

Open Arms East Devon  
Report of the Trustees and Unaudited Financial Statements  
For the year ended 30 April 2023

**Open Arms East Devon**  
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**For the year ended 30 April 2023**

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**Open Arms East Devon  
Report of the Trustees  
For the year ended 30 April 2023**

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 30 April 2023.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Charity registration number</b>	1188977
<b>Principal address</b>	1 Westcott Way Honiton Devon EX14 1JE
<b>Trustees</b>	Mr G Wakeham Mrs S Edwards Mr H Brown Mr M Jones Mr D Barrow
<b>Independant examiners</b>	Simon A Martin Accountants Wessex House, 66 High Street Honiton Devon EX14 1PD

**RESPONSIBILITIES OF THE TRUSTEES**

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommend practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that this basis applies.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Open Arms East Devon**  
**Report of the Trustees Continued**  
**For the year ended 30 April 2023**

**Governing document**

Open Arms East Devon is constituted as a Charitable Incorporated Organisation (CIO) whose only voting members are its trustees. The constitution was last amended on 20 February 2020 and the organisation was registered with the Charity Commission on 8 April 2020.

**Organisational structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial incentives.

The trustees meet regularly during the year, at least on three occasions, but more often as the needs of the charity demand. An Annual General Meeting is also held with anyone welcome.

**Recruitment and appointment of trustees**

The existing trustees are responsible for the recruitment of new trustees from within the local community. In doing so the trustees believe that any new trustees are respected members of the local community and that good relations are maintained with the local communities that the charity seeks to serve.

In selecting new trustees, potential trustees are invited to attend trustees meetings as observers and are given more details of the charity's aims and activities and, if all agree, then they are proposed as new trustees at the subsequent trustees meeting. This process allows due consideration of the persons eligibility, personal competence, specialist knowledge and skills.

**Risk Management**

Disclosure and Barring Service checks are carried out on individuals who work with children and other vulnerable groups within the organisation.

In the next year the trustees plan to regularly assess the risks the charity faces through its regular activities and hopes to put a risk register together.

**Objectives and activities**

**Our activities this year**

We have had a busy and successful year filled with activities, social events and trips out.

**Outings**

Making the link between nature and wellbeing, in May we visited Seaton Wetlands, undertook sun photography, using local plants and watched the birdlife. We also took a trip to Sidmouth for sightseeing and then had fish and chips.

June found us on Seaton Tramway, with a stop at the new halt for some birdwatching and later in the month we visited Bickton Gardens. Exmouth World of Country Life was our destination in July with close encounters with birds of prey, lots of other animals and a tractor ride

In September we enjoyed the butterflies and otters at Buckfastleigh Butterfly Farm and in December did some Christmas shopping in Trago Mills. We had a lovely Christmas lunch at the Otter Inn and in March we took a boat trip up the river Exe. This was a first for some of our members and was greatly enjoyed by everyone (including the fish and chips on dry land).

During the year we also enjoyed many trips to the Boston Tea Party.

**Craft and outdoor activities**

We have continued to meet regularly at the Community Use Building in Honiton. This provides plenty of space for both inside and outdoor activities. We run two open sessions per week, on Tuesday from 12.00 - 4.00 pm and on Fridays 10.30 am - 4.00 pm. Members have undertaken a variety of arts and craft activities including making Christmas cards, printing tote bags, and leaf printing on canvas (using leaves and other material from the woodland area), jewellery making and making snowglobes for Christmas. Many of our activities are led by Hayley Watson, a community artist.

Outside, the use of the woodland area has allowed us to do some gardening, growing fruit and vegetables, including green beans, lettuce, poppies and sweet peas. We have also used the wood in woodcraft projects.

We also cook and eat together at our sessions in the CUB Building.

**Counselling Service**

We are greatly indebted to Nicky Salter who provides a counselling service for members on a voluntary basis.

**Open Arms East Devon**  
**Report of the Trustees Continued**  
**For the year ended 30 April 2023**

**Objectives and activities continued**

**Our Impact**

We provide a mix of meeting together in familiar surroundings, undertaking a range of different activities and visiting new places, coupled with ongoing support from our leader Garry Wakeham and access to counselling service. This allows members to make progress at their own pace and grow confidence. We have observed a real sense of achievement and an increase in wellbeing over time.

**Networking and other organisations**

We work and liaise with many other local and regional organisations and have attended public events throughout the year. This enables us to raise awareness of the support that we can offer and also provides valuable learning and insight into the rather complex environment in which we are all operating.

**Thank you.**

We are so grateful to our many friends, supporters and funders for helping us and making our work possible. These include:

Devon County Council  
East Devon District Council  
Honiton Town Council  
Devon Community Foundation  
Phil Twiss, Devon County Councillor  
TRIP  
Honiton Health Matters  
Hayley Watson of the Little Secret Craft and Design Studio  
The Trustees of the CUB building  
NHS Local Care Partnership  
Tesco Honiton  
Groundworks  
Simon A Martin Accountants  
FareShare  
Honiton Carers  
The National Lottery Community Fund  
Honiton Tai Chi Group  
Penny, Di and John hartnell  
Sharon Thorne  
Steve Craddock  
Gary McGoughlin and the Co-op, Honiton  
Nicola and the Staff at Seaton Tramway  
Violet Bonetta, Co-op Member Pioneer

Our Trustees - Dean Barrow, Henry Brown, Sue Edwards, Mike Jones and Garry Wakeham

**Approved by the trustees and signed on their behalf by:**

**Trustee**

**Date**

**Open Arms East Devon**  
**Independent Examiners Report to the Trustees**  
**For the year ended 30 April 2023**

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 145 of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145 (5) (b) of the Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison on the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you the trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material aspect, the requirements;
  - a) to keep accounting records in accordance with section 130 of the Act: and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr D Barrow**  
**Simon A Martin Accountants**  
**Wessex House, 66 High Street**  
**Honiton**  
**Devon**  
**EX14 1PD**

**Date**

**Open Arms East Devon  
Receipts and Payments Account**

**For the year ended 30 April 2023**

	Note	Restricted Funds	Total Funds 2023	Total Funds 2022
<b>Receipts</b>		£	£	£
Grants and Donations		17,622	18,238	17,428
Events				
Refreshments			501	
<b>Total Receipts</b>		<u>17,622</u>	<u>18,739</u>	<u>17,428</u>
 <b>PAYMENTS</b>				
Activity and Refreshment Costs		6,797	7,709	4,214
Office Expenses		723	970	2,002
Insurance			212	212
Equipment Purchased		140	265	2,134
Rent		4,485	4,485	0
		<u>12,145</u>	<u>13,641</u>	<u>8,562</u>
 <b>NET RECEIPTS/(PAYMENTS)</b>		<u>5,477</u>	<u>5,098</u>	<u>8,866</u>
 <b>BALANCES AT 01/05/2022</b>		<u></u>	<u>14,130</u>	<u>14,130</u>
 <b>BALANCES AT 30/04/2023</b>		<u>5,477</u>	<u>19,228</u>	<u></u>

# Open Arms East Devon

## Statement of Assets and Liabilities

For the year ended 30 April 2023

	Restricted Funds	Total Funds 2023	Total Funds 2022
<b>CASH FUNDS</b>	£	£	£
Bank Current Account		19,258	13,986
Petty Cash			144
<b>Total Cash Funds</b>	<u><b>0</b></u>	<u><b>19,258</b></u>	<u><b>14,130</b></u>

### LIABILITIES

Accrued Expenses

	0	30	0
<b>TOTAL LIABILITIES</b>	<u><b>0</b></u>	<u><b>30</b></u>	<u><b>0</b></u>

### Assets Retained for own use

The charity holds musical, kitchen, computer and office equipment.

**Trustee** D Barrow

**Date** 15-Feb-24



**Open Arms East Devon**  
**Notes to the Financial Statements**  
**For the year ended 30 April 2023**

**1. Accounting Policies**

**Accounting convention**

The financial statements are prepared under the receipts and payments basis and comply with the Charities Act 2011. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice 2005 and the 2008 regulations.

**2. Trustee remuneration and expenses**

Trustees could claim any out of pocket expenses but noone have done so in the year. None of the trustees are paid for their time.

**3. Restricted funds**

There are no restricted funds at the moment.