

Annual Report for the period From 1st April 2021 To 31st March 2022

Organisation name: Friends of Beechcroft Library

Charity registration number: 1188953

Objectives and Activities

This annual report has been created following guidance contained in the Statement of Recommended Practice (SORP) issued by the Charity Commission.

	SORP Ref.	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Purposes as defined in the Constitution agreed in April 2020: The advancement of education for the public benefit in particular by the provision of library facilities and services for learning, for information, advice and other related library provision for the benefit of the residents and the wider community in Stratton St Margaret and the surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities undertaken to achieve the aims are: • Working with the Library Staff and Stratton Parish to develop the library as a community hub • Meeting with Library staff and Parish to agree objectives, approach and activities • Promoting the Library via social media, posters, displays, developing a community network • Raising funds to support activities, purchasing craft materials, reference books, notice boards, Refreshments • Running events and activities such as Basic IT skills, social groups and clubs, childrens' story time, developing/ displaying Stratton History Archive material, organising regular events
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees assess each of their activities with regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP Ref.	
Policy on grant making	Para 1.38	The Friends do not currently give grants to individuals or other organisations
Policy on social investment including program related investment	Para 1.38	The Friends do not currently undertake any social investments
Contribution made by volunteers	Para 1.38	There are no employees, all the Trustees are volunteers. Library Volunteers are engaged by the Parish rather than the Friends but are supported and encouraged by the Friends. Their contribution is vital in enabling the Library and the Friends to undertake the numerous activities and groups which take place (when not under COVID restrictions)

Achievements and Performance

	SORP Ref.	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Unfortunately the Library was closed to groups and activities due to the coronavirus pandemic from the start of our reporting year until September 2021. Groups and activities restarted in September 2021 but unfortunately had to be temporarily suspended again due to Omicron in December 2021 and January 2022. In February 2022 we restarted all our groups and activities. Confidence among our service users started to improve and by the end of March 2022 attendance was increasing towards pre-pandemic levels. We held two successful Coffee mornings in September and March which raised £550 and £300 for Macmillan Cancer Support and the British Liver Trust respectively. We have been working with the Parish Council to develop a Home Delivery Book Service for local residents who are housebound and have difficulty accessing the library. This will run as a pilot scheme initially for 3 months to assess demand and the resources required to roll the service out more widely Our thanks go to all the staff, the volunteers and Stratton St Margaret Parish Council who have supported the Library over the last year in very difficult circumstances.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP Ref.	
Achievements against objectives set	Para 1.41	We aim to provide opportunities to improve health and well-being, to develop community engagement, and to improve skills and training. Objective 1 - To improve health and well being ● The Friends encourage and support volunteers of all ages and abilities alongside the library staff ● We work closely with Stratton Advice Point to provide a local Welfare benefits service ● We have been developing a pilot home delivery service for local housebound residents. ● We run groups such as Friendship, art, Lego, chess, scrabble, etc to provide users with the opportunities to socialise and reduce isolation Objective 2 - To encourage community engagement and cohesion ● The Friends maintain a Facebook business page to improve our visibility, engage with residents and widen the reach of the library. ● We support Wiltshire Building Records Archivist to develop an archive of local historical material. ● We are developing links with other local organisations such as churches and schools. ● We are active members of the Swindon Trustee Network, the Swindon Connecting People Network and The Swindon Seniors Forum. ● We have recruited additional Trustees this year with links to other local organisations in order to strengthen our community links. Objective 3 - To improve economic growth, employment, training and skills ● We are members of the On-line Centres Network which aims to improve digital inclusion. ● We are members of the Good Thing Foundation's Digital Inclusion Network ● We run weekly Digital Drop-in sessions ● We have purchased additional learning resources such as children's reference books to tie in with the national curriculum ● We have purchased self-help and well-being books for adults. Objective 4 - To reduce the cost impact on the Parish of running the community library As a registered charity we are in a strong position to apply for grants to support the work of the library.
Performance of fundraising	Para 1.41	Our fundraising exceeded our objectives this year

activities against objectives set		due to the generous grant from Stratton St Margaret Parish Council. We applied for £500 and were awarded £1000. We also received £361 in donations during the year.
Investment performance against objectives	Para 1.41	Not applicable

Financial Review

	SORP Ref.	
Review of the charity's financial position at the end of the period	Para 1.21	During the year to 31st March 2022, we have received grant of £1000 from Stratton St Margaret Parish Council and donations totalling £361. We have spent £1086.22 on purchases for the library, including new books and equipment. Our net worth as at 31 March 2022 was £1756.59, (£1753.85 in the Co-op Bank and £2.92 in cash).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our Reserves Policy states that we will only hold reserve funds if we have formal financial commitments.. As we now have Public Liability Insurance premiums going forward we will ensure that we have sufficient funds to cover the premium.
Amount of reserves held	Para 1.22	Sufficient to cover Public Liability Insurance Premium (currently £165)
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are dependent on the continued existence of Beechcroft Library. There is little chance that the Library would close in the near future as it is a popular resource for the parish.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We have received £1000 in grants this year from Stratton St Margaret Parish Council We have received £361 in donations
A description of the principal risks facing the charity	Para 1.46	- There was a possibility that the library would relocate away from Beechcroft Rd resulting in a fall in visitors, which in turn could lead to questions about its viability. The Parish Council have now decided that the Library will remain in its current location, due largely to the feedback from users. - We experienced a decline in library use due to the impact of the pandemic. However, since February we have seen an increase in attendance as service users recover their confidence - Over-reliance on a few individuals. Additional trustees have been recruited to mitigate this risk.

Structure, Governance and Management

	SORP Ref.	
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation following the Foundation model
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing Trustees can select new Trustees as required following the procedure described in the next section.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Recruitment of Trustees for the Friends should be in line with the guidance given below: ● There is a written job description / person specification for the post ● If a trustee wishes to volunteer for the Library they should complete a Parish Council volunteer application form and the Parish Recruitment policies be followed ● A suitable induction programme is provided ● The applicant has been given a copy of the Safeguarding Policy and knows how to report concerns.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Charitable Incorporated Organisation with a written constitution. Not affiliated to any wider network although we attend meetings of the Swindon Trustee Network
Relationship with any related parties	Para 1.51	We work closely with Stratton St Margaret Parish Council who run Beechcroft Library

Reference and Administrative details

Charity name	Friends of Beechcroft Library
Other name the charity uses	
Registered charity number	1188953
Charity's principal address	188 Beechcroft Road, Swindon, SN2 7QQ

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lesley Hemingway	Chair		
2	Richard Hemingway	Treasurer		
3	Indra Robson	Secretary		
4	Lynette Dodson			
5	Greg Browne			
6	Clive Carter			
7	Linda O'Kane		From Oct 2021	
8	Katie Gould		Until Jan 2022	
9	Nigel Chalk		From Feb 2022	
10	Anne Chalk		From Feb 2022	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Exemptions from disclosure

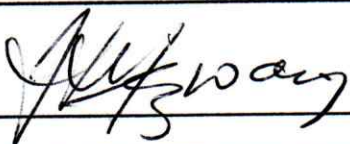
Reason for non-disclosure of key personnel details

Not applicable

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)		
Full name(s)	J. L. HEMINGWAY	INDRA ROBSON
Position(s) (eg Secretary, Chair)	CHAIR	SECRETARY.
Date(s)	16. 5. 2022	16/05/2022.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends of Beechcroft Library

1188953

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2021		31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Sales	-	-	-	-	-
Donations	361	-	-	361	-
Grants	1,000	-	-	1,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,361	-	-	1,361	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,361	-	-	1,361	-
A3 Payments					
Costs of charitable activities	481	-	-	481	168
Independent examination	-	-	-	-	40
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	481	-	-	481	208
A4 Asset and investment purchases. (see table)					
Assets retained for charity's own use	605	-	-	605	195
	-	-	-	-	-
Sub total	605	-	-	605	195
Total payments	1,086	-	-	1,086	403
Net of receipts/(payments)	274	-	-	274	403
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	274	-	-	274	403

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	3		
	Bank	1,754		
	Total cash funds	1,757		
(agree balances with receipts and payments account(s))		Agreement Error	OK	OK

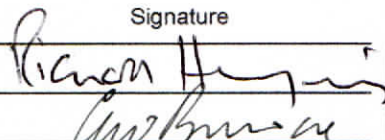
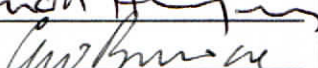
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Richard Hemingway	22/06/22
	Greg Browne	22/06/22