

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION

England & Wales · Charity number 1188989

Details

Status Registered

Legal form CIO

Registered 2020-04-09

Register [View on the Charity Commission register](#)

Contact

Address Highfields Adventure Playground
Mere Road
Leicester
LE5 5GQ

Phone 01162624592

Email kevin@highfieldsadventureplayground.com

Activities

Objects: TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

Activities: Highfields adventure playground association is an open access play provision for children aged between 6 and 14 years in the Highfields and surrounding areas of Leicester. We are open all year round and provide a wide range of activities, freely chosen by the children in a safe and child centred environment.

Classification

- **How:** Provides Services
- **What:** Recreation
- **Who:** Children/young People

Geography

- Leicester City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£138,399	£111,813	-	-
2024-03-31	£119,532	£119,070	-	-
2023-03-31	£116,065	£124,148	-	-
2022-03-31	£130,866	£137,612	-	-
2021-03-31	£149,776	£131,837	-	-

Trustees

Name	Role	Appointed
Nazma Mohamed	Chair	2019-11-21
Claire Chauhan		2021-11-25
Rachel Ricketts		2019-11-21
Shenaz Sheikh		2019-11-21
Suleman salemangi		2025-11-25
sanchez James		2019-11-21

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION

England & Wales - Charity number 1188989

Accounts

Registered Charity No:1188989
Charitable Incorporation No: CE021482

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2025

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

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FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2025**

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**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**Charity Reference and Administrative Details
for the year ended
31 MARCH 2025**

Charity Registration Number:	1188989
Company Registration Number:	CE021482
Trustees:	Shenaz Sheikh Sanchez James Philip Arrowsmith Rachel Ricketts Nazma Mohamed Claire Chauhan Jethuba Chauhan Hanif Fakibhai
Management Team	Kevin Sherriff Project Manager
Registered Office:	Highfields Adventure Playground Mere Road Leicester LE5 5GQ
Independent Examiners:	Celerica Ltd Certified Accountants First Floor, The Old Chapel 9 Kempson Road Leicester LE2 8AN
Bankers:	Co-operative Bank Business Direct PO Box 250 Skelmersdale WN8 6WT

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

The trustees present their report and financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Trustees of the Charity

The trustees who have served during the year and since the year end are as follows:

Shenaz Sheikh	Nazma Mohamed
Sanchez James	Claire Chauhan
Philip Arrowsmith	Jethuba Chauhan
Rachel Ricketts	Hanif Fakibhai

Objectives and Activities

The charity's objectives and principal activities are to:

1. Provide year-round free, open access play provision for children aged six to fourteen years.
2. To provide a child centered play space and the resources necessary for its achievement
3. To promote good play practice through support and liaison.
4. To enable children to be healthy, to stay safe, to enjoy and achieve, to make a positive contribution and to be economically sound under the Children's Act 2004.

The main objectives and activities for the year continued to focus upon the promotion of staying healthy & staying safe. The strategies employed to assist the charity to meet these objectives included the following:

- Ø Providing a supervised play space and a wide range of play activities and equipment.
- Ø To provide free nutritious food with an emphasis on fresh fruit throughout the year.
- Ø To maintain and advance the natural play area and also its food growing opportunities.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2025 (CONTINUED)**

Objectives and Activities Continued)

The main areas of charitable activity are the provision of supported play, economic prosperity for the community, life skills, staying healthy, being safe and educating children within the statutory school age.

Public Benefit Statement

The trustees have considered the general guidance on public benefit issued by the Charities Commission and has taken due regard of that guidance. The trustees consider they are satisfied that the charity's activities do provide a wide public benefit.

Strategic Report

Achievements and Performance

Funding for the project is through Leicester City Council, and is sufficient to employ 5 members of staff. During the year we achieved 8,335 service users through our doors, with 11,227 children registered from the local area.

Financial Review (including reserves policy)

With limited resources and difficulties obtaining additional funding, it has continued to be difficult to plan or develop additional services. The charity with sound financial management and the support of the staff team and Management Committee members have no deficit.

The principle funding sources for the charity are currently by way of grant funding through Leicester City Council to enable the charity to provide play support.

As a result of constraints, the charity will need to look for additional sources of funding to provide increased services in future years.

During the year, the charity made a net surplus of £26,586.

The total reserves at the end of the financial year were £30,673. All of these reserves were unrestricted funds.

Plans for Future Periods

The charity plans to continue the activities outlined above in the forthcoming years subject to the continuance of satisfactory funding arrangements.

We acknowledge the generous support of individual donors, charitable trusts & foundations, leading organisations and companies. We also recognise the significant contribution of volunteers, pro bono advisers, advocates and champions of HAPA.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2025 (CONTINUED)**

Structure, governance and management

The organisation is a charitable incorporated organisation, incorporated on 9 April 2020.

The trustees have conducted a review of the major risks which the charity is exposed to. Appropriate systems and procedures have been established to mitigate the risks that the charity faces.

Internal control risks are minimised by the implementation of a financial policy and procedure for authorisation of all transactions within the project.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, Trustees, service users, contractors and visitors to the project.

We are now routinely monitored by the city councils play development officer for all quality delivery and operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

The project currently has 7 trustees who meet every 2 months and are responsible for the strategic direction and policy of the charity. The trustees come from a variety of professional backgrounds relevant to the work of the charity.

The manager is also responsible for ensuring that the charity delivers the services specified, that key performance indicators are met and the day to day operational management of the project. The manager has responsibility for the individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complimentary to the charity's objectives, the charity is guided by both local and national policy. At a national level the project is steered by the Children's Act 2004, its regulator Ofsted and the Playwork Principles.

At a local level the project will work within Leicester City's Play Policy.

The project is represented at forums specifically aimed at young people. This has proved to be invaluable to the charity in establishing improved links with the community and identifying policy development and prospective funding opportunities to improve the services to all service users.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2025 (CONTINUED)**

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees Annual Report and the financial statements of the charity in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare the financial statements each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP (FRS102);
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ON BEHALF OF THE BOARD



.....
Trustee Name
Shenaz Sheikh

Dated: 28/10/25

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2025**

We report to the charity trustees on our examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 7 to 15.

Responsibilities and basis of report.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

We report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

We have completed our examination. We can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



CELERICA LTD
CHARTERED CERTIFIED ACCOUNTANTS
FIRST FLOOR
THE OLD CHAPEL
9 KEMPSON ROAD
LEICESTER
LE2 8AN

Dated : 30/10/25

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2025**

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Income and endowments from:					
Donations and legacies	2	572	-	572	9,244
Charitable activities	3	137,827	-	137,827	110,288
Investments	4	-	-	-	-
Total income and endowments		138,399	-	138,399	119,532
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	5	111,813	-	111,813	119,070
Other		-	-	-	-
Total expenditure		111,813	-	111,813	119,070
Net income		26,586	-	26,586	462
Transfers between funds		-	-	-	-
Net movement in funds		26,586	-	26,586	462
Reconciliation of funds:					
Funds introduced		4,087	-	4,087	3,625
Total funds carried forward		30,673	-	30,673	4,087

All income and expenditure derive from continuing activities.

The statement of financial activities include all gains and losses recognised during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)
CIO number CE021482**

BALANCE SHEET AS AT 31 MARCH 2025

		2025		2024	
Note	£	£	£	£	£
FIXED ASSETS			-		-
CURRENT ASSETS					
Debtors	12	-		-	
Cash at bank		94,879		6,584	
Cash in hand		350		350	
		95,229		6,934	
CREDITORS: amounts falling due within one year					
Other creditors	13	64,556		2,847	
		64,556		2,847	
NET CURRENT ASSETS			30,673		4,087
NET ASSETS			30,673		4,087
FUNDS					
Unrestricted	14		30,673		4,087
Restricted	14		-		-
	15		30,673		4,087

The financial statements were approved and authorised for issue by the Board on

Signed on behalf of the board of trustees

Shenaz Sheikh



.....
Trustee Name:

The notes on pages 9 to 15 form part of these accounts

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2025

1 Accounting Policies

1. Summary of significant accounting policies

a General information and basis of preparation

Highfields Adventure Playground Association is a registered charity in England and Wales and also a Charitable Incorporated Organisation. The address of the charity's registered head office is given on page 1 of these financial statements. The nature of the charity's operations and principal activities detailed on page 2 - 3 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 16 July 2014 (as updated through Update Bulletin 1 published on 22 February 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Updated Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value where considered necessary. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

b Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2025 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

c Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance of conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. A corresponding amount is recognised in expenditure.

No amount of time is included in the financial statements for volunteer time in line with SORP FRS (102). Further detail is given in the Trustees Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected cost of the sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and "Income from other trading activities". Upon sale, the value of stock is charged against "Income from trading activities" and the proceeds are recognised as "Income from other trading activities". Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until sold. This income is recognised within "Income from other trading activities".

Fixed assets gifts in kind are recognised when receivable are included at fair value. They are not deferred over the life of the asset.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as interest. Interest income is recognised using the effective interest method. Any dividend and rent income is recognised as the charity's right to receive payment is established.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2025 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

d Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Cost of raising funds
- Expenditure on charitable activities
- Other expenditure represents those items not falling into the above categories.

Irrecoverable VAT is charged as an expense against the activity for which the expenditure arose.

e Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

f Tangible fixed assets

As requested by the funders, no depreciation is provided on tangible fixed assets. Assets are written off at the time of purchase. This is not in accordance with requirements of Financial Reporting Standard Number 105 which requires assets to be written off over their estimated useful lives. The trustees consider that these assets will have a small residual value at the end of each financial year.

g Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

h Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, It is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

i Leases

Rentals payable or receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2025 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

j Taxation

No provision has been made for taxation as the charity's charitable status renders it exempt from UK direct taxation.

k Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and legacies

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£
Donations	572	-	572	9,244
	<u>572</u>	<u>-</u>	<u>572</u>	<u>9,244</u>

All income from donations and legacies were attributable to unrestricted funds.

3 Income from charitable activities

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£
Leicester City Council - Main	94,990	-	94,990	94,990
Leicester City Council - Summer Playscheme	14,858	-	14,858	14,858
Leicester City Council - Other	900	-	900	-
Feeding Britain	3,162	-	3,162	-
Fundraising	2,200	-	2,200	-
University of Leicester	3,000	-	3,000	-
Carlton Hayes Mental Health Charity	2,835	-	2,835	-
Maud Elkington CT	4,835	-	4,835	-
Florence Turner C CT	1,000	-	1,000	-
Drop of Compassion	5,547	-	5,547	-
Wild Friendly	1,500	-	1,500	-
LRMCA	3,000	-	3,000	-
Peace of Green	-	-	-	440
	<u>137,827</u>	<u>-</u>	<u>137,827</u>	<u>110,288</u>

Income from charitable activities was £137,827 (2024: £115,548). This was all of an unrestricted nature.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2025 (Continued)

4 Investment Income

	2025	2024
	£	£
Bank interest received	<u>-</u>	<u>-</u>

5 Analysis of expenditure on charitable activities

	<u>Direct</u>	<u>Other</u>	<u>Support</u>	2025	2024
	<u>Wages</u>	<u>Direct</u>	<u>Costs</u>	<u>Total</u>	<u>Total</u>
Provide out of school play activities for 6 - 14 year olds	<u>66,324</u>	<u>15,229</u>	<u>30,260</u>	<u>111,813</u>	<u>119,070</u>

All of the above costs were of an unrestricted nature.

6 Allocation of support costs

<u>Out of school play 6 -14</u>	2025	2024
	£	£
Governance	1,930	2,020
Wages and salaries	28,276	28,276
Vehicle expenses	54	142
	<u>30,260</u>	<u>30,438</u>

7 Governance costs

<u>Out of school play 6 -14</u>	2025	2024
	£	£
Independent examination fees & bookkeeping	<u>1,930</u>	<u>2,020</u>

8 Net Income / (expenditure) for the year

	2025	2024
	£	£
This is stated after charging:		
Depreciation	-	-
Independent Examiners Fees	<u>1,440</u>	<u>1,500</u>

9 Independent Examiners remuneration

The independent examiner's fees amounts to £1,440. There were no other services.

10 Trustees and key management personnel remuneration and expenses

The trustees received no remuneration during the year.

The trustees did not have any expenses reimbursed during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2025 (Continued)

11 Staff costs and employee benefits

	2025 £ Number	2025 £ Full Time	2024 £ Number	2024 £ Full Time
Charitable activities	8	3	8	3
	<u>8</u>	<u>3</u>	<u>8</u>	<u>2</u>

The total staff costs and employee benefits were as follows:

	2025 £	2024 £
Wages and salaries	92,594	89,074
Social security costs	2,006	7,249
	<u>94,600</u>	<u>96,323</u>

12 Debtors

	2025 £	2024 £
Prepayments	-	-
Other debtors	-	-
	<u>-</u>	<u>-</u>

13 Creditors: Amounts falling due within one year

	2025 £	2024 £
Accruals	1,790	1,790
Other creditors	976	1,057
Deferred income - LCC advance payment	61,790	-
	<u>64,556</u>	<u>2,847</u>

14 Funds

	<u>Balance 01.04.24</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance at 31.03.25</u>
Unrestricted Funds					
General	4,087	138,399	(111,813)	-	30,673
Restricted Funds					
General	-	-	-	-	-
	<u>4,087</u>	<u>138,399</u>	<u>(111,813)</u>	<u>-</u>	<u>30,673</u>

15 Analysis of net assets between funds

	2025 £	2024 £
Unrestricted Funds		
General	30,673	4,087
Restricted		
Main account	-	-
	<u>30,673</u>	<u>4,087</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2025 (Continued)

16 Related Party Transactions

There were no related party transactions during the year.

17 Going Concern

The accounts have been prepared on a going concern basis. This assumes the organisation will have sufficient reserves to continue its operations for the foreseeable future. The Playground is continually seeking additional funding and is hoping this will again be achieved in 2025/26 and the future.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Income and Expenditure Account for the year ended 31 March 2025

	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	£	£	£	£
INCOME				
Leicester City Council	94,990	-	94,990	94,990
Leicester City Council	14,858	-	14,858	14,858
Other LCC	900	-	900	-
Feeding Britain	3,162	-	3,162	-
Fundraising	2,200	-	2,200	-
University of Leicester	3,000	-	3,000	-
Carlton Hayes Mental Health Charity	2,835	-	2,835	-
Maud Elkington CT	4,835	-	4,835	-
Florence Turner CT	1,000	-	1,000	-
Drop of Compassion	5,547	-	5,547	-
Wild Friendly	1,500	-	1,500	-
LRMCA	3,000	-	3,000	-
Other Donations	572	-	572	9,244
Peace of Green - Stay and Play	-	-	-	440
	<u>138,399</u>	<u>-</u>	<u>138,399</u>	<u>116,065</u>
EXPENDITURE				
Wages and national insurance	94,600	-	94,600	96,323
Light and heat	2,911	-	2,911	2,125
Insurance	1,424	-	1,424	1,378
Equipment, materials and repairs	3,298	-	3,298	8,572
Health and safety	-	-	-	-
Games, crafts and activities	4,173	-	4,173	4,059
Water rates	220	-	220	189
Advertising	15	-	15	-
Sundries	2,269	-	2,269	2,305
Telephone	584	-	584	1,606
Independent Examiners Report	1,440	-	1,440	1,500
Bookkeeping	490	-	490	520
Stationery and postage	35	-	35	351
Training	300	-	300	-
Vehicle expenses	54	-	54	142
	<u>111,813</u>	<u>-</u>	<u>111,813</u>	<u>119,070</u>
NET (DEFICIT) SURPLUS FOR THE YEAR	<u>26,586</u>	<u>-</u>	<u>26,586</u>	<u>462</u>
FUND BALANCE BROUGHT FORWARD	<u>4,087</u>	<u>-</u>	<u>4,087</u>	<u>3,625</u>
FUND BALANCE CARRIED FORWARD	<u>30,673</u>	<u>-</u>	<u>30,673</u>	<u>4,087</u>

This page does not form part of the statutory financial statements

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION

England & Wales - Charity number 1188989

Accounts

Registered Charity No:1188989
Charitable Incorporation No: CE021482

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2024

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

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FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2024**

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**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**Charity Reference and Administrative Details
for the year ended
31 MARCH 2024**

Charity Registration Number: 1188989

Company Registration Number: CE021482

Trustees: Shenaz Sheikh
Sanchez James
Philip Arrowsmith
Rachel Ricketts
Nazma Mohamed
Claire Chauhan
Jethuba Chauhan
Nadia Fakirbhai

Management Team Kevin Sherriff
Project Manager

Registered Office: 2 Abbey Rise
Leicester
LE4 2AG

Independent Examiners: Celerica Ltd
Certified Accountants
First Floor, The Old Chapel
9 Kempson Road
Leicester
LE2 8AN

Bankers: Co-operative Bank
Business Direct
PO Box 250
Skelmersdale
WN8 6WT

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees present their report and financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Trustees of the Charity

The trustees who have served during the year and since the year end are as follows:

Shenaz Sheikh
Sanchez James
Philip Arrowsmith
Rachel Ricketts

Nazma Mohamed
Claire Chauhan
Jethuba Chauhan
Nadia Fakirbhai

Objectives and Activities

The charity's objectives and principal activities are to:

1. Provide year-round free, open access play provision for children aged six to fourteen years.
2. To provide a child centered play space and the resources necessary for its achievement
3. To promote good play practice through support and liaison.
4. To enable children to be healthy, to stay safe, to enjoy and achieve, to make a positive contribution and to be economically sound under the Children's Act 2004.

The main objectives and activities for the year continued to focus upon the promotion of staying healthy & staying safe. The strategies employed to assist the charity to meet these objectives included the following:

- Ø Providing a supervised play space and a wide range of play activities and equipment.
- Ø To provide free nutritious food with an emphasis on fresh fruit throughout the year.
- Ø To maintain and advance the natural play area and also its food growing opportunities.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024 (CONTINUED)**

Objectives and Activities Continued)

The main areas of charitable activity are the provision of supported play, economic prosperity for the community, life skills, staying healthy, being safe and educating children within the statutory school age.

Public Benefit Statement

The trustees have considered the general guidance on public benefit issued by the Charities Commission and has taken due regard of that guidance. The trustees consider they are satisfied that the charity's activities do provide a wide public benefit.

Strategic Report

Achievements and Performance

Funding for the project is through Leicester City Council, and is sufficient to employ 7 members of staff. During the year we have achieved 9,186 service users that come through our doors, with 1,198 children registered

Financial Review (including reserves policy)

With limited resources and difficulties obtaining additional funding, it has continued to be difficult to plan or develop additional services. The charity with sound financial management and the support of the staff team and Management Committee members have no deficit.

The principle funding sources for the charity are currently by way of grant funding through Leicester City Council to enable the charity to provide play support. As a result of constraints, the charity will need to look for additional sources of funding to provide increased services in future years.

During the year, the charity made a net surplus of £462.

The total reserves at the end of the financial year were £4,087. All of these reserves were unrestricted funds.

Plans for Future Periods

The charity plans to continue the activities outlined above in the forthcoming years subject to the continuance of satisfactory funding arrangements.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024 (CONTINUED)**

Structure, governance and management

The organisation is a charitable incorporated organisation, incorporated on 9 April 2020.

The trustees have conducted a review of the major risks which the charity is exposed to. Appropriate systems and procedures have been established to mitigate the risks that the charity faces.

Internal control risks are minimised by the implementation of a financial policy and procedure for authorisation of all transactions within the project.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, Trustees, service users, contractors and visitors to the project.

We are now routinely monitored by the city councils play development officer for all quality delivery and operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

The project currently has 7 trustees who meet every 2 months and are responsible for the strategic direction and policy of the charity. The trustees come from a variety of professional backgrounds relevant to the work of the charity.

The manager is also responsible for ensuring that the charity delivers the services specified, that key performance indicators are met and the day to day operational management of the project. The manager has responsibility for the individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complimentary to the charity's objectives, the charity is guided by both local and national policy. At a national level the project is steered by the Children's Act 2004, its regulator Ofsted and the Playwork Principles.

At a local level the project will work within Leicester City's Play Policy.

The project is represented at forums specifically aimed at young people. This has proved to be invaluable to the charity in establishing improved links with the community and identifying policy development and prospective funding opportunities to improve the services to all service users.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024 (CONTINUED)**

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees Annual Report and the financial statements of the charity in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare the financial statements each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP (FRS102);
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ON BEHALF OF THE BOARD


.....

Trustee Name
Rachel Ricketts

Dated: 24/2/2024

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2024**

We report to the charity trustees on our examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 7 to 15.

Responsibilities and basis of report.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

We report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

We have completed our examination. We can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



CELERICA LTD
CHARTERED CERTIFIED ACCOUNTANTS
FIRST FLOOR
THE OLD CHAPEL
9 KEMPSON ROAD
LEICESTER
LE2 8AN

Dated : 24/09/2024

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Income and endowments from:					
Donations and legacies	2	9,244	-	9,244	4,517
Charitable activities	3	110,288	-	110,288	111,548
Investments	4	-	-	-	-
Total income and endowments		119,532	-	119,532	116,065
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	5	119,070	-	119,070	124,148
Other		-	-	-	-
Total expenditure		119,070	-	119,070	124,148
Net income		462	-	462	(8,083)
Transfers between funds		-	-	-	-
Net movement in funds		462	-	462	(8,083)
Reconciliation of funds:					
Funds introduced		3,625	-	3,625	11,708
Total funds carried forward		4,087	-	4,087	3,625

All income and expenditure derive from continuing activities.

The statement of financial activities include all gains and losses recognised during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)
CIO number CE021482**

BALANCE SHEET AS AT 31 MARCH 2024

		2024		2023	
Note	£	£	£	£	£
FIXED ASSETS			-		-
CURRENT ASSETS					
Debtors	12	-		-	
Cash at bank		6,584		33,594	
Cash in hand		350		350	
		6,934		33,944	
CREDITORS: amounts falling due within one year					
Other creditors	13	2,847		30,319	
		2,847		30,319	
NET CURRENT ASSETS			4,087		3,625
NET ASSETS			4,087		3,625
FUNDS					
Unrestricted	14		4,087		3,625
Restricted	14		-		-
	15		4,087		3,625

The financial statements were approved and authorised for issue by the Board on 24 / 9 / 24

Signed on behalf of the board of trustees

Rachel Ricketts

.....
Trustee Name:



The notes on pages 9 to 15 form part of these accounts

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2024

1 Accounting Policies

1. Summary of significant accounting policies

a General information and basis of preparation

Highfields Adventure Playground Association is a registered charity in England and Wales and also a Charitable Incorporated Organisation. The address of the charity's registered head office is given on page 1 of these financial statements. The nature of the charity's operations and principal activities detailed on page 2 - 3 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 16 July 2014 (as updated through Update Bulletin 1 published on 22 February 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Updated Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value where considered necessary. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

b Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2024 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

c Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance of conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. A corresponding amount is recognised in expenditure.

No amount of time is included in the financial statements for volunteer time in line with SORP FRS (102). Further detail is given in the Trustees Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected cost of the sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and "Income from other trading activities". Upon sale, the value of stock is charged against "Income from trading activities" and the proceeds are recognised as "Income from other trading activities". Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until sold. This income is recognised within "Income from other trading activities".

Fixed assets gifts in kind are recognised when receivable are included at fair value. They are not deferred over the life of the asset.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as interest. Interest income is recognised using the effective interest method. Any dividend and rent income is recognised as the charity's right to receive payment is established.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2024 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

d Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Cost of raising funds
- Expenditure on charitable activities
- Other expenditure represents those items not falling into the above categories.

Irrecoverable VAT is charged as an expense against the activity for which the expenditure arose.

e Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

f Tangible fixed assets

As requested by the funders, no depreciation is provided on tangible fixed assets. Assets are written off at the time of purchase. This is not in accordance with requirements of Financial Reporting Standard Number 105 which requires assets to be written off over their estimated useful lives. The trustees consider that these assets will have a small residual value at the end of each financial year.

g Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

h Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, It is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

i Leases

Rentals payable or receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2024 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

j Taxation

No provision has been made for taxation as the charity's charitable status renders it exempt from UK direct taxation.

k Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and legacies

	<u>Unrestricted</u> <u>2024</u> £	<u>Restricted</u> <u>2024</u> £	<u>Total</u> <u>2024</u> £	<u>Total</u> <u>2023</u> £
Fairshare	-	-	-	770
Donations	9,244	-	9,244	3,747
	<u>9,244</u>	<u>-</u>	<u>9,244</u>	<u>4,517</u>

All income from donations and legacies were attributable to unrestricted funds.

3 Income from charitable activities

	<u>Unrestricted</u> <u>2024</u> £	<u>Restricted</u> <u>2024</u> £	<u>Total</u> <u>2024</u> £	<u>Total</u> <u>2023</u> £
Leicester City Council - Main	94,990	-	94,990	94,990
Leicester City Council - Summer Playscheme	14,858	-	14,858	14,858
Leicester City Council - Other	-	-	-	-
Peace of Green	440	-	440	1,700
	<u>110,288</u>	<u>-</u>	<u>110,288</u>	<u>111,548</u>

Income from charitable activities was £128,388. This was all of an unrestricted nature.

4 Investment Income

	<u>2024</u> £	<u>2023</u> £
Bank interest received	<u>-</u>	<u>-</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2024 (Continued)

5 Analysis of expenditure on charitable activities

	<u>Direct Wages</u>	<u>Other Direct</u>	<u>Support Costs</u>	<u>2024 Total</u>	<u>2023 Total</u>
Provide out of school play activities for 6 - 14 year olds	68,047	20,585	30,438	<u>119,070</u>	<u>124,148</u>

All of the above costs were of an unrestricted nature.

6 Allocation of support costs

<u>Out of school play 6 -14</u>	<u>2024</u>	<u>2023</u>
	£	£
Governance	2,020	2,310
Wages and salaries	28,276	28,276
Vehicle expenses	142	629
Bank charges	-	-
	<u>30,438</u>	<u>31,215</u>

7 Governance costs

<u>Out of school play 6 -14</u>	<u>2024</u>	<u>2023</u>
	£	£
Independent examination fees & bookkeeping	<u>2,020</u>	<u>2,310</u>

8 Net Income / (expenditure) for the year

	<u>2024</u>	<u>2023</u>
	£	£
This is stated after charging:		
Depreciation	-	-
Independent Examiners Fees	<u>1,500</u>	<u>1,500</u>

9 Independent Examiners remuneration

The independent examiner's fees amounts to £1,500. There were no other services.

10 Trustees and key management personnel remuneration and expenses

The trustees received no remuneration during the year.

The trustees did not have any expenses reimbursed during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2024 (Continued)

11 Staff costs and employee benefits

	2024 £ Number	2024 £ Full Time	2023 £ Number	2023 £ Full Time
Charitable activities	8	3	8	3
	<u>8</u>	<u>3</u>	<u>8</u>	<u>2</u>

The total staff costs and employee benefits were as follows:

	2024 £	2023 £
Wages and salaries	89,074	96,563
Social security costs	7,249	2,600
	<u>96,323</u>	<u>99,163</u>

12 Debtors

	2024 £	2023 £
Prepayments	-	-
Other debtors	-	-
	<u>-</u>	<u>-</u>

13 Creditors: Amounts falling due within one year

	2024 £	2023 £
Accruals	1,790	1,790
Other creditors	1,057	1,067
Deferred income - LCC advance payment	-	27,462
	<u>2,847</u>	<u>30,319</u>

14 Funds

	Balance 01.04.23	Income	Expenditure	Transfers	Balance at 31.03.24
Unrestricted Funds					
General	3,625	119,532	(119,070)	-	4,087
Restricted Funds					
Leicester City Council	-	-	-	-	-
	<u>3,625</u>	<u>119,532</u>	<u>(119,070)</u>	<u>-</u>	<u>4,087</u>

15 Analysis of net assets between funds

	2024 £	2023 £
Unrestricted Funds		
General	4,087	3,625
Restricted		
Main account	-	-
	<u>4,087</u>	<u>3,625</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2024 (Continued)

16 Related Party Transactions

There were no related party transactions during the year.

17 Going Concern

The accounts have been prepared on a going concern basis. This assumes the organisation will have sufficient reserves to continue its operations for the foreseeable future. The Playground is continually seeking additional funding and is hoping this will be achieved in 2024/25 and the future.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Income and Expenditure Account for the year ended 31 March 2024

	<u>2024</u> <u>Unrestricted</u> £	<u>2024</u> <u>Restricted</u> £	<u>2024</u> <u>Total</u> £	<u>2023</u> <u>Total</u> £
INCOME				
Leicester City Council				
- Main Programme	94,990	-	94,990	94,990
- Summer Playscheme	14,858	-	14,858	14,858
Fairshare Grant	-	-	-	770
Peace of Green - Stay and Play	440	-	440	1,700
Other	9,244	-	9,244	3,747
	119,532	-	119,532	116,065
EXPENDITURE				
Wages and national insurance	96,323	-	96,323	99,163
Light and heat	2,125	-	2,125	1,146
Insurance	1,378	-	1,378	1,277
Equipment, materials and repair	8,572	-	8,572	10,789
Health and safety	-	-	-	-
Games, crafts and activities	4,059	-	4,059	5,565
Water rates	189	-	189	153
Advertising	-	-	-	499
Sundries	2,305	-	2,305	1,782
Telephone	1,606	-	1,606	737
Independent Examiners Report	1,500	-	1,500	1,500
Bookkeeping	520	-	520	810
Stationery and postage	351	-	351	98
Vehicle expenses	142	-	142	629
Bank charges	-	-	-	-
	119,070	-	119,070	124,148
NET (DEFICIT) SURPLUS FOR THE YEAR	462	-	462	(8,083)
FUND BALANCE BROUGHT FORWARD	3,625	-	3,625	11,708
FUND BALANCE CARRIED FORWARD	4,087	-	4,087	3,625

This page does not form part of the statutory financial statements

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION

England & Wales - Charity number 1188989

Accounts

Registered Charity No:1188989
Charitable Incorporation No: CE021482

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

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FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023**

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**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**Charity Reference and Administrative Details
for the year ended
31 MARCH 2023**

Charity Registration Number: 1188989

Company Registration Number: CE021482

Trustees: Shenaz Sheikh
Sanchez James
Philip Arrowsmith
Rachel Ricketts
Nazma Mohamed
Claire Chauhan
Jethuba Chauhan

Management Team Kevin Sherriff
Project Manager

Registered Office: 2 Abbey Rise
Leicester
LE4 2AG

Independent Examiners: Celerica Ltd
Certified Accountants
First Floor, The Old Chapel
9 Kempson Road
Leicester
LE2 8AN

Bankers: Co-operative Bank
Business Direct
PO Box 250
Skelmersdale
WN8 6WT

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

The trustees present their report and financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Trustees of the Charity

The trustees who have served during the year and since the year end are as follows:

Shenaz Sheikh	Nazma Mohamed
Sanchez James	Claire Chauhan
Philip Arrowsmith	Jethuba Chauhan
Rachel Ricketts	

Objectives and Activities

The charity's objectives and principal activities are to:

1. Provide year-round free, open access play provision for children aged six to fourteen years.
2. To provide a child centered play space and the resources necessary for its achievement
3. To promote good play practice through support and liaison.
4. To enable children to be healthy, to stay safe, to enjoy and achieve, to make a positive contribution and to be economically sound under the Children's Act 2004.

The main objectives and activities for the year continued to focus upon the promotion of staying healthy & staying safe. The strategies employed to assist the charity to meet these objectives included the following:

- ∅ Providing a supervised play space and a wide range of play activities and equipment.
- ∅ To provide free nutritious food with an emphasis on fresh fruit throughout the year.
- ∅ To maintain and advance the natural play area and also its food growing opportunities.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2023 (CONTINUED)**

Objectives and Activities Continued)

The main areas of charitable activity are the provision of supported play, economic prosperity for the community, life skills, staying healthy, being safe and educating children within the statutory school age.

Public Benefit Statement

The trustees have considered the general guidance on public benefit issued by the Charities Commission and has taken due regard of that guidance. The trustees consider they are satisfied that the charity's activities do provide a wide public benefit.

Strategic Report

Achievements and Performance

Funding for the project is through Leicester City Council, and is sufficient to employ 7 members of staff. During the year we have achieved 8,536 service users that come through our doors, with 851 children registered from the local area.

Financial Review (including reserves policy)

With limited resources and difficulties obtaining additional funding, it has continued to be difficult to plan or develop additional services. The charity with sound financial management and the support of the staff team and Management Committee members have no deficit.

The principle funding sources for the charity are currently by way of grant funding through Leicester City Council to enable the charity to provide play support. As a result of constraints, the charity will need to look for additional sources of funding to provide increased services in future years.

During the year, the charity made a net deficit of £8,083.

The total reserves at the end of the financial year were £3,625. All of these reserves were unrestricted funds.

Plans for Future Periods

The charity plans to continue the activities outlined above in the forthcoming years subject to the continuance of satisfactory funding arrangements.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2023 (CONTINUED)**

Structure, governance and management

The organisation is a charitable incorporated organisation, incorporated on 9 April 2020.

The trustees have conducted a review of the major risks which the charity is exposed to. Appropriate systems and procedures have been established to mitigate the risks that the charity faces.

Internal control risks are minimised by the implementation of a financial policy and procedure for authorisation of all transactions within the project.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, Trustees, service users, contractors and visitors to the project.

We are now routinely monitored by the city councils play development officer for all quality delivery and operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

The project currently has 7 trustees who meet every 2 months and are responsible for the strategic direction and policy of the charity. The trustees come from a variety of professional backgrounds relevant to the work of the charity.

The manager is also responsible for ensuring that the charity delivers the services specified, that key performance indicators are met and the day to day operational management of the project. The manager has responsibility for the individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complimentary to the charity's objectives, the charity is guided by both local and national policy. At a national level the project is steered by the Children's Act 2004, its regulator Ofsted and the Playwork Principles.

At a local level the project will work within Leicester City's Play Policy.

The project is represented at forums specifically aimed at young people. This has proved to be invaluable to the charity in establishing improved links with the community and identifying policy development and prospective funding opportunities to improve the services to all service users.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2023 (CONTINUED)**

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees Annual Report and the financial statements of the charity in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare the financial statements each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP (FRS102);
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ON BEHALF OF THE BOARD



.....
Trustee Name
Nazma Mohamed

Dated: 11/10/23

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2023**

We report to the charity trustees on our examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 7 to 15.

Responsibilities and basis of report.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

We report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

We have completed our examination. We can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



CELERICA LTD
CHARTERED CERTIFIED ACCOUNTANTS
FIRST FLOOR
THE OLD CHAPEL
9 KEMPSON ROAD
LEICESTER
LE2 8AN

Dated : 11 / 10 / 23

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Income and endowments from:					
Donations and legacies	2	4,517	-	4,517	2,478
Charitable activities	3	111,548	-	111,548	128,388
Investments	4	-	-	-	-
Total income and endowments		116,065	-	116,065	130,866
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	5	124,148	-	124,148	137,612
Other		-	-	-	-
Total expenditure		124,148	-	124,148	137,612
Net income		(8,083)	-	(8,083)	(6,746)
Transfers between funds		-	-	-	-
Net movement in funds		(8,083)	-	(8,083)	(6,746)
Reconciliation of funds:					
Funds introduced		11,708	-	11,708	18,454
Total funds carried forward		3,625	-	3,625	11,708

All income and expenditure derive from continuing activities.

The statement of financial activities include all gains and losses recognised during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)
CIO number CE021482**

BALANCE SHEET AS AT 31 MARCH 2023

		2023		2022	
	Note	£	£	£	£
FIXED ASSETS			-		-
CURRENT ASSETS					
Debtors	12	-		426	
Cash at bank		33,594		43,054	
Cash in hand		350		688	
		33,944		44,168	
CREDITORS: amounts falling due within one year					
Other creditors	13	30,319		32,460	
		30,319		32,460	
NET CURRENT ASSETS			3,625		11,708
NET ASSETS			3,625		11,708
FUNDS					
Unrestricted	14		3,625		11,708
Restricted	14		-		-
	15		3,625		11,708

The financial statements were approved and authorised for issue by the Board on 11/10/23

Signed on behalf of the board of trustees



Nazma Mohamed

.....
Trustee Name:

The notes on pages 9 to 15 form part of these accounts

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2023

1 Accounting Policies

1. Summary of significant accounting policies

a General information and basis of preparation

Highfields Adventure Playground Association is a registered charity in England and Wales and also a Charitable Incorporated Organisation. The address of the charity's registered head office is given on page 1 of these financial statements. The nature of the charity's operations and principal activities detailed on page 2 - 3 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 16 July 2014 (as updated through Update Bulletin 1 published on 22 February 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Updated Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value where considered necessary. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

b Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2023 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

c Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance of conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. A corresponding amount is recognised in expenditure.

No amount of time is included in the financial statements for volunteer time in line with SORP FRS (102). Further detail is given in the Trustees Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected cost of the sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and "Income from other trading activities". Upon sale, the value of stock is charged against "Income from trading activities" and the proceeds are recognised as "Income from other trading activities". Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until sold. This income is recognised within "Income from other trading activities".

Fixed assets gifts in kind are recognised when receivable are included at fair value. They are not deferred over the life of the asset.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as interest. Interest income is recognised using the effective interest method. Any dividend and rent income is recognised as the charity's right to receive payment is established.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2023 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

d Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Cost of raising funds
- Expenditure on charitable activities
- Other expenditure represents those items not falling into the above categories.

Irrecoverable VAT is charged as an expense against the activity for which the expenditure arose.

e Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

f Tangible fixed assets

As requested by the funders, no depreciation is provided on tangible fixed assets. Assets are written off at the time of purchase. This is not in accordance with requirements of Financial Reporting Standard Number 105 which requires assets to be written off over their estimated useful lives. The trustees consider that these assets will have a small residual value at the end of each financial year.

g Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

h Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, It is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

i Leases

Rentals payable or receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2023 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

j Taxation

No provision has been made for taxation as the charity's charitable status renders it exempt from UK direct taxation.

k Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and legacies

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2023</u>	<u>2023</u>	<u>2023</u>	<u>2022</u>
	£	£	£	£
Fairshare	770	-	770	-
Donations	3,747	-	3,747	2,478
	<u>4,517</u>	<u>-</u>	<u>4,517</u>	<u>2,478</u>

All income from donations and legacies were attributable to unrestricted funds.

3 Income from charitable activities

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2023</u>	<u>2023</u>	<u>2023</u>	<u>2022</u>
	£	£	£	£
Leicester City Council - Main	94,990	-	94,990	94,990
Leicester City Council - Summer Playscheme	14,858	-	14,858	14,858
Leicester City Council - Other	-	-	-	18,540
Peace of Green	1,700	-	1,700	-
	<u>111,548</u>	<u>-</u>	<u>111,548</u>	<u>128,388</u>

Income from charitable activities was £128,388. This was all of an unrestricted nature.

4 Investment Income

	<u>2023</u>	<u>2022</u>
	£	£
Bank interest received	<u>-</u>	<u>-</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2023 (Continued)

5 Analysis of expenditure on charitable activities

	<u>Direct</u> <u>Wages</u>	<u>Other</u> <u>Direct</u>	<u>Support</u> <u>Costs</u>	2023 <u>Total</u>	2022 <u>Total</u>
Provide out of school play activities for 6 - 14 year olds	70,887	22,046	31,215	<u>124,148</u>	<u>137,612</u>

All of the above costs were of an unrestricted nature.

6 Allocation of support costs

<u>Out of school play 6 -14</u>	2023 £	2022 £
Governance	2,310	2,855
Wages and salaries	28,276	28,276
Vehicle expenses	629	1,555
Bank charges	-	-
	<u>31,215</u>	<u>32,686</u>

7 Governance costs

<u>Out of school play 6 -14</u>	2023 £	2022 £
Independent examination fees & bookkeeping	<u>2,310</u>	<u>2,855</u>

8 Net Income / (expenditure) for the year

	2023 £	2022 £
This is stated after charging:		
Depreciation	-	-
Independent Examiners Fees	<u>1,500</u>	<u>1,500</u>

9 Independent Examiners remuneration

The independent examiner's fees amounts to £1,500. There were no other services.

10 Trustees and key management personnel remuneration and expenses

The trustees received no remuneration during the year.

The trustees did not have any expenses reimbursed during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2023 (Continued)

11 Staff costs and employee benefits

	2023 £ Number	2023 £ Full Time	2022 £ Number	2022 £ Full Time
Charitable activities	8	3	8	2
	<u>8</u>	<u>3</u>	<u>8</u>	<u>2</u>

The total staff costs and employee benefits were as follows:

	2023 £	2022 £
Wages and salaries	96,563	88,255
Social security costs	2,600	1,040
	<u>99,163</u>	<u>89,295</u>

12 Debtors

	2023 £	2022 £
Prepayments	-	-
Other debtors	-	426
	<u>-</u>	<u>426</u>

13 Creditors: Amounts falling due within one year

	2023 £	2022 £
Accruals	1,790	1,790
Other creditors	1,067	3,208
Deferred income - LCC advance payment	27,462	27,462
	<u>30,319</u>	<u>32,460</u>

14 Funds

	<u>Balance 01.04.22</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance at 31.03.23</u>
Unrestricted Funds					
General	11,708	116,065	(124,148)	-	3,625
Restricted Funds					
Leicester City Council	-	-	-	-	-
	<u>11,708</u>	<u>116,065</u>	<u>(124,148)</u>	<u>-</u>	<u>3,625</u>

15 Analysis of net assets between funds

	2023 £	2023 £
Unrestricted Funds		
General	3,625	11,708
Restricted		
Main account	-	-
	<u>3,625</u>	<u>11,708</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2023 (Continued)

16 Related Party Transactions

There were no related party transactions during the year.

17 Going Concern

The accounts have been prepared on a going concern basis. This assumes the organisation will have sufficient reserves to continue its operations for the foreseeable future. The Playground is continually seeking additional funding and is hoping this will be achieved in 2023/24 and the future.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Income and Expenditure Account for the year ended 31 March 2023

	<u>2023</u> <u>Unrestricted</u> £	<u>2023</u> <u>Restricted</u> £	<u>2023</u> <u>Total</u> £	<u>2022</u> <u>Total</u> £
INCOME				
Leicester City Council				
- Main Programme	94,990	-	94,990	94,990
- Summer Playscheme	14,858	-	14,858	14,858
- COVID	-	-	-	11,192
- Other	-	-	-	7,348
Fairshare Grant	770	-	770	-
Covid Grants	-	-	-	-
Peace of Green - Stay and Play	1,700	-	1,700	-
Other	3,747	-	3,747	2,478
	116,065	-	116,065	130,866
EXPENDITURE				
Wages and national insurance	99,163	-	99,163	92,938
Light and heat	1,146	-	1,146	1,876
Insurance	1,277	-	1,277	3,609
Equipment, materials and repair	10,789	-	10,789	25,187
Health and safety	-	-	-	245
Games, crafts and activities	5,565	-	5,565	5,600
Water rates	153	-	153	127
Advertising	499	-	499	-
Sundries	1,782	-	1,782	2,589
Telephone	737	-	737	664
Independent Examiners Report	1,500	-	1,500	1,500
Bookkeeping	810	-	810	1,355
Stationery and postage	98	-	98	367
Vehicle expenses	629	-	629	1,555
Bank charges	-	-	-	-
	124,148	-	124,148	137,612
NET (DEFICIT) SURPLUS FOR THE YEAR	(8,083)	-	(8,083)	(6,746)
FUND BALANCE BROUGHT FORWARD	11,708	-	11,708	18,454
FUND BALANCE CARRIED FORWARD	3,625	-	3,625	11,708

This page does not form part of the statutory financial statements

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION

England & Wales - Charity number 1188989

Accounts

Registered Charity No:1188989
Charitable Incorporation No: CE021482

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2022

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

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**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**Charity Reference and Administrative Details
for the year ended
31 MARCH 2022**

Charity Registration Number: 1188989

Company Registration Number: CE021482

Trustees:
Shenaz Sheikh
Sanchez James
Johanna Clayton
Philip Arrowsmith
Rachel Ricketts
Nazma Mohamed

Management Team
Kevin Sheriff
Project Manager

Registered Office:
2 Abbey Rise
Leicester
LE4 2AG

Independent Examiners:
Celerica Ltd
Certified Accountants
First Floor, The Old Chapel
9 Kempson Road
Leicester
LE2 8AN

Bankers: Unity Bank Trust

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees present their report and financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Trustees of the Charity

The trustees who have served during the year and since the year end are as follows:

Shenaz Sheikh	Philip Arrowsmith
Sanchez James	Rachel Ricketts
Johanna Clayton	Nazma Mohamed

Objectives and Activities

The charity's objectives and principal activities are to:

1. Provide year-round free, open access play provision for children aged six to fourteen years.
2. To provide a child centered play space and the resources necessary for its achievement
3. To promote good play practice through support and liaison.
4. To enable children to be healthy, to stay safe, to enjoy and achieve, to make a positive contribution and to be economically sound under the Children's Act 2004.

The main objectives and activities for the year continued to focus upon the promotion of staying healthy & staying safe. The strategies employed to assist the charity to meet these objectives included the following:

- Ø Providing a supervised play space and a wide range of play activities and equipment.
- Ø To provide free nutritious food with an emphasis on fresh fruit throughout the year.
- Ø To maintain and advance the natural play area and also its food growing opportunities.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022 (CONTINUED)**

Objectives and Activities Continued)

The main areas of charitable activity are the provision of supported play, economic prosperity for the community, life skills, staying healthy, being safe and educating children under the statutory school age.

Public Benefit Statement

The trustees have considered the general guidance on public benefit issued by the Charities Commission and has taken due regard of that guidance. The trustees consider they are satisfied that the charity's activities do provide a wide public benefit.

Strategic Report

Achievements and Performance

Funding for the project is through Leicester City Council, and is sufficient to employ 8 members of staff. During the year we have achieved 7,383 service users that come through our doors, with 501 children registered from the local area.

Financial Review (including reserves policy)

With limited resources and difficulties obtaining additional funding, it has continued to be difficult to plan or develop additional services. The charity with sound financial management and the support of the staff team and Management Committee members have no deficit.

The principle funding sources for the charity are currently by way of grant funding through Leicester City Council to enable the charity to provide play support. As a result of constraints, the charity will need to look for additional sources of funding to provide increased services in future years.

During the year, the charity made a net deficit of £6,746.

The total reserves at the end of the financial year were £11,708. All of these reserves were unrestricted funds.

Plans for Future Periods

The charity plans to continue the activities outlined above in the forthcoming years subject to the continuance of satisfactory funding arrangements. Plans are also being developed to provide extended school provision in conjunction with the local primary school, and service users will be able to leave their children in day care during holidays from 8am to 6pm. This will also allow for more stability in the community and ensure job security for employees.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022 (CONTINUED)**

Structure, governance and management

The organisation is a charitable incorporated organisation, incorporated on 9 April 2020.

The trustees have conducted a review of the major risks which the charity is exposed to. Appropriate systems and procedures have been established to mitigate the risks that the charity faces.

Internal control risks are minimised by the implementation of a financial policy and procedure for authorisation of all transactions within the project.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, Trustees, service users, contractors and visitors to the project.

We are now routinely monitored by the city councils play development officer for all quality delivery and operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

The project currently has 6 trustees who meet every 3 months and are responsible for the strategic direction and policy of the charity. The trustees come from a variety of professional backgrounds relevant to the work of the charity.

The manager is also responsible for ensuring that the charity delivers the services specified, that key performance indicators are met and the day to day operational management of the project. The manager has responsibility for the individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complimentary to the charity's objectives, the charity is guided by both local and national policy. At a national level the project is steered by the Children's Act 2004, its regulator Ofsted and the Playwork Principles.

At a local level the project will work within Leicester City's Play Policy.

The project is represented at forums specifically aimed at young people. This has proved to be invaluable to the charity in establishing improved links with the community and identifying policy development and prospective funding opportunities to improve the services to all service users.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022 (CONTINUED)**

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees Annual Report and the financial statements of the charity in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare the financial statements each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP (FRS102);
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ON BEHALF OF THE BOARD

.....
Trustee Name
Philip Arrowsmith

Dated: 18 January 2023

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2022**

We report to the charity trustees on our examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 7 to 15.

Responsibilities and basis of report.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

We report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

We have completed our examination. We can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

CELERICA LTD
CHARTERED CERTIFIED ACCOUNTANTS
FIRST FLOOR
THE OLD CHAPEL
9 KEMPSON ROAD
LEICESTER
LE2 8AN

Dated : 18 January 2023

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Income and endowments from:					
Donations and legacies	2	2,478	-	2,478	7,744
Charitable activities	3	128,388	-	128,388	142,032
Investments	4	-	-	-	-
Total income and endowments		130,866	-	130,866	149,776
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	5	137,612	-	137,612	131,837
Other		-	-	-	-
Total expenditure		137,612	-	137,612	131,837
Net income		(6,746)	-	(6,746)	17,939
Transfers between funds		-	-	-	-
Net movement in funds		(6,746)	-	(6,746)	17,939
Reconciliation of funds:					
Funds introduced		18,454	-	18,454	515
Total funds carried forward		11,708	-	11,708	18,454

All income and expenditure derive from continuing activities.

The statement of financial activities include all gains and losses recognised during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)
CIO number CE021482**

BALANCE SHEET AS AT 31 MARCH 2022

	Note	2022		2021	
		£	£	£	£
FIXED ASSETS			-		-
CURRENT ASSETS					
Debtors	12	426		527	
Cash at bank		43,054		50,114	
Cash in hand		688		225	
		<u>44,168</u>		<u>50,866</u>	
CREDITORS: amounts falling due within one year					
Other creditors	13	32,460		32,412	
		<u>32,460</u>		<u>32,412</u>	
NET CURRENT ASSETS			<u>11,708</u>		<u>18,454</u>
NET ASSETS			<u><u>11,708</u></u>		<u><u>18,454</u></u>
FUNDS					
Unrestricted	14		11,708		18,454
Restricted	14		-		-
	15		<u><u>11,708</u></u>		<u><u>18,454</u></u>

The financial statements were approved and authorised for issue by the Board on 18th January 2023.

Signed on behalf of the board of trustees

Philip Arrowsmith

.....
Trustee Name:

The notes on pages 9 to 15 form part of these accounts

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2022

1 Accounting Policies

1. Summary of significant accounting policies

a General information and basis of preparation

Highfields Adventure Playground Association is a registered charity in England and Wales and also a Charitable Incorporated Organisation. The address of the charity's registered head office is given on page 1 of these financial statements. The nature of the charity's operations and principal activities detailed on page 2 - 3 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 16 July 2014 (as updated through Update Bulletin 1 published on 22 February 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Updated Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value where considered necessary. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

b Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2022 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

c Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance of conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. A corresponding amount is recognised in expenditure.

No amount of time is included in the financial statements for volunteer time in line with SORP FRS (102). Further detail is given in the Trustees Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected cost of the sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and "Income from other trading activities". Upon sale, the the value of stock is charged against "Income from trading activities" and the proceeds are recognised as "Income from other trading activities". Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until sold. This income is recognised within "Income from other trading activities".

Fixed assets gifts in kind are recognised when receivable are included at fair value. They are not deferred over the life of the asset.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as interest. Interest income is recognised using the effective interest method. Any dividend and rent income is recognised as the charity's right to receive payment is established.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2022 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

d Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Cost of raising funds
- Expenditure on charitable activities
- Other expenditure represents those items not falling into the above categories.

Irrecoverable VAT is charged as an expense against the activity for which the expenditure arose.

e Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

f Tangible fixed assets

As requested by the funders, no depreciation is provided on tangible fixed assets. Assets are written off at the time of purchase. This is not in accordance with requirements of Financial Reporting Standard Number 105 which requires assets to be written off over their estimated useful lives. The trustees consider that these assets will have a small residual value at the end of each financial year.

g Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

h Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, It is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

i Leases

Rentals payable or receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2022 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

j Taxation

No provision has been made for taxation as the charity's charitable status renders it exempt from UK direct taxation.

k Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and legacies

	<u>Unrestricted</u> <u>2022</u> £	<u>Restricted</u> <u>2022</u> £	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
Fairshare	-	-	-	2,843
Donations	2,478	-	2,478	4,901
	<u>2,478</u>	<u>-</u>	<u>2,478</u>	<u>7,744</u>

All income from donations and legacies were attributable to unrestricted funds.

3 Income from charitable activities

	<u>Unrestricted</u> <u>2022</u> £	<u>Restricted</u> <u>2022</u> £	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
Leicester City Council - Main	94,990	-	94,990	94,990
Leicester City Council - Summer Playscheme	14,858	-	14,858	14,858
Leicester City Council - Other	18,540	-	18,540	13,704
Covid Grants	-	-	-	13,837
Voluntary Action Leicester	-	-	-	4,643
	<u>128,388</u>	<u>-</u>	<u>128,388</u>	<u>142,032</u>

Income from charitable activities was £128,388. This was all of an unrestricted nature.

4 Investment Income

	<u>2022</u> £	<u>2021</u> £
Bank interest received	<u>-</u>	<u>-</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2022 (Continued)

5 Analysis of expenditure on charitable activities

	<u>Direct Wages</u>	<u>Other Direct</u>	<u>Support Costs</u>	<u>Total</u>
Provide out of school play activities for 5 - 11 year olds	61,019	43,907	32,686	137,612

All of the above costs were of an unrestricted nature.

6 Allocation of support costs

<u>Out of school play 5 -11</u>	2022	2021
	£	£
Governance	2,855	2,820
Wages and salaries	28,276	28,276
Vehicle expenses	1,555	563
Bank charges	-	139
	32,686	31,798

7 Governance costs

<u>Out of school play 5 -11</u>	2022	2021
	£	£
Independent examination fees & bookkeeping	2,855	2,820

8 Net Income / (expenditure) for the year

	2022	2021
	£	£
This is stated after charging:		
Depreciation	-	-
Independent Examiners Fees	1,500	1,620

9 Independent Examiners remuneration

The independent examiner's fees amounts to £1,500. There were no other services.

10 Trustees and key management personnel remuneration and expenses

The trustees received no remuneration during the year.

The trustees did not have any expenses reimbursed during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2022 (Continued)

11 Staff costs and employee benefits

	2022 £ Number	2022 £ Full Time	2021 £ Number	2021 £ Full Time
Charitable activities	8	2	8	2
	<u>8</u>	<u>2</u>	<u>8</u>	<u>2</u>

The total staff costs and employee benefits were as follows:

	2022 £	2021 £
Wages and salaries	88,255	84,100
Social security costs	1,040	1,291
	<u>89,295</u>	<u>85,391</u>

12 Debtors

	2022 £	2021 £
Prepayments	-	-
Other debtors	426	527
	<u>426</u>	<u>527</u>

13 Creditors: Amounts falling due within one year

	2022 £	2021 £
Accruals	1,790	1,790
Other creditors	3,208	3,160
Deferred income - LCC advance payment	27,462	27,462
	<u>32,460</u>	<u>32,412</u>

14 Funds

	<u>Balance</u> 01.04.21	Income	Expenditure	Transfers	<u>Balance at</u> 31.03.22
Unrestricted Funds					
General	18,454	130,866	(137,612)	-	11,708
Restricted Funds					
Leicester City Council	-	-	-	-	-
Covid Grants	-	-	-	-	-
Voluntary Action Leicester	-	-	-	-	-
	<u>18,454</u>	<u>130,866</u>	<u>(137,612)</u>	<u>-</u>	<u>11,708</u>

15 Analysis of net assets between funds

	2022 £	2021 £
Unrestricted Funds		
General	11,708	18,454
Restricted		
Main account	-	-
	<u>11,708</u>	<u>18,454</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2022 (Continued)

16 Related Party Transactions

There were no related party transactions during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Income and Expenditure Account for the year ended 31 March 2022

	<u>2022</u> <u>Unrestricted</u> £	<u>2022</u> <u>Restricted</u> £	<u>2022</u> <u>Total</u> £	<u>2021</u> <u>Total</u> £
INCOME				
Leicester City Council				
- Main Programme	94,990	-	94,990	94,990
- Summer Playscheme	14,858	-	14,858	14,858
- COVID	11,192	-	11,192	10,000
- Other	7,348	-	7,348	3,704
Fairshare Grant	-	-	-	2,843
Covid Grants	-	-	-	13,837
Voluntary Action Leicester	-	-	-	4,643
Other	2,478	-	2,478	4,901
	130,866	-	130,866	149,776
EXPENDITURE				
Wages and national insurance	92,938	-	92,938	85,391
Light and heat	1,876	-	1,876	1,766
Insurance	3,609	-	3,609	3,101
Equipment, materials and repair	25,187	-	25,187	21,245
Health and safety	245	-	245	2,623
Games, crafts and activities	5,600	-	5,600	12,193
Water rates	127	-	127	108
Sundries	2,589	-	2,589	730
Telephone	664	-	664	763
Independent Examiners Report	1,500	-	1,500	1,620
Bookkeeping	1,355	-	1,355	1,200
Stationery and postage	367	-	367	395
Vehicle expenses	1,555	-	1,555	563
Bank charges	-	-	-	139
	137,612	-	137,612	131,837
NET (DEFICIT) SURPLUS FOR THE YEAR	(6,746)	-	(6,746)	17,939
FUND BALANCE BROUGHT FORWARD	18,454	-	18,454	515
FUND BALANCE CARRIED FORWARD	11,708	-	11,708	18,454

This page does not form part of the statutory financial statements

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION

England & Wales - Charity number 1188989

Accounts

Registered Charity No:1188989
Charitable Incorporation No: CE021482

HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

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FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021**

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**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**Charity Reference and Administrative Details
for the year ended
31 MARCH 2021**

Charity Registration Number: 1188989

Company Registration Number: CE021482

Trustees: Shenaz Sheikh
Sanchez James
Johanna Clayton
Philip Arrowsmith
Rachel Ricketts
Nazma Mohamed

Management Team Kevin Sheriff
Project Manager

Registered Office: 2 Abbey Rise
Leicester
LE4 2AG

Independent Examiners: Celerica Ltd
Certified Accountants
First Floor, The Old Chapel
9 Kempson Road
Leicester
LE2 8AN

Bankers: Unity Bank Trust

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

The trustees present their report and financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Trustees of the Charity

The trustees who have served during the year and since the year end are as follows:

Shenaz Sheikh	Philip Arrowsmith
Sanchez James	Rachel Ricketts
Johanna Clayton	Nazma Mohamed

Objectives and Activities

The charity's objectives and principal activities are to:

1. Provide out of school play activities for children aged five to eleven years.
2. To provide quality free holiday playschemes.
3. To promote good play practice through support and liaison.
4. To enable children to be healthy, to stay safe, to enjoy and achieve, to make a positive contribution and to be economically sound under the Children's Act 2004.

The main objectives and activities for the year continued to focus upon the promotion of staying healthy & staying safe. The strategies employed to assist the charity to meet these objectives included the following:

- Ø Providing a range of activities around road safety, hygiene, stranger danger, and to improve children's health. This work was carried out over the year.
- Ø To provide collection services from the school to allow parents back to work and fulltime education, empowering the service user to take advantage of this economic opportunity to provide a better living standard for their children.
- Ø Working in partnership with other agencies to secure the widest range of funding available to match the needs of the service users.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021 (CONTINUED)**

Objectives and Activities Continued)

The main areas of charitable activity are the provision of supported play, economic prosperity for the community, life skills, staying healthy, being safe and educating children under the statutory school age.

Public Benefit Statement

The trustees have considered the general guidance on public benefit issued by the Charities Commission and has taken due regard of that guidance. The trustees consider they are satisfied that the charity's activities do provide a wide public benefit.

Strategic Report

Achievements and Performance

Funding for the project is through Leicester City Council, and is sufficient to employ 8 members of staff. During the year we have achieved 407 service users that come through our doors, with 364 children registered from the local area and a lot less due to the pandemic. It is worth noting that prior to COVID, the number of children registered were 1,939.

During lockdown, the charity ran a foodbank for 10 months and supplied 375 families per week collecting food parcels. This comprised of 765 children and conducted in corroboration with Fareshare.

Financial Review (including reserves policy)

With limited resources and difficulties obtaining additional funding, it has continued to be difficult to plan or develop additional services. The charity with sound financial management and the support of the staff team and Management Committee members have no deficit.

The principle funding sources for the charity are currently by way of grant funding through Leicester City Council to enable the charity to provide play support. As a result of constraints, the charity will need to look for additional sources of funding to provide increased services in future years.

During the year, the charity made a surplus of £17,939.

The total reserves at the end of the financial year were £18,454. The majority of these were unrestricted funds.

Plans for Future Periods

The charity plans to continue the activities outlined above in the forthcoming years subject to the continuance of satisfactory funding arrangements. Plans are also being developed to provide extended school provision in conjunction with the local primary school, and service users will be able to leave their children in day care during holidays from 8am to 6pm. This will also allow for more stability in the community and ensure job security for employees.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021 (CONTINUED)**

Structure, governance and management

The organisation is a charitable incorporated organisation, incorporated on 9 April 2020.

The trustees have conducted a review of the major risks which the charity is exposed to. Appropriate systems and procedures have been established to mitigate the risks that the charity faces.

Internal control risks are minimised by the implementation of a financial policy and procedure for authorisation of all transactions within the project.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, Trustees, service users, contractors and visitors to the project.

We are now routinely monitored by the city councils play development officer for all quality delivery and operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

The project currently has 6 trustees who meet every 3 months and are responsible for the strategic direction and policy of the charity. The trustees come from a variety of professional backgrounds relevant to the work of the charity.

The manager is also responsible for ensuring that the charity delivers the services specified, that key performance indicators are met and the day to day operational management of the project. The manager has responsibility for the individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complimentary to the charity's objectives, the charity is guided by both local and national policy. At a national level the project is steered by the Children's Act 2004, its regulator Ofsted and the Playwork Principles.

At a local level the project will work within Leicester City's Play Policy.

The project is represented at forums specifically aimed at young people. This has proved to be invaluable to the charity in establishing improved links with the community and identifying policy development and prospective funding opportunities to improve the services to all service users.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021 (CONTINUED)**

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees Annual Report and the financial statements of the charity in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare the financial statements each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP (FRS102);
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any materials departures disclosed and explained in the financial statements;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ON BEHALF OF THE BOARD

Philip Arrowsmith
Trustee

Dated: 12.12.21

.....
Trustee Name

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)
CIO number CE021482**

BALANCE SHEET AS AT 31 MARCH 2021

	Note		2021
		£	£
FIXED ASSETS			-
CURRENT ASSETS			
Debtors	12	527	
Cash at bank		50,114	
Cash in hand		225	
		<u>50,866</u>	
CREDITORS: amounts falling due within one year			
Other creditors	13	32,412	
		<u>32,412</u>	
NET CURRENT ASSETS			18,454
NET ASSETS			<u><u>18,454</u></u>
FUNDS			
Unrestricted	14		18,454
Restricted	14		-
	15		<u><u>18,454</u></u>

The financial statements were approved and authorised for issue by the Board on 12.12.21

Signed on behalf of the board of trustees

Philip Arrowsmith

.....

Trustee Name:

The notes on pages 9 to 15 form part of these accounts

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2021**

We report to the charity trustees on our examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 7 to 15.

Responsibilities and basis of report.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

We report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

We have completed our examination. We can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

CELERICA LTD
CHARTERED CERTIFIED ACCOUNTANTS
FIRST FLOOR
THE OLD CHAPEL
9 KEMPSON ROAD
LEICESTER
LE2 8AN

Dated : 12.12.21

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Income and endowments from:				
Donations and legacies	2	7,744	-	7,744
Charitable activities	3	123,552	18,480	142,032
Investments	4	-	-	-
Total income and endowments		131,296	18,480	149,776
Expenditure on:				
Raising funds		-	-	-
Charitable activities	5	113,357	18,480	131,837
Other		-	-	-
Total expenditure		113,357	18,480	131,837
Net income		17,939	-	17,939
Transfers between funds		-	-	-
Net movement in funds		17,939	-	17,939
Reconciliation of funds:				
Funds introduced		515	-	515
Total funds carried forward		18,454	-	18,454

All income and expenditure derive from continuing activities.

The statement of financial activities include all gains and losses recognised during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2021

1 Accounting Policies

1. Summary of significant accounting policies

a General information and basis of preparation

Highfields Adventure Playground Association is a registered charity in England and Wales and also a Charitable Incorporated Organisation. The address of the charity's registered head office is given on page 1 of these financial statements. The nature of the charity's operations and principal activities detailed on page 2 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 16 July 2014 (as updated through Update Bulletin 1 published on 22 February 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Updated Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value where considered necessary. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

b Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2021 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

c Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance of conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. A corresponding amount is recognised in expenditure.

No amount of time is included in the financial statements for volunteer time in line with SORP FRS (102). Further detail is given in the Trustees Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected cost of the sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and "Income from other trading activities". Upon sale, the value of stock is charged against "Income from trading activities" and the proceeds are recognised as "Income from other trading activities". Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until sold. This income is recognised within "Income from other trading activities".

Fixed assets gifts in kind are recognised when receivable are included at fair value. They are not deferred over the life of the asset.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as interest. Interest income is recognised using the effective interest method. Any dividend and rent income is recognised as the charity's right to receive payment is established.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2021 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

d Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Cost of raising funds
- Expenditure on charitable activities
- Other expenditure represents those items not falling into the above categories.

Irrecoverable VAT is charged as an expense against the activity for which the expenditure arose.

e Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

f Tangible fixed assets

As requested by the funders, no depreciation is provided on tangible fixed assets. Assets are written off at the time of purchase. This is not in accordance with requirements of Financial Reporting Standard Number 105 which requires assets to be written off over their estimated useful lives. The trustees consider that these assets will have a small residual value at the end of each financial year.

g Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

h Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, It is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

i Leases

Rentals payable or receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2021 (Continued)

1 Accounting Policies (Continued)

1. Summary of significant accounting policies (Continued)

j Taxation

No provision has been made for taxation as the charity's charitable status renders it exempt from UK direct taxation.

k Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and legacies

	<u>Unrestricted</u> <u>2021</u> £	<u>Restricted</u> <u>2021</u> £	<u>Total</u> <u>2021</u> £
Fairshare	2,843	-	2,843
Donations	4,901	-	4,901
	<u>7,744</u>	<u>-</u>	<u>7,744</u>

All income from donations and legacies were attributable to unrestricted funds.

3 Income from charitable activities

	<u>Unrestricted</u> <u>2021</u> £	<u>Restricted</u> <u>2021</u> £	<u>Total</u> <u>2021</u> £
Leicester City Council - Main	94,990	-	94,990
Leicester City Council - Summer Playscheme	14,858	-	14,858
Leicester City Council - Other	13,704	-	13,704
Covid Grants	-	13,837	13,837
Voluntary Action Leicester	-	4,643	4,643
	<u>123,552</u>	<u>18,480</u>	<u>142,032</u>

Income from charitable activities was £142,032. This was of a restricted nature.

4 Investment Income

	<u>2021</u> £
Bank interest received	<u>-</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2021 (Continued)

5 Analysis of expenditure on charitable activities

	<u>Direct</u> <u>Wages</u>	<u>Other</u> <u>Direct</u>	<u>Support</u> <u>Costs</u>	<u>Total</u>
Provide out of school play activities for 5 - 11 year olds	57,115	42,924	31,798	<u>131,837</u>

£18,480 of the above costs were related to restricted funds. £113,357 were unrestricted.

6 Allocation of support costs

<u>Out of school play 5 -11</u>	2021
	£
Governance	2,820
Wages and salaries	28,276
Vehicle expenses	563
Bank charges	139
	<u>31,798</u>

7 Governance costs

<u>Out of school play 5 -11</u>	2021
	£
Independent examination fees & bookkeeping	<u>2,820</u>

8 Net Income / (expenditure) for the year

	2021
	£
This is stated after charging:	
Depreciation	-
Independent Examiners Fees	<u>1,620</u>

9 Independent Examiners remuneration

The independent examiner's fees amounts to £1,620. There were no other services.

10 Trustees and key management personnel remuneration and expenses

The trustees received no remuneration during the year.
The trustees did not have any expenses reimbursed during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2021 (Continued)

11 Staff costs and employee benefits

	2021 £ Number	2021 £ Full Time
Charitable activities	<u>8</u>	<u>2</u>
	<u>8</u>	<u>2</u>

The total staff costs and employee benefits were as follows:

	2021 £
Wages and salaries	84,100
Social security costs	1,291
	<u>85,391</u>

12 Debtors

	2021 £
Prepayments	-
Other debtors	527
	<u>527</u>

13 Creditors: Amounts falling due within one year

	2021 £
Accruals	1,790
Other creditors	3,160
Deferred income - LCC advance payment	27,462
	<u>32,412</u>

14 Funds

	Balance 01.04.20	Income	Expenditure	Transfers	Balance at 31.03.21
Unrestricted Funds					
General	515	131,296	(113,357)	-	18,454
Restricted Funds					
Leicester City Council	-	-	-	-	-
Covid Grants	-	13,837	(13,837)	-	-
Voluntary Action Leicester	-	4,643	(4,643)	-	-
	<u>515</u>	<u>149,776</u>	<u>(131,837)</u>	<u>-</u>	<u>18,454</u>

15 Analysis of net assets between funds

	2021 £
Unrestricted Funds	
General	18,454
Restricted	
Main account	-
	<u>18,454</u>

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Notes to the accounts for the year ended 31 March 2021 (Continued)

16 Related Party Transactions

There were no related party transactions during the year.

**HIGHFIELDS ADVENTURE PLAYGROUND ASSOCIATION
(CHARITABLE INCORPORATED ORGANISATION)**

Income and Expenditure Account for the year ended 31 March 2021

	<u>2021</u>		<u>Total</u>
	<u>Unrestricted</u>	<u>Restricted</u>	
	£	£	£
INCOME			
Leicester City Council			
- Main Programme	94,990	-	94,990
- Summer Playscheme	14,858	-	14,858
- COVID	10,000	-	10,000
- Other	3,704	-	3,704
Fairshare Grant	2,843	-	2,843
Covid Grants	-	13,837	13,837
Voluntary Action Leicester	-	4,643	4,643
Other	4,901	-	4,901
	131,296	18,480	149,776
EXPENDITURE			
Wages and national insurance	85,391	-	85,391
Light and heat	1,766	-	1,766
Insurance	3,101	-	3,101
Equipment, materials and repair	2,765	18,480	21,245
Health and safety	2,623	-	2,623
Games, crafts and activities	12,193	-	12,193
Water rates	108	-	108
Sundries	730	-	730
Telephone	763	-	763
Audit and accountancy	1,620	-	1,620
Bookkeeping	1,200	-	1,200
Stationery and postage	395	-	395
Vehicle expenses	563	-	563
Bank charges	139	-	139
	113,357	18,480	131,837
NET SURPLUS FOR THE YEAR	17,939	-	17,939
Funds from Unincorporated Highfields Adventure	515	-	515
FUND BALANCE CARRIED FORWARD	18,454	-	18,454

This page does not form part of the statutory financial statements