

## **WOODINGDEAN COMMUNITY ASSOCIATION CIO ANNUAL TRUSTEES REPORT**

The Trustees of the Woodingdean Community Association are responsible for the Community Centre in Woodingdean. As custodians of this vital local resource, our aim is to ensure that the Community Centre remains a thriving, accessible, and welcoming space for all members of the Woodingdean community.

The Woodingdean Community Association has a management committee, which includes the three trustees, who meet monthly to discuss operations, finance and strategy.

All residents are welcome to attend our three open meetings and Annual General Meeting held every year.

The Woodingdean Community Centre consists of 3 rooms plus a kitchen and garden. There is also a small committee room available for meetings.

Woodingdean Community Centre provides a well-maintained facility that enables social, educational, recreational and cultural activities. The Centre's principal activity is the hiring of rooms to local community groups, residents, and organisations. The Centre's rooms are hired out for a wide variety of purposes including the following: Weekly exercise and wellbeing classes such as yoga, Pilates, dance. Children's birthday parties and family celebrations. Local interest groups such as gardening and crafting

The income from the hire of the rooms is used for the upkeep of the building. The outside of the building is maintained by Brighton and Hove City Council.

The Centre Manager oversees the day-to-day running of the centre, promoting and controlling the bookings. The Centre Manager ensures that the booking terms and conditions are adhered to by hirers.

The Trustees remain committed to ensuring the Woodingdean Community Centre's facilities and activities respond to the needs and aspirations of our local community, now and in the future.

These accounts also reflect the custodial balances for the following: An annual Carnival is held on local school fields and is organized by a small separate committee.

The Trust for Developing Communities (TDC) gives a grant for Healthy Neighborhood Projects. The TDC funds are held and then distributed to local charities who have applied for consideration by a separate panel.

None of these custodial funds are for the benefit of the Community Centre.

The Trustees for the Woodingdean Community Association are:

Susan Baines

John Homewood

Denise Watson

# Woodingdean Community Association CIO

Accounts for the period 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025

Registered charity	1188962
Charity correspondent	Sue Baines Woodingdean Community Association Woodingdean Community Centre Warren Road Brighton, BN2 6BA

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These accounts have been prepared on the Receipts and Payments basis from information and explanations supplied by the charity.



Mireille Shimoda  
Resource Centre  
6 Tilbury Place  
Brighton BN2 0GY  
14<sup>th</sup> August 2025

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These accounts have been approved by the Trustees of the charity.

Signed by one or two Trustees on behalf of all the Trustees

1. \_\_\_\_\_

2. \_\_\_\_\_

Date \_\_\_\_\_

# Woodingdean Community Association CIO

(CIO no. 1188962)

## Statement of Financial Activities from 1st April 2024 to 31st March 2025

### Summary of receipts and payments

Receipts	2025			2024		
	restricted	unrestricted	total	restricted	unrestricted	total
Donations, grants and legacies	1,764	196	1,960	8,501	-	8,501
Income from charitable activities	-	29,449	29,449	-	38,962	38,962
<b>Total Receipts</b>	<b>1,764</b>	<b>29,645</b>	<b>31,409</b>	<b>8,501</b>	<b>38,962</b>	<b>47,463</b>
<b>Payments</b>						
Expenditure on charitable activities	1,612	24,214	25,826	7,343	50,761	58,104
<b>Total Payments</b>	<b>1,612</b>	<b>24,214</b>	<b>25,826</b>	<b>7,343</b>	<b>50,761</b>	<b>58,104</b>
Net receipts (payments) for the period	152	5,431	5,582	1,158	(11,799)	(10,641)
Balance of funds at 1st April 2024	1,379	15,587	16,966	221	27,385	27,607
<b>Balance of funds at 31st March 2025</b>	<b>1,531</b>	<b>21,018</b>	<b>22,548</b>	<b>1,379</b>	<b>15,587</b>	<b>16,966</b>

NB some additions may vary by +/- £1 due to rounding

# Woodingdean Community Association CIO

(CIO no. 1188962)

## Receipts and Payments from 1st April 2024 to 31st March 2025

Receipts			2025	2024		
	restricted	unrestricted	total	restricted	unrestricted	total
<b>Donations, grants and legacies</b>						
<i>General</i>						
Trust for Developing Communities: Healthy Neighbourhood Fund	1,764	196	1,960	1,980	-	1,980
Community defibrillator funds	-	-	-	1,521	-	1,521
<i>Food bank</i>						
Brighton & Hove City Council Household Support	-	-	-	5,000	-	5,000
<b>Income from charitable activities</b>						
<i>General</i>						
Community Centre room hire	-	24,076	24,076	-	25,722	25,722
Theatre Express - room hire arrears repayments	-	1,700	1,700	-	1,500	1,500
Events	-	307	307	-	-	-
<i>Carnival</i>						
-	-	3,366	3,366	-	5,182	5,182
<i>Food bank</i>						
Food bank income	-	-	-	-	6,557	6,557
<b>Total Receipts</b>	<b>1,764</b>	<b>29,645</b>	<b>31,409</b>	<b>8,501</b>	<b>38,962</b>	<b>47,463</b>
<b>Payments</b>						
	restricted	unrestricted	2025 total	restricted	unrestricted	2024 total
<b>Expenditure on charitable activities</b>						
<i>General</i>						
Lettings officer	-	3,990	3,990	-	20,035	20,035
Utilities	-	4,737	4,737	-	3,805	3,805
Premises (inc cleaning)	-	11,650	11,650	-	7,094	7,094
Professional/legal fees	-	787	787	-	35	35
Donation	-	-	-	-	200	200
Admin	-	680	680	-	13	13
Sundry items	-	136	136	-	-	-
Volunteer meal	-	-	-	-	237	237
SumUp fees	-	4	4	-	33	33
Defibrillator	-	-	-	464	-	464
Post office cash deposit error	-	-	-	-	600	600
Healthy Neighbourhood Fund - admin	-	-	-	129	-	129
Healthy Neighbourhood Fund - events/activities	122	201	323	-	-	-
Healthy Neighbourhood Fund - grants paid to groups	1,490	-	1,490	1,750	-	1,750
<i>Carnival</i>						
-	-	2,029	2,029	-	4,436	4,436
<i>Food bank</i>						
Food Bank costs	-	-	-	-	6,495	6,495
Food Bank - transfer of remaining funds	-	-	-	-	7,776	7,776
Food Bank - Household fund expenses	-	-	-	2,315	-	2,315
Food Bank - transfer of Household Fund	-	-	-	2,685	-	2,685
<b>Total Payments</b>	<b>1,612</b>	<b>24,214</b>	<b>25,826</b>	<b>7,343</b>	<b>50,761</b>	<b>58,104</b>
Net receipts (payments) for the period	152	5,431	5,582	1,158	(11,799)	(10,641)
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NB some additions may vary by +/- £1 due to rounding

# Woodingdean Community Association CIO

(CIO no. 1188962)

## Assets and Liabilities at 31st March 2025

### Assets

Santander account	22,548
Cash in hand	-

<b>Total assets</b>	<b>22,548</b>
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### Non-monetary Assets

At 31st March 2024, WCA had assets to the value of:	1,311
Assets added in 2024/25 - none	-
Depreciation (charge) for assets added in 2017 (patio)	(524)
Shares in WCA Trading Co. Ltd (Java Café)	2
<b>Value of assets at 31st March 2025</b>	<b>789</b>

### Liabilities

none known

## Funds held at 31st March 2025

	Balance at 31st March 2025
<b>Restricted funds</b>	
Defibrillator	1,257
Healthy Neighbourhood Fund (for Community Celebration)	196
Healthy Neighbourhood Fund (general)	78
<b>Restricted funds held at 31st March 2025</b>	<b>1,531</b>

### Unrestricted funds

#### *Designated funds*

Carnival	4,134
Free reserves	16,884
<b>Unrestricted funds held at 31st March 2025</b>	<b>21,017</b>

# **Independent Examiner's report on the accounts**

**Report to the trustees of *Woodingdean Community Association CIO***

**Registered Charity number 1188962**

**1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025**

The accounts have been prepared on the Receipts and Payments basis.

## **Respective responsibilities of trustees and independent examiner**

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to: examine the accounts under section 145 of the Charities Act, to follow the procedures specified in the General Directions of the Charity Commissioners (under section 145 (5)(b) of the Act) and to state whether particular matters have come to my attention.

## **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters laid out in the statement below.

## **Independent Examiner's Report**

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with section 130 of the Act: and
  - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mireille Shimoda  
Resource Centre  
6 Tilbury Place  
Brighton BN2 0GY

Date: 3<sup>rd</sup> October 2025