

Walne Zebranie (AGM) organizacji “Golden Age Social Day Care, Bradford”
12-ego Kwietnia 2024, POK, godz. 12:30

1. Powitanie. -Welcome

2. Członkowie Zarządu: (Committee members:)

Prezes:

Chairperson: Mr A.Z. Zjawinski

Członkowie Zarządu:

Members of the Committee: Pani Agnieszka Andryszewski
Pani Grazyna Wolny
Pani Magda O`Connell
Pani Teresa Spyrka
Pan Stan Dobrzanski

Wolontariusze pomagający Zarządowi to:

Our Committee Volunteers: Pani Teresa Davison
Pani Renia Tombs

3. W kuchni pracują:

In the kitchen we have: Pani Ania Bubak
Pani Dorota Torowska
Pani Ela Szczepura

Na sali pomaga:

Session helper: Pani Teresa Masters
Pani Jola Buczel

Voluntariusze: Volunteers Panie: Justyna i Grazyna

Osoby odpowiedzialne w czasie spotkań: Pani Agnieszka Andryszewska

Persons responsible for safety and well-being
of our members during our sessions:

Pani Grazyna Wolny

oraz obecni na sali członkowie komitetu
and any members of the Committee that are present.

4. Organizacja **“Golden Age Social Day Care, Bradford”** poprzednio znana jako **„Polish Day Centre, Bradford”** jest obecnie zarejestrowana jako organizacja **Charytatywna** czyli **„Charity”** z **Charity Commission** w **Wielkiej Brytanii**. W związku z tym Komitet jest zobowiązany sporządzać sprawozdania z naszej działalności i wysyłać je do Charity Commission. Komitet również wysyła sprawozdania do **Bradford Council** aby utrzymywać przyznany nam przez nich grant, jak również do WYCAS, (West Yorkshire Community Accounting Service) który nam sprawdza i zatwierdza rozliczenia finansowe.
Aby wypełnić obowiązki organizacji charytatywnej, komitet i wolontariusze spotykają się regularnie, kilka razy w roku.

The organisation “**Golden Age Social Day Care, Bradford**” previously known as „**Polish Day Centre, Bradford**” is now a registered Charity with **The Charity Commission in the UK**. Because of this the Committee is required to provide a report of it’s activities to the Commission and also to Bradford Council from whom we get a grant to support our activities. We also provide this report to WYCAS, (West Yorkshire Community Accounting Service) who do official accounting work for us to provide us with an official financial statement for the Charity Commission.

In order to fulfil the Commission’s requirements for a Charity, the Committee members meet a number of times during the year.

5. “Day Centre” jest otwarte w **Środy i w Piątki** od godziny 10:00 to 14:00. Klienci, za niewielką opłatą mogą dostać dwu-daniowy obiad: **zupa oraz główne danie**. Członkowie biorący udział w spotkaniach „Day Centre” spotykają się ze znajomymi i przyjaciółmi.
- Promujemy cały czas „**niezależność**” do naszych członków Day Centre, przez spotykanie się z innymi osobami, przez nawiązywanie znajomości i przyjaźni z innymi uczestnikami spotkań. To pomaga w redukowaniu izolacji i poczucia samotności przez naszych uczestników.

Często organizowane są różne zajęcia takie jak: delikatne ćwiczenia gimnastyczne, gra w domino, bingo, zajęcia plastyczne takie jak robienie kartek na Święta, jest też „Śpiewamy razem”, przychodzą do nas osoby z zewnątrz które prezentują różne tematy dla informacji i do dyskusji. **W miarę możliwości planujemy wycieczki lub wyjazdy poza okolice oraz inne atrakcje.**

Przyjeżdża to do nas regularnie fryzjerka, oraz odbywają się różne imprezy, takie jak: urodziny członków, rocznice obchodzone przez członków oraz **co-miesięczna msza św.**

Najważniejszym jednak elementem naszych spotkań jest troska o samopoczucie klientów.

Klienci przyjeżdżają do POKu taksówkami, używają również „Access Bus” udostępniony przez Bradford Council, lub są przywożeni na miejsce przez członków rodziny.

The Day Centre is open on Wednesdays and Fridays from 10am to 2pm. Clients for a small fee can purchase a 2-course meal consisting of soup and a main course.

During our twice weekly social gatherings that are held in the Polish Community Centre we try to promote to our Members, independence through meeting others, to develop, maintain friendships and relationships.

This reduces isolation and loneliness by members engaging in activities such as the group meal times, class exercise, Singing together sessions and other game activities such as dominoes and bingo; craft lessons like making cards; we have invited speakers to encourage discussion, conversation, physical and mental wellbeing; planned trips.

We have, on regular basis, a visiting, polish speaking hairdresser during our session. We also organise other events such as member’s birthdays, anniversaries, etc.

We also hold a Holly Mass once a month.

However, the main task of our sessions is to take care of the well-being of our members.

For the twice weekly sessions our members come to the “Polish Community Centre” by taxi, Access Bus and also by friends or family members.

6. Sprawozdanie z działalności "Day Centre"

Report on the activities of the "Day Centre"

Na święta "Wielkanocne" w 2023 roku zrobiliśmy świąteczne dekoracje na stoły oraz ubraliśmy „Koszyczek Wielkanocny”

For Easter we have made and set up nice decorations on tables also we had an Easter basket display

Była Pielęgniarka z „Bradford Royal Infirmary” aby przetestować członków Day Centre na zakażenie wirusem Hepatitis (Choroba wątroby)

A Nurse from Bradford Royal Infirmary came Wednesday and Friday to test members for Hepatitis (Liver disease)

Miejskowa Polska Szkoła zorganizowała wystawę o „Recyclingu” a której obejrzenie zaprosili członków „Day Centre”

Local Polish School prepared an exhibition about RECYCLING and some members went to have a look at it.

Było wiele dyskusji na temat wycieczek. Zdecydowaliśmy się pojechać do „Piece Hall” w Halifax jak również pojechaliśmy do restauracji „Toby Carvery” na obiad.

We had various discussions and suggestions about day trips. In July we had a trip to "Piece Hall" in Halifax. We also organised a trip to "Toby Carvery" restaurant on Rooley Lane, for a meal.

W lipcu mieliśmy wizytę z Bradford Council z grupy "Local Community Support Grant" którzy badają jak pieniądze przydzielone na Grant są używane. Wystawili oni nam bardzo „POZYTYWNA” opinie o naszej działalności. Przeczytam cytaty z ich wypowiedzi niżej po angielsku.

In July we had a visit from LCSG – "Local Community Support Grant" provider. They were very happy with the support we provide for our Day Centre members and gave us an outstanding review of our activities.

Quote: "I spoke to 9 members of the group. All echoed the same sentiment telling me how much this group means to them and prevented them from being lonely, isolated and how this group breaks up their week and is what they look forward to. One had endured several years of isolation and therefore really appreciated how much this group now enhances her life.

There was lots of mention of the friendships formed here and how it feels like a little community with support and companionship. Apart from the social aspect, they really enjoyed all the activities.

One member works at another Church and said how envious he was of what this group has managed to create as the good atmosphere is always so friendly and warm."

W **Sierpniu** odbył się tradycyjny „Obiad Żołnierski” w którym wzięło udział wielu naszych członków Day Centre.

In August, a traditional "Veteran's Dinner" took place in which some of our members took part.

We Wrześniu pani Magda O'Connell zorganizowała prezentację o MMOST – Maximising Mobilność i Ćwiczenia Siły, porady zostały udzielone osobom zainteresowanym.

In September, Magda O'Connell organised a visit from a speaker who talked about “MMOST” - Maximising Mobility and Strength Training and gave advice to members about it.

Obchodziliśmy również 150 letni jubileusz Ratusza w Bradford. Budynek ten został udostępniony dla publiczności. Niektórzy członkowie mieli szansę pojsć tam i to wszystko obejrzeć.

We also celebrated 150 years of Bradford City Hall. The Hall was open to the public and some members were able to go and visit.

Aby promować nasze “Day Centre” komitet spędził dużo czasu aby zorganizować stronę internetową dla naszej organizacji. Strona ta pozwoli potencjalnym nowym członkom/klientom dowiedzieć się o naszej działalności oraz o tym co oferujemy naszym członkom gdy dołącza do naszej grupy „Day centre”. Ta strona również pozwoli „Social Services” pokierować potencjalnych nowych klientów w naszą stronę jak też poinformować ich o naszej działalności.

Zrobiliśmy wiele zdjęć w czasie naszych sesji „Day Centre” aby pokazać obrazowo naszą działalność dla osób zainteresowanych. Zamieszczono tam też dużo informacji o naszej działalności.

Wyprodukowaliśmy też ulotkę w dwóch językach ze streszczeniem opisu o naszej działalności.

Strona internetowa dla naszego “Day Centre” to: **"GoldenAgeSocialDayCentreBradford.org"**

In order to promote our “Day Centre” the Committee spent a substantial amount of time last year setting up a Website for the organisation. This will enable any potential new clients to visit the website and see what is on offer and read all relevant practical information regarding joining the organisation. It will also allow “Social Services” workers to direct potential clients to the website and indeed gives the social workers a flavour of what we do .

In order to set up the website photographs were taken during the Day Centre sessions. Day centre members we happy to take part in photo sessions for our website. Historical images were also included on the website.

A comprehensive write up of all relevant information was collated and approved by the committee. The website was kindly set up by a friend of the organisation for free and were are pleased to report it is now active.

The Website for our “Day Centre” is called: **"GoldenAgeSocialDayCentreBradford.org"**

We have also produced a leaflet in two languages about our “Day Centre” which will be available from our Church and other outlets and Committee members to promote our Day Centre and the Charity “Golden Age Social Day Care, Bradford” behind it.

Te wszystkie działania pomagają naszym członkom w poczuciu własnej wartości, utrzymywaniu dumy z własnego wyglądu przez przygotowywanie się to tych spotkań, co z kolei pomaga w utrzymywaniu niezależności i poczucia że jesteśmy częścią naszej wspólnoty.

This helps the members with self-esteem, pride in appearance by getting ready to the venue which in turn helps with independence and self-help and a feeling of community.

Pani „Koordynator” wzięła udział w konferencji na temat „Ochorony i Zabezpieczania” członków naszego Day Centre w **Listopadzie** w „Margaret McMillan Centre”.

Our Coordinator attended "Safeguarding Conference" in November in Margaret McMillan Centre

W **Listopadzie** odbyła się msza św „Wypominkowa” za już odeszłych od nas członków „Day Centre”

In **November** – we celebrated a Holly Mass in remembrance of ALL the members who used to attend our Day Centre but now have passed away. (“Wypominki”)

W **Grudniu** robiliśmy kartki na Boże Narodzenie, dochód ze sprzedaży przekazany został na potrzeby Day Centre

In **December** – we were making Christmas Cards and we sold them for fund raising purposes

Mieliśmy obiad świąteczny przed świętami **Bożego Narodzenia** w którym udział wzięli członkowie Day Centre wraz z zaproszonymi przez nich gośćmi oraz członkowie zarządu naszej Charity.

We had “Christmas dinner party” for members and invited guests such as family and the Charity trustees.

Miejscowa “Polska Szkoła” zorganizowała sezonowe przedstawienie “Jasełka” i zaprosiła członków naszego Day Centre na „Kolędowanie”

Local Polish School has organised “Nativity Play” and invited our members for Carol Singing.

W **Lutym** obchodziliśmy uroczystość “Valentynki”

In **February** – we celebrated “Valentine Day”

Wspólnie z członkami Day Centre obchodziliśmy 102-gą rocznicę urodzin **Pana Józefa Gałęzy**.

We also celebrated “Pan Józef Gałęza’s” 102nd birthday with anyone who wanted to join in his birthday celebrations.

Mielismy też sesję “Introducing 1:1 support” dla osób zdiagnozowanych z **Demencją** w czasie Piątkowego Day Centre

We also ran an “Introducing 1:1 support” session with members who were diagnosed with dementia. During one of the Friday Sessions.

Pani **Teresa Davison** zorganizowała kilka sesji wyprzedaży „Wcześniej ulubionych ubrań” które pozwoliły naszym członkom nabyć wysokiej jakości ubrania po bardzo dostępnej cenie, jak również że nikt nie musiał jechać gdzieś daleko do sklepu. Dochody ze sprzedarzy zostały przekazane na cele naszego „Day Centre”.

Mrs. Teresa Davison organised a sale of items of “previously loved clothes” which allowed our members to buy quality clothes at very low prices without having to go out to shops and provided fundraising for our organization.

Grupa z “Bradford University Research” przeprowadziła studia Psychologiczne na temat „Nawyki czytania i używanie Mediów. Były przedstawione o tym prezentacje i było dużo dyskusji na te tematy. Osoby które wzięły udział w tych badaniach dostały £50 nagrodę.

Bradford University Research – organised a research study for our members. We participated in a Psychology study entitled "Investigating People's Reading Habits and Engagement with Media". This involved lots of presentations and participation from our members. The participants received a £50 prize for taking part in the research study.

7. Na wszystkie swoje działania organizacja „**Golden Age Social Day Care, Bradford**” otrzymuje obecnie ograniczony w czasie grant od **Bradford Council**. Z tych pieniędzy jest też opłacany czynsz do Parafii za wynajęcie sali POKu. Pracownicy kuchni i osoby prowadzące i nadzorujące zajęcia w Day Centre otrzymują odpowiednie wynagrodzenia za ich pracę.
„**Golden Age Day Centre, Bradford**” utrzymuje własne, osobne od Parafii **ubezpieczenie**. Opłacamy również WYCAS za co-roczone oficjalne i akceptowane przez **Bradford Council** sprawdzanie naszych finansów.

In order to be able to carry out our work, our organisation „Golden Age Social Day Care, Bradford” gets a time limited grant from Bradford Council. The grant covers the running cost of the Day Centre meetings which includes the hire of the premisses gas and electric bills, the insurance for our meetings. The grant also covers the expenses for our staff and kitchen personnel. We also pay the fees to WYCAS for doing our officially recognised finances and we also have our own insurance policy which is separate from the parish.

8. Wszystkie osoby pracujące dla „**Golden Age Social Day Care, Bradford**” są „**Samo Zatrudnieni**” lub pracują jako **Woluntariusze** bez pobierania opłat.

All the people working for „Golden Age Social Day Care, Bradford” are “Self Employed” or “Freelance” and we also have a number of Volunteers who work for us on voluntary basis.

Golden Age Social Day Care, Bradford

Charity number 1189062

Annual Report and Financial Statements for the year ended 31 March 2024



Golden Age Social Day Care, Bradford

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Golden Age Social Day Care, Bradford

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Andrew Zenon Zjawinski	Chair	
Agnieszka Andryszewski		
Magdalena O'Connell		
Grazyna Wolny		
Teresa Spyрка		Appointed 7 January 2023
Stanislaw Dobrzanski		Appointed 7 January 2023
Charity number	1189062	Registered in England and Wales
Registered and principal address	Bankers	
15-17 Edmund Street	Natwest Bank PLC	
Bradford	7 Hustlergate	
BD5 0BH	Bradford	
	BD1 1PP	

Independent examiner

Sarah Coates MAAT

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 15 April 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

The charity's objects

To promote social inclusion for the public benefit by working with elderly people in Bradford and the surrounding areas who are socially excluded by combatting loneliness and social isolation arising as a result of their age, infirmity, ill-health, disability or social circumstance, in particular but not exclusively by the provision of:

Social and recreational facilities and events

Advice, support and information which is capable of reducing their social isolation.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment, financial hardship, youth or old age; and ill health (physical or mental).

Golden Age Social Day Care, Bradford

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's main activities

We organise activities to break the isolation of members and sustain cultural values and enable members and their families to take part in social and historic gatherings. We raise funds to provide members with social meetings, training opportunities, information and a range of stimulating activities.

We support and promote cultural and historical identity of the Polish community in Bradford areas and build links with existing Polish people's networks across Britain and Europe.

We promote healthy living, provide information and contact with specialist services in order to benefit their quality of life, health and well-being and sustain their ability to live independently.

Activities include: chair exercise, Dance On, Polish TV and videos, books, newspapers and magazines, games of dominoes and cards, bingo, day trips, dinner parties, monthly mass for spiritual needs also different types of craft activities; painting, seasonal crafts and gardening programme.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

During the year 2023-2024 Golden Age Social Day Care Bradford provided support and activities for the members of Wednesday and Friday gatherings. After Covid locked down sadly a few members from our groups passed away, we are welcome a new members and our groups have been growing slowly but steadily. The meetings prevent members from being lonely, isolated and how these groups break up their week and what they look forward to. A lot of friendships formed during these sessions and it feels like a little community with support and companionship. Members really enjoy all the activities during the sessions.

GASDC committee provided a new Polish and English leaflet about meetings – and we distribute it by members of our day centre, Polish Church, Club, Polish shops and as well to Adult Services and NHS Mental Health by members of committee.

GASDC has opened the website to advertised the groups, with all information for members of public and other professionals.

In year 2023-24 we promoted health living – speakers from PACT nurses about health diet, tests were carried out by nurses from the hospital to check hepatitis C, Falls Prevention presentation and advised.

Beginning of year 2024 the members of Wednesday and Friday group took part of dementia research organised by Bradford University. The study helped members to talk more open about their problems with memory and seek for advice.

In the summer 2023 we had a trip to Piece Hall in Halifax followed by the meal in Toby Carvery. At Christmas we had Christmas dinner party with sing a long Polish and English carols.

Financial review

The net payments for the year were £5,217, including net receipts of £6,311 on unrestricted funds and net payments of £11,528 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £36,758.

The charity has no reserves policy at this time, however the trustees are aware of the need for one and plan to look at this for the next financial year.

Approved by the board of trustees on 14/01/2025

A Z Zjawinski (Trustee)

Golden Age Social Day Care, Bradford

Independent examiner's report to the trustees of Golden Age Social Day Care, Bradford

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Coates MAAT

15/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Golden Age Social Day Care, Bradford
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts					
Grants	(2)	-	22,206	22,206	20,996
Bank interest		157	-	157	51
Food income		11,673	-	11,673	10,428
Fundraising income		630	-	630	643
Total receipts		<u>12,460</u>	<u>22,206</u>	<u>34,666</u>	<u>32,118</u>
Payments					
Freelance payments		-	24,758	24,758	20,605
Telephone		-	89	89	72
Venue hire		-	6,285	6,285	1,500
Printing, postage and stationery		-	65	65	17
Food costs		5,530	-	5,530	4,645
Kitchen equipment		-	28	28	12
Laundry and cleaning costs		300	-	300	270
Activity costs		279	441	720	91
Masses costs		40	-	40	80
Insurance		-	468	468	537
Independent examination		-	660	660	360
Volunteer expenses		-	-	-	26
Utilities		-	805	805	460
Training		-	135	135	38
Total payments		<u>6,149</u>	<u>33,734</u>	<u>39,883</u>	<u>28,713</u>
Net receipts / (payments)		<u>6,311</u>	<u>(11,528)</u>	<u>(5,217)</u>	<u>3,405</u>
Fund balances brought forward		<u>30,447</u>	<u>15,657</u>	<u>46,104</u>	<u>42,699</u>
Fund balances carried forward	(3)	<u>36,758</u>	<u>4,129</u>	<u>40,887</u>	<u>46,104</u>

Golden Age Social Day Care, Bradford
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	36,744	4,129	40,873	45,972
Cash in hand	14	-	14	133
Total cash funds	<u>36,758</u>	<u>4,129</u>	<u>40,887</u>	<u>46,104</u>

Debtors and prepayments

	2024
	£
Prepayments	<u>117</u>
	<u>117</u>

Liabilities

	2024
	£
Accruals	<u>660</u>
	<u>660</u>

The financial statements were approved by the board of trustees on 14/01/2025

A Z Zjawinski (Trustee)

Golden Age Social Day Care, Bradford

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Golden Age Social Day Care, Bradford
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Bradford Metropolitan District Council (BMDC)	-	22,206	22,206	20,996
	<u>-</u>	<u>22,206</u>	<u>22,206</u>	<u>20,996</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BMDC	15,657	22,206	33,734	-	4,129
	<u>15,657</u>	<u>22,206</u>	<u>33,734</u>	<u>-</u>	<u>4,129</u>

Fund name	Purpose of restriction
BMDC	Towards the running costs of the centre, this covered towards phone costs, distribution of food and rental costs.

4 Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits			2024 £	2023 £
Name of trustee	Relationship to	Description of transaction		
Mrs A.Andryszewski	Trustee	Freelance work to support members	7,135	5,665
Mrs G.Wolny	Trustee	Freelance work to support members	3,030	2,065
			<u>10,165</u>	<u>7,730</u>

Authority for these payments is provided in the charity's constitution.

Golden Age Social Day Care, Bradford

Independent examiner's report to the trustees of Golden Age Social Day Care, Bradford

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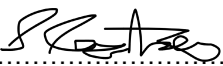
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- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Sarah Coates MAAT

15/01/2025

West Yorkshire Community Accountancy Service CIO

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