

Trustees' annual report

for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

01 12 20 Period end date 30 11 21

Charity name New Comfort Zone

Charity No
(if any)

1 1 8 8 8 3 3

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO, which shall be carried out within a Christian ethos, are:</p> <p>1) For the public benefit, the prevention or relief of poverty in the Blackpool Borough Council area by the provision of food, items, advice, information and support to people aged 18 and over who are living in poverty as a result of homelessness, being at risk of homelessness (by virtue of being vulnerably housed) and financial hardship.</p> <p>2) To promote social inclusion for the public benefit by preventing people who are aged 18 or over in the Blackpool Borough Council area from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.</p> <p>For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.</p>

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity provides a weekly drop-in session at a local Church hall, and run by volunteers, to which anyone over the age of 18 can attend. Normally hot meals are provided, although during periods of Covid restrictions, sandwiches etc. have been provided instead. Small food parcels and urgently needed items of clothing and personal hygiene items are provided, where appropriate. Homeless people may be provided with rucksacks and sleeping bags. All attending are treated as guests and are made welcome and befriended.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have taken full account of Charity Commission guidance. In particular volunteers are welcoming and respectful to other volunteers and clients regardless of faith, race, gender, sexuality or any other personal life choices.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not make grants
Policy on social investment including program related investment	Para 1.38	The charity has not made 'social investments' but has been the recipient of grants from other charitable organisations to help it achieve the stated objectives
Contribution made by volunteers	Para 1.38	All activities of the charity are carried out by unpaid volunteers. Some of them also make financial contributions or provide food donations,
Other		

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Blackpool, the area in which the charity operates, is one of the poorest areas in the UK and has a disproportionate number of homeless people and those living near the margins. Our sessions attract 40-60 people each week and all have benefited. Apart from a period when we were closed down due to Covid restrictions, our volunteers adapted operating methods and continued to offer an outdoor service to clients by erecting a gazebo at the hall door where food was served, and meeting clients at the rear door to give them food parcels etc. when they were not allowed inside due to social distancing rules. We have also steered clients towards government and other organisations to help them with specific problems such as homelessness. The charity worked in cooperation with the Local Authority and other charitable organisations to provide as wide a service as possible during Covid restrictions.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The Charity's financial position improved significantly since the last report ending 30 November 2020 with balances increased from £9,728 to £15,520
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has no specific reserve policy but Trustees keep a close eye on balances to ensure that there are sufficient funds to cover activities for a period of at least 6 months.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	The main sources of funds are one-off and regular donations from supporters and grants received from local organisations.

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	The charity has a Constitution approved by the Charity Commission
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	

The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Charity name	New Comfort Zone
Other name the charity uses	
Registered charity number	1188833
Charity's principal address	Official correspondence address is: 19 Ulverston Crescent Lytham St. Annes Lancashire FY8 3RZ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Brian Watson	Chair		
Gwen Cross	Secretary		
Valerie Wilcox	Treasurer		
Sian Livesey		1 Oct – 30 Nov 2021	
Justin DeRizzio-George		1 Oct – 30 Nov 2021	

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
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Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Bhutebor 22/2/2022.
Gwen Cross 22/2/22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
New Comfort Zone

No (if any)
1188833

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Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/12/2020		30/11/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
One-off Donations	11,629	-	-	11,629	-
Regular Donations	3,884	-	-	3,884	-
Other Income	1,693	-	-	1,693	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	17,206	-	-	17,206	-
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,206	-	-	17,206	-
A3 Payments					
Rent	1,703	-	-	1,703	-
Insurance	252	-	-	252	-
Food purchase	3,534	-	-	3,534	-
Clothing purchase	575	-	-	575	-
Sleeping bags purchase	598	-	-	598	-
Toiletries	158	-	-	158	-
Office Expenses	1,982	-	-	1,982	-
Miscellaneous Expenses	2,321	-	-	2,321	-
Rucksacks	290	-	-	290	-
Sub total	11,413	-	-	11,413	-
A4 Asset and investment purchases, (see table)					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	11,413	-	-	11,413	-
Net of receipts/(payments)	5,793	-	-	5,793	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,793	-	-	5,793	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account and Petty Cash	15,521	-	-
		-	-	-
		-	-	-
	Total cash funds	15,521	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Gwen Cross	Gwen Cross	22/02/2022
	Brian Watson	Brian Watson	22/02/2022