

Charity Registration No 1188852



EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

TRUSTEES REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 OCTOBER 2022

CONTENTS

	<u>Page</u>
Legal and Administrative Information	3
Trustees Report	4
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Accounts	10
Detailed Statement of Financial Activities	14

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr T Gray (Chairman) Mrs M Boothroyd Dr B Coyle Mr D Ford (resigned December 2022) Dr P Holden Dr J Inman
Secretary	Mrs M Boothroyd
Treasurer	(To be appointed)
Charity Number	1188852
Principal Address	The Lodge 2 Pasture Lane Barleythorpe Oakham Rutland LE15 7EQ
Independent Examiner	Bettles Accountancy Limited Gummies Retreat Leicester Road Tilton on the Hill Leicestershire LE7 9DB
Bank	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

TRUSTEES REPORT FOR THE YEAR ENDED 31 OCTOBER 2022

The Trustees present their report and accounts for the year ended 31 October 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's constitution, the Charities Act 2011 and the Statement of Recommended Practice applicable to charities preparing their own accounts in accordance with the Financial Reporting Standards for Smaller Entities (FRSSE) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered name: EMICS (East Midlands Immediate Care Scheme) CIO

Registered Charity No: 1188852

Principal Address:

The Lodge
2 Pasture Lane
Barleythorpe
Rutland
LE15 7EQ

Trustees (at 31 October 2022):

Dr T Gray
Mrs M Boothroyd
Dr B Coyle
Mr D Ford
Dr P Holden

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The CIO was established by a charitable trust deed on 1 April 2020.

Corporate Structure

The Charity has continued to operate as a Charitable Incorporated Organisation (CIO) since its effective formation on 31 May 2020. The CIO is managed by the Board of Trustees who act in the best interest of the members, and other stakeholders, of the Charity and ensured that all the required legal formalities are met.

Recruitment and Appointment of New Trustees

Last year's proposed efforts to identify skills gaps in the Trustees Board and recruit more Trustees did not materialise but this is something which must be addressed this year.

Risk Management

The Trustees have continued to assess the major risks to which the Charity is exposed and are satisfied that systems and arrangements have been put in place to mitigate exposure to the major risks. These arrangements include purchasing appropriate insurance protection and operating suitable clinical compliance systems.

EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

OBJECTIVES AND ACTIVITIES

EMICS (East Midlands Immediate Care Scheme) CIO exists to provide support for appropriately registered medical practitioners in their voluntary and charitable duties acting as Pre-Hospital Doctors. Such work, although undertaken on a charitable and voluntary basis, requires such doctors to be trained and equipped to a very high standard and is not part of their NHS duties.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Scheme should undertake. They work in partnership with the East Midlands Ambulance Service (EMAS) who commission the call-outs attended by our volunteer clinicians and, inter alia, assist in our compliance procedures via a memorandum of understanding.

ACHIEVEMENT AND PERFORMANCE

In the year ending 31 October 2022 our 20 doctors responded to 1513 calls from EMAS to assist their frontline staff (in 2021 we responded to 1545 jobs).

Each responding doctor has signed an agreement setting out a minimum standard of activity in order to justify the cost of the equipment and to maintain clinical competence. Presently work is being undertaken to update the agreements ('Memoranda of Understanding/ MoU') between EMICS and both responding doctors and EMAS. It is anticipated that these will be completed in time for the next AGM to be held in March 2023.

It is planned for EMICS Membership to be extended to suitably qualified and selected Paramedics who will respond in the Fast Response Vehicle (FRV). It is anticipated that this will result in a significant increase the availability and standard of the services of EMICS to EMAS. A further agreement (MoU) is currently being drawn up to enable this, again it is anticipated that this will be completed in time for the next AGM.

In the year to October 2022 EMICS received two significant donations. One from NHS Together, via the EMAS Charity, to purchase equipment for the FRV which upgraded its status to qualify as a 'Critical Care Car'. This included a Schiller monitor/defibrillator, an advanced ventilator, an external cardiac compression device, portable ultrasound and iPad monitor and a suction device. The other donation, from the Morrison's Foundation, funded the purchase of four further portable ultrasound machines. These devices have enabled the highest standards of pre-hospital care to be achieved and maintained by EMICS.

FINANCIAL REVIEW

During the year the Charity saw a pleasing uplift in its income following the re-opening after the Covid 19 lockdowns. Income from general donations, legacies and fundraising increased by 89% from the previous year. Through some significant efforts, the Trustees were successful in applying for £14,500 in unrestricted grants and £28,502 in restricted grants from various trusts and foundations. In addition the Charity, in conjunction with East Midlands Ambulance Service, were equally successful in obtaining a restricted grant from NHS Together worth £44,176.

During the financial year ending 31 October 2022 the Trustees continued to improve the equipment available to the doctors who respond to call-outs particularly in respect of equipment carried by the Fast Response Vehicle (FRV). The equipment now carried on this FRV facilitates more sophisticated treatment of patients than when doctors are responding to incidents in their own vehicles. Capital assets acquired in the year were:

EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

	2022	2021
Equipment	55,213	61,197
PPE Clothing	-	23,324
IT Systems	2,868	2,196
Fast Response Vehicle	-	590
	<u>£58,081</u>	<u>£87,307</u>

Of the Equipment some £49,307 has been acquired with funds provided by foundations and charitable trusts under restricted terms.

In addition to capital expenditure the Trustees have continued to incur expenses related to the drugs and medical consumables used by the responding doctors. They have also spent funds on extensive insurance cover and on motor expenses to support full use of the FRV. The Trustees have also introduced expense payouts to doctors to compensate them for mileage, insurance and training they incur in responding to call-outs. Approximately one quarter of the total annual expenditure is spent on non-clinical, risk management or non-operational expenses.

During the year the Trustees have operated a system of pre-expenditure and commitment controls. In addition, they have also maintained a reserves policy which requires the retention in cash assets of the equivalent of 12 months' forecast expenditure irrespective of potential income during that period. They believe that this policy is a sensible way of ensuring the long-term continuation of the Charity.

OUTLOOK

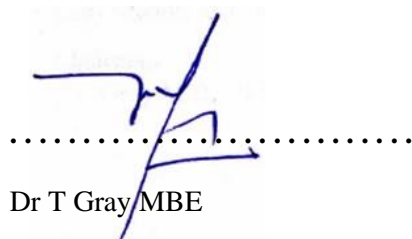
Work has continued during the year, on a completely volunteer basis, to improve the Charity organisationally and administratively. Plans have been made to expand the number of clinicians, but also to test alternative models beyond solo responding, in support of EMAS. New emergency driver training legislation/standards are being imposed by EMAS and life-style changes are leading to clinicians responding in a charity-operated Critical Care Car. These developments will be tested in the coming year.

Having successfully initiated various income generation programmes in the last year, plans are being made to bring greater professionalism to the business side of the Charity's activities with more specialist marketing volunteers being recruited. It is hoped these plans will increase the profile of the Charity across the East Midlands and increase income to facilitate the recruitment of more clinicians, thereby treating more patients.

APPRECIATION

I would like to place on record, my appreciation for all the individuals (volunteers, both clinical and administration, Trustees, donors etc) who make EMICS such a success.

Signed Chairman



.....

Dr T Gray MBE

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO**

I report on the accounts for the year ended 31 October 2022 which are set out on pages 8 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs T M Bettles MAAT
BETTLES ACCOUNTANCY LIMITED
Gummies Retreat
Leicester Road
Tilton on the Hill
Leicestershire
LE7 9DB



29 June 2023

EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2022

	Notes	Unrestricted 2022 £	Restricted 2022 £	Total £	2021 £
Incoming resources from generated funds					
Donations, legacies and fundraising		41,527	-	41,527	21,967
Investment income	2	300	-	300	466
Grants		14,500	72,678	87,178	21,868
Total incoming resources		56,327	72,678	129,005	44,301
Resources expended					
Direct charitable costs	3	75,613	11,618	87,231	69,518
Net income in excess of expenditure		(19,286)	61,060	41,774	(25,217)
Gains/losses on invested assets		(132)	-	(132)	668
Net movement in funds		(19,418)	61,060	41,642	(24,549)
Transfer between funds		(3,632)	3,632	-	-
Funds brought forward		226,272	18,828	245,100	269,649
Accumulated funds carried forward		<u>£203,222</u>	<u>£83,520</u>	<u>£286,742</u>	<u>£245,100</u>

- All incoming and resources and expenditures arise from continuing activities
- The notes form part of these financial statements

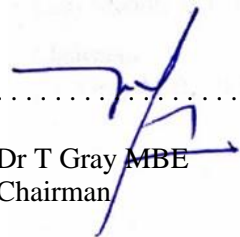
EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

BALANCE SHEET

FOR THE YEAR ENDED 31 OCTOBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total £	2021 £
Fixed assets					
Tangible assets	7 & 8	115,960	54,885	170,845	167,556
Investments	9	76,745	-	76,745	77,074
		<u>192,705</u>	<u>54,885</u>	<u>247,590</u>	<u>244,630</u>
Current assets					
Debtors & accounts receivable	10	4,301	-	4,301	3,947
Cash at bank		7,455	28,635	36,090	10,093
		<u>11,756</u>	<u>28,635</u>	<u>40,391</u>	<u>14,040</u>
Creditors: amounts falling due within one year	11	<u>1,239</u>	<u>-</u>	<u>1,239</u>	<u>13,572</u>
Net current assets		<u>10,517</u>	<u>28,635</u>	<u>39,152</u>	<u>468</u>
Total assets		<u>£203,222</u>	<u>£83,520</u>	<u>£286,742</u>	<u>£245,098</u>
Accumulated funds	12	<u>£203,222</u>	<u>£83,520</u>	<u>£286,742</u>	<u>£245,098</u>

The accounts were approved by the Trustees on 8 February 2023.


 Dr T Gray MBE
 Chairman

The notes form part of these financial statements.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2022

1 Accounting policies

Accounting convention

The accounts have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

Donations and legacy income and unrestricted grants: The income received from these sources are accounted for on a receipt basis. Investment income is accounted for on a receipts basis.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Clinical and Blue Light Equipment and Radios – 20% on cost

IT Software – 25% on cost

PPE – 33¹/₃% on cost

Assets acquired with restricted grants are depreciated on the same basis.

Taxation

The Charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be, and are, used in accordance with the charitable objectives at the discretion of the Trustees. However, where grants are received on a restricted basis, the monies are spent in line with those restrictions and accounted for separately.

Investments

Quoted investments are valued at their closing middle market price on the balance sheet date. Realised and unrealised gains (or losses) are reflected in the Statement of Financial Activities in the year in which they occur.

Value Added Tax

The Charity is not required to register for VAT. All expenses include irrecoverable VAT where charged by suppliers.

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 OCTOBER 2022

2 Investment income	2022	2021
	£	£
Income from listed investments	15	20
Interest receivable	285	446
	<u>£300</u>	<u>£466</u>

3 Charitable activities cost	Direct Cost (see note 4)	Support Cost (see note 5)	Totals
	£	£	£
Unrestricted direct charitable costs	60,822	14,791	75,613
Restricted	11,618	-	11,618
Total	<u>£72,440</u>	<u>£14,791</u>	<u>£87,231</u>

4 Direct costs of charitable activities

	Unrestricted	Restricted	Total	2021
	£	£	£	£
Doctors' compensation & mileage	7,704	-	7,704	-
Medical expenses & drugs	1,472	2,851	4,323	7,440
Vehicle operating costs	3,515	-	3,515	121
Depreciation	46,022	8,767	54,789	46,918
PPE	-	-	-	324
Equipment security & servicing	2,109	-	2,109	125
	<u>£60,822</u>	<u>£11,618</u>	<u>£72,440</u>	<u>£54,928</u>

5 Support Costs

	Unrestricted	Restricted	Total	2021
	£	£	£	£
Insurance	7,488	-	7,488	7,010
Printing & Stationery	186	-	186	244
Sundries	953	-	953	993
Fundraising & Marketing	1,559	-	1,559	2,351
IT Expenses	3,669	-	3,669	3,992
Accounting Software	936	-	936	-
	<u>£14,791</u>	<u>-</u>	<u>£14,791</u>	<u>£14,590</u>

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 OCTOBER 2022

6 Trustees' remuneration and benefits

There were no Trustees' remuneration or other benefits for the year ended 31 October 2022. The only Trustees' expenses paid for the year ended on the same date were for some miscellaneous office supplies or travelling expenses.

7 Unrestricted Tangible Assets

	Equipment	IT Software	PPE	Vehicle	Total
Cost	£	£	£	£	£
At 1 November 2021	172,387	19,511	18,509	590	210,997
Additions in Year	5,906	2,868	-	-	8,774
Disposals/Write offs	(7409)	-	-	-	(7,409)
At 31 October 2022	<u>£170,884</u>	<u>£22,379</u>	<u>£18,509</u>	<u>£590</u>	<u>£212,362</u>
Depreciation					
At 1 November 2021	43,822	5703	8,261	-	57,786
Charge for the year	34,354	5,356	6,164	148	46,022
On Disposals/Write Offs	(7,409)	-	-	-	(7,409)
At 31 October 2022	<u>£70,767</u>	<u>£11,059</u>	<u>£14,425</u>	<u>£148</u>	<u>£96,399</u>
Net book value					
At 31 October 2022	£100,117	£11,320	£4,084	£442	£115,963
At 31 October 2021	£128,565	£13,809	£10,248	£590	£153,212

8 Restricted Tangible Assets

	Equipment £	PPE £	Total £
Cost			
At 1 November 2021	-	15,384	15,384
Additions in year	49,307	-	49,307
At 31 October 2022	<u>£49,307</u>	<u>£15,384</u>	<u>£64,691</u>
Depreciation			
At 1 November 2021	-	1,040	1,040
Charge for the year	3,654	5,113	8,767
At 31 October 2022	<u>3,654</u>	<u>6,153</u>	<u>9,807</u>
Net Book Value			
At 31 October 2022	£45,653	£9,231	£54,884
At 31 October 2021	-	£14,344	£14,344

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 OCTOBER 2022

9 Investments

	Unrestricted	Restricted	Total	2021
	£	£	£	£
Listed Investments	1,244	-	1,244	1,327
Cash Deposits	75,501	-	75,501	75,696
	<u>£76,745</u>	<u>-</u>	<u>£76,745</u>	<u>£77,023</u>

All investments were held within the UK.

10 Debtors: amounts falling due within one year

Other Debtors	<u>£4,301</u>	<u>-</u>	<u>£4,301</u>	<u>£3,947</u>
---------------	---------------	----------	---------------	---------------

11 Creditors: amounts falling due within one year

	£	£	£	£
Trade Creditors	129	-	129	11,645
Other Creditors	<u>1,110</u>	<u>-</u>	<u>1,110</u>	<u>1,926</u>
	<u>£1,239</u>	<u>-</u>	<u>£1,239</u>	<u>£13,571</u>

12 Movement in funds

	1 November 2021	Net movement in funds	31 October 2022
	£	£	£
Unrestricted General Funds	226,272	(23,050)	203,222
Restricted Funds	18,828	64,692	83,520
TOTAL	<u>£245,100</u>	<u>£41,642</u>	<u>£286,742</u>

13 Ultimate Controlling Party

The Charity is controlled by its Trustees.

14 Employees

There were no employees during the year.

EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 OCTOBER 2022

	Unrestricted £	Restricted £	Total £	2021 £
INCOMING RESOURCES				
Voluntary income				
Donation, Legacies & Fundraising	41,528	-	41,528	21,967
Grants	14,500	72,678	87,178	21,868
Investment income				
Dividends	15	-	15	20
Interest receivable	286	-	286	446
Total incoming resources	<u>£56,329</u>	<u>£72,678</u>	<u>£129,007</u>	<u>£44,301</u>
RESOURCES EXPENDED				
Charitable activities				
Doctors' compensation & mileage	7,704	-	7,704	-
Medical expenses & drugs	1,472	2,851	4,323	7,440
Depreciation	46,022	8,767	54,789	46,918
PPE	-	-	-	324
Equipment security & servicing	2,109	-	2,109	125
Vehicle costs	3,515	-	3,515	121
	<u>60,822</u>	<u>11,618</u>	<u>72,440</u>	<u>54,928</u>
Support costs				
Accountancy fees & software	936	-	936	-
Insurance	7,488	-	7,488	7,010
Stationery & Printing	186	-	186	244
Sundries	953	-	953	993
Fundraising & Marketing	1,559	-	1,559	2,351
IT Expenses	3,669	-	3,669	3,992
	<u>14,791</u>	<u>-</u>	<u>14,791</u>	<u>14,590</u>
Total resources expended	<u>£75,613</u>	<u>£11,618</u>	<u>£87,231</u>	<u>£69,518</u>
Net income before gains/Losses	(19,286)	61,060	41,774	(25,217)
Investment Gains/Losses				
Unrealised gains/losses on listed investments	(132)	-	(132)	668
Net expenditure transferred to reserves	<u>(£19,418)</u>	<u>£61,060</u>	<u>£41,642</u>	<u>(£24,549)</u>

This page does not form part of the statutory financial statements.