

**ORGANISATION AND DEVELOPMENT OF OPPORTUNITIES FOR ALL PALOP
(AFRICAN COUNTRIES WITH PORTUGUESE AS AN OFFICIAL LANGUAGE)
(ODOAP)**

**Annual Report and Financial Statements
01/05/2021 to 30/04/2022**

Year Ending 30/04/2022

Section 1

REFERENCE AND ADMINISTRATIVE DETAILS

The trustees are appointed in accordance with the terms and conditions contained in the charity's memorandum and articles of association.

Trustees who served during the year and up to date of this report are:

Person entitled to appoint trustees

Mr Alfa Umara Djalo Balde

Trustees

MRs Aissato Djalo

Mrs Alcidia Brito

Ms Dalila Lopes

Ms Natalia Gomes

Mr Alfa Umara Djalo Balde

Address

Registered office

147 UPPER CLAPTON ROAD

LONDON

E5 9DB

Charity registration number 1188849

Section 2

STRUCTURE, GOVERNANCE AND MANAGEMENT ODOAP

TYPE OF GOVERNING DOCUMENTS

ODOAP was registered as a charity incorporated organisation (CIO) on 01 April 2020

ODOAP

Trustees Annual Report

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The Board meets monthly, Trustees are all familiar with the practical work of the Charity and their responsibilities as Trustees. The Company Secretary distributes relevant information from the Charity Commission to the Trustees, as appropriate. Management The Foundation's affairs are conducted monthly by all trustees, under direction of the secretary and Chair. Risk management The Board of Trustees has reviewed the major risks to which The Charity is exposed. The Board is satisfied that the procedures in place are adequate to manage such risks appropriately. The major risk which The Charity faces is its income is entirely derived from donations which depends on successful grant applications and public donations.

Section 3

OBJECTIVES AND ACTIVITIES

The Charity's objects, as laid out in the governing documents, are to promote social inclusion for the public benefit amongst migrants of African countries with Portuguese as an official language, also known as países africanos de língua oficial portuguesa, (palop), who are socially excluded on the grounds of their ethnic origin, relieving the needs of those people who are socially excluded and assisting them to integrate into society, in particular but not exclusively by: a) providing a local network group that encourages and enables such people to participate more effectively with the wider community; b) increasing, or co-ordinating, opportunities for such people to engage with service providers, to enable those providers to adapt services to better meet the needs of such people; and c) the provision of education and training, including English language skills, and advice and support on matters such as health, housing and employment and such other support designed to enable them to integrate and adapt to the local community. 2) to advance in life and help young people who are palop migrants by providing mentorship, employment support and other such support which develops their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

Section 4

ACHIEVEMENT AND PERFORMANCE

IMPACT ON THE COMMUNITY

WHAT THE CHARITY DID DURING THE YEAR:

During the year, the charity set out to support the community with services focusing on unemployment, benefits and homelessness. As we continued to work on these areas, the charity set out to work with local partners to support the community dealing with their mental well-being through referrals to partners such as Mind and Find a balance.

WHAT OUR ACHIEVEMENTS ARE:

As a result of our direct approach to the community needs, we have successfully supported more than 6 people into employment, secured temporary housing for 14 people facing evictions and supported more than 35 people filing for benefits such as UC, housing benefit and disability allowance. Furthermore, once we came out of the lockdown earlier in 2022, we transition to a face-to-face service delivery which presented to us the opportunity to offer a more person-centric approach to our clients.

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WHAT WERE THE CHALLENGES:

Coming out of the lockdown was a relief for hundreds of small charities like ours, especially because we saw the pandemic's impact on the community. The impact was almost immediate when we opened an office and began offering face-to-face service delivery. Many African Portuguese speakers were referred to us via word-of-mouth, and through other agencies we were working with. Although we were happy to see the increase in numbers, this presented a challenge due to two factors; the first factor was the fact that we did not have enough volunteers to support the increase in demand. The second factor was financial; albeit we had saved some of the funds we received from the Lottery Fund, this was not enough to cover the costs needed to run the operational side of the service.

WHAT WERE THE BENEFITS TO THE PUBLIC

The broader impact of advice – what we achieve because of solving problems and facilitating support – is just as important. 80% of the people we supported said they felt less stressed, depressed, or anxious as a result of the help they received from us.

WHAT WE PLAN TO DO WITH YOUR DONATIONS: OUR FUTURE PLANS

We plan to continue using the funds we receive to offer face-to-face service delivery. In addition to covering the continuity of our services, we will use our donations to invest in the marketing and training of volunteers and trustees.

4) FINANCIAL REVIEW

Opening balance from previous year	5230
Money received	308
Money Spent	392

ODOAP can only continue to support the community for as long as we receive the funds needed; most of our income comes from Grants. Overall, we ended the year with:

MONEY RECEIVED: SOURCES OF FUNDS

Public Donations (this period) 308

MONEY SPENT: WHAT WE SPENT MONEY ON

Marketing	118
Banking fee	73
Staff Training	46
Meeting room	116
Easter event	40

RESTRICTED INCOME FUNDS

Represent money which can only be used for specified purposes.

UNRESTRICTED INCOME FUNDS

ODOAP

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Are funds available to be spent within the objects of the charity which can legally be spent wholly at the discretion of the trustee.

PRESENTATION OF THE FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with The Companies Act, The Charities (Accounts and Reports) Regulations and Statement of Recommended Practice (SORP) and the trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Legal requirements of SORP requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to: • select suitable accounting policies and then apply them consistently; • observe the methods and principles in the Charities SORP; • make judgments and estimates that are reasonable and prudent; • state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; • prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business. The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the recommended practice of SORP. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Reporting by Charities.

Declaration

In our opinion - the financial statements give a true and fair view of the state of the charitable company's affairs as at 28 April 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, the financial statements have been prepared in accordance with the SORP FRS 102 and the information given in the Trustees' Annual Report is consistent with the financial statements.

Under the requirements of Charities

Alcidia Brito
(ODOAP Treasurer)

Alfa Djalo
(ODOAP Chair)

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Statement of Financial Activities

(including an income and expenditure account)

For the year ended 30 April 2022

	Notes	Unrestricted	Restricted	Notes	Unrestricted	Restricted	Total
Revenue	2	2,022	2022	1	2021	2021	
Income from:		£	£		£	£	
Donations		308	-			-	
Misc							
Total income		<u>308</u>	<u>-</u>		<u>0</u>	<u>-</u>	
Expenses							
Supporting services							
General and administrative	-	289			-104	-	
Training							
Total expenses	-	289	-		-104	-	
Balance carried forward from previous year					5,239.00		
Net asset at beginning of the period		<u>5,135</u>			<u>-</u>		
Net asset at the End of the period		<u>5,154</u>			<u>5,135.00</u>		

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Balance sheet

For the year ended 30 April 2022

		£	
Assets			
Cash		5,154	
Total Assets		<u>5,154</u>	
Liabilities			
Accounts Payable			
Total Liabilities			
Net Assets			
Beginning of the year		5,239	5,239.00
Change in Net assets	-	85	- 5,154.00
Total net Assets		<u>5,154</u>	85.00

These accounts have been prepared in accordance with the provisions applicable to charities subject to the small charities regime.
Approved and authorised for issue by the Board of Trustees on 28 02 23.

Signed by one or two trustees on behalf of
all the trustees

Signature

Print Name