

**Respect for All CIO**

**Unaudited Accounts for the year ended 31 May 2022**

**Respect for All Approval Statement for the year ended 31 May 2022**

We approve these accounts which comprise the income and expense accounts, balance sheet and related notes. We acknowledge our responsibilities for the accounts and providing all of the information and explanations necessary for their completion.

A Owens

Treasurer



Date:

15 / 12 / 22

J Turner

Chair



Date:

1 / 12 / 22

## **Report from the Trustees for the year ended 31 May 2022**

Respect for All CIO [RfA] is a charity providing specialist counselling services to learning-disabled people, autistic people and their families and carers across Greater Manchester.

Respect for All CIO continues the values of RfA's founders in 2001 who developed a client-centred counselling service based on the social model of disability. They first registered as an unincorporated charity in 2009 supported initially by charitable trusts and then by NHS grants and commissions. In 2020 the new incorporated RfA CIO took over all the assets and liabilities of the unincorporated charity Respect for All (Charity 1129953).

RfA has continued to deliver its specialist counselling service through a second pandemic disrupted year using the charity's 2021 – 2024 business plan. RfA's first employee, Head of Operations Rob Wardle, has ensured that the infrastructure of the charity has been developed to position it for future growth and funding opportunities. A new client management database and accounting system have been introduced alongside an overhaul of HR procedures. RfA's counselling service structure, processes and procedures were reviewed and redesigned and a counselling service coordinator employed. Greater Manchester Health and Social Care Partnership (GMHSCP) provided a grant which has supported these improvements.

RfA is committed to reaching autistic people and learning-disabled people across Greater Manchester. A second grant from GMHSCP, recognising the impact of the pandemic, has helped RfA's reach across GM. Stockport has a long history of supporting autistic people in their borough to have counselling from RfA through spot purchasing and Manchester also have procedures for GPs to refer to the RfA service. Rochdale continues to fund RfA via an annual grant of £25,000. In Salford, Trafford, Bury and Oldham some clients have been helped by spot-funding but there have been no successful applications for funding for an RfA service by residents of Bolton, Wigan or Tameside. The GMHSCP grant allows us to reach a few people in those areas and to provide our specialist services to others whose need we recognise which are not yet eligible for NHS commissioned support. This includes counselling for the families and carers of autistic and/or learning-disabled people and people without an autism diagnosis. Only Stockport and Rochdale fund people who self-identify as autistic. It also helps us, where the need is urgent, to provide a service without waiting for the lengthy process of spot purchase approval.

The team of RfA counsellors are the heart and soul of the charity and have continued to work under stressful conditions throughout the pandemic to deliver counselling to 332 clients during the year. Demand has been high. An exceptional 630 people sought support from RfA during the year – over double those in the previous year. This meant that RfA had to manage a waiting list of over 300 people at 31<sup>st</sup> May 2022. In adapting to the demand, seven new counsellors have been brought on board during the year bringing RfA's counsellor numbers as at 31<sup>st</sup> May 2022 to 23 with further recruitment planned. Regrettably, the unprecedented high demand had to be managed by pausing new referrals for a period.

When recruiting counsellors and student placements, RfA ensures that they have experience of learning disability, autism, or being a carer in personal or professional life. We look for a range of skills as we aim to offer a variety of counselling methods including person-centred, integrative, hypnotherapy/relaxation

therapy, CBT (cognitive behavioural therapy) and play therapy. RfA also supports students on placement and makes some use of experienced volunteers.

The public benefit of RfA is shown in the improvements to their well-being that are reported by clients' own and their counsellor's assessment using appropriate assessment tools. Further information on our service including Annual Reports are available by emailing [info@respectforall.org.uk](mailto:info@respectforall.org.uk).

As shown in these accounts Respect for All's income again increased dramatically. £201,661 in FY20/21 to £314,717 in FY21/22. RfA maintains all grant income as a restricted fund. The £101,799 carried forward in this fund has already been allocated to clients referred in FY21/22 but due to start counselling after 31<sup>st</sup> May 2022. RfA CIO completes its FY21/22 with £181,066 in unrestricted reserves which meets a reserves policy of 6 months forecast running costs. This allows RfA to invest in developing and extending its service in the coming year to support the demand for the service.

Respect for All CIO Trustees at 31 May 2022 are:

Judy Turner

Maggie Walker

Eileen Steed

Eric Irozuro

Adam Owens



### **Independent Examiner's report to the Trustees of Respect For All**

This report is made solely to the trustees of Respect for All CIO, for the year ended 31 May 2022 set out on pages 6 to 10. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. My examination included:

- A review of the accounting records kept by the charity and a comparison of the accounts presented with those records.
- It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

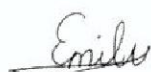
The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met.

Emily Edwards FCCA – Smile Accountants Limited



1 December 2022

**Respect for All – Income and Expenditure Account for the Year Ended 31 May 2022**

	<b>Note</b>	<b>31/05/2022</b>		<b>31/05/2021</b>	
		£	£	£	£
<b>Income</b>	<b>1</b>				
Unrestricted		187,384		88,945	
Restricted		127,333		112,716	
		<hr/>	314,717	<hr/>	201,661
<b>Direct Costs</b>	<b>1</b>				
Unrestricted		91,573		39,533	
Restricted		34,619		27,497	
		<hr/>	126,192	<hr/>	67,029
			<hr/>		<hr/>
Gross Surplus			188,525		134,632
Bank Interest Received			63		73
<b>Indirect Expenses</b>	<b>1</b>				
Unrestricted - Administrative Expenses		61,870		17,231	
Restricted - Administrative Expenses		39,733		39,499	
		<hr/>	101,603	<hr/>	56,730
<b>Surplus(Loss)</b>			<hr/>		<hr/>
			86,985		77,975

# Respect for All - Balance Sheet as at 31 May 2022

		31/05/2021		31/05/2021	
	Note	£	£	£	£
<b><u>Fixed Assets</u></b>					
Computer Equipment			10,243		9,891
<b><u>Current Assets</u></b>					
<b>Bank Balances</b>					
Unrestricted		212,626		176,462	
Restricted - Allocated funding	2	101,799		61,281	
<b><u>Total at Bank</u></b>			314,425		237,743
Debtors		29,080		26,568	
Prepayments and Accrued Income		28,018		13,184	
			57,098		39,752
<b><u>Total Assets</u></b>			<b>381,766</b>		<b>287,386</b>
<b><u>Current Liabilities</u></b>					
Creditors		6,335		4,321	
Accruals		900		2,400	
PAYE Creditor				785	
Grants		91,666		84,000	
			98,901		91,506
<b><u>Net Assets</u></b>			<b>282,865</b>		<b>195,880</b>

	31/05/2022	31/05/2021
	£	
<b><u>Capital Account</u></b>		
Balance brought forward	195,880	117,905
Surplus/(loss) for Period	86,985	77,975
	<b>282,865</b>	<b>195,880</b>

**Respect for All – Notes to the Accounts for the Year Ended 31 May 2022**

**Note 1: Income and Expenditure Analysis**

		<b>31/05/2022</b>		<b>31/05/2021</b>	
		Unrestricted	Restricted	Unrestricted	Restricted
<b>Income</b>		£	£	£	£
Rochdale SIF Grant			25,000		16,700
Mind Grant					27,216
GMHSCP Grant			102,333		68,800
Counselling Fees	Other boroughs/CCGs	43,186		20,300	
Counselling Fees	self-funders	6,954		7,240	
Counselling Fees	Stockport CCG	113,910		46,720	
Counselling Fees	Manchester CCG	23,334		14,685	
		<b>187,384</b>	<b>127,333</b>	<b>88,945</b>	<b>112,716</b>

		Unrestricted	Restricted	Unrestricted	Restricted
<b>Direct Costs</b>		£	£	£	£
Counselling Sessions		84,906	9,627	36,517	683
Counselling DNA		2,787	1,384	1,975	140
Counselling Helpline			20,975		25,294
Counselling Supervision		180	120	40	
Mentoring		448	299	213	293
Safeguarding		444	296	551	760
Training		2,334	1,555	237	327
Advocacy		474	363		
		<b>91,573</b>	<b>34,619</b>	<b>39,533</b>	<b>27,497</b>



## Respect for All – Notes to the Accounts for the Year Ended 31 May 2022

### Note 1: Income and Expenditure Analysis

Indirect Expenses	31/05/2022		31/05/2021	
	Unrestricted	Restricted	Unrestricted	Restricted
	£	£	£	£
Administration and Co-ordinator	457	365	9,025	12,450
Project Management				363
Consultancy				5,600
Salaries	44,189	29,460	3,210	4,428
Staff costs	168	112		8,341
Insurance - RFA General	311	208	469	647
CRB/DBS	123	82	237	327
Counsellor Memberships			29	40
Stationery	107	71	58	79
Telephone and internet	1,591	1,061		1,425
Accounting costs	1,280	854	630	870
Website/IT	9,628	6,419	2,874	3,966
Sundry Expenses	1,115	948	699	961
Travel	230	153		3
Depreciation	2,671			
	<b>61,870</b>	<b>39,733</b>	<b>17,231</b>	<b>39,499</b>

**Note 2: Summary of restricted Income and Expenses**

	<b>Mind</b>	<b>GMHSCP</b>	<b>Rochdale SIF</b>	<b>Total</b>
<b>Funds brought forward</b>	<b>3,550</b>	<b>31,750</b>	<b>16,091</b>	<b>51,391</b>
<b>Grant received</b>		<b>102,333</b>	<b>25,000</b>	<b>127,333</b>
<b>Investment in Computer Equipment</b>	<b>2,573</b>			<b>2,573</b>
<b><u>Direct Restricted expenses:</u></b>				
Counselling Sessions		1,982	7,645	9,627
Counselling DNA		847	537	1,384
Counselling Helpline	770	20,205		20,975
Counselling Supervision		96	24	120
Mentoring		239	60	299
Safeguarding		237	59	296
Training		1,244	311	1,555
Advocacy		252	111	363
<b>Total Direct Restricted Expenses</b>	<b>770</b>	<b>25,102</b>	<b>8,747</b>	<b>34,619</b>
<b><u>Indirect Restricted Expenses</u></b>				
Administration and Co-ordinator				
Project Management		304	61	365
Salaries		23,568	5,892	29,460
Staff costs		90	22	112
Insurance - RFA General		166	42	208
CRB/DBS		66	16	82
Stationery		57	14	71
Telephone and internet		849	212	1,061
Accounting costs		683	171	854
Website/IT		5,135	1,284	6,419
Sundry Expenses	207	593	148	948
Travel		122	31	153
<b>Total Indirect Restricted Expenses</b>	<b>207</b>	<b>31,633</b>	<b>7,893</b>	<b>39,733</b>
<b>Surplus/(deficit) for the current year</b>	<b>-3,550</b>	<b>45,598</b>	<b>8,360</b>	<b>50,408</b>
<b>Surplus/(Deficit) restricted funding</b>	<b>0</b>	<b>77,348</b>	<b>24,451</b>	<b>101,799</b>