

Open Arms East Devon  
Report of the Trustees and Unaudited Financial Statements  
For the year ended 30 April 2021

**Open Arms East Devon**  
**Contents Page**  
**For the year ended 30 April 2021**

Report of the Trustees	3 to 5
Independent Examiner's Report to the Trustees	6
Statement of Financial Activities	7 to 8
Notes to the Financial Statements	9

**Open Arms East Devon**  
**Report of the Trustees**  
**For the year ended 30 April 2021**

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 30 April 2020.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Charity registration number</b>	1188977
<b>Principal address</b>	1 Westcott Way Honiton Devon EX14 1JE
<b>Trustees</b>	Mr G Wakeham Mrs S Edwards Mr H Brown Mr M Jones Mr D Barrow
<b>Independant examiners</b>	Vernon Barrow Ltd Wessex House, 66 High Street Honiton Devon EX14 1PD

**RESPONSIBILITIES OF THE TRUSTEES**

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommend practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that this basis applies.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Open Arms East Devon**  
**Report of the Trustees Continued**  
**For the year ended 30 April 2021**

**Governing document**

Open Arms East Devon is constituted as a Charitable Incorporated Organisation (CIO) whose only voting members are its trustees. The constitution was last amended on 20 February 2020 and the organisation was registered with the Charity Commission on 8 April 2020.

**Organisational structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial incentives.

The trustees meet regularly during the year, at least on three occasions, but more often as the needs of the charity demand. An Annual General Meeting is also held with anyone welcome.

**Recruitment and appointment of trustees**

The existing trustees are responsible for the recruitment of new trustees from within the local community. In doing so the trustees believe that any new trustees are respected members of the local community and that good relations are maintained with the local communities that the charity seeks to serve.

In selecting new trustees, potential trustees are invited to attend trustees meetings as observers and are given more details of the charity's aims and activities and, if all agree, then they are proposed as new trustees at the subsequent trustees meeting. This process allows due consideration of the persons eligibility, personal competence, specialist knowledge and skills.

**Risk Management**

Disclosure and Barring Service checks are carried out on individuals who work with children and other vulnerable groups within the organisation.

In the next year the trustees plan to regularly assess the risks the charity faces through its regular activities and hopes to put a risk register together.

**Objectives and activities**

**Our aims**

The objects of the charity are set out in the charity's constitution and are summarised as follows:

- To relieve the needs of adults experiencing mental health difficulties by providing
- Peer group support
- Experiences to improve wellbeing and increase confidence.

**Our objective**

We help adults experiencing mental health difficulties by providing peer group support, activities and experiences to improve wellbeing and increase confidence.

2020 started as a very happy and eventful year for us – filled with lots of activities and a very successful art exhibition before the coronavirus epidemic arrived and things had to change.

**The Impact of Coronavirus**

For the whole of our financial year from 1st May 2020 – 30th April 2021 we were unable to meet in person as the coronavirus problem continued and we were locked down.

Supported by funding from Devon County Council and the National Lottery Community Fund, during the year Garry worked hard to provide activities for group members to do at home, also cooperating with other organisations. He bought resources and made up and distributed art packs and food / recipe packs to members. The activities and recipes were chosen to be familiar to members, maintain connections and reduce feelings of isolation. As well as our own members, he worked with local organisations to provide packs to others who have expressed a need. He also continued to meet with members on an individual basis in a safe way and keep in telephone contact both with existing members and others who were newly struggling with issues of anxiety and isolation.

**A Lockdown Legend**

In September 2020 RAMM (Exeter's Royal Albert Memorial Museum and Art Gallery) mounted a Lockdown Legends exhibition, showcasing the stories of local people who have shown particular kindness, courage, humanity or ingenuity during the Covid-19 crisis. Nominated by Hayley Watson, Garry was chosen to feature in the exhibition. Always a legend to us, it was a fitting tribute to see him recognised by the wider community.

**Open Arms East Devon**  
**Report of the Trustees Continued**  
**For the year ended 30 April 2021**

**Objectives and activities continued**

**Looking Ahead**

We have finally been able to meet again as a group – on Tuesdays in Dunning Court and on Fridays in the CUB Building. We have taken members on outings and will continue to incorporate this into our programme. Thanks to support from Honiton Town Council, we have plans for the next year to get more involved with nature and the healing it can provide and also to help members improve their IT skills so that they can participate more fully in the virtual world.

**A Huge Thank You**

We are so grateful to our many friends, supporters and funders for helping us and making our work possible. These include:

Devon County Council  
East Devon District Council  
Honiton Town Council  
Penny, Di and John Hartnell  
The Neighbourly Fund  
TRIP  
Honiton Health Matters  
Hayley Watson of the Little Secret Craft and Design Studio  
The Thelma Hulbert Gallery  
Recovery Devon  
Honiton United Charities  
The Allhallows Trust  
Vernon Barrow Ltd  
Project Food  
Honiton Carers  
The National Lottery Community Fund  
Members of Replika - Henry Brown, Graeme Maccormick, Manuk Wijeyaratne,  
Beccy Armory, Tom Edwards and Rob Jones  
FareShare  
Tesco Honiton  
Our Trustees - Dean Barrow, Henry Brown, Sue Edwards, Mike Jones and Garry Wakeham

**Approved by the trustees and signed on their behalf by:**

**Trustee**

Garry Wakeham

**Date**

24 February 2022

**Open Arms East Devon**  
**Independent Examiners Report to the Trustees**  
**For the year ended 30 April 2021**

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 145 of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145 (5) (b) of the Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison on the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you the trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material aspect, the requirements;
  - a) to keep accounting records in accordance with section 130 of the Act: and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr D Barrow**  
**Vernon Barrow Accountants**  
**Wessex House, 66 High Street**  
**Honiton**  
**Devon**  
**EX14 1PD**

**Date** 24 February 2022

**Open Arms East Devon**  
**Receipts and Payments Account**  
**For the year ended 30 April 2021**

	Note	Unrestricted Funds	Total Funds 2021	Total Funds 2020
<b>Receipts</b>		£	£	£
Grants and Donations		9,705	9,705	4,029
Events				374
Refreshments				577
<b>Total Receipts</b>		<u>9,705</u>	<u>9,705</u>	<u>4,980</u>
<b>PAYMENTS</b>				
Activity Costs		4,146	4,146	4,199
Refreshments				183
Office Expenses		872	872	205
Insurance		212	212	212
Equipment Purchased		1,908	1,908	
Sundry Expenses				75
		<u>7,138</u>	<u>7,138</u>	<u>4,874</u>
<b>NET RECEIPTS/(PAYMENTS)</b>		<u>2,567</u>	<u>2,567</u>	<u>106</u>
<b>BALANCES AT 01/05/2020</b>		<u>2,085</u>	<u>2,085</u>	<u>1,979</u>
<b>BALANCES AT 30/04/2021</b>		<u>4,652</u>	<u>4,652</u>	<u>2,085</u>

**Open Arms East Devon**  
**Statement of Assets and Liabilities**  
**For the year ended 30 April 2021**

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
<b>CASH FUNDS</b>	£	£	£
Bank Current Account	4,393	4,393	1,456
Petty Cash	259	259	629
<b>Total Cash Funds</b>	<b>4,652</b>	<b>4,652</b>	<b>2,085</b>
<b>LIABILITIES</b>			
Accrued Expenses			
	0	0	0
<b>TOTAL LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Assets Retained for own use**

The charity holds musical equipment, computer and office equipment.

**Trustee**

**Date**



**Open Arms East Devon**  
**Notes to the Financial Statements**  
**For the year ended 30 April 2021**

**1. Accounting Policies**

**Accounting convention**

The financial statements are prepared under the receipts and payments basis and comply with the Charities Act 2011. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice 2005 and the 2008 regulations.

**2. Trustee remuneration and expenses**

Trustees could claim any out of pocket expenses but no one has done so in the year. None of the trustees are paid for their time.

**3. Restricted funds**

There are no restricted funds at the moment.