

Charlty registration number 1189023

**SAAYA**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

# SAAYA

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr M S Rana Mrs Saba Saqib Mrs Sadia Ahmad
<b>Charity number</b>	1189023
<b>Principal address</b>	2 Crescent Parade Uxbridge Middlesex United Kingdom UB10 0LG
<b>Accountants</b>	MUS Accountants Limited 125 The Grove Stratford London United Kingdom E15 1EN

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# **SAAYA**

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# **SAAYA**

## **TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31 DECEMBER 2021**

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The trustees present their report and financial statements for the period ended 31 December 2021. SAAYA was registered with charity commission on 14 April 2020 as CIO - Foundation (Charitable Incorporated Organisation).

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Constitution of a charitable incorporated organisation whose only voting members are its charity trustees, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The charity's objects are as follows:

A) The prevention or relief of poverty in Pakistan, England and Wales by providing grants, items and services to individuals in need and /or charities, or other organisations working to prevent or relieve poverty.

B) The relief of financial hardship among people living or working in Pakistan, England and Wales by providing such persons with goods/services which they could not otherwise afford through lack of means.

C) To promote social inclusion for the public benefit by preventing people from becoming socially excluded and assisting them to integrate into society. For the purpose of this cause "Socially Excluded" means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

D) For the public benefit to promote the education (including social and physical training) of people under the age of 25 years in Pakistan in such a way as the charity trustees think fit, including by:

1. Awarding to such person's scholarships, maintenance allowances or grants tenable at any University, College or Institution of higher or further education.
2. Providing their education (including the study of Music or other Arts), to undertake travel in furtherance of that education or to prepare for entry to any occupation, trade or profession on leaving any educational establishment.

There has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

##### **Financial review**

The charity maintains a stable financial position. During the period, it received unrestricted voluntary donations totalling £11,307 (2020: £12,389). Total payments of £3,904 (2020: £1,649) were made in respect of donations/grants to Charitable institution " Noreen Zindagi Welfare Trust (Registered no: 1028/4V680)" in Pakistan.

Total level of unrestricted funds as at 31 December 2021 was £17,974 (2020: £10,571).

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

# SAAYA

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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### **Structure, governance and management**

The charity is a CIO Foundation and is governed by its constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr M S Rana

Mrs Saba Saqib

Mrs Sadia Ahmad

The first charity trustees are appointed indefinitely (i.e. for life or until they retire). Apart from the first trustees, every trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individual for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Two trustees are the first trustees of the charity and are appointed indefinitely (i.e. for life or until they retire).

Charity can appoint maximum 7 trustees at any time in accordance with its governing documents. The charity must have minimum of 3 trustees at any time.

None of the trustees has any beneficial interest in the charity. All of the trustees are members of the charity.

### **Reference and administrative details:**

#### **Registered Charity number**

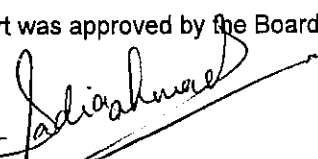
1189023

#### **Principal address**

2 Crescent Parade  
Uxbridge, Middlesex  
United Kingdom  
UB10 0LG

The trustees report was approved by the Board of Trustees.

Mrs Sadia Ahmad  
Trustee



31 October 2022

## SAAYA

### CHARTERED CERTIFIED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF SAAYA FOR THE YEAR ENDED 31 DECEMBER 2021

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In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the financial statements of SAAYA for the year ended 31 December 2021, which comprise the statement of financial activities and the related notes from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <https://www.accaglobal.com/gb/en/member/standards/rules-and-standards/rulebook.html>.

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement letter dated 8 October 2021. Our work has been undertaken solely to prepare for your approval the financial statements of SAAYA and state those matters that we have agreed to state to the charity's trustees, as a body, in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at [https://www.accaglobal.com/content/dam/ACCA\\_Global/Technical/fact/technical-factsheet-163.pdf](https://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.pdf). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than SAAYA and the charity's trustees as a body, for our work or for this report.

It is your duty to ensure that SAAYA has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of SAAYA. You consider that SAAYA is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.}

We have not been instructed to carry out an audit or a review of the financial statements of SAAYA. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.



**MUS Accountants Limited**

31 October 2022

**Chartered Certified Accountants**

125 The Grove  
Stratford  
London  
E15 1EN  
United Kingdom

# SAAYA

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted funds 2021 £	Unrestricted funds £
<b><u>Income from:</u></b>	<b>Notes</b>		
Donations and legacies	3	11,307	12,389
<b><u>Expenditure on:</u></b>			
Charitable activities	4	3,904	1,818
<b>Net income for the year/ Net movement in funds</b>		7,403	10,571
Fund balances at 1 January 2021		10,571	-
<b>Fund balances at 31 December 2021</b>		<u>17,974</u>	<u>10,571</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# SAAYA

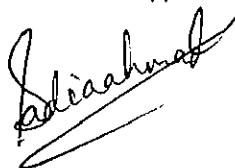
## BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	£	£
<b>Current assets</b>					
Cash at bank and in hand		17,974		10,571	
		<u>          </u>		<u>          </u>	
Net current assets			17,974		10,571
			<u>          </u>		<u>          </u>
<b>Income funds</b>					
Unrestricted funds			17,974		10,571
			<u>          </u>		<u>          </u>
			17,974		10,571
			<u>          </u>		<u>          </u>

The financial statements were approved by the Trustees on 31 October 2022

Mrs Sadia Ahmad  
Trustee





# SAAYA

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting policies

#### Charity information

SAAYA registered as a charity with charity commission on 14 April 2020 as CIO - Foundation (Charitable Incorporated Organisation) having charity registration number: 1189023. The registered office is 2 Crescent Parade, Uxbridge, Middlesex, UB10 0LG.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution of a charitable incorporated organisation whose only voting members are its charity trustees, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SAAYA

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# SAAYA

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021 £	£
Donations and gifts	11,307	12,389

### 4 Charitable activities

	Charitable Expenditure 2021 £	Charitable Expenditure £
Computer and website cost	-	169
Grant funding of activities (see note 5)	3,904	1,649
	3,904	1,818

### 5 Grants payable

	Charitable Expenditure 2021 £	Charitable Expenditure £
Grants to institutions: Noreen Zindagi Welfare Trust	3,904	1,649

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# **SAAYA**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 DECEMBER 2021***

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**6 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**7 Related party transactions**

There were no disclosable related party transactions during the year ( - none).