

**Charity Registration No. 1078952**

**DEVIZES ARTS FESTIVAL (1188959)  
TRUSTEES' REPORT AND AUDITED ACCOUNTS FOR THE YEAR ENDED  
31 AUGUST 2023**

# ***DEVIZES ARTS FESTIVAL***

## ***LEGAL AND ADMINISTRATIVE INFORMATION***

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**Trustees:**

Mr V McNamara  
Mrs J Edwards  
Mrs C Goodwin-Figes  
Mr G Batten  
Ms G Neil  
Mrs P Morgan  
Ms J Bulpitt  
Mr A Woodison

**Secretary:**

Mrs C Goodwin-Figes

**Charity number:**

1188959

# **DEVIZES ARTS FESTIVAL**

## **TRUSTEES' REPORT**

*For The Year Ended 31 August 2023*

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The trustees present their report and accounts for the year ended 31 August 2023

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

### **Structure, governance and management**

The charity was established by a charitable trust deed on 14 January 2000. The trustees who served during the year were:

Mr V McNamara	Ms G Neil
Mrs J Edwards	Mrs P Morgan
Mrs C Goodwin-Figes	Ms J Bulpitt
Mr G Batten	Mr A Woodison

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees review the level of reserves to ensure the continuation of the festival in the future. A target level has been set equivalent to a minimum of the total anticipated annual cost of the festival, and a maximum of two years anticipated costs.

### **Trustees' responsibility for the accounts**

Charity law requires the trustees of the festival to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the festival and of its incoming resources and application of resources for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;

-to prepare the financial statements in accordance with the methods and principles set out in the Statement of Recommended Practice Accounting and Reporting by Charities and to state whether or not the accounts have been prepared in accordance with that statement and applicable accounting standards;

-prepare the financial statements on the going concern basis unless it is inappropriate to presume that the festival will continue in operation.

The trustees are responsible for keeping proper accounting records, which are sufficient to show and explain the Festival's transactions, and to disclose with reasonable accuracy, at any time, the financial position of the Festival, and to enable them to ensure that any statements of account comply with the requirements of the

# ***DEVIZES ARTS FESTIVAL***

## ***TRUSTEE'S REPORT***

*For the Year Ended 31 August 2023*

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Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the festival and taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Objectives and activities**

The charity's objects are to advance the education of the public in the arts and in particular, but not exclusively, by the organising of an annual arts festival in Devizes and the surrounding area.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **2023 Review**

This year, for the first time in a few years, we got back to normal and could plan for a full summer festival without hearing the dreaded 'C' word. It was also Jean's and my first year in the hot seats, and lets say we are filling some, well, not exactly big shoes - rather more glamorous, dainty Jimmy Choos - from our predecessors. At the Friends party in June we already thanked Margaret Bryant and Vivienne Cuckow, and indeed Fred Briers, for their time and efforts in running this show so successfully in good times and bad - so that's quite enough about them.

Moving on to DAF 2023:

I'm going to start with our team of volunteers. We could not have wished for a better, more dedicated, more capable, and more fun group of volunteers to help bring this beast to life than this years crew. Perhaps some of us could work on time-keeping - I'm looking at you here George - 1 1/2 hours late for a planning meeting is not a good look. But then he did have to deal with the town council on a near daily basis so he can be forgiven for a lot of things. I can report that Janis Bulpitt has decided not to continue as a trustee next year so we offer a special acknowledgement to her for managing all of our contracts this year.

More highlights - the tango evening, here in this very building. Sir Willard White - world opera legend and true gentleman. The rotating standard lamp shades of the Budapest Cafe Orchestra. Will Kirk's legs. I could go on.

Another highlight for me was working for the first time with our new sound and lighting engineering team. Many of you may not have noticed but those who know about these things did notice, and the feedback was universally positive for Danny, our new favourite Argentinian sound engineer. Big big thanks to him and his team.

On a related but sad note, the reason we had to seek out Danny was because at the start of the year we lost our long-time festival stalwart, Phil Dawson, who passed away in January. The Festival team expresses its condolences and thanks to Phil for help over many years as our go-to guy for sound and light.



# ***DEVIZES ARTS FESTIVAL***

## ***TRUSTEES' REPORT***

*For The Year Ended 31 August 2023*

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There are a good many people we need to thank for their hard work once again this year. Lets start with Ian and Stewie and the rest of the crew at the Town Council. Katie and the team who ran the bars so well. Jo and Carol at Devizes Books for running our ticket office once again. Ida McConnell for website, brochure and common sense. Neil at Kennet Print, Tony at Superior Plants, Gail Foster our official photographer, Andy Fawthrop from Devizine, our unofficial photographer. Jackie Wiltshire for running the Friends, Malcolm and Norma our seating numbering team. Thank you all.

As you will hear, the festival as a whole didn't manage to break even this year, and there are all sorts of reasons for that, which we hope will be short-lived. We did make a conscious effort to keep ticket prices as low as possible, and to have as many events as possible priced at £10 or lower. That is something that we will endeavour to continue going into 2024.

Talking of 2024, we are all super excited to have a number of new faces in the organising team this year. Too many for me to remember everyone's name but I'll give it a go. A very big welcome to Dagmar, Linda, Melanie, John, and Katherine.

Finally, we will see you all at the comedy night on the 27th.



Vincent McNamara

Devizes Arts Festival co-Chair

16 October 2023

**DEVIZES ARTS FESTIVAL**  
**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF DEVIZES ARTS FESTIVAL**

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I report on the accounts of the charity for the year ended 31 August 2023 which are set out on pages 7 to 14.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

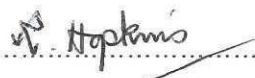
In connection with my examination, no matter has come to my attention:

- (a) That gives me reasonable cause to believe that in any material respect the requirements:
  - (i) To keep accounting records in accordance with section 130 of the 2011 Act; and
  - (ii) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

- (b) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Richard Hopkins  
61 Avon Road  
Devizes  
SN10 1PS

Signature.....  
Date.....12.09.2023

## DEVIZES ARTS FESTIVAL

STATEMENT OF FINANCIAL ACTIVITIES  
INCOME AND EXPENDITURE ACCOUNT  
FOR YEAR ENDED 31 AUGUST 2018

		2023 £	2022 £
	Notes		
<b><u>Incoming resources from generated funds</u></b>			
Donations/Grants	2	7,157	9,944
Activities for generating funds	3	12,600	14,640
Investment Income	4	0	0
		<u>19,757</u>	<u>24,584</u>
<b>Incoming resources from charitable activities</b>	5	<b>46,864</b>	<b>55,006</b>
<b>Total incoming resources</b>		<b><u>66,621</u></b>	<b><u>79,590</u></b>
<b>Resources expended</b>			
<b>Charitable activities</b>			
Festival costs	7	70,129	75,739
Governance costs	8	1,236	1,752
Other Expenditure	9	0	140
<b>Total resources expended</b>		<b><u>71,365</u></b>	<b><u>77,631</u></b>
<b>Net income for the year/ Net movement in funds (a)</b>		<b><u>-4,744</u></b>	<b><u>1,959</u></b>
 Fund balances at 1 September 2022		 <b>129,551</b>	 127,492
Audit Over accrued		<b>50</b>	100
Prior Year Adjustment		<b><u>50</u></b>	<u>100</u>
<b>Adjusted Retained Earnings (b)</b>		<b><u>129,601</u></b>	<b><u>127,592</u></b>
<b>Fund balances at 31 August 2023(a+b)</b>		<b><u>124,857</u></b>	<b><u>129,551</u></b>

# DEVIZES ARTS FESTIVAL

## BALANCE SHEET

As At 31 August 2023

	Notes	2023 £	2022 £
<b>Investments</b>	<b>13</b>		
Low Risk MPS Defensive Portfolio		80,443	82,852
Investment Revaluation Reserve		-10,443	-12,852
<b>Fixed Assets</b>	<b>14</b>		
		<b>Gross</b>	<b>Accm Dep<sup>n</sup></b>
		<b>£</b>	<b>£</b>
		<b>Net</b>	<b>Net</b>
		<b>£</b>	<b>2022 £</b>
		<u>7,984</u>	<u>7,984</u>
		<u>0</u>	<u>0</u>
<b>Current assets</b>		<b>2023</b>	<b>2022</b>
	<b>15</b>	<b>£</b>	<b>£</b>
Cash at bank and in hand: HSBC		56,197	60,930
Debtors		340	0
Prepayments		<u>702</u>	<u>276</u>
		<u>57,239</u>	<u>61,206</u>
<b>Total Assets</b>		<u>127,239</u>	<u>131,206</u>



# DEVIZES ARTS FESTIVAL

## BALANCE SHEET (CONT)

As At 31 August 2023

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		2023	2022
		£	£
Creditors: amounts falling due within one year	16	0	0
Income In Advance	17	2,183	1,455
Accruals	18	<u>200</u>	<u>200</u>
Current Liabilities		2,383	1,655
Total Assets less Current Liabilities		<u>124,857</u>	<u>129,551</u>
Unrestricted funds		<u>124,857</u>	<u>129,551</u>

The accounts were approved by the Trustees on 16 October 2023



Vincent McNamara  
Devizes Arts Festival co-Chair



Jean Edwards  
Devizes Arts Festival co-Chair



Tony Woodison  
Devizes Arts Festival Treasurer

# **DEVIZES ARTS FESTIVAL**

## **NOTES TO THE ACCOUNTS**

*For The Year Ended 31 August 2023*

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### **1 Accounting policies**

#### **Basis of preparation**

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005 and the Charities Act 2011.

### **2 Donations**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Friends subscriptions (1 Sept 2021 to 31 Aug 2022)	<b>3,008</b>	2,438
Donations	<b>132</b>	410
Grants receivable	<b><u>4,017</u></b>	<u>7,096</u>
	<b><u>7,157</u></b>	<u>9,944</u>

#### **Donations and gifts**

Unrestricted funds:

Friends' subscriptions	<b>3,008</b>	2,438
Donations	<b><u>132</u></b>	<u>410</u>
	<b>3,140</b>	<u>2,848</u>

#### **Grants receivable for core activities**

Unrestricted funds:

Devizes Town Council Benefit	<b>4,017</b>	7,096
	<b><u>4,017</u></b>	<u>7,096</u>

#### **Local Authority Grants**

Devizes Town Council allows the Festival use of Town Council venues for performances, free of charge during the festival and at reduced rates at other times.

These amounts have been quantified with the benefit shown under Grants receivable and the expense under the relevant headings.

# DEVIZES ARTS FESTIVAL

## NOTES TO THE ACCOUNTS (Continued) For The Year Ended 31 August 2023

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<b>3</b>	<b>Activities for generating funds</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Event sponsors	<b>12600</b>	14,640
		<b><u>12600</u></b>	<u>14,640</u>
<b>4</b>	<b>Investment income</b>		
	Bank Interest	<b><u>0</u></b>	<u>0</u>
<b>5</b>	<b>Incoming resources from charitable activities</b>		
	Festival ticket sales	<b><u>46,864</u></b>	<u>55,006</u>
<b>6</b>	<b>Total resources expended</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	<b>Charitable activities</b>		
	Festival costs:		
	Activities undertaken directly (Note 7)	<b>70,129</b>	75,739
	Depreciation (Note 9)	<b>0</b>	0
	<b>Governance costs (Note 8)</b>	<b>1,236</b>	1,752
		<b><u>71,365</u></b>	<u>77,491</u>

# DEVIZES ARTS FESTIVAL

## NOTES TO THE ACCOUNTS (Continued)

For The Year Ended 31 August 2023

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7	Activities undertaken directly	2023	2022
		£	£
	Artists Fees and Costs	43,826	48,208
	Sound and lighting	12,490	6,820
	Venues	4,172	7,301
	Security	703	637
	Event Other Costs	270	1,573
	Liability Insurance	1,427	1,105
	Programme brochure	970	1,315
	Friends' Event	291	679
	Publicity and Advertising	5,960	7,864
	Box Office and Telephone costs	20	87
	British Arts Festival Association Subscription	0	150
		<u>70,129</u>	<u>75,739</u>

8	Governance costs	2023	2022
	Governance costs comprise:	£	£
	Independent Examiner	200	200
	Admin Expenses	306	344
	Licences	200	194
	Purchases	0	586
	Credit Card Cost	250	232
	PayPal Charges	162	124
	AGM Costs	119	72
		<u>1,236</u>	<u>1,752</u>

9	Other Expenditure	2023	2022
		£	£
	In-Year Depreciation	<u>0</u>	<u>140</u>

**10 Fruitless Payments** (Expenditure with no Return or Benefit)  
There were no Fruitless payments.

**11 Trustees**  
None of the trustees (or any persons connected with them) received any remuneration during the year.



# DEVIZES ARTS FESTIVAL

## NOTES TO THE ACCOUNTS (Continued) For The Year Ended 31 August 2023

### 12 Employees

There were no employees during the year.

### 13 Investments

£70,000 was invested on 14 July 2014 in a low risk investment portfolio with Investec Wealth. Movements in valuation, as at 31 August each year, are not realized through the Income and Expenditure Account but are taken to the Investment Reserve on the Balance Sheet.

	2023	2022
	£	£
Balance as at 1 September	82852	89,237
Additions	0	0
Appreciation / - Depreciation	-2408.8	-6,385
Balance as at 31 August	<u>80443.4</u>	<u>82,852</u>

### 14 Fixed Assets (Depreciated over 5 years)

	Gross	Accum <sup>d</sup> Dep	NBV 2023	NBV 2022
	£	£	£	£
All Fixed Assets have been depreciated and accounted for through the Income & Expenditure Account.	7,984	7,984	0	0
	<u>7,984</u>	<u>7,984</u>	<u>0</u>	<u>0</u>

# DEVIZES ARTS FESTIVAL

## NOTES TO THE ACCOUNTS (Continued)

For The Year Ended 31 August 2023

<b>15</b>	<b>Current Assets:</b>	<b>2023</b>	<b>2022</b>
		£	£
	<b>Cash at bank &amp; In-Hand</b>		
	HSBC		60,930
	Cash		<u>0</u>
			60,930
	<b>Trade Debtors</b>	<b>340</b>	<b>0</b>
	<b>Prepaid Expenditure</b>	<b>702</b>	<b>276</b>
<b>16</b>	<b>Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
		£	£
	Other creditors	0	0
<b>17</b>	<b>Income In Advance</b>	<b>2023</b>	<b>2022</b>
		£	£
		<b>2,183</b>	<b>1,455</b>
<b>18</b>	<b>Accruals</b>	<b>2023</b>	<b>2022</b>
		£	£
	Independent Examiner	200	200
	<b>Total Accruals</b>	<b><u>200</u></b>	<b><u>200</u></b>