

WOODINGDEAN COMMUNITY ASSOCIATION ANNUAL TRUSTEES REPORT

The trustees of the Woodingdean Community Association (WCA) are responsible for a Community Centre in Woodingdean for the use of the local community.

The Woodingdean Community Association has a management committee who meet monthly along with 3 trustees. There are also 3 general meetings a year as well as an Annual General Meeting where all residents are welcome to attend.

The outside of the building is maintained by Brighton and Hove City Council.

The building is a hub for local activity and available to hire for activities and/or special occasions. Our aim is to provide a space for clubs and groups to run various activities for the local community including karate, dancing, meetings, table tennis and education.

The building has 3 rooms plus a kitchen and garden. Funds to maintain its upkeep are raised by renting some or all the rooms out to organizations or groups seven days a week.

The centre manager oversees the day-to-day running of the centre, promoting and controlling the bookings. The centre manager ensures that all hirers fulfil the terms of their agreement.

Our expenditure exceeded our income for the year ending 2024. Upgrades were made to the kitchen and blinds/curtains fitted to the small room. Funds had been ring fenced for the improvements needed.

The trustees and the centre manager will continue to promote the use of the building and increase the number of users hiring the rooms.

The accounts also reflect the custodian balances for the following: The newly formed Woodingdean Food Hub CIC, which now has its own banking arrangements. The annual Carnival, which is run by a small separate committee. The local authority Brighton and Hove City Council grants funds for Heatly Neighborhood Projects to be given to different charities. The funds are held and then distributed after the applications and decisions have been made by a separate panel. None of these funds are for the benefit of the WCA or the community centre.

The Trustees for the Woodingdean Community Association are:

Susan Baines
John Homewood
Denise Watson

Woodingdean Community Association CIO

(CIO no. 1188962)

Statement of Financial Activities from 1st April 2023 to 31st March 2024

Summary of receipts and payments

Receipts			2024
	restricted	unrestricted	total
Donations, grants and legacies	8,501	-	8,501
Income from charitable activities	-	38,962	38,962
Total Receipts	8,501	38,962	47,463
Payments			
Expenditure on charitable activities	7,343	50,761	58,104
Total Payments	7,343	50,761	58,104
Net receipts (payments) for the period	1,158	(11,799)	(10,641)
Balance of funds at 1st April 2023	221	27,385	27,607
Balance of funds at 31st March 2024	1,379	15,587	16,966

NB some additions may vary by +/- £1 due to rounding

Woodingdean Community Association CIO

(CIO no. 1188962)

Receipts and Payments from 1st April 2023 to 31st March 2024

Receipts	2024		
	restricted	unrestricted	total
Donations, grants and legacies			
<i>General</i>			
Healthy Neighbourhood Fund	1,980	-	1,980
Community defibrillator funds	1,521	-	1,521
<i>Food bank</i>			
Brighton & Hove City Council Household Support	5,000	-	5,000
Income from charitable activities			
<i>General</i>			
Community Centre room hire	-	25,722	25,722
Theatre Express - room hire arrears repayments	-	1,500	1,500
Carnival	-	5,182	5,182
Book sale	-	-	-
<i>Food bank</i>			
Food bank income	-	6,557	6,557
Total Receipts	8,501	38,962	47,463

Payments	2024		
Expenditure on charitable activities			
<i>General</i>			
Cleaning / lettings officer	-	20,035	20,035
Utilities	-	3,805	3,805
Premises	-	7,094	7,094
Professional/legal fees	-	35	35
Donation	-	200	200
Admin	-	13	13
Volunteer meal	-	237	237
SumUp fees	-	33	33
Carnival	-	4,436	4,436
Defibrillator	464	-	464
Healthy Neighbourhood Fund - grants paid to groups	1,750	-	1,750
Healthy Neighbourhood Fund - admin	129	-	129
Post office cash deposit error	-	600	600
<i>Food bank * see note page 4</i>			
Food Bank costs	-	6,495	6,495
Food Bank - transfer of remaining funds	-	7,776	7,776
Food Bank - Household fund expenses	2,315	-	2,315
Food Bank - transfer of Household Fund	2,685	-	2,685
Total Payments	7,343	50,761	58,104

Net receipts (payments) for the period	1,158	(11,799)	(10,641)
Balance of funds at 1st April 2023 * see note below	221	27,385	27,607
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* Note: the 2023 figures have not been presented here for a year-on-year comparison as in 2023 the accounts were kept in accruals, rather than receipts & payments. The starting balance here is different to the year-end balance at 31st March 2023 shown in the 2023 accounts. The bank and cash balances have been verified as correct as presented here. It is assumed that there was an error in the year-end balance as presented in the 2023 accounts.

Woodingdean Community Association CIO

(CIO no. 1188962)

Assets and Liabilities at 31st March 2024

Assets

Santander account	16,966
Cash in hand	-

Total assets	16,966
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Non-monetary Assets

At 31st March 2023, WCA had assets to the value of:	1,835
Assets added in 2023/24 - none	-
Depreciation (charge) for assets added in 2017 (patio)	(524)
Shares in WCA Trading Co. Ltd (Java Café)	2
Value of assets at 31st March 2024	1,313

Liabilities

none known

Funds held at 31st March 2024

	Balance at 31st March 2024
Restricted funds	
Defibrillator	1,257
Healthy Neighbourhood Fund	122
Restricted funds held at 31st March 2024	1,379

Unrestricted funds

Designated funds

Carnival	2,797
Free reserves	12,789
Unrestricted funds held at 31st March 2024	15,587

Note

Food bank funds are no longer being held by Woodingdean Community Association and have now been fully transferred to the Food Bank's account.

Independent Examiner's report on the accounts

Report to the trustees of *Woodingdean Community Association CIO*

Registered Charity number 1188962

1st April 2023 to 31st March 2024

The accounts have been prepared on the Receipts and Payments basis.

Respective responsibilities of trustees and independent examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to: examine the accounts under section 145 of the Charities Act, to follow the procedures specified in the General Directions of the Charity Commissioners (under section 145 (5)(b) of the Act) and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters laid out in the statement below.

Independent Examiner's Report

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Act: and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mireille Shimoda
Resource Centre
6 Tilbury Place
Brighton BN2 0GY

Date: 21st August 2024