



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2024 Period start date

To 31 December 2024 Period end date

Charity name: Sustainable Cottenham

Charity registration number: 1188763

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote for the benefit of the public in and around the civil parish of Cottenham Cambridgeshire: (1) the advancement of education in the subject of sustainable living in particular, but not exclusively, by raising awareness of the issues associated with sustainable resource use (2) the advancement of education in the conservation, protection and improvement of the environment, in particular but not exclusively by encouraging the prudent use of natural resources, reducing pollution and raising awareness of environmental issues.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Advocating more sustainable diets and reduced food waste through the Eco Eats project in association with Cambridge Sustainable Food; Encouraging biodiversity and nature recovery; Reducing single-use plastic (through awareness raising, liaison with residents, schools and groups and supported by Surfers Against Sewage)
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	We operate entirely by volunteer input. During the period we had 40 members actively involved through committee membership, contributing to website content, Facebook posts, articles for local newsletters and general planning, liaison and admin.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Main activities in 2024: • Taking a leading role in Cottenham Parish Council's Climate and Ecological Emergency Working Group, • Continuing to advocate for more sustainable diets and reduced food waste as part of the Eco Eats project. • Supporting nature and biodiversity in Cottenham through the activities of the Nature Recovery group. • Running our first 'Swish' – an exchange of quality used clothes. • Holding a Mass Unwrap at the Co-op in June to draw attention to the level of unnecessary plastic packaging on grocery items. • Running the reusable cup scheme at the 2024 Fen Edge • Continuing to provide free thermal imaging surveys to householders using a camera borrowed from Cambridge Carbon Footprint • Conducting two village litter picks (April and November) • Supporting Cottenham Repair Café which takes place every few months.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The funds held at the end of the financial year totalled £3,736.57				
			Unrestricted funds	Restricted: Cottenham Connected	Restricted: Eco Eats	Total funds
		<i>Receipts</i>	£	£	£	£
		Grants & donations	2,472.98	0	0	2,472.98
		Sales of recipe book	29.61	0	0	29.61
		Sub-total	2,502.59	0	0	2,502.59
		<i>Payments</i>				
		Running costs	633.49	0	424.39	1057.98
		Net cash funds for year	1,869.10	0	-424.39	1,444.61
		Transfer between funds	269.10	0	-269.10	0
		Cash funds from last year	433.93	445.37	1,412.56	2,291.86
		Cash funds at year end	2,572.13	445.37	719.07	3,736.57
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold cash reserves to allow expenditure to be carried forward into subsequent years.				
Amount of reserves held	Para 1.22	The total funds carried forward into 2025 were £3,736.57				
Reasons for holding zero reserves	Para 1.22	Not applicable.				
Details of fund materially in deficit	Para 1.24	Not applicable.				
Explanation of any uncertainties	Para 1.23	Not applicable.				

about the charity continuing as a going concern		
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution for a CIO with voting members other than its charity trustees – using Charity Commission model constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As per Clause 13 option 1 of the CIO model constitution Trustees are appointed by the membership and retire by rotation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Not applicable
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Sustainable Cottenham liaises with Surfers Against Sewage and Cambridge Sustainable Food but has no financial affiliation with them.
Relationship with any related parties	Para 1.51	Not applicable
Other		

Reference and Administrative details

Charity name	Sustainable Cottenham
Other name the charity uses	Not applicable
Registered charity number	1188763

Charity's principal address	11 Margett Street Cottenham Cambridge CB24 8QY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Ward	Chair	Since formation 25/3/20	
2	Jane Heath	Co-Secretary	Since formation 25/3/20	
3	Justin Hiscock	Co-Secretary	Since formation 25/3/20	
4	Catherine Burch	Treasurer	Since formation 25/3/20	
5	Vicky Lacey		8/11/21	
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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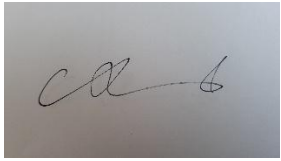
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christine Jane Ward	
Position (eg Secretary, Chair, etc)	Chair	(at end of 2024)
Date	19/5/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Sustainable Cottenham CIO

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01-Jan-24

To

31-Dec-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds - Cottenham Connected to the nearest £	Restricted funds - Eco Eats to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FECA grant	250	-	-	250	-
Local Connection Fund grants	1,875	-	-	1,875	-
Employee Volunteering grant	87	-	-	87	-
Parish Council Grant	160	-	-	160	160
Donations	101	-	-	101	-
Sale of recipe books	30	-	-	30	65
				-	-
				-	-
Sub total (Gross income for AR)	2,503	-	-	2,503	225
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,503	-	-	2,503	225
A3 Payments					
Insurance	157	-	-	157	157
SumUp terminal	59	-	-	59	-
FECA membership	15	-	-	15	15
Hall hire litter pick	83	-	-	83	138
Website	94	-	-	94	83
Design & publicity materials	130	-	65	194	-
Grants	-	-	299	299	-
Mulch (claimed from Emp. Vol.)	87	-	-	87	-
Payment for events	10	-	60	70	-
Sub total	633	-	424	1,058	393
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	633	-	424	1,058	393
Net of receipts/(payments)	1,869	-	- 424	1,445	- 168
A5 Transfers between funds	269	-	- 269	-	-
A6 Cash funds last year end	434	445	1,413	2,292	2,460
Cash funds this year end	2,572	445	719	3,737	2,292

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds - Cottenham Connected	Restricted funds - Eco Eats
B1 Cash funds		to nearest £	to nearest £	to nearest £
	Current account	2,514	445	719
	Cash	58	-	-
		-	-	-
	Total cash funds	2,572	445	719
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds - Cottenham Connected	Restricted funds - Eco Eats
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Christine Ward		
			08/05/2025	
CCXX R2 accounts (SS)	2			