



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	04	2021		31	03	2022

### Section A Reference and administration details

Charity name

The Space

Other names charity is known by

Registered charity number (if any) 1188929

Charity's principal address

10 Hopwoods Corner

Cheddar

Somerset

Postcode

BS27 3EU

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amanda Bancroft	Vice Chair		
2	Sandra Legg			
4	John Pimblott	Chair		

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Doreen Smith Operations Director

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution 6 <sup>th</sup> April 2020
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

### Risk Management

The Space uses a risk management process and risk matrix to assess our exposure to a variety of risks and to implement mitigation.

The risks to which the charity is exposed are reviewed regularly by the Board of Trustees.

The defined risks include health and safety, personal safety, reputation, financial, service delivery, governance.

The impact of each risk is assessed together with the likelihood of its occurrence. The product of these two factors is used to identify significant risks, to prioritise and assess adequacy of mitigation actions.

The most significant risk to the charity is Personal Safety, with consequential reputational risk, associated with a service user or volunteer suffering abuse, sustained physical or emotional harm as a result of our services. Such an occurrence would risk a critical loss of credibility and carry with it the potential of service closure.

In mitigation, we have implemented a robust and constantly reviewed safeguarding processes, including:

- coordinating the needs of the child or young person with the capability of our staff and decision-making process the decision-making process
- systematic, thorough recruitment and screening procedures
- training programme for staff and volunteers
- extensive recruitment and vetting process
- continued, regular supervision of staff and volunteers supervised by an experienced Operations Director
- professional development of all members of the team
- internal audits conducted by the Safeguarding Lead

These requirements are implemented as part of our Safeguarding Policy which is reviewed on an annual basis.

As part of the risk management process is a review of our insurance policy to ensure risks are adequately covered.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To preserve and protect the mental health of children and young people, in particular, but not exclusively aged between 4-18 living in the Cheddar Valley, Somerset through:

- a) The provision of one-to-one counselling, support, advice and information;
- b) Recreational and leisure time activities.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit at Trustee meetings, when reviewing our aims and objectives and in planning current and future activities.

We do not fund services and support which are within the statutory duty of the local authority or other statutory services.

The Trustees are satisfied that our activities to preserve and protect the mental health of children and young people living in the Cheddar Valley by the provision of pro-bono counselling and therapy services, a youth club, holiday activities, a community wellbeing allotment, peer to peer collaboration, and social media awareness, for our beneficiaries and general public, meets our charitable purposes for the public benefit.

Direct beneficiaries are children and young people while indirect benefit are their family members and the general public.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We acknowledge the tremendous work done by our staff and volunteers, without whom The Space would not have made the significant progress we have made during the year, especially emerging from lockdown, and trying to establish a form of normality.

We would also like to acknowledge our funders for providing the financial means and constructive ongoing support to be able to do what we do in making a positive difference to local children and young people.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During 2021/2022, and after the Covid-19 pandemic, the landscape of providing early mental health interventions and support for C&YP changed drastically, not only being able to provide services but with the increasing health difficulties being presented to us, at younger ages.

We have emerged stronger, more resilient and continue to learn from the opportunities presented to us. The energy and creativity of everyone involved in overcoming obstacles has been remarkable.

We continue to grow and have supported some 295 C&YP and 8 parents during the year across all services, a new milestone, with an average 83% improvement in mental health indicators.

The outcomes of our work are that C&YP will thrive, be emotionally well, develop emotional resilience and build positive relationships. Parents, carers, and the wider family will feel supported, both for themselves, and able to support the children and young people they care for.

We believe we have achieved what we set out to do on our journey through last year.

Our growth, however, has come with increasing demands and responsibilities. As our reputation grows, and people recognise the unique value of our service, requests for support have and are growing rapidly, resulting in a small waiting list, our first ever.

We are embarking on a transition plan to steer us to a 'new future norm', involving strengthening our operations team and Trustee Board, and improved resources and tools so that we can continue making a difference to larger numbers of children and young people.

During the year we made a positive and measurable difference to C&YP people's lives by:

- extending our young person's 9-17 years counselling service using a variety of formats and locations best suited to the young person. (featured on BBC CIN Rickshaw Challenge 2021).
- resumed the development and implementation of a dedicated and targeted support programme for 5-8 years children, and their parents/carers, as an early adopter pilot using the NHS iThrive support framework.

The elements of the pilot are: 'It's OK to be', 'Play Therapy', and 'Alongside' for parents. (featured on BBC Points West 25th January 2022).

Support from all parties is strong for the ongoing development of the pilots.

- opened a youth club during Covid-19, and earlier this year we began operating the club ourselves to achieve synergy with our

other services, with activities designed using one of the five ways of wellbeing. Membership and attendance have significantly increased. (featured on BBC Countryfile 16th January 2022 dealing with rural youth isolation)

- organising art and outdoor out-of-term activities held during each holiday period to improve the way young people feel about themselves, reduce isolation, and build resilience. Demand continues to increase with excellent feedback from C&YP and parents.
- establishing and building a Community Wellbeing Allotment as a safe space for young people and families by using gardening as a therapeutic tool.

The allotment is included in the activity programmes, e.g. wildlife day, pond building, wildlife study, wellbeing area, including an eco project working with Somerset Wildlife Trust.

- funding, supporting and working with local schools to support peer to peer collaboration, e.g. ambassador programme and podcasts during the pandemic. We are supporting and training peer support members to develop and deliver mental well-being presentations, to consult with students and give feedback on the school support.
- Working as the Somerset Children and Young People's Counselling Alliance's lead partner that managed the development and launch of the Somerset Counselling Youth Access, [www.scya.org.uk](http://www.scya.org.uk), providing a single point of access across Somerset for young people and their parents seeking help and support.

Our work complements and builds relationships with and across communities in the Cheddar Valley, and the wider Somerset community, using each others' strengths to support local C&YP mental health.

These include:

- Wessex Learning Trust. We are partners across their 16 schools in developing the terms of reference framework and quality assurance system for supporting the mental health of C&YP.
- Volunteers help us to lead and deliver services. Each team member is passionate and committed to supporting young people.
- Voluntary organisations, e.g. the Mendip Rotary Club, Cheddar Valley Lions etc, support us with fundraising, manpower and publicity.
- Cheddar and Axbridge Medical Centers support us together with Cheddar Parish Council and local churches.
- We are widely involved in the larger Somerset mental health community and the landscape changes in children's and young people's mental health support.

Continuing to build our Community of Support around young people and their family members support our public benefit and will make a practical and positive difference to young people, supporting them to be Emotionally Well, Developing Emotional Resilience and Forming Positive Relationships, and their family members and carers to be able to cope and support their young person, and at a time when our services are most needed, often resulting in giving children and young people a lifeline.

A vibrant and mentally well youth community is seen as important part of community resilience.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The Trustees of The Space CIO unanimously confirm that they adopt a Reserves Policy to provide reserves provision to cover three months unexpected operating costs at the 2022 forecast level of expenditure.

Most operating costs are the cost of staff contracts with the reserve provision providing cover for potential contract termination costs.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The accounts presented, approved have been prepared on a receipts and payment method using pro forma CC16a.

The accounts are exempt from audit based on gross income and have been independently examined and approved by an independent examiner.

Grant funding raised £66,576 and community fund raising £7,016, totalling £73,592 against expenditure of £81,069. Grant funding exceeded last years total.

Expenditure was double last years total with salaries doubling due to increasing the number of 9-17 years counsellors and introducing 3 play therapists for the 4-8 years programme. The associated costs of data management and lead counsellor supervision also proportionally increased.

Our fund-raising strategy changed during the year as our expenditure is forecast to double over the next two years. We have and will continue to seek 3-5 year sustainable funding sources rather than single year funding.

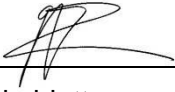

In addition to our funders, the Trustees are grateful to the many other community groups and individual donors and fundraisers who have given of their time and money in support of The Space during the year.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Pimblott	Amanda Bancroft
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	31 <sup>st</sup> August 2022	



## Receipts and payments accounts

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

Grant Funding		66,576	-	66,576	49,763
Community Fund Raising	7,016		-	7,016	1,913
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,016</b>	<b>66,576</b>	<b>-</b>	<b>73,592</b>	<b>51,676</b>

<b>Total receipts</b>	7,016	66,576	-	73,592	51,676
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Salaries	-	61,072		61,072	30,795
Projects		14,815		14,815	6,276
Training, safeguarding, DBS		2,392		2,392	2,794
Management costs/insurance		2,790		2,790	1,584
	-	-	-	-	-
<b>Sub total</b>	-	81,069	-	81,069	41,449

<b>Total payments</b>	-	81,069	-	81,069	41,449
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A5 Transfers between funds	-		-		
A6 Cash funds last year end		53,302	-	53,302	
<b>Cash funds this year end</b>	<b>7,016</b>	<b>38,809</b>	<b>-</b>	<b>45,825</b>	<b>10,227</b>

## Categories

(agree balances with receipts and payments  
account(s))

CCXX R1 accounts (SS)

Fund to which asset belongs	Cost (optional)	Current value 30/08/2022 (optional)
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**B3 Investment assets**

		-	-
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**B4 Assets retained for the charity's**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Pimblott	17th July 2022





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
THE SPACE CIO

On accounts for the year  
ended

31<sup>st</sup> MARCH 2022

Charity no  
(if any)

1188929

Set out on pages

1 to 5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:~~

- ~~• accounting records were not kept in accordance with section 130 of the Act or~~
- ~~• the accounts do not accord with the accounting records~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15 AUG 2022

Name:

MICHAEL SARTIN

Relevant professional  
qualification(s) or body  
(if any):

ASSOCIATE INSTITUTE OF MANAGEMENT  
ACCOUNTANT (A.C.M.A)

Address:

CUPIC HOUSE, TUTORS HILL

CHEDDAR, SOMERSET BS27 3JG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



## Receipts and payments accounts

For the period from	Period start date 1st April 2021	To	Period end date 31st March 2022
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## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grant Funding		66,576	-	66,576	49,763
Community Fund Raising	7,016	-	-	7,016	1,913
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	7,016	66,576	-	73,592	51,676
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	7,016	66,576	-	73,592	51,676
<b>A3 Payments</b>					
Salaries	-	61,072	-	61,072	30,795
Projects	-	14,815	-	14,815	6,276
Training, safeguarding, DBS	-	2,392	-	2,392	2,794
Management costs/insurance	-	2,790	-	2,790	1,584
	-	-	-	-	-
<b>Sub total</b>	-	81,069	-	81,069	41,449
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	81,069	-	81,069	41,449
<b>Net of receipts/(payments)</b>	7,016	14,493	-	7,477	10,227
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	53,302	-	53,302	-
<b>Cash funds this year end</b>	7,016	38,809	-	45,825	10,227

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
B1 Cash funds		7,016	38,808	-	
				-	
				-	
				-	
	<b>Total cash funds</b>	7,016	38,808	-	
(agree balances with receipts and payments account(s))		OK	Agreement Error	OK	
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
B2 Other monetary assets		-	-	-	
CCXX R1 accounts (SS)	Details	1	Fund to which asset belongs	Cost (optional)	Current value (optional)

CCXX R2 accounts (SS)



