



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From Period start date 01-Apr-20 To 31-Mar-21 Period end date

Charity name: Xenia

Charity registration number: 1188924

### Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | (1) Promote social inclusion for the public benefit amongst women who may be socially excluded on the grounds of their gender, ethnic origin, religion, belief or creed, educational or skills attainment, parental situation or marital status, immigration status or language ability.<br>(2) Promote equality and diversity in particular equality between women and men for the benefit of the public.   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Migrant women learning English (sometimes called learners) attend welcoming workshops alongside other fluent English speaking women (sometimes called speakers). These weekly workshops take place in community spaces in London (and virtually via Zoom during the pandemic), primarily delivered in partnership with the Hackney Museum. Travel expenses and childcare are provided for women in need of them. Xenia provides training to other small groups looking to develop the same Charity model, this is still under development. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | All Trustees have signed the following declaration on appointment:<br>- Am willing to act as a charity trustee in respect of Xenia and am fully aware of the charity's purposes;<br>- Am not disqualified from acting as a trustee (it is an offence to act as a trustee while disqualified); and<br>- Understand the responsibilities involved in running a charity and have read the Charity Commissioners' document: The Essential Trustee  |
|  |                    |  |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|  | SORP reference |   |
|--|----------------|---|
| Policy on grant making   | Para 1.38      | Grant making does not form a part of our work.  |
| Policy on social investment including program related investment | Para 1.38      | Social investment does not form a part of our work.   |
| Contribution made by volunteers                                  | Para 1.38      | <p>Volunteers are an important part of Xenia's work. We work with 6 volunteers who are part of our "Organising Team" and who have specific roles in aiding the charity which include: communications and marketing, facilitating workshops, writing blogs, supporting with organisational work. One of our volunteers also took up a voluntary internship with Xenia this year in which she supported writing workshop/session plans. Our volunteers included:</p> <ul style="list-style-type: none"><li>• A group of committed 5 volunteers on our organising team and facilitators team each commit about ½ a day per week (12 hrs each per month = 60hrs in total = approx £1,000 per month or £12,000 per year )</li><li>• We have hosted one voluntary intern for 1 day per week for 4 months of the financial year (30hrs per month = £498 per month)</li><li>• We have had 1 Covid Champion volunteer supporting people to access factual information. She commits approx 2hrs per week (8hrs per month=£132 per month )</li><li>• Additionally, English speaking participants at our sessions are not counted as volunteers, but give supportive help to our group for 12 hrs per month as well.</li></ul> <p>We estimate the financial value of the voluntary time given to the organisation to be approximately £14,520</p> |
| Other  |                |   |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>This year we have delivered 62 workshops to 101 women who are either learning English or who can speak fluent English (sometimes called speakers and learners). Due to Covid 19 these took place virtually online/on the phone this year as opposed to in our usual community venue. We provided expenses where appropriate - for example in place of travel expenses we provided data packages in agreement with our grant funders.</p> <p>Participants include refugees, migrants, asylum seekers and long term UK citizens. We have supported our participants to practice English, meet new people and learn about other cultures. During a year which has seen many people struggling with social isolation, Xenia has also provided a welcome social occasion for many. Additionally, we have signposted people to other services when their needs cannot be met by our charity.</p> <p>We have provided a number of small training opportunities to other charities who are interested in learning from our work. We charged for these training sessions. Additionally, we have shared a range of resources free of charge on our website for those interested in learning from Xenia and adopting similar approaches.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                     |           |  |
|-------------------------------------|-----------|--|
| Achievements against objectives set | Para 1.41 | <p>Delivery:</p> <p>Our objectives this year were to:</p> <ul style="list-style-type: none"> <li>- Deliver weekly workshops to women in Hackney</li> <li>- Support these women to connect, share and learn with each other</li> <li>- Deliver some training sessions to share our work more widely.</li> </ul> <p>We have been successful in achieving these aims. Despite Covid 19, we continued to run workshops, although they were online. We engaged 101 participants, many of whom come to our workshops regularly. Each week we welcome 10-25 participants to our sessions.</p> <p>We also delivered 2 training packages; to the South London Refugee Association and the Human Libraries. We also engaged in a consultancy exchange with SIMI.</p> |
|-------------------------------------|-----------|--|

|  |           |  |
|--|-----------|--|
|  |           | <p>Our projects delivered;</p> <ul style="list-style-type: none"> <li>• 52 weekend workshops to women from a very wide range of backgrounds, many with low level English.</li> <li>• 10 additional evening workshops with a focus on creativity.</li> <li>• Our evaluation of the projects through case studies and surveys has shown that women who attend Xenia activities feel more connected and less isolated. Many also state that their English levels are improving and that they have a greater sense of belonging to the local community.</li> </ul>   |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>We raised restricted funds from trusts and foundations which enabled us to deliver our work this year supporting migrant women and long term residents in Hackney, London. We had 2 main grants - one from Hackney Council and one from the Greater London Authority. Both projects were completed on target and on budget, and met the project aims and our organisational aims.</p> <p>Fundraising:<br/>Our funds this year came from:</p> <ul style="list-style-type: none"> <li>• Hackney Council's Main Grant scheme</li> <li>• The Greater London Authority's ESOL plus Arts programme</li> <li>• A major individual donation</li> <li>• Small online donations from individuals</li> </ul> |
| Investment performance against objectives                    | Para 1.41 | <p>We did not have investment objectives as we have no material investments.</p>   |
| Other  |           | <b>N/A</b>   |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | At year-end 20/21, Xenia realised a surplus of £15,785, which has been carried forward and added to existing reserves funds.  |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserves provide financial protection against drops in income. We intend to maintain the Xenia level of reserves, which is at least equivalent to 3 months' worth of running costs (25% of total annual operating expenditure). However, we intend to build it up overtime to reach 50% of total annual operating expenditure based on any surplus realised at future financial year-ends. These funds should only be used in case of significant financial difficulties and funding shortfall, which could affect drastically operations. Trustees must authorise money out of these reserves in writing. This policy will be reviewed once a year |
| Amount of reserves held  | Para 1.22 | Xenia holds a total reserves of £17,922 as of 31 <sup>st</sup> March 2021   |
| Reasons for holding zero reserves  | Para 1.22 | n/a   |
| Details of fund materially in deficit  | Para 1.24 | n/a   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | The uncertainty resides around the current Covid-19 outbreak, which could affect funding granted from donors for future activities. However, Xenia is pursuing its fundraising activities and has ring-fenced staffing to ensure this risk is mitigated.  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <ul style="list-style-type: none"> <li>• Hackney Council's Main Grant scheme</li> <li>• The Greater London Authority's ESOL plus Arts programme</li> <li>• A major individual donation</li> <li>• Small online donations from individuals</li> </ul> <p>These funds were used to cover staff costs working on delivering and coordinating workshops, fundraising activities, projects management, accounting and bookkeeping, childcare costs, overheads (travel, refreshments etc.)</p> |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | There is no investment to date; therefore, no investment policy has been established. We do not have any social investments.   |
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|---|-----------|--|
| A description of the principal risks facing the charity | Para 1.46 | <p>We have a full risk register, which is held by trustees and reviewed regularly. There are no significant risks facing the charity. Risks which we are actively mitigating are:</p> <ul style="list-style-type: none"> <li>- Staff change over.</li> <li>- Lack of efficient operational processes slows down the work of the charity.</li> <li>- Not raising sufficient unrestricted income.</li> <li>- External changes such as Covid 19.</li> </ul> <p>This year we responded well and delivered all our work remotely.</p> |
| Other   |           | n/a  |

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document (trust deed, royal charter)  | Para 1.25 | Charity Commission – Charitable Incorporated Organisation whose only voting members are its charity trustees Foundation' model constitution.   |
| How is the charity constituted? (e.g unincorporated association, CIO)   | Para 1.25 | Charitable Incorporated Organisation   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <p>Appointment of Trustees</p> <p>(a) Any person who is willing to act as a Trustee, and who would not be disqualified from acting under the provisions of clause 11, may be appointed to be a Trustee by a decision of the Trustees.</p> <p>(b) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | <p>The charity trustees will make available to each new charity trustee, on or before their first appointment:</p> <p>(a) a copy of this constitution and any amendments made to it; and</p> <p>(b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.</p> |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <p>Xenia has a non-hierarchical structure. There are 7 Trustees and an Organising team as well as a team of volunteers. We work closely with Hackney council.</p>   |
| Relationship with any related parties   | Para 1.51 | <p>We have a partnership with a Partnership Agreement in place with the Hackney Museum</p>  |
| Other   |           | n/a   |

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | XENIA  |
| Other name the charity uses | Xenia Women  |
| Registered charity number   | 1188924  |
| Charity's principal address | c/o Hackney Museum<br>1 Reading Lane<br>London<br>E8 1GQ |
|                             |  |



### Names of the charity trustees who manage the charity

|    | Trustee name          | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|-----------------|-----------------------------------|---|
| 1  | Maria Phylactou       | n/a             | n/a                               | All other Trustees  |
| 2  | Natalie Brook         | n/a             | n/a                               | All other Trustees  |
| 3  | Mamataj Begum         | n/a             | n/a                               | All other Trustees  |
| 4  | Charlene Kwemo Yengue | n/a             | 25 March 2021                     | All other Trustees  |
| 5  | Lois Simes            | n/a             | n/a                               | All other Trustees  |
| 6  | Samantha Shaw         | n/a             | n/a                               | All other Trustees  |
| 7  | Dawn Plimmer          | n/a             | n/a                               | All other Trustees  |
| 8  |                       |                 |                                   |   |
| 9  |                       |                 |                                   |   |
| 10 |                       |                 |                                   |   |
| 11 |                       |                 |                                   |   |
| 12 |                       |                 |                                   |   |
| 13 |                       |                 |                                   |   |
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| 17 |                       |                 |                                   |   |
| 18 |                       |                 |                                   |   |
| 19 |                       |                 |                                   |   |
| 20 |                       |                 |                                   |   |

### Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
| None          |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

### Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| None         |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
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## Funds held as custodian trustees on behalf of others

|   |                |
|---|----------------|
| Description of the assets held in this capacity   | None           |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Not applicable |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | Not applicable |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser                 | Name        | Address                               |
|---------------------------------|-------------|---------------------------------------|
| Accountant-Independent Examiner | Howard Lane | 68 Canterbury Grove, London, SE27 0PA |
|                                 |             |                                       |
|                                 |             |                                       |
|                                 |             |                                       |

#### Name of chief executive or names of senior staff members (Optional information)

|      |
|------|
| None |
|------|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

None



## Other optional information

None

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | Dawn Plimmer  | Charlene Berthe Kwemo Yengue  |
| Position (eg Secretary, Chair, etc) | Chair   | Trustee Treasurer   |
| Date                                | 05/07/2021  |   |

|                                |           |            |                 |            |  |
|--------------------------------|-----------|------------|-----------------|------------|--|
| Xenia                          |           | Charity No | 1188924         |            |  |
|                                |           | Company No |                 |            |  |
| Annual accounts for the period |           |            |                 |            |  |
| Period start date              | Apr 1, 20 | To         | Period end date | Mar 31, 21 |  |

## Section A Statement of financial activities (including summary income and expenditure account)

| Recommended categories by activity   | Guidance Note | Unrestricted funds | Restricted income funds | Endowment funds | Total funds | Prior year funds |
|--|---------------|--------------------|-------------------------|-----------------|-------------|------------------|
|  |               | £<br>F01           | £<br>F02                | £<br>F03        | £<br>F04    | £<br>F05         |
| <b>Income (Note 3)</b>   |               |                    |                         |                 |             |                  |
| <b>Income and endowments from:</b>   |               |                    |                         |                 |             |                  |
| Donations and legacies   | S01           | 34,398             | -                       | -               | 34,398      | 1,468            |
| Charitable activities  | S02           | 400                | 36,000                  | -               | 36,400      | 20,550           |
| Other trading activities   | S03           | 2,865              | -                       | -               | 2,865       | 1,290            |
| Investments  | S04           | -                  | -                       | -               | -           | -                |
| Separate material item of income   | S05           | -                  | -                       | -               | -           | -                |
| Other  | S06           | -                  | -                       | -               | -           | -                |
| <b>Total</b>   | S07           | 37,663             | 36,000                  | -               | 73,663      | 23,307           |
| <b>Expenditure (Notes 6)</b>   |               |                    |                         |                 |             |                  |
| <b>Expenditure on:</b>   |               |                    |                         |                 |             |                  |
| Raising funds  | S08           | 203                | 1,450                   | -               | 1,653       | 2,689            |
| Charitable activities  | S09           | 22,219             | 30,398                  | -               | 52,617      | 21,166           |
| Separate material expense item   | S10           | 986                | 2,172                   | -               | 3,158       | 1,611            |
| Other  | S11           | 450                | -                       | -               | 450         | 150              |
| <b>Total</b>   | S12           | 23,858             | 34,020                  | -               | 57,878      | 25,616           |
| <b>Net income/(expenditure) before tax for the reporting period</b>        |               |                    |                         |                 |             |                  |
|  | S13           | 13,804             | 1,981                   | -               | 15,785      | 2,308            |
| Tax payable  | S14           | -                  | -                       | -               | -           | -                |
| <b>Net income/(expenditure) after tax before investment gains/(losses)</b> |               |                    |                         |                 |             |                  |
|  | S15           | 13,804             | 1,981                   | -               | 15,785      | 2,308            |
| Net gains/(losses) on investments  | S16           | -                  | -                       | -               | -           | -                |
| <b>Net income/(expenditure) Extraordinary items</b>                        | S17           | 13,804             | 1,981                   | -               | 15,785      | 2,308            |
| <b>Transfers between funds</b>   | S18           | -                  | -                       | -               | -           | -                |
| <b>Other recognised gains/(losses):</b>                                    | S19           | -                  | -                       | -               | -           | -                |
| Gains and losses on revaluation of fixed assets for the charity's own use  | S20           | -                  | -                       | -               | -           | -                |
| Other gains/(losses)   | S21           | -                  | -                       | -               | -           | 75               |
| <b>Net movement in funds</b>   | S22           | 13,804             | 1,981                   | -               | 15,785      | 2,233            |
| <b>Reconciliation of funds:</b>  |               |                    |                         |                 |             |                  |
| Total funds brought forward  | S23           | 2,137              | -                       | -               | 2,137       | -                |
| <b>Total funds carried forward</b>   | S24           | 15,941             | 1,981                   | -               | 17,922      | -                |

**Section B****Balance sheet**

|   |             | Guidance Note | Unrestricted funds<br>£<br>F01 | Restricted income funds<br>£<br>F02 | Endowment funds<br>£<br>F03 |
|---|-------------|---------------|--------------------------------|-------------------------------------|-----------------------------|
| <b>Fixed assets</b>                                   |             |               |                                |                                     |                             |
| Intangible assets                                     | (Note 15)   | B01           | -                              | -                                   | -                           |
| Tangible assets                                       | (Note 14)   | B02           | -                              | -                                   | -                           |
| Heritage assets                                       | (Note 16)   | B03           | -                              | -                                   | -                           |
| Investments   | (Note 17)   | B04           | -                              | -                                   | -                           |
| <b>Total fixed assets</b>                             |             | B05           | -                              | -                                   | -                           |
| <b>Current assets</b>                                 |             |               |                                |                                     |                             |
| Stocks  | (Note 18)   | B06           | -                              | -                                   | -                           |
| Debtors   | (Note 19)   | B07           | 300                            | 1,981                               | -                           |
| Investments   | (Note 17.4) | B08           | -                              | -                                   | -                           |
| Cash at bank and in hand                              | (Note 24)   | B09           | 12,587                         | 46,997                              | -                           |
| <b>Total current assets</b>                           |             | B10           | 12,887                         | 48,978                              | -                           |
| <b>Creditors: amounts falling due within one year</b> | (Note 20)   | B11           | 450                            | 43,493                              | -                           |
| <b>Net current assets/(liabilities)</b>               |             | B12           | 12,437                         | 5,485                               | -                           |
| <b>Total assets less current liabilities</b>          |             | B13           | 12,437                         | 5,485                               | -                           |
| <b>Creditors: amounts falling due after one year</b>  | (Note 20)   | B14           | -                              | -                                   | -                           |
| <b>Provisions for liabilities</b>                     |             | B15           | -                              | -                                   | -                           |
| <b>Total net assets or liabilities</b>                |             | B16           | 12,437                         | 5,485                               | -                           |
| <b>Funds of the Charity</b>                           |             |               |                                |                                     |                             |
| Endowment funds                                       | (Note 27)   | B17           | -                              |                                     |                             |
| Restricted income funds                               | (Note 27)   | B18           |                                | -                                   |                             |
| Unrestricted funds                                    |             | B19           |                                |                                     | -                           |
| Revaluation reserve                                   |             | B20           |                                |                                     |                             |
| Fair value reserve                                    |             | B21           |                                |                                     |                             |
| <b>Total funds</b>                                    |             | B22           | -                              | -                                   | -                           |

**The company was entitled to exemption from audit under s477 of the Companies small companies.**

***The members have not required the company to obtain an audit in accordance with the Companies Act 2006.***

***The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.***

***These accounts have been prepared in accordance with the provisions applicable to the small companies regime and in accordance with FRS102 SORP.***

Signed by one or two trustees/directors on behalf of all the trustees/directors

|                            |
|----------------------------|
| Print Name                 |
| Dawn Plimmer               |
| Charlene Berthe Kwemo Yeng |

Signature of director authenticating accounts being sent to Companies House

|              |
|--------------|
| Signature    |
| Dawn Plimmer |
|              |

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| <b>Total this year</b> | <b>Total last year</b> |
|------------------------|------------------------|
| <b>£</b>               | <b>£</b>               |
| F04                    | F05                    |
| -                      | -                      |
| -                      | -                      |
| -                      | -                      |
| -                      | -                      |
| -                      | -                      |

|        |       |
|--------|-------|
| -      | -     |
| 2,281  | 457   |
| -      | -     |
| 59,584 | 6,889 |
| 61,865 | 7,346 |

|        |       |
|--------|-------|
| 43,943 | 5,543 |
|--------|-------|

|        |       |
|--------|-------|
| 17,922 | 1,803 |
|--------|-------|

|        |       |
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| 17,922 | 1,803 |
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|        |       |
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| 17,922 | 1,803 |
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**Act 2006 relating to**



**ith section 476 of the**

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|   | Date<br>dd/mm/yyyy |
| r |                    |
|   | <b>Print name</b>  |

## Note 1 Basis of preparation

***This section should be completed by all charities.***

**1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention and at fair value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\*

✓

the Statement of Recommended Practice (SORP) for Charities, when preparing their accounts in accordance with the Companies Act 2006 in the UK and Republic of Ireland (FRS 102).

- and with\*

✓

the Financial Reporting Standard applicable in the UK and Ireland (FRS 102)

- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\*

\* -Tick as appropriate

**1.2 Going concern**

***If there are material uncertainties related to events or conditions that may cast doubt on the charity's ability to continue as a going concern, please provide a disclosure in the notes to the accounts, using the wording "Material uncertainties related to events or conditions may cast doubt on the charity's ability to continue as a going concern. The directors have concluded that the charity is a going concern for the purposes of preparing these accounts", if appropriate:***

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

**1.3 Change of accounting policy**

The accounts present a true and fair view and no changes have been made to the accounting policy note { }.

Yes\*

✓

No\*

✓

\* -Tick as appropriate

**Please disclose:**

**(i) the nature of the change in accounting policy;**

**(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and**

**(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.**

#### **1.4 Changes to accounting estimates**

No changes to accounting estimates have occurred in the repo

Yes\*

✓

No\*

✓

\* -Tick as appropriate

**Please disclose:**

**(i) the nature of any changes;**

**(ii) the effect of the change on income and expense or assets and liabilities for the current period; and**

**(iii) where practicable, the effect of the change in one or more future periods.**

#### **1.5 Material prior year errors**

No material prior year error have been identified in the reportir

Yes\*

✓

No\*

✓

\* -Tick as appropriate

**Please disclose:**

**(i) the nature of the prior period error;**

***(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and***

***(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.***

## ccounts

convention with items recognised at cost or transaction accounts.

practice: Accounting and Reporting by Charities  
in accordance with the Financial Reporting Standard applicable  
(FRS 102) issued on 16 July 2014

applicable in the United Kingdom and Republic of

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***conditions that cast significant doubt on the  
provide the following details or state "Not***

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have been made to the accounting policies adopted in

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rting period (3.46 FRS102 SORP).

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ng period (3.47 FRS102 SORP).

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|  |

## Note 2

## Accounting policies

*This standard list of accounting policies has been applied. If a different or additional policy has been adopted then this should be disclosed.*

## 2.1 RECONCILIATION WITH PREVIOUS GENERAL PRACTICE

Please provide a description of the nature of each change in accounting policy

No change

### Reconciliation of funds per previous GAAP to funds determined

|                                    | Start of period<br>£ | End of period<br>£ |
|------------------------------------|----------------------|--------------------|
| Fund balances as previously stated |                      |                    |
| <i>Adjustments:</i>                |                      |                    |

Fund balance as restated

### Reconciliation of net income/(net expenditure) per previous period to FRS 102

|   | End of period<br>£ |
|---|--------------------|
| Net income/(expenditure) as previously stated |                    |
| <i>Adjustments:</i>                           |                    |

Previous period net income/(expenditure) as restated



*ed by the charity except for those deleted. Where a  
s is detailed in the box below.*

## **GENERALLY ACCEPTED ACCOUNTING**

|  |
|--|
|  |
|--|

*etermined under FRS 102*

*ious GAAP to net income/(net expenditure) under*

## Section C

### Note 2

### 2.2 INCOME

#### Recognition of income

### Accounting policies

These are included in the Stat

- the charity becomes ent
- it is more likely than not
- the monetary value can

#### Offsetting

There has been no offsetting r  
required or permitted by the F

#### Grants and donations

Grants and donations are only  
criteria are met (5.10 to 5.12

In the case of performance re  
that the charity has provided  
only occurs when the perform

#### Legacies

Legacies are included in the S  
grant of probate, the executor  
estate and any conditions att  
charity or have been met.

#### Government grants

The charity has received gove

#### Tax reclaims on donations and gifts

Gift Aid receivable is included  
Any Gift Aid amount recovere  
treated as an addition to the s  
terms of the appeal have spe

#### Contractual income and performance related grants

This is only included in the So  
services or met the performar

#### Donated goods

Donated goods are measured  
exchanged) unless impractica

The cost of any stock of good  
the fair value of those gifts at  
receipt. In the reporting perio  
as an expense at the carrying

Donated goods for resale are  
expected proceeds from sale  
from other trading activities

|  |   |
|--|---|
|  | from other trading activities' value sheet. On its sale the value of activities' and the proceeds from activities'. |
|  | Goods donated for on-going use and included in the SoFA as in   |
|  | Gifts in kind for use by the charity when receivable.   |
| <b>Donated services and facilities</b>               | Donated services and facilities the gift to the charity provider  |
|  | Donated services and facilities with an equivalent amount recorded in the SOFA.                                     |
| <b>Support costs</b>                                 | The charity has incurred expenses   |
| <b>Volunteer help</b>                                | The value of any voluntary help in the trustees' annual report.   |
| <b>Income from interest, royalties and dividends</b> | This is included in the accounts and can be measured reliably.  |
| <b>Income from membership subscriptions</b>          | Membership subscriptions received from Legacies.  |
|  | Membership subscriptions where benefits are recognised as income from charitable activities                         |
| <b>Settlement of insurance claims</b>                | Insurance claims are only included if the criteria are met (5.10 to 5.12) in the SoFA.                              |
| <b>Investment gains and losses</b>                   | This includes any realised or unrealised gain or loss resulting from the year.                                      |
| <b>2.3 EXPENDITURE AND LIABILITIES</b>               |   |
| <b>Liability recognition</b>                         | Liabilities are recognised where there is a constructive obligation and the obligation can be measured reliably.    |
| <b>Governance and support costs</b>                  | Support costs have been allocated to Governance costs comprise all costs of compliance with regulation and          |

|  |  |
|--|--|
|  | Support costs include central categories on a basis consist floor areas, or per capita, staf |
| <b>Grants with performance conditions</b>            | Where the charity gives a gra service or output to be provid recipient of the grant has prov |
| <b>Grants payable without performance conditions</b> | Where there are no conditions realistically avoid the commiti recognised.                    |
| <b>Redundancy cost</b>                               | The charity made no redunda  |
| <b>Deferred income</b>                               | No material item of deferred i   |
| <b>Creditors</b>                                     | The charity has creditors whic discounts   |
| <b>Provisions for liabilities</b>                    | A liability is measured on recc measured at the best estimat reporting date                  |
| <b>Basic financial instruments</b>                   | The charity accounts for basic paragraph 10.7 FRS102 SORP. 11.19, FRS102 SORP.               |

## 2.4 ASSETS

|   |   |
|---|---|
| <b>Tangible fixed assets for use by charity</b> | These are capitalised if they c<br><br>They are valued at cost.<br><br>The depreciation rates and m   |
| <b>Intangible fixed assets</b>                  | The charity has intangible fixe physical substance but are ide or legal rights. The amortisat<br><br>They are valued at cost.                             |
| <b>Heritage assets</b>                          | The charity has heritage asse scientific, technological, geop maintained principally for the rates and methods used as di<br><br>They are valued at cost. |
| <b>Investments</b>                              | Fixed asset investments in qu valued at initially at cost and end. The same treatment is a measured reliably in which ca                                  |

|                                    |  |
|------------------------------------|--|
|                                    | Investments held for resale or maturity date of less than 1 y  |
| <b>Stocks and work in progress</b> | <p>Stocks held for sale as part of net realisable value.</p> <p>Goods or services provided as value based on the service po</p> <p>Work in progress is valued at contract.</p> |
| <b>Debtors</b>                     | Debtors (including trade debt recognition at settlement and charity. Subsequently, they are received.  |
| <b>Current asset investments</b>   | <p>The charity has investments and cash equivalents with a maturity rather than to meet short-term</p> <p>They are valued at fair value</p>                                    |

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE**

|  |
|--|
|  |
|--|

ement of Financial Activities (SoFA) when:  
 itled to the resources;  
 that the trustees will receive the resources;  
 be measured with sufficient reliability.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

of assets and liabilities, or income and expenses, unless  
 FRS 102 SORP or FRS 102.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

r included in the SoFA when the general income recognition  
 FRS102 SORP).

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

lated grants, income must only be recognised to the extent  
 the specified goods or services as entitlement to the grant  
 ance related conditions are met (5.16 FRS 102 SORP).

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

ioFA when receipt is probable, that is, when there has been  
 rs have established that there are sufficient assets in the  
 ached to the legacy are either within the control of the

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

ernment grants in the reporting period

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

in income when there is a valid declaration from the donor.  
 d on a donation is considered to be part of that gift and is  
 same fund as the initial donation unless the donor or the  
 cified otherwise.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

FA once the charity has provided the related goods or  
 nce related conditions.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

at fair value (the amount for which the asset could be  
 il to do so.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

s donated for distribution to beneficiaries is deemed to be  
 the time of their receipt and they are recognised on  
 d in which the stocks are distributed, they are recognised  
 amount of the stocks at distribution.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

measured at fair value on initial recognition, which is the  
 less the expected costs of sale, and recognised in 'Income  
 with the corresponding stock recognised in the balance

| Yes* | No* | N/a* |
|------|-----|------|
|------|-----|------|

se by the charity are recognised as tangible fixed assets  
coming resources when receivable.

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

arity are included in the SoFA as income from donations

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

s are included in the SOFA when received at the value of  
d the value of the gift can be measured reliably.

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

s that are consumed immediately are recognised as income  
cognised as an expense under the appropriate heading in

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

nditure on support costs.

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

elp received is not included in the accounts but is described

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

ts when receipt is probable and the amount receivable can

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

ceived in the nature of a gift are recognised in Donations and

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

ich gives a member the right to buy services or other  
ome earned from the provision of goods and services as  
ies.

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

uded in the SoFA when the general income recognition  
FRS102 SORP) and are included as an item of other income

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

unrealised gains or losses on the sale of investments and  
n revaluing investments to market value at the end of the

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

re it is more likely than not that there is a legal or  
itting the charity to pay out resources and the amount of  
ed with reasonable certainty.

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

ated between governance costs and other support.  
ll costs involving public accountability of the charity and its  
id good practice.

Yes\* No\* N/a\*

|   |   |   |
|---|---|---|
| ✓ | ✓ | ✓ |
|---|---|---|

functions and have been allocated to activity cost  
 nt with the use of resources, eg allocating property costs by  
 f costs by the time spent and other costs by their usage.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

nt with conditions for its payment being a specific level of  
 ed, such grants are only recognised in the SoFA once the  
 vided the specified service or output.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

s attaching to the grant that enables the donor charity to  
 ment, a liability for the full funding obligation must be

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

ncy payments during the reporting period.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

ncome has been included in the accounts.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

ch are measured at settlement amounts less any trade

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

ognition at its historical cost and then subsequently  
 e of the amount required to settle the obligation at the

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

: financial instruments on initial recognition as per  
 : Subsequent measurement is as per paragraphs 11.17 to

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

can be used for more than one year, and cost at least

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

ethods used are disclosed in note 14.

ed assets, that is, non-monetary assets that do not have  
 entifiable and are controlled by the charity through custody  
 ion rates and methods used are disclosed in note 15.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

ts, that is, non-monetary assets with historic, artistic,  
 hysical or environmental qualities that are held and  
 ir contribution to knowledge and culture. The depreciation  
 sclosed in note 16.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

oted shares, traded bonds and similar investments are  
 subsequently at fair value (their market value) at the year  
 applied to unlisted investments unless fair value cannot be  
 se it is measured at cost less impairment.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |



pending their sale and cash and cash equivalents with a maturity date less than one year are treated as current asset investments

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

non-charitable trade are measured at the lower of cost or

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

part of a charitable activity are measured at net realisable value less any foreseeable loss that is likely to occur on the disposal of the items of stock.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

cost less any foreseeable loss that is likely to occur on the disposal of the items of stock.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

debt instruments (including loans receivable) are measured on initial recognition at fair value less any trade discounts or amount advanced by the issuer. They are subsequently measured at the cash or other consideration expected to be received from the issuer.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date less than one year held for investment purposes and cash commitments as they fall due.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

except where they qualify as basic financial instruments.

| Yes*                                | No*                                 | N/a*                                |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

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## Note 3

## Income

|   | Analysis of income   | Unrestricted funds | Restricted income funds | Endowment funds |
|---|--|--------------------|-------------------------|-----------------|
| <b>Donations and legacies:</b>          | Donations and gifts  | 34,398             | -                       | -               |
|   | Gift Aid   | -                  | -                       | -               |
|   | Legacies   | -                  | -                       | -               |
|   | General grants provided by government/other charities                      | -                  | -                       | -               |
|   | Membership subscriptions and sponsorships which are in substance donations | -                  | -                       | -               |
|   | Donated goods, facilities and services                                     | -                  | -                       | -               |
|   | Other  | -                  | -                       | -               |
|   | <b>Total</b>   | <b>34,398</b>      | <b>-</b>                | <b>-</b>        |
| <b>Charitable activities:</b>           | Grants provided by government/other charities                              | -                  | 36,000                  | -               |
|   |  | -                  | -                       | -               |
|   |  | -                  | -                       | -               |
|   | Other  | 400                | -                       | -               |
|   | <b>Total</b>   | <b>400</b>         | <b>36,000</b>           | <b>-</b>        |
| <b>Other trading activities:</b>        |  | 2,865              | -                       | -               |
|   |  | -                  | -                       | -               |
|   |  | -                  | -                       | -               |
|   | Other  | -                  | -                       | -               |
|   | <b>Total</b>   | <b>2,865</b>       | <b>-</b>                | <b>-</b>        |
| <b>Income from investments:</b>         | Interest income  | -                  | -                       | -               |
|   | Dividend income  | -                  | -                       | -               |
|   | Rental and leasing income  | -                  | -                       | -               |
|   | Other  | -                  | -                       | -               |
|   | <b>Total</b>   | <b>-</b>           | <b>-</b>                | <b>-</b>        |
| <b>Separate material item of income</b> |  | -                  | -                       | -               |
|   |  | -                  | -                       | -               |
|   |  | -                  | -                       | -               |
|   |  | -                  | -                       | -               |
|   | <b>Total</b>   | <b>-</b>           | <b>-</b>                | <b>-</b>        |
| <b>Other:</b>                           | Conversion of endowment funds into income                                  | -                  | -                       | -               |
|   | Gain on disposal of a tangible fixed asset held for charity's own use      | -                  | -                       | -               |
|   | Gain on disposal of a programme related investment                         | -                  | -                       | -               |
|   | Royalties from the exploitation of intellectual property rights            | -                  | -                       | -               |
|   | Other  | -                  | -                       | -               |
|   | <b>Total</b>   | <b>-</b>           | <b>-</b>                | <b>-</b>        |
| <b>TOTAL INCOME</b>                     |  | <b>37,663</b>      | <b>36,000</b>           | <b>-</b>        |

**Other information:**

**All income in the prior year was unrestricted except for:  
(please provide description and amounts)**

£19,101- £13,646 from The National Lottery and £4,998 from London Borough of Hammersmith & City Culture Seeds

**Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.**

N/A

**Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.**

N/A

**Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)**

N/A

**This year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).**

None

**Last year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).**

None

(cont)

| Total funds<br>£ | Prior year<br>£ |
|------------------|-----------------|
| 34,398           | 1,468           |
| -                | -               |
| -                | -               |
| -                | -               |
| -                | -               |
| -                | -               |
| -                | -               |
| -                | -               |
| 34,398           | 1,468           |

|        |        |
|--------|--------|
| 36,000 | 20,101 |
| -      | -      |
| -      | -      |
| 400    | 448    |
| 36,400 | 20,550 |

reimbursement

|       |       |
|-------|-------|
| 2,865 | 1,290 |
| -     | -     |
| -     | -     |
| -     | -     |
| 2,865 | 1,290 |

|   |   |
|---|---|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

|   |   |
|---|---|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

|   |   |
|---|---|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

|        |        |
|--------|--------|
| 73,663 | 23,307 |
|--------|--------|

ottery Community Fund  
ackney and £457 from

## Note 4

## Analysis of receipts of government grants

|                    | Description                               |
|--------------------|---|
| Government grant 1 | London Borough of Hackney - Main grants   |
| Government grant 2 | City & Hackney - Covid Information Grant  |
| Government grant 3 | Greater London Authority - ESOL plus Arts |
| Other              |   |

|                    | Description          |
|--------------------|----------------------|
| Government grant 1 | Hackney Small Grants |
| Government grant 2 |                      |
| Government grant 3 |                      |
| Other              |                      |

|  | This year |
|--|-----------|
| <i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i> | N/A       |

|   | This year |
|---|-----------|
| <i>Please give details of other forms of government assistance from which the charity has directly benefited.</i> | N/A       |

**(cont)**

**This year  
£**

|              |               |
|--------------|---------------|
|              | 14,972        |
|              | 2,999         |
|              | 18,029        |
|              | -             |
| <b>Total</b> | <b>36,000</b> |

**Last year  
£**

|              |              |
|--------------|--------------|
|              | 4,998        |
|              | -            |
|              | -            |
|              | -            |
| <b>Total</b> | <b>4,998</b> |

**Last year**

|     |
|-----|
| N/A |
|-----|

**Last year**

|     |
|-----|
| N/A |
|-----|

## Note 5

## Donated goods, facilities and services

Seconded staff  
Use of property  
Other

## This year

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

N/A

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

N/A

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

progs, supporting with organisational work. One of our volunteers also took up a voluntary internship with Xenia this year in which she supported writing workshop/session plans. Our volunteers included:

- A group of committed 5 volunteers on our organising team and facilitators team each commit about ½ a day per week (12 hrs each per month = 60hrs in total = approx £1,000 per month or £12,000 per year )
- We have hosted one voluntary intern for 1 day per week for 4 months of the financial year (30hrs per month = £498 per month)
- We have had 1 Covid Champion volunteer supporting people to access factual information. She commits approx 2hrs per week (8hrs per month=£132 per month )
- Additionally, English speaking participants at our sessions are not counted as volunteers, but give supportive help to our group for 12 hrs per month as well.

We estimate the financial value of the voluntary time given to the organisation to be approximately £14,520



**(cont)**

**This year**  
**£**

**Last year**  
**£**

|   |   |
|---|---|
| - | - |
| - | - |
| - | - |
| - | - |

**Last year**

N/A

N/A

Like all charities, Xenia is reliant on a team of volunteers for our smooth running. Our volunteers perform three roles:

- Workshop facilitators: Facilitating weekly workshops of 15-25 participants
- Fundraising: Writing funding bids to grant providers to support the charitable activities of the organisation
- Communications support: Publicising workshops via social media and partner newsletter
- Childcare: Support workshop facilitators by providing childcare provision. All Childcare volunteers are DBS checked.

In accordance with the SORP, due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

**Section C****Notes to the accounts****Note 6****Expenditure****This year**

| <b>Analysis</b>   | <b>Unrestricted funds</b> | <b>Restricted income funds</b> | <b>Endowment funds</b> | <b>Total funds</b> |
|---|---------------------------|--------------------------------|------------------------|--------------------|
| <b>Expenditure on raising funds:</b>                                    |                           |                                |                        | <b>£</b>           |
| Incurring seeking donations   | 144                       | -                              | -                      | 144                |
| Incurring seeking legacies  | -                         | -                              | -                      | -                  |
| Incurring seeking grants  | 59                        | 1,450                          | -                      | 1,509              |
| Operating membership schemes and social lotteries                       | -                         | -                              | -                      | -                  |
| Staging fundraising events  | -                         | -                              | -                      | -                  |
| Fundraising agents  | -                         | -                              | -                      | -                  |
| Operating charity shops   | -                         | -                              | -                      | -                  |
| Operating a trading company undertaking non-charitable trading activity | -                         | -                              | -                      | -                  |
| Advertising, marketing, direct mail and publicity                       | -                         | -                              | -                      | -                  |
| Start up costs incurred in generating new source of future income       | -                         | -                              | -                      | -                  |
| Database development costs  | -                         | -                              | -                      | -                  |
| Other trading activities  | -                         | -                              | -                      | -                  |
| Investment management costs:  | -                         | -                              | -                      | -                  |
| Portfolio management costs  | -                         | -                              | -                      | -                  |
| Cost of obtaining investment advice                                     | -                         | -                              | -                      | -                  |
| Investment administration costs   | -                         | -                              | -                      | -                  |
| Intellectual property licencing costs                                   | -                         | -                              | -                      | -                  |
| Rent collection, property repairs and maintenance charges               | -                         | -                              | -                      | -                  |
|   | -                         | -                              | -                      | -                  |
| <b>Total expenditure on raising funds</b>                               | <b>203</b>                | <b>1,450</b>                   | <b>-</b>               | <b>1,653</b>       |

**Expenditure on charitable activities:**

|                       |        |        |   |        |
|-----------------------|--------|--------|---|--------|
| Consultancy           | -      | -      | - | -      |
| Delivery Coordination | 2,220  | 11,000 |   | 13,220 |
| Community Outreach    | 3,468  | 8,800  |   | 12,268 |
| Development & Growth  | 12,106 | -      |   | 12,106 |
| Project expenditure   |        | 4,750  |   | 4,750  |

|   |        |        |   |        |
|---|--------|--------|---|--------|
| Operations  | 4,425  | 5,848  |   | 10,273 |
| <b>Total expenditure on charitable activities</b> | 22,219 | 30,398 | - | 52,617 |
| <b>Separate material item of expense</b>          |        |        |   |        |
| Workshop Overheads                                | 986    | 2,172  | - | 3,158  |
|   | -      | -      | - | -      |
|   | -      | -      | - | -      |
| <b>Total</b>                                      | 986    | 2,172  | - | 3,158  |
| <b>Other</b>                                      |        |        |   |        |
| Provision for independent examiner                | 210    | -      | - | 210    |
| Accountancy advice                                | 240    | -      | - | 240    |
|   | -      | -      | - | -      |
|   | -      | -      | - | -      |
| <b>Total other expenditure</b>                    | 450    | -      | - | 450    |
| <b>TOTAL EXPENDITURE</b>                          | 23,858 | 34,020 | - | 57,878 |

**Other information:**

**Analysis of expenditure on charitable activities**

| Activity or programme  | This year                      |                             |               |                 |
|--|--------------------------------|-----------------------------|---------------|-----------------|
|  | Activities undertaken directly | Grant funding of activities | Support Costs | Total this year |
|  | £                              | £                           | £             | £               |
| ● 52 weekend workshops to women from a very wide range of backgrounds, many with low level English | 1,862                          | 9,226                       | -             | 11,088          |
| ● 10 additional evening workshops with a focus on creativity.                                      | 358                            | 1,774                       | -             | 2,132           |
| 2 training packages to the South London Refugee Association and the Human Libraries                | -                              | 4,750                       | -             | 4,750           |
| <b>Total</b>   | 2,220                          | 15,750                      | -             | 17,970          |

**This year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).**

**Last year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).**

**(cont)**

**Last year**

| Unrestricted funds | Restricted income funds | Endowment funds | Total funds |
|--------------------|-------------------------|-----------------|-------------|
| £                  |                         |                 |             |
| 833                | -                       | -               | 833         |
| -                  | -                       | -               | -           |
| 1,856              | -                       | -               | 1,856       |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| -                  | -                       | -               | -           |
| 2,689              | -                       | -               | 2,689       |

|       |       |   |       |
|-------|-------|---|-------|
| 200   | -     | - | 200   |
| -     | 6,375 |   | 6,375 |
| -     | 5,569 |   | 5,569 |
| 3,476 | 4,017 |   | 7,493 |
| -     | 1,529 |   | 1,529 |

expenditure as per grants received for restr  
 13219.98 staff cost  
 12268.4 staff cost  
 staff cost  
 staff cost project and staff learning & evalu

|       |        |   |        |
|-------|--------|---|--------|
|       |        |   | -      |
| 3,676 | 17,490 | - | 21,166 |

|   |       |   |       |
|---|-------|---|-------|
| - | 1,611 | - | 1,611 |
| - | -     | - | -     |
| - | -     | - | -     |
| - | 1,611 | - | 1,611 |

|       |        |   |        |
|-------|--------|---|--------|
| 150   | -      | - | 150    |
| -     | -      | - | -      |
| -     | -      | - | -      |
| -     | -      | - | -      |
| 150   | -      | - | 150    |
| 6,514 | 19,101 | - | 25,616 |

| Last year                      |                             |               |                 |
|--------------------------------|-----------------------------|---------------|-----------------|
| Activities undertaken directly | Grant funding of activities | Support Costs | Total last year |
| £                              | £                           | £             | £               |
| -                              | -                           | -             | -               |
| -                              | -                           | -             | -               |
| -                              | -                           | -             | -               |
| -                              | -                           | -             | -               |

None

None

dicted income / taking into account March 20 and 21 accruals for Salaries & rent

ation cost



**Section C****Notes to the accounts****Note 10****Details of certain types of expenditure****Note 10.1 Fees for examination of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

**Independent examiner's fees**

**Assurance services other than independent examination**

**Tax advisory fees**

**Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner**



| <b>This year<br/>£</b> | <b>Last year<br/>£</b> |
|------------------------|------------------------|
| 210                    | 150                    |
| 240                    | -                      |
| -                      | -                      |
| -                      | -                      |

## Section C

## Notes to the accounts

### Note 11 Paid employees

*Please complete this note if the charity has any employees (transactions with Trustees Note 28)*

#### 11.1 Staff Costs

Salaries and wages

Social security costs

Pension costs (defined contribution scheme)

Other employee benefits

Total staff costs

| This year<br>£ |
|----------------|
| 51,280         |
| -              |
| -              |
| -              |
| 51,280         |

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

|     |
|-----|
| N/A |
|-----|

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

|     |
|-----|
| N/A |
|-----|

*Please give details of the number of employees whose total employee benefits (excluding pension costs) fell within each band of £10,000 from £60,000 upwards. If there are transactions, please enter 'true' in the box provided.*

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

|   |
|---|
| ✓ |
|---|

| Band                 | Number of<br>This year |
|----------------------|------------------------|
| £60,000 to £69,999   | n/a                    |
| £70,000 to £79,999   | -                      |
| £80,000 to £89,999   | -                      |
| £90,000 to £99,999   | -                      |
| £100,000 to £109,999 | -                      |

Please provide the total amount paid to key management

| This year<br>£ |
|----------------|
| n/a            |

**11.2 Average head count in the year****The parts of the charity in which the employees work**

|                         | <b>This year</b> |
|-------------------------|------------------|
|                         | Number           |
| Delivery Coordination   | 0.26             |
| Outreach & Partnerships | 0.38             |
| Development & Growth    | 0.28             |
| Other (operations)      | 0.08             |
| <b>Total</b>            | <b>1.00</b>      |

**11.3 Ex-gratia payments to employees and others (excluding trustees)***Please complete if an ex-gratia payment is made.***Please explain the nature of the payment**

|                  |      |
|------------------|------|
| <b>This year</b> |      |
|                  | None |
| <b>Last year</b> |      |
|                  | None |

**Please state the legal authority or reason for making the payment**

|                  |      |
|------------------|------|
| <b>This year</b> |      |
|                  | None |
| <b>Last year</b> |      |
|                  | None |

**Please state the amount of the payment (or value of any waiver of a right to an asset)**

| <b>This year</b> |
|------------------|
| <b>£</b>         |
| N/A              |

#### 11.4 Redundancy payments

*Please complete if any redundancy or termination payment is made in the period.*

**Total amount of payment**

| <b>This year</b> |
|------------------|
| <b>£</b>         |
| None             |

**The nature of the payment (cash, asset etc.)**

|      |
|------|
| None |
|------|

**The extent of redundancy funding at the balance sheet date**

| <b>This year</b> |
|------------------|
| <b>£</b>         |
| None             |

**Please state the accounting policy for any redundancy or termination payments**

|      |
|------|
| None |
|------|

(c)

ees dealt with in

| Last year<br>£ |
|----------------|
| 22,125         |
| -              |
|                |
| -              |
| 22,125         |

|  |
|--|
|  |
|--|

|  |
|--|
|  |
|--|

cluding employer  
no such

|  |
|--|
|  |
|--|

| employees |
|-----------|
| Last year |
| -         |
| -         |
| -         |
| -         |
| -         |
|           |

| Last year<br>£ |
|----------------|
| -              |

| <b>Last year<br/>Number</b> |
|-----------------------------|
| 0.18                        |
| 0.21                        |
| 0.24                        |
| -                           |
| 0.63                        |

|  |
|--|
|  |
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|  |
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|  |

| <b>Last year<br/>£</b> |
|------------------------|
| -                      |

|                  |
|------------------|
| <b>Last year</b> |
| <b>£</b>         |
| -                |

|  |
|--|
|  |
|--|

|                  |
|------------------|
| <b>Last year</b> |
| <b>£</b>         |
| -                |

|  |
|--|
|  |
|--|



**Section C****Notes to the accounts****Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors****Trade debtors****Prepayments and accrued income****Other debtors**

| This year<br>£       |
|----------------------|
| 300.0                |
| -                    |
| 1,980.8              |
| <b>Total</b> 2,280.8 |

*Complete 19.2 where a material debtor is recoverable more than a year after the reporting date.*

**19.2 Disclosure of debtors recoverable in more than 1 year (included in debtors at reporting date)****Trade debtors****Prepayments and accrued income****Other debtors**

| This year<br>£ |
|----------------|
| -              |
| -              |
| -              |
| <b>Total</b> - |

**(cont)**

| <b>Last year<br/>£</b> |
|------------------------|
| 457.0                  |
| -                      |
| -                      |
| 457.0                  |

**porting**

**bove)**

| <b>Last year<br/>£</b> |
|------------------------|
| -                      |
| -                      |
| -                      |
| -                      |

**Note 20 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**20.1 Analysis of creditors**

| <b>Amounts falling due within one year</b>                               |                        |
|--|------------------------|
| <b>This year<br/>£</b>   | <b>Last year<br/>£</b> |
| Accruals for grants payable  | -                      |
| Bank loans and overdrafts  | -                      |
| Trade creditors  | 5,393                  |
| Payments received on account for contracts or performance-related grants | -                      |
| Accruals and deferred income   | 150                    |
| Taxation and social security   | -                      |
| Other creditors  | -                      |
| <b>Total</b>   | <b>5,543</b>           |

**20.2 Deferred income**

*Please complete this note if the charity has deferred income*

*Please explain the reasons why income is deferred.*

| <b>This year</b>  |
|---|
| <i>The deferred income being reported is funds received in our bank account from successful 21/22 grants applications ; Therefore these funds will be release to income in the financial year 21/22</i> |

**Movement in deferred income account**

**Balance at the start of the reporting period**

**Amounts added in current period**

**Amounts released to income from previous periods**

**Balance at the end of the reporting period**

(cont)

| Amounts falling due after more than one year |                |
|--|----------------|
| This year<br>£                               | Last year<br>£ |
| -  | -              |
| -  | -              |
| -  | -              |
| -  | -              |
| -  | -              |
| -  | -              |
| -  | -              |
| -  | -              |

| Last year  |
|--|
| <i>Funds that were received in the previous financial years and which were released to income in 19/20</i> |

| This year<br>£ | Last year<br>£ |
|----------------|----------------|
| -              | 13,646         |
| 38,993         | -              |
| -              | - 13,646       |
| 38,993         | 0              |

**Section C****Notes to the accounts****Note 24    Cash at bank and in hand**

|   |
|---|
| <b>Short term cash investments (less than 3 months maturity date)</b> |
| <b>Short term deposits</b>  |
| <b>Cash at bank and on hand</b>                                       |
| <b>Other</b>  |
| <b>Total</b>  |

| <b>This year<br/>£</b> |
|------------------------|
| -                      |
| -                      |
| 59,584                 |
| -                      |
| 59,584                 |

**(cont)**

| <b>Last year<br/>£</b> |
|------------------------|
| -                      |
| -                      |
| 6,889                  |
| -                      |
| 6,889                  |

**Section C** **Notes to the accounts** **(cont)**

**Note 27** **Charity funds**

**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

| Fund names  | Type PE, EE<br>R or UR * | Purpose and Restrictions  | Fund<br>balances<br>brought<br>forward<br>£ | Income<br>£ | Expenditure<br>£ | Transfers<br>£ | Gains and<br>losses<br>£ | Fund<br>balances<br>carried<br>forward<br>£ |
|---|--------------------------|---|---|-------------|------------------|----------------|--------------------------|---|
| The National Lottery Community Fund                         | R                        | This funding enabled Xenia to further develop its model by supporting:<br><br>-Delivery of weekly sessions between April-March 21 for 48 weeks,1.5 day per week deliverable with a specific focus on further deepening participant involvement in running sessions<br><br>-Outreach to recruit and support new participants (particularly vulnerable women), and development of partnerships with local groups (to enable referrals and joint delivery) for 48 weeks,1.5 day per week<br><br>-Collating and sharing materials and providing advice to other organisations interested in Xenia's model for 48 weeks, 0.5 day per week.<br><br>-Bookkeeping and project administration 0.5 day per week for 48 weeks. -Some operational and insurance costs-Learning and evaluation 0.25 day per week at £150/day for 48 weeks/year |   | 14,972      | - 14,972         | -              | -                        | -   |
| Greater London Authority-ESOL Plus Arts                     | R                        | -Outreach to recruit and support new participants (particularly vulnerable women), and development of partnerships with local groups (to enable referrals and joint delivery) for 48 weeks,0.5 day per week<br><br>-Collating and sharing materials and providing advice to other organisations interested in Xenia's model for 48 weeks, 0.5 day per week.<br><br>-Bookkeeping and project administration 0.5 day per week for 48 weeks. -Some operational and insurance costs-Learning and evaluation 0.25 day per week at £150/day for 48 weeks/year   | -   | 18,029      | - 18,029         | -              | -                        | -   |
| City & Hackney - Covid Information Grant - first instalment | U                        | These funds are unrestricted used for Covid related costs   | -   | 4,000       | - 4,000          | -              | -                        | -   |
| Michael Francies  | U                        | These funds are unrestricted and were used to cover some charitable activities and staff costs  | -   | 22,500      | - 22,500         | -              | -                        | -   |
| The George Cadbury Trust                                    | U                        | These funds are unrestricted and were used to cover some charitable activities and staff costs  |   |             |                  |                |                          |   |
|   |                          |   |   |             |                  |                |                          |   |
|   |                          |   | -   | -           | -                | -              | -                        | -   |
| <b>Other funds (balancing figure)</b>                       | <b>N/a</b>               | <b>N/a</b>  | -   | -           | -                | -              | -                        | -   |
| <b>Total Funds as per balance sheet</b>                     |                          |   | -   | 59,501      | - 59,501         | -              | -                        | -   |

Fund balances carried forward include assets and liabilities denominated in a foreign currency

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| Yes*                                | No*                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

**Note 28****Transactions with trustees and related parties**

*If the charity has any transactions with related parties (other than the trustee expenses) details of such transactions should be provided in this note. If there are no transactions to report, enter "True" in the box or "False" if there are transactions to report.*

**28.1 Trustee remuneration and benefits****This year**

**None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)**

*in the period the charity has paid trustees remuneration and benefits. Please give details of any remuneration or other benefits paid to a trustee by the charity or any institution in the period.*

| Name of trustee | Legal authority (eg order, governing document) | Amounts paid |                      |
|-----------------|--|--------------|----------------------|
|                 |  | Remuneration | Pension contribution |
|                 |  | £            | £                    |
| none            |  | -            | -                    |
|                 |  | -            | -                    |
|                 |  | -            | -                    |
|                 |  | -            | -                    |

**Please give details of why remuneration or other employment benefits were paid.**

none

**Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.**

none

**If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.**

none

**State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.**

none



## Last year

**None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)**

***In the period the charity has paid trustees remuneration and benefits. Please give details of the amounts paid for, any remuneration or other benefits paid to a trustee by the charity or any institution.***

| Name of trustee | Legal authority (eg order, governing document) | Amounts paid |                      |
|-----------------|--|--------------|----------------------|
|                 |  | Remuneration | Pension contribution |
|                 |  | £            | £                    |
| N/A             |  | -            | -                    |
|                 |  | -            | -                    |
|                 |  | -            | -                    |
|                 |  | -            | -                    |

***Please give details of why remuneration or other employment benefits were paid.***

N/A

***Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.***

N/A

***If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.***

N/A

***State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.***

N/A

## 28.2 Trustees' expenses

***If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be included in this note. If there are no transactions to report, please enter "True" in the box below. If there are no transactions to report, please enter "False".***

**No trustee expenses have been incurred (True or False)**

| Type of expenses reimbursed | This |
|-----------------------------|------|
|                             | :    |
| Travel                      |      |
| Subsistence                 |      |
| Accommodation               |      |
| Other (please specify):     |      |
|                             |      |
| <b>TOTAL</b>                |      |

**Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity**

### 28.3 Transaction(s) with related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in material interest, including where funds have been held as agent for related parties transactions, please enter 'true' in the box provided.*

**This year**

**There have been no related party transactions in the reporting period (True or False)**

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | Amount | Balance at period end |
|--------------------------------------|-------------------------|-----------------------------------|--------|-----------------------|
|                                      |                         |                                   | £      | £                     |
|                                      |                         |                                   | -      | -                     |
|                                      |                         |                                   | -      | -                     |
|                                      |                         |                                   | -      | -                     |
|                                      |                         |                                   | -      | -                     |

*In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.*

NONE

*For any related party, please provide details of any guarantees given or received.*

NONE

**Last year**

**There have been no related party transactions in the reporting period (True or False)**

| <b>Name of the trustee or related party</b> | <b>Relationship to charity</b> | <b>Description of the transaction(s)</b> | <b>Amount</b> | <b>Balance at period end</b> |
|---|--------------------------------|--|---------------|------------------------------|
| <b>NONE</b>                                 |                                |  | <b>£</b>      | <b>£</b>                     |
|   |                                |  | -             | -                            |
|   |                                |  | -             | -                            |
|   |                                |  | -             | -                            |
|   |                                |  | -             | -                            |

***In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.***

NONE

***For any related party, please provide details of any guarantees given or received.***

NONE

(cont)

ties

enses explained in guidance notes)  
tions to report, please enter

ts from an

the amount of, and legal authority  
ution or company connected with

aid or benefit value

| Redundancy<br>(including loss<br>of office)/ex<br>gratia | Other | TOTAL |
|--|-------|-------|
| £  | £     | £     |
| -  | -     | -     |
| -  | -     | -     |
| -  | -     | -     |
| -  | -     | -     |

ts from an

none

*the amount of, and legal authority  
ution or company connected with*

| aid or benefit value                                     |       |       |
|--|-------|-------|
| Redundancy<br>(including loss<br>of office)/ex<br>gratia | Other | TOTAL |
|  | £     | £     |
| -  | -     | -     |
| -  | -     | -     |
| -  | -     | -     |
| -  | -     | -     |

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|--|
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|  |
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|  |

*ransactions should be provided in  
ow. If there are transactions to*

|  |
|--|
|  |
|--|

| year | Last year |
|------|-----------|
| £    | £         |
| -    | -         |
| -    | -         |
| -    | -         |
| -    | -         |
| -    | -         |
| -    | -         |
| -    | -         |

|  |  |
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*which a related party has a*  
*s. If there are no such*

e)

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| Provision for bad debts<br>at period end | Amounts<br>written<br>off during<br>reporting<br>period |
|--|---|
| £  | £   |
| -  | -   |
| -  | -   |
| -  | -   |
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b)

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| Provision for bad debts<br>at period end | Amounts<br>written<br>off during<br>reporting<br>period |
|--|---|
| £  | £   |
| -  | -   |
| -  | -   |
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| note 29  | <b>Additional Disclosures</b> |
| The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet. |                               |

one





CHARITY CO  
FOR ENGLAND

Independent  
examiner's report  
on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Xenia

On accounts for the year ended

31 March 2021

Charity no. 1188924

Set out on pages

As attached

(remember to also attach and include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis of  
report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 30 June 2021

Name:

Howard Lane

Relevant professional  
qualification(s) or body (if any):

Fellow of the Institute of Financial Accountants

Address:

Pro-Filing Ltd

68 Canterbury Grove

London SE27 0PA



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.