



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st April 2022** Period start date To **31st March 2023** Period end date

Charity name: Community Action Ghana

Charity registration number: 1188867

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty in Ghana by providing items and services to individuals in need and/or other organisations working to prevent poverty
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Successful fundraising of £9,006 to allow the charity to undertake its objectives. Planning and executing fundraising activities such as craft fairs. Planning and initial activities for a village hub refurbishment in Lolobi Ashiambi that will house a Library, Computer Lab, and other rooms for the use of the community. Books have been obtained from Book Aid International to further stock the existing libraries and application has been made for books to furnish Lolobi Hub. An eight cubicle toilet block at Alavanyo Agome was been started and due to the lack of commitment by the community the decision was taken to pause this project. An emergency appeal was launched to replace mattresses that were burned in an electrical fire at EP Technical Vocational Institute in Alavanyo Kpeme. £600 was raised to purchase 20 mattresses for the boys who lost theirs in the fire.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees at all times have regard to the guidance issued by the Charity Commission on public benefit and can confirm that members of the communities we have worked with this year have benefitted from increased availability to clean water, clean sanitation and books and a safe place to

		read them to increase their literacy thus improving their employability.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants are not made as such but the charity buys materials so that the projects can go ahead.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The communities are involved in the construction and decoration of the projects as well as providing locally available materials. When this is given a monetary value it approximates to about half of the total cost of the project. Not only is this in itself valuable but it also gives ownership of the project to the community.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The website continues to be accessed regularly and has been viewed in excess of 25,000 times. It is regularly updated and blogs are regularly posted. Comments have been made about the positive way we keep individual donors aware of our activities through this medium. We continue to use Facebook, Instagram and LinkedIn to disseminate information.</p> <p>Providing community toilet blocks has made a noticeable difference in the number of infant mortality in all communities where toilet blocks have been built.</p> <p>The libraries are well used as indicated by records of book borrowed and by the fact that many of the books are showing signs of use. The communities also value the safe space that the libraries provide for the youth of the communities where they can gather in</p>

		<p>early mornings and evenings to study in safe well lit clean environments. There is anecdotal evidence showing that there is less antisocial behaviour from the youth in these communities.</p> <p>We work with seamstresses in the region to make bags of different sizes from locally available cloth which we then sell in the UK to fundraise for the charity. This provides employment in the communities we operate in.</p> <p>We were able to help the students at EP Technical Vocational Institute in Alavanyo Kpeme through an emergency appeal after their dormitory caught fire.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have succeeded in completing most of the projects we have been working on in this period and will continue to work on those unfinished projects when funds are available
Performance of fundraising activities against objectives set	Para 1.41	We succeeded in raising sufficient funds for the projects we were involved in this year.
Investment performance against objectives	Para 1.41	We do not invest any monies
Other		It is worth noting that when Trustees visit the projects in Ghana their flights and most of the accommodation and travel costs are met by the individual Trustees. We do not feel it is right that donated monies are used for this.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position at the end of the year shows that the charity is a viable proposition
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There are no reserves as such in that monies are carried over from one year to the next and spent on projects the following year. No expenditure is undertaken without funds being available
Amount of reserves held	Para 1.22	none
Reasons for holding zero reserves	Para 1.22	We have no ongoing liabilities that would need reserves to be called on. If we do not have sufficient funds for a project to be finished we put the project on hold until the funds are raised from individual or larger donors
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the viability of the charity continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We have raised funds from The Greenhall foundation and individual donors. The number of donors giving regularly has increased. We are also raising funds by attending craft fairs selling items made by seamstresses in the communities we operate in.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The ability to raise funds is the main risk as the sector is extremely tight at the moment. If we are unable to raise funds we will scale back on the number of projects we start.
Other		

Structure, Governance and Management

Description of charity's trusts:		Operate under the Charity Commission Auspices
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Currently the Trustees are all family members it is not envisaged that other Trustees will be appointed at this time

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Code of Conduct Safeguarding policy. Trustees are made aware of training opportunities provided by the sector.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The thee trustees are family members and a flat organisational structure is in place where all three have and equal voice.
Relationship with any related parties	Para 1.51	none
Other		

Reference and Administrative details

Charity name	Community Action Ghana
Other name the charity uses	
Registered charity number	1188867
Charity's principal address	192 Botley Road Oxford OX2 0HW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian Rosser	Chair		
2	Heather Rosser			
3	Alyrene Rosser			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

--	--

Position (eg Secretary,
Chair, etc)

--	--

Date

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date

To

Period end date

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Greenhall foundation	-	3,000	-	3,000	4,000
bag sales	808	-	-	808	-
donations	5,198	-	-	5,198	5,866
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,006	3,000	-	9,006	9,866
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,006	3,000	-	9,006	9,866
A3 Payments					
Money transfer fees	84		-	84	112
Internet fees	47	-	-	47	335
Materials	51	-	-	51	206
Sent to ghana projects	6,499	3,000	-	9,499	11,859
Just giving fees	216	-	-	216	162
Fundraising fees	133	-	-	133	180
Postage	15	-	-	15	22
Equipment	53	-	-	53	-
	-	-	-	-	-
Sub total	7,098	3,000	-	10,098	12,876
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,098	3,000	-	10,098	12,876
Net of receipts/(payments)	- 1,092	-	-	- 1,092	- 3,010
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 1,092	-	-	- 1,092	- 3,010

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		1,092	-	-
		-	-	-
		-	-	-
	Total cash funds	1,092	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		A C Rosser	4/1/2024	