

IPSWICH17 GOOD NEIGHBOUR SCHEME

CHARITY NUMBER 1188755

RECEIPTS AND PAYMENTS ACCOUNT

For the Year Ended 31 March 2022

IPSWICH17 GOOD NEIGHBOUR SCHEME (known as IP17GNS)

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IPSWICH17 GOOD NEIGHBOUR SCHEME (known as IP17GNS)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER

1188755

THE TRUSTEES

The trustees who served the charity during the year were as follows:

Diana Eastman - Chairperson

Peter Ewart

Tim Roberts

Jessica Palmer (appointed 5 August 2021)

Jacqueline Newvell (appointed 5 August 2021)

PRINCIPAL ADDRESS

The Town House

Station Approach

SAXMUNDHAM

Suffolk

IP17 1BW

INDEPENDENT EXAMINER

Ensors Accountants LLP

Blyth House

Rendham Road

Saxmundham

Suffolk

IP17 1WA

IPSWICH17 GOOD NEIGHBOUR SCHEME (known as IP17GNS)

TRUSTEES' REPORT

For the Year Ended 31 March 2022

The trustees present their report and the unaudited financial statements of the charity for the year to 31 March 2022. The details on page one form part of this report.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The entity is a Charitable Incorporated Organisation (CIO) a body corporate under Part 12 of the Charities Act 2011, registered with the Charities Commission on 25 March 2020 under number 1188755. It is governed by its Constitution dated, dated 24 March 2020, as amended on 25 March 2020.

OBJECTS OF THE CHARITY

To relieve those people in Saxmundham, Kelsale-cum-Carlton and Benhall in East Suffolk who are in need by reason of their age, ill-health, disability, financial hardship or social circumstances in such ways as the trustees shall think fit, with particular focus on providing assistance to those affected by Coronavirus (COVID-19) in the immediate future and any following pandemic.

These Objects will be amended for 2022/23 to take account of the change in emphasis from Covid-19 support, to supporting those in crisis within a 2.5 mile radius of Saxmundham whatever that may be.

PUBLIC BENEFIT

The Trustees are aware of the Charity Commission's guidance in relation to delivering public benefit. The Trustees consider that they are fulfilling the requirements to deliver a public benefit.

REVIEW OF THE PERIOD, ACHIEVEMENTS AND PERFORMANCE

IP17GNS was set up in the space of five weeks in response to the Covid-19 pandemic and has since built up an excellent reputation supporting those experiencing difficulties as a result of the lockdown, whether it be shopping, providing food parcels, collecting and delivering prescriptions or providing a friendly voice at the end of a phone. Our services are still very relevant and many people still require our support, particularly with emergency food parcels. We were able to distribute £5,000 worth of Tesco Food Vouchers to families and individuals in need in the first 3 months of 2022, thanks to a grant from the Suffolk Community Foundation.

We are continuing to develop our services to those in the community who require support, whether they are struggling with the cost of living, struggling with their mental or physical wellbeing or facing social isolation. To assist, IP17GNS has launched:

- a weekly Gather & Grow club for parents, carers and their children from 0-5 years old to meet and socialise in a friendly environment. This is a free activity with the option of participants making a donation if able to;
- a weekly Line Dancing Club which provides exercise and friendship to improve fitness and prevent social isolation. This is a free activity, with the option of participants making a donation if able to; and

- our very popular Funky Fridays for 5-14 year olds – a weekly activity day in school holidays which provides children with the opportunity to learn new skills and socialise in a friendly and supportive environment; a healthy lunch is also provided, all for £3.00 per child.

Trustees have been turning their attention to supporting those who are struggling with the cost of living crisis, with plans afoot for a social supermarket, a weekly subscription-based food provision service designed to stop individuals and families requiring foodbank assistance by providing food and household items at a subsidised price. Assistance with meal planning and menu ideas to promote healthy eating will also be provided.

Since its launch, IP17GNS has directly supported 10% of the population of Saxmundham, Kelsale-cum-Carlton, Benhall and other villages out of a population of some 5,500 people and at Christmas again this year some 200 Christmas Dinners were prepared and delivered by our volunteers to those who were on their own or unable to cook a meal for themselves on Christmas Day. A new initiative this year was the Reverse Advent Calendar where people were asked to donate items for each day of the calendar, which were then distributed to those in need.

IP17GNS was very proud to be nominated and to win the High Sheriff of Suffolk's Caring Community Award for 2022, sponsored by the Suffolk Community Foundation, which was announced live on BBC Radio Suffolk in March.

None of our achievements would have been possible without the excellent leadership of our Operations Co-ordinator and the extraordinary support and dedication of our volunteers.

It is important to record our thanks to our many sponsors, in particular, Saxmundham Town Council, Suffolk Community Foundation, the Alan Boswell Trust and East Suffolk Council and the many individual donors who provided their support. We strive to put in place programmes that are cost effective and provide the greatest benefit to the most people requiring support and believe IP17GNS has been able to achieve this very satisfactorily.

Finally, thanks must go to the Trustees for their support and dedication.

TRANSACTIONS AND FINANCIAL POSITION

The receipts & payments account for the period (page 8) shows unrestricted income for the year of £20,660, and related unrestricted expenditure of £18,746. This generated a net surplus on unrestricted funds for the year of £1,914. When combined with the £16,786 of unrestricted funds brought forward from the prior year, a total of £18,700 unrestricted funds were held at the end of the financial year.

With regards to restricted funds, £38,000 of income was received during the year, adding to the £5,000 fund held at the beginning of the year. Against this, a total of £31,500 was spent on the various projects during the year, leaving a balance of £11,500 held at the end of the financial year.

Total funds held at the end of the year were £30, 200, compared to £21,786 at the start of the year.

We operate solely on income from grants and personal donations. The Grants are paid to us against specific projects identified by the Trustees or the Operations Co-ordinator. Our operating costs were higher this year largely due to the fact that the cost of employing an Operations Co-ordinator was fully met by IP17GNS from the start of the financial year for the first time, with the Town Council providing a Grant for approximately 50% of the cost. IP17GNS will be seeking further grants and donations to continue its work in the community, particularly targeting 2-3 year funding agreements to provide greater stability.

TRUSTEES

The Trustees of the charity are detailed on page 1 of these accounts.

TRUSTEES' RESPONSIBILITIES

The Charities Act requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity at the end of the period and of the surplus or deficit for the period then ended.

In preparing those financial statements, the trustees are required to select suitable accounting policies, as described on page 9, and then apply them on a consistent basis, making judgments and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website.

APPOINTMENT OF TRUSTEES

The charity must have at least three trustees, and no more than 12. If the number falls below this minimum, the remaining trustee or trustee may act only to call a meeting of the charity trustees to appoint a new charity trustee.

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Nominated Trustees

Saxmundham Town and Kelsale-cum-Carlton Parish Council ("the appointing bodies") may from time to time nominate one trustee each, provided that such appointment does not cause the number of trustees who may be connected to either appointing body to exceed a majority of trustees. These will be points of coordination only and these councils shall have no power over the overall control of the CIO due to their limited voting rights.

Information for new charity trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment a copy of the current version of this constitution and a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

IPSWICH17 GOOD NEIGHBOUR SCHEME (known as IP17GNS)

CHARITY NUMBER 1163775

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF IPSWICH17 GOOD NEIGHBOUR SCHEME ('THE CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

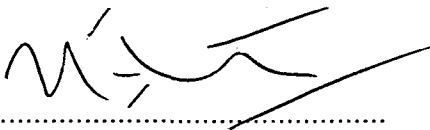


MR C PAGE
ENSORS ACCOUNTANTS LLP
CHARTERED ACCOUNTANTS
BLYTH HOUSE
SAXMUNDHAM
IP17 1WA

RESERVES

Trustees continued to retain £15,000 in a Cooperative Savings Account as a reserve, which remained in place throughout the year. Going forward, Trustees have agreed to set aside sufficient reserves to cover 100% of the charity's annual fixed costs, which are expected to be £60k in the next financial year.

Signed by order of the trustees



.....
Diana Eastman
Chairperson

6/9/22

.....
Date

IPSWICH 17 GOOD NEIGHBOUR SCHEME

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 March 2022

		<u>Unrestricted</u>	<u>Restricted</u>	<u>Year</u> <u>ended</u> <u>2022</u>	<u>Period</u> <u>ended</u> <u>2021</u>
	<u>Note</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Receipts					
Grants received		3,560	38,000	41,560	32,667
Donations		13,146	-	13,146	6,396
Contributions for meals		1,153	-	1,153	2,009
Income from activities		2,789	-	2,789	-
Bank interest		12	-	12	1
		<hr/>	<hr/>	<hr/>	<hr/>
		20,660	38,000	58,660	41,072
Payments					
Food, consumables & other welfare	2	3,088	13,500	16,588	8,668
Wages & salaries		9,019	18,000	27,019	-
Subcontractors		-	-	-	3,990
Small equipment purchases		7	-	7	1,691
Legal & professional fees		300	-	300	986
Accountancy		1,369	-	1,369	-
Travel expenses		2,462	-	2,462	824
Insurance		221	-	221	190
Administration	3	2,106	-	2,106	2,670
Miscellaneous		174	-	174	357
		<hr/>	<hr/>	<hr/>	<hr/>
		18,746	31,500	50,246	19,287
Excess of receipts over payments		1,914	6,500	8,414	21,786
Cash funds at 1 April 2021		16,786	5,000	21,786	-
Cash funds at 31 March 2022		<hr/>	<hr/>	<hr/>	<hr/>
		18,700	11,500	30,200	21,786

IPSWICH17 GOOD NEIGHBOUR SCHEME

STATEMENT OF ASSETS AND LIABILITIES

As at 31 March 2022

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	£	£	Total	Total
			£	£
Cash at bank and in hand				
Bank Current account	3,653	11,500	15,153	6,785
Bank Deposit account	15,013	-	15,013	15,001
Cash in hand	34	-	34	-
Cash funds at 31 March 2022	<u>18,700</u>	<u>11,500</u>	<u>30,200</u>	<u>21,786</u>

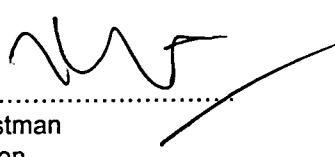
Assets Retained for Charity's own use

Land & building	-	-	-	-
Equipment	1,019	-	1,019	-
	<u>1,019</u>	<u>-</u>	<u>1,019</u>	<u>-</u>

Liabilities

-	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Approved by the Board of Trustees on 6/9/22 and signed on its behalf by:



 Diana Eastman
 Chairperson

IPSWICH17 GOOD NEIGHBOUR SCHEME

NOTES TO THE ACCOUNTS

For the year ended 31 March 2022

1 ACCOUNTING POLICIES

Basis of preparation

The accounts have been prepared in accordance with the Charities Act 2011 and using the receipts and payments basis.

Restricted Funds

The restricted fund comprises donations and grants which are given for a specific purpose and are only expended for that purpose.

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>	<u>Total</u>	<u>Total</u>
			<u>£</u>	<u>£</u>
2 Food, consumables & other welfare				
Food purchased	1,667		1,667	3,115
Other welfare costs	1,144	13,500	14,644	4,622
Consumables	276		276	931
	<u>3,088</u>	<u>13,500</u>	<u>16,588</u>	<u>8,668</u>
3 Administration				
Printing, postage & stationery	318		318	1,397
Telephone	0		0	689
Computer running costs	1,788		1,788	584
	<u>2,106</u>	<u>-</u>	<u>2,106</u>	<u>2,670</u>