

**CRANFIELD
COMMUNITY CENTRE
Trustees Annual Report
And
Financial Statements
Year Ended 31st March 2024**

CRANFIELD COMMUNITY CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

**Charitable Incorporated Organisation
Number** 1188795

Trustees

Mr Raymond Munkley (Chairman)
Mr Nick Cade-Westcombe
Mr Daryl Saint
Mr David Sinfield - Resigned 31st July 24
Mr Alan Metcalf
Mrs Donna Johnson
Mrs Diane Wigley
Ms Pauline Kinns
Mrs Meredith Cade-Westcombe
Mrs Helen Kennedy – New 28th March 2024
Mr Chris Gilbert – New 25th July 2024

Contact

Mr Raymond Munkley
Cranfield Community Centre
Thillans
Cranfield
MK43 0WP

Bank

CAF Bank

Independent Examiner Mr H Distin FCA BSc

THE CRANFIELD COMMUNITY CENTRE CHARITY **TRUSTEES REPORT YEAR ENDED 31ST MARCH 2024**

The Trustees present their Annual Report together with the Independently examined accounts for the year ended 31st March 2024.

Governing Document

The Charity was registered on 30th March 2020 and is governed by a Constitution of a Charitable Organisation adopted on 18th March 2020.

Objects of the Charity

- A. To further or benefit the residents of Cranfield and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the quality of life for the residents.
- B. To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the association in furtherance of the above objects.

Activities.

The Centre now host regular, art classes, exercise classes, Cranfield Market, NHS child development surgeries and Parish Council meetings to name a few, in addition the hall is hired out for birthday parties, wedding breakfasts, and bookings continue to increase.

The Trustees have continued to purchase any necessary fixtures and fittings to allow the building to operate. During this year the Centre purchased 81 photovoltaic solar panels through the Commuted Sum that the Parish Council hold on the Charity's behalf. In addition, the Trustees have continued to complete snagging on the building, though this has reduced drastically, again this is funded by the Commuted Sum. The Trustees roles have continued undertaking day to day roles associated with the running of the Centre.

The Trustees also decided not to increase the hire charges for 2024 as it believed that increasing the charges may put potential hirers off when the Trustees are trying to increase bookings. Hire charges will be reviewed at the end of 2024.

The playing fields have yet to be adopted, therefore the changing areas still remain closed.

Financial Review

The Community Centre income totalled £32,661 (£43,993), excluding Grants, income rose 24.7% to £32,661 (£26,171) Total expenditure was £32,354 (£28,078) with the largest cost being Gas and Electricity charges of £16,087.

Reserves

The Community Centre Charity considers that the level of reserves is currently sufficient to allow the Community Centre to open successfully in 2023-24.

Public Benefit

The Trustees are aware of the Charity Commissions guidance on public benefit and consider they the charitable objects fall well within the public benefit guidelines.

Signed on behalf of the Trustees

Mr George Munkley
Chairman

Independent examiner's report to the Trustees of The Cranfield Community Centre Charity

I report to the trustees on my examination of the Cranfield Community Centre Charity for the year ended 31 March 2023/4

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s.145 of the 2011 ACT and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s.145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) The accounts do not accord with those records; or
- (3) The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Haydn Distin BSc FCA

11 Court Road
Cranfield
Bedfordshire
MK43 0DR

Date:

Cranfield Community Centre						
Receipts and Payments for 12 months ending 31st March 2024						
			2023-24			2022-23
		£	£		£	£
Receipts	(see notes)					
Grants Received			-			17,822
Booking Fees			31,521			26,147.00
Santa Revenue			647			
Interest			493			24.00
Total Receipts			32,661.00			43,993.00
Payments						
Audit & Accountancy fees		350			325	
Bank Fees		191			240	
Booking System		292			360	
Cleaning		6,392			4,803	
Fire & Security		1,486			2,322	
Fixtures & Fittings		-			2,641	
Gas & Electricity		16,087			5,794	
General Expenses		403			404	
Insurance	1	-			549	
Licences		360			360	
Postage, Freight & Courier		-			10	
Repairs & Maintenance		2,214			2,114	
Salaries		-			4,129	
Santa Grotto		1,053			718	
Software		354			293	
Telephone & Internet		1,104			1,035	
Travel		-			196	
Waste Disposal		1,747			1,634	
Water & Sewerage		321			151	
Total Payments		32,354			28,078	
Receipts over Payments			307			15,915
Bank balances			31/03/24			31/03/2022
			£			£
CAF Bank Current Account			5,806			23,875
CAF Gold Savings Account			27,976			101
Paypal			2,625			6,589
Metro Bank (closed)			n/a			5,589
Total			36,407			36,154
Notes to the accounts						
1 Insurance paid in prior year.						