

Charity number: 1188796

HONITON 55 + CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 MARCH 2023



HONITON 55 + CIO

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2 - 3
Independent examiner's report	4
Receipt and payments	5
Statement of assets and liabilities	6

HONITON 55 + CIO

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2023

Trustees

T Darrant
C A Gilson
N Hurlock
J McNally (appointed 11 May 2023)
J Richardson (appointed 02 June 2023)
D Smith
J Zarczynski (chair)

Charity registered number

1188796

Principal office

Honiton Daycare Centre
St. Michaels
Orchard Way
Honiton
EX14 1HU

Accountants

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

HONITON 55 + CIO
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report together with the accounts of Honiton 55+ CIO for the year ended 31 March 2023.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Honiton 55+ is a Charitable Incorporated Organisation registered and dated 30th March 2020.

Method of appointment or election of new Trustees

New Trustees are to be appointed for an initial period of 4 years by application. The suitability of a proposed Trustee shall be considered at the first Meeting of Trustees to be held after the proposed application and the proposal must be supported by those present provided that the supporters constitute a majority of all the Trustees. Sections 10, 11 and 12 of the Governance Document shall apply.

OBJECTIVES AND ACTIVITIES

The provision of day care centre facilities to elderly people, including hot meals and general and general social benefit to the elderly of Honiton and surrounding districts.

The Charity holds a Licence to occupy a day centre at St. Michaels Centre, Honiton for 3 days per week namely Mondays, Thursdays and Fridays and provides respite care for up to 21 clients as well as a meals on wheels service on those days for about 20 recipients who received a 2 course cooked meal for a modest price. The service is provided by 5 trained care assistants, including the Centre Manager and her Deputy, a cook and occasional volunteers who can be called on when needed or to help with the provision of entertainment. In addition, the Trust now employs as clerk assistant to deal with the administrative side of the business under the direction of the Centre Manager and Treasurer.

The past financial year has shown a huge improvement thanks to the lessening of problems caused by the improvement in the Covid 19 situation. Staff have continued to be tested regularly, all are vaccinated, and there have been some occasional small occasions where we have had to apply our covid Policy but no serious outbursts.

We have, therefore, been able to provide, as well as care and meals various functions, in house such as musical entertainment, provided by professional musicians, and special seasonal functions. In addition, we were in partnership with Trip Community Transport able to provide an outing to the World of Country Life at Exmouth which our clients enjoyed. They have asked us to do a similar outing this year.

We apply rigorous safeguarding care for our staff and clients. We ensure that all staff on appointment attend a course in care and handling of clients and subsequent refresher courses on an annual basis. Due to our tie with Devon County Council we make sure that we have the necessary documentation to regulate our business and make checks. One of our Trustees holds a meeting with the clients, where the staff are excluded, and they are invited to make any comments they wish as to the service provided for them. In every case they have expressed their approval of the kindness and care received from the staff, and their appreciation of the meals provided.

During the year Devon County Council carried out substantial improvements to the property with the aim of achieving a substantial improvement in its environmental impact which have some benefit in our operating costs. We have also replaced kitchen, and lifting equipment as required and carried out work to improve the garden, including the provision of a new shed and seating.

We need to thank Devon County Council, East Devon District Council, Honiton Town Council and other organisations in the town for various grants which have enabled us to support staff through Covid absence, and replace various items of equipment, and improve the garden.

HONITON 55 + CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PERFORMANCE

We have managed to maintain the service on a sound footing which is well appreciated, and as well as funding various treats and outings for our clients, we have managed to repay our staff for their loyalty and expertise with regular reviews to offset the rising cost of living.

We have also managed to improve our financial situation as appears from the financial review.

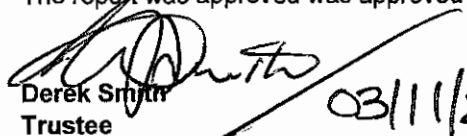
FINANCIAL REVIEW

During the year, the Charity received total income of £129,818 and had total costs of £107,878. Giving a surplus of £21,940. As at 31st March the bank balance was £124,278 of which a sum of £25,000 is set aside for reserves.

PLANS FOR FUTURE PERIODS

As to the coming year we know that there will be several challenges to overcome since our Manager and her Deputy will both be retiring on 2nd June, but we have managed to recruit replacements from within our existing staff. We are also aware that there will be a renewal of our Licence to Occupy the premises in August, and probably negotiations for a new contract with Devon County Council.

The report was approved was approved by the Trustees on and signed on its behalf by:


Derek Smith
Trustee 03/11/23

HONITON 55 + CIO

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HONITON 55+ CIO.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 5 and 6.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 13/11/23

Laura Waycott FCA
Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

HONITON 55 + CIO

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2023


	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Receipts				
Sales	68,302	-	68,302	119,092
DCC Non Grant Income	58,092	-	58,092	-
Donations	585		585	
Government grants		1,500	1,500	7,001
Other income	1,339	-	1,339	926
TOTAL RECEIPTS	128,318	1,500	129,818	127,019
Payments				
Staff salaries	79,346		79,346	67,468
Staff pension contributions	951	-	951	560
Staff training	353	-	353	695
Consumables	10,447	-	10,447	7,969
Trips and activities	1,830		1,830	
Subcontractors	1,087	-	1,087	2,295
Accountancy fees	1,244	-	1,244	1,785
Legal and professional	-	-	-	72
Insurance	244	-	244	342
Telephone and fax	993	-	993	690
Printing and stationery	280	-	280	350
Repairs and maintenance	1,893		1,893	4,420
Equipment	2,842	-	2,842	-
Subscriptions	285	-	285	410
Sundry	276	-	556	1,704
Volunteer expenses	52	-	52	-
Rent	5,475	-	5,475	6,692
TOTAL PAYMENTS	107,598	-	107,878	95,452
SURPLUS/(DEFICIT) FOR THE PERIOD	20,720	1,500	21,940	31,567

HONITON 55 + CIO

STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	As Restated Total funds 2022 £
Cash funds				
Bank account	124,278	-	124,278	102,366
Petty cash	78	-	78	50
TOTAL ASSETS	<u>124,356</u>	<u>-</u>	<u>124,356</u>	<u>102,416</u>

The accounts were approved by the Trustees on *3rd November 2023* and signed on their behalf by:


D Smith
Trustee