

Mark Rowell said that we had a very successful year in 2024. He thanked all those attending for their contributions during the year and encouraged them to seek out more volunteers to help keep the hall running. The committee had met five times in the period since the last AGM: on the same day as the AGM and in September, November, February and April.

Mark commented that the committee had achieved a great deal in the past three years since he took office and that there was more to do to tackle the various recommendations of the Quinquennial Inspection Report of November 2022. More details of the planned work will be discussed in the committee meeting following the AGM.

Christine Attwood reported that 2024 was another successful year with a surplus of £6488 and with new regular hirers taking up most of the gaps left by organisations closing or reducing their use of the hall.

Income

2024 was another busy year for the hall, maintaining good levels of lettings which brought in £37176. This was a slight reduction in 2023. Our regular hirers brought in £30454 compared to £32533 in 2023. As can be seen this is a drop of £2079, but as reported later in the committee meeting there was late payment in 2025 of a 2024 invoice.

The hall committee said goodbye to Fetcham Village WI which had terminated all its activities after many years existence and had been involved with the hall since its earliest days in the 1930s. Also, Bookham Light Operatic Society decided not to use the hall for their Autumn production in 2024. St Mary's Church found that their Thursday coffee morning session did not achieve the attendance figures they were hoping for and ended their bookings in October. The hall committee welcomed a new organisation called Cook Stars at the end of the year. This is a group who teach cooking skills to young people, and it is certainly good to see them utilise our Large Kitchen facilities.

One-off events such as parties, socials etc brought in £6722 compared to £5465 in 2023, showing that we are currently a very popular venue for such events. This gave an approximate split of 82% for regular hires and 18% for one-off hires.

Interest on our Business Saver account gave an additional income of £655, taking advantage of higher interest rates over the year. At the beginning of 2022 we introduced a deposit system for our one-off hires and once again there were a surprising number of hirers who did not reclaim their deposit. Hence £900 was added to our funds.

Having decided to purchase a defibrillator for our hall users, the committee organised an internal appeal and were very pleased to receive £700 in donations. This was enough

to purchase the defibrillator and to have a plaque produced and installed to acknowledge the organisations and individuals who had made donations. The individuals were acknowledged anonymously, as was appropriate.

Expenditure

With regards to costs in 2024, the hall's main expenditure was in upgrading the Small Kitchen with the installation of a dishwasher and a counter-top fridge. Also, extensive work was required on the maintenance of the fire alarm system. Charges for utilities were £14160, which compares favourably with £13654 in 2023, considering prices are generally increasing rapidly. Our total expenditure came to £33518. Once deposits for one-off events had been refunded, this gave a surplus of £6488 for 2024.

During the first half of the year, we went through the process of changing our bank account from a Community Account to a Charity Account. That was a requirement of Barclays Bank, which the hall uses through their Epsom Branch. It was a time-consuming exercise which meant that our account was not accessible for a couple of weeks. That change was finally completed and there is now a requirement that every payment has to be dual authorised.

The hall committee is now in a good position to carry out the recommended improvements suggested in the Quinquennial Inspection Report. This will be the priority for expenditure beyond normal running costs in 2025.

FETCHAM VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDING 31st DECEMBER 2024

RECEIPTS

| | 2024 | 2023 |
|--------------------|--------------------------|--------------------------|
| Lettings – Regular | £30,453.72 | £32,533.45 |
| Lettings – One Off | £6,722.50 | £5,465.50 |
| Donations | £700.00 | £0.00 |
| Interest | £654.75 | £410.46 |
| Deposits | <u>£1,475.00</u> | <u>£2,958.00</u> |
| | <u>£40,005.97</u> | <u>£41,367.41</u> |

PAYMENTS

| | 2024 | 2023 |
|------------------------|--------------------------|--------------------------|
| Maintenance | £14,777.49 | £22,420.94 |
| Utilities | £14,159.85 | £13,654.06 |
| Administration | £66.49 | £140.89 |
| Non Maintenance | £2,924.01 | £5,237.65 |
| Refunds/Unpaid cheques | <u>£1,590.00</u> | <u>£2,370.50</u> |
| | <u>£33,517.84</u> | <u>£43,824.04</u> |

RECEIPTS AND PAYMENTS ACCOUNT SUMMARY

FOR THE YEAR ENDING 31st DECEMBER 2024

| | 2024 | 2023 |
|---|-------------------|-------------------|
| Total Receipts For Year | £40,005.97 | £41,367.41 |
| Total Payments For Year | <u>£33,517.84</u> | <u>£43,824.04</u> |
| Net Receipts | £6,488.13 | -£2,456.63 |
| Bank Funds Brought Forward | <u>£83,286.02</u> | <u>£85,742.65</u> |
| Bank Funds Carried Forward | £89,774.15 | £83,286.02 |
| Bank Balances | £89,774.15 | |
| Less Deposits for future bookings | £150.00 | |
| Plus Payments due from 2024 events | £4,685.25 | |
| Balance at 31 st December 2024 | £94,309.40 | |



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

FETCHAM VILLAGE HALL

On accounts for the year ended

31/12/24

Charity no (if any)

1188973

Set out on pages

1

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

John O. Kennedy

Date

4-5-2025

Name

JOHN - O. KENNEDY

Relevant professional qualification(s) or body (if any)

Address

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ASHTED

SURREY

KT21 2QT