

CYCALL

England & Wales · Charity number 1189056

Details

Other names	CYCALL LTD C.I.C.
Status	Registered
Legal form	CIO
Registered	2020-04-15
Register	View on the Charity Commission register

Contact

Address 6 Windermere Crescent
Goring-By-Sea
Worthing
West Sussex
BN12 6JY

Phone 07784918122

Email cycallworthing@gmail.com

Website www.cycall.info

Activities

Objects: TO RELIEVE THE NEEDS OF PEOPLE WHO ARE IN NEED BY REASON OF THEIR AGE, ILL-HEALTH OR DISABILITY BY THE PROVISION OF FREE ADAPTED CYCLING SESSIONS TO FACILITATE THEIR ENGAGEMENT IN ORDINARY SOCIAL ACTIVITIES THAT WILL INCREASE THEIR VISIBILITY AND REDUCE THEIR SOCIAL ISOLATION.

Activities: CYCALL provides cycling equipment which has been adapted to meet the needs of adults and children living with a health issue or disability which prevents them from using a standard bike.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£48,378	£59,135	-	-
2024-05-31	£56,932	£62,537	-	-
2023-05-31	£51,383	£42,125	-	-
2022-05-31	£54,248	£33,973	-	-
2021-05-31	£69,481	£40,114	-	-

Trustees

Name	Role	Appointed
Jennifer Frances Matheson	Chair	2024-04-04
Anna Gianfrancesco		2026-06-06
Lisa Donlevy		2026-03-08
Simon Donlevy		2024-10-29

CYCALL

England & Wales - Charity number 1189056

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year to 31st May 2025

for
CYCALL

MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

CYCALL

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for the Year to 31st May 2025

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CYCALL

Report of the Trustees for the Year to 31st May 2025

Overview

The Governing Body of CYCALL was delighted to welcome Simon Donlevy to the Trustee team. Simon has an excellent knowledge of financial management and accounting and will contribute greatly to the sound governance of CYCALL. Tanya Collins and Sarah Pickford have stood down after serving their term as founding Trustees.

As a result of funding from the Worthing Community Infrastructure Levy and the Asda foundation CYCALL has opened a new sensory space at Brooklands Park. The CHUB is a converted storage container and is equipped with sensory equipment, sensory lighting and seating. The CHUB is an excellent addition to CYCALL sessions and is proving very popular with visitors. The CHUB offers a quiet space for CYCALL visitors. The CHUB also has a book area which contains thoughtful books which are relevant to CYCALL customers.

FINANCIAL REVIEW

The principal source of CYCALL funding is from Restricted Grants awarded for a designated purpose. These funds are supplemented by volunteers attending local community events, voluntary donations and selling of donated goods at Car Boot sales. We were grateful to receive financial support (grants/donations) from the following funders/organisations during this financial period:

The Rampion Wind Farm Fund (administered by Sussex Community Foundation)

Recycling in Lancing

Worthing Community Infrastructure Levy (Worthing Council)

Sport England

Asda Foundation

Worthing Community Chest

Royal Brunswick Lodge (Freemasons)

Onestop Community Partnership

Arnold Clark Community Fund

Chapman Charitable Trust

Garfield Weston Foundation

Bentley Trust

WG Edwards Charitable Foundation

Worthing Islamic Society-Rangoonwala Foundation

The funding has allowed CYCALL to remain in a stable financial situation and has met many of our operational costs including refreshments, insurance, bike and site maintenance and volunteer training costs. The Trustees of CYCALL have made the decision to continue to offer cycling sessions on a donations only basis to prevent financial exclusion for those families struggling financially at the moment.

Laura Nichol, a member of Angmering Cycling Club undertook a challenge of cycling from Lands End to John O Groats to raise funds for CYCALL. The funds raised were used to purchase a new adapted bike from Tomcat SNI Ltd.

The CYCALL key objectives of increasing physical activity and reducing social isolation for people with disabilities or long term health conditions remain a high priority both nationally and on a local level. Both objectives continue to feature in National and Local Government planning and strategy for health and wellbeing outcomes.

CYCALL has a 3 year development plan and a set of Management Accounts which show the budget and forecast of income & expenditure. CYCALL also maintains a Risk Register which mitigates financial and reputational risk. These are working documents and are reviewed and updated on a regular basis. The structure and governance procedures help to secure a sustainable future for CYCALL.

CYCALL

Report of the Trustees for the Year to 31st May 2025

CYCALL received funding from the Chapman Charitable Trust which allowed us to welcome Chloe back as a session leader and to recruit a new session assistant, Andre. At the start of the season, sessions were limited to alternate Saturday's however a personal donation from a member of the CYCALL community allowed us to additionally open on alternate Thursdays.

The Trustees manage the following key documents to assist with Financial record keeping, planning, scrutiny and budgeting:

Management Accounts

Financial Accounts

Financial Forecast

Budget

3 year Development Plan

The Trustees are confident that CYCALL is financially stable and will continue to benefit from grants awarded and fundraising efforts to enable the organisation to fulfil the aims of the constitution.

Achievements & Performance

- 2818 volunteer hours in 2024/25 to support the administration and delivery of CYCALL sessions
- Offered supported volunteering opportunities
- 34 CYCALL sessions
- 1931 visitors to CYCALL
- Chloe (Session leader) attended Makaton training to level 4
- Chloe (Session leader) attended Red Cross 1st Aid Course
- Induction Training/Review of Safeguarding & Child Protection Training-Team
- Networking opportunities with Wheels 4 All/Visited Wheels 4 All-Epsom
- Fred (volunteer) attended Worthing Community Chest Appraisal Panel and CIL appraisal panel
- CYCALL-part of the Mencap Active Community Project
- Welcomed a Duke of Edinburgh Award student completing a volunteering experience
- Attended Community Events including Lancing Green Dreams, Ferring Festival, Worthing Carnival. Mencap Sports Day, Palatine Fun Day. Lancing Village Fair

Testimonials.

- "Wow, we all love the new CHUB...I cannot get my son to leave!"
- "CYCALL just gets better and better each year"
- "I cannot believe the progress my little one has made-so much more confident on a bike now"
- "Thank you for the loan of a bike for the bikeability course, it really made him feel included"

Looking Forward

CYCALL is in a very strong position. CYCALL sessions continue to be in high demand and the Trustees are exploring ways to increase capacity to meet this demand. 2025 is an exciting year for CYCALL as Martine & Rob Walters (founding Trustees) plan to pass on their legacy. Martine and Rob are so grateful for the support of the CYCALL community and know that they are leaving CYCALL in a good position governed by a very strong leadership team.

The Trustees would like to thank everyone who is part of the CYCALL family. We treasure your support and value your part in making the CYCALL community a wonderful place to be.

CYCALL

Report of the Trustees for the Year to 31st May 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a 'Foundation Model' constitution dated 15th April 2020.

Charity constitution

Charitable Incorporated Organisation (CIO).

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting. In selecting individuals for appointment as charity trustees, the existing Trustees of CYCALL consider the skills, experience and knowledge and determine if the person will be effective as a member of The Board of Trustees. All Trustees receive a Trustee handbook which includes information from The Charity Commission document 'The Essential Trustee (CC3)'. The Chair of CYCALL provides induction training and each new Trustee is paired with an existing Trustee during the Induction period. CYCALL is committed to supporting the trustees to enhance their skills and knowledge further, to improve the effectiveness of the board and increase the collective expertise within the organisation.

Organisational structure

CYCALL has a board of 4 Trustees. The Trustees meet 4 times a year and hold a General Meeting annually. The last Annual General meeting was held on Tuesday 15th April, 2025.

According to the charities governing document there must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 9. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. Apart from the first charity trustees, every trustee must be appointed [for a term of three years] by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Trustees undergo a full induction and receive the same training as volunteers.

Opportunities for CPD are provided regularly. CYCALL maintains a Risk Register which is reviewed and updated every 6 months by the Trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 1189056

Principal address

23 Onslow Drive,

Ferring, Worthing

West Sussex

BN12 5RS

Trustees

Mrs M A Walters (appointed 15.4.20)

R E Walters (appointed 15.4.20)

Miss JF Matheson (appointed 4.4.24)

Mr Simon Donlevy (appointed 29.10.24)

Signed



Martine Annette Walters (on behalf of the Trustees)

Thursday 5th June, 2025

Independent Examiner's Report to the Trustees of
CYCALL

Independent examiner's report to the trustees of CYCALL

I report to the charity trustees on my examination of the accounts of CYCALL (the CIO) for the year to 31st May 2025.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

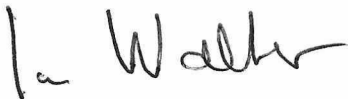
I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Walker FCCA
MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

Date 1st August 2025

CYCALL
Receipts and Payments Account
for the Year Ended 31st May 2025

	2025			2024
	Unrestricted £	Restricted £	Total £	Total £
Receipts				
Voluntary donations	8,044	-	8,044	3,512
Fundraising	5,404	-	5,404	6,982
Grants - restricted	-	34,930	34,930	46,438
Grants - unrestricted	-	-	-	-
	13,448	34,930	48,378	56,932
Payments				
Volunteer costs	-	4,277	4,277	5,625
Office administration costs	-	923	923	1,399
Wages & bookkeeping	-	14,567	14,567	24,324
Advertising/PR costs	-	542	542	531
Event/fundraising costs	385	-	385	3,486
Direct activity costs	-	37,877	37,877	26,608
Accountancy	-	564	564	564
	385	58,750	59,135	62,537
Net receipts/(payments) for the year	13,063	(23,820)	(10,757)	(5,605)
Cash funds at 1st June 2024	25,846	18,449	44,295	44,295
Transfer between funds	(5,371)	5,371	-	-
Cash funds at 31st May 2025	33,538	-	33,538	33,538

CYCALL
Statement of Assets and Liabilities
as at 31st May 2025

	<u>2025</u> £	<u>2024</u> £
Fixed assets		
Assets transferred from CIC	21,944	21,944
Assets purchased 2021	21,954	21,954
Assets purchased 2022	<u>17,718</u>	<u>17,718</u>
	<u><u>61,616</u></u>	<u><u>61,616</u></u>
 Cash funds		
Current account	33,456	44,213
Cash in hand	<u>82</u>	<u>82</u>
	<u><u>33,538</u></u>	<u><u>44,295</u></u>
 Liabilities		
Creditors	<u>564</u>	<u>540</u>
	<u><u>564</u></u>	<u><u>540</u></u>

CYCALL

England & Wales - Charity number 1189056

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year to 31st May 2024

for
CYCALL

MastersFuller
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CYCALL

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for the Year to 31st May 2024

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CYCALL

Report of the Trustees for the Year to 31st May 2024

Report of the Trustees-for the Period 1st June 2023 to 31st May 2024

The Governing Body of CYCALL was delighted to welcome Jennifer Matheson to the Trustee team. Jenny is a participant at CYCALL sessions and has many skills which will prove invaluable to the management, development and leadership of the organisation.

FINANCIAL REVIEW

The principal source of CYCALL funding is from Restricted Grants awarded for a designated purpose. These funds are supplemented by volunteers attending local community events, voluntary donations and selling of donated goods at Car Boot sales. We were delighted to receive financial support (grants/donations) from the following funders/organisations during this financial period:

Recycling In Lancing

Warburtons

Co-op Community Fund

David Hunt Trust

The National Lottery

The Hedley Trust

The Skipton Building Society

Carpenter Box Foundation

Worthing Community Chest

Postcode Society Trust

The Foyle Foundation - £7500

Ernest Kleinwort Charitable Trust

WG Edwards Charitable Foundation

The Clothmakers Foundation

The funding has allowed CYCALL to remain in a stable financial situation and has met many of our operational costs including refreshments, insurance, bike and site maintenance and volunteer training costs. We have also purchased a mobile hoist which will enable even more people to access the joy of cycling. We have also received a positive funding decision from the Worthing Community and Infrastructure Levy which will allow us to site an additional container to be used as a permanent office space, meeting room and sensory space. We have ordered a new 2 seated, side by side companion bike which will allow us to increase capacity to meet demand.

For this financial period the Mayor of Worthing chose CYCALL as one of his local charities to support for his year of office. Fundraising events were held throughout the year including quiz nights, a curry night, an 80's night and a history walk led by the Town Crier. The Trustees of CYCALL would like to thank Cllr Jon Roser for his support during his Mayoral Year. The CYCALL accounts will see a 'Return on Investment' during the next financial period as the transfer of funds raised will be made to the CYCALL bank account. Members of CYCALL worked closely with 2 other local organisations; Broadwater Support Group & Community Hub and the local branch of Parkinson's UK who were also chosen by Cllr Roser. The three organisations wish to continue to support each other and work together to benefit the local community. The culmination of the year of support was a community funday and sponsored cycle ride hosted by CYCALL at Brooklands Park. We were extremely grateful to local organisations who attended the event. Cyclo Analysis ran a Dr Bike session offering free bike health checks and Neighbourhood Watch/Sussex Police offered a free bike marking session.

The CYCALL community and supporters also engaged in personal challenges and raised funds via Just Giving pages. This supports CYCALL financially but also promotes the work of CYCALL to a wider community.

The CYCALL key objectives of increasing physical activity and reducing social isolation for people with disabilities or long term health conditions remain a high priority both nationally and on a local level. Both objectives feature in National and Local Government planning and strategy for health and wellbeing outcomes.

CYCALL has a 3 year development plan and a set of Management Accounts which show the budget and forecast of income & expenditure. CYCALL also maintains a Risk Register which mitigates financial and reputational risk. These are working documents and are reviewed and updated on a regular basis. The structure and governance procedures help to secure a sustainable future for CYCALL.

At the wish of the Trustees, CYCALL sessions continue to be free to prevent financial exclusion. This situation is monitored and at present more donations are given at each session than would be taken as a payment for a session.

CYCALL

Report of the Trustees for the Year to 31st May 2024

CYCALL received funding from The National Lottery and The Foyle Foundation which allowed us to welcome back Holly, Chloe, Vicky and Joe as session workers. It has been so beneficial for continuity and organisational growth and development that we have been able to employ the same workforce.

The Trustees manage the following key documents to assist with Financial record keeping, planning, scrutiny and budgeting:

Management Accounts

Financial Accounts

Financial Forecast

Budget

3 year Development Plan

The Trustees are confident that CYCALL is financially stable and will continue to benefit from grants awarded and fundraising efforts to enable the organisation to fulfil the aims of the constitution.

Achievements & Performance

- 2499 volunteer hours in 2023/24 to support the administration and delivery of CYCALL sessions
- 73 CYCALL sessions
- 2491 visitors to CYCALL
- All workforce attended a Dementia Friends Training Session led by Lynsey from Dementia Friendly Worthing
- Induction Training/Safeguarding & Child Protection Training
- Attended Community Events-Lancing Green Dreams, Ferring Festival, Worthing Carnival, MENCAP sports day, Palatine Primary School Funday, Friends of Brooklands Easter event, Worthing Council Launch of Brooklands Park event
- Held a Quiz Night, Sponsored Walk, Community Funday, Film night, 80's night, History Walk hosted by the Mayor of Worthing
- Took part in the Worthing Town Centre Easter Egg Trail
- Keynote speaker and activity provider at Community Works Health & Wellbeing Network
- Supported volunteering
- Welcomed a Duke of Edinburgh Award student completing a volunteering experience
- Presented to Friendship Group, Durrington

Testimonials.

- "The CYCALL family is so special. Everyone cares so much-friends for life!"
- "Cycling is the highlight of my week".
- "I have got my independence back".
- "Thank you so much for giving the children this opportunity. It has been very beneficial to the children and has given new opportunities for their families. Thank you for being so patient and understanding with the children and my team".
- "I think CYCALL is wonderful, you are all so lovely and friendly and helpful and so nice to go to such an inclusive space. I love cycling and never thought I could enjoy it with my son due to his complex needs but CYCALL totally changed that and brought us both the chance to cycle together and the joy that comes with that thank you for everything you do!"

CYCALL

Report of the Trustees for the Year to 31st May 2024

Looking Forward

CYCALL is in a very strong position both financially and structurally. We are incredibly well supported and the community which surrounds us is amazing. The future will continue to see CYCALL grow and develop, however we wish to maintain the personal touch by getting to know our members and their families.

The Trustees would like to thank everyone who is part of the CYCALL family. We treasure your support and value your part in making the CYCALL community a wonderful place to be.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a 'Foundation Model' constitution dated 15th April 2020.

Charity constitution

Charitable Incorporated Organisation (CIO).

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting. In selecting individuals for appointment as charity trustees, the existing Trustees of CYCALL consider the skills, experience and knowledge and determine if the person will be effective as a member of The Board of Trustees. All Trustees receive a Trustee handbook which includes information from The Charity Commission document 'The Essential Trustee (CC3)'. The Chair of CYCALL provides induction training and each new Trustee is paired with an existing Trustee during the Induction period. CYCALL is committed to supporting the trustees to enhance their skills and knowledge further, to improve the effectiveness of the board and increase the collective expertise within the organisation.

Organisational structure

CYCALL has a board of 5 Trustees. The Trustees meet 4 times a year and hold a General Meeting annually. The next General Meeting will be held in October 2024.

According to the charities governing document there must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 9. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. Apart from the first charity trustees, every trustee must be appointed [for a term of three years] by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Trustees undergo a full induction and receive the same training as volunteers. Opportunities for CPD are provided regularly. CYCALL maintains a Risk Register which is reviewed and updated every 6 months by the Trustees.

CYCALL

Report of the Trustees
for the Year to 31st May 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 1189056

Principal address

23 Onslow Drive,

Ferring, Worthing

West Sussex

BN12 5RS

Trustees

Mrs M A Walters (appointed 15.4.20)

R E Walters (appointed 15.4.20)

Mrs S J Pickford (appointed 15.4.20)

Miss T M Collins (appointed 31.8.21)

Miss JF Matheson (appointed 4.4.24)

M. A. Walters

Signed

Martine Annette Walters (on behalf of the Trustees)

Thursday 29th June, 2024

**Independent Examiner's Report to the Trustees of
CYCALL**

Independent examiner's report to the trustees of CYCALL

I report to the charity trustees on my examination of the accounts of CYCALL (the CIO) for the year to 31st May 2024.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Walker FCCA
MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

Date 29th July 2024

CYCALL
Receipts and Payments Account
for the Year Ended 31st May 2024

	<u>2024</u>			<u>2023</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	£	£	£	£
Receipts				
Voluntary donations	3,512	-	3,512	3,047
Fundraising	6,982	-	6,982	2,998
Grants - restricted	-	46,438	46,438	43,918
Grants - unrestricted	-	-	-	1,420
	<u>10,494</u>	<u>46,438</u>	<u>56,932</u>	<u>51,383</u>
Payments				
Volunteer costs	-	5,625	5,625	4,369
Office administration costs	-	1,399	1,399	1,955
Wages & bookkeeping	-	24,324	24,324	15,281
Advertising/PR costs	-	531	531	521
Event/fundraising costs	3,486	-	3,486	1,799
Direct activity costs	-	26,608	26,608	17,548
Accountancy	-	564	564	652
	<u>3,486</u>	<u>59,051</u>	<u>62,537</u>	<u>42,125</u>
Net receipts/(payments) for the year	<u>7,008</u>	<u>(12,613)</u>	<u>(5,605)</u>	<u>9,258</u>
Cash funds at 1st June 2023	18,838	31,062	49,900	40,642
Cash funds at 31st May 2024	<u><u>25,846</u></u>	<u><u>18,449</u></u>	<u><u>44,295</u></u>	<u><u>49,900</u></u>

CYCALL
Statement of Assets and Liabilities
as at 31st May 2024

	<u>2024</u>	<u>2023</u>
	£	£
Fixed assets		
Assets transferred from CIC	21,944	21,944
Assets purchased 2021	21,954	21,954
Assets purchased 2022	<u>17,718</u>	<u>17,718</u>
	<u><u>61,616</u></u>	<u><u>61,616</u></u>
 Cash funds		
Current account	44,213	49,818
Cash in hand	<u>82</u>	<u>82</u>
	<u><u>44,295</u></u>	<u><u>49,900</u></u>
 Liabilities		
Creditors	<u>540</u>	<u>540</u>
	<u><u>540</u></u>	<u><u>540</u></u>

CYCALL

England & Wales - Charity number 1189056

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year to 31st May 2023

for
CYCALL

MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

CYCALL

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for the Year to 31st May 2023

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CYCALL

Report of the Trustees for the Year to 31st May 2023

The trustees present their report with the financial statements of the charity for the year to 31st May 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the CIO is to relieve the needs of people who are in need by reason of their age, ill-health or disability by the provision of free adapted cycling sessions to facilitate their engagement in ordinary social activities that will increase their visibility and reduce their social isolation.

Significant activities

The principal activity for the period under review was providing free adapted cycling sessions for disabled adults and children and people with a long term health condition in Worthing and the surrounding area. CYCALL also provides outdoor toys and games which promote the development of motor skills, coordination and social skills.

When planning our activities for the year, we have considered The Commission's guidance on the public benefit.

The Trustees of CYCALL are extremely grateful for the contribution of volunteers who freely give their time. As the organisation grows CYCALL is aiming to recruit new volunteers to fulfil a number of roles. CYCALL has an inclusive volunteering policy and aims to offer volunteer opportunities to people who may encounter barriers to volunteering. All volunteers undergo an enhanced DBS check and receive comprehensive Safeguarding and Child Protection Training. CYCALL is a Dementia Friendly organisation and 3 volunteers have received Dementia Awareness Training. 2 volunteers are qualified St John First Aiders.

ACHIEVEMENT AND PERFORMANCE

In 2022/23 we welcomed 2500 visitors to CYCALL. This is an increase of 1000 visitors. There were 86 CYCALL sessions which was an increase of 10%.

CYCALL volunteers gave 2563 hours of their time freely to assist at CYCALL sessions. The volunteer team grew to 11. CYCALL continued to offer flexible volunteering which allowed people with time constraints the opportunity to volunteer on an ad hoc basis. The core team of regular volunteers numbered 6.

CYCALL continued to engage with the local community and attended Dementia Action Day hosted by Dementia Friendly Worthing. Lynsey who coordinates Dementia Friendly Worthing led a very informative 'Dementia Friends' session at Brooklands Park for CYCALL volunteers. It was a little chilly but Lynsey reflected that it was great to lead the session in the great outdoors!

CYCALL also attended Worthing Mental Health Awareness Week with an information stand. A key focus for CYCALL for 2023 is promoting the benefits of activity outdoors on our mental health & wellbeing.

A highlight of the year was taking part in the Worthing Carnival parade with members from Worthing Mencap dressed in 80's style. We even had a dinosaur riding a bike.

CYCALL continued to form excellent relationships with local SEN schools, organisations and groups such as Dementia Friendly Worthing, Guild Care and Look Sussex. CYCALL is also working with Mind West Sussex hosting wellbeing sessions. Martine completed a Mental Health & Physical Activity module which was funded by Mind. These groups attend regular CYCALL sessions.

Martine & Holly completed a Level 1 Makaton course. Roger & Fred completed a Red Cross 'Emergency 1st Aid At Work' course. All workforce receive a DBS check and Induction Training which includes Safeguarding & Child Protection.

CYCALL

Report of the Trustees for the Year to 31st May 2023

CYCALL Trustees attended learning cohorts to support the growth and development of the organisation including 'Live Long Better', Nature Health Network & Older People Networks. (Active Sussex, Activity Alliance, Active Partnerships, National Thought Programmes, Age UK).

The redevelopment of Brooklands Park is nearing completion. Once the works are completed in late Summer 2023 the impact on CYCALL will be excellent. There will be a new cafe, a new Changing Places facility and accessible paths. The challenges we have faced during the works have been very restricted toilet facilities and parking. The work has taken much longer than expected but we are excited to be part of the relaunch day on Thursday 3rd August

FINANCIAL REVIEW

The principal source of CYCALL funding is from Grants. These funds are supported by attending local community events, voluntary donations and selling of donated goods at Car Boot sales. For this financial period the Trustees purchased a Square machine to allow visitors to make a donation via debit card. This saw an increase in donations and also attracted donations from park users who did not use CYCALL facilities but appreciated the joy that the sessions gave to people.

The CYCALL community also engaged in personal challenges and raised funds via Just Giving pages. This supports CYCALL financially but also promotes the work of CYCALL to a wider community.

98% of CYCALL grant applications in 2022/23 are successful. The CYCALL key objectives of increasing physical activity and reducing social isolation for people with disabilities or long term health conditions remain a high priority both nationally and on a local level. Both objectives feature heavily in National and Local Government planning for health and wellbeing outcomes. Many funders have specific funds to address these issues. We are also delighted to have been chosen as a Co-op local cause again this year and have been visiting Co-op stores to promote the work of CYCALL.

CYCALL has a 3 year development plan and a set of Management Accounts which show the budget and forecast of income & expenditure. CYCALL also maintains a Risk Register which mitigates financial and reputational risk. These are working documents and are reviewed and updated on a regular basis. The structure and governance procedures help to secure a sustainable future for CYCALL.

Worthing Council fully supports the work of CYCALL and does not charge site fees. As we have no electricity or utilities on site our financial situation has remained stable despite the 'cost of living' crisis. We have, however, seen a sharp increase in the maintenance and repair costs associated with the fleet of bikes. This is partly due to increased use and difficulty in sourcing parts.

At the wish of the Trustees, CYCALL sessions continue to be free to prevent financial exclusion. This situation is monitored and at present more donations are given at each session than would be taken as a payment for a session.

The Payroll expenses for CYCALL have increased in line with the recruitment of an additional 2 session workers. Wages and associated costs have been covered by grants from Sussex Community Foundation and The National Lottery. Funding has come from other sources to cover wages for specific purposes.

The Trustees manage the following key documents to assist with Financial record keeping, planning, scrutiny and budgeting:

- Management Accounts
- Financial Accounts
- Financial Forecast
- Budget
- 3 year Development Plan

The Trustees are confident that CYCALL is financially stable and will continue to benefit from grants awarded and fundraising efforts to enable the organisation to fulfil the aims of the constitution.

CYCALL

Report of the Trustees for the Year to 31st May 2023

TESTIMONIALS

- "I look forward to coming here every week. A cuppa, a chat and a pedal all make me feel so much better".
- "He absolutely loved it yesterday and has been telling everyone about it-thank you so much for what you do and for making us feel so welcome!"

LOOKING FORWARD

CYCALL is in a very strong position both financially and structurally. We are incredibly well supported and the community which surrounds us is amazing. The future will continue to see CYCALL grow and develop, however we wish to maintain the personal touch getting to know our members and their families.

EVENTS TO LOOK FORWARD TO - 2023

- 18th June Attending Lancing Beach Dreams - CYCALL Toys & games
- 23/24 June Jenny/Darren-Marathon attempt-hand propelled bike
- 8th July Attending Ferring Festival - CYCALL Toys & games
- 3rd August Launch of Brooklands Park
- 5th August CYCALL open session (no bikes/no bookings-games)
- 11th August CYCALL on the prom (Worthing Promenade)
- 18th August Twilight Session (6-8pm)
- 28th August Worthing Rotary Carnival

The Trustees would like to thank everyone who is part of the CYCALL family. We treasure your support and your part in making the CYCALL community a wonderful place to be.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a 'Foundation Model' constitution dated 15th April 2020.

Charity constitution

Charitable Incorporated Organisation (CIO).

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting. In selecting individuals for appointment as charity trustees, the existing Trustees of CYCALL consider the skills, experience and knowledge and determine if the person will be effective as a member of The Board of Trustees. All Trustees receive a Trustee handbook which includes information from The Charity Commission document 'The Essential Trustee (CC3)'. The Chair of CYCALL provides induction training and each new Trustee is paired with an existing Trustee during the Induction period. CYCALL is committed to supporting the trustees to enhance their skills and knowledge further, to improve the effectiveness of the board and increase the collective expertise within the organisation.

CYCALL

Report of the Trustees for the Year to 31st May 2023

Organisational structure

CYCALL has a board of 4 Trustees. The Trustees meet 4 times a year and hold a General Meeting annually. The next General Meeting will be held in October 2023.

According to the charities governing document there must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 9. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. Apart from the first charity trustees, every trustee must be appointed [for a term of three years] by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Trustees undergo a full induction and receive the same training as volunteers. Opportunities for CPD are provided regularly. CYCALL maintains a Risk Register which is reviewed and updated every 6 months by the Trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1189056

Principal address

23 Onslow Drive,
Ferring, Worthing
West Sussex
BN12 5RS

Trustees

Mrs M A Walters (appointed 15.4.20)

R E Walters (appointed 15.4.20)

Mrs S J Pickford (appointed 15.4.20)

Miss T M Collins (appointed 31.8.21)

Approved by order of the board of trustees on 11th July 2023 and signed on its behalf:

M.A. Walters
.....

Mrs M A Walters (on behalf of the Trustees)

**Independent Examiner's Report to the Trustees of
CYCALL**

Independent examiner's report to the trustees of CYCALL

I report to the charity trustees on my examination of the accounts of CYCALL (the CIO) for the year to 31st May 2023.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Walker FCCA
MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

Date 7th July 2023

CYCALL
Receipts and Payments Account
for the Year Ended 31st May 2023

	2023			<u>2022</u>
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Receipts				
Voluntary donations	3,047	-	3,047	6,103
Fundraising	2,998	-	2,998	4,407
Grants - restricted	-	43,918	43,918	34,738
Grants - unrestricted	1,420	-	1,420	-
	<u>7,465</u>	<u>43,918</u>	<u>51,383</u>	<u>45,248</u>
Payments				
Volunteer costs	-	4,369	4,369	2,505
Office administration costs	-	1,955	1,955	1,119
Wages & bookkeeping	-	15,281	15,281	2,615
Advertising/PR costs	-	521	521	521
Event/fundraising costs	1,799	-	1,799	1,017
Direct activity costs	-	17,548	17,548	7,921
Accountancy	-	652	652	540
Sundry expenses	-	-	-	17
	<u>1,799</u>	<u>40,326</u>	<u>42,125</u>	<u>16,255</u>
	<u>5,666</u>	<u>3,592</u>	<u>9,258</u>	<u>28,993</u>
Fixed assets purchased				
Adapted bikes	-	-	-	11,401
Equipment for activities	-	-	-	6,317
	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,718</u>
Net receipts/(payments) for the year	<u>5,666</u>	<u>3,592</u>	<u>9,258</u>	<u>11,275</u>
Cash funds at 1st June 2022	13,172	27,470	40,642	29,367
Cash funds at 31st May 2023	<u>18,838</u>	<u>31,062</u>	<u>49,900</u>	<u>40,642</u>

CYCALL
Statement of Assets and Liabilities
as at 31st May 2023

	<u>2023</u>	<u>2022</u>
	£	£
Fixed assets		
Assets transferred from CIC	21,944	21,944
Assets purchased 2021	21,954	21,954
Assets purchased 2022	<u>17,718</u>	<u>17,718</u>
	<u><u>61,616</u></u>	<u><u>61,616</u></u>
 Cash funds		
Current account	49,818	40,560
Cash in hand	<u>82</u>	<u>82</u>
	<u><u>49,900</u></u>	<u><u>40,642</u></u>
 Liabilities		
Creditors	<u>540</u>	<u>540</u>
	<u><u>540</u></u>	<u><u>540</u></u>

CYCALL

England & Wales - Charity number 1189056

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year to 31st May 2022

for
CYCALL

MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

CYCALL

Contents of the Financial Statements
for the Year to 31st May 2022

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CYCALL

Report of the Trustees for the Year to 31st May 2022

The trustees present their report with the financial statements of the charity for the year to 31st May 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the CIO is to relieve the needs of people who are in need by reason of their age, ill-health or disability by the provision of free adapted cycling sessions to facilitate their engagement in ordinary social activities that will increase their visibility and reduce their social isolation.

Significant activities

The principal activity for the period under review was providing free adapted cycling sessions for disabled adults and children and people with a long term health condition in Worthing and the surrounding area. CYCALL also provides outdoor toys and games which promote the development of motor skills, coordination and social skills.

When planning our activities for the year, we have considered The Commission's guidance on the public benefit.

The Trustees of CYCALL are extremely grateful for the contribution of volunteers who freely give their time. As the organisation grows CYCALL is aiming to recruit new volunteers to fulfil a number of roles. CYCALL has an inclusive volunteering policy and aims to offer volunteer opportunities to people who may encounter barriers to volunteering. All volunteers undergo an enhanced DBS check and receive comprehensive Safeguarding and Child Protection Training. CYCALL is a Dementia Friendly organisation and 3 volunteers have received Dementia Awareness Training, 2 volunteers are qualified St John First Aiders.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2021/2022 was a very successful year for CYCALL. In 2021 we welcomed nearly 1,500 beneficiaries to a total of 78 CYCALL sessions. Our youngest participant was 3 years old and our oldest participant was 98 years old. Volunteers gave 2,038 hours of their time to support the delivery of the sessions.

A very successful fundraising day was held in July 2021 in conjunction with Nick Cook, a local circus performer. £3,000 was raised which included a very kind donation from Durrington Community Cycle Project. As well as raising funds and the profile of adapted cycling this was also a lovely community event.

CYCALL was an integral part of Worthing Mental Health Awareness Week and Martine (Chair) gave a keynote speech to the Worthing Dementia Alliance. CYCALL continued to form excellent relationships with local SEN schools, organisations and groups such as Dementia Friendly Worthing, Care For Veterans and Sight Support Worthing. These groups attend regular CYCALL sessions.

In December 2021, the Trustees were thrilled to hear that CYCALL had been nominated for an Active Sussex Diversity and Inclusion' Award.

We were pipped to the post by a very worthy winner and were very proud to have come second. CYCALL Trustees attended learning cohorts to support the growth and development of the organisation including Live Long Better, Nature Health Networks, Older People Networks and Ladies Living Well In Later Life, (Active Sussex, Activity Alliance, Active Partnerships, National Thought Programmes, Age UK). Trustees also acted as consultants for Brighton & Hove Council to assist with inclusive Active Travel and Bike Confidence sessions.

The site of Brooklands Park is undergoing redevelopment which has presented challenges. Once the works are completed in 2023 the impact on CYCALL will be excellent. There will be a new cafe, a new Changing Places facility and accessible paths. We are very excited, however, it has meant very restricted toilet facilities and parking. This means that our planned Inclusion Day will now take place in 2023.

CYCALL

Report of the Trustees for the Year to 31st May 2022

FINANCIAL REVIEW

Reserves policy

CYCALL has a Reserves Policy and aims to maintain sufficient reserves of £3,500. This is unrestricted funds. The Reserves Policy is reviewed annually. At the end of the financial year 2021/22 reserves amounted to £13,172.

The principal source of CYCALL funding is from Grants. These funds are supported by attending local community events, voluntary donations and selling of donated goods at Car Boot sales. Fundraising opportunities were limited in 2021 due to the ongoing Covid 19 pandemic. However, voluntary donations increased and individuals continued to undertake challenges and generated donations via Just Giving pages.

95% of CYCALL grant applications are successful. The CYCALL key objectives of increasing physical activity and reducing social isolation for people with disabilities or long term health conditions are very current both nationally and on a local level. Both objectives feature heavily in National and Local Government planning for health and wellbeing outcomes. Many funders have specific funds to address these issues. These issues were especially prevalent due to the amplified effects of the pandemic which were experienced by people with disabilities or long term health conditions.

Fundraising activities are planned for Summer 2022 including a fundraising day organised by Angmering Cycling Club and CYCALL at Brooklands Park to raise funds for CYCALL and a fundraising day for MDUK. These will both be community events.

CYCALL has a Grant Planner which along with voluntary donations ensures a sustainable future for the organisation. Our overheads are manageable due to Adur & Worthing Council providing our site location and storage at no cost.

In Spring 2022 a Square machine and QR code was launched which links to a Square checkout. This has been invaluable and has meant that people are now able to donate by card. We can also take the Square machine to community events which we attend.

At the wish of the Trustees, CYCALL sessions continue to be free to prevent financial exclusion. This situation is monitored and at present more donations are given at each session than would be taken as a payment for a session.

The Trustees manage the following key documents to assist with Financial record keeping, planning, scrutiny and budgeting:

Management Accounts
Financial Accounts
Financial Forecast
Budget
3 year Development Plan.

Workforce

The CYCALL volunteer team continues to grow and we now have 6 people who volunteer regularly with CYCALL. In Spring 2022, 2 new session workers were recruited to support the amazing volunteer team from May to September. Eleanor and Holly have brought energy, dedication and enthusiasm and have allowed us to increase capacity to meet demand. We have also welcomed Louise, an Occupational Therapist from Brighton & Hove University who has volunteered with CYCALL as part of her degree requirements.

Testimonials

- Much appreciate all the time and effort yourself and the team give. Our students really enjoyed the experience and support you gave them. You are all doing an amazing job.- Teacher, SEN School
- Fantastic experience Great hosts Happy and fun environment
- Can I just say how appreciative I am for the help you give me at CYCALL Adapted Cycling I spend the week looking forward to the next session.

CYCALL

Report of the Trustees for the Year to 31st May 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a 'Foundation Model' constitution dated 15th April 2020.

Charity constitution

Charitable Incorporated Organisation (CIO).

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the existing Trustees of CYCALL consider the skills, experience and knowledge and determine if the person will be effective as a member of The Board of Trustees. All Trustees receive a Trustee handbook which includes information from The Charity Commission document 'The Essential Trustee (CC3)'. The Chair of CYCALL provides induction training and each new Trustee is paired with an existing Trustee during the Induction period. CYCALL is committed to supporting the trustees to enhance their skills and knowledge further, to improve the effectiveness of the board and increase the collective expertise within the organisation.

Organisational structure

CYCALL has a board of 3 Trustees. The Trustees meet 4 times a year and hold a General Meeting annually. According to the charities governing document there must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 9. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. Apart from the first charity trustees, every trustee must be appointed [for a term of three years] by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Trustees undergo a full induction and receive the same training as volunteers. Opportunities for CPD are provided regularly. CYCALL maintains a Risk Register which is reviewed and updated every 6 months by the Trustees.

Looking Forward

CYCALL is in a very strong position both financially and structurally. We are incredibly well supported and the community which surrounds us is amazing.

The future will continue to see CYCALL grow and develop, however we wish to maintain the personal touch getting to know our members and their families.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1189056

Principal address

23 Onslow Drive
Ferring
Worthing
West Sussex
BN12 5RS

Trustees

Mrs M A Walters
R E Walters
Mrs S J Pickford
Tanya Collins

CYCALL

Report of the Trustees
for the Year to 31st May 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Ian Walker

MastersFuller

Chartered Certified Accountants

38 Salisbury Road

Worthing

West Sussex

BN11 1RD

Approved by order of the board of trustees on 3rd August 2022 and signed on its behalf by:

M. A. Walters

Mrs M A Walters – Trustee

**Independent Examiner's Report to the Trustees of
Cycall**

Independent examiner's report to the trustees of Cycall

I report to the charity trustees on my examination of the accounts of Cycall (the CIO) for the year to 31st May 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I M Walker

Ian Walker
MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

3rd August 2022

CYCALL
Receipts and Payments Account
for the Year Ended 31st May 2022

	2022			2021
	Unrestricted £	Restricted £	Total £	Total £
Receipts				
Voluntary donations	6,103	-	6,103	882
Fundraising	4,407	-	4,407	205
Grants - restricted	-	34,738	34,738	45,565
Grants - designated	-	-	-	4,390
Grants - unrestricted	-	-	-	3,844
Other	-	-	-	92
Balance transferred from CIC	-	-	-	14,503
	<u>10,510</u>	<u>34,738</u>	<u>45,248</u>	<u>69,481</u>
Payments				
Volunteer costs	-	2,505	2,505	939
Office administration costs	-	1,119	1,119	549
Wages & bookkeeping	-	2,615	2,615	-
Advertising/PR costs	-	521	521	386
Event/fundraising costs	1,017	-	1,017	2,954
Direct activity costs	-	7,921	7,921	10,883
Accountancy	-	540	540	-
Sundry expenses	-	17	17	9
	<u>1,017</u>	<u>15,238</u>	<u>16,255</u>	<u>15,720</u>
	<u>9,493</u>	<u>19,500</u>	<u>28,993</u>	<u>53,761</u>
Fixed assets purchased				
Adapted bikes	-	11,401	11,401	22,048
Equipment for activities	-	6,317	6,317	2,346
	-	<u>17,718</u>	<u>17,718</u>	<u>24,394</u>
Net receipts/(payments) for the year	<u>9,493</u>	<u>1,782</u>	<u>11,275</u>	<u>29,367</u>
Cash funds at 1st June 2021	<u>3,679</u>	<u>25,688</u>	<u>29,367</u>	-
Cash funds at 31st May 2022	<u><u>13,172</u></u>	<u><u>27,470</u></u>	<u><u>40,642</u></u>	<u><u>29,367</u></u>

CYCALL
Statement of Assets and Liabilities
as at 31st May 2022

	<u>2022</u>	<u>2021</u>
	£	£
Fixed assets		
Assets transferred from CIC	21,944	27,430
Assets purchased 2021	21,954	24,394
Assets purchased 2022	<u>17,718</u>	<u>-</u>
	<u><u>61,616</u></u>	<u><u>51,824</u></u>
 Cash funds		
Current account	40,560	29,555
Cash in hand	<u>82</u>	<u>82</u>
	<u><u>40,642</u></u>	<u><u>29,637</u></u>
 Liabilities		
Creditors	<u>540</u>	<u>540</u>
	<u><u>540</u></u>	<u><u>540</u></u>

CYCALL

England & Wales - Charity number 1189056

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Period 15th April 2020 to 31st May 2021
for
CYCALL

MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

CYCALL

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for the Period 15th April 2020 to 31st May 2021

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CYCALL

Report of the Trustees for the Period 15th April 2020 to 31st May 2021

The trustees present their report with the financial statements of the charity for the period 15th April 2020 to 31st May 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the CIO is to relieve the needs of people who are in need by reason of their age, ill-health or disability by the provision of free adapted cycling sessions to facilitate their engagement in ordinary social activities that will increase their visibility and reduce their social isolation.

Significant activities

The principal activity for the period under review was providing free adapted cycling sessions for disabled adults and children and people with a long term health condition in Worthing and the surrounding area. CYCALL also provides outdoor toys and games which promote the development of motor skills, coordination and social skills.

When planning our activities for the year, we have considered The Commission's guidance on the public benefit.

The Trustees of CYCALL are extremely grateful for the contribution of volunteers who freely give their time. As the organisation grows CYCALL is aiming to recruit new volunteers to fulfil a number of roles. CYCALL has an inclusive volunteering policy and aims to offer volunteer opportunities to people who may encounter barriers to volunteering. All volunteers undergo an enhanced DBS check and receive comprehensive Safeguarding and Child Protection Training. CYCALL is a Dementia Friendly organisation and 3 volunteers have received Dementia Awareness Training. 2 volunteers are qualified St John First Aiders.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

CYCALL has generated funding from grant-givers and from its own fundraising efforts which has enabled the Trustees to extend its fleet of adapted bikes. CYCALL now has 20 adapted trikes. 2020 was a very challenging year for CYCALL because of the restrictions imposed due to the Coronavirus epidemic.

CYCALL sessions were unable to operate as planned but managed to run for a month at the beginning of 2020 and throughout August & September 2020. CYCALL sessions resumed in April 2021. These sessions have been fully booked and beneficiary numbers are steadily increasing.

The Trustees have formed very successful working relationships with local organisations interested in inclusivity, disability awareness and those offering services to people living with a disability. In 2021, CYCALL has welcomed 10 groups, organisations and SEN schools to an inclusive cycling session. CYCALL offers free adapted cycling sessions at Brooklands Park, Worthing, West Sussex on a Wednesday, Friday, and Saturday and takes weekday bookings from groups, organisations or participants who would benefit from a one to one session. CYCALL sessions also provide an opportunity for social interaction.

FINANCIAL REVIEW

Reserves policy

CYCALL has a Reserves Policy and aims to maintain sufficient reserves of £3,500. This is unrestricted funds. The Reserves Policy is reviewed annually. At the end of the financial year 2020/21 reserves amounted to £3679.

CYCALL

Report of the Trustees for the Period 15th April 2020 to 31st May 2021

FINANCIAL REVIEW

The principal source of CYCALL funds is from Grants. These funds are supported by attending local community events, voluntary donations and selling of donated goods at Car Boot sales. Fundraising activities have been very limited during the period under review due to the COVID 19 epidemic. Fundraising activities are planned for Summer 2021 in accordance with local guidelines. CYCALL has a Grant Planner which along with voluntary donations ensures a sustainable future for the organisation. Our overheads are manageable due to Adur & Worthing Council providing our site location at no cost.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

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Organisational structure

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REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1189056

Principal address

11 St Andrews Close
Ferring
Worthing
West Sussex
BN12 5LF

Trustees

Mrs M A Walters (appointed 15.4.20)
R E Walters (appointed 15.4.20)
Mrs S J Pickford (appointed 15.4.20)

CYCALL

Report of the Trustees
for the Period 15th April 2020 to 31st May 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Ian Walker
MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

Approved by order of the board of trustees on 9th August 2021 and signed on its behalf by:

M.A. Walters

Mrs M A Walters - Trustee

**Independent Examiner's Report to the Trustees of
Cycall**

Independent examiner's report to the trustees of Cycall

I report to the charity trustees on my examination of the accounts of Cycall (the CIO) for the period 15th April 2020 to 31st May 2021.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Walker
MastersFuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

9th August 2021

CYCALL

Statement of Financial Activities
for the Period 15th April 2020 to 31st May 2021

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,679	65,802	69,481
EXPENDITURE ON			
Raising funds	-	40,114	40,114
NET INCOME	3,679	25,688	29,367
RECONCILIATION OF FUNDS			
Total funds brought forward	-	51,824	51,824
TOTAL FUNDS CARRIED FORWARD	<u>3,679</u>	<u>77,512</u>	<u>81,191</u>

CYCALL

Statement of Assets and Liabilities
31st May 2021

	£
FIXED ASSETS	
Tangible assets	51,824
CURRENT ASSETS	
Cash at bank and in hand	29,367
	<hr/>
NET CURRENT ASSETS	<u>29,367</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	81,191
	<hr/>
NET ASSETS	<u><u>81,191</u></u>
TOTAL FUNDS	<u><u>81,191</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on 9th August 2021 and were signed on its behalf by:



S J Pickford - Trustee

CYCALL

Notes to the Financial Statements for the Period 15th April 2020 to 31st May 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31st May 2021.

Trustees' expenses

There were no trustees' expenses paid for the period ended 31st May 2021.

CYCALL

Notes to the Financial Statements - continued for the Period 15th April 2020 to 31st May 2021

3. TANGIBLE FIXED ASSETS

	Tangible assets £
COST	
Additions	<u>51,824</u>
NET BOOK VALUE	
At 31st May 2021	<u>51,824</u>

4. MOVEMENT IN FUNDS

	At 15.4.20 £	Net movement in funds £	At 31.5.21 £
Unrestricted funds			
General fund	-	3,679	3,679
Restricted funds			
Restricted	51,824	25,688	77,512
TOTAL FUNDS	<u>51,824</u>	<u>29,367</u>	<u>81,191</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	3,679	-	3,679
Restricted funds			
Restricted	65,802	(40,114)	25,688
TOTAL FUNDS	<u>69,481</u>	<u>(40,114)</u>	<u>29,367</u>

5. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31st May 2021.

CYCALL

Receipts and Payments Account
for the Period 15th April 2020 to 31st May 2021

£

RECEIPTS

Voluntary donations	882
Fundraising	205
Grants-restricted	45,565
Grants-restricted (designated)	4,390
Grants-unrestricted	3,844
Other	92
Balance transferred from CIC	<u>14,503</u>
	<u>69,481</u>

PAYMENTS

Volunteer costs	939
General office admin costs	549
Advertising/PR costs	386
Event/fundraising costs	2,954
Direct activity costs	35,277
Sundries	<u>9</u>
	<u>40,114</u>

Net income	<u><u>29,367</u></u>
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