



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 01-Apr-21 To 31-Mar-22 Period end date

Charity name: Xenia

Charity registration number: 1188924

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(1) Promote social inclusion for the public benefit amongst women who may be socially excluded on the grounds of their gender, ethnic origin, religion, belief or creed, educational or skills attainment, parental situation or marital status, immigration status or language ability. (2) Promote equality and diversity in particular equality between women and men for the benefit of the public.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Migrant women learning English (sometimes called learners) attend welcoming workshops alongside other fluent English speaking women (sometimes called speakers). These weekly workshops take place in community spaces in London (and virtually via Zoom during the pandemic), primarily delivered in partnership with the Hackney Museum. Travel expenses and childcare are provided for women in need of them. Xenia provides training to other small groups looking to develop the same Charity model, this is still under development.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have signed the following declaration on appointment: - Am willing to act as a charity trustee in respect of Xenia and am fully aware of the charity's purposes; - Am not disqualified from acting as a trustee (it is an offence to act as a trustee while disqualified); and - Understand the responsibilities involved in running a charity and have read the Charity Commissioners' document: The Essential Trustee

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grant making does not form a part of our work.
Policy on social investment including program related investment	Para 1.38	Social investment does not form a part of our work.
Contribution made by volunteers	Para 1.38	<p>Volunteers are an important part of Xenia's work. Over this year we worked with 8 volunteers who were part of our "Organising Team" and who had specific roles in aiding the charity which include: communications and marketing, facilitating workshops, writing blogs, supporting with organisational work. Our volunteers included:</p> <ul style="list-style-type: none">• A group of committed volunteers in our facilitators' team who helped run a total of 56 sessions, online and in person. In total, our volunteers offered 298 hours to session delivery, of which 190 were for sessions delivered online (38 sessions), and 108 hours were for sessions delivered in-person (18 sessions).• A group of committed Communications Volunteers who have managed our social media and blogs, spending an average of 2 hours per week, and a total of 104 hours over the course of the year• Two Outreach volunteers, one of which also acted as a Covid Community champion for part of the year and together committed approximately 2hrs per week (52 x 2 =104 hours)• Additionally, English speaking participants at our sessions are not counted as volunteers so are not included in this calculation but give supportive help to our group for approximately 1.5-2 hours per week (1.5 hours/online session, 2 hours/in-person session). <p>We estimate the financial value of the voluntary time given to the organisation to be approximately £10,120 (excluding time given by English speaking participants).</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year we have delivered 56 workshops to 122 women who are either learning English or who can speak fluent English (sometimes called speakers and learners). Due to Covid 19 these took place in a combination of virtual online/on the phone sessions and in-person sessions. We provided expenses where appropriate - for example in place of travel expenses we provided data packages in agreement with our grant funders.</p> <p>Participants include refugees, migrants, asylum seekers and long term UK citizens. We have supported our participants to practice English, meet new people and learn about other cultures. During a year which has seen many people struggling with social isolation, Xenia has also provided a welcome social occasion for many. Additionally, we have signposted people to other services when their needs cannot be met by our charity.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Delivery:</p> <p>Our objectives this year were to:</p> <ul style="list-style-type: none"> - Deliver weekly workshops to women in Hackney - Support these women to connect, share and learn with each other - Support our staff, volunteers and participants to gradually transition back to in-person delivery - Deliver some training sessions to share our work more widely. <p>We have been successful in achieving these aims. Despite Covid 19, we continued to run workshops, although they were online. We engaged 122 participants, many of whom come to our workshops regularly. Each week we welcome 10-15 participants to our sessions.</p> <p>We successfully managed to deliver a very gradual and carefully considered transition from online/over the phone sessions to in-person sessions, always keeping in mind the health and safety of our participants, volunteers and staff.</p>
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		<p>Our projects delivered;</p> <ul style="list-style-type: none"> • 50 weekend workshops to women from a very wide range of backgrounds, many with low level English. • 6 additional walking clubs with a focus on exploring Hackney and keeping active • Our evaluation of the projects through case studies and surveys has shown that women who attend Xenia activities feel more connected and less isolated. Many also state that their English levels are improving and that they have a greater sense of belonging to the local community. <p>Alongside our main delivery, our objectives for this year included improving our systems and processes. We have been successful in doing so with a number of new processes, including researching, selecting and using:</p> <ul style="list-style-type: none"> • A new system tracking time spent on tasks by staff • A new CRM system <p>Additionally, to support the learning and evaluation of our work we:</p> <ul style="list-style-type: none"> • ran 1 training course about our work for a partner organisation in Scotland. • conducted a feasibility study that investigated how to grow the organisation and started making plans for this process to start next financial year.
Performance of fundraising activities against objectives set	Para 1.41	<p>We raised unrestricted and restricted funds through grants from trusts & foundations and donations which enabled us to deliver our work this year supporting migrant women and long term residents in Hackney, London.</p> <p>Our funds this year came from:</p> <ul style="list-style-type: none"> • Hackney Council • Groundwork Walking & Cycling Grant • Covid Information Grant (Hackney Giving) • Maingot Trust • George Cadbury Trust • London Community Response Fund (City Bridge) • Westfield East Bank Creative Future grant • National Lottery's Awards for All grant • A major individual donation • Small online donations from individuals
Investment performance against objectives	Para 1.41	We did not have investment objectives as we have no material investments.
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At year-end 20/21, Xenia realised a surplus of £18,631, £5,000 has been added to our reserves and £13,631 carried forward to 22/23 with the agreement of funders.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves provide financial protection against drops in income. We intend to maintain the Xenia level of reserves, which is at least equivalent to 3 months' worth of running costs (25% of total annual operating expenditure). However, we intend to build it up overtime to reach 50% of total annual operating expenditure based on any surplus realised at future financial year-ends. These funds should only be used in case of significant financial difficulties and funding shortfall, which could drastically affect operations. Trustees must authorise money out of these reserves in writing. This policy will be reviewed once a year
Amount of reserves held	Para 1.22	Xenia holds a total reserves of £22,923 as of 31 st March 2022
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Some uncertainty still resides around the current Covid-19 outbreak, which could continue to affect funding opportunities, as well as individual donations and grants for future activities. However, Xenia is working towards diversifying its income streams and fundraising activities in order to mitigate this risk.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> • Hackney Council • Groundwork Walking & Cycling Grant • Covid Information Grant (Hackney Giving) • Maingot Trust • George Cadbury Trust • London Community Response Fund (City Bridge) • Westfield East Bank Creative Future grant • National Lottery's Awards for All grant • A major individual donation • Small online donations from individuals <p>These funds were used to cover staff costs working on delivering and coordinating workshops, fundraising activities, projects management, accounting and bookkeeping.</p>
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		volunteer costs, overheads.
Investment policy and objectives including any social investment policy adopted	Para 1.46	There is no investment to date; therefore, no investment policy has been established. We do not have any social investments.
A description of the principal risks facing the charity	Para 1.46	<p>We have a full risk register, which is held by trustees and reviewed regularly. There are no significant risks facing the charity. Risks which we are actively mitigating are:</p> <ul style="list-style-type: none"> - Staff change over - Lack of resources - Improvement of operational processes in order to increase productivity - Diversifying income streams / Not raising sufficient unrestricted income - Increased cost of living and inflation rates will increase our expenditure in the coming months - External changes such as Covid 19. This year we responded well and delivered our work remotely.
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission – Charitable Incorporated Organisation whose only voting members are its charity trustees Foundation' model constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Appointment of Trustees</p> <p>(a) Any person who is willing to act as a Trustee, and who would not be disqualified from acting under the provisions of clause 11, may be appointed to be a Trustee by a decision of the Trustees.</p> <p>(b) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The charity trustees will make available to each new charity trustee, on or before their first appointment:</p> <p>(a) a copy of this constitution and any amendments made to it; and</p> <p>(b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Xenia has a non-hierarchical structure. There are 8 Trustees and an Organising team as well as a team of volunteers.</p> <p>We have a close working relationship with Hackney Council, particularly the Communities and Heritage teams, while we have a long-standing partnership with Hackney Museum. In the last year we also established a close working relationship with the Newington Green Meeting House, where we currently host our in-person sessions. We are also part of Hackney CVS network as well as their Refugee and Migrant Forum.</p>
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	XENIA
Other name the charity uses	Xenia Women
Registered charity number	1188924
Charity's principal address	c/o Hackney Museum 1 Reading Lane London E8 1GQ

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Maria Phylactou	n/a	n/a	All other Trustees
	2	Natalie Brook	n/a	n/a	All other Trustees
	3	Mamataj Begum	n/a	n/a	All other Trustees
	4	Charlene Kwemo Yengue	n/a	n/a	All other Trustees
	5	Lois Simes	n/a	n/a	All other Trustees
	6	Samantha Shaw	n/a	n/a	All other Trustees
	7	Dawn Plimmer	n/a	n/a	All other Trustees
	8	Susannah Davies	n/a	04/10/2021	All other Trustees
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Accountant-Independent Examiner	Howard Lane	68 Canterbury Grove, London, SE27 0PA
	Name of chief executive or names of senior staff members (Optional information)		
	None		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None



Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Samantha Shaw	Charlene Berthe Kwemo Yengue
	Position (eg Secretary, Chair, etc)	Chair	Treasurer
	Date	6/12/2022	12/12/2022

Xenia		Charity No	1188924		
		Company No			
Annual accounts for the period					
Period start date	01-Apr-21	To	Period end date	31-Mar-22	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	21,616	-	-	21,616	34,398
Charitable activities	S02		61,637	-	61,637	36,400
Other trading activities	S03	110	-	-	110	2,865
Investments	S04	-	-	-	-	-
Separate material item of income	S05		-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	21,726	61,637	-	83,363	73,663
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	299	20,895	-	21,194	1,653
Charitable activities	S09	33,082	7,113	-	40,195	52,617
Separate material expense item	S10	2,022	93		2,115	3,158
Other	S11	300	-	-	300	450
Total	S12	35,703	28,101	-	63,804	57,878
Net income/(expenditure) before tax for the reporting period	S13	- 13,977	33,536	-	19,559	15,785
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	- 13,977	33,536	-	19,559	15,785
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S17	- 13,977	33,536	-	19,559	15,785
Transfers between funds	S18	-	-	-	-	
Other recognised gains/(losses):	S19	-	-	-	-	
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	
Net movement in funds	S22	- 13,977	33,536	-	19,559	15,785
Reconciliation of funds:						
Total funds brought forward	S23	15,941	1,981	-	17,922	2,137
Total funds carried forward	S24	1,964	35,517	-	37,481	17,922

Charity Name

Charity No
Company No

Section B Balance sheet

		Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	-	-	-	-	2,281
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	37,815	45,781	-	83,596	59,584
Total current assets		B10	37,815	45,781	-	83,596	61,865
Creditors: amounts falling due within one year							
	(Note 20)	B11	25,222	20,893	-	46,115	43,943
Net current assets/(liabilities)		B12	12,593	24,888	-	37,481	17,922
Total assets less current liabilities		B13	12,593	24,888	-	37,481	17,922
Creditors: amounts falling due after one year							
	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	12,593	24,888	-	37,481	17,922
Funds of the Charity							
Endowment funds	(Note 27)	B17	-			-	-
Restricted income funds	(Note 27)	B18		-		-	-
Unrestricted funds		B19			-	-	-
Revaluation reserve		B20				-	
Fair value reserve		B21					
Total funds		B22	-	-	-	-	-

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
Dawn Plimmer	
Charlene Berthe Kwemo Yengue	

Signature of director authenticating accounts being sent to Companies House

Signature	Date dd/mm/yyyy
Dawn Plimmer	
	Print name

Section C	Notes to the accounts
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Note 1 Basis of preparation

This section should be completed by all charities .

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with*
 - and with*
 - and with the Charities Act 2011.

✓
✓

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

The charity constitutes a public benefit entity as defined by FRS 102.*

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;	Not applicable
Disclosure of any uncertainties that make the going concern assumption doubtful;	Not applicable
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*	✓	
No*	✓	* -Tick as appropriate

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	Not applicable
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	Not applicable
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.</i>	Not applicable

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	✓	
No*	✓	* -Tick as appropriate

Please disclose:

<i>(i) the nature of any changes;</i>	Not applicable
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<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	Not applicable
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	Not applicable

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

<i>(i) the nature of the prior period error;</i>	None
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	None
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	None

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

No change

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
<i>Adjustments:</i>		

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
<i>Adjustments:</i>	

Previous period net income/(expenditure)
as restated

Note 2 **Accounting policies**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Yes*	No*	N/a*
✓	✓	✓

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Yes*	No*	N/a*
✓	✓	✓

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Yes*	No*	N/a*
✓	✓	✓

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Yes*	No*	N/a*
✓	✓	✓

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Yes*	No*	N/a*
✓	✓	✓

Government grants

The charity has received government grants in the reporting period

Yes*	No*	N/a*
✓	✓	✓

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Yes*	No*	N/a*
✓	✓	✓

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Yes*	No*	N/a*
✓	✓	✓

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Yes*	No*	N/a*
✓	✓	✓

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Yes*	No*	N/a*
✓	✓	✓

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Yes*	No*	N/a*
✓	✓	✓

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Yes*	No*	N/a*
✓	✓	✓

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Yes*	No*	N/a*
✓	✓	✓

Donated services and facilities

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Yes*	No*	N/a*
✓	✓	✓

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Yes*	No*	N/a*
✓	✓	✓

Support costs

The charity has incurred expenditure on support costs.

Yes*	No*	N/a*
✓	✓	✓

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Yes*	No*	N/a*
✓	✓	✓

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Yes*	No*	N/a*
✓	✓	✓

Income from membership

Membership subscriptions received in the nature of a gift are recognised in Donations

Yes*	No*	N/a*
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subscriptions	and Legacies. Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2.3 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.
Redundancy cost	The charity made no redundancy payments during the reporting period.
Deferred income	No material item of deferred income has been included in the accounts.
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least They are valued at cost. The depreciation rates and methods used are disclosed in note 14.
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15. They are valued at cost.
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16. They are valued at cost.
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes*	No*	N/a*
		✓	✓	✓
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes*	No*	N/a*
		✓	✓	✓
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes*	No*	N/a*
		✓	✓	✓
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	Yes*	No*	N/a*
		✓	✓	✓
	They are valued at fair value except where they qualify as basic financial instruments.	Yes*	No*	N/a*
		✓	✓	✓
POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE	N/A			

Note 3

Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	13,173	-	-	13,173	34,398
	Gift Aid	8,443	-	-	8,443	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
Total		21,616	-	-	21,616	34,398
Charitable activities:	Grants provided by government/other charities	-	61,637	-	61,637	36,000
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	400
Total		-	61,637	-	61,637	36,400
Other trading activities:		110	-	-	110	2,865
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		110	-	-	110	2,865
Income from investments:	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Separate material item of income		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total		-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
TOTAL INCOME		21,726	61,637	-	83,363	73,663

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)	£14,972 from London Borough of Hackney - Main grants; £2,999 from City & Hackney - Covid Information Grant; £18,029 from Greater Lonon Authority - ESOL plus Arts
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.	N/A
Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.	N/A
Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)	N/A
This year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).	None

Last year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

None

Note 4

Analysis of receipts of government grants

	Description	This year £
Government grant 1	City Bridge Trust - London Community Response Fund	13,444
Government grant 2	City & Hackney - Covid Information Grant	6,998
Government grant 3		
Other		
	Total	20,442

	Description	Last year £
Government grant 1	Londong Borough of Hackney - Main grants	14,972
Government grant 2	City & Hackney - Covid Information Grant	2,999
Government grant 3	Greater Lonon Authority - ESOL plus Arts	18,029
Other		-
	Total	36,000

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>	N/A	N/A

	This year	Last year
<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>	N/A	N/A

Note 5 Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.	N/A	N/A

	This year	Last year
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.	N/A	N/A

<p>volunteers are an important part of Xenia's work. Over this year we worked with 8 volunteers who were part of our "Organising Team" and who had specific roles in aiding the charity which include: communications and marketing, facilitating workshops, writing blogs, supporting with organisational work. Our volunteers included:</p> <ul style="list-style-type: none"> • A group of committed volunteers in our facilitators' team who helped run a total of 56 sessions, online and in person. In total, our volunteers offered 298 hours to session delivery, of which 190 were for sessions delivered online (38 sessions), and 108 hours were for sessions delivered in-person (18 sessions). • A group of committed Communications Volunteers who have managed our social media and blogs, spending an average of 2 hours per week, and a total of 104 hours over the course of the year • Two Outreach volunteers, one of which also acted as a Covid Community champion for part of the year and together committed approximately 2hrs per week (52 x 2 = 104 hours) 	<p>Volunteers are an important part of Xenia's work. We work with 6 volunteers who are part of our "Organising Team" and who have specific roles in aiding the charity which include: communications and marketing, facilitating workshops, writing blogs, supporting with organisational work. One of our volunteers also took up a voluntary internship with Xenia this year in which she supported writing workshop/session plans. Our volunteers included:</p> <ul style="list-style-type: none"> • A group of committed 5 volunteers on our organising team and facilitators team each commit about ½ a day per week (12 hrs each per month = 60hrs in total = approx £1,000 per month or £12,000 per year) • We have hosted one voluntary intern for 1 day per week for 4 months of the financial year (30hrs per month = £498 per month) • We have had 1 Covid Champion volunteer supporting people to access factual information. She commits approx 2hrs per week (8hrs per
--	--

Section CNotes to the accounts(cont)

Note 6Expenditure

Analysis	This year				Last year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
Expenditure on raising funds:				£				£
Incurred seeking donations	-	3,134	-	3,134	144	-	-	144
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	17,761	-	17,761	59	1,450	-	1,509
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fudraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-	-	-	-
Database development costs	242	-	-	242	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs and maintenance charges	56	-	-	56	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on raising funds	299	20,895	-	21,194	203	1,450	-	1,653

Expenditure on charitable activities:								
Consultancy	-	-	-	-	-	-	-	-
Delivery Coordination	13,311	-		13,311	2,220	11,000		13,220
Community Outreach	6,091	5,447		11,539	3,468	8,800		12,268
Development & Growth	10,408	-		10,408	12,106	-		12,106
Project expenditure	-	1,666		1,666		4,750		4,750
Operations	3,273	-		3,273	4,425	5,848		10,273
Total expenditure on charitable activities	33,082	7,113	-	40,195	22,219	30,398	-	52,617

Separate material item of expense								
Advertising provision	210	-	-	210	986	2,172	-	3,158
Operational costs	1,812	93	-	1,905	-	-	-	-
	-	-	-	-	-	-	-	-
Total	2,022	93	-	2,115	986	2,172	-	3,158

Other								
Provision for independent examiner	300	-	-	300	210	-	-	210
	-	-	-	-	240	-	-	240
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total other expenditure	300	-	-	300	450	-	-	450
TOTAL EXPENDITURE	35,703	28,101	-	63,804	23,858	34,020	-	57,878

Other information:

Analysis of expenditure on charitable activities	This year				Last year			
Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
	£	£	£	£	£	£	£	£
• 50 weekend workshops to women from a very wide range of backgrounds, many with low level English	12,799	737		13,536	1,862	9,226	-	11,088
• 6 additional walks in the London Borough of Hackney	13,311	88		13,399	358	1,774	-	2,132
2 training packages to the South London Refugee Association and the Human Libraries	-	840	-	840	-	4,750	-	4,750
Total	26,109	1,666	-	27,775	2,220	15,750	-	17,970

This year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).	None
Last year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).	None

Section C	Notes to the accounts
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Note 10 Details of certain types of expenditure

Note 10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
300	105
-	-
-	-
-	-

Note 11

Paid employees

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	58,701	51,280
Social security costs	-	-
Pension costs (defined contribution scheme)		
Other employee benefits	-	-
Total staff costs	58,701	51,280

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party	N/A
---	-----

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party	N/A
---	-----

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000	✓
--	---

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	n/a	n/a
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

	This year £	Last year £
Please provide the total amount paid to key management	n/a	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Delivery Coordination	0.24	0.26
Outreach & Partnerships	0.23	0.38
Development & Growth	0.30	0.28
Other (operations)	0.23	0.08
Total	1.00	1.00

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
	None
Last year	
	None

Please state the legal authority or reason for making the payment

This year	
	None
Last year	
	None

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
N/A	-

11.4 Redundancy payments
Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£	£
None	-

The nature of the payment (cash, asset etc.)

None	

The extent of redundancy funding at the balance sheet date

This year	Last year
£	£
None	-

Please state the accounting policy for any redundancy or termination payments

None	

Section C**Notes to the accounts****(cont)****Note 19 Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

	This year £	Last year £
Trade debtors		300.0
Prepayments and accrued income	-	-
Other debtors		1,980.8
Total	-	2,280.8

Complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	-	-
Total	-	-

Section C

Notes to the accounts

(cont)

Note 20

Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	5,199	4,500	-	-
Payments received on account for contracts or performance-related grants		-	-	-
Accruals and deferred income	960	450	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	6,159	4,950	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income

Please explain the reasons why income is deferred.

This year	Last year
The deferred income being reported is funds received in our bank account from sucessful 22/23 grants applications ; Therefore these funds will be release to income in the financial year 22/23	The deferred income being reported is funds received in our bank account from sucessful 21/22 grants applications ; Therefore these funds will be release to income in the financial year 21/22

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	38,993	
Amounts added in current period	34,046	38,993
Amounts released to income from previous periods	- 33,083	
Balance at the end of the reporting period	39,956	38,993

Section C	Notes to the accounts	(cont)
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Note 24 Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
17,922	-
65,674	59,584
-	-
83,596	59,584

Section C **Notes to the accounts** **(cont)**

Note 27 **Charity funds**

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
City Bridge Trust - London Community Response Fund	R	These funds were restricted to salaries and core operational costs		13,444	- 13,444	-	-	-
City & Hackney - Covid Information Grant	R	These funds were restricted to the delivery of online workshops supporting participants to process and understand key public health information as it	-	6,998	- 6,998	-	-	0
Maingot Trust	R	These funds were restricted to core activities and were carried across to the next FY	-	10,000	-	-	-	10,000
London Borough of Hackney small grants,	R	These funds were restricted to core activities and were carried across to the next FY	-	5,000	-	-	-	5,000
GLA Conversations	R	The funds were restricted to both delivery and core costs.	-	476	- 476	-	-	-
Michael Francis	U	These funds are unrestricted and were used to cover some charitable activities and staff costs. Some funds were carried across to the next FY.		22,500	- 11,250			11,250
George Cadbury Trust	U	These funds were unrestricted and were carried across to the next FY		5,000				5,000
Westfield East Bank	R	The purpose of these funds was to help increase participation in lifelong learning and to deliver weekly sessions to support education and skills development. The		5,993	- 5,993			-
Groundwork Walking & Cycling	R	The funds were restricted to the delivery of participatory walks in the Borough of Hackney.	4,998		- 4,998			-
Awards for All	R	The funds were restricted to delivery, salaries and core operational costs.	9,995		- 9,085			910
Other funds (balancing figure)	U	Various	-	24,737	- 24,737	-	-	0
Total Funds as per balance sheet			14,993	94,148	- 76,981	-	-	32,160

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes*	No*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



**CHARITY CO
FOR ENGLAND**

**Independent
examiner's report
on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Xenia

On accounts for the year ended

31 March 2022

Charity no. 1188924

Set out on pages

As attached

(remember to list attached include the page numbers of additional sheets)

**Responsibilities and basis of
report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 11 November 2022

Name:

Howard Lane

**Relevant professional
qualification(s) or body (if any):**

Fellow of the Institute of Financial Accountants

Address:

Pro-Filing Ltd
68 Canterbury Grove
London SE27 0PA