



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From: 01/04/2024   Period start date   To:31/03/2025   Period end date**

**Charity name: THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK KINGS  
HEATH CHURCH**

**Charity registration number: 1188772**

## **Objectives and Activities**

- A. To advance the Christian faith in accordance with the statement of beliefs in the schedule attached in Birmingham and in such other parts of the United Kingdom and the world as the church council may see fit.
- B. Also the relief of poverty and sickness and distress caused thereby regardless of nationality, religious, political or other opinion in Birmingham and such other parts of the United Kingdom.

## **Achievements and Performance**

Throughout the year we had new people join the church. One of the highlights of the year was our No Knives Gospel Concert community outreach which saw a number of the public come to attend.

The congregation share in the vision of our church evangelism, discipleship and church planting. We confidently expect the church to continue to grow with the blessing of God

## **Financial Review**

We have seen an increase in online and cash donations this year which has helped with our outreach activities. We have also benefited from Gift Aid which has helped us with improvements to our rented building.

## **Structure, Governance and Management**

Governing Document - Constitution dated 28th May 2019

**Constitution of trustee and selection methods**

## **Reference and Administrative details**

|                                    |   |
|------------------------------------|---|
| <b>Charity name</b>                | The Potters House Christian Fellowship<br>UK Kings Heath Church               |
| <b>Other name the charity uses</b> | Potters House Christian Fellowship<br>Church South Birmingham                 |
| <b>Registered charity number</b>   | 1188772   |
| <b>Charity's principal address</b> | The Potters House Church, Slade Lane<br>Yardley Wood<br>Birmingham<br>B28 0SQ |

**Names of the charity trustees who manage the charity**

|   | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|----------------|-----------------|-----------------------------------|---|
| 1 | Daniel Lettman |                 |                                   |   |
| 2 | Leon Etton     |                 |                                   |   |
| 3 | Lewis Claxton  |                 |                                   |   |

**Declarations**

|  |   |
|--|---|
| <b>Signature(s)</b>                        |  |
| <b>Full name(s)</b>                        | Daniel Lettman  |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair   |
| <b>Date</b>                                | 27/01/2026  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK KINGS HEATH CHURCH

No (if any)

1188772

CC16a

## Receipts and payments accounts

| For the period<br>from | Period start date | To | Period end date |
|------------------------|-------------------|----|-----------------|
|                        | 01/04/2024        |    | 31/03/2025      |

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |                                     |                                 |                               |
| Offerings/Donations                                   | 16,099                                       | -                                       | -                                   | 16,099                          | -                             |
| Gift Aid  | 10,404                                       | -                                       | -                                   | 10,404                          | -                             |
|   | -  | -                                       | -                                   | -                               | -                             |
|   | -  | -                                       | -                                   | -                               | -                             |
|   | -  | -                                       | -                                   | -                               | -                             |
|   | -  | -                                       | -                                   | -                               | -                             |
|   | -  | -                                       | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | 26,503                                       | -                                       | -                                   | 26,503                          | -                             |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |                                     |                                 |                               |
|   | -  | -                                       | -                                   | -                               | -                             |
|   | -  | -                                       | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                   | -                               | -                             |
| <b>Total receipts</b>                                 | 26,503                                       | -                                       | -                                   | 26,503                          | -                             |
| <b>A3 Payments</b>                                    |  |   |                                     |                                 |                               |
| Building Rent   | 6,414  | -                                       | -                                   | 6,414                           | -                             |
| Donations   | 4,761  | -                                       | -                                   | 4,761                           | -                             |
| Books   | -  | -                                       | -                                   | -                               | -                             |
| Conferences   | 1,387  | -                                       | -                                   | 1,387                           | -                             |
| Equipment Purchases                                   | 1,611  | -                                       | -                                   | 1,611                           | -                             |
| Printing and Advertising                              | 1,012  | -                                       | -                                   | 1,012                           | -                             |
| Motor Fuel/Motor Expense                              | 2,371  | -                                       | -                                   | 2,371                           | -                             |
| Utilities/Running Costs                               | 5,261  | -                                       | -                                   | 5,261                           | -                             |
|   | -  | -                                       | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | 22,818                                       | -                                       | -                                   | 22,818                          | -                             |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |                                     |                                 |                               |
|   | -  | -                                       | -                                   | -                               | -                             |
| CCXX R1 accounts (SS)                                 | -  | -                                       | 1                                   | -                               | 27/01/2026                    |

|                                   |        |   |   |        |   |
|-----------------------------------|--------|---|---|--------|---|
| <b>Sub total</b>                  | -      | - | - | -      | - |
| <b>Total payments</b>             | 22,818 | - | - | 22,818 | - |
| <b>Net of receipts/(payments)</b> | 3,685  | - | - | 3,685  | - |
| A5 Transfers between funds        | -      | - | - | -      | - |
| A6 Cash funds last year end       | -      | - | - | -      | - |
| <b>Cash funds this year end</b>   | 3,685  | - | - | 3,685  | - |

# Section B Statement of assets and liabilities at the end of the period

| Categories    | Details  | Unrestricted funds | Restricted funds | Endowment funds |
|---------------|--|--------------------|------------------|-----------------|
|               |  | to nearest £       | to nearest £     | to nearest £    |
| B1 Cash funds | offering/donations                                     | 16,099             | -                | -               |
|               | gift   | 10,404             | -                | -               |
|               |  | -                  | -                | -               |
|               | <b>Total cash funds</b>                                | <b>26,503</b>      | <b>-</b>         | <b>-</b>        |
|               | (agree balances with receipts and payments account(s)) | Agreement Error    | OK               | OK              |

|                          | Details | Unrestricted funds | Restricted funds | Endowment funds |
|--------------------------|---------|--------------------|------------------|-----------------|
|                          |         | to nearest £       | to nearest £     | to nearest £    |
| B2 Other monetary assets |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
|                      |         |                             |                 |                          |
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |


|  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---------|-----------------------------|-----------------|--------------------------|
|  |         |                             |                 |                          |
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |

**B5 Liabilities**

|  |  |   |   |
|--|--|---|---|
|  |  | - | - |
|  |  | - | - |

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature  | Print Name     | Date of approval |
|--|----------------|------------------|
|  | Daniel Lettman | 27.01.2026       |
|  |                |                  |