

Friends of St Marks - End of year 2021-22 Treasurer's Report - AGM Monday 12th September 2022.

This report is based on the financial year ending 31st August 2022.

I was re-elected as Treasurer at the last AGM in September 2021.

Covid restrictions have begun to be lifted this year meaning that many of the normal activities have been able to go ahead, whilst others, such as the Christmas fayre were not able to take place.

We continued with the ongoing activities that have proved to be profitable with little effort to maintain them. These include Your School Lottery, AmazonSmile and Easy Fundraising. They have continued to give us a regular income and I would strongly recommend continuing to advertise these going forward.

Due to the amount of money raised in the previous year (year ending August 21), it was necessary for us to submit a tax return to the HMRC. Whilst I was doing this, it became apparent that the previous Co-Chair had incorrectly set up our accounting year. This meant that our tax return had to run to 5th April 21.

I corrected our year end, but this has meant that the tax return for year end August 22 was reported from 6th April 21 to 31st August 22. This is unfortunate and as such I have needed to combine two sets of accounts for the purposes of HMRC reporting. This is not an ideal situation, but now that it has been reset, should now run to 31st August each year.

We made a loss in 2 areas this year, advent candles and gin. However, we hold stock for both and continual sales of these in the 22/23 year should result in a profit.

Last year's fundraising wouldn't have been possible without the hard work and commitment of our committee members. The dedication of a fabulous team led to a bumper Summer Fayre year. Well done and thank you to everyone.

The income and expenditure for each event in both our bank account and petty cash is in the appendix of this report, which will be shared with the AGM minutes, but for the purposes of the AGM I will just highlight the profits made from each activity are detailed below.

Item	Amount Raised
Donations from friends and family (incl. Just Giving)	£692.43
Nearly New Sales	£531.02
Pumpkin Trail	£201.10
Your School Lottery	£2716.90
Teepee Raffle	£155.00
AmazonSmile	£737.28
Non-uniform Day	£1551.64
Christmas cards	£1241.80
Easy Fundraising	£368.62
Easter Egg Hunt	£457.00
Sponsored Read	£2968.75
Tea Towels	£1246.35
Bags 2 School	£354.40
Disco	£1197.81
Year 6 Teddy Jumpers	£35.17
Ice Pop Sale	£64.36
Employee Fund Matching	£328.57
Summer Fayre	£4836.55
<u>TOTAL</u>	<u>£19,684.75</u>

We have had a number of requests for funds from school and the vast majority of these were accepted by the committee.

Donations made to school are as follows:

Date	Reason	Amount
Oct-21	Year R Water Bottles - Sept 21	£91.80
Oct-21	Four Lanes book grant payment	£986.00
Oct-21	Sports Directory (invoice 1)	£240.00
		£1,656.0
Oct-21	Sports Directory (invoice 2)	0
		£5,931.3
Nov-21	Donation to school - various	0
Mar-22	Sports equipment (request from July 21)	£661.97
		£1,800.0
May-22	Books for school	0
		£2,520.0
May-22	Year 6 Windmill Hill Coaches - June 22	0
	Various items for school (invoice	£2,214.2
May-22	3611495369)	9

Jul-22	Year R Water Bottles – Sept 22	£166.40
		£2,280.00
Jul-22	Year 6 Windmill Hill Coaches – Oct 22	0

Bank Account Sept 21 – Aug 22 (Please see attachment for details)

Opening Balance		£19,825.20
Income	£28,504.39	
Expenditure	£29,249.07	
Closing Balance		£19,080.52

Petty Cash (Please see attachment for details)

Opening Balance		£566.94
Income	£8,479.96	
Expenditure	£8,296.50	
Closing Balance		£750.40

For the purposes of the HMRC reporting tax year April 21 – August 22 the following is correct:

Bank Account April 21 – Aug 22 (Please see attachment for details)

Opening Balance		£6,509.72
Income	£45,821.02	
Expenditure	£33,250.22	
Closing Balance		£19,080.52

Petty Cash (Please see attachment for details)

Opening Balance		£655.90
Income	£8,532.96	
Expenditure	£8,438.46	
Closing Balance		£750.40

In February 2022 the committee voted unanimously to cover the cost of a memorial bench in honour of Clare Morton. This has not yet been purchased, but monies need to be allocated towards this. Monies also need to be set aside to fund the costs for activities throughout the year.

Due to the sheer volume of monies raised this in the last two years we need to be audited. I suggest asking if there is a parent who is a Chartered

Accountant who would be willing and able to take this on for us, if not we will need to pay for this to be done.

I have now completed my sixth year as a member of FoSM, my second as Treasurer, and it is sadly time for me to leave as I no longer have a child in the school. I have very much enjoyed my time with FoSM, despite some of the stress, but this year as treasurer has proved particularly challenging. There seems to have been a shift in our relationship with the school this past year. I hope that the new Officials can help to rebuild this, whilst remaining mindful that FoSM is its own separate financial entity, and I pray that you have the courage to stand strong in times of adversity. It is imperative that as a committee, you stay true to our Constitution and democracy. Without that, we are nothing.

I am now stepping down from the committee and ask that my successor arrange for myself and Cher Parker to be removed from the bank account at their earliest opportunity.

I would like to take this opportunity to thank you all for the friendships we have built and support you have freely given, and I wish you all the very best of luck for the future.



Mandy Mullen
Treasurer – FoSM
Monday 12th September 2022

Date	Reason	Income
6th April 22	Opening Balance	
Apr 30, 21	Receipt 8. Car shampoo x 2	
May 27, 21	Receipt 9. Raffle tickets	
May 26, 21	Simba coat Competition	£11.00
Jun 15, 21	Receipt 10. Wheel brushes	
Jun 15, 21	Donation	£20.00
Jun 15, 21	Nearly new sales	£22.00
Jul 18, 21	Receipt 11. Teddy jumpers	
Nov 15, 21	Receipt 7 - Cheryl Stoneman - Teddy jumpers	
Nov 28, 21	Advent candles - church sales	£60.00
Dec 20, 21	Nearly new uniform	£209.00
Dec 20, 21	Non uniform day	£33.80
Apr 2, 22	Easter Egg Hunt	£33.00
Apr 14, 22	Easter Egg Sale	£36.50
Apr 25, 22	Cheryl Stoneman - Teddy Jumpers	
May 29, 22	Nearly new uniform	£235.10
May 29, 22	Tea towels	£2.60
Jun 1, 22	Transfer to bank	
Jun 7, 22	Float for nearly new	
Jun 11, 22	School disco	£109.36
Jun 26, 22	Raffle coin and notes	£1,221.00
Jun 26, 22	Summer funday floats	
Jul 2, 22	HWCC - Zorbs	
Jul 2, 22	Receipt 38 - Kerry Pearce - raffle tickets	
Jul 2, 22	Raffle coin and notes	£688.00
Jul 2, 22	Funday takings	£3,537.00
Jul 2, 22	Float return	£1,680.00
Jul 2, 22	Fitness Flex	£45.00
Jul 2, 22	Donation	£20.00
Jul 2, 22	Ice cream van	£200.00
Jul 2, 22	Transfer to bank	
Jul 11, 22	Donation	£2.70
Jul 11, 22	Teddy Jumper sale float	
Jul 11, 22	Ice pop sale float	
Jul 30, 22	Teddy Jumper sale float	£100.00
Jul 30, 22	Teddy Jumper takings	£95.50
Jul 30, 22	Ice pop sale float	£60.00
Jul 30, 22	Ice pop sale takings	£111.40
Sep 3, 22 Closing Balance		

Outgoings	Cum total
	£655.90
£20.00	£635.90
£85.00	£550.90
	£561.90
£15.96	£545.94
	£565.94
	£587.94
£21.00	£566.94
£15.00	£551.94
	£611.94
	£820.94
	£854.74
	£887.74
	£924.24
£37.50	£886.74
	£1,121.84
	£1,124.44
£251.00	£873.44
£70.00	£803.44
	£912.80
	£2,133.80
£1,680.00	£453.80
£20.00	£433.80
£8.00	£425.80
	£1,113.80
	£4,650.80
	£6,330.80
	£6,375.80
	£6,395.80
	£6,595.80
£6,055.00	£540.80
	£543.50
£100.00	£443.50
£60.00	£383.50
	£483.50
	£579.00
	£639.00
	£750.40
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Date

6th April 21

Apr 7, 21

Apr 12, 21

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Apr 13, 21

Apr 29, 21

May 11, 21

May 24, 21

May 26, 21

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Jun 8, 21

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Sep 3, 22

Sep 3, 22

Reason

Opening Balance

Your School Lottery

Non-uniform day notes (pay in slip 100476)

Non-uniform day coin (pay in slip 100477)

Easter egg hunt notes and cheques (pay in slip 100478)

Easter egg hunt coin (pay in slip 100479)

Your School Lottery

Car wash card payment less fees

Your School Lottery

AmazonSmile

Easy fundraising

Car wash (pay in slip 100480)

Simba coat competition notes and cheques (pay in slip 100481)

Simba coat competition coin (pay in slip 100482)

Bags2school (pay in slip 100483)

Nearly new notes (pay in slip 100484)

Nearly new coin (pay in slip 100485)

Non-uniform day notes (pay in slip 100486)

Non-uniform day coin (pay in slip 100487)

Your School Lottery

Car wash card transactions

Car wash (pay in slip 100488)

Raffle notes and cheques (pay in slip 100489)

Raffle coin (pay in slip 100490)

Your School Lottery

Raffle coin (pay in slip 100491)

Raffle notes and cheques (pay in slip 100492)

Sports Directory (Cheque 000436)

Year 6 coaches (Cheque 000437)

Sports Day Sponsorship coin (pay in slip 100493)

Sports Day Sponsorship notes and cheques (pay in slip 100494)

Mr A in stocks coin (pay in slip 1000495)

Mr A in stocks notes (pay in slip 1000496)

Dominic Solanki Sports Equipment Grant

Your School Lottery

Teddy jumpers

Non-uniform day coin (pay in slip 100499)

Non-uniform day notes (pay in slip 100500)

Old coin from various events (pay in slip

Four Lanes Grant

Your School Lottery

Temple Island Candles

Your School Lottery

AmazonSmile
easy Fundraising
Your School Lottery
Your School Lottery
Water bottles - year R
Four Lanes book grant payment
Your School Lottery
Sports Directory (invoice 1)
Sports Directory (invoice 2)
Receipt 1 - Emma Bryant - Lotteries licence
Receipt 2. Mandy Mullen - Candy Canes
Receipt 3. Mandy Mullen - Candy Canes accessories
Receipt 4. Mandy Mullen - Sticky labels
Receipt 5. Mandy Mullen - Envelopes
Non-uniform day
Michaela Harrison
Receipt 6. Mandy Mullen - Box for money collection
Your School Lottery
Easy Fundraising
Lisa Healey - Yr 6 bike checks
Donation to school - various
Christmas Cards - notes and cheques
Christmas Cards - coins
Pumpkin trail - notes and cheques
Pumpkin trail - coins
Christmas Cards for schools
Receipt 7 - Emma Bryant - Pumpkin trail prize
Candle money - J Mortimer
Candle money - transfer
Candle money - card payments
Your School Lottery
Amazon Smile
Your School Lottery
Just Giving - Non uniform day
Non uniform day - coin
Non uniform day - notes
Teepee - coin
Teepee - notes and cheques
Advent candle - coin
Advent candle - notes and cheques
Unpaid cheque
Parentkind Membership
Tots Time Books
Your School Lottery
Just Giving

Christmas Cards for schools
Your School Lottery
Easy Fundraising
Amazon Smile
Receipt 8 - Jenny Little - Easter Egg Hunt prize
JV Bounce - Summer fayre equipment hire - deposit
Your School Lottery
Receipt 10 - Mandy Mullen - Envelopes
Receipt 11 - Mandy Mullen - Easter Bunny Costume
Your School Lottery
Millars Ark deposit
Receipt 12 - Emma Bryant - Easter Egg Hunt Chocs
Receipt 13 - Emma Bryant - Easter Egg Hunt Chocs
Receipt 14 - Emma Bryant - Easter Egg Hunt Chocs
Your School Lottery
Receipt 15 - Vicky Smith - Build a Bear Bunny
Michaela Harrison - FoSM polo shirts
Sports equipment (request from July 21)
Receipt 16 - Mandy Mullen - Easter Egg Hunt - allergies
Bags 2 School
Receipt 17 - Cher Parker - Teddy Tombola
Receipt 18 - Mandy Mullen - Easter Egg Hunt
Receipt 19 - Philippa Dodd - Easter Egg Hunt
Receipt 20 - Emma Bryant - Easter Egg Hunt Chocs
Receipt 21 - Emma Bryant - Easter Egg Hunt Chocs
Your School Lottery
Receipt 22 - Jenny Little - Postage for tea towels
Readathon notes and cheques
Readathon coin
Easter Notes and cheques
Easter coins
Your School Lottery
Receipt 23 - Cher Parker - alcohol licence
Amazon Smile
Books for school
Year 6 Windmill Hill Coaches
Various items for school (inv 3611495369)
Readathon cheque
Receipt 24 - Cher Parker - glow sticks
Your School Lottery
Tea towels
Transfer from petty cash
Michaela Harrison - Stall at Summer Fayre
Banking error
Unpaid cheque

Receipt 24 - Emma Bryant - Raffle tickets
Stuart Morris - Tea Towels (invoices 6-12)
Receipt 25 - Jenny Little - Envelopes for tea towels
Easy Fundraising
Your School Lottery
Bridget Mackay - Stall at Summer Fayre
Cheque to Mark - DJ for Disco
Receipt 26 - Cher Parker - Glow sticks
Receipt 27 - Philippa Dodd - Glow sticks
Receipt 28. Cher Parker - squash for disco
School disco and glow sticks
Banking error
Receipt 29 - Paul Cartwright - Square card reader
Receipt 30 - Paul Cartwright - Token cards
Receipt 31 - Mandy Mullen - Lucky dip prizes
Receipt 32. Cher Parker - sweets for funday
Invoice 13. Michaela Harrison - Fosm Polo Shirts
Raffle cheque
Receipt 33 - Vicky Smith - Build A Bear Funday Prize
Receipt 34 - Vicky Smith - Smyths Vouchers Funday Prize
Receipt 35 - Dave Payne - Signage
Receipt 36 - Dave Payne - Face Painter Deposit
Receipt 37 - Emma Bryant - Sweets for Funday
Cheque to Mark - DJ for Funday
Millars Ark - Petting zoo balance
JV Bounce - Summer fayre equipment hire - balance
Invoice 14. Face painters - balance
Raffle cheques
Receipt 39. Dave Payne - Bunting
Receipt 40. Mandy Mullen - Fun day prizes
Transfer from petty cash
Square - card payments frm funday
Waffle wagon Funday payment
Invoice 15. Year R Water Bottles
Invoice 16. Yr 6 Coaches
Cupid Events - Funday payment
Your School Lottery
Invoice 17 Face painter additional payment
Invoice 18. Gorilla Gin
Rustic Mobile Bar - Funday payment
Sainsburys funding (via CAF)
Receipt 41. Emma Bryant - Ice pops
Ice pop sale
Square - Ice pop sale
Receipt 42. Vicky Smith - Teacher thank you cakes

Square - Teddy bear jumpers
Receipt 43 - Cheryl Stoneman - Teddy jumpers
JV Bounce - Summer fayre equipment hire - refund
Your School Lottery
Amazon Smile
Receipt 44 - Cheryl Stoneman - Nearly new washing
Easy Fundraising
Simply Health - Fund Matching
PayPal - Go Fund Me - Grounds Project
Invoice 19. HCC - Go Fund Me - Grounds project

Closing Balance

Income	Outgoings	Cum total
		6509.72
299.6		£6,809.32
£315.00		£7,124.32
£531.78		£7,656.10
£34.00		£7,690.10
£185.20		£7,875.30
£44.70		£7,920.00
£181.71		£8,101.71
£275.50		£8,377.21
£185.35		£8,562.56
£63.14		£8,625.70
£425.00		£9,050.70
£14.00		£9,064.70
£98.00		£9,162.70
£454.80		£9,617.50
£210.00		£9,827.50
£9.30		£9,836.80
£290.00		£10,126.80
£508.37		£10,635.17
£288.00		£10,923.17
£126.08		£11,049.25
£263.00		£11,312.25
£1,032.00		£12,344.25
£40.00		£12,384.25
£228.00		£12,612.25
£153.00		£12,765.25
£1,400.00		£14,165.25
	£1,291.15	£12,874.10
	£1,990.00	£10,884.10
£178.57		£11,062.67
£2,680.00		£13,742.67
£444.42		£14,187.09
£225.00		£14,412.09
£3,685.15		£18,097.24
£42.90		£18,140.14
£68.00		£18,208.14
£383.39		£18,591.53
£365.00		£18,956.53
£10.00		£18,966.53
£989.00		£19,955.53
£225.60		£20,181.13
	£720.00	£19,461.13
£42.60		£19,503.73

£205.96		£19,709.69
£72.31		£19,782.00
£43.20		£19,825.20
£279.20		£20,104.40
	£91.80	£20,012.60
	£986.00	£19,026.60
£221.60		£19,248.20
	£240.00	£19,008.20
	£1,656.00	£17,352.20
	£20.00	£17,332.20
	£132.50	£17,199.70
	£35.95	£17,163.75
	£5.00	£17,158.75
	£12.99	£17,145.76
£711.20		£17,856.96
£25.32		£17,882.28
	£15.00	£17,867.28
£218.40		£18,085.68
£147.91		£18,233.59
£26.00		£18,259.59
	£5,931.30	£12,328.29
£3,465.50		£15,793.79
£434.00		£16,227.79
£35.00		£16,262.79
£191.10		£16,453.89
	£2,633.70	£13,820.19
	£25.00	£13,795.19
£10.00		£13,805.19
£3.50		£13,808.69
£40.78		£13,849.47
£252.80		£14,102.27
£200.47		£14,302.74
£37.50		£14,340.24
£315.92		£14,656.16
£427.66		£15,083.82
£250.00		£15,333.82
£15.00		£15,348.82
£140.00		£15,488.82
£231.47		£15,720.29
£312.50		£16,032.79
	£3.50	£16,029.29
	£128.00	£15,901.29
£25.00		£15,926.29
£194.00		£16,120.29
£69.45		£16,189.74

	£24.00	£16,165.74
£242.80		£16,408.54
£102.97		£16,511.51
£242.05		£16,753.56
	£9.60	£16,743.96
	£451.25	£16,292.71
£192.40		£16,485.11
	£12.99	£16,472.12
	£42.99	£16,429.13
£36.90		£16,466.03
	£250.00	£16,216.03
	£38.40	£16,177.63
	£124.80	£16,052.83
	£232.62	£15,820.21
£36.60		£15,856.81
	£15.65	£15,841.16
	£265.00	£15,576.16
	£661.97	£14,914.19
	£38.80	£14,875.39
£354.40		£15,229.79
	£127.28	£15,102.51
	£14.50	£15,088.01
	£28.48	£15,059.53
	£7.96	£15,051.57
	£11.50	£15,040.07
£197.20		£15,237.27
	£4.45	£15,232.82
£2,801.00		£18,033.82
£107.75		£18,141.57
£566.00		£18,707.57
£386.75		£19,094.32
£192.00		£19,286.32
	£21.00	£19,265.32
£141.20		£19,406.52
	£1,800.00	£17,606.52
	£2,520.00	£15,086.52
	£2,214.29	£12,872.23
£60.00		£12,932.23
	£42.25	£12,889.98
£35.70		£12,925.68
£2,695.00		£15,620.68
£251.00		£15,871.68
£15.00		£15,886.68
£0.01		£15,886.69
	£6.00	£15,880.69

	£90.00	£15,790.69
	£1,420.74	£14,369.95
	£20.06	£14,349.89
£35.97		£14,385.86
£237.20		£14,623.06
£15.00		£14,638.06
	£150.00	£14,488.06
	£29.85	£14,458.21
	£20.70	£14,437.51
	£6.00	£14,431.51
£1,294.00		£15,725.51
	£0.24	£15,725.27
	£19.20	£15,706.07
	£29.82	£15,676.25
	£72.95	£15,603.30
	£174.40	£15,428.90
	£115.00	£15,313.90
£115.00		£15,428.90
	£13.15	£15,415.75
	£30.00	£15,385.75
	£40.62	£15,345.13
	£30.00	£15,315.13
	£83.41	£15,231.72
	£150.00	£15,081.72
	£326.30	£14,755.42
	£451.25	£14,304.17
	£240.00	£14,064.17
£41.00		£14,105.17
	£14.79	£14,090.38
	£42.96	£14,047.42
£6,055.00		£20,102.42
£819.24		£20,921.66
£150.00		£21,071.66
	£166.40	£20,905.26
	£2,280.00	£18,625.26
£45.00		£18,670.26
£189.60		£18,859.86
	£15.00	£18,844.86
	£1,399.80	£17,445.06
£200.00		£17,645.06
£523.96		£18,169.02
	£50.00	£18,119.02
£1.00		£18,120.02
£1.96		£18,121.98
	£47.55	£18,074.43

£4.92		£18,079.35
	£12.75	£18,066.60
£265.00		£18,331.60
£189.60		£18,521.20
£153.56		£18,674.76
	£4.58	£18,670.18
£81.77		£18,751.95
£328.57		£19,080.52
£819.03		£19,899.55
	819.03	£19,080.52

£19,080.52

45821.02 33250.22

Audit

We ran an internal audit with the treasurer and deputy treasurer, but no report was written.

The committee have been advised they need to be fully audited this year.

A Mullen
12/09/22