

# FRIENDS OF ILKLEY RIVERSIDE PARKS

England & Wales · Charity number 1189048

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2020-04-14

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 12 Lister Street  
Ilkley  
LS29 9ET

**Phone** 01943513506

**Email** [foirp2@gmail.com](mailto:foirp2@gmail.com)

**Website** <https://friends-of-ilkley-riverside-parks.com/>

## Activities

---

**Objects:** FOR THE BENEFIT OF THE INHABITANTS OF ILKLEY AND THE SURROUNDING AREA ("THE AREA OF BENEFIT") TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR RECREATION AND OTHER LEISURE TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE FOR THE INHABITANTS OF THE AREA OF BENEFIT IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PRESERVATION, PROMOTION, SUPPORT, ASSISTANCE AND IMPROVEMENT OF ILKLEY RIVERSIDE PARKS.

**Activities:** Friends of Ilkley Riverside Parks (FOIRP) work in partnership with Bradford Council. We plan Park improvements and seek to raise the necessary funding to achieve these improvements. In addition, FOIRP organise regular Work Parties throughout the year to ensure all the essential maintenance work required is carried out, where the Council no longer have the resources to ensure these are done.

## Classification

---

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Bradford City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,882	£5,108	-	-
2024-03-31	£7,679	£6,648	-	-
2023-03-31	£53,234	£55,167	-	-
2022-03-31	£7,760	£6,972	-	-
2021-03-31	£9,556	£3,703	-	-

## Trustees

Name	Role	Appointed
<b>Edward Stuart Duguid</b>	Chair	2020-03-03
Charles Geoffrey Norman Barker		2024-10-15
George William Buckley		2022-09-06
Pauline Munro		2020-03-03
Thomas Michael Harris		2024-10-15
William Douglas Mowat		2020-03-03

**FRIENDS OF ILKLEY RIVERSIDE PARKS**

England & Wales - Charity number 1189048

---

# Accounts

---



## **Friends of Ilkley Riverside Parks**

### **Trustees Annual Report**

### **Year Ending 31 March 2025**

The trustees present their Report and Accounts for the financial year 1 April 2024 to 31 March 2025. FOIRP became a Registered Charity. No. 1189048 in April 2020



**Memorial Flowerbeds created by FOIRP in partnership with Helen Taylor Associates**

### **The Trustees**

The trustees during the financial year were:

<b>Name</b>	<b>Position</b>	<b>Date of Appointment</b>
Edward Duguid	Chair & Trustee	14 April 2020

Pauline Munro	Deputy Chair & Trustee	14 April 2020
Clare Smith	Treasurer & Trustee	14 April 2020 (Resigned 2024)
Douglas Mowat	Trustee	14 April 2020
Ken Whittington	Trustee	27 Sept 2021 (Resigned 2024)
Nicola Coldwell	Secretary & Trustee	27 Sept 2021 (Resigned 2024)
George Buckley	Trustee	6 October 2022
Tom Harris	Trustee	15 October 2024
Charles Barker	Trustee	15 October 2024
Andrew Loy	Non-Trustee Treasurer	15 October 2024

### **Registered Office**

12 Lister Street, Ilkley, West Yorkshire LS29 9ET

### **Bankers**

NatWest, 63 North Street, Keighley BD21 3SB

### **Independent Examiner**

Elite Accounting Services, Suite 2, The Point, Mayfield Road, Ilkley LS29 8FL

### **Structure, governance and management**

Friends of Ilkley Riverside Parks is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees. It is run by a Committee who are elected annually by its members at the Annual General Meeting. At the end of the first year all the trustees stand down and are up for re-election. In subsequent years one third of trustees will stand down. The normal term of a trustee is therefore three years and the maximum term is 9 years, after which they must stand down for at least 3 years before standing for re-election. All trustees must be registered with the Charity Commission

### **Method of recruitment and appointment of trustees**

The Committee of the charity will recruit additional trustees as required, having the appropriate skills to join the Committee and assist in the running of the organisation, subject to the approval of members at the first Annual General meeting after their nomination.

### **Objectives and Activities**

**The charity's objects:** For the benefit of Ilkley and surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the inhabitants of the area of benefit, in particular but not exclusively by the preservation, promotion, support, assistance and improvement of Ilkley Riverside Parks.

**The charity's activities:** To achieve the above, the charity liaises on a regular basis with the local District Council of Bradford on all aspects of park maintenance and improvement, consults with a variety of local stakeholders, including other environmental groups, the Town Council in Ilkley and members of the public via opinion surveys. We have created a Master Plan for the Parks as a basis for consultation on future improvements. Volunteers take part in Work Parties twice a week throughout the year in order to ensure key aspects of maintenance of the parks is kept up to date and improvements are made. The charity also makes applications to a variety of bodies for grants, seeks sponsorship from local businesses and lobbies the District Council for direction of funds, as appropriate, to ensure that necessary improvements are carried out. All activities are risk assessed to ensure their safe execution and the charity holds the necessary public and management insurance indemnities for the protection of the public, our volunteers and the Committee.

### **Public Benefit Statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, ensuring that the public living within the scope of our charitable purpose gain real and measurable benefit from the activities we carry out.



**FOIRP volunteers working on Entrance Embankment of Riverside Gardens**

## Early Work by FOIRP

Friends of Ilkley Riverside Parks was originally formed in 2018 in response to the gradual deterioration in infrastructure and standards of maintenance of the parks forming Ilkley Riverside Parks and discontent within the town and from visitors to the parks and has been operating since August 2018. It became a Registered Charity in April 2020. Many of the improvements in the parks result from the Master Plan from which more refined plans have been developed to tackle the issues identified at the formation of the charity. The parks have again seen further improvement during 2024/25 following on from the achievements since 2018.

Apart from the regular work carried out to simply maintain the parks in conjunction with the Local Authority, who empty the litter bins and cut the grass regularly during the growing season, the following major improvements have taken place; new signage, a new access path to improve accessibility for Wheelchair users, the complete renovation of the Playground and new flowerbeds created at the Memorial Area, both at Riverside Gardens., where also the whole eastern Embankment has been recovered and replanted, enhancing the eastern entrance to that park. All benches have been renovated and repaired and rusting bins replaced after discussions with the Local Authority. A new Pétanque Court has been added to the western end of Riverside Gardens in partnership with a new Ilkley Pétanque Association. Old and rotting Raised Flowerbeds have been replaced by stone-built Raised Beds and a large Wildflower area has been developed.

Funding for all the above has either been raised directly by the charity or in the case of a few projects at our urging or as a result of pressure from the charity to ensure the projects take place. Our community and local businesses and organisations have supported many of our projects generously and for that we thank them greatly.



**Bridge Lane Entrance Flowerbed in bloom 😊**

## **Achievements & Performance in 2024/25**

**In 2024/25** we continued with the regular work of maintaining the parks. This included Litter Picking and looking after the flowerbeds in the parks, both new and pre-existing. This includes pruning and weeding during the growing season. We have also had to continue water all flowerbeds during the dry weather. Maintenance work also includes regular edging of the paths which can quickly become narrower with growth and continued repairs and repainting of weathered benches.

Part of the regular tasks of the FOIRP team is to keep a general eye on parks and to report any major disturbances or Anti-Social Behaviour to the Council and the Police, with whom we keep a regular liaison.



**The Wildflower Area**



**Preparing wildflower beds and sowing seeds**

The following further improvement works were carried out during 2024/25;

- Working closely with Landscape Gardeners, Helen Taylor and her associates, we have continued to enhance the planting at both the Memorial Flowerbeds and the Embankments that surround them. We thank Helen and her colleagues who provide their help and guidance free, and without whom we would find the task much more difficult.
- The Triangular Flowerbed at the Brook Street entrance to the Parks has been completely cleared and replanted with a diverse range of plants.
- A major Wood Carving, depicting life on the riverbank adjacent to park areas, was commissioned in conjunction with the organiser of the Ilkley Food Festival which took place in East Holme Fields. This is now in place and enhances the entrance pathway off New Brook Street at the eastern end of Riverside Memorial Gardens. Our thanks go to the Food Festival for sponsoring this work.
- Further work has been done to enhance the Wildflower area with planting of both annual and perennial plants and this is finally showing the progress we had hoped. It is a long-term project and will take a few more years to fully mature. However early results in 2025 have shown much progress and additional Wildflower beds have been added to enhance the area.

- Further work has been done to enhance the Raised Beds at the western end of Riverside Gardens, removing some dominant shrubs and adding more plant diversity
- In partnership with Bradford Council, Wharfedale Naturalists, Ilkley Angling Club and local wildlife photographer, Steve Westerman, an area of the river embankment has now been fenced off with the permission of the Environment Agency in order to rewild this area. Results are already very positive and some birds are returning and we have seen a family of otters gradually moving further downriver.
- More Trees have been planted or replaced as necessary in liaison with the Tree Section of Bradford Council. Our thanks go in particular to Peter Wilman, from Bradford Council's Tree Section in this respect.
- Further signage has been placed to ensure clear messages exist about expected conduct of visitors to the parks and to protect flowerbed areas from incursions of dogs and in some cases people!
- Boulders and bollards have been put in place to protect the boundaries of Riverside Gardens, following the incursion of Travellers to this parks in the summer of 2024, an event which caused major disruption, and in some cases danger, to all park users.



**Bench work**



**Working on Raised Beds**

## **Looking Ahead to 2025/26**

Looking ahead to 2025/26 we expect the following to progress:

- The installation of new Circular Planters to enhance the area around the new stone Raised Flowerbeds
- We are looking at a number of other projects which we feel will enhance the enjoyment and amenity of the parks for all users. These include; the further clearance and planting of the south embankment at Riverside Gardens, the reinstatement of a former Rose Garden at the western end of Riverside Gardens
- The development of the Jetty area adjacent to the Riverside Hotel, which has now come back into the ownership of the Council and abuts the park.

We are always trying to see how the park can be further improved for the benefit all users.

## **Financial Review**

### **Results for the year**

Income for the year	£ 3,882
Expenditure for the year	£ 5,108
Result (Deficit)	(£ 1,226)
Balance Bfwd	£ 10,640
Balance Cfwd	£ 9,414

Funds were received in the previous year relating to expenditure in 2024/25. The main expenditure relating to this was the new Container and ancillaries purchased to store the group's tools and equipment

### **Income**

Key sources of income were grants, donations from individuals and organisations. A few individual donations were substantial. The support of individuals and organisations from within the community is important to us and show us that the work we do is greatly valued. There are several regular monthly individual donations alongside one-off donations.

### **Special thanks**

We would like to thank the following for their donations to our work this year. We would like to particularly thank the Rotary Club of Ilkley Wharfedale for their generous grant towards the purchase of our Storage Container and to Bradford Optimists and The Ilkley Carnival who have both supported our work during the year.

We would also like to thank the customers of TESCO who voted to support our bid for funds from the TESCO Community Funds to continue our enhancement of the park's flowerbeds. As with everything we really appreciate the support we receive from the Ilkley community, including the many who support us both through JustGiving and Easyfundraising.

### **Grants:**

### **Amounts:**

TESCO Community Grant - Flowerbeds	£ 1,000
------------------------------------	---------

### **Donations:**

From Individuals	£ 573
------------------	-------

From Organisations	£ 1,600
--------------------	---------

### **Expenditure**

During the year funds have been spent as follows: New signage, which was designed by FOIRP, plants for the new flowerbeds and for the wildflower meadow we have been

developing. mulch for the ongoing maintenance of the flowerbeds, hire of and fuel for the various machines, timber and paint for bench repairs. The main expenditure during the year was the purchase of the new Container to house the group's tools and equipment.

### **Reserves**

Thanks to the financial support we have received during the year, we have been able to maintain a small reserve of £500. Given most grants we receive are for specific projects this allows the charity a little more flexibility when having to meet unusual costs or the need to act quickly prior to receiving any further specific project support, in addition to any of the organisation's overheads like insurance, Hi Vis Jackets, printing, tools etc.

### **Membership income**

Income from FOIRP membership, which was started after receiving charity status in April 2020, has amounted to £420 with 24 memberships during the year.

Although the initial membership join-up was good we needed to look at ways of attracting new members. A new membership scheme was launched on 3 March 2025, and by the end of March 23 members had signed up. WE hope membership will continue to grow and this will assist us in covering the regular overheads of the charity.



**Riverside Gardens in the Snow    Bulbs planted at the New Brook Street Promenade**

## Friends of Ilkley Riverside Parks (FOIRP)

### Total Receipts & Payments Account for the year ended 31/3/25

	Unrestricted	Restricted	Total	Previous year
<b>Receipts</b>				
Individual Donations	572.59	-	572.59	1,090.00
Organisational Donations	1,600.00	-	1,600.00	5,178.50
Grants	-	1,000.00	1,000.00	500.00
Sponsorship	100.00	-	100.00	-
Fundraising Events	-	-	-	1,222.85
Membership	420.00	-	420.00	505.00
Gift Aid	189.12	-	189.12	182.15
<b>Total receipts</b>	<b>2,881.71</b>	<b>1,000.00</b>	<b>3,881.71</b>	<b>8,678.50</b>
<b>Payments</b>				
Planting	-	485.60	485.60	786.00
Maintenance	-	-	-	100.56
Equipment	347.05	3,115.22	3,462.27	1,455.97
General Administration	314.77	-	314.77	158.75
Publicity	243.60	-	243.60	12.50
Signage	114.00	-	114.00	1,419.36
Materials	39.94	447.62	487.56	2,714.66
<b>Total payments</b>	<b>1,059.36</b>	<b>4,048.44</b>	<b>5,107.80</b>	<b>6,647.80</b>
<b>Net receipts / (payments)</b>	<b>1,822.35</b>	<b>(3,048.44)</b>	<b>(1,226.09)</b>	<b>2,030.70</b>
Transfer	(3,307.12)	3,307.12	-	-
Balance brought forward	5,266.42	5,373.31	10,639.73	8,609.03
<b>Balance carried forward</b>	<b>3,781.65</b>	<b>5,631.99</b>	<b>9,413.64</b>	<b>10,639.73</b>
Made up of:				
Current account	9,413.64			
	<u>9,413.64</u>			

### Approval of the accounts

The financial statements were approved at a meeting of the management committee and signed on its behalf by:

Signed: .....

Name ..... (Management Committee member)

Date: .....

**FRIENDS OF ILKLEY RIVERSIDE PARKS**

England & Wales - Charity number 1189048

---

# Accounts

---



## **Friends of Ilkley Riverside Parks**

### **Trustees Annual Report**

#### **Year Ending 31 March 2024**

The trustees present their Report and Accounts for the financial year 1 April 2023 to 31 March 2024. FOIRP became a Registered Charity. No. 1189048 in April 2020



Volunteers at the Memorial Flowerbeds for Remembrance Day 2023

## **The Trustees**

The trustees during the financial year were:

<b>Name</b>	<b>Position</b>	<b>Date of Appointment</b>
Edward Duguid	Chair	14 April 2020
Pauline Munro	Deputy Chair	14 April 2020
Clare Smith	Treasurer	14 April 2020

Douglas Mowat	Trustee	14 April 2020
Ken Whittington	Trustee	27 September 2021 (Resigned 24 January 2024)
Nicola Coldwell	Secretary	27 September 2021
George Buckley	Trustee	6 October 2022

## Registered Office

12 Lister Street, Ilkley, West Yorkshire LS29 9ET

## Bankers

Natwest, 63 North Street, Keighley BD21 3SB

## Independent Examiner

Elite Accounting Services, Suite 2, The Point, Mayfield Road, Ilkley LS29 8FL

## Structure, governance and management

Friends of Ilkley Riverside Parks is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees. It is run by a Committee of trustees who are elected annually by its members at the Annual General Meeting. At the end of the first year all the trustees stand down and are up for re-election. In subsequent years one third of trustees will stand down. The normal term of a trustee is therefore three years and the maximum term is 9 years, after which they must stand down for at least 3 years before standing for re-election. All trustees must be registered with the Charity Commission

## Method of recruitment and appointment of trustees

The Committee of the charity will recruit additional trustees as required, having the appropriate skills to join the Committee and assist in the running of the organisation, subject to the approval of members at the first Annual General meeting after their nomination.



Autumn Display at Bridge Lane Entrance

## Objectives and Activities

**The charity's objects:** For the benefit of Ilkley and surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the inhabitants of the area of benefit, in particular but not exclusively by the preservation, promotion, support, assistance and improvement of Ilkley Riverside Parks.

**The charity's activities:** To achieve the above, the charity liaises on a regular basis with the local District Council of Bradford on all aspects of park maintenance and improvement, consults with a variety of local stakeholders, including other environmental groups, the Town Council in Ilkley and members of the public via opinion surveys. We have created a Master Plan for the Parks as a basis for consultation on future improvements. Volunteers take part in Work Parties twice a week throughout the year in order to ensure key aspects of maintenance of the parks is kept up to date and improvements are made. The charity also makes applications to a variety of bodies for grants, seeks sponsorship from local businesses and lobbies the District Council for direction of funds, as appropriate, to ensure that necessary improvements are carried out. All activities are risk assessed to ensure their safe execution and the charity holds the necessary public and management insurance indemnities for the protection of the public, our volunteers and the Committee of trustees.

## Public Benefit Statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, ensuring that the public living within the scope of our charitable purpose gain real and measurable benefit from the activities we carry out.



Looking after planting on the Embankment is a regular job!

### Early Work by FOIRP

Friends of Ilkley Riverside Parks was originally formed in 2018 in response to the gradual deterioration in infrastructure and standards of maintenance of the parks forming Ilkley Riverside Parks and discontent within the town and from visitors to the parks, and has been operating since August 2018. Many of the improvements in the parks result from the Master Plan from which more refined plans have been developed to tackle the issues identified at the formation of the charity. The parks have again seen further improvement during 2023/24 following on from the achievements since 2018.

Earlier work included New Signage replacing the old redundant signage, new paths, ramps and fencing installed which allow better access into the parks by those with mobility issues, the renovation of the WW2 Memorial in Riverside Gardens, the creation of new flowerbeds to surround the Memorial and in the adjacent Platform area and Bridge Lane entrance to Riverside Gardens, a new Petanque Terrain, the creation of a large Wildflower area, the full refurbishment of the Playground, the rebuilding of the Raised Flowerbeds at the Park main entrance, the renovation of all the wooden benches throughout the parks and the introduction of new benches, rusty park bins have been renovated or replaced, all paths have been edged and width has been recovered, Trees have been lower limbed and bushes trimmed to allow views of the river to be achieved, New trees have been planted to replace those which have been damaged, and twice weekly Litter Picks of all the park areas are carried out to ensure levels of litter are kept under control. Finally one side of the embankment area above the new Memorial flowerbeds had been reclaimed and planted up with a diversity of perennial plants

Additionally, discussions took place with the Yorkshire Rivers Trust and Rewilding Yorkshire to consider the rewilding of the River Wharfe banks which abut the parks, which have been eroded over the years, regular reviews are carried out with the Council in relation to "special measures" required during school holidays, bank holidays and warm weather during the summer months to ensure that services to the parks (e.g. Litter collection, warden patrols, etc.) are escalated where this is required,

Funding for all the above has either been raised directly by the charity or in the case of a few projects at our urging or because of pressure from the charity to ensure the projects take place.

## Achievements & Performance in 2023/24



New Planting at Triangular Flowerbed off New Brook Street

**In 2023/24** in addition to the regular work which has taken place including Litter Picking, looking after the newly created flowerbeds in the parks and the general maintenance tasks carried out by the Group, the following improvements have been achieved;

- the alternate side of the Embankment area at the East end entrance to Riverside Gardens has been cleared and completely replanted, again with the assistance of local Landscape Gardeners led by Helen Taylor, who created the Planting Scheme. This area further enhances the flowerbeds FOIRP created around the War Memorial with their help. A special mention also to the volunteers from Virgin-O2 and local company, High Speed Training who assisted in clearing this area on a number of occasions.
- Further work has been done to develop the Wildflower area with planting of both annual and perennial plants and this is finally showing the progress we had hoped, albeit slow. It is a long-term project and will take a few more years to mature.
- Further benches have been repaired and renovated. We would specially like to mention our Ukrainian volunteer, Stefan, who has used his extensive carpentry skills to renovate some badly deteriorated benches. We will miss him when he finally has the opportunity to return to his homeland
- More bins have been cleaned, painted or replaced where necessary
- More plants have been added to the new flowerbeds to fill them out following last year's initial planting
- More Trees have been planted or replaced as necessary in liaison with the Tree Section of Bradford Council. Our thanks go in particular to Peter Wilman, from Bradford Council's Tree Section in this respect.
- Further signage has been placed to ensure clear messages exist about expected conduct of visitors to the parks.



Regular Work Parties every week keep the Parks Spic & Span!

## Looking Ahead to 2023/24

Looking ahead to 2024/25 we expect the following to progress:

- The renovation of an old Triangular flowerbed on New Brook Street
- More trees to be planted and for those with damage (e.g. as a result of storms and disease) to be replaced
- Some progress made towards rewilding the riverbanks which abut the park areas, in particular the area on West Holme Fields which runs towards the Old Bridge. Consultations with other local environmental groups and the Environment Agency are continuing.
- Further progress to be made on all ongoing maintenance and improvement works in the park areas.
- The installation of new Circular Planters to enhance the area around the new stone Raised Flowerbeds
- A new "Shed" installed to support our work.

## Financial Review

This summary covers the financial year 2023/24. It also briefly looks ahead to the next financial year. A copy of our accounts is available separately.

### Income

Key sources of income were grants, donations from individuals and organisations, in addition to fundraising events. A few individual donations were substantial. The support of individuals and organisations from within the community is important to us and show us that the work we do is much appreciated. There are several regular monthly individual donations alongside one-off donations.

### Grants:

### Amounts:

£ 500.00

### Donations:

From Individuals

£1090.00

From Organisations

£4178.50

### Fundraising events

Fundraising events

£ 1222.85

### **Spend**

During the year funds have been spent as follows: Public & Committee Liability Insurance to protect both FOIRP, its volunteers and members of the Public who we come into contact with, publicity material to get key messages over to the visitors, equipment which helps us do our work maintaining the Parks, new signage which was designed by FOIRP, and planting in the new flowerbeds and the wildflower meadow we have been developing. Examples of the range of expenditure required are: plants for the new planting on the Embankment, mulch for the ongoing maintenance of the flowerbeds, hire of and fuel for the various machines, timber for bench repairs and playground replacement items.

### **Reserves**

Thanks to the financial support we have received during the year, we have been able to maintain a small reserve of £500. Given most grants we receive are for specific projects this allows the charity a little more flexibility when having to meet unusual costs or the need to act quickly prior to receiving any further specific project support, in addition to any of the organisation's overheads like insurance, Hi Vis Jackets, printing, tools etc.

### **Membership income**

Income from FOIRP membership during the year was £505 from 39 Memberships.

Although the initial membership join-up was good we need to continue to look at ways of attracting new members. This will assist us in covering the regular overheads of the charity.

### **Income and expenditure going forward to 2024/25**

A major project we are making progress with is the recovery and replanting of the Embankment area at the east end of Riverside Gardens. FOIRP will continue to coordinate further grant applications and fundraising activities to meet the overall cost of this and other key projects mentioned in this report. project

**Other:** The Just Giving account was set up in April 2021 and continues to provide monthly donations, alongside registration with HMRC for Gift Aid, allowing us to claim further monies where applicable. Donations were also received by supporters using Easyfundraising when shopping,

We will continue to look at other sources of income and grant applications as required e.g. National Lottery for Good Causes, Peoples Postcode Lottery, etc.

**Friends of Ilkley Riverside Parks**

**Year 2023/24**

**Total Receipts & Payments Account**

	Total	Unrestricted	Playground	Renovation Fund	Wildflower Meadow	Flowerbeds (general)	Reserve	Container
<b>Receipts</b>								
Individual Donations	1,090.00	1,090.00	0.00	0.00	0.00	0.00	0.00	0.00
Organisational Donations	4,178.50	1,282.00	0.00	0.00	0.00	2,396.50	0.00	500.00
Grants	500.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Events	1,222.85	1,105.36	0.00	0.00	0.00	117.49	0.00	0.00
Membership	505.00	505.00	0.00	0.00	0.00	0.00	0.00	0.00
Other income BDMC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other income Ilkley Town Council	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gift Aid	182.15	182.15	0.00	0.00	0.00	0.00	0.00	0.00
	<b>7,678.50</b>	<b>4,164.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,013.99</b>	<b>0.00</b>	<b>500.00</b>
<b>Payments</b>								
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Room Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planting	786.00	160.00	0.00	0.00	0.00	626.00	0.00	0.00
Maintenance	100.56	74.98	0.00	25.58	0.00	0.00	0.00	0.00
Equipment	1,455.97	289.57	1,166.40	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Administration	158.75	158.75	0.00	0.00	0.00	0.00	0.00	0.00
Publicity	12.50	12.50	0.00	0.00	0.00	0.00	0.00	0.00
Signage	1,419.36	0.00	1,419.36	0.00	0.00	0.00	0.00	0.00
Materials	2,714.66	9.14	2,124.00	283.52	0.00	298.00	0.00	0.00
	<b>6,647.80</b>	<b>704.94</b>	<b>4,709.76</b>	<b>309.10</b>	<b>0.00</b>	<b>924.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net receipts / (payments)</b>	1,030.70	3,459.57	(4,709.76)	(309.10)	0.00	2,089.99	0.00	500.00
Transfer	0.00	(500.00)	0.00	500.00	0.00	(29.52)	0.00	0.00
Balance brought forward	8,609.03	1,306.85	6,674.44	(37.55)	194.81	0.00	500.00	0.00
<b>Balance carried forward</b>	<b>9,639.73</b>	<b>4,266.42</b>	<b>1,964.68</b>	<b>153.35</b>	<b>194.81</b>	<b>2,060.47</b>	<b>500.00</b>	<b>500.00</b>
Made up of:								
Current account	9,639.73							
	<b>9,639.73</b>							
Checks - this should equal zero			0.00					

**FRIENDS OF ILKLEY RIVERSIDE PARKS**

England & Wales - Charity number 1189048

---

# Accounts

---



## **Friends of Ilkley Riverside Parks**

### **Trustees Annual Report**

### **Year Ending 31 March 2023**

The trustees present their Report and Accounts for the financial year 1 April 2022 to 31 March 2023. FOIRP became a Registered Charity. No. 1189048 in April 2020



### **The Trustees**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Date of Appointment</b>
Edward Duguid	Chair	14 April 2020
Pauline Munro	Deputy Chair	14 April 2020

Clare Smith	Treasurer	14 April 2020
Douglas Mowat	Trustee	14 April 2020
Ken Whittington	Trustee	27 September 2021
Nicola Coldwell	Secretary	27 September 2021
George Buckley	Trustee	6 October 2022

## **Registered Office**

12 Lister Street, Ilkley, West Yorkshire LS29 9ET

## **Bankers**

Natwest, 63 North Street, Keighley BD21 3SB

## **Independent Examiner**

Elite Accounting Services, Suite 2, The Point, Mayfield Road, Ilkley LS29 8FL

## **Structure, governance and management**

Friends of Ilkley Riverside Parks is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees. It is run by a Committee of trustees who are elected annually by its members at the Annual General Meeting. At the end of the first year all the trustees stand down and are up for re-election. In subsequent years one third of trustees will stand down. The normal term of a trustee is therefore three years and the maximum term is 9 years, after which they must stand down for at least 3 years before standing for re-election. All trustees must be registered with the Charity Commission

## **Method of recruitment and appointment of trustees**

The Committee of the charity will recruit additional trustees as required, having the appropriate skills to join the Committee and assist in the running of the organisation, subject to the approval of members at the first Annual General meeting after their nomination.



New Stone Raised Beds Riverside Gardens Autumn 2022

## Objectives and Activities

**The charity's objects:** For the benefit of Ilkley and surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the inhabitants of the area of benefit, in particular but not exclusively by the preservation, promotion, support, assistance and improvement of Ilkley Riverside Parks.

**The charity's activities:** To achieve the above, the charity liaises on a regular basis with the local District Council of Bradford on all aspects of park maintenance and improvement, consults with a variety of local stakeholders, including other environmental groups, the Town Council in Ilkley and members of the public via opinion surveys. We have created a Master Plan for the Parks as a basis for consultation on future improvements. Volunteers take part in Work Parties twice a week throughout the year in order to ensure key aspects of maintenance of the parks is kept up to date and improvements are made. The charity also makes applications to a variety of bodies for grants, seeks sponsorship from local businesses and lobbies the District Council for direction of funds, as appropriate, to ensure that necessary improvements are carried out. All activities are risk assessed to ensure their safe execution and the charity holds the necessary public and management insurance indemnities for the protection of the public, our volunteers and the Committee of trustees.

## Public Benefit Statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, ensuring that the public living within the scope of our charitable purpose gain real and measureable benefit from the activities we carry out.



New Planting Embankment Riverside Gardens 2022

## **Achievements & Performance in 2022/23**

Friends of Ilkley Riverside Parks was originally formed in 2018 in response to the gradual deterioration in infrastructure and standards of maintenance of the parks forming Ilkley Riverside Parks and discontent within the town and from visitors to the parks, and has been operating since August 2018. Many of the improvements in the parks result from the Master Plan from which more refined plans have been developed to tackle the issues identified at the formation of the charity.

- The parks have again seen further improvement during 2022/23 following on from the achievements since 2018.
- **Firstly to recall earlier work, this included;**
- New Signage replacing the old redundant signage,
- New paths, ramps and fencing installed which meet DDA standards and now allow better access into the parks by those with mobility issues,
- The renovation of the WW2 Memorial in Riverside Gardens and the creation of large flowerbeds to surround the Memorial in partnership with a group of local Landscape Gardeners led by Helen Taylor Associates,
- New flowerbeds have also been created at the Platform area above the Memorial and at the Bridge Lane entrance to Riverside Gardens,
- A Petanque Terrain has been built and is now in use, maintained with the assistance of FOIRP,
- The creation and extension of a large Wildflower area.
- Plans were also put in place for the complete refurbishment of the Playground in Riverside Gardens,
- Raised Flowerbeds at Riverside Gardens were renovated, repainted and replanted,
- Nearly 20 benches have been renovated, stripped back and re-varnished,
- Park bins were renovated, stripped and repainted, or replaced so that all bins in the park areas are to a satisfactory standard,
- All paths have been edged and width has been recovered,
- Trees have been lower limbed and bushes trimmed to allow views of the river to be achieved,
- New trees have been planted to replace those which have been damaged,
- Discussions took place with the Yorkshire Rivers Trust and Rewilding Yorkshire to consider the rewilding of the River Wharfe banks which abut the parks, which have been eroded over the years,
- Twice weekly Litter Picks of all the park areas are carried out to ensure levels of litter are kept under control,
- Regular reviews are carried out with the Council in relation to "special measures" required during school holidays, bank holidays and warm weather during the summer months to ensure that services to the parks (e.g. Litter collection, warden patrols, etc.) are escalated where this is required,
- Funding for all the above has either been raised directly by the charity or in the case of a few projects at the urging or as a result of pressure from the charity to ensure the projects take place



New Planting at Embankment Riverside Gardens – Autumn 2022

**In 2022/23**, apart from the regular work including Litter Picking, looking after the newly created flowerbeds in the parks and the general maintenance tasks carried out by the Group, the following improvements have been achieved;

- The Playground at Riverside Gardens has been fully refurbished and new more modern play equipment installed, with the planning and additional fundraising of £50,000 being done by FOIRP with specialist assistance from a small team of local supporters, led by the Deputy Chair, Pauline Munro. Our particular thanks go to Amy Rawson, Dominique Demaine and Nicola Maharjan for the help on this project, which has turned out to be a massive success, regularly attracting hundreds of children and families every week. The Park has now been awarded recognition as the best free day out by the Parents organisation of Craven and Wharfedale. Our thanks go to the many local people, schoolchildren, businesses and the Town Council who helped us raise the necessary funds to help build the Playground we wanted to build, given the restrictions on funds available from the District Council.
- One side of the Embankment area at the East end entrance to Riverside Gardens has been cleared and completely replanted, again with the fantastic help of our Landscape Gardeners led by Helen Taylor, who created the Planting Scheme. This area further enhances the flowerbeds FOIRP created around the War Memorial with their help. A special mention also to the volunteers from Virgin-O2 who assisted in clearing the area on a number of occasions.
- The Old Wooden Raised Beds adjacent to the Riverside Hotel have now been replaced with Stone built beds, following further fundraising, which included the sale of our popular calendar and donations from The Ilkley Roundtable and Riverside Hotel. Our thanks go to them for their support which has improved this popular area of the park. The new structure enables us to enhance the planting within the Raised Flower Beds.
- Further work has been done to extend the Wildflower area with planting of both annual and perennial plants and this is finally showing the progress we had hoped. It is a long term project and will take a few more years to mature.
- Further benches have been repaired and renovated. We would specially like to mention our Ukrainian volunteer, Stefan, who has used his extensive carpentry skills to renovate

some badly deteriorated benches. We will miss him when he finally has the opportunity to return to his homeland

- More bins have been cleaned, painted or replaced where necessary
- More plants have been added to the new flowerbeds to fill them out following last year's initial planting
- More Trees have been planted or replaced as necessary in liaison with the Tree Section of Bradford Council. Our thanks go in particular to Peter Wilman, from Bradford Council's Tree Section in this respect.
- Two Work Parties have been organised for most weeks of the year, where necessary maintenance tasks have been carried out, including regular litter picking, path edging, weeding of the flowerbeds and ongoing maintenance of the Raised beds
- Further liaison has taken place with Bradford Council and the Police to ensure the "Warm Weather" Strategy and the Public Spaces Protection order covering the parks we maintain can be effectively implemented.
- Further signage has been placed to ensure clear messages exist about expected conduct of visitors to the parks.



Revitalised Playground with new equipment Summer 2022

## Looking Ahead to 2023/24

Looking ahead to 2023/24 we expect the following to be completed:

- The project to improve the Embankment Area at the eastern end of Riverside Gardens will continue, covering the other side of the entrance area adjacent to the Memorial flowerbeds
- More trees to be planted and for those with damage (e.g. Ash Dieback) to be replaced
- Some progress made towards rewilding the riverbanks which abut the park areas, in particular the area on West Holme Fields which runs towards the Old Bridge. Consultations with other local environmental groups and the Environment Agency are continuing.
- Further progress to be made on all ongoing maintenance and improvement works in the park areas.

## **Financial Review**

This summary covers the financial year 2022/23. It also briefly looks ahead to the next financial year. A copy of our accounts is available separately.

### **Income**

Key sources of income were grants (Bradford Council), donations from individuals and organisations, in addition to fundraising events. A few individual donations were substantial. The support of individuals and organisations from within the community is important to us and show us that the work we do is much appreciated. There are several regular monthly individual donations alongside one-off donations. Fundraising events relates to the Playground Appeal in particular.

### **Special thanks**

We would like to thank the following for their donations to our work this year, without which the playground and flowerbed projects would have been very difficult to achieve: the Riverside Hotel, Elite Accountancy, Rotary Club of Ilkley Wharfedale, NG Bailey, Ilkley Town Council, Ilkley District Round Table, the Pam Marshall Trust and Bradford Council.

### **Grants:**

### **Amounts:**

Bradford Council	£ 4095
Tesco Community Grant (flowerbeds)	£375

### **Donations:**

From Individuals	£5978
From Organisations	£36088
Fundraising events	£2685

### **Spend**

During the year funds have been spent as follows: Public & Committee Liability Insurance to protect both FOIRP, its volunteers and members of the Public who we come into contact with, publicity material to get key messages over to the visitors, equipment which helps us do our work maintaining the Parks, new signage which was designed by FOIRP, and

planting in the new flowerbeds and the wildflower meadow we have been developing. Examples of the range of expenditure required are: plants for the new planting on the Embankment, strulch and mulch for the ongoing maintenance of the flowerbeds, hire of and fuel for the various machines, timber for bench repairs and playground replacement items.

### **Reserves**

Thanks to the financial support we have received during the year, we have been able to create a small reserve of £500. Given most grants we receive are for specific projects this allows the charity a little more flexibility when having to meet unusual costs or the need to act quickly prior to receiving any further specific project support, in addition to any of the organisation's overheads like insurance, Hi Vis Jackets, printing, tools etc.

At year end of 31 March 2023, most of the grant monies received had been spent. This also included the sponsorship and donations received for the playground project.

### **Membership income**

Income from FOIRP membership, which was started after receiving charity status in April 2020, has amounted to £430 with 31 memberships during the year. This was down slightly on the previous year.

Although the initial membership join-up was good we need to look at ways of attracting new members, especially given the high number of followers on Facebook, Twitter, Instagram, etc. This will assist us in covering the regular overheads of the charity.

### **Income and expenditure going forward to 2023/24**

Now that the Playground Project is completed, focus has turned to the formation and planting of the flowerbeds to help improve the attractiveness of the various parks entrances and to create more diversity in terms of planting. A second application will be submitted to the Tesco Community Grant to help fund the plants for the flowerbeds and money was received via the Bradford Council Community Chest Fund. A major project we are making progress with is the recovery and replanting of the Embankment area at the east end of Riverside Gardens. FOIRP will continue to coordinate further grant applications and fundraising activities to meet the overall cost of the project

A second application has been successful to the Co-op Community Fund and the money raised will go towards the costs for the flowerbeds.

**Other:** The Just Giving account was set up in April 2021 and continues to provide monthly donations, alongside registration with HMRC for Gift Aid, allowing us to claim further monies where applicable. By September 2023 FOIRP had received £500 via this route

We will continue to look at other sources of income and grant applications as required e.g. National Lottery for Good Causes, Peoples Postcode Lottery, etc.

## Friends of Ilkley Riverside Parks (FOIRP)

### Total Receipts & Payments Account for the year ended 31/3/23

	Unrestricted	Restricted	Total
<b>Receipts</b>			
Individual Donations	778.00	5,200.00	5,978.00
Organisational Donations	588.00	35,500.00	36,088.00
Grants	4,095.00	375.00	4,470.00
Sponsorship	-	3,500.00	3,500.00
Fundraising Events	242.02	2,442.85	2,684.87
Membership	430.00	-	430.00
Amazon Smile website	23.09	-	23.09
Gift Aid	60.18	-	60.18
<b>Total receipts</b>	<b>6,216.29</b>	<b>47,017.85</b>	<b>53,234.14</b>
<b>Payments</b>			
Insurance	181.97	-	181.97
Planting	1,580.41	292.20	1,872.61
Maintenance	-	-	-
Equipment	3,310.57	21,618.51	24,929.08
General Administration	-	57.05	57.05
Publicity	90.00	-	90.00
Signage	72.00	1,250.85	1,322.85
Materials	921.75	25,791.96	26,713.71
<b>Total payments</b>	<b>6,156.70</b>	<b>49,010.57</b>	<b>55,167.27</b>
<b>Net receipts / (payments)</b>	<b>59.59</b>	<b>(1,992.72)</b>	<b>(1,933.13)</b>
Transfer	346.03	(346.03)	-
Balance brought forward	901.23	9,640.93	10,542.16
<b>Balance carried forward</b>	<b>1,306.85</b>	<b>7,302.18</b>	<b>8,609.03</b>
Made up of:			
Current account	8,609.03		
Savings account	-		
Petty cash 1	-		
Petty cash 2	-		
Credit card	-		
Other bank 1	-		
Other bank 2	-		
Other bank 3	-		
	<b>8,609.03</b>		

Checks - this should equal zero

0.00

### Approval of the accounts

The financial statements were approved at a meeting of the management committee and signed on its behalf by:

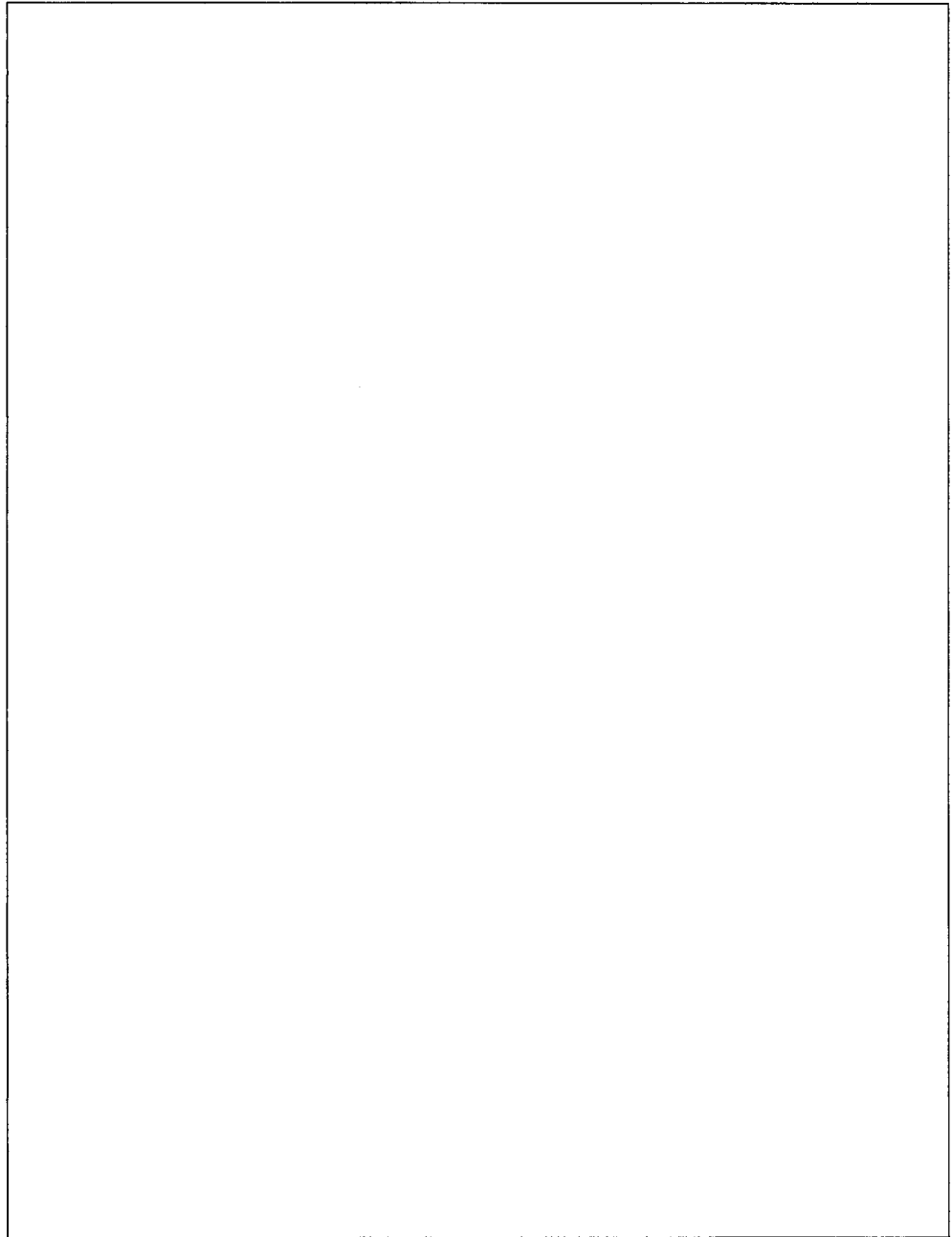
Signed: .....

Name ..... (Management Committee member)

Date: .....

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Friends of Ilkley Riverside Parks

**On accounts for the year  
ended**

31<sup>st</sup> March 2023

**Charity no  
(if any)**

1189048

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Stephanie J Lawson*

**Date:**

28/09/2023

**Name:**

Stephanie J Lawson

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

Elite Accountancy Services Ltd  
Suite 2 The Point, Mayfield Road  
Ilkley, LS29 8FL

**FRIENDS OF ILKLEY RIVERSIDE PARKS**

England & Wales - Charity number 1189048

---

# Accounts

---

# **Friends of Ilkley Riverside Parks**

## **Trustees Annual Report**

### **Year Ending 31 March 2022**

The trustees present their Report and Accounts for the financial year 1 April 2021 to 31 March 2022. FOIRP became a Registered Charity. No. 1189048 in April 2020.

#### **The Trustees**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Date of Appointment</b>
Edward Duguid	Chair & Secretary	14 April 2020
Pauline Munro	Deputy Chair	14 April 2020
Clare Smith	Treasurer	14 April 2020
Douglas Mowat	Trustee	14 April 2020
Kathleen Steward	Trustee	14 April 2020 (Resigned July 2021)
Rachael Robinson	Trustee	14 April 2020 (Resigned July 2021)
Ken Whittington	Co-opted	9 August 2021
Nicola Coldwell	Co-opted	9 August 2021

#### **Registered Office**

12 Lister Street, Ilkley, West Yorkshire LS29 9ET

#### **Bankers**

Natwest, 19 The Grove, Ilkley LS29 9TA

#### **Independent Examiner**

West Yorkshire Community Accounting Service, Stringer House, 34 Lupton Street, Leeds LS10 2QW

#### **Structure, governance and management**

Friends of Ilkley Riverside Parks is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees. It is run by a Committee of trustees who are elected annually by its members at the Annual General Meeting. At the end of the first year all the trustees stand down and are up for re-election. In subsequent years one third of trustees will stand down. The normal term of a trustee is therefore three years and the maximum term is 9 years, after which they must stand down for at least 3 years before standing for re-election. All trustees must be registered with the Charity Commission

## **Method of recruitment and appointment of trustees**

The Committee of the charity will recruit additional trustees as required, having the appropriate skills to join the Committee and assist in the running of the organisation, subject to the approval of members at the first Annual General meeting after their nomination.

## **Objectives and Activities**

**The charity's objects:** For the benefit of Ilkley and surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the inhabitants of the area of benefit, in particular but not exclusively by the preservation, promotion, support, assistance and improvement of Ilkley Riverside Parks.

**The charity's activities:** To achieve the above, the charity liaises on a regular basis with the local District Council of Bradford on all aspects of park maintenance and improvement, consults with a variety of local stakeholders, including other environmental groups, the Town Council in Ilkley and members of the public via opinion surveys. We have created a Master Plan for the Parks as a basis for consultation on future improvements. Volunteers take part in Work Parties twice a week throughout the year in order to ensure key aspects of maintenance of the parks is kept up to date and improvements are made. The charity also makes applications to a variety of bodies for grants, seeks sponsorship from local businesses and lobbies the District Council for direction of funds, as appropriate, to ensure that necessary improvements are carried out. All activities are risk assessed to ensure their safe execution and the charity holds the necessary public and management insurance indemnities for the protection of the public, our volunteers and the Committee of trustees.

## **Public Benefit Statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, ensuring that the public living within the scope of our charitable purpose gain real and measureable benefit from the activities we carry out.

## **Achievements & Performance in 2021/22**

Friends of Ilkley Riverside Parks was originally formed in 2018 in response to the gradual deterioration in infrastructure and standards of maintenance of the parks forming Ilkley Riverside Parks and discontent within the town and from visitors to the parks, and has been operating since August 2018. Many of the improvements during 2021/22 result from the Master Plan from which more refined plans have been developed

The parks have again seen further improvement during 2021/22 following on from the achievements since 2018. To recall earlier work this included; New Signage replacing the old redundant signage, New paths, ramps and fencing installed which meet DDA standards and now allow better access into the parks by those with mobility issues, the renovation of the WW2 Memorial in Riverside Gardens, the creation and extension of a large Wildflower area, plans have been put in place for the complete refurbishment of the Playground in Riverside Gardens, Plans put in place for Petanque (Boule) Courts in Riverside Gardens in partnership with a new Petanque Club for the Town, negotiations with Ilkley Grammar School and a plan to refurbish the existing Skateboard Park in East Holme Fields, Raised Flowerbeds in Riverside Gardens renovated, repainted and replanted, nearly 20 benches have renovated, stripped back and re-varnished, Parks bins either renovated, stripped and repainted, or replaced so that all bins in the park areas are to a satisfactory standard, all paths have been

edged and width has been recovered, trees have been lower limbed and bushes trimmed to allow views of the river to be achieved, new trees have been planted to replace those which have been damaged, discussions have taken place with the Yorkshire Rivers Trust and Rewinding Yorkshire to consider the rewinding of the River Wharfe banks which abut the parks, which have been eroded over the years, regular Litter Picks of all the park areas are carried out on a weekly basis to ensure levels of litter are kept under control, regular reviews are carried out with the Council in relation to "special measures" required during school holidays, bank holidays and warm weather during the summer months to ensure that services to the parks (e.g. Litter collection, warden patrols, etc.) are escalated where this is required, and funding for all the above has either been raised directly by the charity or in the case of a few projects at the urging or as a result of pressure from the charity to ensure the projects take place,

In 2021/22, apart from the regular work with the Council Litter Picking and the general maintenance tasks carried out by the Group, the following has been achieved;

- New flowerbeds have been created around the Memorial and Platform areas and at the Bridge Lane entrance to Riverside Gardens in partnership with a group of local Landscape Gardeners led by Helen Taylor Associates. These have been widely praised by the local community and those who visit Riverside Gardens and are now regularly maintained by the Group with our partners
- Further work has been done to extend the Wildflower area with planting of both annual and perennial plants
- The Petanque Terrain has been built and is now in use, maintained with the assistance of FOIRP
- Phase 1 of the Playground Refurbishment has been completed with plans for two further phases in 2022/23, where the planning and additional fundraising of up to £90,000 has been done by FOIRP with specialist assistance from a small team of local supporters, led by the Deputy Chair, Pauline Munro. Our particular thanks go to Amy Rawson, Dominique Demaine and Nicola Maharjan for the help on this massive project.
- Plans have been progressed to replace the Wooden raised beds at Riverside Hotel with stone built flowerbeds. A large amount of the funds for this project were raised from a Photographic Competition and resultant Calendar Sales organised by George Buckley, one of our Committee members. Our thanks go to George and also to Doug Mowat who assisted him and who is now coordinating the tendering and construction of the new Raised Beds, which we hope will be completed during the next financial year.
- The Grammar School have commenced work on the Skateboard area and hope to complete this work in the next financial year.
- Further benches have been renovated
- Bins have been cleaned and painted where necessary
- More plants have been added to the new flowerbeds to fill them out following last year's initial planting
- More Trees have been planted or replaced, as necessary in liaison with the Tree Section of Bradford Council. Our thanks go in particular to Peter Wilman in this respect.
- Two Work Parties have been organised for most weeks of the year, where necessary maintenance tasks have been carried out, including regular litter picking, path edging, weeding of the flowerbeds and ongoing maintenance of the Raised beds until such time as they can be replaced by stone beds
- Further liaison has taken place with Bradford Council and the Police to ensure the "Warm Weather" Strategy and the Public Spaces Protection order covering the parks we maintain can be effectively implemented.
- Further signage has been placed to ensure clear messages exist about expected conduct of visitors to the parks.

## Looking Ahead to 2022/23

Looking ahead to the next financial year we expect the following to be completed:

- The Playground Renewal and fundraising to be completed
- A new project to improve the Embankment Area at the end of Riverside gardens to have been started and partially completed.
- The project to replace the Old wooden Raised Beds at the Hotel area of Riverside Gardens with Stone Flowerbeds to have been completed
- More trees to be planted and for those with damage (e.g. Ash Dieback) to be replaced
- Some progress made towards rewilding the riverbanks which abut the park areas
- Further progress to be made on all ongoing maintenance and improvement works in the park areas.

## Financial Review

This summary covers the charity's second financial year from 01 April 2021 until 31 March 2022. It also briefly looks ahead to the next financial year.

### Income

Key sources of income were grants (Tesco and Bradford Council), donations from individuals and organisations, in addition to fundraising events. The support of individuals and organisations from within the community is important to us and show us that the work we do is much appreciated. There are several regular monthly individual donations alongside one-off donations.

Special mention goes to a local resident who sponsored the water pump which has been much needed in the warmer weather.

This year saw the launch of the FOIRP calendar which was very well supported by local businesses. The funds raised will go towards the replacement of the raised flowerbeds in the Riverside Park.

The playground appeal was also launched this year with various fundraising activities as outlined in the main report.

<u>Grants:</u>	<u>Amounts:</u>
Bradford VCS Alliance (Wildflowers)	£750
Bradford Council Community Chest (Generator)	£500
Tesco (for the Playground appeal)	£1125 (first part)

## Donations:

From Individuals	£699
From Organisations	£0
Fundraising (calendar and playground)	£3362
Sponsorship (Calendar)	£1440

## Spend

During the year funds have been spent as follows: Public & Committee Liability Insurance to protect both FOIRP, its volunteers and members of the Public who we come into contact with, publicity material to get key messages over to the visitors, equipment which helps us do our work maintaining the Parks, and planting in the memorial flowerbeds and the development of the wildflower meadow. Examples of the range of expenditure required were the additional strulch, topsoil and plants for the flowerbeds in the Memorial area, the platform area and the Bridge Street entrance of Riverside Gardens. Additional yellow rattle seed was purchased for the wildflower area alongside various items of equipment for the work party. Since the planting of the beds we have had to purchase a water pump to help transport water from the river to the beds during the very hot weather.

We have also purchased a generator to help with sanding the benches.

## Reserves

Thanks to the financial support we have received during the year, we have been able to create a small reserve of £500. Given most grants we receive are for specific projects this allows the charity a little more flexibility when having to meet unusual costs or the need to act quickly prior to receiving any further specific project support in addition to any of the organisation's overheads like insurance, Hi Vis Jackets, printing, etc.

Most of the grant monies received have now been spent, with a small balance left from the Co-op grant from the previous year, which will be used for additional planting and signage for the flowerbeds. It had previously not been possible to complete projects because of the pandemic, but this has now been accelerated with the relaxation of restrictions and with our work parties back in operation to bring projects to completion.

## Membership income

Income from membership, which started after receiving charity status in April 2020, has amounted to £495 with 37 memberships. Current renewals are at 19 so we continue to look at ways of attracting new members, especially given the high number of followers on Facebook, Twitter, Instagram, etc. This will assist us in covering the regular overheads of the charity.

### Income and expenditure going forward to 2022/23

The Playground Project is a major project we are coordinating with the Council who have provided a substantial proportion of the funding. FOIRP have coordinated grant applications and fundraising activities to meet the overall cost of the project which is detailed in the main report. As an example, the application to the Tesco Community Grant was successful and started in store early July 2021.

The next project we would like to focus on is the replacement of the raised flowerbeds in the Riverside Park. The Riverside Hotel kindly donation a large sum which we have added to the monies raised through the calendar sales. We will seek to cover the remaining shortfall through local donations and fundraising. We hope that work can start early Autumn.

### Other

The Just Giving account was set up for the Playground Appeal and we receive monthly payments from that.

Gift Aid was claimed on membership and donations and another application will be made this year.

We will continue to look at other sources of income and grant applications as required e.g. National Lottery for Good Causes, although many have been oversubscribed. We did have applications with the National Garden Scheme and the Peoples Postcode Lottery which were not successful.

**Friends of Ilkley Riverside Parks (FOIRP)**

01 Apr 21 to 31 Mar 22

**Total Receipts & Payments Account for the year ended 31/3/22**

	Unrestricted	Restricted	Total	Previous year	
<b>Receipts</b>					
Individual Donations	349.00	350.00	699.00	1,096.00	
Organisational Donations	-	-	-	1,857.33	
Grants	-	1,692.20	1,692.20	4,141.95	
Sponsorship	-	1,440.00	1,440.00	-	
Fundraising Events	26.59	3,335.86	3,362.45	1,735.81	
Membership	80.00	-	80.00	425.00	
Other income BDMC	-	285.00	285.00	300.00	
Other income Ilkley Town Council	-	-	-	-	
Amazon Smile website	7.81	-	7.81	-	
Gift Aid	193.41	-	193.41	-	
<b>Total receipts</b>	<b>656.81</b>	<b>7,103.06</b>	<b>7,759.87</b>	<b>9,556.09</b>	
<b>Payments</b>					
Insurance	180.38	-	180.38	178.84	
Room Hire	-	-	-	-	
Planting	-	610.46	610.46	375.02	
Maintenance	-	88.75	88.75	224.24	
Equipment	377.34	610.01	987.35	2,085.04	
Office Supplies	-	-	-	-	
IT	(1.96)	-	(1.96)	150.00	
General Administration	121.96	-	121.96	18.00	
Publicity	-	97.50	97.50	40.00	
Signage	-	306.00	306.00	631.00	
Materials	24.61	4,556.62	4,581.23	-	New category for 22/23
<b>Total payments</b>	<b>702.33</b>	<b>6,269.34</b>	<b>6,971.67</b>	<b>3,702.14</b>	
<b>Net receipts / (payments)</b>	<b>(45.52)</b>	<b>833.72</b>	<b>788.20</b>	<b>5,853.95</b>	
Transfer	(105.60)	105.60	-	-	
Balance brought forward	1,052.35	8,701.61	9,753.96	3,900.01	
<b>Balance carried forward</b>	<b>901.23</b>	<b>9,640.93</b>	<b>10,542.16</b>	<b>9,753.96</b>	
Made up of:					
Current account	10,542.16				
Savings account	-				
	<b>10,542.16</b>				

Checks - this should equal zero

0.00

**Approval of the accounts**

The financial statements were approved at a meeting of the management committee and signed on its behalf by:

Signed: .....

Name ..... (Management Committee member)

Date: .....

**FRIENDS OF ILKLEY RIVERSIDE PARKS**

England & Wales - Charity number 1189048

---

# Accounts

---

Draft at 3 August 2021

## **Friends of Ilkley Riverside Parks**

### **Trustees Annual Report**

#### **Year Ending 31 March 2021**

The trustees present their Report and Accounts for the financial year 14 April 2020 to 31 March 2021. FOIRP became a Registered Charity. No. 1189048 in April 2020

#### **The Trustees**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Date of Appointment</b>
Edward Duguid	Chair & Secretary	14 April 2020
Pauline Munro	Deputy Chair	14 April 2020
Clare Smith	Treasurer	14 April 2020
Rachael Robinson June 2021)	Trustee	14 April 2020 (Resigned
Kathleen Steward July 2021)	Trustee	14 April 2020 (Resigned
Douglas Mowat	Trustee	14 April 2020

#### **Registered Office**

12 Lister Street, Ilkley, West Yorkshire LS29 9ET

#### **Bankers**

Natwest, 19 The Grove, Ilkley LS29 9TA

#### **Independent Examiner**

West Yorkshire Community Accounting Service, Stringer House, 34 Lupton Street, Leeds LS10 2QW

#### **Structure, governance and management**

Friends of Ilkley Riverside Parks is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees. It is run by a Committee of trustees who are elected annually by its members at the Annual General Meeting. At the end of the first year all the trustees stand down and are up for re-election. In subsequent years one third of trustees will stand down. The normal term of a trustee is therefore three years and the maximum term is 9 years, after which they must stand down for at least 3 years before standing for re-election. All trustees must be registered with the Charity Commission

## **Method of recruitment and appointment of trustees**

The Committee of the charity will recruit additional trustees as required, having the appropriate skills to join the Committee and assist in the running of the organisation, subject to the approval of members at the first Annual General meeting after their nomination.

## **Objectives and Activities**

**The charity's objects:** For the benefit of Ilkley and surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the inhabitants of the area of benefit, in particular but not exclusively by the preservation, promotion, support, assistance and improvement of Ilkley Riverside Parks.

**The charity's activities:** To achieve the above, the charity liaises on a regular basis with the local District Council of Bradford on all aspects of park maintenance and improvement, consults with a variety of local stakeholders, including other environmental groups, the Town Council in Ilkley and members of the public via opinion surveys. We have created a Master Plan for the Parks as a basis for consultation on future improvements. Volunteers take part in Work Parties twice a week throughout the year in order to ensure key aspects of maintenance of the parks is kept up to date and improvements are made. The charity also makes applications to a variety of bodies for grants, seeks sponsorship from local businesses and lobbies the District Council for direction of funds, as appropriate, to ensure that necessary improvements are carried out. All activities are risk assessed to ensure their safe execution and the charity holds the necessary public and management insurance indemnities for the protection of the public, our volunteers and the Committee of trustees.

## **Public Benefit Statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, ensuring that the public living within the scope of our charitable purpose gain real and measureable benefit from the activities we carry out.

## **Achievements & Performance**

Friends of Ilkley Riverside Parks was originally formed in 2018 in response to the gradual deterioration in infrastructure and standards of maintenance of the parks forming Ilkley Riverside Parks and discontent within the town and from visitors to the parks, and has been operating since August 2018. Many of the improvements which have come to fruition during 2020/21 result from the plans which were initiated during the initial years of operation prior to becoming a Registered Charity in April 2020.

The parks have seen immense improvement during 2020/21. Key achievements as a result of the work of Friends of Ilkley Riverside Parks are set out below:

Draft at 3 August 2021

- New Signage has been designed in conjunction with a local graphic designer and has now replaced the old redundant signage which has been removed
- New paths, ramps and fencing have been installed which meet DDA standards and now allow better access into the parks by those with mobility issues
- The WW2 Memorial in Riverside Gardens park has been renovated, benches stripped, new plaques put in place or renovated and the whole area power-washed.
- New flowerbeds have been created around the Memorial and Platform areas and at the Bridge Lane entrance to Riverside Gardens in partnership with a group of local Landscape Gardeners.
- A large Wildflower area has been created and will continue to be developed over the next few years
- Plans have been put in place for the complete refurbishment of the Playground in Riverside Gardens which is now planned to commence in 2021/22
- Negotiations have taken place with Ilkley Grammar School and a plan is now in place to refurbish the existing Skateboard Park in East Holme Fields
- Plans are now in place for the creation of Petanque (Boule) Courts in Riverside Gardens during 2021/22 in partnership with a new Petanque Club for the Town
- Raised Flowerbeds in Riverside Gardens have been renovated, repainted and replanted, and plans are being put in place to completely replace these in future with longer lasting and more resilient stone structures.
- Nearly 20 benches have been renovated, stripped back and re-varnished.
- Parks bins have either been renovated, stripped and repainted, or replaced so that all bins in the park areas are to a satisfactory standard
- All paths have been edged and width has been recovered
- Trees have been lower limbed and bushes trimmed to allow views of the river to be achieved from benches which were put there for that purpose.
- News trees have been planted to replace those which have been damaged by a series of storms over the last few years
- Discussions have taken place with the Yorkshire Rivers Trust and Rewilding Yorkshire to consider the rewilding of the River Wharfe banks which abut the parks, which have been eroded over the years.
- Regular Litter Picks of all the park areas are carried out on a weekly basis to ensure levels of litter are kept under control
- Regular reviews are carried out with the Council in relation to “special measures” required during school holidays, bank holidays and warm weather during the summer months to ensure that services to the parks (e.g. Litter collection, warden patrols, etc.) are escalated where this is required.

Funding for all the above has either been raised directly by the charity or in the case of a few projects at the urging or as a result of pressure from the charity to ensure the projects take place.

## **Financial Review**

This summary covers the new charity’s first financial year from its inception on 24<sup>th</sup> April 2020 until 31 March 2021. It also briefly looks ahead to the next financial year.

### Income

Draft at 3 August 2021

Key sources of income were grants (The Co-op and Bradford Council), donations from individuals and organisations, in addition to fundraising events. A few individual donations were substantial. The support of individuals and organisations from within the community is important to us and show us that the work we do is much appreciated. There are several regular monthly individual donations alongside one-off donations. Fundraising events relates to the Playground Appeal.

<u>Grants:</u>	<u>Amounts:</u>
Bradford Council	£ 300
The Co-op Community Fund	£4142

Donations:

From Individuals	£1096
From Organisations	£1857

Fundraising events	£1736
--------------------	-------

Spend

During the year funds have been spent as follows: Public & Committee Liability Insurance to protect both FOIRP, its volunteers and members of the Public who we come into contact with, publicity material to get key messages over to the visitors, equipment which helps us do our work maintaining the Parks, new signage which was designed by FOIRP, and planting in the new flowerbeds and the wildflower meadow we have been developing. A key example of the range of expenditure required was the creation of new flowerbeds in the Memorial area, the platform area and the Bridge Street entrance of Riverside Gardens which necessitated the purchase of 15 tons of new topsoil, similar amounts of mulch, a substantial amount of plants, and rotavator hire. Luckily a local builder lent us a digger and dumper wagon, saving further expenditure. The Landscape Gardening Group we have partnered with also supplied a large number of plants free of charge which saved us even more expenditure. Since the planting of the beds we have had to purchase a water pump to help us transport water from the river to the beds during the very hot weather.

Reserves

Thanks to the financial support we have received during the year, we have been able to create a small reserve of £500. Given most grants we receive are for

Draft at 3 August 2021

specific projects this allows the charity a little more flexibility when having to meet unusual costs or the need to act quickly prior to receiving any further specific project support, in addition to any of the organisation's overheads like insurance, Hi Vis Jackets, printing, etc.

At year end of 31 March 2021, partly due to Covid restrictions, not all of the grant monies received had been spent. This also included a number of grants, sponsorship and donations carried over from the previous financial year where it had not been possible to complete projects because of the pandemic. This has now been accelerated with the relaxation of restrictions and with our work parties back in operation to bring projects to completion and grants have mostly been spent as required.

### Membership income

Income from FOIRP membership, which was started after receiving charity status in April 2020, has amounted to £455 with 34 memberships during the year.

Although the initial membership join-up was good we need to look at ways of attracting new members, especially given the high number of followers on Facebook, Twitter, Instagram, etc. This will assist us in covering the regular overheads of the charity.

### Income and expenditure going forward to 2021/22

The Playground Project is a major project we are coordinating with the Council who will provide a substantial proportion of the funding. There are various fundraising events underway to help meet the shortfall. FOIRP will be coordinating further grant applications and fundraising activities to meet the overall cost of the project which is estimated to be in the region of £200,000. As an example, the application to the Tesco Community Grant was successful and started in store early July 2021, and we hope the local community will support this.

A second application has been submitted to the Co-op Community Fund for the replacement of the wooden flowerbeds at the Riverside Hotel and we should have a response sometime in September to see if our application has been successful.

### Other

A Just Giving account was set up in April 2021, alongside registration with HMRC for Gift Aid, allowing us to claim further monies where applicable.

We will continue to look at other sources of income and grant applications as required e.g. National Lottery for Good Causes, Peoples Postcode Lottery, etc.

**Friends of Ilkley Riverside Parks (F**

**Total Receipts & Payments Account**

	Total	Unrestricted	Playground	Website	Renovation Fund	Wildflower Meadow	Signage	Bins	Equipment	Reserve	Co-op	BDMC Cleaner Streets	Spare fund 11
<b>Receipts</b>													
Individual Donations	1,096.00	896.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Organisational Donations	1,857.33	487.33	1,250.00	0.00	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants	4,141.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,471.95	1,670.00	0.00
Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Events	1,735.81	0.00	1,735.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership	425.00	425.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other income BDMC	300.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>9,556.09</b>	<b>1,808.33</b>	<b>2,985.81</b>	<b>0.00</b>	<b>320.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,471.95</b>	<b>1,670.00</b>	<b>0.00</b>
<b>Payments</b>													
Insurance	178.84	178.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Room Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planting	375.02	0.00	0.00	0.00	0.00	240.03	0.00	0.00	0.00	0.00	134.99	0.00	0.00
Maintenance	224.24	0.00	0.00	0.00	12.38	0.00	0.00	0.00	0.00	0.00	0.00	211.86	0.00
Equipment	2,085.04	0.00	50.00	0.00	351.22	0.00	341.98	750.00	0.00	0.00	143.34	448.50	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IT	150.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Administration	18.00	18.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Publicity	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0.00	0.00
Signage	631.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.00	585.00	0.00
	<b>3,702.14</b>	<b>196.84</b>	<b>50.00</b>	<b>150.00</b>	<b>363.60</b>	<b>240.03</b>	<b>341.98</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>364.33</b>	<b>1,245.36</b>	<b>0.00</b>
<b>Net receipts / (payments)</b>	5,853.95	1,611.49	2,935.81	(150.00)	(43.60)	(240.03)	(41.98)	(750.00)	0.00	0.00	2,107.62	424.64	0.00
Transfer	0.00	(900.00)	0.00	200.00	0.00	0.00	200.00	0.00	0.00	500.00	0.00	0.00	0.00
Balance brought forward	3,900.01	340.86	65.50	100.00	548.54	600.00	0.00	750.00	0.00	0.00	1,495.11	0.00	0.00
<b>Balance carried forward</b>	<b>9,753.96</b>	<b>1,052.35</b>	<b>3,001.31</b>	<b>150.00</b>	<b>504.94</b>	<b>359.97</b>	<b>158.02</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>3,602.73</b>	<b>424.64</b>	<b>0.00</b>
Made up of:													
Current account	9,753.96												
Savings account	0.00												
Cash float	0.00												
Spare	0.00												
	<b>9,753.96</b>												

Checks - this should equal zero 0.00