



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2020		31	March	2021

Section A Reference and administration details

Charity name

Community Action Ghana

Other names charity is known by

Registered charity number (if any)

1188867

Charity's principal address

192 Botley Road

Oxford

Postcode

OX2 0HW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian Rosser	Chair		
2	Heather Rosser	Secretary		
3	Alyrene Rosser	Manager		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'The prevention or relief of poverty in Ghana by providing: grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Successful fundraising in excess of £4,000 to allow the charity to undertake it's objectives.
- Planning for fundraising activities such as recruiting runners for the 2021 Oxford Half marathon has been undertaken,
- A 10 cubicle toilet block has been finished in Alavanyo Dzogbedze
- A 10 cubicle toilet block has been started in Alavanyo Agome
- A library has been refurbished and stocked with books in Alavanyo Kpeme
- Books have been supplied to a library in Tafi Atome
- The donation of 3,000 books was organised by Community Action Ghana from Book Aid International.
- A survey for a potable water supply has been undertaken in Gbedema Kofi in preparation for drilling a borehole providing a pump and storage tank when funds allow

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- The website www.communityactionghana.org has been set up. The site and particularly the blog page is regularly updated and has good traffic driven organically and from our social media presence (Twitter, Facebook, Instagram)
- A volunteer worked on the search engine optimisation of the website
- Volunteers from the London School of Economics (LSE) have helped with:
 - Communications and branding
 - Fundraising
 - Reviewing monitoring and evaluation methods

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Sufficient funds have been raised to allow the activities of the charity to continue.

Visits to Ghana by the trustees have not happened due to the Covid 19 Pandemic but our partners in Ghana have proved invaluable in keeping the projects running and identifying other projects.

Getting the active cooperation of the communities of Alavanyo Kpeme, Dzogbedze, Agome, Tafi Atome and Gbedema Kofi to help with the projects in their communities. (Community Action Ghana tries wherever possible to get the communities to contribute about 50% of the costs through work in kind and providing locally available materials.)

The website www.communityactionghana.org has been set up and is updated regularly.

Talks have been given to a the Leos (Junior section of the Lions Club) school in New Zealand over Zoom culminating in their fundraising for the successful exploratory geological survey of the possible site for a borehole in Gbedema Kofi.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not have reserves as such but as there are no expenditures incurred without funds being available there is not a need for reserves or a reserves policy.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

When projects are identified and costed fundraising is done to cover these costs.

At present we have local business contributions and personal friends of the trustees donate.

The Trustees undertook fundraising for their Golden Wedding Anniversary which raised over £2,000

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Adrian Clive Rosser

Position (eg Secretary, Chair, etc)

Chair

Date

24/06/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Community Action Ghana

No (if any)
1188867

Receipts and payments accounts

CC16a

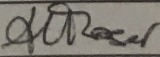
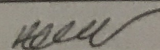
For the period from	Period start date 01-Apr-20	To	Period end date 31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
donations	9,851	-	-	9,851	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,851	-	-	9,851	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,851	-	-	9,851	-
A3 Payments					
Money transfer fees	45	-	-	45	-
Internet fees	68	-	-	68	-
Office supplies UK & Ghana	128	-	-	128	-
Materials UK & Gh	3,052	-	-	3,052	-
Haulage Ghana	473	-	-	473	-
Tools Ghana	612	-	-	612	-
Customs clearance Ghana	310	-	-	310	-
Supervision Ghana	1,085	-	-	1,085	-
	-	-	-	-	-
Sub total	5,773	-	-	5,773	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,773	-	-	5,773	-
Net of receipts/(payments)	4,078	-	-	4,078	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,307	-	-	1,307	-
Cash funds this year end	5,385	-	-	5,385	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Coop Acc	5,158	-	-
	CAG acc	23	-	-
	Cash in Ghana	204	-	-
	Total cash funds	5,385	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		ADRIAN ROSSEY	10-7-21
		ALYRENE ROSSEY	10-7-21