



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1	April	2021		31	March	2022

## Section A Reference and administration details

Charity name

Community Action Ghana

Other names charity is known by

Registered charity number (if any)

1188867

Charity's principal address

192 Botley Road

Oxford

Postcode

OX2 0HW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian Rosser	Chair		
2	Heather Rosser	Secretary		
3	Alyrene Rosser			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

*'The prevention or relief of poverty in Ghana by providing: grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.'*

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Successful fundraising in excess of £4,000 to allow the charity to undertake it's objectives
- Planning for fundraising activities such as recruiting runners for the 2022 Oxford Half marathon has been undertaken
- A 10 cubicle toilet block is being constructed in Alavanyo Agome
- A library has been refurbished and stocked with books in Alavanyo Wudidi
- A library has been refurbished and stocked with books in Hohoe Gbi Wegbe
- The donation of 3,000 books was organised by Community Action Ghana from Book Aid International
- Further surveys for a potable water supply have been undertaken in Gbedema Kofi and funds raised to provide the borehole, equipment and water tower for the village. The clean safe water supply is now in use

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- The website [www.communityactionghana.org](http://www.communityactionghana.org) continues to be updated and amended. The blog page is regularly updated and has good traffic driven organically and from our social media presence (Twitter, Facebook, Instagram)
- Volunteers from the London School of Economics (LSE) have helped with:
  - Fundraising
  - Reviewing monitoring and evaluation methods

## Section D

## Achievements and performance

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### Summary of the main achievements of the charity during the year

Sufficient funds have been raised to allow the activities of the charity to continue

A visit to the projects in Ghana was made by one of the trustees and found that the projects were running successfully. Though progress on the toilet block in Alavanyo Agome is quite slow. Our project manager in Ghana have proved invaluable in keeping the projects running and identifying other projects

Getting the active cooperation of the communities of Alavanyo Wudidi, Dzogbedze, Agome, Hohoe Gbi Wegbe and, Gbedema Kofi to help with the projects in their communities. (Community Action Ghana tries wherever possible to get the communities to contribute about 50% of the costs through work in kind and providing locally available materials.)

The website [www.communityactionghana.org](http://www.communityactionghana.org) has had over 20,000 hits and is updated regularly

The website provided a link to school in Cirencester and they have donated monies towards a future library project. Links with the Leo's of Cambridge High School New Zealand continue

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity does not have reserves as such but as there are no expenditures incurred without funds being available there is not a need for reserves or a reserves policy.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

When projects are identified and costed fundraising is done to cover these costs.

At present we have local business contributions and personal friends of the trustees donate.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

**Adrian Clive Rosser**

**Position (eg Secretary, Chair, etc)**

**Chair**

**Date**

**07/10/2022**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Community Action Ghana

No (if any)  
1188867

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Apr-20

To

Period end date  
31-Mar-21

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
donations	5,866	4,000	-	9,866	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	5,866	4,000	-	9,866	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	5,866	4,000	-	9,866	-
<b>A3 Payments</b>					
Money transfer fees	112	-	-	112	-
Internet fees	335	-	-	335	-
Office supplies	-	-	-	-	-
Materials	206	-	-	206	-
Sent to Ghana projects	7,859	4,000	-	11,859	-
Just giving fees	162	-	-	162	-
Fundraising fees	180	-	-	180	-
Postage	22	-	-	22	-
	-	-	-	-	-
<b>Sub total</b>	8,876	4,000	-	12,876	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	8,876	4,000	-	12,876	-
<b>Net of receipts/(payments)</b>	- 3,010	-	-	- 3,010	-
<b>A5 Transfers between funds</b>					
	5,181	-	-	5,181	-
<b>A6 Cash funds last year end</b>					
<b>Cash funds this year end</b>	2,171	-	-	2,171	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	2,171	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	