

Charity Registration No 1188852



**EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO**

**TRUSTEES REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 OCTOBER 2021**

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## LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr T Gray (Chairman) Mrs M Boothroyd Dr B Coyle Mr D Ford Dr P Holden Dr C Press (resigned August 2021)
Secretary	Mrs M Boothroyd
Treasurer	Mr D Ford
Charity Number	1188852
Principal Address	The Lodge 2 Pasture Lane Barleythorpe Oakham Rutland LE15 7EQ
Independent Examiner	Bettles Accountancy Limited Gummies Retreat Leicester Road Tilton on the Hill Leicester LE7 9DB
Bank	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

## **TRUSTEES REPORT FOR THE YEAR ENDED 31 OCTOBER 2021**

The Trustees present their report and accounts for the year ended 31 October 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's constitution, the Charities Act 2011 and the Statement of Recommended Practice applicable to charities preparing their own accounts in accordance with the Financial Reporting Standards for Smaller Entities (FRSSE) (effective 1 January 2015).

### **REFERENCE AND ADMINISTRATIVE DETAILS**

Registered name: EMICS (East Midlands Immediate Care Scheme) CIO

Registered Charity No: 1188852

Principal Address:

The Lodge  
2 Pasture Lane  
Barleythorpe  
Rutland  
LE15 7EQ

Trustees (at 31 October 2021):

Dr T Gray  
Mrs M Boothroyd  
Dr B Coyle  
Mr D Ford  
Dr P Holden

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing Document**

The CIO was established by a charitable trust deed on 1 April 2020.

#### **Corporate Structure**

The Charity has continued to operate as a Charitable Incorporated Organisation (CIO) since its effective formation on 31 May 2020. The CIO is managed by the Board of Trustees who act in the best interest of the members, and other stakeholders, of the Charity and ensured that all the required legal formalities are met.

#### **Recruitment and Appointment of New Trustees**

The Trustees are conducting a skills audit and identifying any skills gaps in the Trustees Board. These gaps will be considered when recruiting Trustees, which they are planning to do in the near future.

#### **Risk Management**

The Trustees have continued to assess the major risks to which the Charity is exposed and are satisfied that systems and arrangements have been put in place to mitigate exposure to the major risks. These arrangements include purchasing appropriate insurance protection and operating suitable clinical compliance systems.

## EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

### OBJECTIVES AND ACTIVITIES

EMICS (East Midlands Immediate Care Scheme) CIO exists to provide support for appropriately registered medical practitioners in their voluntary and charitable duties acting as Pre-Hospital Doctors. Such work, although undertaken on a charitable and voluntary basis, requires such doctors to be trained and equipped to a very high standard and is not part of their NHS duties.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Scheme should undertake. They also work closely with the East Midlands Ambulance Service (EMAS) who commission the call-outs our volunteer clinicians attend and assist in our compliance procedures.

### ACHIEVEMENT AND PERFORMANCE

In the year ending 31 October 2021 our 20 doctors responded to 1545 calls from EMAS to assist their frontline staff. In 2020 we responded to 1438 jobs when there were 18 doctors.

Each responding doctor has signed an agreement setting out a minimum standard of responding in order to justify the cost of the equipment and to maintain their clinical competence.

We have maintained high levels of responding despite the impact of the Covid-19 pandemic.

### FINANCIAL REVIEW

During the year the Charity has continued to suffer, like many others, from a loss of income due to the Covid19 pandemic. As a result, the Trustees started a number of income generating initiatives to recoup some of the lost income due to the non-availability of its traditional fundraising routes. Most notable of these initiatives is the appointment of a Business Team whose key task is to modernise the work of the Charity's marketing and fundraising activities and to raise its profile and generate more revenue.

Towards the end of the financial year ending 31 October 2020 the Trustees initiated a modernisation programme to improve the equipment available to the doctors who respond to call-outs. This programme also included expenditure on technology either in a tailor-made Extranet system or in licences in cloud-based systems to improve capability and compliance to run and manage the organisation. The modernisation programme was continued in the year ended 31 October 2021; capital investments made in the year were:

Equipment	61,197
PPE Clothing	23,324
IT Systems	2,196
Critical Care Car	590
	<u>£87,307</u>

Of the PPE Clothing £15,384 has been acquired with funds provided by foundations and charitable trusts under restricted terms.

In addition to capital expenditure the Trustees have continued to incur expenses related to the drugs and medical consumables used by the responding doctors. They have also spent funds on extensive insurance cover as noted above. Approximately one third of the total annual expenditure is spent on non-clinical or risk management expenses.

Although unrestricted revenue was only 25% of levels seen in the last full year prior to the Covid-19 pandemic, it was notable that some £3802 was donated directly through the new website. Unrestricted grants of £2000 were received alongside £19,868 of restricted grants during the year.

During the year the Trustees have set up a system of pre-expenditure and commitment controls. In addition, they have also set up a new reserves policy which requires the retention in cash assets of the equivalent of 12 months'

## EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

forecast expenditure irrespective of potential income during that period. They believe that his policy is a sensible way of ensuring the long-term continuation of the Charity.

### OUTLOOK

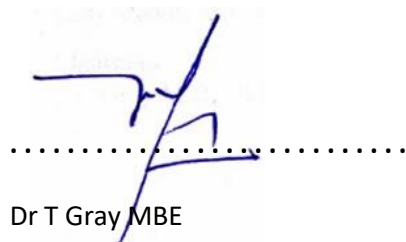
Work has continued during the year, on a completely volunteer basis, to improve the Charity organisationally and administratively. Plans have been made to expand the number of clinicians, but also to test alternative models beyond solo responding, in support of EMAS. New emergency driver training legislation/standards are being imposed by EMAS and life-style changes are leading to clinicians responding in a charity-operated Critical Care Car. These developments will be tested in the coming year.

Having successfully initiated various income generation programmes in the last year, plans are being made to bring greater professionalism to the business side of the Charity's activities with more specialist marketing volunteers being recruited. It is hoped these plans will increase the profile of the Charity across the East Midlands and increase income to facilitate the recruitment of more clinicians, thereby treating more patients.

### APPRECIATION

I would like to place on record, my appreciation for all the individuals (volunteers, both clinical and administration, Trustees, donors etc) who make EMICS such a success.

Signed Chairman

A handwritten signature in blue ink, appearing to be 'T Gray', is written over a horizontal dotted line. The signature is stylized and extends both above and below the line.

.....

Dr T Gray MBE

**INDEPENDENT EXAMINER'S REPORT**

TO THE TRUSTEES OF EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

I report on the accounts for the year ended 31 October 2021 which are set out on pages 8 to 13.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs T.M. Bettles MAAT  
BETTLES ACCOUNTANCY LIMITED  
Gummies Retreat  
Leicester Road  
Tilton on the Hill  
Leicestershire  
LE7 9DB



20 May 2022

# EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2021

		Unrestricted	Restricted	Total	2020
	Notes	Funds	Funds		
		£	£	£	£
<b>Incoming resources from generated funds</b>					
Donations, legacies and fundraising		21,967	-	21,967	5,263
Investment income	2	466	-	466	490
Grants		<u>2,000</u>	<u>19,868</u>	<u>21,868</u>	<u>2,500</u>
Total incoming resources		24,433	19,868	44,301	8,253
<b>Resources expended</b>					
Direct charitable costs	3	<u>68,478</u>	<u>1,040</u>	<u>69,518</u>	<u>19,335</u>
<b>Net income in excess of expenditure</b>		(44,045)	18,828	(25,217)	(11,082)
Gains/losses on invested assets		668	-	668	(113)
<b>Net movement in funds</b>		<u>(43,377)</u>	<u>18,828</u>	<u>(24,549)</u>	<u>(11,195)</u>
<b>Funds brought forward</b>		269,649	-	269,649	280,844
<b>Accumulated funds carried forward</b>		<u>£226,272</u>	<u>£18,828</u>	<u>£245,100</u>	<u>£269,649</u>

- All incoming and resources and expenditures arise from continuing activities
- The 2020 comparatives are for a 5-month period
- The notes form part of these financial statements



# EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

## BALANCE SHEET

FOR THE YEAR ENDED 31 OCTOBER 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total £	2020 £
<b>Fixed assets</b>					
Tangible assets	7 & 8	153,212	14,344	167,556	127,167
Investments	9	61,671	15,403	77,074	130,898
		<u>214,883</u>	<u>29,747</u>	<u>244,630</u>	<u>258,065</u>
<b>Current assets</b>					
Debtors & accounts receivable	10	3,947	-	3,947	4,713
Cash at bank		10,093	-	10,093	24,102
		<u>14,040</u>	<u>-</u>	<u>14,040</u>	<u>28,815</u>
<b>Creditors: amounts falling due within one year</b>		<u>2,653</u>	<u>10,919</u>	<u>13,572</u>	<u>17,233</u>
<b>Net current assets</b>	11	<u>11,387</u>	<u>(10,919)</u>	<u>468</u>	<u>11,582</u>
<b>Total assets</b>		<u>£226,270</u>	<u>£18,828</u>	<u>£245,098</u>	<u>£269,647</u>
<b>Accumulated funds</b>	12	<u>£226,270</u>	<u>£18,828</u>	<u>£245,098</u>	<u>£269,647</u>

The accounts were approved by the Trustees on 23 November 2021.



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Dr T Gray MBE  
Chairman

The notes form part of these financial statements.

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 OCTOBER 2021

### 1 Accounting policies

#### Accounting convention

The accounts have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Incoming resources

Donations and legacy income and unrestricted grants: The income received from these sources are accounted for on a receipt basis. Donated assets are accounted for as soon as they are received and are included in the accounts at a reasonable estimate of their value. Investment income is accounted for on a receipts basis.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Clinical and Blue Light Equipment and Radios – 20% on cost

IT Software – 25% on cost

PPE – 33<sup>1</sup>/<sub>3</sub>% on cost

Assets acquired with restricted grants are depreciated on the same basis.

#### Taxation

The Charity is exempt from tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be, and are, used in accordance with the charitable objectives at the discretion of the Trustees. However, where grants are received on a restricted basis, the monies are spent in line with those restrictions and accounted for separately.

#### Investments

Quoted investments are valued at their closing middle market price on the balance sheet date. Realised and unrealised gains (or losses) are reflected in the Statement of Financial Activities in the year in which they occur.

#### Value Added Tax

The Charity is not required to register for VAT. All expenses include irrecoverable VAT where charged by suppliers.

**NOTES TO THE ACCOUNTS (CONTINUED)**

FOR THE YEAR ENDED 31 OCTOBER 2021

<b>2 Investment income</b>	<b>2021</b>	<b>2020</b>
	£	£
Income from listed investments	20	-
Interest receivable	446	490
	<u>£466</u>	<u>£490</u>

<b>3 Charitable activities cost</b>	<b>Direct costs (See note 4)</b>	<b>Support Costs (See note 5)</b>	<b>Totals</b>
	£	£	£
Unrestricted direct charitable costs	53,888	14,590	68,478
Restricted	1,040	-	1,040
Total	<u>£54,928</u>	<u>£14,590</u>	<u>£69,518</u>

**4 Direct costs of charitable activities**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>2020</b>
	£	£	£	£
Medical expenses & drugs	7,440	-	7,440	4,990
Vehicle operating costs	121	-	121	-
Depreciation	45,878	1,040	46,918	7,954
PPE	324	-	324	1,162
Equipment security & servicing	125	-	125	463
	<u>£53,888</u>	<u>£1,040</u>	<u>£54,928</u>	<u>£14,569</u>

Comparative figures for 2020 are for 5 months

**5 Support costs**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>2020</b>
	£	£	£	£
Insurance	7,010	-	7,010	2,726
Printing & Stationery	244	-	244	761
Sundries	993	-	993	233
Fundraising & Marketing	2,351	-	2,351	90
IT Expenses	3,992	-	3,992	956
	<u>£14,590</u>	<u>-</u>	<u>£14,590</u>	<u>£4,766</u>

Comparative figures for 2020 are for 5 months

**NOTES TO THE ACCOUNTS (CONTINUED)**  
FOR THE YEAR ENDED 31 OCTOBER 2021

**6 Trustees' remuneration and benefits**

There were no Trustees' remuneration or other benefits for the year ended 31 October 2021. The only Trustees' expenses paid for the year ended on the same date were for some miscellaneous office supplies.

**7 Unrestricted Tangible Assets**

	Equipment	IT Software	PPE	Vehicle	Total
Cost	£	£	£	£	£
At 1 November 2020	148,652	17,316	10,569	-	176,537
Additions in Year	61,197	2,196	7940	590	71,923
Disposals/Write offs	<u>(37,462)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(37,462)</u>
At 31 October 2021	<u>172,387</u>	<u>19,512</u>	<u>18,509</u>	<u>590</u>	<u>210,998</u>
<b>Depreciation</b>					
At 1 November 2020	45,649	1082	2,639	-	49,370
Charge for the year	35,635	4,621	5,622	-	45,878
On Disposals/Write offs	<u>(37,462)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(37,462)</u>
At 31 October 2021	<u>43,822</u>	<u>5,703</u>	<u>8,261</u>	<u>-</u>	<u>57,786</u>
<b>Net book value</b>					
At 31 October 2021	£128,565	£13,809	£10,248	£590	£153,212
At 31 October 2020	£103,003	£16,234	£7,930	-	£127,167

**8 Restricted Tangible Assets**

	PPE £
<b>Cost</b>	
Additions in year	15,384
<b>Depreciation</b>	
Charge for year	1,040
<b>Net Book Value</b>	
At 31 October 2021	<u>£14,344</u>
At 31 October 2020	-

**9 Investments**

	Unrestricted	Restricted	Total	2020
	£	£	£	£
Listed Investments	1,377	-	1,377	709
Cash Deposits	60,294	15,402	75,696	130,189
	<u>£61,671</u>	<u>£15,402</u>	<u>£77,073</u>	<u>£130,898</u>

All investments were held within the UK.

# EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2021

### 10 Debtors: amounts falling due within one year

	Unrestricted	Restricted	Total	2020
	£	£	£	£
Other Debtors	<u>£3,947</u>	<u>-</u>	<u>£3,947</u>	<u>£4,713</u>

### 11 Creditors: amounts falling due within one year

	Unrestricted	Restricted	Total	2020
	£	£	£	£
Trade Creditors	727	10,918	11,645	16,686
Other Creditors	<u>1,926</u>	<u>-</u>	<u>1,926</u>	<u>547</u>
	<u>£2,653</u>	<u>£10,918</u>	<u>£13,571</u>	<u>£17,233</u>

### 12 Movement in Funds

	1 November 2020 £	Net movement in funds £	31 October 2021 £
Unrestricted General Funds	269,647	(43,379)	226,270
Restricted Funds	-	18,828	18,828
<b>TOTAL</b>	<u>£269,647</u>	<u>(£24,549)</u>	<u>£245,098</u>

### 13 Ultimate Controlling Party

The Charity is controlled by its Trustees.

### 14 Employees

There were no employees during the year.

# EMICS (EAST MIDLANDS IMMEDIATE CARE SCHEME) CIO

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2021

	Unrestricted £	Restricted £	Total £	2020 £
<b>Incoming Resources</b>				
Voluntary income				
Donation, Legacies & Fundraising	21,967	-	21,967	5,263
Grants	2,000	19,868	21,868	2,500
Investment income				
Dividends	20	-	20	-
Interest receivable	446	-	446	490
Total incoming resources	<u>£24,433</u>	<u>£19,868</u>	<u>£44,301</u>	<u>£8,253</u>
<b>Resources expended</b>				
Charitable activities				
Medical expenses & drugs	7,440	-	7,440	4,990
Depreciation	45,878	1,040	46,918	7,954
PPE	324	-	324	1,162
Equipment security & servicing	125	-	125	463
Vehicle costs	121	-	121	-
	<u>53,888</u>	<u>1,040</u>	<u>54,928</u>	<u>14,569</u>
Support costs				
Insurance	7,010	-	7,010	2726
Stationery & Printing	244	-	244	761
Sundries	993	-	993	233
Fundraising & Marketing	2,351	-	2,351	90
IT Expenses	3,992	-	3,992	956
	<u>14,590</u>	<u>-</u>	<u>14,590</u>	<u>4,766</u>
Total resources expended	<u>£68,478</u>	<u>£1,040</u>	<u>£69,518</u>	<u>£19,335</u>
<b>Net income before gains/losses</b>	(44,045)	18,828	(25,217)	(11,082)
Investment gains/losses				
Unrealised gains/losses on listed investme	668	-	668	(113)
<b>Net expenditure transferred from reserves</b>	<u>(£43,377)</u>	<u>£18,828</u>	<u>(£24,549)</u>	<u>(£11,195)</u>

This page does not form part of the statutory financial statements

2020 comparative figures are for a 5-month period.