



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 02/07/2020 Period start date To 30/06/2021 Period end date

Charity name: Helping Caring Team

Charity registration number: 1189021

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit for the relief of the suffering of vulnerable and homeless people of Newport and South East Wales. By providing an outreach service that supplies food, essential items, funding for emergency accommodation and an advocacy service to help with access to services and agencies that can improve their lives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing humanitarian aid in the form of food, clothes, tents and sleeping bags, toiletries and items required when transitioning to accommodation. Providing food parcels by delivery to those in need. Providing an advocacy service to help to improve lives.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	HCT work with regard to the guidance published by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	All the activities of HCT are carried out by 15 volunteers who commit between 4-30 hours a week. These activities include collecting and redistributing food and other essential items to vulnerable people across Gwent. Running an outreach service to street homeless and those housed in temporary accommodation in Newport City centre. Collaborating without partners and sponsors. Co-ordinating fundraising activities, including grant applications. Managing the charity's social media and website interests. All governance, compliance and accounting functions.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	HCT has funded emergency accommodation in hotels as an interim measure for approx 40 people, HCT has provided 50-80 hot meals to the vulnerable on a weekly basis, 25-50 food parcels weekly, dozens of sleeping bags, tents, clothes, shoes and other items. HCT has funded microwaves, kettles, toasters and items of bedding to those moving into more permanent accommodation. HCT has advocated for numerous people to help them secure the medical, housing and benefit help they require.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Apart from our standard objective of delivering humanitarian aid to those in need in South East Wales, HCT has secured a base for our operations and purchased a van to enable the collection and delivery of donations and essential items.
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Performance of fundraising activities against objectives set	Para 1.41	Due to the pandemic, the usual fundraising activities of HCT have been difficult to achieve, but we have continued with clothes recycling and operating a small society lottery. HCT continues to attract private donations.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash funds amount to £10,144, HCT has no assets. Which includes £623 of unrestricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The only reserves held are those that are restricted and pertain to grant funding received and private donations with a restricted purpose.
Amount of reserves held	Para 1.22	£9521.0
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	HCT has two principles sources of funding, Grant funding and private donations. Grant funding amounts to £19,749 private donations £11,879.
Investment policy and objectives including any social investment policy adopted	Para 1.46	HCT does not have an investment policy.
A description of the principal risks facing the charity	Para 1.46	Inability to attract funding to fund everyday running costs. Most grant funding bodies fund capital costs and not everyday revenue costs.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post annually.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	HCT follow the Charity Commission guidance (CC3).
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees undertake strategic and key accounting decisions along with personnel decisions. With respect to policies and procedures held by the charity. Day to day operational decisions are undertaken by key volunteers under the guidance of the trustees.
Relationship with any related parties	Para 1.51	HCT has working relationships with local authorities with respect to improving the lives of our beneficiaries. With local businesses such as supermarkets and other food outlets and with other local charities to ensure efficiency in our objectives.
Other		

Reference and Administrative details

Charity name	Helping Caring Team
Other name the charity uses	HCT
Registered charity number	1189021

Charity's principal address	24 Markham Crescent Oakdale, Blackwood, Caerphilly, NP12 0JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hayley Thomas	Chair		
2	Rhian Rogers			
3	Adele Delaney	Secretary		
4	Ceri Waters			
5	Louise Woodgate	Treasurer		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Louise Woodgate	
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Position (eg
Secretary, Chair, etc)

Treasurer

Treasurer	
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Date

02/01/2022

02/01/2022

Table 1

	HCT (Helping Caring Team)				1189021			CC16a	
	Receipts and payments accounts								
	For the period from		Period start date		To		Period end date		
2nd July 2020			30th June 2021						
Section A Receipts and payments									
	Unrestricted funds		Restricted funds		Endowment funds		Total funds		Last year
	to the nearest	£	to the nearest £		to the nearest £		to the nearest £		to the nearest £
A1 Receipts									
Donations	8,097		3,781		-		11,879		-
Bonus ball	3,919		-		-		3,919		-
Equipment	- 0		-		-		-		-
Stationary	- 0		-		-		-		-
Fuel	- 0		-		-		-		-
Transport	- 0		-		-		-		-
Misc	112		-		-		112		-
Food	10		-		-		10		-
Events/ Fundraisers	- 0		-		-		-		-
Clothes	5,501		-		-		5,501		-
Raffles	447		-		-		447		-
Grants	- 0		19,749		-		19,749		-
Accommodation	- 0		-		-		-		-
Training	- 0		-		-		-		-
Storage	175		-		-		175		-
Insurance	- 0		-		-		-		-
Household/ electrical	- 0		-		-		-		-
Household/ furnishing	80		-		-		80		-
Household/soft furnishing	- 0		-		-		-		-
Mobile phone	- 0		-		-		-		-
Donations for sleeping bags	- 0		50		-		50		-
Toiletries	- 0		-		-		-		-
Pink Hub	- 0		-		-		-		-
Computer equipment	- 0		-		-		-		-
					-		-		-
Sub total(Gross income for AR)	18,341		23,580		- 0		41,922		- 0
A2 Asset and investment sales, (see table).									
	- 0		- 0		- 0		-		
	- 0		- 0		- 0		-		- 0
Sub total	- 0		- 0		- 0		-		- 0
Total receipts	18,341		23,580		- 0		41,922		- 0
A3 Payments	- 0		-		-		-		-
Donations	- 37		-		-		- 37		-
Bonus ball	2,006		-		-		2,006		-
Equipment	225		-		-		225		-
Stationary	31		824		-		854		-
Fuel	2,431		-		-		2,431		-
Transport	4,595		331		-		4,926		-
Misc	1,946		7,420		-		9,366		-
Food	2,968		-		-		2,968		-

	HCT (Helping Caring Team)				1189021		CC16a
Events/ Fundraisers	- 0	-	-	-	-	-	-
Clothes	966	-	-	-	966	-	-
Raffles	- 0	-	-	-	-	-	-
Grants	- 0	2,224	-	-	2,224	-	-
Accommodation	415	24	-	-	439	-	-
Training	30	598	-	-	628	-	-
Storage	230	-	-	-	230	-	-
Insurance	309	433	-	-	743	-	-
Household/ electrical	174	91	-	-	265	-	-
Household/ furnishing	- 0	341	-	-	341	-	-
Household/soft furnishing	608	-	-	-	608	-	-
Mobile phone	126	-	-	-	126	-	-
Donations for sleeping bags	- 0	-	-	-	-	-	-
Toiletries	5	1,008	-	-	1,013	-	-
Pink Hub	588	764	-	-	1,352	-	-
Computer equipment	102	-	-	-	102	-	-
			-	-	-	-	-
			-	-	-	-	-
Sub total	17,718	14,059	-	-	31,777	-	-
A4 Asset and investment purchases, (see table)							
	- 0	- 0	- 0	- 0	-		
	- 0	- 0	- 0	- 0	-		
Sub total	- 0	- 0	- 0	- 0	-	- 0	- 0
Total payments	17,718	14,059	- 0	- 0	31,777	- 0	- 0
Receipts/(payments)	623	9,521	-	-	10,144	-	-
A5 Transfers betw	- 0	-	-	-	-	-	-
A6 Cash funds las	- 0	-	-	-	-	-	-
ends this year end	623	9,521	-	-	10,144	-	-
Section B Statement of assets and liabilities at the end of the period							
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £			
B1 Cash funds		623	9,521	-			
		-	-	-			
		-	-	-			
	Total cash funds	623	9,521	-			
	(agree balances with receipts and payments account(s))	OK	OK	OK			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £			
	Details						
B2 Other monetary assets		-	-	-			
		-	-	-			
		-	-	-			
		-	-	-			
		-	-	-			
		-	-	-			
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)			
B3 Investment assets			-	-			
			-	-			
			-	-			

	HCT (Helping Caring Team)			1189021			CC16a
					-		-
					-		-
	Details		Fund to which asset belongs		Cost (optional)		Current value (optional)
B4 Assets retained for the charity's own use					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
	Details		Fund to which liability relates		Amount due (optional)		When due (optional)
B5 Liabilities					-		
					-		
					-		
					-		
					-		
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name			Date of approval	
	L woodgate		LOUISE WOODGATE			03/01/2022	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Help Caring Team

**On accounts for the year
ended**

30/06/2021

**Charity no
(if any)**

1189021

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2021

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

C. Hindley

Date:

3/1/2022

Name:

Carol Hindley

**Relevant professional
qualification(s) or body
(if any):**

N/A

Address:

12 Kirby Close

Swindon

SN3 2JE

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A