managing Trustee report).

All the charity's operations are continuing operations and there were no operations discontinued or acquired during the year.

No funds (unrestricted, designated, restricted or endowment) are in deficit at the balance sheet date.

The charity has no intangible assets.

There were no inter-fund loans outstanding at the balance sheet date.

None of the charity's functional fixed assets have been re-valued during the year and the charity does not have a policy of revaluation of these assets.

The charity has no subsidiary companies.

The charity has no material fixed assets which have not been capitalised and included in the balance sheet.

No internal transfers have occurred out of restricted/endowment funds. In the event that a transfer has taken place, full details of the reason for the transfer are disclosed in the Managing Trustee's comments.

All investments held are investment assets in the UK unless otherwise stated.

Note: Where any of the declarations are not correct they are to be crossed out and details provided in the Managing Trustees comments.

Additional comments:

Signature



Revd Dr Matthew Coles

Name

Date: 26.03.24

Account Holder

Managing Trustee's Annual Report and Comments:

Unit: CHAPS(A)

Address: Zone 2Z, Second Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

Charity name and Charity Commission/Regulator registered number. RACHD Museum CIO ; 1189072

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc); and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	Constitution of the Royal Army Chaplains Department CIO registered on 15 April 2020
--	---

Objects of the Charity	To uphold the traditions of the Royal Army Chaplains' Department and to perpetuate its deeds.
------------------------	---

Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	Trustees are selected as per the governing document.
--------------------------	--

Trustee induction and training	Trustees are issued with an induction pack containing a copy of the Trust deed, copies of recent accounts and minutes of meetings. They also receive a copy of Charity Commission publication 'The Essential Trustee'.
--------------------------------	--

Summary of main activities in relation to the Charity's objects	The Museum receives visitors from outside of the MOD, including family history researchers and special interest groups. The Museum advertises its presence through national, regional and local printed and online guides to museums and places of interest. This year has seen a steady flow of enquires from members of the public. There has been a steady number of visitors to the Museum since it has established a new premises at Shrivenham.
---	---

Summary of main achievements of the Charity during the year	The Museum has now been open in its new location for 20 months with footfall up 60% on its previous location in Hampshire. The Museum is now receiving visits from a wider audience than before; with visits from International students from the Defence Academy, local churches, cub scouts, specialist military interest groups, National church leaders and local politicians. Visitor feedback is obtained through a visitor comments book. The comments indicate a very high level of visitor satisfaction. During the year the Museum has welcomed visits from a number of academic researchers. The Museum continues to receive gifts of historical material and
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	<p>is particularly on the look out for items from contemporary conflicts that relate to the story of Faith in the Forces. A regular electronic newsletter is now being produced for the Friends of the Museum.</p> <p>The Museum is open every week day afternoon and at other times by arrangement. Admission is free. Visitors to the Museum are generous in their giving of cash donations via the donations box.</p>
--	--

Provide a brief review of the financial position of the charity. This should include the principal types of income.

Financial Review	<p>Principal income for the Museum is derived from subscriptions, donations and from its investment funds. Further funds are raised from research fees. A grant has been received this year from the Chaplain General's Fund to assist with the final invoice for the new Museum fit-out. A budget is being drawn up for the coming year, and regular sources of grants and donations are being discussed and sought through the efforts of the Museum working group.</p>
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The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	A sum of £10,000 is held in reserve to cover any eventuality.
---------------------------	---

Investments selection policy and performance of those investments.	<p>The investment currently in place is medium risk and entrusted with an ethical company. The war in Ukraine, Israel and the Middle-East have all had an adverse effect on investment performance in many sectors. However there has been over 12% increase on the CCLA investment fund which is a very positive performance given that there was a 0.81% decrease last year.</p>
--	--

Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's name/trustees' names	<p>Revd Michael Parker QHC, Revd David Barrett QHC, Lt Col (Retd) M T D Butler, Lt Col R H Horner MBE, The Ven Alan Jeans, Maj-Gen (Ret'd) J Milne CB, Revd Andrew G Harding CF, Revd Andrew Totten OBE.</p>
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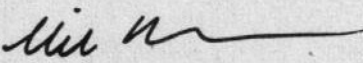
Serious Incidents	None
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Public Benefit Statement	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces of the Crown. It does this by providing and supporting facilities and social activities.</p> <p>The fund promotes the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p>
--------------------------	---

(I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake.)

Additional comments (include any declarations which were not correct (Pg 8/9)):

Designated funds. The sum of £10,000 held in reserve (see Financial reserves policy) is recorded as designated funds on the balance sheet.

Signature 

Name Revd Michael Parker

Date: 26 MAR '24

Appointment Chaplain General

Internal Auditor's/Audit Board Report

1. *I/We have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of *my/our internal audit.
2. *I/We certify that end of period checks have been conducted in accordance with Service Funds Regulations.
3. Subject to the observations given below I am/we are* satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. Subject also to *my/our observations *I am/we are satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.
4. *I/We have stamped and signed the original books of account and the original records I/we have checked. All vouchers relating to this account period have been cancelled.
5. *I/We have made the following observations whilst carrying out the internal audit:
 - a. Previous observations *have/have not been actioned (list those observations outstanding).

Signature

Name Revd Kevin Jones

Appointment President

Date:

Internal Audit Board Report

RACHD Museum CIO Accounts Year Ended 31 January 2024

1. I have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of my internal audit.
2. I certify that end of period checks have been conducted in accordance with Service Funds Regulations.
3. Subject to my observation set out below I am satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. I am satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.
4. I have signed the original books of account and the original records I have checked. All vouchers relating to this account period have been cancelled.
5. I have made the following observation whilst carrying out the internal audit:
 - a. Previous observations have been actioned.
 - b. My observations are as follows:
 - (i) Account Holder Monthly Check Sheet. The Account Holder/Trustee Internal Financial Control checklist should be completed on a 6 monthly basis. This was last signed as completed on 19 April 2023 and is therefore overdue.
 - (ii) Nominal Account Codes. These should be reviewed every 2 years to identify and delete obsolete codes and to amalgamate account codes that overlap where only one is necessary.

Signature Kevin P Jones

Name Kevin Jones (Revd.)

Date: 26 MAR 2024

Appointment President of the Audit Board

January 2024

<u>End of last year</u>		<u>Balance</u>
	Fixed Assets	

5,875.01	CCLA INVESTMENT	6,597.27
5,875.01	Total Fixed Assets	6,597.27
	-----	-----
	Current Assets	

9,334.53	Current bank account	14,460.01
0.00	CCLA DEPOSIT	0.00
0.00	CASH	0.00
0.00	Debtors	0.00
0.00	STOCK ON HAND	0.00
9,334.53	Total Current Assets	14,460.01
	-----	-----
15,209.54	Total Assets	21,057.28
	-----	-----
	Liabilities	

0.00	Creditors	0.00
0.00	VAT control	0.00
0.00	VAT payable	0.00
	-----	-----
0.00	Total Liabilities	0.00
	-----	-----
15,209.54	Total Assets Minus Liabilities	21,057.28
	-----	-----
	Total Funds	

2,700.00	Total Restricted Funds	0.00
0.00	Total Endowment Funds	0.00
10,000.00	Total Designated Funds	10,000.00
2,509.54	Accumulated Trading & GPF	11,057.28
	-----	-----
15,209.54	Total Funds	21,057.28

<u>End of last year</u>		<u>Balance</u>	
	Funds Analysis		

	Designated Funds		

10,000.00	MUSEUM RESERVE	10,000.00	
-----			-----
10,000.00			10,000.00
	Restricted Funds		

2,700.00	New Museum Development Fund	0.00	
-----			-----
2,700.00			0.00
	Endowment Funds		

0.00			0.00
	Trading and General Purpose Funds		

(0.10)	Trading surplus	0.00	
0.00	Non Primary Purpose trading surplus	0.00	
(60,189.97)	General Purpose Fund surplus	8,547.74	
-----			-----
(60,190.07)	Trading & GPF surplus		8,547.74
62,699.61	Balance at last balance sheet		2,509.54
-----			-----
2,509.54	Accumulated Trading & GPF		11,057.28
	Grand total		-----
15,209.54			21,057.28
-----			-----

Signature of A/C Holder/Fund Manager

[Handwritten Signature]

Date 26.03.24

Signature of Managing Trustee

[Handwritten Signature]

Date 26 MAR '24

Statement of Financial Activities as at 31/01/2024

Paxton+

Page 1 of 1

Printed: 06/02/2024

CHAPS (Army)

Royal Army Chaplains' Museum

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	6,995.07	0.00	0.00	6,995.07	50,842.02
Activities for Generating Funds	20.00	0.00	0.00	20.00	0.00
Investment Income	767.39	0.00	0.00	767.39	51.81
Income Resources from Charitable Activities	796.00	0.00	0.00	796.00	623.90
Other Incoming Resources	6,914.53	0.00	0.00	6,914.53	30,038.86
Total Incoming Resources	15,492.99	0.00	0.00	15,492.99	81,556.59
Resources Expended Cost of Generating Funds					
Investment Management Costs	35.00	0.00	0.00	35.00	35.00
Costs of Generating Funds	0.00	0.00	0.00	0.00	0.00
Charitable Activities	0.00	0.00	0.00	0.00	0.00
Governance Costs	4,292.26	2,700.00	0.00	6,992.26	138,249.95
Grants and Donations	0.00	0.00	0.00	0.00	0.00
Other Costs	2,617.99	0.00	0.00	2,617.99	3,172.65
Total Resources Expended	6,945.25	2,700.00	0.00	9,645.25	141,457.60
Net Incoming/Outgoing Resources Before Transfers	8,547.74	-2,700.00	0.00	5,847.74	-59,901.01
Transfers					
Gross transfers between funds (internal transfers)	0.00	0.00	0.00	0.00	0.00
Net Incoming resources before holding gains and losses	8,547.74	-2,700.00	0.00	5,847.74	-59,901.01
Holding Gains/Losses					
Gains on revaluation of the charity's fixed assets	0.00	0.00	0.00	0.00	0.00
Unrealised Gains/Losses on investment assets	0.00	0.00	0.00	0.00	-289.06
Net Movement in Funds	8,547.74	-2,700.00	0.00	5,847.74	-60,190.07
Reconciliation of Funds					
Total funds brought forward from previous year	12,509.54	2,700.00	0.00	15,209.54	
Total funds carried forward	21,057.28	0.00	0.00	21,057.28	

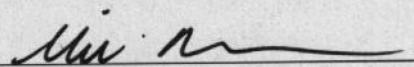
Date 26.03.24

Account Holder Signature



Date 26 MAR 24

Managing Trustee Signature



January 2024

	<u>Turnover this month</u>	<u>Turnover year to date</u>
GPF Analysis		
Income		

Voluntary Income		

G001 GIFT AID	0.00	5,396.31
G002 DONATIONS	351.00	1,598.76
G003 FUND SETUP INCOME	0.00	0.00
	351.00	6,995.07
Activities for Generating Funds		

G050 Xmas Cards sales	0.00	20.00
	0.00	20.00
Investment Income		

G125 UNREALISED INVESTMENT GAIN	374.54	722.26
G126 BANK INT DEPOSIT ACCT	5.72	45.13
G127 CCLA Interest DEPOSIT ACCT	0.00	0.00
	380.26	767.39
Income Resources from Charitable Activities		

Trading Income	0.00	0.00
G150 SUBS	0.00	796.00
	0.00	796.00
Other Income		

Non Primary Purpose Trading Income	0.00	0.00
G300 SALE OF PROPERTY	0.00	0.00
G301 POSTAGE Income	0.00	4.99
G302 OTHER INCOME	0.00	6,909.54
	0.00	6,914.53
Internal Transfers In		

	0.00	0.00
Gains on Revaluation of Fixed Assets		

	0.00	0.00
Unrealised Gains on Investment Assets		

	0.00	0.00
GPF Total Income	731.26	15,492.99

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Expenditure		

Investment Management Costs		

G501 BANK CHARGES	0.00	35.00
G502 INVEST MANAGEMENT COSTS	0.00	0.00
	0.00	35.00
Costs of Generating Funds		

	0.00	0.00
Charitable Activities		

Trading costs	0.00	0.00
	0.00	0.00
Governance Costs		

G750 STATIONERY	0.00	82.72
G752 LEGAL FEES	0.00	0.00
G753 PROPERTY VALUATION COSTS	0.00	0.00
G754 New Museum Design & Fit-Out	0.00	4,209.54
	0.00	4,292.26
Grants and Donations		

G775 PRESENTATIONS	0.00	0.00
	0.00	0.00
Other Costs		

Non Primary Trading Costs	0.00	0.00
G800 ADVERTISEMENT	90.00	172.50
G801 BOARD EXPENSES	0.00	0.00
G802 PROPERTY INSURANCE	0.00	2,038.40
G803 NIL VALUE PROPERTY	0.00	174.36
G804 PROPERTY UPKEEP	0.00	0.00
G805 POSTAGE COSTS	0.00	27.19
G807 HOSTING	0.00	0.00
G808 CARD INDEX DIGITISATION PROJECT	0.00	0.00
G809 MUSEUM WEBSITE COSTS	0.00	192.00
G811 Other expenses	0.00	13.54
	90.00	2,617.99
Internal Transfers Out		

	0.00	0.00
Unrealised Losses on Investments		

G950 UNREALISED INVESTMENT LOSS	0.00	0.00
	0.00	0.00
GPF Total Expenditure	90.00	6,945.25

	<u>Turnover this month</u>	<u>Turnover year to date</u>
GPF Income Over Expenditure	641.26	8,547.74

	<u>Turnover this month</u>	<u>Turnover year to date</u>
<u>Trading Account Analysis</u>		
<u>Trading Expenditure</u>		
T001 OPENING TRADING STOCKS	0.00	0.00
T002 TRADING STOCK PURCHASE / RETU	0.00	0.00
T003 CLOSING TRADING STOCKS	0.00	0.00
T004 WRITE OFFS	0.00	0.00
T005 MESS GUESTS	0.00	0.00
T006 DISPOSALS AT COST	0.00	0.00
T007 TRADING EXPENSES	0.00	0.00
	-----	-----
<u>Trading Income</u>		
T008 SALES	0.00	0.00
	-----	-----
Income Over Expenditure	0.00	0.00
 <u>Non Primary Purpose Trading Analysis</u>		
<u>Trading Expenditure</u>		
	-----	-----
<u>Trading Income</u>		
	-----	-----
Income Over Expenditure	0.00	0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Restricted Funds Analysis				
Income				

Voluntary Income				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Investment Income				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activities				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Total Income excluding transfers		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Expenditure				

Investment Management Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Costs of Generating Funds				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Charitable Activities				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Governance Costs				

R001 New Museum Development Fund	0.00		2,700.00	
		0.00		2,700.00
Grants and Donations				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Other Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		2,700.00
Internal Transfers				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Restricted funds Income Over Expenditure		0.00		-2,700.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Designated Funds Analysis				
Income				

Voluntary Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Investment Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activities				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Total Income excluding transfers		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Expenditure				

Investment Management Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Costs of Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Charitable Activities				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Governance Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Grants and Donations				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Other Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		0.00
Internal Transfers				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Designated funds Income Over Expenditure		0.00		0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Endowment Funds Analysis		
Income		

Voluntary Income		

	0.00	0.00
Activities for Generating Funds		

	0.00	0.00
Investment Income		

	0.00	0.00
Income Resources from Charitable Activities		

	0.00	0.00
Other Incoming Resources		

	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Expenditure		

Investment Management Costs		
-----	0.00	0.00
Costs of Generating Funds		
-----	0.00	0.00
Charitable Activities		
-----	0.00	0.00
Governance Costs		
-----	0.00	0.00
Grants and Donations		
-----	0.00	0.00
Other Costs		
-----	0.00	0.00
	-----	-----
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers		
-----	0.00	0.00
	-----	-----
Endowment funds Income Over Expenditure	0.00	0.00
	-----	-----

CHAPS (Army)

Royal Army Chaplains' Museum

Balance date to end of January 2024

All nominal codes

Without cost centre codes shown

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Year Movement</u>	
B300	CCLA INVESTMENT	6,597.27	722.26	
B400	STOCK ON HAND	0.00	0.00	
B500	Debtors	0.00	0.00	
B650	Current bank account	14,460.01	5,125.48	
B651	CCLA DEPOSIT	0.00	0.00	
B680	CASH	0.00	0.00	
B700	Creditors	0.00	0.00	
B750	VAT control	0.00	0.00	
B760	VAT payable	0.00	0.00	
B900	Accumulated GPF	-2,509.54	60,190.07	
D001	MUSEUM RESERVE	-10,000.00	0.00	
R001	New Museum Development Fund	0.00	2,700.00	
		21,057.28	-12,509.54	68,737.81
		<u>8,547.74</u>	<u>68,737.81</u>	<u>0.00</u>

<u>AVC Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G001	GIFT AID	-5,396.31	0.00
G002	DONATIONS	-1,598.76	-351.00
G003	FUND SETUP INCOME	0.00	0.00
G050	Xmas Cards sales	-20.00	0.00
G125	UNREALISED INVESTMENT GAIN	-722.26	-374.54
G126	BANK INT DEPOSIT ACCT	-45.13	-5.72
G127	CCLA Interest DEPOSIT ACCT	0.00	0.00
G150	SUBS	-796.00	0.00
G300	SALE OF PROPERTY	0.00	0.00
G301	POSTAGE Income	-4.99	0.00
G302	OTHER INCOME	-6,909.54	0.00
G501	BANK CHARGES	35.00	0.00
G502	INVEST MANAGEMENT COSTS	0.00	0.00
G750	STATIONERY	82.72	0.00
G752	LEGAL FEES	0.00	0.00
G753	PROPERTY VALUATION COSTS	0.00	0.00
G754	New Museum Design & Fit-Out	4,209.54	0.00
G775	PRESENTATIONS	0.00	0.00
G800	ADVERTISEMENT	172.50	90.00
G801	BOARD EXPENSES	0.00	0.00
G802	PROPERTY INSURANCE	2,038.40	0.00
G803	NIL VALUE PROPERTY	174.36	0.00
G804	PROPERTY UPKEEP	0.00	0.00
G805	POSTAGE COSTS	27.19	0.00
G807	HOSTING	0.00	0.00
G808	CARD INDEX DIGITISATION PROJEC	0.00	0.00
G809	MUSEUM WEBSITE COSTS	192.00	0.00
G811	Other expenses	13.54	0.00
G950	UNREALISED INVESTMENT LOSS	0.00	0.00
T001	OPENING TRADING STOCKS	0.00	0.00
T002	TRADING STOCK PURCHASE / RETUR	0.00	0.00
T003	CLOSING TRADING STOCKS	0.00	0.00
T004	WRITE OFFS	0.00	0.00
T005	MESS GUESTS	0.00	0.00

CHAPS(A) MUSEUM CIO

SO2 SPS – Independent Examiner's Report on the Accounts, and Comments

1. **Direction 1: Check whether the charity is eligible to have an independent examination.** I've used the guidance summary at para 2114 of the SFRs to ensure independent examination by the Comd/SO2 SPS is authorised.
2. **Direction 2: Check for any conflict of interest that prevents the examiner from carrying out their independent examination.** I declare that I have not acted as IA or had any other involvement in the day to day running of a service fund (e.g., in a previous assignment) within the last three years.
3. **Direction 3: Record your independent examination.** A record of associated documents used for this audit is being stored along with the report and accounts.
4. **Direction 4: Plan your independent examination.** As the examiner I obtained the relevant constitution, objectives, organisational structure, the funds managed, its activities and accounting records and systems prior to conducting my examination.
5. **Direction 5: Check that accounting records are kept to the to the required standard.**
 - a. As the examiner I satisfied myself that all relevant PAXTON+/AB 397 accounting records and subsidiary books are maintained and up to date, including an examination of transactions carried within the fund during the fund's last G1 audit.
 - b. I have checked that the 6-monthly FM/Trustee internal financial controls checklist (British Army) was completed (see Annex B to Chapter 2 of these regulations).
6. **Direction 6: Check that the accounts are consistent with the accounting record.** As the IE I examined the final accounts to ascertain if they revealed any unusual items, unexpected fluctuations or inconsistencies.
7. **Direction 7: Check that the Charity is operated in line with the accruals basis of accounting.** The accounts are prepared on an accruals basis and the relevant checks have been made to confirm that the charity accounting complies with the accruals method of accounting. Wherever deviation may exist, guidance was provided to the MT and are recorded within this report.
8. **Direction 8. Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of funds held and in the preparation of the accounts.** I have checked:
 - a. The general accounting policies of the service fund have been agreed with the Charity Commission and are listed in the AF N1514.
 - b. Any significant income expectations listed in the Managing Trustee's Financial Reviews in previous accounting periods are noted and their continued receipt considered against future planned expenditure where appropriate.
 - c. I checked that separate funds of the charity have been correctly accounted for and reported correctly in the accounts.
 - d. I checked to ensure that no material breach of trust has taken place in the use of charitable funds in the reporting period e.g., use of monies in a restricted fund for a purpose outside of the restriction.

9. **Direction 9. The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts.**

- a. The IE should consider if the service fund remains viable for future accounting periods.
- b. Consider the worth of the service fund over the periods of previous AF N1514s – Consider if the worth of the fund reduced over an extended period.
- c. I've considered the worth of the service fund over the periods of previous AF N1514s and assessed if the worth of the fund reducing over an extended period.
- d. Debtors and Creditors have been examined and guidance provided to FM where necessary.

10. **Direction 10. Check the form and content of the account.** I have:

- a. The service fund accounts and AF N1514 complies with SORP and the minimum accounting standard required (SOFA, balance Sheet and completed notes to the accounts).
- b. Checked for the correct completion of the AF N1514.

11. **Direction 11. Direction 11 directs independent examiners to identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence.**

- a. Any follow up action or request for further explanation can be found at paragraph 13 below.

12. **Direction 12: I have compared the trustees' annual report with the Accounts.**

Comments

13. The IA comments are noted. I have the following comments, some of which requires action:

- a. No comments

Date: 17 Sep 2024

Independent Examiner's
Signature



Name:

Maj SP Adcock AGC(SPS)

Appointment:

SO2 SPS, HQ Southeast

THE MUSEUM OF THE ROYAL ARMY CHAPLAINS DEPARTMENT CIO

England & Wales - Charity number 1189072

Accounts

**Service Non Public Funds Final Accounts,
 Managing Trustee's Report, Internal Audit
 Board Report and Independent Examiner's Report (SORP 2005 compliant)
 Internal Audit Board Scheme, (Use either Page 1 depending on the type of scheme used)**

Army Form N1514
 (Rev 11/09)

Unit CHAPS(A)
 Address Zone 2Z, Second Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT
 In respect of the RACHD Museum CIO Fund/Charity
 Charity Commission/Regulator registered number 1189072
 For the period from 01/02/2022 to 31/01/2023

Managing Trustee(s) during the period:

From	1 Feb 22	to	8 May 22	Name	The Ven Clinton Langston
From	9 May 22	to	31 Jan 23	Name	Revd Michael Parker
From		to		Name	

Account Holder(s) during the period:

From	1 Feb 22	to	17 Jul 22	Name	Revd Matthew Coles
From	18 Jul 22	to	31 Jan 23	Name	Revd Dr S Paul Swinn
From		to		Name	

The Internal Audit Board consists of:

President	Revd Kevin Jones				
Member					
Member					
Member					
Assembled at	Army HQ, Andover			On	09 Aug 23
By Order of	CG				

Statement of Financial Activities as at 31/01/2023

Paxton+

Page 1 of 1

Printed: 13/02/2023

CHAPS (Army)

Royal Army Chaplains' Museum

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	50,842.02	0.00	0.00	50,842.02	36,628.17
Activities for Generating Funds	0.00	0.00	0.00	0.00	0.00
Investment Income	51.81	0.00	0.00	51.81	13,431.08
Income Resources from Charitable Activities	623.90	0.00	0.00	623.90	11,346.78
Other Incoming Resources	30,038.86	0.00	0.00	30,038.86	40,084.07
Total Incoming Resources	81,556.59	0.00	0.00	81,556.59	101,490.10
Resources Expended Cost of Generating Funds					
Investment Management Costs	35.00	0.00	0.00	35.00	35.00
Costs of Generating Funds	0.00	0.00	0.00	0.00	0.00
Charitable Activities	0.00	0.00	0.00	0.00	9,436.79
Governance Costs	138,249.95	0.00	0.00	138,249.95	134,298.09
Grants and Donations	0.00	0.00	0.00	0.00	0.00
Other Costs	3,172.65	0.00	0.00	3,172.65	3,983.62
Total Resources Expended	141,457.60	0.00	0.00	141,457.60	147,753.50
Net Incoming/Outgoing Resources Before Transfers	-59,901.01	0.00	0.00	-59,901.01	-46,263.40
Transfers					
Gross transfers between funds (internal transfers)	0.00	0.00	0.00	0.00	0.00
Net Incoming resources before holding gains and losses	-59,901.01	0.00	0.00	-59,901.01	-46,263.40
Holding Gains/Losses					
Gains on revaluation of the charity's fixed assets	0.00	0.00	0.00	0.00	0.00
Unrealised Gains/Losses on investment assets	-289.06	0.00	0.00	-289.06	0.00
Net Movement in Funds	-60,190.07	0.00	0.00	-60,190.07	-46,263.40
Reconciliation of Funds					
Total funds brought forward from previous year	72,699.61	2,700.00	0.00	75,399.61	
Total funds carried forward	12,509.54	2,700.00	0.00	15,209.54	

Date

15 Jun 23

Account Holder Signature

Paul Swinn

Date

12 Jul 23

Managing Trustee Signature

Neil N

January 2023

<u>End of last year</u>		<u>Balance</u>
	<u>Fixed Assets</u>	
46,121.46	CCLA INVESTMENT	5,875.01
46,121.46	Total Fixed Assets	5,875.01
	<u>Current Assets</u>	
19,432.81	Current bank account	9,334.53
9,845.34	CCLA DEPOSIT	0.00
0.00	CASH	0.00
0.00	Debtors	0.00
0.00	STOCK ON HAND	0.00
29,278.15	Total Current Assets	9,334.53
75,399.61	Total Assets	15,209.54
	<u>Liabilities</u>	
0.00	Creditors	0.00
0.00	VAT control	0.00
0.00	VAT payable	0.00
0.00	Total Liabilities	0.00
75,399.61	Total Assets Minus Liabilities	15,209.54
	<u>Total Funds</u>	
2,700.00	Total Restricted Funds	2,700.00
0.00	Total Endowment Funds	0.00
10,000.00	Total Designated Funds	10,000.00
62,699.61	Accumulated Trading & GPF	2,509.54
75,399.61	Total Funds	15,209.54

<u>End of last year</u>		<u>Balance</u>	
	Funds Analysis		

	Designated Funds		

10,000.00	MUSEUM RESERVE	10,000.00	
-----			-----
10,000.00			10,000.00
	Restricted Funds		

2,700.00	New Museum Development Fund	2,700.00	
-----			-----
2,700.00			2,700.00
	Endowment Funds		

-----			-----
0.00			0.00
	Trading and General Purpose Funds		

951.99	Trading surplus	(0.10)	
0.00	Non Primary Purpose trading surplus	0.00	
(37,495.39)	General Purpose Fund surplus	(60,189.97)	
-----		-----	
(36,543.40)	Trading & GPF surplus		(60,190.07)
99,243.01	Balance at last balance sheet		62,699.61
-----			-----
62,699.61	Accumulated Trading & GPF		2,509.54

75,399.61	Grand total		15,209.54
-----			-----

Signature of A/C Holder/Fund Manager

Paul Smith

Date 15 Jan 23

Signature of Managing Trustee

Mick

Date 12 Jul 23

January 2023

	<u>Turnover this month</u>	<u>Turnover year to date</u>	
GPF Analysis			
Income			

Voluntary Income			

G001 GIFT AID	0.00	5.00	
G002 DONATIONS	298.00	50,837.02	
G003 FUND SETUP INCOME	0.00	0.00	
	298.00		50,842.02
Activities for Generating Funds			

			0.00
Investment Income			

G125 UNREALISED INVESTMENT GAIN	-0.20	42.61	
G126 BANK INT DEPOSIT ACCT	0.00	1.55	
G127 BANK INT CCLA DEPOSIT ACCT	0.00	7.65	
G128 INTEREST ON CCLA INVEST	0.00	0.00	
	-0.20		51.81
Income Resources from Charitable Activities			

Trading Income	0.00	-0.10	
G150 SUBS	0.00	624.00	
G151 FRIENDS EVENT	0.00	0.00	
G152 RESEARCH FEES	0.00	0.00	
	0.00		623.90
Other Income			

Non Primary Purpose Trading Income	0.00	0.00	
G300 SALE OF PROPERTY	0.00	0.00	
G301 POSTAGE Income	0.00	-9.13	
G302 OTHER INCOME	0.00	30,047.99	
	0.00		30,038.86
Internal Transfers In			

G400 Internal Transfers In	0.00	0.00	
	0.00		0.00
Gains on Revaluation of Fixed Assets			

			0.00
Unrealised Gains on Investment Assets			

G460 UNREALISED GAIN ON CCLA INVE:	0.00	0.00	
	0.00		0.00
GPF Total Income	297.80		81,556.59

CHAPS (Army)

Royal Army Chaplains' Museum

	<u>Turnover this month</u>	<u>Turnover year to date</u>	
Expenditure			

Investment Management Costs			

G500 LOSS ON INVEST	0.00	0.00	
G501 BANK CHARGES	0.00	35.00	
G502 INVEST MANAGEMENT COSTS	0.00	0.00	
	0.00		35.00
Costs of Generating Funds			

			0.00
Charitable Activities			

Trading costs	0.00	0.00	
G600 FRIENDS EVENT	0.00	0.00	
			0.00
Governance Costs			

G750 STATIONERY	0.00	0.00	
G751 Audit Fee	0.00	0.00	
G752 LEGAL FEES	0.00	1,850.10	
G753 PROPERTY VALUATION COSTS	0.00	0.00	
G754 New Museum Design & Fit-Out	0.00	136,399.85	
			138,249.95
Grants and Donations			

G771 Donations	0.00	0.00	
G775 PRESENTATIONS	0.00	0.00	
			0.00
Other Costs			

Non Primary Trading Costs	0.00	0.00	
G800 ADVERTISEMENT	0.00	130.73	
G801 BOARD EXPENSES	0.00	254.70	
G802 PROPERTY INSURANCE	0.00	1,468.45	
G803 NIL VALUE PROPERTY	0.00	1,046.38	
G804 PROPERTY UPKEEP	0.00	0.00	
G805 POSTAGE COSTS	6.17	46.40	
G806 STOCK WRITE OFF	0.00	0.00	
G807 HOSTING	0.00	0.00	
G808 CARD INDEX DIGITISATION PROJE	0.00	0.00	
G809 MUSEUM WEBSITE COSTS	0.00	178.00	
G810 GPF INCORRECT BOOKING STOCK	0.00	0.00	
G811 Other expenses	0.00	47.99	
			3,172.65
	6.17		
Internal Transfers Out			

			0.00
Unrealised Losses on Investments			

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
----- G950 UNREALISED INVESTMENT LOSS	289.06	289.06	289.06	289.06
GPF Total Expenditure		----- 295.23		----- 141,746.66
GPF Income Over Expenditure		----- 2.57		----- -60,190.07

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Trading Account Analysis -----		
Trading Expenditure -----		
T001 OPENING TRADING STOCKS	0.00	0.00
T002 TRADING STOCK PURCHASE / RETU	0.00	0.00
T003 CLOSING TRADING STOCKS	0.00	0.00
T004 WRITE OFFS	0.00	0.00
T005 MESS GUESTS	0.00	0.00
T006 DISPOSALS AT COST	0.00	0.00
T007 TRADING EXPENSES	0.00	0.00
	-----	-----
Trading Income -----		
T008 SALES	0.00	-0.10
	-----	-----
Income Over Expenditure	0.00	-0.10
Non Primary Purpose Trading Analysis -----		
Trading Expenditure -----		
	-----	-----
Trading Income -----		
	-----	-----
Income Over Expenditure	0.00	0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Restricted Funds Analysis				
Income				

Voluntary Income				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Investment Income				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activities				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
		-----		-----
Total Income excluding transfers		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Expenditure				

Investment Management Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Costs of Generating Funds				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Charitable Activities				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Governance Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Grants and Donations				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Other Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		0.00
Internal Transfers				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Restricted funds Income Over Expenditure		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Designated Funds Analysis				
Income				

Voluntary Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Investment Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activities				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Total Income excluding transfers		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Expenditure				

Investment Management Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Costs of Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Charitable Activities				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Governance Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Grants and Donations				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Other Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		0.00
Internal Transfers				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Designated funds Income Over Expenditure		0.00		0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Endowment Funds Analysis		
Income		

Voluntary Income		

	0.00	0.00
Activities for Generating Funds		

	0.00	0.00
Investment Income		

	0.00	0.00
Income Resources from Charitable Activities		

	0.00	0.00
Other Incoming Resources		

	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Expenditure		

Investment Management Costs		

	0.00	0.00
Costs of Generating Funds		

	0.00	0.00
Charitable Activities		

	0.00	0.00
Governance Costs		

	0.00	0.00
Grants and Donations		

	0.00	0.00
Other Costs		

	0.00	0.00
Total Expenditure excluding transfers	-----	-----
	0.00	0.00
Internal Transfers		

	0.00	0.00
Endowment funds Income Over Expenditure	-----	-----
	0.00	0.00

Balance date to end of January 2023

All nominal codes

Without cost centre codes shown

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Year Movement</u>
B300	CCLA INVESTMENT	5,875.01	-40,246.45
B400	STOCK ON HAND	0.00	0.00
B500	Debtors	0.00	0.00
B650	Current bank account	9,334.53	-10,098.28
B651	CCLA DEPOSIT	0.00	-9,845.34
B680	CASH	0.00	0.00
B700	Creditors	0.00	0.00
B750	VAT control	0.00	0.00
B760	VAT payable	0.00	0.00
B900	Accumulated GPF	-62,699.61	36,543.40
D001	MUSEUM RESERVE	-10,000.00	0.00
R001	New Museum Development Fund	-2,700.00	0.00
		15,209.54	-75,399.61
		-60,190.07	36,543.40
			-23,646.67

<u>A\C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G001	GIFT AID	-5.00	0.00
G002	DONATIONS	-50,837.02	-298.00
G003	FUND SETUP INCOME	0.00	0.00
G125	UNREALISED INVESTMENT GAIN	-42.61	0.20
G126	BANK INT DEPOSIT ACCT	-1.55	0.00
G127	BANK INT CCLA DEPOSIT ACCT	-7.65	0.00
G128	INTEREST ON CCLA INVEST	0.00	0.00
G150	SUBS	-624.00	0.00
G151	FRIENDS EVENT	0.00	0.00
G152	RESEARCH FEES	0.00	0.00
G300	SALE OF PROPERTY	0.00	0.00
G301	POSTAGE Income	9.13	0.00
G302	OTHER INCOME	-30,047.99	0.00
G400	Internal Transfers In	0.00	0.00
G460	UNREALISED GAIN ON CCLA INVEST	0.00	0.00
G500	LOSS ON INVEST	0.00	0.00
G501	BANK CHARGES	35.00	0.00
G502	INVEST MANAGEMENT COSTS	0.00	0.00
G600	FRIENDS EVENT	0.00	0.00
G750	STATIONERY	0.00	0.00
G751	Audit Fee	0.00	0.00
G752	LEGAL FEES	1,850.10	0.00
G753	PROPERTY VALUATION COSTS	0.00	0.00
G754	New Museum Design & Fit-Out	136,399.85	0.00
G771	Donations	0.00	0.00
G775	PRESENTATIONS	0.00	0.00
G800	ADVERTISEMENT	130.73	0.00
G801	BOARD EXPENSES	254.70	0.00
G802	PROPERTY INSURANCE	1,468.45	0.00
G803	NIL VALUE PROPERTY	1,046.38	0.00
G804	PROPERTY UPKEEP	0.00	0.00
G805	POSTAGE COSTS	46.40	6.17
G806	STOCK WRITE OFF	0.00	0.00
G807	HOSTING	0.00	0.00

CHAPS (Army)

Royal Army Chaplains' Museum

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G808	CARD INDEX	0.00	0.00
	DIGITISATION PROJEC		
G809	MUSEUM WEBSITE	178.00	0.00
	COSTS		
G810	GPF INCORRECT	0.00	0.00
	BOOKING STOCK		
G811	Other expenses	47.99	0.00
G950	UNREALISED	289.06	289.06
	INVESTMENT LOSS		
T001	OPENING TRADING	0.00	0.00
	STOCKS		
T002	TRADING STOCK	0.00	0.00
	PURCHASE / RETUR		
T003	CLOSING TRADING	0.00	0.00
	STOCKS		
T004	WRITE OFFS	0.00	0.00
T005	MESS GUESTS	0.00	0.00
T006	DISPOSALS AT COST	0.00	0.00
T007	TRADING EXPENSES	0.00	0.00
T008	SALES	0.10	0.00
T740	Sales discounts given	0.00	0.00
T750	Purchase discounts taken	0.00	0.00
		141,755.89	-81,565.82
		60,190.07	-2.57
		0.00	

Notes to the Accounts (Paras 2 to 12 are to be completed by all funds which have a gross income of £100K or over and those funds already registered with the Charity Regulator, all other funds are to complete Paras 6 and 7 and the declarations at Para 12):

1. Principal Accounting Policies

a. Accounting Convention. The financial statements are prepared under the historical cost convention as modified by the inclusion of investments at market value and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP) 2005 (<http://www.charitycommission.gov.uk/investigations/sorp/sorp05docs.asp>)

b. Incoming Resources. Income is recognised in the period in which the charity is entitled to receipt, and the amount can be measured with reasonable certainty. Grants from other agencies including donations and other income from activities are in furtherance of the charity's objects and are part of the general funds of the charity. A restricted fund is only recognised where this is an agreed and explicit condition of the grant or donor.

c. Intangible Income. Due to the close collaborative relationship and the manner in which the charity's activities compliment those of the Army, intangible income, reflected in time and use of premises is not quantifiable or measurable and so is not recognised in the accounts.

d. Resources Expended and Basis of Allocation of Costs. Expenditure is included when incurred or exceptionally where a commitment is made which requires an accrual when payment is to be made in the subsequent accounting period. Similarly, where prepayments are made in recognition of commitments falling due in a subsequent accounting period, the appropriate credit is entered in the accounts and reversed the following year. Grants payable are included in the SOFA when approved by the Managing Trustee. Expenditure is recognised in the period in which it is incurred. The majority of costs are directly attributable to specific activities. Irrecoverable VAT is charged to the activity for which it was incurred.

e. Governance Costs. Governance costs are the costs of professional advice, holding trustee meetings or committee meetings associated with decision making, any fee for audit or independent examination and any fee incurred in the preparation, statutory filing, printing or copying of the annual report and accounts.

f. Capitalisation and Depreciation of Tangible Fixed Assets. All assets having a purchase value of more than £500 are capitalised. The cost of tangible fixed assets are written off by equal annual instalments over their expected useful lives using the following methods of depreciation:

Furniture, fixtures and equipment	-	Straight Line over a period of 2 – 10 years.
Motor vehicles	-	Straight Line over a period of 2 – 10 years.

Assets with a life of more than one year but with a purchase value of below £500 are included within the inventory but the cost is written off in the year it is incurred and is not depreciated over the useful life of the asset. Where the asset is depreciated over a period of more than 10 years, details of the item and period are to be provided following the notes on page 14.

g. Fixed Asset Investments. Fixed asset investments are included at market value at the balance sheet date. Any gain or loss on revaluation is shown in the Statement of Financial Activities (SOFA).

h. Stocks. Purchased stocks are valued at the lower cost or net realisable value making due allowance for any obsolete or slow-moving items.

i. Funds Accounting. Funds held by the charity are:

(1) General Purpose/Unrestricted /Designated Funds. These are funds that can be used in accordance with the charitable objects at the discretion of the Managing Trustee. Designated funds are unrestricted funds which have been allocated/earmarked for a particular purpose by the Managing Trustee and are to be declared in the Managing Trustees comments in accordance with Para 12 to these notes stating what they are intended to be used for and when.

(2) Endowment Funds. Endowment funds are those investments and other gifts accepted by the unit, the capital sum or property being held in perpetuity and the income only being available for charitable use.

(3) Restricted Funds. These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is to be included in the notes to the accounts.

j. Heritage Assets. In the course of the unit's history, the charity may have acquired gifts, memorabilia, regalia, silverware, antiques and other historical artefacts in the course of distinguished military service in service of the Crown. The value of these pieces is in large part derived from their close association with Regimental history which precludes the use of conventional valuation techniques being applied. Whilst the objects of the charity do not specifically include preservation and conservation, the pieces represent an essential element of celebrating the unit's history and foster esprit-de-corps. Consequently the Managing Trustee considers the charity to hold heritage assets both for functional use and as an element of national history on behalf of the nation. Heritage assets acquired prior to 1 Apr 06 are therefore not capitalised on the balance sheet but a description of those assets is disclosed as part of the notes to the accounts. Heritage assets acquired after 1 Apr 06 where the purchase price is known and which exceed £500.00 are included in the balance sheet at acquisition value but are not depreciated.

k. Other Costs. Other costs are those costs not incurred in the undertaking of charitable activity in furtherance of the objects of the charity, i.e. the provision of facilities, recreational programmes or activities in furtherance of military efficiency. They are also costs incurred in the making of grants and donations, in the costs of generating funds, i.e. the costs incurred in trading or fundraising undertaken by the charity, or in governance costs.

2. Grants Made. (if total grants are over 5% of the charity's total expenditure).

The charity made the following grants/donations:

Grants to institutions

Name of institutions	Purpose	Total number of grants given	Total amount of grants paid
None		0	0.00
Total grants to institutions		0	0.00

Grants to individuals

Purpose	Total number of grants given	Total amount of grants paid
None		
		0.00

3. Related Party Transactions & Remuneration and Expenses

Whilst the charity has a close working relationship with the Army, there are no transactions with the Army which require disclosure under SORP 2005. The only transactions made by the charity in favour of the unit are wholly attributable to the charitable activities of furthering military efficiency. The Managing Trustee is an officer or equivalent and fulfils the role as trustee in accordance with the applicable laws and regulations. No expenses have been paid to the trustee. In the event that expenses have been paid to the trustee these are disclosed under the Managing Trustee's comments.

4. Analysis of Capital Property

	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£
Balance b/f	0.00	0.00	0.00
Purchases			
Sales & W/Os			
Depreciation			
Balance c/f	0.00	0.00	0.00

5. Total Value of Investments by Category

	Value £
Carrying value (market value) at beginning of year	46121.26
Add additions to investments at cost (investments purchased)	0.00
Less disposals at carrying value (investments sold)	40000.00
Add/(deduct) net gain/(loss) on revaluation (gain/loss at end of accounting period/audit)	42.81 – (289.06) = (246.25)
Carrying value (market value) at end of year	5875.01

Breakdown of Market Values at

<u>Year End</u>	GPF/ Unrestricted	Restricted	Endowment	Total value	Income during year
	Value £	Value £	Value £	Value £	Value £
Investment properties				0.00	
Investments listed on a recognised stock exchange				0.00	
Investments held in unit trusts or other collective investment schemes	5875.01	0.00	0.00	5875.01	
Investments in subsidiary or connected undertakings and companies				0.00	
Securities not listed on a recognised Stock Exchange				0.00	
Cash held as part of the investment portfolio				0.00	
Other investments				0.00	
Total	5875.01	0.00	0.00	5875.01	

6. List of Debtors

Debtor	Date of Debt	Amount
	Total	0.00

* There are no amounts falling due after more than one year (delete as appropriate).

7. List of Creditors

Creditor	Date of Credit	Amount
		0.00
	Total	0.00

* There are no amounts falling due after more than one year (delete as appropriate).

8. Paid Employees

	This year £	Last year £
Gross wages paid		
Employer's National Insurance paid		
Pension Contributions paid		
Total staff costs	0.00	0.00

Give the number of employees who were engaged in each of the following activities:

	This year	Last year
Costs of generating funds		
Charitable activities		
Other		
Total	0.00	0.00

No individual employee received a salary of over £60000.00

9. Governance Costs

	This year £	Last year £
Audit or independent examination fee	0.00	0.00

10. Restricted/Endowment Funds

Give details of the movements of the individual funds summarised in the restricted and endowment column of the Statements of Financial Activities (SOFA).

Fund Name	Fund Bal B/F	Incoming Resources for period	Outgoing Resources for period	Transfers	Gains and Losses	Fund Bal C/F
New Museum Development Fund	2700.00	0.00	0.00	0.00	0.00	2700.00

A brief explanation as to the nature and purpose of the charity's Restricted Funds is to be provided.

Name of Restricted Fund	Purpose of fund
New Museum Development Fund	To maintain a fund to assist with the internal design and fit-out of the new Museum premises.

11. Heritage Assets.

Heritage assets that are owned by the charity but purchased/acquired prior to 1 Apr 06 are not included in the charity's capital property value (see note 1.j). A list/description of these assets is below:

Furniture, paintings, pictures, silver, miscellaneous items, and other heritage artefacts, as per property list.

12. Declarations

All of the charity's commitments are provided for in the accounts.

No guarantees have been given to third parties.

The charity has not received any loans that are outstanding at the year-end and secured on assets.

The charity has not granted any loans to institutions or companies connected with the charity.

The charity did not make any ex-gratia payments during the year.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

The financial activities, assets and liabilities of all the charity's branches or sections have been included.

The trustees have not changed the year end date or the length of the charity's financial year.

~~The charity has no designated funds~~ (if there are designated funds the reason for designation and when each designated fund is intended to be used by is to be stated in the Managing Trustee report).

All the charity's operations are continuing operations and there were no operations discontinued or acquired during the year.

No funds (unrestricted, designated, restricted or endowment) are in deficit at the balance sheet date.

The charity has no intangible assets.

There were no inter-fund loans outstanding at the balance sheet date.

None of the charity's functional fixed assets have been re-valued during the year and the charity does not have a policy of revaluation of these assets.

The charity has no subsidiary companies.

The charity has no material fixed assets which have not been capitalised and included in the balance sheet.

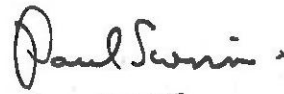
No internal transfers have occurred out of restricted/endowment funds. In the event that a transfer has taken place, full details of the reason for the transfer are disclosed in the Managing Trustee's comments.

All investments held are investment assets in the UK unless otherwise stated.

Note: Where any of the declarations are not correct they are to be crossed out and details provided in the Managing Trustees comments.

Additional comments:

Signature



Name Revd Dr Paul Swinn

Account Holder

Date: 15 Jun 23

Managing Trustee's Annual Report and Comments:

Unit: CHAPS(A)

Address: Zone 2Z, Second Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

Charity name and Charity Commission/Regulator registered number. RACHD Museum CIO ; 1189072

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc); and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	Constitution of the Royal Army Chaplains Department CIO registered on 15 April 2020
--	---

Objects of the Charity	To uphold the traditions of the Royal Army Chaplains' Department and to perpetuate its deeds.
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Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	Trustees are selected as per the governing document.
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Trustee induction and training	Trustees are issued with an induction pack containing a copy of the Trust deed, copies of recent accounts and minutes of meetings. They also receive a copy of Charity Commission publication 'The Essential Trustee'.
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Summary of main activities in relation to the Charity's objects	The Museum receives visitors from outside of the MOD, including family history researchers and special interest groups. The Museum advertises its presence through national, regional and local printed and online guides to museums and places of interest. This year has seen a steady flow of enquires from members of the public. There has been a steady number of visitors to the Museum since it has established a new premises at Shrivenham.
Summary of main achievements of the Charity during the year	The fit out of the new Museum premises commenced in February 2022. The completed Royal Army Chaplains' Museum was opened by HRH The Countess of Wessex on 18 May 2022. The official opening received much publicity. The new location of the purpose-built Museum outside of the security perimeter combined with a reimagined exhibition of stories and artefacts is enabling engagement with a larger and wider audience than at the Museum's previous location. The Museum is open to visitors every week-day afternoon and at other times by arrangement a entry is free to all. 'Friends of the Museum' membership numbers have also increased.

Provide a brief review of the financial position of the charity. This should include the principal types of income.

Financial Review	Principal income for the Museum is derived from subscriptions, donations and from its investment funds. Further funds are raised from research fees. Substantial grants have been received this year from the RACHD Association and Chaplain General's Fund to assist with the cost of design and fitting out of the new Museum premises. A budget is being drawn up for the coming year, and regular sources of grants and donations are being discussed and sought through the efforts of the Museum working group.
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The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	A sum of £10,000 is held in reserve to cover any eventuality.
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Investments selection policy and performance of those investments.	The investment currently in place is medium risk and entrusted with an ethical company. £40000 was withdrawn from the investment this year to assist with the new Museum's costs. The war in Ukraine, the political situation earlier in the year in the UK, the September mini-budget debacle and delay to the fiscal statement, as well as the rising energy crisis, have all had an adverse effect on investment performance in many sectors. This resulted in a 0.81% decrease in the CCLA investment fund. However, most recent valuations have shown slight gains as the market has begun to stabilise.
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Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's name/trustees' names	Revd Michael Parker QHC, Revd David Barrett QHC, Lt Col (Retd) M T D Butler, Lt Col R H Horner MBE, The Ven Alan Jeans, Maj-Gen (Ret'd) J Milne CB, Revd Andrew G Harding CF, The Ven Clinton Langston CB QHC, Revd Andrew Totten OBE.
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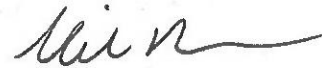
Serious Incidents	None
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Public Benefit Statement	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces of the Crown. It does this by providing and supporting facilities and social activities.</p> <p>The fund promotes the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p> <p>(I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake.)</p>
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Additional comments (include any declarations which were not correct (Pg 8/9)):

Designated funds. The sum of £10,000 held in reserve (see Financial reserves policy) is recorded as designated funds on the balance sheet.

Signature



Name Revd Michael Parker

Appointment Chaplain General

Date: 12 JUL 23

Comd/SO2 SPS – Independent Examiner’s Report on the Accounts, and Comments

Respective Responsibilities of Trustees and Examiner

The Charity’s Trustees are responsible for the preparation of the accounts. The Charity’s Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- a. Examine the accounts (under section 43(3)(a) of the Act).
- b. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act).
- c. State whether particular matters have come to my attention.

Basis of Independent Examiner’s Statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner’s Statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):

- a. Which gives me reasonable cause to believe that in any material respect the requirements:
 - (1) To keep accounting records in accordance with section 41 of the 1993 Act:
 - (2) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act:have not been met.
- b. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Delete as applicable.

Comd/SO2 SPS – Independent Examiner’s Report on the Accounts, and Comments

Disclosure Section (Only to be completed if the examiner needs to highlight material problems/discrepancies)

Give here brief details of any items that the examiner wishes to disclose

Comd/SO2 SPS Comments

Independent Examiner’s Signature _____

Name _____

Date: _____

Appointment _____

**Service Non Public Funds Final Accounts,
 Managing Trustee's Report, Internal Audit
 Board Report and Independent Examiner's Report (SORP 2005 compliant)
 Internal Audit Board Scheme, (Use either Page 1 depending on the type of scheme used)**

Army Form N1514
 (Rev 11/09)

Unit CHAPS(A)
 Address Zone 2Z, Second Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT
 In respect of the RACHD Museum CIO Fund/Charity
 Charity Commission/Regulator registered number 1189072
 For the period from 01/02/2022 to 31/01/2023

Managing Trustee(s) during the period:

From	1 Feb 22	to	8 May 22	Name	The Ven Clinton Langston
From	9 May 22	to	31 Jan 23	Name	Revd Michael Parker
From		to		Name	

Account Holder(s) during the period:

From	1 Feb 22	to	17 Jul 22	Name	Revd Matthew Coles
From	18 Jul 22	to	31 Jan 23	Name	Revd Dr S Paul Swinn
From		to		Name	

The Internal Audit Board consists of:

President	Revd Kevin Jones				
Member					
Member					
Member					
Assembled at	Army HQ, Andover	On	09 Aug 23		
By Order of	CG				

Statement of Financial Activities as at 31/01/2023

Paxton+

Page 1 of 1

Printed: 13/02/2023

CHAPS (Army)

Royal Army Chaplains' Museum

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	50,842.02	0.00	0.00	50,842.02	36,628.17
Activities for Generating Funds	0.00	0.00	0.00	0.00	0.00
Investment Income	51.81	0.00	0.00	51.81	13,431.08
Income Resources from Charitable Activities	623.90	0.00	0.00	623.90	11,346.78
Other Incoming Resources	30,038.86	0.00	0.00	30,038.86	40,084.07
Total Incoming Resources	81,556.59	0.00	0.00	81,556.59	101,490.10
Resources Expended Cost of Generating Funds					
Investment Management Costs	35.00	0.00	0.00	35.00	35.00
Costs of Generating Funds	0.00	0.00	0.00	0.00	0.00
Charitable Activities	0.00	0.00	0.00	0.00	9,436.79
Governance Costs	138,249.95	0.00	0.00	138,249.95	134,298.09
Grants and Donations	0.00	0.00	0.00	0.00	0.00
Other Costs	3,172.65	0.00	0.00	3,172.65	3,983.62
Total Resources Expended	141,457.60	0.00	0.00	141,457.60	147,753.50
Net Incoming/Outgoing Resources Before Transfers	-59,901.01	0.00	0.00	-59,901.01	-46,263.40
Transfers					
Gross transfers between funds (internal transfers)	0.00	0.00	0.00	0.00	0.00
Net Incoming resources before holding gains and losses	-59,901.01	0.00	0.00	-59,901.01	-46,263.40
Holding Gains/Losses					
Gains on revaluation of the charity's fixed assets	0.00	0.00	0.00	0.00	0.00
Unrealised Gains/Losses on investment assets	-289.06	0.00	0.00	-289.06	0.00
Net Movement in Funds	-60,190.07	0.00	0.00	-60,190.07	-46,263.40
Reconciliation of Funds					
Total funds brought forward from previous year	72,699.61	2,700.00	0.00	75,399.61	
Total funds carried forward	12,509.54	2,700.00	0.00	15,209.54	

Date 15 Jun 23 Account Holder Signature Paul SwinnDate 12 Jul 23 Managing Trustee Signature Mil M

January 2023

<u>End of last year</u>		<u>Balance</u>
	<u>Fixed Assets</u>	
46,121.46	CCLA INVESTMENT	5,875.01
46,121.46	Total Fixed Assets	5,875.01
	<u>Current Assets</u>	
19,432.81	Current bank account	9,334.53
9,845.34	CCLA DEPOSIT	0.00
0.00	CASH	0.00
0.00	Debtors	0.00
0.00	STOCK ON HAND	0.00
29,278.15	Total Current Assets	9,334.53
75,399.61	Total Assets	15,209.54
	<u>Liabilities</u>	
0.00	Creditors	0.00
0.00	VAT control	0.00
0.00	VAT payable	0.00
0.00	Total Liabilities	0.00
75,399.61	Total Assets Minus Liabilities	15,209.54
	<u>Total Funds</u>	
2,700.00	Total Restricted Funds	2,700.00
0.00	Total Endowment Funds	0.00
10,000.00	Total Designated Funds	10,000.00
62,699.61	Accumulated Trading & GPF	2,509.54
75,399.61	Total Funds	15,209.54

<u>End of last year</u>		<u>Balance</u>	
	Funds Analysis		

	Designated Funds		

10,000.00	MUSEUM RESERVE	10,000.00	
-----			-----
10,000.00			10,000.00
	Restricted Funds		

2,700.00	New Museum Development Fund	2,700.00	
-----			-----
2,700.00			2,700.00
	Endowment Funds		

-----			-----
0.00			0.00
	Trading and General Purpose Funds		

951.99	Trading surplus	(0.10)	
0.00	Non Primary Purpose trading surplus	0.00	
(37,495.39)	General Purpose Fund surplus	(60,189.97)	
-----		-----	
(36,543.40)	Trading & GPF surplus		(60,190.07)
99,243.01	Balance at last balance sheet		62,699.61
-----			-----
62,699.61	Accumulated Trading & GPF		2,509.54

75,399.61	Grand total		15,209.54
-----			-----

Signature of A/C Holder/Fund Manager

Paul Smith

Date 15 Jan 23

Signature of Managing Trustee

Mick

Date 12 Jul 23

January 2023

	<u>Turnover this month</u>	<u>Turnover year to date</u>	
GPF Analysis			
Income			

Voluntary Income			

G001 GIFT AID	0.00	5.00	
G002 DONATIONS	298.00	50,837.02	
G003 FUND SETUP INCOME	0.00	0.00	
	298.00		50,842.02
Activities for Generating Funds			

		0.00	0.00
Investment Income			

G125 UNREALISED INVESTMENT GAIN	-0.20	42.61	
G126 BANK INT DEPOSIT ACCT	0.00	1.55	
G127 BANK INT CCLA DEPOSIT ACCT	0.00	7.65	
G128 INTEREST ON CCLA INVEST	0.00	0.00	
	-0.20		51.81
Income Resources from Charitable Activities			

Trading Income	0.00	-0.10	
G150 SUBS	0.00	624.00	
G151 FRIENDS EVENT	0.00	0.00	
G152 RESEARCH FEES	0.00	0.00	
	0.00		623.90
Other Income			

Non Primary Purpose Trading Income	0.00	0.00	
G300 SALE OF PROPERTY	0.00	0.00	
G301 POSTAGE Income	0.00	-9.13	
G302 OTHER INCOME	0.00	30,047.99	
	0.00		30,038.86
Internal Transfers In			

G400 Internal Transfers In	0.00	0.00	
	0.00		0.00
Gains on Revaluation of Fixed Assets			

		0.00	0.00
Unrealised Gains on Investment Assets			

G460 UNREALISED GAIN ON CCLA INVE:	0.00	0.00	
	0.00		0.00
GPF Total Income	297.80		81,556.59

CHAPS (Army)

Royal Army Chaplains' Museum

	<u>Turnover this month</u>	<u>Turnover year to date</u>	
Expenditure			

Investment Management Costs			

G500 LOSS ON INVEST	0.00	0.00	
G501 BANK CHARGES	0.00	35.00	
G502 INVEST MANAGEMENT COSTS	0.00	0.00	
	0.00		35.00
Costs of Generating Funds			

			0.00
Charitable Activities			

Trading costs	0.00	0.00	
G600 FRIENDS EVENT	0.00	0.00	
			0.00
Governance Costs			

G750 STATIONERY	0.00	0.00	
G751 Audit Fee	0.00	0.00	
G752 LEGAL FEES	0.00	1,850.10	
G753 PROPERTY VALUATION COSTS	0.00	0.00	
G754 New Museum Design & Fit-Out	0.00	136,399.85	
	0.00		138,249.95
Grants and Donations			

G771 Donations	0.00	0.00	
G775 PRESENTATIONS	0.00	0.00	
			0.00
Other Costs			

Non Primary Trading Costs	0.00	0.00	
G800 ADVERTISEMENT	0.00	130.73	
G801 BOARD EXPENSES	0.00	254.70	
G802 PROPERTY INSURANCE	0.00	1,468.45	
G803 NIL VALUE PROPERTY	0.00	1,046.38	
G804 PROPERTY UPKEEP	0.00	0.00	
G805 POSTAGE COSTS	6.17	46.40	
G806 STOCK WRITE OFF	0.00	0.00	
G807 HOSTING	0.00	0.00	
G808 CARD INDEX DIGITISATION PROJE	0.00	0.00	
G809 MUSEUM WEBSITE COSTS	0.00	178.00	
G810 GPF INCORRECT BOOKING STOCK	0.00	0.00	
G811 Other expenses	0.00	47.99	
			3,172.65
Internal Transfers Out			

			0.00
Unrealised Losses on Investments			

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
----- G950 UNREALISED INVESTMENT LOSS	289.06	289.06	289.06	289.06
GPF Total Expenditure		295.23		141,746.66
GPF Income Over Expenditure		2.57		-60,190.07

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Trading Account Analysis		

Trading Expenditure		

T001 OPENING TRADING STOCKS	0.00	0.00
T002 TRADING STOCK PURCHASE / RETU	0.00	0.00
T003 CLOSING TRADING STOCKS	0.00	0.00
T004 WRITE OFFS	0.00	0.00
T005 MESS GUESTS	0.00	0.00
T006 DISPOSALS AT COST	0.00	0.00
T007 TRADING EXPENSES	0.00	0.00
	-----	-----
Trading Income		

T008 SALES	0.00	-0.10
	-----	-----
Income Over Expenditure	0.00	-0.10
Non Primary Purpose Trading Analysis		

Trading Expenditure		

Trading Income		

Income Over Expenditure	0.00	0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Restricted Funds Analysis				
Income				

Voluntary Income				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Investment Income				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activities				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
		-----		-----
Total Income excluding transfers		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Expenditure				

Investment Management Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Costs of Generating Funds				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Charitable Activities				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Governance Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Grants and Donations				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Other Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		0.00
Internal Transfers				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Restricted funds Income Over Expenditure		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Designated Funds Analysis				
Income				

Voluntary Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Investment Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activities				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Total Income excluding transfers		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Expenditure				

Investment Management Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Costs of Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Charitable Activities				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Governance Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Grants and Donations				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Other Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		0.00
Internal Transfers				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Designated funds Income Over Expenditure		0.00		0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Endowment Funds Analysis		
Income		

Voluntary Income		

	0.00	0.00
Activities for Generating Funds		

	0.00	0.00
Investment Income		

	0.00	0.00
Income Resources from Charitable Activities		

	0.00	0.00
Other Incoming Resources		

	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Expenditure		

Investment Management Costs		

	0.00	0.00
Costs of Generating Funds		

	0.00	0.00
Charitable Activities		

	0.00	0.00
Governance Costs		

	0.00	0.00
Grants and Donations		

	0.00	0.00
Other Costs		

	0.00	0.00
Total Expenditure excluding transfers	-----	-----
	0.00	0.00
Internal Transfers		

	0.00	0.00
Endowment funds Income Over Expenditure	-----	-----
	0.00	0.00
	-----	-----

Balance date to end of January 2023

All nominal codes

Without cost centre codes shown

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Year Movement</u>
B300	CCLA INVESTMENT	5,875.01	-40,246.45
B400	STOCK ON HAND	0.00	0.00
B500	Debtors	0.00	0.00
B650	Current bank account	9,334.53	-10,098.28
B651	CCLA DEPOSIT	0.00	-9,845.34
B680	CASH	0.00	0.00
B700	Creditors	0.00	0.00
B750	VAT control	0.00	0.00
B760	VAT payable	0.00	0.00
B900	Accumulated GPF	-62,699.61	36,543.40
D001	MUSEUM RESERVE	-10,000.00	0.00
R001	New Museum Development Fund	-2,700.00	0.00
		15,209.54	-75,399.61
		-60,190.07	36,543.40
			-23,646.67

<u>A\C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G001	GIFT AID	-5.00	0.00
G002	DONATIONS	-50,837.02	-298.00
G003	FUND SETUP INCOME	0.00	0.00
G125	UNREALISED INVESTMENT GAIN	-42.61	0.20
G126	BANK INT DEPOSIT ACCT	-1.55	0.00
G127	BANK INT CCLA DEPOSIT ACCT	-7.65	0.00
G128	INTEREST ON CCLA INVEST	0.00	0.00
G150	SUBS	-624.00	0.00
G151	FRIENDS EVENT	0.00	0.00
G152	RESEARCH FEES	0.00	0.00
G300	SALE OF PROPERTY	0.00	0.00
G301	POSTAGE Income	9.13	0.00
G302	OTHER INCOME	-30,047.99	0.00
G400	Internal Transfers In	0.00	0.00
G460	UNREALISED GAIN ON CCLA INVEST	0.00	0.00
G500	LOSS ON INVEST	0.00	0.00
G501	BANK CHARGES	35.00	0.00
G502	INVEST MANAGEMENT COSTS	0.00	0.00
G600	FRIENDS EVENT	0.00	0.00
G750	STATIONERY	0.00	0.00
G751	Audit Fee	0.00	0.00
G752	LEGAL FEES	1,850.10	0.00
G753	PROPERTY VALUATION COSTS	0.00	0.00
G754	New Museum Design & Fit-Out	136,399.85	0.00
G771	Donations	0.00	0.00
G775	PRESENTATIONS	0.00	0.00
G800	ADVERTISEMENT	130.73	0.00
G801	BOARD EXPENSES	254.70	0.00
G802	PROPERTY INSURANCE	1,468.45	0.00
G803	NIL VALUE PROPERTY	1,046.38	0.00
G804	PROPERTY UPKEEP	0.00	0.00
G805	POSTAGE COSTS	46.40	6.17
G806	STOCK WRITE OFF	0.00	0.00
G807	HOSTING	0.00	0.00

CHAPS (Army)

Royal Army Chaplains' Museum

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G808	CARD INDEX	0.00	0.00
	DIGITISATION PROJEC		
G809	MUSEUM WEBSITE	178.00	0.00
	COSTS		
G810	GPF INCORRECT	0.00	0.00
	BOOKING STOCK		
G811	Other expenses	47.99	0.00
G950	UNREALISED	289.06	289.06
	INVESTMENT LOSS		
T001	OPENING TRADING	0.00	0.00
	STOCKS		
T002	TRADING STOCK	0.00	0.00
	PURCHASE / RETUR		
T003	CLOSING TRADING	0.00	0.00
	STOCKS		
T004	WRITE OFFS	0.00	0.00
T005	MESS GUESTS	0.00	0.00
T006	DISPOSALS AT COST	0.00	0.00
T007	TRADING EXPENSES	0.00	0.00
T008	SALES	0.10	0.00
T740	Sales discounts given	0.00	0.00
T750	Purchase discounts taken	0.00	0.00
		141,755.89	-81,565.82
		60,190.07	-2.57
		0.00	

Notes to the Accounts (Paras 2 to 12 are to be completed by all funds which have a gross income of £100K or over and those funds already registered with the Charity Regulator, all other funds are to complete Paras 6 and 7 and the declarations at Para 12):

1. Principal Accounting Policies

a. Accounting Convention. The financial statements are prepared under the historical cost convention as modified by the inclusion of investments at market value and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP) 2005 (<http://www.charitycommission.gov.uk/investigations/sorp/sorp05docs.asp>)

b. Incoming Resources. Income is recognised in the period in which the charity is entitled to receipt, and the amount can be measured with reasonable certainty. Grants from other agencies including donations and other income from activities are in furtherance of the charity's objects and are part of the general funds of the charity. A restricted fund is only recognised where this is an agreed and explicit condition of the grant or donor.

c. Intangible Income. Due to the close collaborative relationship and the manner in which the charity's activities compliment those of the Army, intangible income, reflected in time and use of premises is not quantifiable or measurable and so is not recognised in the accounts.

d. Resources Expended and Basis of Allocation of Costs. Expenditure is included when incurred or exceptionally where a commitment is made which requires an accrual when payment is to be made in the subsequent accounting period. Similarly, where prepayments are made in recognition of commitments falling due in a subsequent accounting period, the appropriate credit is entered in the accounts and reversed the following year. Grants payable are included in the SOFA when approved by the Managing Trustee. Expenditure is recognised in the period in which it is incurred. The majority of costs are directly attributable to specific activities. Irrecoverable VAT is charged to the activity for which it was incurred.

e. Governance Costs. Governance costs are the costs of professional advice, holding trustee meetings or committee meetings associated with decision making, any fee for audit or independent examination and any fee incurred in the preparation, statutory filing, printing or copying of the annual report and accounts.

f. Capitalisation and Depreciation of Tangible Fixed Assets. All assets having a purchase value of more than £500 are capitalised. The cost of tangible fixed assets are written off by equal annual instalments over their expected useful lives using the following methods of depreciation:

Furniture, fixtures and equipment	-	Straight Line over a period of 2 – 10 years.
Motor vehicles	-	Straight Line over a period of 2 – 10 years.

Assets with a life of more than one year but with a purchase value of below £500 are included within the inventory but the cost is written off in the year it is incurred and is not depreciated over the useful life of the asset. Where the asset is depreciated over a period of more than 10 years, details of the item and period are to be provided following the notes on page 14.

g. Fixed Asset Investments. Fixed asset investments are included at market value at the balance sheet date. Any gain or loss on revaluation is shown in the Statement of Financial Activities (SOFA).

h. Stocks. Purchased stocks are valued at the lower cost or net realisable value making due allowance for any obsolete or slow-moving items.

i. Funds Accounting. Funds held by the charity are:

(1) General Purpose/Unrestricted /Designated Funds. These are funds that can be used in accordance with the charitable objects at the discretion of the Managing Trustee. Designated funds are unrestricted funds which have been allocated/earmarked for a particular purpose by the Managing Trustee and are to be declared in the Managing Trustees comments in accordance with Para 12 to these notes stating what they are intended to be used for and when.

(2) Endowment Funds. Endowment funds are those investments and other gifts accepted by the unit, the capital sum or property being held in perpetuity and the income only being available for charitable use.

(3) Restricted Funds. These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is to be included in the notes to the accounts.

j. Heritage Assets. In the course of the unit's history, the charity may have acquired gifts, memorabilia, regalia, silverware, antiques and other historical artefacts in the course of distinguished military service in service of the Crown. The value of these pieces is in large part derived from their close association with Regimental history which precludes the use of conventional valuation techniques being applied. Whilst the objects of the charity do not specifically include preservation and conservation, the pieces represent an essential element of celebrating the unit's history and foster esprit-de-corps. Consequently the Managing Trustee considers the charity to hold heritage assets both for functional use and as an element of national history on behalf of the nation. Heritage assets acquired prior to 1 Apr 06 are therefore not capitalised on the balance sheet but a description of those assets is disclosed as part of the notes to the accounts. Heritage assets acquired after 1 Apr 06 where the purchase price is known and which exceed £500.00 are included in the balance sheet at acquisition value but are not depreciated.

k. Other Costs. Other costs are those costs not incurred in the undertaking of charitable activity in furtherance of the objects of the charity, i.e. the provision of facilities, recreational programmes or activities in furtherance of military efficiency. They are also costs incurred in the making of grants and donations, in the costs of generating funds, i.e. the costs incurred in trading or fundraising undertaken by the charity, or in governance costs.

2. Grants Made. (if total grants are over 5% of the charity's total expenditure).

The charity made the following grants/donations:

Grants to institutions

Name of institutions	Purpose	Total number of grants given	Total amount of grants paid
None		0	0.00
Total grants to institutions		0	0.00

Grants to individuals

Purpose	Total number of grants given	Total amount of grants paid
None		
		0.00

3. Related Party Transactions & Remuneration and Expenses

Whilst the charity has a close working relationship with the Army, there are no transactions with the Army which require disclosure under SORP 2005. The only transactions made by the charity in favour of the unit are wholly attributable to the charitable activities of furthering military efficiency. The Managing Trustee is an officer or equivalent and fulfils the role as trustee in accordance with the applicable laws and regulations. No expenses have been paid to the trustee. In the event that expenses have been paid to the trustee these are disclosed under the Managing Trustee's comments.

4. Analysis of Capital Property

	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£
Balance b/f	0.00	0.00	0.00
Purchases			
Sales & W/Os			
Depreciation			
Balance c/f	0.00	0.00	0.00

5. Total Value of Investments by Category

	Value £
Carrying value (market value) at beginning of year	46121.26
Add additions to investments at cost (investments purchased)	0.00
Less disposals at carrying value (investments sold)	40000.00
Add/(deduct) net gain/(loss) on revaluation (gain/loss at end of accounting period/audit)	42.81 – (289.06) = (246.25)
Carrying value (market value) at end of year	5875.01

Breakdown of Market Values at

<u>Year End</u>	GPF/ Unrestricted	Restricted	Endowment	Total value	Income during year
	Value £	Value £	Value £	Value £	Value £
Investment properties				0.00	
Investments listed on a recognised stock exchange				0.00	
Investments held in unit trusts or other collective investment schemes	5875.01	0.00	0.00	5875.01	
Investments in subsidiary or connected undertakings and companies				0.00	
Securities not listed on a recognised Stock Exchange				0.00	
Cash held as part of the investment portfolio				0.00	
Other investments				0.00	
Total	5875.01	0.00	0.00	5875.01	

6. List of Debtors

Debtor	Date of Debt	Amount
	Total	0.00

* There are no amounts falling due after more than one year (delete as appropriate).

7. List of Creditors

Creditor	Date of Credit	Amount
		0.00
	Total	0.00

* There are no amounts falling due after more than one year (delete as appropriate).

8. Paid Employees

	This year £	Last year £
Gross wages paid		
Employer's National Insurance paid		
Pension Contributions paid		
Total staff costs	0.00	0.00

Give the number of employees who were engaged in each of the following activities:

	This year	Last year
Costs of generating funds		
Charitable activities		
Other		
Total	0.00	0.00

No individual employee received a salary of over £60000.00

9. Governance Costs

	This year £	Last year £
Audit or independent examination fee	0.00	0.00

10. Restricted/Endowment Funds

Give details of the movements of the individual funds summarised in the restricted and endowment column of the Statements of Financial Activities (SOFA).

Fund Name	Fund Bal B/F	Incoming Resources for period	Outgoing Resources for period	Transfers	Gains and Losses	Fund Bal C/F
New Museum Development Fund	2700.00	0.00	0.00	0.00	0.00	2700.00

A brief explanation as to the nature and purpose of the charity's Restricted Funds is to be provided.

Name of Restricted Fund	Purpose of fund
New Museum Development Fund	To maintain a fund to assist with the internal design and fit-out of the new Museum premises.

11. Heritage Assets.

Heritage assets that are owned by the charity but purchased/acquired prior to 1 Apr 06 are not included in the charity's capital property value (see note 1.j). A list/description of these assets is below:

Furniture, paintings, pictures, silver, miscellaneous items, and other heritage artefacts, as per property list.

12. Declarations

All of the charity's commitments are provided for in the accounts.

No guarantees have been given to third parties.

The charity has not received any loans that are outstanding at the year-end and secured on assets.

The charity has not granted any loans to institutions or companies connected with the charity.

The charity did not make any ex-gratia payments during the year.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

The financial activities, assets and liabilities of all the charity's branches or sections have been included.

The trustees have not changed the year end date or the length of the charity's financial year.

~~The charity has no designated funds~~ (if there are designated funds the reason for designation and when each designated fund is intended to be used by is to be stated in the Managing Trustee report).

All the charity's operations are continuing operations and there were no operations discontinued or acquired during the year.

No funds (unrestricted, designated, restricted or endowment) are in deficit at the balance sheet date.

The charity has no intangible assets.

There were no inter-fund loans outstanding at the balance sheet date.

None of the charity's functional fixed assets have been re-valued during the year and the charity does not have a policy of revaluation of these assets.

The charity has no subsidiary companies.

The charity has no material fixed assets which have not been capitalised and included in the balance sheet.

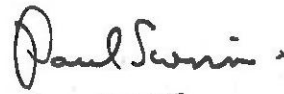
No internal transfers have occurred out of restricted/endowment funds. In the event that a transfer has taken place, full details of the reason for the transfer are disclosed in the Managing Trustee's comments.

All investments held are investment assets in the UK unless otherwise stated.

Note: Where any of the declarations are not correct they are to be crossed out and details provided in the Managing Trustees comments.

Additional comments:

Signature



Name Revd Dr Paul Swinn

Account Holder

Date: 15 Jun 23

Managing Trustee's Annual Report and Comments:

Unit: CHAPS(A)

Address: Zone 2Z, Second Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

Charity name and Charity Commission/Regulator registered number. RACHD Museum CIO ; 1189072

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc); and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	Constitution of the Royal Army Chaplains Department CIO registered on 15 April 2020
--	---

Objects of the Charity	To uphold the traditions of the Royal Army Chaplains' Department and to perpetuate its deeds.
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Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	Trustees are selected as per the governing document.
--------------------------	--

Trustee induction and training	Trustees are issued with an induction pack containing a copy of the Trust deed, copies of recent accounts and minutes of meetings. They also receive a copy of Charity Commission publication 'The Essential Trustee'.
--------------------------------	--

Summary of main activities in relation to the Charity's objects	The Museum receives visitors from outside of the MOD, including family history researchers and special interest groups. The Museum advertises its presence through national, regional and local printed and online guides to museums and places of interest. This year has seen a steady flow of enquires from members of the public. There has been a steady number of visitors to the Museum since it has established a new premises at Shrivenham.
Summary of main achievements of the Charity during the year	The fit out of the new Museum premises commenced in February 2022. The completed Royal Army Chaplains' Museum was opened by HRH The Countess of Wessex on 18 May 2022. The official opening received much publicity. The new location of the purpose-built Museum outside of the security perimeter combined with a reimagined exhibition of stories and artefacts is enabling engagement with a larger and wider audience than at the Museum's previous location. The Museum is open to visitors every week-day afternoon and at other times by arrangement a entry is free to all. 'Friends of the Museum' membership numbers have also increased.

Provide a brief review of the financial position of the charity. This should include the principal types of income.

Financial Review	Principal income for the Museum is derived from subscriptions, donations and from its investment funds. Further funds are raised from research fees. Substantial grants have been received this year from the RACHD Association and Chaplain General's Fund to assist with the cost of design and fitting out of the new Museum premises. A budget is being drawn up for the coming year, and regular sources of grants and donations are being discussed and sought through the efforts of the Museum working group.
------------------	---

The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	A sum of £10,000 is held in reserve to cover any eventuality.
---------------------------	---

Investments selection policy and performance of those investments.	The investment currently in place is medium risk and entrusted with an ethical company. £40000 was withdrawn from the investment this year to assist with the new Museum's costs. The war in Ukraine, the political situation earlier in the year in the UK, the September mini-budget debacle and delay to the fiscal statement, as well as the rising energy crisis, have all had an adverse effect on investment performance in many sectors. This resulted in a 0.81% decrease in the CCLA investment fund. However, most recent valuations have shown slight gains as the market has begun to stabilise.
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Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's name/trustees' names	Revd Michael Parker QHC, Revd David Barrett QHC, Lt Col (Retd) M T D Butler, Lt Col R H Horner MBE, The Ven Alan Jeans, Maj-Gen (Ret'd) J Milne CB, Revd Andrew G Harding CF, The Ven Clinton Langston CB QHC, Revd Andrew Totten OBE.
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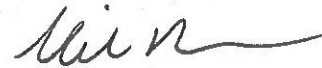
Serious Incidents	None
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Public Benefit Statement	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces of the Crown. It does this by providing and supporting facilities and social activities.</p> <p>The fund promotes the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p> <p>(I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake.)</p>
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Additional comments (include any declarations which were not correct (Pg 8/9)):

Designated funds. The sum of £10,000 held in reserve (see Financial reserves policy) is recorded as designated funds on the balance sheet.

Signature



Name Revd Michael Parker

Appointment Chaplain General

Date: 12 JUL 23

Comd/SO2 SPS – Independent Examiner’s Report on the Accounts, and Comments

Respective Responsibilities of Trustees and Examiner

The Charity’s Trustees are responsible for the preparation of the accounts. The Charity’s Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- a. Examine the accounts (under section 43(3)(a) of the Act).
- b. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act).
- c. State whether particular matters have come to my attention.

Basis of Independent Examiner’s Statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner’s Statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):

- a. Which gives me reasonable cause to believe that in any material respect the requirements:
 - (1) To keep accounting records in accordance with section 41 of the 1993 Act:
 - (2) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act:have not been met.
- b. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Delete as applicable.

Comd/SO2 SPS – Independent Examiner’s Report on the Accounts, and Comments

Disclosure Section (Only to be completed if the examiner needs to highlight material problems/discrepancies)

Give here brief details of any items that the examiner wishes to disclose

Comd/SO2 SPS Comments

Independent Examiner’s Signature _____

Name _____

Date: _____

Appointment _____

Comd/SO2 SPS – Independent Examiner's Report on the Accounts, and Comments

Disclosure Section (Only to be completed if the examiner needs to highlight material problems/discrepancies)

Give here brief details of any items that the examiner wishes to disclose:

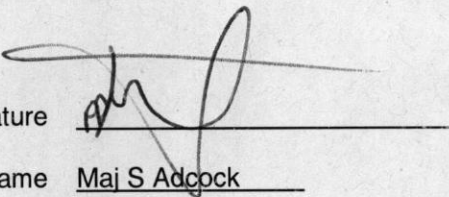
Nil

Comd/SO2 SPS Comments – RACHD Museum CIO

1. The fund is not charity registered. I have examined the AB 397 balances and compared them with the AF N1514 balances to ensure they agree.
2. The operation and structure of the Charity is understood.
3. In the compilation of this Report, I have referred to the unit's annual G1A.
4. I have examined the PAXTON/AB 397 balances at the end of the Audit Period.
5. During the unit's annual assurance visit an appropriate level of sampling was conducted on all accounting records and subsidiary books.
6. The Final Accounts, and G1A report, have revealed no unusual items, unexpected fluctuations or inconsistencies. The assets and liabilities are consistent with the type of activities that the charity operates.
7. The Fund operates on the accrual's basis conforming with s.42(1).
8. The accounting policies are consistent in application and appropriate to the activities of the Charity.
9. There has been no event that has had an adverse impact on the worth of the charity subsequent to this Report. No Restricted Funds are Overspent.
10. This check is not applicable to this Fund.
11. Nothing further to report.
12. There has been no deliberate act of misconduct in the administration of the charity.

No further comments

Independent Examiner's Signature



Name Maj S Adcock

Date: 13/11/23

Appointment SO2 SPS HQ SE

THE MUSEUM OF THE ROYAL ARMY CHAPLAINS DEPARTMENT CIO

England & Wales - Charity number 1189072

Accounts

**Service Non Public Funds Final Accounts,
 Managing Trustee's Report, Internal Audit
 Board Report and Independent Examiner's Report (SORP 2005 compliant)
 Internal Audit Board Scheme, (Use either Page 1 depending on the type of scheme used)**

Army Form N1514
 (Rev 11/09)

Unit CHAPS(A)

Address Zone 1, Ground Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

In respect of the RACHD Museum CIO Fund/Charity

Charity Commission/Regulator registered number 1189072

For the period from 01/02/2021 to 31/01/2022

Managing Trustee(s) during the period:

From	1 Feb 21	to	31 Jan 22	Name	The Ven Clinton Langston
From		to		Name	
From		to		Name	

Account Holder(s) during the period:

From	1 Feb 21	to	31 Jan 22	Name	Neil Sturtivant
From		to		Name	
From		to		Name	

The Internal Audit Board consists of:

President	Rev'd Kevin Jones <i>Kevin Jones</i>		
Member	Rev'd Neil McLay <i>Neil McLay</i>		
Member	Rev'd		
Member			
Assembled at	Army HQ, Andover	On	7 Apr 22
By Order of	CG		

**Service Non Public Funds Final Accounts,
 Managing Trustee's Report, Internal Audit
 Board Report and Independent Examiner's Report (SORP 2005 compliant)
 Regimental Accountant Scheme**

Army Form N1514
 (Rev 11/09)

Unit CHAPS(A)

Address Zone 1, Ground Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

In respect of the RACHD Museum Fund/Charity

Charity Commission/Regulator registered number 1189072

For the period from 1 Feb 21 to 31 Jan 22

Managing Trustee(s) during the period:

From	1 Feb 21	to	31 Jan 22	Name	The Ven Clinton Langston
From		to		Name	
From		to		Name	

Fund Manager(s) during the period:

From	1 Feb 21	to	4 Apr 21	Name	Revd Robin Richardson
From	5 Apr 21	to	31 Jan 22	Name	Revd Matthew Coles
From		to		Name	

Internal Auditor(s) during the period:

From		to		Name	
From		to		Name	
From		to		Name	

Associate Auditor(s) during the period:

Associate Auditor	
Associate Auditor	
Associate Auditor	

Regimental Accountant(s) during the period:

From	1 Feb 21	to	31 Jan 22	Name	Neil Sturtivant
From		to		Name	
From		to		Name	

Statement of Financial Activities as at 31/01/2022

Paxton+

Page 1 of 1

Printed: 16/02/2022

CHAPS (Army)

Royal Army Chaplains' Museum

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	36,628.17	0.00	0.00	36,628.17	96,027.64
Activities for Generating Funds	0.00	0.00	0.00	0.00	0.00
Investment Income	13,431.08	0.00	0.00	13,431.08	6,927.70
Income Resources from Charitable Activities	11,346.78	0.00	0.00	11,346.78	14,421.00
Other Incoming Resources	40,084.07	0.00	0.00	40,084.07	580.14
Total Incoming Resources	101,490.10	0.00	0.00	101,490.10	117,956.48
Resources Expended Cost of Generating Funds					
Investment Management Costs	35.00	0.00	0.00	35.00	0.00
Costs of Generating Funds	0.00	0.00	0.00	0.00	0.00
Charitable Activities	9,436.79	0.00	0.00	9,436.79	3,480.22
Governance Costs	124,578.09	9,720.00	0.00	134,298.09	-8,163.22
Grants and Donations	0.00	0.00	0.00	0.00	0.00
Other Costs	3,983.62	0.00	0.00	3,983.62	976.47
Total Resources Expended	138,033.50	9,720.00	0.00	147,753.50	-3,706.53
Net Incoming/Outgoing Resources Before Transfers	-36,543.40	-9,720.00	0.00	-46,263.40	121,663.01
Transfers					
Gross transfers between funds (internal transfers)	0.00	0.00	0.00	0.00	0.00
Net Incoming resources before holding gains and losses	-36,543.40	-9,720.00	0.00	-46,263.40	121,663.01
Holding Gains/Losses					
Gains on revaluation of the charity's fixed assets	0.00	0.00	0.00	0.00	0.00
Unrealised Gains/Losses on investment assets	0.00	0.00	0.00	0.00	0.00
Net Movement in Funds	-36,543.40	-9,720.00	0.00	-46,263.40	121,663.01
Reconciliation of Funds					
Total funds brought forward from previous year	109,243.01	12,420.00	0.00	121,663.01	
Total funds carried forward	72,699.61	2,700.00	0.00	75,399.61	

January 2022

<u>End of last year</u>		<u>Balance</u>
	<u>Fixed Assets</u>	
82,693.39	CCLA INVESTMENT	46,121.46
82,693.39	Total Fixed Assets	46,121.46
	<u>Current Assets</u>	
21,682.94	Current bank account	19,432.81
9,845.09	CCLA DEPOSIT	9,845.34
0.00	CASH	0.00
50.00	Debtors	0.00
7,391.59	STOCK ON HAND	0.00
38,969.62	Total Current Assets	29,278.15
121,663.01	Total Assets	75,399.61
	<u>Liabilities</u>	
0.00	Creditors	0.00
0.00	VAT control	0.00
0.00	VAT payable	0.00
0.00	Total Liabilities	0.00
121,663.01	Total Assets Minus Liabilities	75,399.61
	<u>Total Funds</u>	
12,420.00	Total Restricted Funds	2,700.00
0.00	Total Endowment Funds	0.00
10,000.00	Total Designated Funds	10,000.00
99,243.01	Accumulated Trading & GPF	62,699.61
121,663.01	Total Funds	75,399.61

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CCLAs
16/3/22

<u>End of last year</u>		<u>Balance</u>	
	Funds Analysis		

	Designated Funds		

10,000.00	MUSEUM RESERVE	10,000.00	
-----			-----
10,000.00			10,000.00
	Restricted Funds		

12,420.00	New Museum Development Fund	2,700.00	
-----			-----
12,420.00			2,700.00
	Endowment Funds		

-----			-----
0.00			0.00
	Trading and General Purpose Funds		

(207.22)	Trading surplus	951.99	
0.00	Non Primary Purpose trading surplus	0.00	
99,450.23	General Purpose Fund surplus	(37,495.39)	
-----		-----	
99,243.01	Trading & GPF surplus		(36,543.40)
0.00	Balance at last balance sheet		99,243.01
-----			-----
99,243.01	Accumulated Trading & GPF		62,699.61
-----			-----
121,663.01	Grand total		75,399.61
-----			-----

Signature of A/C Holder/Fund Manager

[Handwritten Signature]

Date 29.03.22

Signature of Managing Trustee

X *[Handwritten Signature]*

Date 28.04.22

CHAPS (Army)

Royal Army Chaplains' Museum

January 2022

	<u>Turnover this month</u>	<u>Turnover year to date</u>
GPF Analysis		
Income		

Voluntary Income		

G001 GIFT AID	0.00	0.00
G002 DONATIONS	120.00	36,628.17
G003 FUND SETUP INCOME	0.00	0.00
	120.00	36,628.17
Activities for Generating Funds		

	0.00	0.00
Investment Income		

G125 UNREALISED INVESTMENT GA	3,239.54	13,428.07
G126 BANK INT DEPOSIT ACCT	0.12	2.30
G127 BANK INT CCLA DEPOSIT ACC'	0.56	0.71
G128 INTEREST ON CCLA INVEST	0.00	0.00
	3,240.22	13,431.08
Income Resources from Charitable Activiti		

Trading Income	0.00	10,388.78
G150 SUBS	0.00	958.00
G151 FRIENDS EVENT	0.00	0.00
G152 RESEARCH FEES	0.00	0.00
	0.00	11,346.78
Other Income		

Non Primary Purpose Trading Income	0.00	0.00
G300 SALE OF PROPERTY	0.00	0.00
G301 SHOP POSTAGE	0.00	77.40
G302 OTHER INCOME	40,006.67	40,006.67
	40,006.67	40,084.07
Internal Transfers In		

G400 Internal Transfers In	0.00	0.00
	0.00	0.00
Gains on Revaluation of Fixed Assets		

	0.00	0.00
Unrealised Gains on Investment Assets		

G460 UNREALISED GAIN ON CCLA IT	0.00	0.00
	0.00	0.00
GPF Total Income	43,366.89	101,490.10

CHAPS (Army)

Royal Army Chaplains' Museum

	<u>Turnover this month</u>	<u>Turnover year to date</u>
<u>Expenditure</u>		
<u>Investment Management Costs</u>		
G500 LOSS ON INVEST	0.00	0.00
G501 BANK CHARGES	0.00	35.00
G502 INVEST MANAGEMENT COSTS	0.00	0.00
	0.00	35.00
<u>Costs of Generating Funds</u>		
	0.00	0.00
<u>Charitable Activities</u>		
Trading costs	0.00	9,436.79
G600 FRIENDS EVENT	0.00	0.00
	0.00	9,436.79
<u>Governance Costs</u>		
G750 STATIONERY	69.99	79.99
G751 Audit Fee	0.00	0.00
G752 LEGAL FEES	0.00	0.00
G753 PROPERTY VALUATION COSTS	0.00	0.00
G754 New Museum Design & Fit-Out	40,206.73	124,498.10
	40,276.72	124,578.09
<u>Grants and Donations</u>		
G771 Donations	0.00	0.00
G775 PRESENTATIONS	0.00	0.00
	0.00	0.00
<u>Other Costs</u>		
Non Primary Trading Costs	0.00	0.00
G800 ADVERTISEMENT	0.00	0.00
G801 BOARD EXPENSES	0.00	0.00
G802 PROPERTY INSURANCE	0.00	904.17
G803 NIL VALUE PROPERTY	0.00	900.09
G804 PROPERTY UPKEEP	0.00	0.00
G805 POSTAGE COSTS	0.00	204.16
G806 STOCK WRITE OFF	0.00	0.00
G807 HOSTING	0.00	0.00
G808 CARD INDEX DIGITISATION PR	0.00	1,800.00
G809 MUSEUM WEBSITE COSTS	0.00	175.20
G810 GPF INCORRECT BOOKING STC	0.00	0.00
	0.00	3,983.62
<u>Internal Transfers Out</u>		
	0.00	0.00
<u>Unrealised Losses on Investments</u>		

	<u>Turnover this month</u>	<u>Turnover year to date</u>
G950 UNREALISED INVESTMENT LO	0.00	0.00
	0.00	0.00
GPF Total Expenditure	40,276.72	138,033.50
GPF Income Over Expenditure	3,090.17	-36,543.40

	<u>Turnover this month</u>	<u>Turnover year to date</u>
<u>Trading Account Analysis</u>		
<u>Trading Expenditure</u>		
T001 OPENING TRADING STOCKS	0.00	0.00
T002 TRADING STOCK PURCHASE / I	0.00	2,045.20
T003 CLOSING TRADING STOCKS	0.00	7,391.59
T004 WRITE OFFS	0.00	0.00
T005 MESS GUESTS	0.00	0.00
T006 DISPOSALS AT COST	0.00	0.00
T007 TRADING EXPENSES	0.00	0.00
<u>Trading Income</u>		
T008 SALES	0.00	10,388.78
Income Over Expenditure	0.00	951.99
<u>Non Primary Purpose Trading Analysis</u>		
<u>Trading Expenditure</u>		
<u>Trading Income</u>		
Income Over Expenditure	0.00	0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Restricted Funds Analysis				
Income				
<u>Voluntary Income</u>				
R001 New Museum Development Fund	0.00	0.00	0.00	0.00
<u>Activities for Generating Funds</u>				
R001 New Museum Development Fund	0.00	0.00	0.00	0.00
<u>Investment Income</u>				
R001 New Museum Development Fund	0.00	0.00	0.00	0.00
<u>Income Resources from Charitable Activiti</u>				
R001 New Museum Development Fund	0.00	0.00	0.00	0.00
<u>Other Incoming Resources</u>				
R001 New Museum Development Fund	0.00	0.00	0.00	0.00
Total Income excluding transfers		<u>0.00</u>		<u>0.00</u>

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Expenditure				

Investment Management Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Costs of Generating Funds				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Charitable Activities				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Governance Costs				

R001 New Museum Development Fund	0.00		9,720.00	
		0.00		9,720.00
Grants and Donations				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Other Costs				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		9,720.00
Internal Transfers				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Restricted funds Income Over Expenditure		0.00		-9,720.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Designated Funds Analysis				
Income				

Voluntary Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Investment Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activiti				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
		-----		-----
Total Income excluding transfers		0.00		0.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Expenditure				

Investment Management Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Costs of Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Charitable Activities				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Governance Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Grants and Donations				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Other Costs				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		0.00
Internal Transfers				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Designated funds Income Over Expenditur		0.00		0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Endowment Funds Analysis		
Income		

Voluntary Income		

	0.00	0.00
Activities for Generating Funds		

	0.00	0.00
Investment Income		

	0.00	0.00
Income Resources from Charitable Activiti		

	0.00	0.00
Other Incoming Resources		

	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Expenditure		

Investment Management Costs		

	0.00	0.00
Costs of Generating Funds		

	0.00	0.00
Charitable Activities		

	0.00	0.00
Governance Costs		

	0.00	0.00
Grants and Donations		

	0.00	0.00
Other Costs		

	0.00	0.00
	-----	-----
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers		

	0.00	0.00
	-----	-----
Endowment funds Income Over Expenditu	0.00	0.00
	-----	-----

CHAPS (Army)

Royal Army Chaplains' Museum

Balance date to end of January 2022

All nominal codes

Without cost centre codes shown

<u>A\C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Year Movement</u>
B300	CCLA INVESTMENT	46,121.46	-36,571.93
B400	STOCK ON HAND	0.00	-7,391.59
B500	Debtors	0.00	-50.00
B650	Current bank account	19,432.81	-2,250.13
B651	CCLA DEPOSIT	9,845.34	0.25
B680	CASH	0.00	0.00
B700	Creditors	0.00	0.00
B750	VAT control	0.00	0.00
B760	VAT payable	0.00	0.00
B900	Accumulated GPF	-99,243.01	-99,243.01
D001	MUSEUM RESERVE	-10,000.00	0.00
R001	New Museum Development Fund	-2,700.00	9,720.00
		75,399.61	9,720.25
		-111,943.01	-145,506.66
		<u>-36,543.40</u>	<u>-135,786.41</u>

<u>A\C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G001	GIFT AID	0.00	0.00
G002	DONATIONS	-36,628.17	-120.00
G003	FUND SETUP INCOME	0.00	0.00
G125	UNREALISED INVESTMENT GAIN	-13,428.07	-3,239.54
G126	BANK INT DEPOSIT ACCT	-2.30	-0.12
G127	BANK INT CCLA DEPOSIT ACCT	-0.71	-0.56
G128	INTEREST ON CCLA INVEST	0.00	0.00
G150	SUBS	-958.00	0.00
G151	FRIENDS EVENT	0.00	0.00
G152	RESEARCH FEES	0.00	0.00
G300	SALE OF PROPERTY	0.00	0.00
G301	SHOP POSTAGE	-77.40	0.00
G302	OTHER INCOME	-40,006.67	-40,006.67
G400	Internal Transfers In	0.00	0.00
G460	UNREALISED GAIN ON CCLA INVEST	0.00	0.00
G500	LOSS ON INVEST	0.00	0.00
G501	BANK CHARGES	35.00	0.00
G502	INVEST MANAGEMENT COSTS	0.00	0.00
G600	FRIENDS EVENT	0.00	0.00
G750	STATIONERY	79.99	69.99
G751	Audit Fee	0.00	0.00
G752	LEGAL FEES	0.00	0.00
G753	PROPERTY VALUATION COSTS	0.00	0.00
G754	New Museum Design & Fit-Out	124,498.10	40,206.73
G771	Donations	0.00	0.00
G775	PRESENTATIONS	0.00	0.00
G800	ADVERTISEMENT	0.00	0.00
G801	BOARD EXPENSES	0.00	0.00
G802	PROPERTY INSURANCE	904.17	0.00
G803	NIL VALUE PROPERTY	900.09	0.00
G804	PROPERTY UPKEEP	0.00	0.00
G805	POSTAGE COSTS	204.16	0.00
G806	STOCK WRITE OFF	0.00	0.00
G807	HOSTING	0.00	0.00

CHAPS (Army)

Royal Army Chaplains' Museum

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G808	CARD INDEX	1,800.00	0.00
G809	DIGITISATION PROJEC MUSEUM WEBSITE COSTS	175.20	0.00
G810	GPF INCORRECT BOOKING STOCK	0.00	0.00
G950	UNREALISED INVESTMENT LOSS	0.00	0.00
T001	OPENING TRADING STOCKS	0.00	0.00
T002	TRADING STOCK PURCHASE / RETUR	2,045.20	0.00
T003	CLOSING TRADING STOCKS	7,391.59	0.00
T004	WRITE OFFS	0.00	0.00
T005	MESS GUESTS	0.00	0.00
T006	DISPOSALS AT COST	0.00	0.00
T007	TRADING EXPENSES	0.00	0.00
T008	SALES	-10,388.78	0.00
T740	Sales discounts given	0.00	0.00
T750	Purchase discounts taken	0.00	0.00
		138,033.50	40,276.72
		-101,490.10	-43,366.89
		<u>36,543.40</u>	<u>-3,090.17</u>
		<u>0.00</u>	

Item	Number of Items	Date Purchased	Historic Voucher Number	Proposed New Voucher Number	Purchase Price	Insurance Value As at Jul 14	Amount of Depreciation per Accounting Period	Location
Painting Ven J Blackburn CG to the Forces	One	2002	P124	RACHD/P/34	N/A	£7,000.00	Unknown	Dowdeswell
Endeavour ID Neill CG to the Forces 1960-1966	One	Unknown	P15	RACHD/P/35	N/A	£12,000.00	Unknown	Dowdeswell
Endeavour VJ Pike CG to the Forces 1951-1960	One	Unknown	P16	RACHD/P/36	N/A	£7,000.00	Unknown	Dowdeswell
Non Lewellyn Hughes CG to Forces 1944-1951	One	Unknown	P17	RACHD/P/37	N/A	£6,000.00	Unknown	Dowdeswell
VJ Gamble CG to the Forces 1796-1810	One	Unknown	P19	RACHD/P/38	N/A	£40.00	Unknown	Dowdeswell
N J Owen CG to the Forces 1824-1830	One	Unknown	P20	RACHD/P/39	N/A	£6,000.00	Unknown	Dowdeswell
V R Hodgson CG to the Forces 1824-1830	One	Unknown	P21	RACHD/P/40	N/A	£200.00	Unknown	Dowdeswell
V GR Gleig CG to the Forces 1846-1875	One	Unknown	P22	RACHD/P/41	N/A	£200.00	Unknown	Dowdeswell
Rev PC Cloughton CG to the Forces 1875-1885	One	Unknown	P23	RACHD/P/42	N/A	£200.00	Unknown	Dowdeswell
Rev JC Edgill CG to the Forces 1885-1901	One	Unknown	P24	RACHD/P/43	N/A	£200.00	Unknown	Dowdeswell
Rev J Taylor-Smith CG to the Forces 1901-1925	One	Unknown	P25	RACHD/P/44	N/A	£100.00	Unknown	Dowdeswell
Non Lewellyn Hughes CG to Forces 1944-1951	One	Unknown	P17 a	RACHD/P/45	N/A	£6,000.00	Unknown	M Corridor
V A E Jarvis CG to the Forces 1925-1931	One	Unknown	P26	RACHD/P/46	N/A	£150.00	Unknown	Dowdeswell
V EH Thorold CG to the Forces 1931-1939	One	Unknown	P27	RACHD/P/47	N/A	£100.00	Unknown	Dowdeswell
V CD Symons CG to the Forces 1939-1944	One	Unknown	P28	RACHD/P/48	N/A	£50.00	Unknown	Dowdeswell
N JR Youens CG to the Forces 1966-1974	One	Unknown	P29	RACHD/P/49	N/A	£7,000.00	Unknown	Dowdeswell
Painted photograph of the Ven Peter Mallett. 24ins x 20ins	One	2011	Unknown	RACHD/P/51	N/A	£5,000.00	Unknown	Dowdeswell
Painting The Ven Stephen Robins CG to the Forces	One	Unknown	Unknown	RACHD/P/52	N/A	£5,000.00	Unknown	Dowdeswell
Painting The Rev Jonathan Woodhouse CG to the Forces	One	2008	P64	RACHD/P/53	N/A	£6,000.00	Unknown	Dowdeswell
Painting Rev DE Wilkes CBE	One	Unknown	P75	RACHD/P/54	N/A	£5,000.00	Unknown	Dowdeswell
Wax, signed & dated 1995. 30ins x 25ins	One	1994	P76	RACHD/P/55	N/A	£6,000.00	Unknown	Dowdeswell
Wax, signed & dated 1994. 30ins x 25ins	One	2000	P87	RACHD/P/56	N/A	£4,000.00	Unknown	Dowdeswell
Painting Rev Dr V Dobbin CBE QRC	One	Unknown	Unknown	RACHD/P/113-118	N/A	£9,000.00	Unknown	G Corridor
Black Passion - Series of Six paintings	Six	Unknown	Unknown	RACHD/P/119	N/A	£500.00	Unknown	Curator's Office
WIVERS: 1 Commonwealth Div Sig Regt Korea.	One (Pair)	Unknown	Unknown	RACHD/P/125	N/A	£5,000.00	Unknown	Dowdeswell
MIE CORETH Rev Dr David Scutter CG Oil on canvas	One	Unknown	Unknown	RACHD/H/1-2	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Wooden Case, Top Opening	Two	Unknown	Unknown	RACHD/H/3-6	N/A	£500.00 (each)	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Leather Case, Stitched, Tan	Four	Unknown	Unknown	RACHD/H/7-11	N/A	£500.00 (each)	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Leather Case, Riveted, Tan	Five	Unknown	Unknown	RACHD/H/12	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Plastic Attache Case	One	Unknown	Unknown	RACHD/H/13	N/A	£800.00	Unknown	Museum Store, Open Shelving
Bar, Portable, Wooden, with Plain Triptych, Mowbray	One	Unknown	Unknown	RACHD/H/14	N/A	£1,000.00	Unknown	Museum Store, Open Shelving
Bar, Portable, Wooden, with Engraved Triptych, Mowbray, Rev'd Mr Bevan	One	Unknown	Unknown	RACHD/H/15	N/A	£800.00	Unknown	Museum Store, Open Shelving
Bar, Portable, Wooden, with Engraved Triptych, Mowbray	One	Unknown	Unknown	RACHD/H/16	N/A	£500.00	Unknown	Museum Store, Open Shelving
Bar, Portable, Wooden, Extending with Canvas Cover	One	Unknown	Unknown	RACHD/H/17	N/A	£800.00	Unknown	Museum Store, Open Shelving
Bar, Portable, Box, Wooden, Presentation 'British Commonwealth Base Hospital'	One	Unknown	Unknown	RACHD/H/18	N/A	£800.00	Unknown	Museum Store, Open Shelving
Bar, Portable, Wooden, Cowley	One	Unknown	Unknown	RACHD/H/19-21	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Leather case with strap, Black, Rectangular	Three	Unknown	Unknown	RACHD/H/22	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Leather case with strap, Black, Hexagonal	One	Unknown	Unknown	RACHD/H/23	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Leather case without strap, Black, Hexagonal	One	Unknown	Unknown	RACHD/H/24	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Wooden Case, Side Opening, Presentation 47 SIGNAL	One	Unknown	Unknown	RACHD/H/25	N/A	£500.00	Unknown	Museum Store, Open Shelving
CGT	One	Unknown	Unknown	RACHD/H/26-27	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Green fabric, Marked Padre Wilkes	One	Unknown	Unknown	RACHD/H/28-29	N/A	£400.00 (pair)	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Metal, Conical, US Issue	Two	Unknown	Unknown	RACHD/H/30	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Faux Leather with straps, Black	Two	Unknown	Unknown	RACHD/H/31	N/A	To be valued	Unknown	Museum Store, Open Shelving
Immunion Set, Portable, Leather, Black, Presented to Padre Vine	One	Unknown	Unknown	RACHD/H/32	N/A	To be valued	Unknown	Museum Store, Open Shelving
Box, Wooden, Large, Marked 'RC CHAPLAIN'	One	Unknown	Unknown	RACHD/H/33	N/A	£600.00	Unknown	Museum Store, Open Shelving
Old Musical Accompaniment System 'George', MIDI Files on ROM Chip.	One	Unknown	Unknown		N/A	To be valued	Unknown	Museum Store, Open Shelving
Bag, Portable, Wooden Box	One	Unknown	Unknown		N/A	£600.00	Unknown	Museum Store, Open Shelving

Binoculars in leather case, marked 'Y-acre, Bate'	One	Unknown	Unknown	RACHD/H/34	N/A	£100.00	Unknown	Museum Store, Open Shelving
Candlesticks, Misc, Metal	Six	Unknown	Unknown	RACHD/H/35-40	N/A	To be valued	Unknown	Museum Store, Open Shelving
Candlesticks, Misc, Ceramic	Two	Unknown	Unknown	RACHD/H/41-42	N/A	To be valued	Unknown	Museum Store, Open Shelving
Cross, Trench Art, Noel Mellish	One	Unknown	Unknown	RACHD/H/43	N/A	£200.00	Unknown	Museum Store, Open Shelving
Crosses, Misc, Freestanding, Metal	Five	Unknown	Unknown	RACHD/H/44-48	N/A	To be valued	Unknown	Museum Store, Open Shelving
Crosses, Misc, Freestanding, Wooden	Five	Unknown	Unknown	RACHD/H/49-53	N/A	To be valued	Unknown	Museum Store, Open Shelving
Cruets, Misc, Glass	Two	Unknown	Unknown	RACHD/H/54-55	N/A	To be valued	Unknown	Museum Store, Open Shelving
Crosses, Wall, Wood with Stylised Christ in Metal	One	Unknown	Unknown	RACHD/H/56	N/A	To be valued	Unknown	Museum Store, Open Shelving
Crosses, Wall, Wood	One	Unknown	Unknown	RACHD/H/57	N/A	To be valued	Unknown	Museum Store, Open Shelving
Monstrance, Gilt, in Leather Case	One	Unknown	Unknown	RACHD/H/58	N/A	£300.00	Unknown	Museum Store, Open Shelving
Bookstand, Altar	One	Unknown	Unknown	RACHD/H/59	N/A	To be valued	Unknown	Museum Store, Open Shelving
Communion Set, Portable, Leather Case, Red	One	Unknown	Unknown	RACHD/H/60	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Canvas Case, Khaki, WWII	One	Unknown	Unknown	RACHD/H/61	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Leather Bag, Black	One	Unknown	Unknown	RACHD/H/62	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Wine & Bread Carrier, Leather Case, Tan, Stitched	One	Unknown	Unknown	RACHD/H/63	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Silver Plated Canteen, Leather case, Black, Tubular	One	Unknown	Unknown	RACHD/H/64	N/A	£400.00	Unknown	Museum Store, Cabinets C1 & C2
Communion Pyx & Chalice, Silver	Three	Unknown	Unknown	RACHD/H/65-67	N/A	£600.00 (Set)	Unknown	Museum Store, Cabinets C1 & C2
Model of Wesleyan Church, Silver	One	Unknown	Unknown	RACHD/H/68	N/A	£1,000.00	Unknown	Museum Store, Cabinets C1 & C2
Stove, Portable, Spirit Burning	One	Unknown	Unknown	RACHD/H/69	N/A	£300.00	Unknown	Museum Store, Cabinets C1 & C2
Font, Portable, Stone in Leather case, Black, Octagonal	Two	Unknown	Unknown	RACHD/H/70-71	N/A	£150.00	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Box, Wooden	Two	Unknown	Unknown	RACHD/H/72-73	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Leather Case, Black, Marked 'REV S COOK'	One	Unknown	Unknown	RACHD/H/74	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Leather, Tan	Three	Unknown	Unknown	RACHD/H/75-77	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Cruets, Glass, Misc	Five	Unknown	Unknown	RACHD/H/78-82	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Chalices, Noble Metal, Misc	Four	Unknown	Unknown	RACHD/H/83-86	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Patens, Noble Metal, Misc	Three	Unknown	Unknown	RACHD/H/87-89	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Lavabo, Noble Metal, Misc	One	Unknown	Unknown	RACHD/H/90	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Spoon, Gilt	One	Unknown	Unknown	RACHD/H/91	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Cruets, Glass, Misc	Five	Unknown	Unknown	RACHD/H/92-96	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Chalices, Noble Metal, Misc	Eighteen	Unknown	Unknown	RACHD/H/97-114	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Patens, Noble Metal, Misc	Fifteen	Unknown	Unknown	129	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Wafer Boxes, Noble Metal	Three	Unknown	Unknown	132	N/A	£100.00 (each)	Unknown	Museum Store, Cabinets C3 & C4
Flagons	Two	Unknown	Unknown	RACHD/H/133-134	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Ceremonial Trowel GVI	One	Unknown	Unknown	RACHD/H/135	N/A	£300.00	Unknown	Museum Store, Cabinets C3 & C4
Ceremonial Trowel GVI	One	Unknown	Unknown	RACHD/H/136	N/A	£250.00	Unknown	Museum Store, Cabinets C3 & C4
Font, Portable, Stone in Wooden Box	One	Unknown	Unknown	RACHD/H/137	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Ceremonial Keys to St Eligius Kowloon	Two	Unknown	Unknown	RACHD/H/138-139	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Communion Set Portable, Tin Case, Green	One	Unknown	Unknown	RACHD/H/140	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Candlesticks, Metal, Misc	Twelve	Unknown	Unknown	RACHD/H/141-151	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Cross, Freestanding, Metal	One	Unknown	Unknown	RACHD/H/153	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Baptismal Shell	One	Unknown	Unknown	RACHD/H/154	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Communion Set, Portable, Tin Case, Green	Four	Unknown	Unknown	RACHD/H/155-158	N/A	£400.00	Unknown	Museum Store, Cabinets C5 & C6
Chalices, Noble Metal, Misc	Two	Unknown	Unknown	RACHD/H/159-160	N/A	To be valued	Unknown	Museum Store, Cabinets C5 & C6
Patens, Noble Metal, Misc	Three	Unknown	Unknown	RACHD/H/161-163	N/A	To be valued	Unknown	Museum Store, Cabinets C5 & C6
Communion Set, Portable, Box, Wooden, Presentation 'CORNWALLIS - PORTSMOUTH'	One	Unknown	Unknown	RACHD/H/164	N/A	£1,000.00	Unknown	Museum Store, Cabinets C5 & C6
Communion Set, Portable, Box, Wooden, Presentation 'ROYAL VICTORIA HOSPITAL, NETLEY'	One	Unknown	Unknown	RACHD/H/165	N/A	To be valued	Unknown	Museum Store, Cabinets C5 & C6
Alms Bason, Pewter	One	Unknown	Unknown	RACHD/H/166	N/A	£30.00	Unknown	Museum Store, Cabinets C7 & C8
Alms Bason, Pewter, US Chaplaincy Bi-Centennial	One	Unknown	Unknown	RACHD/H/167	N/A	£50.00	Unknown	Long Gallery
C19 Alms Bason, Silver	One	Unknown	Unknown	RACHD/H/168	N/A	£200.00	Unknown	Museum Store, Cabinets C7 & C8
Chalices, Noble Metal, Misc	Five	Unknown	Unknown	RACHD/H/169-173	N/A	To be valued	Unknown	Museum Store, Cabinets C7 & C8
Patens, Noble Metal, Misc	Three	Unknown	Unknown	RACHD/H/174-176	N/A	To be valued	Unknown	Museum Store, Cabinets C7 & C8
Flagons, Metal	Unknown	Unknown	Unknown	RACHD/H/177	N/A	To be valued	Unknown	Museum Store, Cabinets C7 & C8

Display Case, Table Top	One	Unknown	Unknown	RACHD/H/238	N/A	£4,000.00	Unknown	Museum Open Display
Army Temperance Association Badges (Set)	One	Unknown	Unknown	RACHD/H/239	N/A	£800.00	Unknown	Museum Store
Approx 40 Glass Slides - Scenes of Malta	One (Set)	Unknown	Unknown	RACHD/H/240	N/A	£500.00	Unknown	Museum Store, Open Shelving
Collection of C20 Army Tippet Scarves	One (Collection)	Unknown	Unknown	RACHD/H/241	N/A	£100.00	Unknown	Museum Store
Collection of 1940s/1950s Army Uniform Items	One (Collection)	Unknown	Unknown	RACHD/H/242	N/A	£250.00	Unknown	Museum Store
Battle Dress Blouse, Chaplain Italy	One	Unknown	Unknown	RACHD/H/243	N/A	£150.00	Unknown	Museum Store
Uniform, Chaplain, Korea, Padre Davies	One	Unknown	Unknown	RACHD/H/244	N/A	£200.00	Unknown	Museum Store
1911 Pattern for Chaplain's Field Jacket	One	Unknown	Unknown	RACHD/H/245	N/A	£150.00	Unknown	Museum Store
Army Chaplain's SD Jacket 1945	One	Unknown	Unknown	RACHD/H/246	N/A	£150.00	Unknown	Museum Store
Collection of Books	One (Collection)	Unknown	Unknown	RACHD/H/247	N/A	£5,000.00	Unknown	Museum Store Cupboards
Lectern Bible, London 3rd General Hospital	One	Unknown	Unknown	RACHD/H/248	N/A	£350.00	Unknown	Museum Store
Collection of Trench Maps	One	Unknown	Unknown	RACHD/H/249	N/A	£2,000.00	Unknown	Museum Store
Medals Prescott	One (Set)	Unknown	Unknown	RACHD/H/250	N/A	£240.00	Unknown	Museum Store Drawers
Medals Boyd	One (Set)	Unknown	Unknown	RACHD/H/251	N/A	£1,680.00	Unknown	Museum Store Drawers
Medals Dowland	One (Set)	Unknown	Unknown	RACHD/H/252	N/A	£960.00	Unknown	Museum Store Drawers
Medals Davis	One (Set)	Unknown	Unknown	RACHD/H/253	N/A	£140.00	Unknown	Museum Store Drawers
Fragment Tippet Scarf Student Kennedy	One	Unknown	Unknown	RACHD/H/254	N/A	£35.00	Unknown	Museum Store Drawers
Wristwatch Student Kennedy	One	Unknown	Unknown	RACHD/H/255	N/A	£120.00	Unknown	Museum Store Drawers
Medal Watts	One	Unknown	Unknown	RACHD/H/256	N/A	£2,400.00	Unknown	Museum Store Drawers
Medal Second China War	One	Unknown	Unknown	RACHD/H/257	N/A	£1,080.00	Unknown	Museum Store Drawers
Medal Ritchie	One	Unknown	Unknown	RACHD/H/258	N/A	£420.00	Unknown	Museum Store Drawers
Medal Gordon	One (Set)	Unknown	Unknown	RACHD/H/259	N/A	£540.00	Unknown	Museum Store Drawers
Medals Sexton	One (Set)	Unknown	Unknown	RACHD/H/260	N/A	£540.00	Unknown	Museum Store Drawers
Medals Hackett	One (Set)	Unknown	Unknown	RACHD/H/261	N/A	£385.00	Unknown	Museum Store Drawers
Medal Scott	One	Unknown	Unknown	RACHD/H/262	N/A	£240.00	Unknown	Museum Store Drawers
Medal Taylor	One (Set)	Unknown	Unknown	RACHD/H/263	N/A	£420.00	Unknown	Museum Store Drawers
Medal Masterson	One	Unknown	Unknown	RACHD/H/264	N/A	£110.00	Unknown	Museum Store Drawers
Medals Schwabe	One (Set)	Unknown	Unknown	RACHD/H/265	N/A	£2,150.00	Unknown	Museum Store Drawers
Medal Fraser	One	Unknown	Unknown	RACHD/H/266	N/A	£300.00	Unknown	Museum Store Drawers
Medals Thom	One (Set)	Unknown	Unknown	RACHD/H/267	N/A	£6,000.00	Unknown	Museum Store Drawers
Medals Griffin	One (Set)	Unknown	Unknown	RACHD/H/268	N/A	£2,760.00	Unknown	Museum Store Drawers
Medals Batchelor	One (Set)	Unknown	Unknown	RACHD/H/269	N/A	£95.00	Unknown	Museum Store Drawers
Medals Adler, S	One (Set)	Unknown	Unknown	RACHD/H/270	N/A	£195.00	Unknown	Museum Store Drawers
Medals Baynam	One (Set)	Unknown	Unknown	RACHD/H/271	N/A	£1,020.00	Unknown	Museum Store Drawers
Medals Craven	One (Set)	Unknown	Unknown	RACHD/H/272	N/A	£500.00	Unknown	Museum Store Drawers
Medals, Crosthwaite	One (Set)	Unknown	Unknown	RACHD/H/273	N/A	£1,140.00	Unknown	Museum Store Drawers
Medals, Knott	One (Set)	Unknown	Unknown	RACHD/H/274	N/A	£1,020.00	Unknown	Museum Store Drawers
Medals, Bloxham	One (Set)	Unknown	Unknown	RACHD/H/275	N/A	£3,850.00	Unknown	Museum Store Drawers
Medals, Andrew	One (Set)	Unknown	Unknown	RACHD/H/276	N/A	£1,320.00	Unknown	Museum Store Drawers
Medals, Bell	One (Set)	Unknown	Unknown	RACHD/H/277	N/A	£1,140.00	Unknown	Museum Store Drawers
Medals, Holdcroft	One (Set)	Unknown	Unknown	RACHD/H/278	N/A	£745.00	Unknown	Museum Store Drawers
Medal, Burnett	One (Set)	Unknown	Unknown	RACHD/H/279	N/A	£345.00	Unknown	Museum Store Drawers
Medal, Abbott	One	Unknown	Unknown	RACHD/H/280	N/A	£115.00	Unknown	Museum Store Drawers
Medals, Crowhall	One (Set)	Unknown	Unknown	RACHD/H/281	N/A	£660.00	Unknown	Museum Store Drawers
Medals, Charteris	One (Set)	Unknown	Unknown	RACHD/H/282	N/A	£1,320.00	Unknown	Museum Store Drawers
Medals, Courtts	One (Set)	Unknown	Unknown	RACHD/H/283	N/A	£1,620.00	Unknown	Museum Store Drawers
Medals, Burns	One (Set)	Unknown	Unknown	RACHD/H/284	N/A	£935.00	Unknown	Museum Store Drawers
Medals, O'Dwyer	One (Set)	Unknown	Unknown	RACHD/H/285	N/A	£420.00	Unknown	Museum Store Drawers
Medals, Foran	One (Set)	Unknown	Unknown	RACHD/H/286	N/A	£540.00	Unknown	Museum Store Drawers
Medals, Dowding, WB	One (Set)	Unknown	Unknown	RACHD/H/287	N/A	£700.00	Unknown	Museum Store Drawers
Medals, Ferguson	One (Set)	Unknown	Unknown	RACHD/H/288	N/A	£575.00	Unknown	Museum Store Drawers
Medals, Carey	One (Set)	Unknown	Unknown	RACHD/H/289	N/A	£110.00	Unknown	Museum Store Drawers
Medal, Gudgeon	One (Set)	Unknown	Unknown	RACHD/H/290	N/A	£1,560.00	Unknown	Museum Store Drawers
		Unknown	Unknown	RACHD/H/2		£55.00	Unknown	Museum Store Drawers

(1) General Purpose/Unrestricted /Designated Funds. These are funds that can be used in accordance with the charitable objects at the discretion of the Managing Trustee. Designated funds are unrestricted funds which have been allocated/earmarked for a particular purpose by the Managing Trustee and are to be declared in the Managing Trustees comments in accordance with Para 12 to these notes stating what they are intended to be used for and when.

(2) Endowment Funds. Endowment funds are those investments and other gifts accepted by the unit, the capital sum or property being held in perpetuity and the income only being available for charitable use.

(3) Restricted Funds. These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is to be included in the notes to the accounts.

j. Heritage Assets. In the course of the unit's history, the charity may have acquired gifts, memorabilia, regalia, silverware, antiques and other historical artefacts in the course of distinguished military service in service of the Crown. The value of these pieces is in large part derived from their close association with Regimental history which precludes the use of conventional valuation techniques being applied. Whilst the objects of the charity do not specifically include preservation and conservation, the pieces represent an essential element of celebrating the unit's history and foster esprit-de-corps. Consequently the Managing Trustee considers the charity to hold heritage assets both for functional use and as an element of national history on behalf of the nation. Heritage assets acquired prior to 1 Apr 06 are therefore not capitalised on the balance sheet but a description of those assets is disclosed as part of the notes to the accounts. Heritage assets acquired after 1 Apr 06 where the purchase price is known and which exceed £500.00 are included in the balance sheet at acquisition value but are not depreciated.

k. Other Costs. Other costs are those costs not incurred in the undertaking of charitable activity in furtherance of the objects of the charity, i.e. the provision of facilities, recreational programmes or activities in furtherance of military efficiency. They are also costs incurred in the making of grants and donations, in the costs of generating funds, i.e. the costs incurred in trading or fundraising undertaken by the charity, or in governance costs.

2. Grants Made. (if total grants are over 5% of the charity's total expenditure).

The charity made the following grants/donations:

Grants to institutions

Name of institutions	Purpose	Total number of grants given	Total amount of grants paid
None		0	0.00
Total grants to institutions		0	0.00

Grants to individuals

Purpose	Total number of grants given	Total amount of grants paid
None		
		0.00

3. Related Party Transactions & Remuneration and Expenses

Whilst the charity has a close working relationship with the Army, there are no transactions with the Army which require disclosure under SORP 2005. The only transactions made by the charity in favour of the unit are wholly attributable to the charitable activities of furthering military efficiency. The Managing Trustee is an officer or equivalent and fulfils the role as trustee in accordance with the applicable laws and regulations. No expenses have been paid to the trustee. In the event that expenses have been paid to the trustee these are disclosed under the Managing Trustee's comments.

4. Analysis of Capital Property

	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£
Balance b/f	0.00	0.00	0.00
Purchases			
Sales & W/Os			
Depreciation			
Balance c/f	0.00	0.00	0.00

5. Total Value of Investments by Category

	Value £
Carrying value (market value) at beginning of year	82,693.39
Add additions to investments at cost (investments purchased)	0.00
Less disposals at carrying value (investments sold)	50,000.00
Add/(deduct) net gain/(loss) on revaluation (gain/loss at end of accounting period/audit)	13,428.07
Carrying value (market value) at end of year	46,121.46

Breakdown of Market Values at

<u>Year End</u>	GPF/ Unrestricted	Restricted	Endowment	Total value	Income during year
	Value £	Value £	Value £	Value £	Value £
Investment properties				0.00	
Investments listed on a recognised stock exchange				0.00	
Investments held in unit trusts or other collective investment schemes	46,121.46	0.00	0.00	46,121.46	
Investments in subsidiary or connected undertakings and companies				0.00	
Securities not listed on a recognised Stock Exchange				0.00	
Cash held as part of the investment portfolio				0.00	
Other investments				0.00	
Total	46,121.46	0.00	0.00	46,121.46	

6. List of Debtors

Debtor	Date of Debt	Amount
	Total	0.00

* There are no amounts falling due after more than one year (delete as appropriate).

7. List of Creditors

Creditor	Date of Credit	Amount
		0.00
	Total	0.00

* There are no amounts falling due after more than one year (delete as appropriate).

8. Paid Employees

	This year £	Last year £
Gross wages paid		
Employer's National Insurance paid		
Pension Contributions paid		
Total staff costs	0.00	0.00

Give the number of employees who were engaged in each of the following activities:

	This year	Last year
Costs of generating funds		
Charitable activities		
Other		
Total	0.00	0.00

No individual employee received a salary of over £60000.00

9. Governance Costs

	This year £	Last year £
Audit or independent examination fee	0.00	0.00

10. Restricted/Endowment Funds

Give details of the movements of the individual funds summarised in the restricted and endowment column of the Statements of Financial Activities (SOFA).

Fund Name	Fund Bal B/F	Incoming Resources for period	Outgoing Resources for period	Transfers	Gains and Losses	Fund Bal C/F
New Museum Development Fund	570.00					

A brief explanation as to the nature and purpose of the charity's Restricted Funds is to be provided.

Name of Restricted Fund	Purpose of fund
New Museum Development Fund	To maintain a fund to assist with the internal design and fit-out of the new Museum premises.

11. Heritage Assets.

Heritage assets that are owned by the charity but purchased/acquired prior to 1 Apr 06 are not included in the charity's capital property value (see note 1.j). A list/description of these assets is below:

List attached

List attached

12. Declarations

All of the charity's commitments are provided for in the accounts.

No guarantees have been given to third parties.

The charity has not received any loans that are outstanding at the year-end and secured on assets.

The charity has not granted any loans to institutions or companies connected with the charity.

The charity did not make any ex-gratia payments during the year.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

The financial activities, assets and liabilities of all the charity's branches or sections have been included.

The trustees have not changed the year end date or the length of the charity's financial year.

The charity has no designated funds (if there are designated funds the reason for designation and when each designated fund is intended to be used by is to be stated in the Managing Trustee report).

All the charity's operations are continuing operations and there were no operations discontinued or acquired during the year.

No funds (unrestricted, designated, restricted or endowment) are in deficit at the balance sheet date.

The charity has no intangible assets.

There were no inter-fund loans outstanding at the balance sheet date.

None of the charity's functional fixed assets have been re-valued during the year and the charity does not have a policy of revaluation of these assets.

The charity has no subsidiary companies.

The charity has no material fixed assets which have not been capitalised and included in the balance sheet.

No internal transfers have occurred out of restricted/endowment funds. In the event that a transfer has taken place, full details of the reason for the transfer are disclosed in the Managing Trustee's comments.

All investments held are investment assets in the UK unless otherwise stated.

Note: Where any of the declarations are not correct they are to be crossed out and details provided in the Managing Trustees comments.

Additional comments:

Signature 

Name Revd M Coles

Date: 29.03.22

Fund Manager (Regimental
Accountant Scheme) / Account
Holder (Audit Board Scheme)

Managing Trustee's Annual Report and Comments:

Unit CHAPS(A)

Address Zone 1, Ground Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

Charity name and Charity Commission/Regulator registered number. RACHD Museum CIO ; 1189072

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc); and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	Constitution of the Royal Army Chaplains Department CIO registered on 15 April 2020
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Objects of the Charity	To uphold the traditions of The Royal Army Chaplains' Department and to perpetuate its deeds.
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Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	Trustees are selected as per the governing document..
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Trustee induction and training	Trustees are issued with an induction pack containing a copy of the Trust deed, copies of recent accounts and minutes of meetings. They also receive a copy of Charity Commission publication 'The Essential Trustee'.
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Explain about what the charity is trying to do and how it is going about it. You are only required to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

Summary of main activities in relation to the Charity's objects	The new Museum, once ready, will receive visitors from outside of the MOD, including family history researchers and special interest groups. The Museum advertises through national, regional and local printed and online guides to museums and places of interest.
Summary of main achievements of the Charity during the year	This year the Museum has been closed to the public, as it has been in the process of finalisation of design and then fit-out following its relocation, alongside the Armed Forces Chaplaincy Centre, to the Defence Academy, Shrivenham. The new Museum is due to open in Spring 2022.

Provide a brief review of the financial position of the charity. This should include the principal types of income.

Financial Review	Principal income for the Museum is derived from subscriptions, donations and from its investment funds. Further funds are raised from research fees. Substantial grants have been received this year from both the Chaplain General's Fund and from the Royal Army Chaplains Department Association to assist with the cost of design and fitting out of the new Museum premises.
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The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	A sum of £10,000 is held in reserve to cover any eventuality.
Investments selection policy and performance of those investments.	The investment currently in place is medium risk and entrusted with an ethical company. A review of all RACHD investments was held in 2020, and it was decided to leave them unchanged. £50,000 was withdrawn from the investment this year, to assist with the new Museum's costs. Allowing for the withdrawal transaction, these funds showed a return of 13.8% during the year.

Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's	Ven Clinton Langston QHC, Revd Michael Parker QHC, Lt Col (Retd) M T D
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name/trustees' names	Butler, Lt Col R H Horner MBE, Revd Pat Aldred CF, Ven Canon Alan Jeans, Gen (Ret'd) J Milne CB, Revd Andrew Totten MBE, Revd David Barrett CF
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Serious Incidents	None
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Public Benefit Statement	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces of the Crown. It does this by providing and supporting facilities and social activities.</p> <p>The fund promotes the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p> <p>(I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake.)</p>
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Additional comments (include any declarations which were not correct (Pg 12/13)):

Signature 
Name Revd C Langston

Date: 28 4 22

Appointment Chaplain General

Internal Auditor's/Audit Board Report

1. *I/We have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of *my/our internal audit.
2. *I/We certify that end of period checks have been conducted in accordance with Service Funds Regulations.
3. Subject to the observations given below I am/we are* satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. Subject also to *my/our observations *I am/we are satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.
4. *I/We have stamped and signed the original books of account and the original records I/we have checked. All vouchers relating to this account period have been cancelled.
5. *I/We have made the following observations whilst carrying out the internal audit:
 - a. Previous observations *have/have not been actioned (list those observations outstanding).

Signature

Name

Date:

Appointment President

Internal Audit Board Report

RACHD Museum CIO Accounts Year Ended 31 January 2022

1. We have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of our internal audit.
2. We certify that end of period checks have been conducted in accordance with Service Funds Regulations.
3. We are satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. We are satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.
4. We have stamped and signed the original books of account and the original records we have checked. All vouchers relating to this account period have been cancelled.
5. Observations whilst carrying out the previous year's internal audit have been actioned.

Signature Kevin Jones

Name Kevin Jones (Rev'd.)

Date: 07 APR 2022

Appointment President of the Audit Board

Comd/SO2 SPS – Independent Examiner’s Report on the Accounts, and Comments

Respective Responsibilities of Trustees and Examiner

The Charity’s Trustees are responsible for the preparation of the accounts. The Charity’s Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- a. Examine the accounts (under section 43(3)(a) of the Act).
- b. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act).
- c. State whether particular matters have come to my attention.

Basis of Independent Examiner’s Statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner’s Statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):

- a. Which gives me reasonable cause to believe that in any material respect the requirements:
 - (1) To keep accounting records in accordance with section 41 of the 1993 Act:
 - (2) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act:

have not been met.

- b. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Delete as applicable.

Comd/SO2 SPS – Independent Examiner’s Report on the Accounts, and Comments

Disclosure Section (Only to be completed if the examiner needs to highlight material problems/discrepancies)

Give here brief details of any items that the examiner wishes to disclose

Comd/SO2 SPS Comments

Independent Examiner’s Signature _____

Name _____

Appointment _____

Date: _____

Comd/SO2 SPS – Independent Examiner’s Report on the Accounts, and Comments

Disclosure Section (Only to be completed if the examiner needs to highlight material problems/discrepancies)


Give here brief details of any items that the examiner wishes to disclose

Nil

Comd/SO2 SPS Comments – CHAPS(A) RACHD Museum

1. The fund is charity registered (1189072). I have examined the AB 397 balances and compared them with the AF N1514 balances to ensure they agree.
2. The Fund Manager, Managing Trustee have made no comments.
3. The Internal Auditors comments is noted.
4. The Regt Acct has not handed over for a period of 10 working days as per SFRs.

No further comments

Independent Examiner's 
Signature _____

Name Maj R Ayre

Date: 14/10/22

Appointment SO2 SPS HQ 11 SFA BDE AND
HQ SE

THE MUSEUM OF THE ROYAL ARMY CHAPLAINS DEPARTMENT CIO

England & Wales - Charity number 1189072

Accounts

**Service Non Public Funds Final Accounts,
 Managing Trustee's Report, Internal Audit
 Board Report and Independent Examiner's Report (SORP 2005 compliant)
 Internal Audit Board Scheme, (Use either Page 1 depending on the type of scheme used)**

Army Form N1514
 (Rev 11/09)

Unit CHAPS(A)
 Address Zone 1, Ground Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT
 In respect of the RACHD Museum CIO Fund/Charity
 Charity Commission/Regulator registered number 1189072
 For the period from 01/06/2020 to 31/01/2021

Managing Trustee(s) during the period:

From	1 Jun 20	to	31 Jan 21	Name	The Venerable Clinton Langston
From		to		Name	
From		to		Name	

Account Holder(s) during the period:

From	1 Jun 20	to	31 Jan 21	Name	Neil Sturtivant
From		to		Name	
From		to		Name	

The Internal Audit Board consists of:

President	Reverend Kevin Jones				
Member	Reverend Nicola Frail <i>WEATHER RENDALL</i>				
Member	Reverend Stuart Richards				
Member					
Assembled at	Army HQ, Andover	On	21 Jul 21		
By Order of	CG				

**Service Non Public Funds Final Accounts,
 Managing Trustee's Report, Internal Audit
 Board Report and Independent Examiner's Report (SORP 2005 compliant)
 Regimental Accountant Scheme**

Army Form N1514
 (Rev 11/09)

Unit CHAPS(A)

Address Zone 1, Ground Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

In respect of the RACHD Museum

Fund/Charity

Charity Commission/Regulator registered number 1189072

For the period from 1 Feb 20 to 31 Jan 21

Managing Trustee(s) during the period:

From	1 Jun 20	to	31 Jan 21	Name	The Venerable Clinton Langston
From		to		Name	
From		to		Name	

Fund Manager(s) during the period:

From	1 Jun 20	to	31 Jan 21	Name	Reverend Robin Richardson
From		to		Name	
From		to		Name	

Internal Auditor(s) during the period:

From		to		Name	
From		to		Name	
From		to		Name	

Associate Auditor(s) during the period:

Associate Auditor	
Associate Auditor	
Associate Auditor	

Regimental Accountant(s) during the period:

From	1 Jun 20	to	31 Jan 21	Name	Neil Sturtivant
From		to		Name	
From		to		Name	

Statement of Financial Activities as at 31/01/2021

Paxton+

Page 1 of 1

Printed: 09/07/2021

CHAPS (Army)

Royal Army Chaplains' Museum

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	122,457.64	570.00	0.00	123,027.64	0.00
Activities for Generating Funds	0.00	0.00	0.00	0.00	0.00
Investment Income	6,927.70	0.00	0.00	6,927.70	0.00
Income Resources from Charitable Activities	14,421.00	0.00	0.00	14,421.00	0.00
Other Incoming Resources	580.14	0.00	0.00	580.14	0.00
Total Incoming Resources	144,386.48	570.00	0.00	144,956.48	0.00
Resources Expended Cost of Generating Funds					
Investment Management Costs	0.00	0.00	0.00	0.00	0.00
Costs of Generating Funds	0.00	0.00	0.00	0.00	0.00
Charitable Activities	3,480.22	0.00	0.00	3,480.22	0.00
Governance Costs	18,836.78	0.00	0.00	18,836.78	0.00
Grants and Donations	0.00	0.00	0.00	0.00	0.00
Other Costs	976.47	0.00	0.00	976.47	0.00
Total Resources Expended	23,293.47	0.00	0.00	23,293.47	0.00
Net Incoming/Outgoing Resources Before Transfers	121,093.01	570.00	0.00	121,663.01	0.00
Transfers					
Gross transfers between funds (internal transfers)	0.00	0.00	0.00	0.00	0.00
Net Incoming resources before holding gains and losses	121,093.01	570.00	0.00	121,663.01	0.00
Holding Gains/Losses					
Gains on revaluation of the charity's fixed assets	0.00	0.00	0.00	0.00	0.00
Unrealised Gains/Losses on investment assets	0.00	0.00	0.00	0.00	0.00
Net Movement in Funds	121,093.01	570.00	0.00	121,663.01	0.00
Reconciliation of Funds					
Total funds brought forward from previous year	0.00	0.00	0.00	0.00	
Total funds carried forward	121,093.01	570.00	0.00	121,663.01	

January 2021

<u>End of last year</u>		<u>Balance</u>
	Fixed Assets	

0.00	CCLA INVESTMENT	82,693.39
0.00	Total Fixed Assets	82,693.39
	-----	-----
	Current Assets	

0.00	Current bank account	21,682.94
0.00	CCLA DEPOSIT	9,845.09
0.00	CASH	0.00
0.00	Debtors	50.00
0.00	STOCK ON HAND	7,391.59
0.00	Total Current Assets	38,969.62
	-----	-----
0.00	Total Assets	121,663.01
	-----	-----
	Liabilities	

0.00	Creditors	0.00
0.00	VAT control	0.00
0.00	VAT payable	0.00
	-----	-----
0.00	Total Liabilities	0.00
	-----	-----
0.00	Total Assets Minus Liabilities	121,663.01
	-----	-----
	Total Funds	

0.00	Total Restricted Funds	570.00
0.00	Total Endowment Funds	0.00
0.00	Total Designated Funds	10,000.00
0.00	Accumulated Trading & GPF	111,093.01
	-----	-----
0.00	Total Funds	121,663.01

<u>End of last year</u>	<u>Balance</u>
<u>Funds Analysis</u>	
<u>Designated Funds</u>	
0.00 MUSEUM RESERVE	10,000.00
0.00	10,000.00
<u>Restricted Funds</u>	
0.00 New Museum Development Fund	570.00
0.00	570.00
<u>Endowment Funds</u>	
0.00	0.00
<u>Trading and General Purpose Funds</u>	
0.00 Trading surplus	(207.22)
0.00 Non Primary Purpose trading surplus	0.00
0.00 General Purpose Fund surplus	111,300.23
0.00 Trading & GPF surplus	111,093.01
0.00 Balance at last balance sheet	0.00
0.00 Accumulated Trading & GPF	111,093.01
0.00 Grand total	121,663.01

Signature of A/C Holder/Fund Manager



Date 09 SEP 21

Signature of Managing Trustee



Date Jul 21

January 2021

	<u>Turnover this month</u>	<u>Turnover year to date</u>
GPF Analysis		
Income		

Voluntary Income		

G001 GIFT AID	274.80	274.80
G002 DONATIONS	10.00	27,120.00
G003 FUND SETUP INCOME	0.00	95,062.84
	284.80	122,457.64
Activities for Generating Funds		

	0.00	0.00
Investment Income		

G125 UNREALISED INVESTMENT GA	6,650.35	6,921.29
G126 BANK INT DEPOSIT ACCT	0.13	1.07
G127 BANK INT CCLA DEPOSIT ACC	0.00	0.00
G128 INTEREST ON CCLA INVEST	-12.23	5.34
	6,638.25	6,927.70
Income Resources from Charitable Activiti		

Trading Income		
G150 SUBS	-25.00	3,273.00
G151 FRIENDS EVENT	0.00	1,148.00
G152 RESEARCH FEES	0.00	0.00
	-25.00	4,421.00
Other Income		

Non Primary Purpose Trading Income		
G300 SALE OF PROPERTY	0.00	0.00
G301 SHOP POSTAGE	0.00	548.79
G302 OTHER INCOME	-0.80	31.35
	0.00	0.00
	-0.80	580.14
Internal Transfers In		

G400 Internal Transfers In	0.00	0.00
	0.00	0.00
Gains on Revaluation of Fixed Assets		

	0.00	0.00
Unrealised Gains on Investment Assets		

G460 UNREALISED GAIN ON CCLA II	0.00	0.00
	0.00	0.00
GPF Total Income	6,897.25	134,386.48

CHAPS (Army)

Royal Army Chaplains' Museum

	<u>Turnover this month</u>	<u>Turnover year to date</u>
<u>Expenditure</u>		
<u>Investment Management Costs</u>		
G500 LOSS ON INVEST	0.00	0.00
G501 BANK CHARGES	0.00	0.00
G502 INVEST MANAGEMENT COSTS	0.00	0.00
	0.00	0.00
<u>Costs of Generating Funds</u>		
	0.00	0.00
<u>Charitable Activities</u>		
<u>Trading costs</u>		
G600 FRIENDS EVENT	-1,454.28	3,480.22
	0.00	0.00
	-1,454.28	3,480.22
<u>Governance Costs</u>		
G750 STATIONERY	0.00	75.58
G751 Audit Fee	0.00	0.00
G752 LEGAL FEES	0.00	1,301.20
G753 PROPERTY VALUATION COSTS	0.00	0.00
G754 New Museum Design	9,840.00	17,460.00
	9,840.00	18,836.78
<u>Grants and Donations</u>		
G771 Donations	0.00	0.00
G775 PRESENTATIONS	0.00	0.00
	0.00	0.00
<u>Other Costs</u>		
<u>Non Primary Trading Costs</u>		
G800 ADVERTISEMENT	0.00	0.00
G801 BOARD EXPENSES	0.00	0.00
G802 PROPERTY INSURANCE	0.00	754.37
G803 NIL VALUE PROPERTY	0.00	0.00
G804 PROPERTY UPKEEP	0.00	62.00
G805 POSTAGE COSTS	0.00	160.10
G806 STOCK WRITE OFF	0.00	0.00
G807 HOSTING	0.00	0.00
G808 CARD INDEX DIGITISATION PR	0.00	0.00
G809 MUSEUM WEBSITE COSTS	0.00	0.00
G810 GPF INCORRECT BOOKING STC	0.00	0.00
	0.00	976.47
<u>Internal Transfers Out</u>		
	0.00	0.00
<u>Unrealised Losses on Investments</u>		

	<u>Turnover this month</u>	<u>Turnover year to date</u>
G950 UNREALISED INVESTMENT LO	0.00	0.00
	0.00	0.00
GPF Total Expenditure	8,385.72	23,293.47
GPF Income Over Expenditure	-1,488.47	111,093.01

	<u>Turnover this month</u>	<u>Turnover year to date</u>
<u>Trading Account Analysis</u>		
<u>Trading Expenditure</u>		
T001 OPENING TRADING STOCKS	0.00	0.00
T002 TRADING STOCK PURCHASE / I	7.51	4,597.03
T003 CLOSING TRADING STOCKS	-1,461.79	-1,116.81
T004 WRITE OFFS	0.00	0.00
T005 MESS GUESTS	0.00	0.00
T006 DISPOSALS AT COST	0.00	0.00
T007 TRADING EXPENSES	0.00	0.00
<u>Trading Income</u>		
T008 SALES	-25.00	3,273.00
<u>Income Over Expenditure</u>	<u>1,429.28</u>	<u>-207.22</u>
<u>Non Primary Purpose Trading Analysis</u>		
<u>Trading Expenditure</u>		
<u>Trading Income</u>		
<u>Income Over Expenditure</u>	<u>0.00</u>	<u>0.00</u>

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Restricted Funds Analysis				
Income				

Voluntary Income				

R001 New Museum Development Fund	0.00		570.00	
		0.00		570.00
Activities for Generating Funds				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Investment Income				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activiti				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Other Incoming Resources				

R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
		-----		-----
Total Income excluding transfers		0.00		570.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
<u>Expenditure</u>				
<u>Investment Management Costs</u>				
R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
<u>Costs of Generating Funds</u>				
R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
<u>Charitable Activities</u>				
R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
<u>Governance Costs</u>				
R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
<u>Grants and Donations</u>				
R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
<u>Other Costs</u>				
R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Total Expenditure excluding transfers		0.00		0.00
<u>Internal Transfers</u>				
R001 New Museum Development Fund	0.00		0.00	
		0.00		0.00
Restricted funds Income Over Expenditure		0.00		570.00

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
Designated Funds Analysis				
Income				

Voluntary Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Activities for Generating Funds				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Investment Income				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Income Resources from Charitable Activiti				

D001 MUSEUM RESERVE	0.00		10,000.00	
		0.00		10,000.00
Other Incoming Resources				

D001 MUSEUM RESERVE	0.00		0.00	
		0.00		0.00
Total Income excluding transfers		<u>0.00</u>		<u>10,000.00</u>

	<u>Turnover this month</u>		<u>Turnover year to date</u>	
<u>Expenditure</u>				
<u>Investment Management Costs</u>				
D001 MUSEUM RESERVE	0.00	0.00	0.00	0.00
<u>Costs of Generating Funds</u>				
D001 MUSEUM RESERVE	0.00	0.00	0.00	0.00
<u>Charitable Activities</u>				
D001 MUSEUM RESERVE	0.00	0.00	0.00	0.00
<u>Governance Costs</u>				
D001 MUSEUM RESERVE	0.00	0.00	0.00	0.00
<u>Grants and Donations</u>				
D001 MUSEUM RESERVE	0.00	0.00	0.00	0.00
<u>Other Costs</u>				
D001 MUSEUM RESERVE	0.00	0.00	0.00	0.00
Total Expenditure excluding transfers		0.00		0.00
<u>Internal Transfers</u>				
D001 MUSEUM RESERVE	0.00	0.00	0.00	0.00
Designated funds Income Over Expenditur		0.00		10,000.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Endowment Funds Analysis		
Income		

Voluntary Income		

Activities for Generating Funds	0.00	0.00

Investment Income	0.00	0.00

Income Resources from Charitable Activiti	0.00	0.00

Other Incoming Resources	0.00	0.00

	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	0.00

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Expenditure		

Investment Management Costs		

Costs of Generating Funds	0.00	0.00

Charitable Activities	0.00	0.00

Governance Costs	0.00	0.00

Grants and Donations	0.00	0.00

Other Costs	0.00	0.00

	0.00	0.00
	-----	-----
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers		

	0.00	0.00
	-----	-----
Endowment funds Income Over Expenditu	0.00	0.00
	-----	-----

Number of Items	Date Purchased	Historic Voucher Number	Proposed New Voucher Number	Purchase Price	Insurance Value As at Jul 14	Amount of Depreciating per Accounting Period	Location
One	2002	P124	RACHD/P/34	N/A	£7,000.00	Unknown	Dowdeswell
One	Unknown	P15	RACHD/P/35	N/A	£12,000.00	Unknown	Dowdeswell
One	Unknown	P16	RACHD/P/36	N/A	£7,000.00	Unknown	Dowdeswell
One	Unknown	P17	RACHD/P/37	N/A	£6,000.00	Unknown	Dowdeswell
One	Unknown	P19	RACHD/P/38	N/A	£40.00	Unknown	Dowdeswell
One	Unknown	P20	RACHD/P/39	N/A	£6,000.00	Unknown	Dowdeswell
One	Unknown	P21	RACHD/P/40	N/A	£200.00	Unknown	Dowdeswell
One	Unknown	P22	RACHD/P/41	N/A	£200.00	Unknown	Dowdeswell
One	Unknown	P23	RACHD/P/42	N/A	£200.00	Unknown	Dowdeswell
One	Unknown	P24	RACHD/P/43	N/A	£200.00	Unknown	Dowdeswell
One	Unknown	P25	RACHD/P/44	N/A	£100.00	Unknown	Dowdeswell
One	Unknown	P17 a	RACHD/P/45	N/A	£6,000.00	Unknown	M Corridor
One	Unknown	P26	RACHD/P/46	N/A	£150.00	Unknown	Dowdeswell
One	Unknown	P27	RACHD/P/47	N/A	£100.00	Unknown	Dowdeswell
One	Unknown	P28	RACHD/P/48	N/A	£50.00	Unknown	Dowdeswell
One	Unknown	P29	RACHD/P/49	N/A	£7,000.00	Unknown	Dowdeswell
One	Unknown	P30	RACHD/P/50	N/A	£1,000.00	Unknown	Dowdeswell
One	2011	Unknown	RACHD/P/51	N/A	£5,000.00	Unknown	Dowdeswell
One	Unknown	Unknown	RACHD/P/52	N/A	£5,000.00	Unknown	Dowdeswell
One	2008	P64	RACHD/P/53	N/A	£6,000.00	Unknown	Dowdeswell
One	Unknown	P75	RACHD/P/54	N/A	£6,000.00	Unknown	Dowdeswell
One	1994	P76	RACHD/P/55	N/A	£6,000.00	Unknown	Dowdeswell
One	2000	P87	RACHD/P/56	N/A	£4,000.00	Unknown	Dowdeswell
Six	Unknown	Unknown	RACHD/P/113-118	N/A	£9,000.00	Unknown	G Corridor
One (Pair)	Unknown	Unknown	RACHD/P/119	N/A	£500.00	Unknown	Curator's Office
One	Unknown	Unknown	RACHD/P/125	N/A	£5,000.00	Unknown	Dowdeswell
Two	Unknown	Unknown	RACHD/H/1-2	N/A	To be valued	Unknown	Museum Store, Open Shelving
Four	Unknown	Unknown	RACHD/H/3-6	N/A	£500.00 (each)	Unknown	Museum Store, Open Shelving
Five	Unknown	Unknown	RACHD/H/7-11	N/A	£500.00 (each)	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/12	N/A	To be valued	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/13	N/A	£800.00	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/14	N/A	£1,000.00	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/15	N/A	£800.00	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/16	N/A	£500.00	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/17	N/A	£800.00	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/18	N/A	£800.00	Unknown	Museum Store, Open Shelving
Three	Unknown	Unknown	RACHD/H/19-21	N/A	To be valued	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/22	N/A	To be valued	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/23	N/A	To be valued	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/24	N/A	To be valued	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/25	N/A	£500.00	Unknown	Museum Store, Open Shelving
Two	Unknown	Unknown	RACHD/H/26-27	N/A	To be valued	Unknown	Museum Store, Open Shelving
Two	Unknown	Unknown	RACHD/H/28-29	N/A	£400.00 (pair)	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/30	N/A	To be valued	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/31	N/A	To be valued	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/32	N/A	To be valued	Unknown	Museum Store, Open Shelving
One	Unknown	Unknown	RACHD/H/33	N/A	£600.00	Unknown	Museum Store, Open Shelving

painting Ven J Blackburn CG to the Forces.
 ndeacon ID Neill CG to the Forces 1960-1966
 ndeacon VI Pike CG to the Forces 1951-1960
 on Llewellyn-Hughes CG to Forces 1944-1951
 l Gamble CG to the Forces 1796-1810
 n Owen CG to the Forces 1824-1830
 R Hodson CG to the Forces 1824-1830
 R Gleig CG to the Forces 1846-1875
 Rev PC Claugton CG to the Forces 1875-1885
 b JC Edgill CG to the Forces 1885-1901
 Rev J Taylor-Smith CG to the Forces 1901-1925
 on Llewellyn-Hughes CG to Forces 1944-1951
 ACE Jarvis CG to the Forces 1925-1931
 YEN Thorold CG to the Forces 1931-1939
 ED Symons CG to the Forces 1939-1944
 n JR Youens CG to the Forces 1966-1974
 ramed photograph of the Ven Peter Mallett, 24ins x 20ins
 Painting The Ven Stephen Robbins CG to the Forces
 Painting The Rev Jonathan Woodhouse CG to the Forces
 painting Rev DE Wilkes CBE
 was signed & dated 1995, 30ins x 25ins
 was signed & dated 1994, 30ins x 25ins
 Painting Rev Dr V Dobbit CB DHC
 a Black Passion - Series of Six paintings
 WERS - 1 Commonwealth Div Sig Regt Korea.
 ME CORETH Rev Dr David Coulter CG Oil on canvas
 mmunion Set, Portable, Wooden Case, Top Opening
 mmunion Set, Portable, Leather Case, Stitched, Tan
 mmunion Set, Portable, Leather Case, Rivetted, Tan
 mmunion Set, Portable, Plastic Attache Case
 ar, Portable, Wooden, with Plain Triptych, Mowbray
 ar, Portable, Wooden, with Engraved Triptych, Mowbray, Rev'd Mr Bevan
 ar, Portable, Wooden, with Engraved Triptych, Mowbray
 ar, Portable, Wooden, Extending with Canvas Cover
 ar, Portable, Box, Wooden, Presentation 'British Commonwealth Base Hospital'
 ar, Portable, Wooden, Cowley
 mmunion Set, Portable, Leather case with strap, Black, Rectangular
 mmunion Set, Portable, Leather case with strap, Black, Hexagonal
 mmunion Set, Portable, Leather case without strap, Black, Hexagonal
 mmunion Set, Portable, Wooden Case, Side Opening, Presentation 47 SIGNAL
 GT
 mmunion Set, Portable, Green fabric, Marked Padre Wilkes
 mmunion Set, Portable, Metal, Contal, US issue
 mmunion Set, Portable, Faux Leather with straps, Black
 mmunion Set, Portable, Leather, Black, Presented to Padre Vine
 k, Wooden, Large, Marked 'RC CHAPLAIN'
 Id Musical Accompaniment System 'George', MIDI Files on ROM Chip.
 gan, Portable, Wooden Box

Binoculars in leather case, marked 'Padre Bate'	One	Unknown	Unknown	RACHD/H/34	N/A	£100.00	Unknown	Museum Store, Open Shelving
Candlesticks, Misc, Metal	Six	Unknown	Unknown	RACHD/H/35-40	N/A	To be valued	Unknown	Museum Store, Open Shelving
Candlesticks, Misc, Ceramic	Two	Unknown	Unknown	RACHD/H/41-42	N/A	To be valued	Unknown	Museum Store, Open Shelving
Cross, Trench Art, Noel Mellish	One	Unknown	Unknown	RACHD/H/43	N/A	£200.00	Unknown	Museum Store, Open Shelving
Crosses, Misc, Freestanding, Metal	Five	Unknown	Unknown	RACHD/H/44-48	N/A	To be valued	Unknown	Museum Store, Open Shelving
Crosses, Misc, Freestanding, Wooden	Five	Unknown	Unknown	RACHD/H/49-53	N/A	To be valued	Unknown	Museum Store, Open Shelving
Cruets, Misc, Glass	Two	Unknown	Unknown	RACHD/H/54-55	N/A	To be valued	Unknown	Museum Store, Open Shelving
Crosses, Wall, Wood with Stylised Christ in Metal	One	Unknown	Unknown	RACHD/H/56	N/A	To be valued	Unknown	Museum Store, Open Shelving
Crosses, Wall, Wood	One	Unknown	Unknown	RACHD/H/57	N/A	To be valued	Unknown	Museum Store, Open Shelving
Monstrance, Gilt, in Leather Case	One	Unknown	Unknown	RACHD/H/58	N/A	£300.00	Unknown	Museum Store, Open Shelving
Bookstand, Altar	One	Unknown	Unknown	RACHD/H/59	N/A	To be valued	Unknown	Museum Store, Open Shelving
Communion Set, Portable, Leather Case, Red	One	Unknown	Unknown	RACHD/H/60	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Canvas Case, Khaki, WWII	One	Unknown	Unknown	RACHD/H/61	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Leather Bag, Black	One	Unknown	Unknown	RACHD/H/62	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Wine & Bread Carrier, Leather Case, Tan, Stitched	One	Unknown	Unknown	RACHD/H/63	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Silver Plated Canteen, Leather case, Black, Tubular	One	Unknown	Unknown	RACHD/H/64	N/A	£400.00	Unknown	Museum Store, Cabinets C1 & C2
Communion Pyx & Chalice, Silver	Three	Unknown	Unknown	RACHD/H/65-67	N/A	£600.00 (Set)	Unknown	Museum Store, Cabinets C1 & C2
Model of Wesleyan Church, Silver	One	Unknown	Unknown	RACHD/H/68	N/A	£1,000.00	Unknown	Museum Store, Cabinets C1 & C2
Stove, Portable, Spirit Burning	One	Unknown	Unknown	RACHD/H/69	N/A	£300.00	Unknown	Museum Store, Cabinets C1 & C2
Font, Portable, Stone in Leather case, Black, Octagonal	Two	Unknown	Unknown	RACHD/H/70-71	N/A	£150.00	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Box, Wooden	Two	Unknown	Unknown	RACHD/H/72-73	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Leather Case, Black, Marked 'REV S COOK'	One	Unknown	Unknown	RACHD/H/74	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Communion Set, Portable, Leather, Tan	Three	Unknown	Unknown	RACHD/H/75-77	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Cruets, Glass, Misc	Five	Unknown	Unknown	RACHD/H/78-82	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Chalice, Noble Metal, Misc	Four	Unknown	Unknown	RACHD/H/83-86	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Patens, Noble Metal, Misc	Three	Unknown	Unknown	RACHD/H/87-89	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Lavabo, Noble Metal, Misc	One	Unknown	Unknown	RACHD/H/90	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Spoon, Gilt	One	Unknown	Unknown	RACHD/H/91	N/A	To be valued	Unknown	Museum Store, Cabinets C1 & C2
Cruets, Glass, Misc	Five	Unknown	Unknown	RACHD/H/92-96	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Chalice, Noble Metal, Misc	Eighteen	Unknown	Unknown	RACHD/H/97-114	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Patens, Noble Metal, Misc	Fifteen	Unknown	Unknown	129	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Wafer Boxes, Noble Metal	Three	Unknown	Unknown	132	N/A	£100.00 (each)	Unknown	Museum Store, Cabinets C3 & C4
Flagons	Two	Unknown	Unknown	RACHD/H/133-134	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Ceremonial Trowel GY	One	Unknown	Unknown	RACHD/H/135	N/A	£300.00	Unknown	Museum Store, Cabinets C3 & C4
Ceremonial Trowel GVI	One	Unknown	Unknown	RACHD/H/136	N/A	£250.00	Unknown	Museum Store, Cabinets C3 & C4
Font, Portable, Stone in Wooden Box	One	Unknown	Unknown	RACHD/H/137	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Ceremonial Keys to St Eligius Kowloon	Two	Unknown	Unknown	RACHD/H/138-139	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Communion Set Portable, Tin Case, Green	One	Unknown	Unknown	RACHD/H/140	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Candlesticks, Metal, Misc	Twelve	Unknown	Unknown	RACHD/H/141-152	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Cross, Freestanding, Metal	One	Unknown	Unknown	RACHD/H/153	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Baptismal Shell	One	Unknown	Unknown	RACHD/H/154	N/A	To be valued	Unknown	Museum Store, Cabinets C3 & C4
Communion Set, Portable, Tin Case, Green	Four	Unknown	Unknown	RACHD/H/155-158	N/A	£400.00	Unknown	Museum Store, Cabinets C5 & C6
Chalice, Noble Metal, Misc	Two	Unknown	Unknown	RACHD/H/159-160	N/A	To be valued	Unknown	Museum Store, Cabinets C5 & C6
Patens, Noble Metal, Misc	Three	Unknown	Unknown	RACHD/H/161-163	N/A	To be valued	Unknown	Museum Store, Cabinets C5 & C6
Communion Set, Portable, Box, Wooden, Presentation 'CORNWALLIS - PORTSMOUTH'	One	Unknown	Unknown	RACHD/H/164	N/A	£1,000.00	Unknown	Museum Store, Cabinets C5 & C6
Communion Set, Portable, Box, Wooden, Presentation 'ROYAL VICTORIA HOSPITAL NETLEY'	One	Unknown	Unknown	RACHD/H/165	N/A	To be valued	Unknown	Museum Store, Cabinets C5 & C6
Alms Bason, Pewter	One	Unknown	Unknown	RACHD/H/166	N/A	£30.00	Unknown	Museum Store, Cabinets C7 & C8
Alms Bason, Pewter, US Chaplaincy Bi-Centennial	One	Unknown	Unknown	RACHD/H/167	N/A	£50.00	Unknown	Long Gallery
C19 Alms Bason, Silver	One	Unknown	Unknown	RACHD/H/168	N/A	£200.00	Unknown	Museum Store, Cabinets C7 & C8
Chalice, Noble Metal, Misc	Five	Unknown	Unknown	RACHD/H/169-173	N/A	To be valued	Unknown	Museum Store, Cabinets C7 & C8
Patens, Noble Metal, Misc	Three	Unknown	Unknown	RACHD/H/174-178	N/A	To be valued	Unknown	Museum Store, Cabinets C7 & C8
Flagons, Metal	One	Unknown	Unknown	RACHD/H/179	N/A	To be valued	Unknown	Museum Store, Cabinets C7 & C8

Object Description	Material	Quantity	Inventory Number	Current Location	Value	Notes	Destination
Chalice, Glass, Misc	Unknown	One	RACHD/H/179	Unknown	To be valued		Museum Store, Cabinets C7 & C8
Stokland Altar Metal	Unknown	One	RACHD/H/182	Unknown	To be valued		Museum Store, Cabinets C7 & C8
Stokland Altar Wood	Unknown	One	RACHD/H/183	Unknown	To be valued		Museum Store, Cabinets C7 & C8
Offer Box, Silver	Unknown	One	RACHD/H/184	Unknown	£150.00		Museum Store, Cabinets C7 & C8
Officer's Ornamental, RACHD Badge	Unknown	One	RACHD/H/185	Unknown	£1,500.00		Museum Store, Cabinets C7 & C8
Indian Army Communion Set	Unknown	One (set)	RACHD/H/186	Unknown	£2,500.00		Museum Open Display
George V 'Hughes-Hallett' Chalice and Paten	Unknown	One (set)	RACHD/H/187	Unknown	£2,000.00		Museum Open Display
George V 'Barff' Paten	Unknown	One	RACHD/H/188	Unknown	£350.00		Museum Open Display
George VI Chalice Hong Kong	Unknown	One	RACHD/H/189	Unknown	£1,000.00		Museum Open Display
George VI Chalice Shaftesbury Military Hospital	Unknown	One	RACHD/H/190	Unknown	£600.00		Museum Open Display
Victorian Silver Gilt Chalice & Paten	Unknown	One (set)	RACHD/H/191	Unknown	£3,000.00		Museum Open Display
George III Irish 'Ballincollig' Chalice & Paten	Unknown	One	RACHD/H/192	Unknown	£6,000.00		Museum Open Display
George VI Silver 'Tobruk' Chalice	Unknown	One	RACHD/H/193	Unknown	£1,500.00		Museum Open Display
George III Irish 'Cork Harbour' Chalice	Unknown	One	RACHD/H/194	Unknown	£6,000.00		Museum Open Display
Sabbath II Chalice & Paten, Malaya	Unknown	One (set)	RACHD/H/195	Unknown	£1,450.00		Museum Open Display
Mus Dei Silver Communion Set	Unknown	One (set)	RACHD/H/196	Unknown	£400.00		Museum Open Display
Rebert Chalice	Unknown	One	RACHD/H/197	Unknown	£350.00		Museum Open Display
Silver Plated Methodist Communion Tray with Glass Cups	Unknown	One	RACHD/H/198	Unknown	£400.00		Museum Open Display
Silver Plated Flagon, Malta	Unknown	One	RACHD/H/199	Unknown	£250.00		Museum Open Display
Star Cross, Brass	Unknown	One	RACHD/H/200	Unknown	£400.00		Museum Open Display
Water Jug, Brass	Unknown	One	RACHD/H/201	Unknown	£25,000.00		Museum Open Display
Three Terracotta Reliefs	Unknown	One (Set)	RACHD/H/202	Unknown	£1,000.00		Museum Open Display
Glastonbury Chair, Pierced Trefoll Arms	Unknown	One	RACHD/H/203	Unknown	£600.00		Museum Open Display
Glastonbury Chair, Plain	Unknown	One	RACHD/H/204	Unknown	£1,500.00		Museum Open Display
Episcopal Chair, MIDDLESEX Regt	Unknown	One	RACHD/H/205	Unknown	£2,500.00		Museum Open Display
Walnut Eagle Lectern, Octagonal Base	Unknown	One	RACHD/H/206	Unknown	£3,000.00		Museum Open Display
Torlan Brass Eagle Lectern, Circular Base	Unknown	One	RACHD/H/207	Unknown	£3,500.00		Museum Open Display
Oak Eagle Lectern, Circular Base	Unknown	One	RACHD/H/208	Unknown	£800.00		Museum Open Display
Urmewood Seal Plaque, St George's Abbassia	Unknown	One	RACHD/H/209	Unknown	£1,200.00		Museum Open Display
Beechwood Travelling Font	Unknown	One	RACHD/H/210	Unknown	£2,000.00		Museum Open Display
Mannequin, Chaplain C19 Khaki Uniform	Unknown	One	RACHD/H/211	Unknown	£4,000.00		Museum Open Display
Two Mannequins, Airborne Chaplaincy	Unknown	One (Set)	RACHD/H/212	Unknown	£2,000.00		Museum Open Display
Mannequin, Chaplain, Gulf War Desert Uniform	Unknown	One	RACHD/H/213	Unknown	£2,000.00		Museum Open Display
Mannequin, Chaplain, Contemporary Temperate Uniform with Tippet Scarf	Unknown	One	RACHD/H/214	Unknown	£5,000.00		Museum Open Display
Chaplain, Edge to Edge Fastening Tunic, 1869	Unknown	One	RACHD/H/215	Unknown	£2,000.00		Museum Open Display
Chaplain, Service Dress, WW1	Unknown	One	RACHD/H/216	Unknown	£250.00		Museum Open Display
Steel, Mark I, WW1	Unknown	One	RACHD/H/217	Unknown	£300.00		Museum Open Display
Chaplain, Mess Kit, 1930's Pattern	Unknown	One	RACHD/H/218	Unknown	£150.00		Museum Open Display
Chaplain, Smock, Parachutist	Unknown	One	RACHD/H/219	Unknown	£300.00		Museum Open Display
Fröck Coat, Chaplain to HM, Edward VIII Buttons	Unknown	One	RACHD/H/220	Unknown	£150.00		Museum Open Display
Two Puttees, Set of Two Differing Styles, WW1	Unknown	One (Set)	RACHD/H/221	Unknown	£400.00		Museum Open Display
Chaplain, No 1 Dress, Full Dress	Unknown	One	RACHD/H/222	Unknown	£350.00		Museum Open Display
Helmet, Wolsley Tropical	Unknown	One	RACHD/H/223	Unknown	£300.00		Museum Open Display
Chaplain, No 1 Dress, Undress	Unknown	One	RACHD/H/224	Unknown	£50.00		Museum Open Display
Tricorn	Unknown	One	RACHD/H/225	Unknown	£200.00		Museum Open Display
False Buckles, Pair	Unknown	One	RACHD/H/226	Unknown	£200.00		Museum Open Display
Wood, WW1, 3 COLM GDS	Unknown	One	RACHD/H/227	Unknown	£300.00		Museum Open Display
Wood, Aden	Unknown	One	RACHD/H/228	Unknown	£300.00		Museum Open Display
Brandy, Crimean War	Unknown	One	RACHD/H/229	Unknown	£350.00		Museum Open Display
Crimean War	Unknown	One	RACHD/H/230	Unknown	£400.00		Museum Open Display
Padre Wright, Crimea	Unknown	One	RACHD/H/231	Unknown	£400.00		Museum Open Display
Book of Common Prayer, Balaclava	Unknown	One	RACHD/H/232-233	Unknown	£60,000.00 (Set)		Museum Open Display
Large	Unknown	Four	RACHD/H/236-237	Unknown	£20,000 (Set)		Museum Open Display
Play Cases, Single	Unknown	Two		Unknown			Museum Open Display

Display Case, Table Top	One	Unknown	Unknown	Unknown	RACHD/H/238	N/A	±4,000.00	Unknown	Museum Open Display
Army Temperance Association Badges (Set)	One	Unknown	Unknown	Unknown	RACHD/H/239	N/A	£800.00	Unknown	Museum Store
Approx 40 Glass Slides - Scenes of Malta	One (Set)	Unknown	Unknown	Unknown	RACHD/H/240	N/A	£500.00	Unknown	Museum Store, Open Shelving
Collection of 620 Army Tippet Scarves	One (Collection)	Unknown	Unknown	Unknown	RACHD/H/241	N/A	£100.00	Unknown	Museum Store
Collection of 1940s/1950s Army Uniform Items	One (Collection)	Unknown	Unknown	Unknown	RACHD/H/242	N/A	£250.00	Unknown	Museum Store
Battle Dress Blouse, Chaplain Italy	One	Unknown	Unknown	Unknown	RACHD/H/243	N/A	£150.00	Unknown	Museum Store
Uniform, Chaplain, Korea, Padre Davies	One	Unknown	Unknown	Unknown	RACHD/H/244	N/A	£200.00	Unknown	Museum Store
1911 Pattern for Chaplain's Field Jacket	One	Unknown	Unknown	Unknown	RACHD/H/245	N/A	£150.00	Unknown	Museum Store
Army Chaplain's SD Jacket 1945	One	Unknown	Unknown	Unknown	RACHD/H/246	N/A	£150.00	Unknown	Museum Store
Collection of Books	One (Collection)	Unknown	Unknown	Unknown	RACHD/H/247	N/A	£5,000.00	Unknown	Museum Store Cupboards
Lectern Bible, London 3rd General Hospital	One	Unknown	Unknown	Unknown	RACHD/H/248	N/A	£350.00	Unknown	Museum Store
Collection of Trench Maps	One	Unknown	Unknown	Unknown	RACHD/H/249	N/A	£2,000.00	Unknown	Museum Store
Medals Prescott	One (Set)	Unknown	Unknown	Unknown	RACHD/H/250	N/A	£240.00	Unknown	Museum Store Drawers
Medals Boyd	One (Set)	Unknown	Unknown	Unknown	RACHD/H/251	N/A	£1,680.00	Unknown	Museum Store Drawers
Medals Dowland	One (Set)	Unknown	Unknown	Unknown	RACHD/H/252	N/A	£960.00	Unknown	Museum Store Drawers
Medals Davis	One (Set)	Unknown	Unknown	Unknown	RACHD/H/253	N/A	£140.00	Unknown	Museum Store Drawers
Fragment Tippet Scarf Studdert Kennedy	One	Unknown	Unknown	Unknown	RACHD/H/254	N/A	£35.00	Unknown	Museum Store Drawers
Wristwatch Studdert Kennedy	One	Unknown	Unknown	Unknown	RACHD/H/255	N/A	£120.00	Unknown	Museum Open Display
Medal Watts	One	Unknown	Unknown	Unknown	RACHD/H/256	N/A	£2,400.00	Unknown	Museum Store Drawers
Medal Second China War	One	Unknown	Unknown	Unknown	RACHD/H/257	N/A	£1,080.00	Unknown	Museum Store Drawers
Medal Ritchie	One	Unknown	Unknown	Unknown	RACHD/H/258	N/A	£420.00	Unknown	Museum Store Drawers
Medal Gordon	One	Unknown	Unknown	Unknown	RACHD/H/259	N/A	£540.00	Unknown	Museum Store Drawers
Medals Sexton	One (Set)	Unknown	Unknown	Unknown	RACHD/H/260	N/A	£540.00	Unknown	Museum Store Drawers
Medals Hackett	One (Set)	Unknown	Unknown	Unknown	RACHD/H/261	N/A	£385.00	Unknown	Museum Store Drawers
Medal Scott	One	Unknown	Unknown	Unknown	RACHD/H/262	N/A	£240.00	Unknown	Museum Store Drawers
Medals Taylor	One (Set)	Unknown	Unknown	Unknown	RACHD/H/263	N/A	£420.00	Unknown	Museum Store Drawers
Medal Masterson	One	Unknown	Unknown	Unknown	RACHD/H/264	N/A	£110.00	Unknown	Museum Store Drawers
Medals Schwabe	One (Set)	Unknown	Unknown	Unknown	RACHD/H/265	N/A	£2,150.00	Unknown	Museum Store Drawers
Medal Fraser	One	Unknown	Unknown	Unknown	RACHD/H/266	N/A	£300.00	Unknown	Museum Store Drawers
Medals Thom	One (Set)	Unknown	Unknown	Unknown	RACHD/H/267	N/A	£6,000.00	Unknown	Museum Store Drawers
Medals Griffin	One (Set)	Unknown	Unknown	Unknown	RACHD/H/268	N/A	£2,760.00	Unknown	Museum Store Drawers
Medals Batchelor	One (Set)	Unknown	Unknown	Unknown	RACHD/H/269	N/A	£95.00	Unknown	Museum Store Drawers
Medals Adler, S	One (Set)	Unknown	Unknown	Unknown	RACHD/H/270	N/A	£195.00	Unknown	Museum Store Drawers
Medals Adler, M	One (Set)	Unknown	Unknown	Unknown	RACHD/H/271	N/A	£1,020.00	Unknown	Museum Store Drawers
Medals Baynham	One (Set)	Unknown	Unknown	Unknown	RACHD/H/272	N/A	£500.00	Unknown	Museum Store Drawers
Medals Craven	One (Set)	Unknown	Unknown	Unknown	RACHD/H/273	N/A	£1,140.00	Unknown	Museum Store Drawers
Medals Crosthwaite	One (Set)	Unknown	Unknown	Unknown	RACHD/H/274	N/A	£1,020.00	Unknown	Museum Store Drawers
Medals Knott	One (Set)	Unknown	Unknown	Unknown	RACHD/H/275	N/A	£3,850.00	Unknown	Museum Store Drawers
Medals Bloxham	One (Set)	Unknown	Unknown	Unknown	RACHD/H/276	N/A	£1,320.00	Unknown	Museum Store Drawers
Medals Andrew	One (Set)	Unknown	Unknown	Unknown	RACHD/H/277	N/A	£1,140.00	Unknown	Museum Store Drawers
Medals Bell	One (Set)	Unknown	Unknown	Unknown	RACHD/H/278	N/A	£745.00	Unknown	Museum Store Drawers
Medals Holdcroft	One (Set)	Unknown	Unknown	Unknown	RACHD/H/279	N/A	£345.00	Unknown	Museum Store Drawers
Medal Abbott	One	Unknown	Unknown	Unknown	RACHD/H/280	N/A	£115.00	Unknown	Museum Store Drawers
Medals Burnett	One	Unknown	Unknown	Unknown	RACHD/H/281	N/A	£660.00	Unknown	Museum Store Drawers
Medals Crowthall	One (Set)	Unknown	Unknown	Unknown	RACHD/H/282	N/A	£1,320.00	Unknown	Museum Store Drawers
Medals Charteris	One (Set)	Unknown	Unknown	Unknown	RACHD/H/283	N/A	£1,620.00	Unknown	Museum Store Drawers
Medals Couffts	One (Set)	Unknown	Unknown	Unknown	RACHD/H/284	N/A	£935.00	Unknown	Museum Store Drawers
Medals Burns	One (Set)	Unknown	Unknown	Unknown	RACHD/H/285	N/A	£420.00	Unknown	Museum Store Drawers
Medals O'Dwyer	One (Set)	Unknown	Unknown	Unknown	RACHD/H/286	N/A	£540.00	Unknown	Museum Store Drawers
Medals Foran	One (Set)	Unknown	Unknown	Unknown	RACHD/H/287	N/A	£700.00	Unknown	Museum Store Drawers
Medals Dowling, WB	One (Set)	Unknown	Unknown	Unknown	RACHD/H/288	N/A	£575.00	Unknown	Museum Store Drawers
Medals Ferguson	One (Set)	Unknown	Unknown	Unknown	RACHD/H/289	N/A	£110.00	Unknown	Museum Store Drawers
Medals Carey	One (Set)	Unknown	Unknown	Unknown	RACHD/H/290	N/A	£1,560.00	Unknown	Museum Store Drawers
Medal Gudgeon	One (Set)	Unknown	Unknown	Unknown	RACHD/H/z	N/A	£55.00	Unknown	Museum Store Drawers

Medals, Campbell	Unknown	RACHD/H/346	N/A	£420.00	Unknown	Museum Store Drawers
Medals, Unknown-WWII Group of 4	Unknown	RACHD/H/347	N/A	£120.00	Unknown	Museum Store Drawers
ross, Pectoral, De Blank	One	RACHD/H/348	N/A	£180.00	Unknown	Museum Store Drawers
Medals, Bryan	One (Set)	RACHD/H/349	N/A	£960.00	Unknown	Museum Store Drawers
Medals, Pridmore	One (Set)	RACHD/H/350	N/A	£160.00	Unknown	Museum Store Drawers
Medals, Yelverton	One (Set)	RACHD/H/351	N/A	£385.00	Unknown	Museum Store Drawers
Medals, Newcombe	One (Set)	RACHD/H/352	N/A	£985.00	Unknown	Museum Store Drawers
Medals, Haysom	One (Set)	RACHD/H/353	N/A	£770.00	Unknown	Museum Store Drawers
Medals, Bowen	One (Set)	RACHD/H/354	N/A	£290.00	Unknown	Museum Store Drawers
Medal, Choir	One	RACHD/H/355	N/A	£30.00	Unknown	Museum Store Drawers
Medals, Thom	One (Set)	RACHD/H/356	N/A	£660.00	Unknown	Museum Store Drawers
RACHD Car Badge	One	RACHD/H/357	N/A	£55.00	Unknown	Museum Store Drawers
Medal, Unnamed, WWI	One	RACHD/H/358	N/A	£145.00	Unknown	Museum Store Drawers
Medal, Unnamed, Specimen OP TELIC	One	RACHD/H/359	N/A	£240.00	Unknown	Museum Open Display
Tucifix, Wood & Metal	One (Set)	RACHD/H/360	N/A	£250.00	Unknown	Museum Store
Medals, Cook	One (Set)	RACHD/H/361	N/A	£1,020.00	Unknown	Museum Store Drawers
Collection Misc Buttons and Badges	One (Collection)	RACHD/H/362	N/A	£35.00	Unknown	Museum Store Drawers
Collection Misc C20 Chaplaincy Items	One (Set)	RACHD/H/363	N/A	£55.00	Unknown	Museum Store
Tucifix, WWI, Trench Art, Bullets	One	RACHD/H/364	N/A	£150.00	Unknown	Museum Store
Collection Misc Chaplaincy Insignia	One (Collection)	RACHD/H/365	N/A	£75.00	Unknown	Museum Store
ocket Compass, Silver, 1915	One	RACHD/H/366	N/A	£110.00	Unknown	Museum Store
Collection Misc Badges, Insignia & Epulettes	One (Collection)	RACHD/H/367	N/A	£80.00	Unknown	Museum Store
Collection of Army Temperance Medals	One (Collection)	RACHD/H/368	N/A	£480.00	Unknown	Museum Store
Medals, Woods	One (Set)	RACHD/H/369	N/A	£400.00	Unknown	Museum Store Drawers
Medals, Clark	One (Set)	RACHD/H/370	N/A	£335.00	Unknown	Museum Store Drawers
Medal, Unknown, Malaysia Service	One	RACHD/H/371	N/A	£105.00	Unknown	Museum Store Drawers
Medal, Sullivan	One	RACHD/H/372	N/A	£720.00	Unknown	Museum Store Drawers
Medals, Jackson	One (Set)	RACHD/H/373	N/A	£215.00	Unknown	Museum Store Drawers
ross, Pectoral, Gwynne	One	RACHD/H/374	N/A	£720.00	Unknown	Museum Store Drawers
Medal, Brussels Companies'	One	RACHD/H/375	N/A	£80.00	Unknown	Museum Store Drawers
Master Cast - Chaps Asst Badge	One	RACHD/H/376	N/A	£55.00	Unknown	Museum Store Drawers
Badge, OCF with Miniature	One (Set)	RACHD/H/377	N/A	£105.00	Unknown	Museum Store Drawers
Medals, Sunday School Centenary	Two	RACHD/H/378	N/A	£50.00	Unknown	Museum Store Drawers
ollar Badge, RAF Chaplain	One	RACHD/H/379	N/A	£40.00	Unknown	Museum Store Drawers
ap Badge, 1st Judean Bn	One	RACHD/H/380	N/A	£240.00	Unknown	Museum Store Drawers
Princess Mary Christmas Tin 1914	Two	&	N/A	£110.00	Unknown	Museum Store Drawers
Medal, Dunkirk, Unknown	One	RACHD/H/382	N/A	£90.00	Unknown	Museum Store Drawers
Medals, Mundy	One (Set)	RACHD/H/383	N/A	£360.00	Unknown	Museum Store Drawers
Printer's Block with RACHD Badge	One	RACHD/H/384	N/A	£95.00	Unknown	Museum Store Drawers
RACHD Cap Badge	One	RACHD/H/385	N/A	£50.00	Unknown	Museum Store Drawers
Medal, Fish Temperance Society	One	RACHD/H/386	N/A	£180.00	Unknown	Museum Store Drawers
Map of Belgium & France, WWI	One	RACHD/H/387	N/A	£60.00	Unknown	Museum Store Drawers
Named Uniform: Fabric with Christmas Greetings	One	RACHD/H/388	N/A	£95.00	Unknown	Museum Store Drawers
Medals, RSCM, Collection of 4	One (Collection)	RACHD/H/389	N/A	£50.00	Unknown	Museum Store Drawers
Medals, Cato	One (Set)	RACHD/H/3	N/A	£335.00	Unknown	Museum Store Drawers
Medals, Palmer	One (Set)	RACHD/H/3	N/A	£1,920.00	Unknown	Museum Store Drawers

(1) General Purpose/Unrestricted /Designated Funds. These are funds that can be used in accordance with the charitable objects at the discretion of the Managing Trustee. Designated funds are unrestricted funds which have been allocated/earmarked for a particular purpose by the Managing Trustee and are to be declared in the Managing Trustees comments in accordance with Para 12 to these notes stating what they are intended to be used for and when.

(2) Endowment Funds. Endowment funds are those investments and other gifts accepted by the unit, the capital sum or property being held in perpetuity and the income only being available for charitable use.

(3) Restricted Funds. These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is to be included in the notes to the accounts.

j. Heritage Assets. In the course of the unit's history, the charity may have acquired gifts, memorabilia, regalia, silverware, antiques and other historical artefacts in the course of distinguished military service in service of the Crown. The value of these pieces is in large part derived from their close association with Regimental history which precludes the use of conventional valuation techniques being applied. Whilst the objects of the charity do not specifically include preservation and conservation, the pieces represent an essential element of celebrating the unit's history and foster esprit-de-corps. Consequently the Managing Trustee considers the charity to hold heritage assets both for functional use and as an element of national history on behalf of the nation. Heritage assets acquired prior to 1 Apr 06 are therefore not capitalised on the balance sheet but a description of those assets is disclosed as part of the notes to the accounts. Heritage assets acquired after 1 Apr 06 where the purchase price is known and which exceed £500.00 are included in the balance sheet at acquisition value but are not depreciated.

k. Other Costs. Other costs are those costs not incurred in the undertaking of charitable activity in furtherance of the objects of the charity, i.e. the provision of facilities, recreational programmes or activities in furtherance of military efficiency. They are also costs incurred in the making of grants and donations, in the costs of generating funds, i.e. the costs incurred in trading or fundraising undertaken by the charity, or in governance costs.

2. Grants Made. (if total grants are over 5% of the charity's total expenditure).

The charity made the following grants/donations:

Grants to institutions

Name of institutions	Purpose	Total number of grants given	Total amount of grants paid
		0	0.00
Total grants to institutions		0	0.00

Grants to individuals

Purpose	Total number of grants given	Total amount of grants paid
None		
		0.00

3. Related Party Transactions & Remuneration and Expenses

Whilst the charity has a close working relationship with the Army, there are no transactions with the Army which require disclosure under SORP 2005. The only transactions made by the charity in favour of the unit are wholly attributable to the charitable activities of furthering military efficiency. The Managing Trustee is an officer or equivalent and fulfils the role as trustee in accordance with the applicable laws and regulations. No expenses have been paid to the trustee. In the event that expenses have been paid to the trustee these are disclosed under the Managing Trustee's comments.

4. Analysis of Capital Property

	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£
Balance b/f	0.00	0.00	0.00
Purchases			
Sales & W/Os			
Depreciation			
Balance c/f	0.00	0.00	0.00

5. Total Value of Investments by Category

	Value £
Carrying value (market value) at beginning of year	78,341.11
Add additions to investments at cost (investments purchased)	0.00
Less disposals at carrying value (investments sold)	0.00
Add/(deduct) net gain/(loss) on revaluation (gain/loss at end of accounting period/audit)	
Carrying value (market value) at end of year	82,693.39

Breakdown of Market Values at

<u>Year End</u>	GPF/ Unrestricted	Restricted	Endowment	Total value	Income during year
	Value £	Value £	Value £	Value £	Value £
Investment properties				0.00	
Investments listed on a recognised stock exchange				0.00	
Investments held in unit trusts or other collective investment schemes	82,693.39	0.00	0.00	82,693.39	
Investments in subsidiary or connected undertakings and companies				0.00	
Securities not listed on a recognised Stock Exchange				0.00	
Cash held as part of the investment portfolio				0.00	
Other investments				0.00	
Total	82,693.39	0.00	0.00	82,693.39	

6. List of Debtors

Debtor	Date of Debt	Amount
Shop float	31 Jan 21	50.00
Total		50.00

* There are no amounts falling due after more than one year (delete as appropriate).

7. List of Creditors

Creditor	Date of Credit	Amount
		0.00
Total		0.00

* There are no amounts falling due after more than one year (delete as appropriate).

8. Paid Employees

	This year £	Last year £
Gross wages paid		
Employer's National Insurance paid		
Pension Contributions paid		
Total staff costs	0.00	0.00

Give the number of employees who were engaged in each of the following activities:

	This year	Last year
Costs of generating funds		
Charitable activities		
Other		
Total	0.00	0.00

No individual employee received a salary of over £60000.00

9. Governance Costs

	This year £	Last year £
Audit or independent examination fee	0.00	0.00

10. Restricted/Endowment Funds

Give details of the movements of the individual funds summarised in the restricted and endowment column of the Statements of Financial Activities (SOFA).

Fund Name	Fund Bal B/F	Incoming Resources for period	Outgoing Resources for period	Transfers	Gains and Losses	Fund Bal C/F
New Museum Development Fund	250.00	320.00	0.00	0.00	0.00	570.00

A brief explanation as to the nature and purpose of the charity's Restricted Funds is to be provided.

Name of Restricted Fund	Purpose of fund

11. Heritage Assets.

Heritage assets that are owned by the charity but purchased/acquired prior to 1 Apr 06 are not included in the charity's capital property value (see note 1.j). A list/description of these assets is below:

List attached

12. Declarations

All of the charity's commitments are provided for in the accounts.

No guarantees have been given to third parties.

The charity has not received any loans that are outstanding at the year-end and secured on assets.

The charity has not granted any loans to institutions or companies connected with the charity.

The charity did not make any ex-gratia payments during the year.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

The financial activities, assets and liabilities of all the charity's branches or sections have been included.

The trustees have not changed the year end date or the length of the charity's financial year.

The charity has no designated funds (if there are designated funds the reason for designation and when each designated fund is intended to be used by is to be stated in the Managing Trustee report).

All the charity's operations are continuing operations and there were no operations discontinued or acquired during the year.

No funds (unrestricted, designated, restricted or endowment) are in deficit at the balance sheet date.

The charity has no intangible assets.

There were no inter-fund loans outstanding at the balance sheet date.

None of the charity's functional fixed assets have been re-valued during the year and the charity does not have a policy of revaluation of these assets.

The charity has no subsidiary companies.

The charity has no material fixed assets which have not been capitalised and included in the balance sheet.

No internal transfers have occurred out of restricted/endowment funds. In the event that a transfer has taken place, full details of the reason for the transfer are disclosed in the Managing Trustee's comments.

All investments held are investment assets in the UK unless otherwise stated.

Note: Where any of the declarations are not correct they are to be crossed out and details provided in the Managing Trustees comments.

Additional comments:

NONE

Signature



Name Revd R Richardson

Date:

Fund Manager (Regimental
Accountant Scheme) / Account
Holder (Audit Board Scheme)

Managing Trustee's Annual Report and Comments:

Unit CHAPS(A)

Address Zone 1, Ground Floor, Blenheim Building, Marlborough Lines, Andover SP11 8HT

Charity name and Charity Commission/Regulator registered number. RACHD Museum CIO ; 1189072

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc); and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	Charitable Incorporated Organisation foundation document notifying the constitution of the charity. Document registered 15 th April 2020 and amended by Members' Resolution dated 9 Jul 2020.
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Objects of the Charity	<p>To inform and inspire members of the Armed Forces with the heritage and practice of Faith in the Forces, centred on the traditions and deeds of the Royal Army Chaplains' Department, thus promoting the efficiency of the Armed Forces to advance education, including by the following means:</p> <p>Establishing and maintaining a museum for the benefit of the public, or exhibiting the collection in such other public spaces as the charity trustees may from time to time decide;</p> <p>Increasing public understanding of the role of religion and belief in military life by maintaining public visitor access to the museum or collection, and by supporting the work of students and researchers;</p> <p>Restoring, preserving, cataloguing, and interpreting the collection and archives, acquiring significant artefacts as opportunities arise, and holding the collection in perpetuity for future generations.</p>
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Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	Trustees are selected as per the governing document ..
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Trustee induction and training	Trustees are issued with an induction pack containing a copy of the Trust deed, copies of recent accounts and minutes of meetings. They also receive a copy of Charity Commission publication 'The Essential Trustee'.
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CC

CC

Explain about what the charity is trying to do and how it is going about it. You are only required to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

<p>Summary of main activities in relation to the Charity's objects</p>	<p>This charity superseded the previous RACHD Museum, registered Charity No. 276924, in June 2020.</p> <p>Due to the COVID-19 pandemic and the move of location of the Museum from Amport House, Hampshire to the Defence Academy, Shrivenham, Oxfordshire in March 2020, and though Trustee meetings have been held via Zoom Conferencing and planning for the future has taken place, it has not been possible this year to conduct the main activities in relation to the objects of the Charity.</p> <p>For example, there is currently no Museum in existence in a physical sense in that the building in which it is due to be contained will not be built until late 2021, and the artefacts are currently held in storage.</p> <p>However, prior to its official re-opening, at which it is hoped to invite Royalty, the Museum will advertise its presence through National, Regional and local printed and online guides to museums and places of interest.</p> <p>There is a steady flow of enquires from members of the public via the internet, and a fee is charged for historical research. It is expected that the number of visitors to the museum will increase over previous numbers at Amport, once it is re-opened at the Defence Academy.</p>
<p>Summary of main achievements of the Charity during the year</p>	

Provide a brief review of the financial position of the charity. This should include the principal types of income.

<p>Financial Review</p>	<p>Principal income for the Museum is derived from subscriptions, shop sales and investments. Further funds are raised from donations and research fees.</p> <p>The Museum has a healthy bank balance, and has received generous donations this year in order to assist with the cost of the new Museum's set up costs..</p>
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The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

<p>Financial reserves</p>	<p>A sum of £10,000 is held in reserve to cover any eventuality.</p>
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policy	
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Investments selection policy and performance of those investments.	Investments currently in place are medium risk and entrusted with an ethical company. A review of all RACHD investments was held during this financial year, and it was decided to leave them unchanged. A return of 5.5% was received this year.
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Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's name/trustees' names	Ven Clinton Langston QHC, Revd Michael Parker QHC, Revd Father Michael Fava CBE QHC, Lt Col (Retd) M T D Butler, Lt Col R H Horner MBE, Revd Pat Aldred CF, Ven Canon Alan Jeans, Gen (Ret'd) J Milne CB, Revd Andrew Totten MBE
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Serious Incidents	None
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Public Benefit Statement	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces of the Crown. It does this by providing and supporting facilities and social activities.</p> <p>The fund promotes the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p> <p>(I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake.)</p>
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Additional comments (include any declarations which were not correct (Pg 12/13)):

Signature

Name The Ven C Langston

Appointment Chaplain General

Date: _____

Internal Audit Board Report

RACHD Museum CIO Accounts Period Ended 31 January 2021

1. We have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of our internal audit.
2. We certify that end of period checks have been conducted in accordance with Service Funds Regulations.
3. We are satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. Subject also to our observation we are satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.
4. We have stamped and signed the original books of account and the original records we have checked. All vouchers relating to this account period have been cancelled.
5. Observations whilst carrying out the previous year's internal audit have been actioned.

Signature Kevin Jones

Name Kevin Jones (Revd.)

Date: 21/07/21

Appointment President of the Audit Board

Internal Auditor's/Audit Board Report

1. *I/We have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of *my/our internal audit.
2. *I/We certify that end of period checks have been conducted in accordance with Service Funds Regulations.
3. Subject to the observations given below I am/we are* satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. Subject also to *my/our observations *I am/we are satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.
4. *I/We have stamped and signed the original books of account and the original records I/we have checked. All vouchers relating to this account period have been cancelled.
5. *I/We have made the following observations whilst carrying out the internal audit:
 - a. Previous observations *have/have not been actioned (list those observations outstanding).

Signature

Name

Date:

Appointment President

Comd/SO2 SPS – Independent Examiner’s Report on the Accounts, and Comments

Respective Responsibilities of Trustees and Examiner

The Charity’s Trustees are responsible for the preparation of the accounts. The Charity’s Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- a. Examine the accounts (under section 43(3)(a) of the Act).
- b. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act).
- c. State whether particular matters have come to my attention.

Basis of Independent Examiner’s Statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner’s Statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):

- a. Which gives me reasonable cause to believe that in any material respect the requirements:
 - (1) To keep accounting records in accordance with section 41 of the 1993 Act:
 - (2) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act:

have not been met.

- b. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Delete as applicable.