



Introduction

Welcome to the annual report for the Settle Methodist Circuit, part of the Methodist Church. We are a small circuit of six churches on the Western edge of the Yorkshire Dales.

This has been a year of transition from one organisation structure to another. In August 2023 our Superintendent Minister retired and our current Superintendent took over as a single station circuit. Agreement had previously been given to recruit lay staff to support the ministerial roles and this recruitment process began in the summer of 2023. We appointed a Finance and Administration Officer in the Autumn of 2023 and two new part time lay Circuit Mission Enablers to support the work of ministry in the churches in the summer of 2024.

Both of the existing circuit manses were sold and a new manse purchased, this completing in March 2024. A bridging loan from Methodist Chapel Aid helped to facilitate the purchase, which has now been fully repaid following the successful completion of both existing manses. It is expected that the new manse, which is a new build property in Settle, will significantly reduce management costs and maintenance overheads.

Churches continued their patterns of regular services and home groups with a few outreach activities, though these are planned to develop more fully as the new Mission Enabler roles take full effect.

Aims and Organisation

The Circuit Mission statement is:

- To bring people into a relationship with God through faith in Jesus Christ
- To nurture them in that faith and encourage discipleship
- To seek to deepen our faith through worship, fellowship and service
- To celebrate the gifts and ministry of the whole people of God and to nurture the fruit of the life of the Spirit in our everyday lives.

Each church offers a weekly Sunday service except Newby where services are fortnightly.

Plans for 2024/25

We are looking forward to seeing the work of our Circuit Mission Enablers spread and grow throughout the circuit.

We remain focused on encouraging all our churches to become Eco Churches.

Rev'd Tim Broughton is due to take his Sabbatical in spring 2025

Brief financial review of the year

Income trends

Circuit income has been primarily drawn from the assessment paid by the six circuit churches. This year we had a significant income from property sales, and we currently have one more church property on the market.

Expenditure trends

Due to the reduction in ministers the stipend expenditure has fallen but it is expected that ongoing employment costs for the lay employees will match the previous cost of a second minister.

The circuit has borne the cost of insuring and maintaining empty chapels and manses through this year until their sale along with the costs related to setting up the new manse.

The Circuit contribution to our District was 16.76% of expenditure, this is used to fund the District and the work of the wider Methodist Church.

Fund balances

As at 31 August 2024 the net current assets of the Circuit were £368,887, giving approximately 31 months cover for expenditure.

Basis of preparation and legal framework

The Charity's annual report and accounts for the year ended 31 August 2024 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRS) 102.

Full Name of Charity:	Settle Methodist Circuit
Registration Charity Number:	1189053
Date of registration	14th April 2020
Main communication address:	8 Ingfield Lane, Settle, North Yorkshire, BD24 9BA

The members of the Settle Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches. Full membership is shown as Appendix A to this report.

Circuit Ministers and officers as at 1st September 2024

Superintendent Minister	Revd Tim Broughton
Circuit Lay Workers	Mrs Chevonne Womack – Mission Enabler Mrs Nicola Fawcett – Mission Enabler
Circuit Stewards	Mrs Joyce Park Mr Jeff Perris Mrs Margery Dowling
Administrator	Miss Lucy Atkinson

Name of treasurer who acted as the principal officer overseeing the day-to-day financial management and accounting for the circuit during the year:

Miss Lucy Atkinson

Independent examiner: Xeinaidin
Dalton House
9 Dalton Square
Lancaster
LA1 1WD

Investment Bankers: Central Finance Board of the Methodist Church
Trustees for Methodist Church purposes

Bankers: CAF Bank Ltd

Aims and organisation

Charity objective is to act as a resource provider within the area around Settle, Bentham and North Craven for the Methodist Church:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church including:
 - The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
 - The teaching of Christianity through sermons, courses and small groups.
 - The resourcing of pastoral work including visiting the sick and bereaved.
 - Taking religious assemblies in local schools.
 - Promotion of Christianity through the staging of events and services.
 - Provision of chaplaincy services to the local university and other institutions.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Structure, Governance and Management

The governing document for the circuit is the Deed of Union {1932} and Methodist Church Act (1976) Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership Team along with the Local Preachers meeting.

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

Related Parties

The Circuit is part of the Yorkshire West District and is also accountable to the Methodist Conference. The following Methodist Churches are linked to the circuit: -

- Bentham
- Burton-in-Lonsdale
- Hellifield
- Ingleton
- Newby
- St John's, Settle

Risk Management

The major risks have been identified and recorded by the Circuit Leadership Team with professional advice taken as required.

There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- The care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- The safeguarding and protection of all children, young people and adults when they are vulnerable
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.

In all these principles we will follow legislation, guidance and recognised good practice.

The Settle Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy, government legislation, guidance and safe practice in the circuit and in the churches.

The Settle Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Reserves Policy

The Reserves Policy for the Circuit is shown as Appendix B to this report.

MEMBERSHIP OF CIRCUIT MEETING**Circuit Minister**

Tim Broughton

Circuit Stewards

Jeff Perris

Joyce Park

Marjery Dowling

Circuit Admin & Finance Officer

Lucy Atkinson

Liz Whitfield (until handover)

Circuit Meeting Secretaries

Debbie Meikle

Judith Marshall

Local Preachers' Secretary

Jane Mansergh

Circuit Manses Steward

Jonny Lawson

Circuit Property Secretary

Vacancy

World Church Secretary

Vacancy

Representatives from LP meeting

Wendy Holt

District ecumenical group representative

Richard Pike

Circuit Safeguarding Coordinator

Rhys Evans

Appointments from Circuit Meeting**Representatives to Synod**

Joyce Park

Wendy Holt

Richard Pike

District Policy Committee member

Rev Tim Broughton

updated 03/10/2023

2023 OCTOBER**From LOCAL CHURCHES****Burton-in-Lonsdale**

S: Tony Blacow

T: Jean Brown

R: David Brown

R: Carol Blacow

Hellifield

S: Jeff Perris

T: Jean Lister

R: Pauline Wright

High Bentham

S: Averil Bayes

T: Jane Proctor

R: Anne Duncan

R: Keith Hartley

R: Mavis Speight

Ingleton

S:

T: Christine Lawson

R: Martyn Park

R: Brian Lawson

R.

Newby

S: Clifford Park

T: Judith Dawson

R: Sue Park

Settle

S: Philip Taylor

T: Eileen Edwards

R: Judith Allinson

R: Richard Pike

R: Wendy Holt

R: Janet Wigfield

S = Senior Steward

T = Treasurer

R = Representative appointed by Church Council

Church Representatives: 1 per 15 members or part thereof for

first 15 members

RESERVES POLICY of**Settle Circuit Meeting**

1.	General Funds held at Y/E 31/08/2024	£369,531 (£1,188,531 less £819,000 property)
2.	Restricted Funds held “	£676
3.	Endowment Funds held “	£NIL

4. Reserves policy for General Funds

The circuit reserves policy is to maintain general reserves of at least 33% of normal revenue expenditure. The actual ratio at August 2024 was 302%

The sum of £369,531 comprises £30,671 held locally and £338,860 in the Model Trust Fund.

Committed expenditure at 31/08/2024 is:

£40,760 to provide 4 months' running costs

£100,000 to support the Circuit's forecasted deficits for the next 5 years of approx. £20,000 per year.

£10,000 to allow for grants for church projects and mission work

£16,665 towards Model Trust Fund levy, which contributes to the wider mission of the Methodist Church

The remainder will be used to support future projects.

5. Policy for Restricted Funds

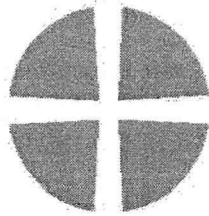
The small fund of £676 was established many years ago as a means of helping the needy of Settle Circuit. It is accessed infrequently at the discretion of the Superintendent and the Circuit Leadership Team.

6. Terms relating to Endowment Funds held

N/A

This Reserves Policy has been approved by **Settle Circuit Meeting**

Treasurer	Trustee
Full name	Full Name
Signature	Signature



**THE METHODIST CHURCH
REPORT and ACCOUNTS
ACCRUALS BASIS
for the year ended 31 August 2024**

SETTLE CIRCUIT

Yorkshire West District Circuit no. 27/21

Registered Charity - Registration number 1189053

Ministers

Revd Tim Broughton

Circuit Stewards

Mr Jeff Perris

Mrs Joyce Park

Mrs Margery Dowling

Circuit Treasurer

Miss Lucy Atkinson

Statement of Financial Activities (SOFA) for the year ended 31 August 2024

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2023-24
		£	£	£	£	£	£
Income							
1 Donations and legacies							-
2 Income from monetary investments	2	985	11,513		35		12,532
3 Income from investment properties							-
4 Assessments on Churches	3	89,174					89,174
5 Capital Receipts	4	27,114	366,280				393,394
6 Grants received							-
7 Other charitable income	5	5,750					5,750
8 Total income		123,022	377,793	-	35	-	500,850
Expenditure							
9 Grants and donations	6	40					40
10 Salaries and associated costs	7	65,214					65,214
11 Property maintenance	8	30,819					30,819
12 Connexional assessment & model trust levy	9		94,652				94,652
13 District Assessment & Levy		23,580					23,580
14 Depreciation							-
15 Office expenses	10	4,194	245		2		4,441
16 Other outgoings	11	16,852					16,852
17 Total charitable expenditure		140,699	94,897	-	2	-	235,598
18 Gains/(losses) on monetary investments							-
19 Gains/(losses) on investment properties							-
20 Net income/(expenditure)		- 17,677	282,896	-	33	-	265,252
21 Transfers between funds		30,000	30,000				-
22 Other gains/(losses)	12	341,500					341,500
23 Net movement in funds		- 329,177	252,896	-	33	-	76,248
24 Total funds brought forward		1,177,528	85,964		643		1,264,134
Total funds carried forward		848,351	338,860	-	676	-	1,187,887

Name of Circuit

SETTLE

Circuit No 27/21

Statement of Financial Activities (SOFA) for the year ended 31 August 2023

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2022-23
		£	£	£	£	£	£
Income							
1 Donations and legacies							-
2 Income from monetary investments		296	3,324		26	4	3,650
3 Income from investment properties							-
4 Assessments on Churches		89,174					89,174
5 Capital Receipts							-
6 Grants received							-
7 Other charitable income		670					-
8 Total income		90,140	3,324	-	26	4	93,494
Expenditure							
9 Grants and donations		12,000					12,000
10 Salaries and associated costs		80,952					80,952
11 Property maintenance		8,518					8,518
12 Connexional assessment & model trust levy			3,404				3,404
13 District Assessment & Levy		22,244					22,244
14 Depreciation							-
15 Office expenses		739					739
16 Other outgoings		8,255	338		3		8,596
17 Total charitable expenditure		132,708	3,742	-	3	-	136,453
18 Gains/(losses) on monetary investments							-
19 Gains/(losses) on investment properties							-
20 Net income/(expenditure)		- 42,568	- 418	-	23	4 -	42,959
21 Transfers between funds		32,463	32,000	-	250	213	-
22 Other gains/(losses)		415,500					415,500
23 Net movement in funds		405,395	32,418	-	227	209	372,541
24 Total funds brought forward		772,133	118,382		869	209	891,593
Total funds carried forward		1,177,528	85,964	-	642	-	1,264,134

Name of Circuit

SETTLE

Circuit No 27/21

Balance Sheet as at 31 August 2024

Notes to the
Accounts

General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2023/24	Totals 2022/23
£	£	£	£	£	£	£

Fixed Assets

Circuit Manses & Equipment	13	669,000				669,000	790,000
Investment properties	14	150,000				150,000	370,500
Investments						0	
Total fixed assets		819,000	0	0	0	819,000	1,160,500

Current Assets

Debtors	15	4,560				4,560	5,357
Loans by the Circuit		0				0	2,750
Investments with TMCP			338,860		676	339,535	86,606
Central Finance Board Deposits		29,799				29,799	16,087
Cash at Bank and in hand	16	30,098				30,098	14,853
Total current assets		64,457	338,860	0	676	403,992	125,653

Current liabilities

Creditors (due in under 1 year)	17	35,105				35,105	22,019
Grants payable within 2022-23						0	
Total current liabilities		35,105	0	0	0	35,105	22,019
Net current assets/liabilities		29,351	338,860	0	676	368,887	103,634

Total assets less current liabilities

		848,351	338,860	0	676	0	1,187,887	1,264,134
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Long term liabilities

(due after more than one year)								
Grants payable after 2022-23						0		
Loans to the Circuit						0		
						0		
Net assets		848,351	338,860	0	676	0	1,187,887	1,264,134

Funds of the Circuit

General Fund (Unrestricted)		848,351				848,351	1,177,528	
Circuit Model Trust Fund (Unrestricted)			338,860			338,860	85,964	
Designated Funds (Unrestricted)				0		0		
Total Unrestricted Funds						1,187,211	1,263,492	
Restricted Funds					676	676	642	
Endowment Funds						0		
Total Funds		848,351	338,860	0	676	0	1,187,887	1,264,134

Signed

Circuit Treasurer

Settle Methodist Circuit
Notes to the accounts for year ending 31 August 2024

1. Basis of accounting and accounting policies

i *Accounting standard*

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from October 2019) - (Charities SORP (FRS 102)).

ii *Public benefit entity*

The Circuit is a public benefit entity under the definition in FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s) below.

iii *Basis*

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year. The accruals basis has been used to show a true and fair view of the Circuit's financial position and activities.

iv *Content*

The financial information presented is relevant, reliable, comparable and complete. Where estimates are used these are based on experience, research and judgement. The accounts are expressed in £ Sterling, rounded to the nearest pound.

v *Going concern*

Based on the monetary assets and human resources available at 31 August 2024, the trustees believe that the Circuit is a going concern.

2 Income from monetary investments

This income is derived from deposits with the Central Finance Board of the Methodist Church and Trustees for Methodist Church Purposes.

3 Assessments

Cash received in August for the September quarter is shown as a liability in the accounts.

4 Capital receipts

Relates to the sales of redundant properties and the purchase of a new manse. Figures are recorded net of solicitors/agents fees and CPF Levy.

Chapel Aid bridging loan	£ 27,114	
Westhouse Methodist Chapel	£ 240,941	
Balance from sale of two manses and		
purchase of new manse	£ 15,023	
Rathmell Methodist Chapel	£ 110,317	
		£ 393,394

5 Other charitable income

£250 was received from the sale of items no longer suitable due to the change of manse. The remainder was refunds received from utilities and insurance premiums following the sale of properties.

6 Grants and donations

A donation was made for resources and advice provided to our Circuit Mission Enablers.

Settle Methodist Circuit
Notes to the accounts for year ending 31 August 2024

7	Salaries and associated costs		
	Stipends	£	48,876
	Pension contributions	£	8,243
	Employers NI	£	3,856
	Apprenticeship levy	£	358
	Travel costs	£	2,817
	Telephone & broadband costs	£	870
	Computer allowances	£	194
		£	65,214
8	Property maintenance		
	Repairs & renewals	£	22,376
	Council tax & water	£	3,330
	Insurance	£	5,113
		£	30,819
9	Connexional assessment & model trust levy		
	Model trust levy	£	2,149
	CPF Levy on Westhouse	£	72,376
	CPF Levy on Rathmell	£	20,127
		£	94,652
10	Office expenses		
	Postage	£	26
	Office supplies	£	670
	Pastoral cards & worship resources	£	84
	Zoom	£	187
	Employee equipment	£	1,907
	Independent Examiners fee	£	1,320
		£	4,194
11	Other outgoings		
	Visiting preachers	£	1,328
	Westhouse costs	£	577
	Mission work	£	2,312
	Quinquennials	£	960
	Rathmell costs	£	2,778
	Burton costs	£	982
	Moons Acre costs	£	3,391
	Misnisters moving costs	£	4,524
		£	16,852
12	Other gains/losses		
	Four properties were sold during the year, two redundant churches and two manses. A new manse was purchased and one further empty church property was valued and put on the market.		
	Westhouse Methodist Church	-£	254,000
	Ingfield Lane Manse	£	669,000
	Penyghent View Manse	-£	395,000
	Moons Acre Manse	-£	395,000
	Rathmel Methodist Church	-£	116,500
	Revaluation of Burton Schoolroom	£	150,000
		-£	341,500

Settle Methodist Circuit
Notes to the accounts for year ending 31 August 2024

- 13 Circuit manses & equipment
This is the purchase price of the new manse, purchased February 2024.
- 14 Investment properties
This is the assessed market value of the empty schoolroom property.
A Qualified Surveyor's Report has been obtained.
- 15 Debtors
- | | | | |
|---|---|-------|---------|
| Insurance paid in advance | £ | 847 | |
| Deposit for Mission event | £ | 50 | |
| Stipends, NI & Pensions paid in advance | £ | 3,663 | |
| | | | £ 4,560 |
- 16 Cash at bank and in hand
A current account is maintained with CAF Bank Ltd.
There is no cash in hand.
- 17 Creditors
- | | | | |
|--|---|--------|----------|
| Church assessments received in advance | £ | 26,344 | |
| Stipends, NI & Pensions | £ | 482 | |
| Travel expenses | £ | 558 | |
| Telephone | £ | 233 | |
| Property maintenance | £ | 5,615 | |
| Office expenses | £ | 254 | |
| Mission work expenses | £ | 299 | |
| Independent Examiners fee | £ | 1,320 | |
| | | | £ 35,105 |

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2024 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer L. Atkinson Date 27 Jan 2025

Name and address of treasurer: Miss Lucy Jane Atkinson, Kilnbrook, Low Bentham Road, High

Bentham, Lancaster

Post Code: LA2 7BP

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 were presented to the Circuit meeting held on: Thursday 27th February 2025

Signature of the Chair of the meeting: T. C. Broughton

Name of the Chair of the meeting: Revd Tim Broughton

Date 27/2/25

Independent Examiner's Report to the Trustees of the

Settle Methodist Circuit

Charity Number: 1189053

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Settle Methodist Circuit for the year ended 31 August 2024. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner TM Preece

Name of independent examiner: TIMOTHY MARK PREECE

Relevant professional qualification of independent examiner: FCCA

Name of firm (where appropriate): KEINADIN

Address: DALTON HOUSE, 9 DALTON SQUARE, LANCASTER

Post Code: LA1 1WD

Date: 10/03/2015

* delete or circle as appropriate