



Trustees' Annual Report for the period 1st Jan 2024 – 31st Dec 2024

From 1st January 2024 To 31st December 2024

Charity name: Boughton Monchelsea Village Hall & Recreation Ground

Charity registration number: 1188925

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance and further the objects of Boughton Monchelsea Village Hall (BMVH) and Recreation Ground through the maintenance and repair of the recreational ground and its building, together with the maintenance and repair of the village hall to the benefit of the community of Boughton Monchelsea
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To ensure BMVH is run and maintained in the most efficient manner including energy supply and maintenance projects
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The BMVH Trustees fully support existing community groups and clubs that use the hall and promote the use of the BMVH to as many residents as possible

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Trustees review any possible grants that are available and apply when required and timings allow
Policy on social investment including program related investment	Para 1.38	Trustees have and will continue to explore social investment and activities relating to program investment

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	<p>There are many local groups that use BMVH:</p> <ul style="list-style-type: none"> • BM Playgroup • BM WI • BM Bowls Club • BM Choir • BM Messy Church • BM Parish Council • Big Bear Junior Football Teams • Army Cadets • Slimming World • BM Junction Meetings • Football Clubs • Children's & adults Birthday Parties <p>We also have a Village Café which is used on a regular basis by the local community</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Our energy bills increased significantly over the last 3 years, the trustees reviewed our existing systems and replaced with all solar generated power and battery storage.</p> <p>We have since decommissioned and removed the gas heating system</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>When the Village Café was opened the trustees raised money through sponsorship of external seating</p>
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We strive to break even at the end of the period, this period we have had a lot of maintenance expenses, energy system, painting, new roof, main hall blinds
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We strive to hold £10k in the Working Account which is used for hire fees, deposits and deposit returns, the remainder is held in a Maintenance Account to cover repairs, improvements, and maintenance
Amount of reserves held	Para 1.22	£10k in the working account and remainder in the Maintenance Account
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire fees
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Increasing energy costs
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees names are put forward to existing Trustees to review and select

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Boughton Monchelsea Village Hall & Recreation Ground
Other name the charity uses	
Registered charity number	1188925
Charity's principal address	Boughton Monchelsea Village Hall & Recreation Ground 88 Church Street Boughton Monchelsea Maidstone Kent ME17 4HN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andy Humphryes	Chairman		
2	Doug Smith	Trustee		
3	Sarah Skinner	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Humphryes	
Position (eg Secretary, Chair, etc)	Chairman	

Date	1 st October 2025
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The Village Hall and Recreation Ground Fund

REGISTERED CHARITY NO. 1188925

UNIFYING FINANCIAL STATEMENTS

FOR THE

YEAR ENDED 31ST DECEMBER 2024

The Village Hall and Recreation Ground Fund

STATEMENT AS AT 31ST DECEMBER 2024

	<u>Notes</u>	<u>2023</u> £	<u>2024</u> £
<u>Accumulated Funds as at 1st January 2024</u>		537,898	513,773
Net Surplus for year		(7,203)	13,059
Investment Revaluation Reserve	5	43,238	43,238
<u>Accumulated Funds as at 31st December 2024</u>		573,918	525,379
Playground Cyclical Maintenance Provision	2	1,828	1,828
<u>Total Funds as at 31st December 2024</u>		<u>£575,761</u>	<u>£527,207</u>
<u>Represented By :</u>			
Investments :			
COIF Fund (Permanent Fund)	5	513,773	525,379
Cash :			
Nat West reserve account Recreation Ground		0	0
Lloyds Playground Maintenance Provision	2	1,828	1,828
Lloyds Working Current Account		10,703	10,666
Nat West Current Account Recreation Ground		0	0
Lloyds Maintenance Current Account		41,772	67,076
<u>Total Liquid Balances</u>		568,076	604,949
Debtors	4	0	0
Including transfer to BMPC rec ground endow. fund		7,685	7,685
		<u>£575,761</u>	<u>£604,949</u>

The Village Hall and Recreation Ground Fund

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31ST DECEMBER 2024

	<u>Notes</u>	<u>2023</u> £	<u>2024</u> £
<u>INCOME</u>	1		
Rent : Village Hall & Recreation Ground		45,137	51,660
Transfer from Upkeep & Maintenance A/C		0	0
Interest / Dividend from Reserve Account	3	0	0
Dividends received on Investments – Maintenance Account		0	0
Other income		3,223	0
Grant		0	0
Rent from Parish Council for Parish Office		636	1,447
Café income		703	5,458
		<u>49,699</u>	<u>58,565</u>
Interest from Recreation Current Account (302692)		15	0
<u>TOTAL INCOME FOR YEAR</u>		<u>£49,714</u>	<u>£58,565</u>
<u>EXPENDITURE</u>	1		
Boughton Monchelsea Village Hall & Recreation Ground		56,917	45,506
<u>TOTAL EXPENDITURE FOR YEAR</u>		<u>£56,917</u>	<u>£45,506</u>
<u>NET SURPLUS FOR YEAR</u>		<u>(£7,203)</u>	<u>£13,059</u>

The Village Hall and Recreation Ground Fund

NOTES

1. ACCOUNTING POLICIES

Income

All income received or earned during the year is included in the Income and Expenditure Account.

Expenses

All expenditure incurred during the year and some outstanding items at the end of the year are included in the Income and Expenditure Account.

Repairs

Repairs and maintenance costs are met during the financial year when incurred, with the exception of playground equipment repairs which relate to maintenance work undertaken at intervals over a long time span and are therefore borne from a provision for future playground maintenance built up for this purpose.

2. PLAYGROUND CYCLICAL MAINTENANCE PROVISION

	<u>2023</u>	<u>2024</u>
Balance as at 1 st January 2024	£1,828	£1,828
Balance as at 31 st December 2024	£1,828	£1,828

The Village Hall Committee have agreed to transfer funds into the playground provision fund when funds are available.

3. BOUGHTON MONCHELSEA VILLAGE HALL & RECREATION GROUND REPAIR FUND (Charity No. 290872)

The village hall and recreation ground repair fund charity is now managed by Boughton Monchelsea Parish Council, the sole corporate trustee. During 2024 all investment income funds were transferred to a new bank account in the name of the Parish Council.

These funds can only be spent with the authorisation of the village hall committee and used for maintenance of the hall and recreation ground only.

4. **DEBTORS**

Debtors consisted of the following:	<u>2023</u>	<u>2024</u>
	£0	£0

5. **INVESTMENTS**

Investments represent funds invested in the Charities Official Investment Fund in respect of the Permanent Endowment. At 31st December 2024, the market value of the investment was £525,379. An increase of £11,606 during the year.

	<u>2023</u>	<u>2024</u>
Balance as at 1 st January 2024	£470,535	£513,773
Increase / Decrease in value of investment	£43,238	£43,238
<u>Balance as at 31st December 2024</u>	<u>£513,773</u>	<u>£525,379</u>

YEAR ENDED 31ST DECEMBER 2024

<u>INCOME</u>	2023	2024
Recreation Ground Current A/C Div/Int	15	0
Dividends from Upkeep and Maintenance A/C	0	0
Village Hall & Rec – Rent	45,137	51,660
Rent from PC for Parish Office	636	1,447
Recreation Ground Reserve A/C Div/Int	0	0
Grant	0	0
Other Income	3,223	0
Bocton café income	703	5,458
<u>Total Income</u>	<u>£49,714</u>	<u>£58,565</u>
<u>EXPENDITURE</u>		
Deposit refunds / cancellation returns	5,555	5,173
Wages	10,711	14,128
Water	4,452	3,277
Gas	5,845	1,287
Electricity (hall and pavilion)	8,323	10,116
Internet	242	443
Waste Disposal	2,140	2,235
Cleaning / Consumables	11,415	11,809
Upkeep and maintenance (hall and rec)	3,755	10,840
Licences and subscriptions	110	180
Insurance	1,448	1,500
Window cleaning	0	263
Redevelopment	1,074	2,400
Other	1,846	0
Accounts audit	0	0
<u>Total expenditure</u>	<u>£56,917</u>	<u>£63,651</u>
Income / Expenditure (Net Surplus for the year)	<u>£(7,203)</u>	<u>(£5,086)</u>

Independent examiner's report on the accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Boughton Monchelsea Village Hall and Recreation Ground

**On accounts for the year
ended**

31 December 2024

**Charity no
(if any)**

1188925

Set out on pages

Unifying Financial Statements (pages 1-5)

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

7 October 2025

Name:

Lionel Robbins

**Relevant professional
qualification(s) or body
(if any):**

Address:

24 Regency Court, Sittingbourne, Kent, ME10 1BZ