

**ORGANISATION AND DEVELOPMENT OF OPPORTUNITIES FOR ALL PALOP
(AFRICAN COUNTRIES WITH PORTUGUESE AS AN OFFICIAL LANGUAGE)
(ODOAP)**

**Annual Report and Financial Statements
29/04/2022 to 28/04/2023**

Year Ending 28/04/2023.

Section 1

REFERENCE AND ADMINISTRATIVE DETAILS

The trustees are appointed in accordance with the terms and conditions contained in the charity's memorandum and articles of association.

Trustees who served during the year and up to date of this report are:

Person entitled to appoint trustees:

Mr Alfa Umara Djalo Balde

Trustees

Ms Aissato Djalo

Mrs Alcidia Brito

Ms Dalila Lopes

Ms Natalia Gomes

Mr Alfa Umara Djalo Balde

Ms Ajala Carvalho

Address

Registered office

108B Lower Clapton Road

LONDON

E5 0QR

Charity registration number 1188849

Section 2

STRUCTURE, GOVERNANCE AND MANAGEMENT ODOAP

TYPE OF GOVERNING DOCUMENTS

ODOAP was registered as a charity incorporated organisation (CIO) on 01 April 2020

The Board meets monthly, and the Trustees are all familiar with the practical work of the Charity and their responsibilities as Trustees. The Company Secretary distributes relevant information from the Charity Commission to the Trustees, as appropriate. Management The Foundation's affairs are conducted monthly by all trustees under the direction of the secretary and Chair. Risk management The Board of Trustees has reviewed the major risks to which The Charity is exposed. The Board is satisfied that the procedures in place are adequate to manage such risks appropriately. The major risk which The Charity faces is its income, which is entirely derived from donations which depend on successful grant applications and public donations.

Section 3

OBJECTIVES AND ACTIVITIES

The Charity's objects, as laid out in the governing documents, are to promote social inclusion for the public benefit amongst migrants of African countries with Portuguese as an official language, also known as países africanos de língua oficial portuguesa, (palop), who are socially excluded on the grounds of their ethnic origin, relieving the needs of those people who are socially excluded and assisting them to integrate into society, in particular but not exclusively by: a) providing a local network group that encourages and enables such people to participate more effectively with the wider community; b) increasing, or co-ordinating, opportunities for such people to engage with service providers, to enable those providers to adapt services to better meet the needs of such people; and c) the provision of education and training, including English language skills, and advice and support on matters such as health, housing and employment and such other support designed to enable them to integrate and adapt to the local community. 2) to advance in life and help young people who are palop migrants by providing mentorship, employment support and other such support which develops their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

Section 4

ACHIEVEMENT AND PERFORMANCE

Impact on the Community:

As the years progressed, ODOAP services focused more on addressing immediate needs on homelessness, benefits and unemployment.

Homelessness: A substantial reduction in homelessness cases during Q4 indicates the success of eviction prevention strategies, directly impacting the stability and well-being of community members.

Benefits Application: A noticeable increase in successful benefits applications signifies improved financial stability for individuals and families, directly addressing economic disparities within the community.

Benefits Overpayment Debt: Successful resolution of benefits overpayment debt has relieved financial burdens on community members, fostering economic resilience.

Utilities Debt (Water, Gas, Electricity): Effective resolution of utility debt reflects improved financial literacy, contributing to the community's economic well-being.

Council Tax: No new cases were reported in Q4, indicating enhanced community understanding and compliance with council tax obligations.

Our Achievements:

Holistic Support: ODOAP provided personalised assistance, resulting in an increased number of successful benefits applications, reduced debts, and improved financial literacy.

Education and Empowerment: Ongoing guidance and financial literacy programmes played a key role in resolving various challenges, contributing to the empowerment of community members.

Challenges Faced:

Varied Service Requests: The substantial increase in requests for diverse services posed a challenge in resource allocation. However, it highlighted the diverse needs within the community.

Benefits to the Public:

Improved Financial Stability: Successful resolutions of benefits, debts, and utility bills contribute to the overall financial stability of individuals and families.

Enhanced Community Understanding: Community members demonstrated improved understanding and compliance with financial obligations, fostering a responsible and informed community.

What We Plan to Do With Your Donations:

Sustainability: Donations will be channelled towards sustaining existing programmes and expanding outreach efforts to meet the community's growing needs.

Educational Initiatives: Investing in educational initiatives, including financial literacy programmes, to empower the community for long-term resilience.

Our Future Plans:

Partnerships: Forge strategic partnerships to enhance the scope and impact of our services.

Inclusive Programs: Develop inclusive programmes catering to the diverse needs of the PALOP community.

Advocacy: Advocate for systemic changes that address the root causes of challenges faced by the community.

Summary of Impact:

Category	Q1	Q2	Q3	Q4	Total	Comparative Impact and Strategic Insights
Homelessness	12	10	8	1	31	Impact: Significant reduction in homelessness during Q4. Insights: Strengthened eviction prevention strategies were pivotal. Maintain and expand these for sustained impact.
Benefits Application	10	8	9	6	33	Impact: Marked increase in successful benefits applications. Insights: Ongoing guidance and personalized assistance contributed to success. Focus on maintaining momentum through continuous education.
Benefits Overpayment Debt	0	3	0	2	5	Impact: Successful resolution of benefits overpayment debt. Insights: Addressing overpayment debt requires ongoing education. Propose sessions to empower the community in managing benefits efficiently.
Utilities Debt	1	8	1	3	13	Impact: Effective resolution of utility debt. Insights: Financial literacy programs played a key role. Explore opportunities to expand these for wider economic alleviation.
Council Tax	1	3	1	0	5	Impact: No new cases reported in Q4. Insights: Improved community understanding of council tax. Sustain educational programs to reinforce awareness and comprehension.
Employment	2	4	0	0	6	Impact: No new cases in Q4. Insights: While employment-related challenges subsided, maintain support through potential partnerships for skill-building workshops.
Education	0	2	2	2	6	Impact: Ongoing support for educational pursuits. Insights: Identify collaborative opportunities for academic guidance and skills development.
Others	4	10	13	16	43	Impact: Substantial increase in requests for various services. Insights: Community needs are diverse. Strengthen outreach to ensure comprehensive awareness and accessibility to our services.

Category	Q1	Q2	Q3	Q4	Total	Comparative Impact and Strategic Insights
Total People seen by Q	30	48	34	30	142	This comprehensive report reflects the dynamic landscape of our community's needs and the impactful strides we have made together.

4) FINANCIAL REVIEW

Money received	214
Money Spent	1803

ODOAP can only continue to support the community for as long as we receive the funds needed; most of our income comes from Grants. Overall, we ended the year with:

MONEY RECEIVED: SOURCES OF FUNDS

Public Donations	40
Miscellaneous	174

MONEY SPENT: WHAT WE SPENT MONEY ON

Advertising	240
Banking fees	290
Office Rent `	675
Phone plus usage	209
Insurance	152
Miscellaneous	120
Team entertainment	116

RESTRICTED INCOME FUNDS

Represent money which can only be used for specified purposes.

UNRESTRICTED INCOME FUNDS

Are funds available to be spent within the objects of the charity which can legally be spent wholly at the discretion of the trustee.

PRESENTATION OF THE FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with The Companies Act, The Charities (Accounts and Reports) Regulations and Statement of Recommended Practice (SORP) and the trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Legal requirements of SORP require the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing these financial statements, the ODOAP

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trustees are required to: • select suitable accounting policies and then apply them consistently; • observe the methods and principles in the Charities SORP; • make judgments and estimates that are reasonable and prudent; • state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; • prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business. The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy the financial position of the charitable company at any time and enable them to ensure that the financial statements comply with the recommended practice of SORP. They are also responsible for safeguarding the assets of the charitable company and, hence, for taking reasonable steps to prevent and detect fraud and other irregularities.

Reporting by Charities.

Financial results.

The net result for the year was recognised in accordance with SORP FRS 102, with a net expenditure of £1803.

The Trustees consider the position to be satisfactory.

Declaration

In our opinion - the financial statements give a true and fair view of the state of the charitable company's affairs as of 28 April 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year that ended; the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, the financial statements have been prepared in accordance with the SORP FRS 102 and the information given in the Trustees' Annual Report is consistent with the financial statements.

Under the requirements of Charities

Alcidia Brito
(ODOAP Treasurer)

Alfa Djalo
(ODOAP Chair)

ODOAP
Trustees Annual Report
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ODOAP
Statement of Financial Activities
(including an income and expenditure account)
Year end 28 April 2023

	Notes		Unrestricted	Restricted	Unrestricted	Restricted	Total	
	2021	£	2021	£	2022	£	2022	£
Revenue								
Income from:								
Opening balance	5146.58				3743.33			
Donations			0		40		0	
Misc	223.46				10.63			
Total income	5370.04		0		3793.96		0	
Expenses								
Supporting services								
General and administrative (including Meeting room hire Easter egg hunt event expenses)	-1634.13				-228.49		0	
Training								
Total expenses	-1634.13		0		-228.49		0	
Total net asset	3735.91		0		3565.47		0	

2021	223.46	Easter family event ticket sales/Office rent refund/other donations
2021	- 1,634.13	Operational costs / Easter Family event
2022	40.00	Public donation
2022	10.63	Misc
2022	-228.49	Operational costs

ODOAP
Balance sheet
For the year ended 30 April 2022

	£
Assets	
Cash (Metro & Paypal)	3565.47
Total Assets	3565.47
Liabilities	
Accounts Payable	0.00
Total Liabilities	0.00
Net Assets	
Beginning of period	5146.58
End of period	3565.47
Change in Net assets	1581.11
Total net Assets	3565.47

These accounts have been prepared in accordance with the provisions applicable to charities subject to the small charities regime. Approved and authorised for issue by the Board of Trustees on and signed on its behalf by: Trustee

Signed by one or two trustees on behalf of all the trustees

Signature _____ Print Name _____